Notice of Meeting

A meeting of the Tararua District Council will be held in the Council Chamber, 26 Gordon Street, Dannevirke on **Wednesday 25 January 2023** commencing at **1:00pm**.

Bryan Nicholson
Chief Executive

Agenda

1. Present

2. Council Prayer

3. Apologies

4. Public Forum

A period of up to 30 minutes shall be set aside for a public forum. Each speaker during the public forum section of a meeting may speak for up to five minutes.

Standing Orders may be suspended on a vote of three-quarters of those present to extend the period of public participation or the period any speaker is allowed to speak.

With the permission of the Mayor, members may ask questions of speakers during the period reserved for public forum. If permitted by the Mayor, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Public Forum – Explore Pahiatua

Raylene Treder (Secretary) and Ben Luders will be in attendance to speak to Council about the proposed Rotary Dog Park in Pahiatua.

5. Notification of Items Not on the Agenda

Major items not on the agenda may be dealt with at this meeting if so resolved by the Council and the chairperson explains at the meeting at a time when it is

open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Council may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

7. Confirmation of Minutes 5

Recommendation

That the minutes of the Council meeting held on 14 December 2022 (as circulated) be confirmed as a true and accurate record of the meeting.

8. Presentation from Tararua Aquatic Community Trust 15

John Robertson, Marian Holdaway and Brent Stewart, of the Tararua Aquatic Community Trust, will be in attendance to present their Long Term Plan to the Council.

9. Community Boards and Community Committees Reports

9.1 Dannevirke Community Board 22

Recommendation

That the minutes of the Dannevirke Community Board meeting held 5 December 2022 (as circulated) be received.

9.2 Explore Pahiatua 30

Recommendation

That the minutes of the Explore Pahiatua meeting held 7 December 2022 (as circulated) be received. .

9.3 Eketahuna Community Board 36

Recommendation

That the minutes of the Eketāhuna Community Board meeting held 12 December 2022 (as circulated) be received.

Note: Any of the Community Boards and Community Committees may send a representative to address the Council on any issues within the agenda or matters of interest to them.

10. Reports

10.1 Road closure Requested Under the Tenth Schedule of the Local Government Act 1794 43

10.2 Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974 51

10.3 Management Report to Council January 2023 69

11. Portfolio Reports

Councillors assigned the responsibility to undertake the portfolio for a specific activity can report back on any of these matters.

12. Mayoral Matters

13. Items not on the Agenda Accepted in Accordance with the Procedure Outlined as per Agenda Item 4

14. Public Excluded Items of Business

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Confirmation of Minutes

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject matter to be considered	*Reason for passing this resolution in relation to each matter*	*Ground(s) under Section 48 (1) for the passing of this resolution*
Confirmation of Minutes	*To protect commercial activities*	*<Section (1)(a)(i)*

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.

15. Closure

Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 14 December 2022 commencing at 9:30am.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), N L Chase, A K Franklin, S M Gilmore, P A Johns, M F Long, K A Sutherland, S A Wallace and S M Wards

In Attendance

Mr B Nicholson	-	Chief Executive
Mr R Suppiah	-	Group Manager - Corporate
Mr M Maxwell	-	Group Manager – Economic and Community Development
Mr C Chapman	-	Group Manager – Infrastructure
Ms T Love	-	Group Manager – Operations
Ms S Lowe	-	Group Manager – People and Capability
Mr J De Villiers	-	3 – Waters Manager
Mr P Wimsett	-	Manager Strategy and Climate Change
Ms J Hepworth	-	Manager - Facilities
Mr J Single	-	Regulatory Services Manager
Mrs S Walshe	-	Team Leader Financial Services
Mr N Brewin	-	Communications Team Leader
Ms K Taripo	-	Communications Officer - Projects
Ms A Rule	-	Policy and Planning Advisor
Mr M Dunn	-	Manager - Programmes and Projects
Ms E Roberts	-	Revenue Manager
Mr D Watson	-	Special Projects Manager
Mrs B Smith	-	Projects Manager - Finance
Mrs A Dunn	-	Manager – Democracy Services
Ms L Jenkins	-	Committee Secretary

2. Council Prayer

2.1 The Mayor opened the meeting with the Council Prayer.

3. Apologies

3.1 ***That apologies for lateness from Councillor Naioma Chase be accepted.***

Mayor Collis/Cr Wards ***Carried***

4. Public Forum

4.1 The Council received a visit from Santa Claus during public forum, passing on his best wishes to all for the season.

4.2 Jim Crispin, accompanied by John Schrader, spoke on behalf of the Dannevirke Ratepayers and Residents Association, noting he was not a member of that association. He advised that their presence at the Council meeting was as a gesture of goodwill and an attempt to establish a better working relationship between the Dannevirke Ratepayers and Residents Association and the Council. He noted the Dannevirke Ratepayers and Residents Association were feeling under valued in terms of treatment they felt they received, and as a result were making numerous Local Government Official Information and Meetings Act requests for information, which was tying up staff time. Mr Crispin noted that the association had established a forum with a large number of followers, and believed this could be a useful conduit for Council to share information through. Mr Crispin then sought an update on two other matters, being a progress update on the Weber-Wimbledon Highway and an update on progress with Connect Tararua.

John Schrader spoke about his feelings of frustration since he had moved to Dannevirke and asked that he be kept up to date by Council with what was going on. He believed it took too long to get information from Council and he felt ratepayers would like to understand the direction the Council were going, and was happy to share information through the Dannevirke Ratepayers and Residents Association.

Her Worship the Mayor advised the need for respect to be shown in conversations and the need for the Dannevirke Ratepayers and Residents Association to present a balanced view and relay information factually through their forum. It was noted that all information requests had been responded to within the required timeframes.

In response to Mr Crispin's progress requests, Her Worship the Mayor noted that regular meetings were held in Wimbledon on the Wimbledon-Weber highway project to keep locals up to date. Councillor Franklin provided an update on the Connect Tararua project, with work that was underway for mapping the connectivity in the district and the analysis of that. She noted there were three projects coming up to be used as models. These were a business, a farm and a school community.

Jim Crispin thanked Council for the opportunity to speak, and noted he would now step away from the Dannevirke Ratepayers and Residents Association and hoped they could forge a better relationship with the Council.

Councillors questioned Mr Schrader on his view of the usefulness of the recent public meeting on water issues held by the Council, whether the Dannevirke

Ratepayers and Residents Association was working with the elected Dannevirke Community Board, and whether the Association covered the entire north ward of the Tararua District similar to the Community Board. In response Mr Schrader noted that the public meeting had been useful, that they preferred to connect directly with the Council rather than work through the Community Board, and that their concern was for the Dannevirke township and that other areas should have their own Associations. He advised he would take back to their committee the Council's preference for them to work through the Dannevirke Community Board as the appropriate path to follow.

In closing remarks for the public forum, Her Worship the Mayor noted the New Year was an opportunity for a fresh start, if there was any information that the Association did not understand then to come back to her. She thanked both Mr Crispin and Mr Schrader for their attendance.

5. Notification of Items Not on the Agenda

5.1 The Communications Team Leader introduced a new member of his team to the Council, Kaelani Taripo, who had recently been appointed to the role of Communications Officer – Projects.

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

6.1 Nil

7. Confirmation of Minutes

7.1 It was asked that consideration of the former Forestry Committee be included on the agenda for discussion at a future meeting of Council.

That the minutes of the Council meeting held on 16 November 2022 (as circulated) be confirmed as a true and accurate record of the meeting.

Crs Peeti-Webber/Johns ***Carried***

8. Community Boards and Community Committees Reports

Nil

9. Reports

9.1 Request for Funding from Tararua International Representatives Fund -

Brodie Bennett

The Council considered the report of the Manager Democracy Services that presented an application for funding from the Tararua International Representatives Fund for Council's consideration.

That the report from the Manager Democracy Services dated 24 November 2022 concerning the Request for Funding from Tararua International Representatives Fund - Brodie Bennett be received.

That the Council makes a grant of $500.00 from the Tararua International Representatives Fund to Brodie Bennett towards the costs of his attendance at the 2022 Trans-Tasman Junior Test Series 2022 in Australia as a member of New Zealand Junior Trans-Tasman under 15 boys squash team.

Crs Peeti-Webber/Franklin ***Carried***

9.2 **Triennial Agreement 2022-25**

The Council considered the report of the Manager – Democracy Services that is to presented the Triennial Agreement between the Councils of the Manawatū-Whanganui Region for endorsement.

An updated version of the proposed agreement was circulated to members, noting that the updated version contained corrections to remove references to "Joint Committee" from the Mayoral Forum section of the agreement.

That the report from the Manager Democracy Services dated 06 December 2022 concerning the Triennial Agreement 2022-25 be received.

That the Tararua District Council:

- ***notes that all the signatory councils have been asked to sign the new Triennial Agreement by 1 March 2023;***
- ***endorses the Triennial Agreement attached at Annex A;***
- ***agrees to review the agreement annually in regard to its effectiveness;***
- ***supports the establishment of a Manawatū-Whanganui Mayoral Forum and confirms the Mayor of Tararua District Council as its formal representative on that Forum";***
- ***agrees to adopt the Manawatū-Whanganui Mayoral Forum's Terms of Reference;***
- ***appoints a Joint Committee (with the Region's Territorial Authorities) to be called the Climate Action Joint Committee, pursuant to clause 30(1)(b) of Schedule 7 of the Local Government Act 2002;***
- ***agrees to adopt the Climate Action Joint Committee's Terms of Reference; and***
- ***appoints Her Worship the Mayor, Tracey Collis, as the Tararua District***

Council's representative on the Climate Action Joint Committee.
Crs Sutherland/Johns ***Carried***

9.3 Adoption of Meeting Schedule 2023

The Council considered the report of the Manager – Democracy Services that presented a proposed schedule of meetings for the Council and its Committees for the 2023 calendar year.

It was asked that the meeting days of the Community Development and Wellbeing Committee, and the Strategy Growth and Planning Committee be swapped with each other.

Councillor Franklin left the meeting at 10:19am and returned at 10:21am.

That the report from the Manager Democracy Services dated 01 December 2022 concerning the Adoption of Meeting Schedule 2023 be received.

That the Tararua District Council adopt the schedule of meetings for 2023 as set out in Appendix 1 to the report of the Manager Democracy Services, with a change to the meeting days of the Community Development and Wellbeing Committee and the Strategy Growth and Planning Committee to swap these committees' meeting days with each other.

Crs Johns/Gilmore ***Carried***

9.4 First Quarter Performance Report for Period ending 30 September 2022

The Council considered the report of the Team Leader Financial Services that presented the performance report for the three months to 30 September 2022, and provided an indication of the expected year end result. The Team Leader Financial Services, the Manager - Programmes and Projects and the Revenue Manager each spoke to the report.

It was noted that the one of the performance targets had been incorrectly reported as 100% when it was set at 95% in the Long Term Plan. This would be corrected for the next report.

Questions were asked regarding the comparability of survey results given the change of provider, and whether more data could be provided on the reasons given for any dissatisfaction that came through the survey. Concern was noted about the length of time for repairs to the Woodville Sports Centre and the impact on the community of the facility's unavailability.

With regard to the debtors report, it was asked that the trend of arrears for the past 12 months be provided. A definition of the term "OMB forest venture" was also requested.

With regard to the Annual Report for the year ended 30 June 2022, it was noted that the Office of the Auditor General had moved the deadline for adopting the report due, which was now required to be adopted by 31 March 2023. This was due to delays with availability of auditors. The Audit team from Audit New Zealand would be returning to Tararua District Council on 20 February 2023 to undertake their audit. The meeting of the Audit and Risk Committee that had been scheduled for 22 February 2023 to receive the Audit opinion and recommend adoption of the Annual Report to Council would now need to be rescheduled for March 2023.

That the report from the Team Leader Financial Services dated 01 December 2022 concerning the First Quarter Performance Report for Period Ending 30 September 2022 (as circulated) be received and the contents noted.

Crs Johns/Wards ***Carried***

The meeting adjourned at 11:30am and reconvened at 11:42am.

9.5 Eketahuna Wastewater Treatment Plant Upgrade Funding

The Council considered the report of the 3-Waters Manager that sought guidance and approval from Council for a two-staged approach to upgrade the Eketāhuna wastewater treatment plant.

That the report from the 3-Waters Manager dated 09 December 2022 concerning the Eketahuna Wastewater Treatment Plant Upgrade Funding be received.

That approval be granted to continue with the design phase under current budget allowance. This will confirm commitment to Horizons Regional Council.

That the Chief Executive be requested to provide Council with a follow-up report to allow consideration of the full impact to rates and debt funding and to consider the requirement to consult.

Crs Johns/Wards ***Carried***

9.6 Pahiatua Wastewater Treatment Plant Upgrade Funding

The Council considered the report of the 3-Waters Manager that sought guidance and approval from Council for a two-staged approach to upgrade the Pahiatua wastewater treatment plant.

That the report from the 3-Waters Manager dated 09 December 2022 concerning the Pahiatua Wastewater Treatment Plant Upgrade Funding be received.

That approval be granted to continue with the design phase under current

budget allowance. This will confirm commitment to Horizons Regional Council.

That the Chief Executive be requested to provide Council with a follow-up report to allow consideration of the full impact to rates and debt funding and to consider the requirement to consult.

Crs Johns/Gilmore ***Carried***

9.7 **Staff Report**

The Council considered the report from the Chief Executive that provided an update on key projects and items of interest for the period 19 September 2022 to 6 December 2022.

That the report from the Chief Executive dated 6 December 2022 concerning an update on key projects and items of interest to the Council (as circulated) be received.

Crs Peeti-Webber/Long ***Carried***

10. Correspondence

Nil

11. Portfolio Reports

Councillor Peeti-Webber provided an update on attendance Te Maruata, the Māori committee within Local Government New Zealand's National Committee. The purpose of Te Maruata was promoting increased participation of Māori elected members within local government and enhancing Māori participation in local government processes. Te Maruata was held at Pipitea Marae in Wellington, and members held elections for their Zone representatives. The elected representative for the Zone 3 area is Bridget Bell, Māori ward member of the Manawatū District Council.

12. Mayoral Matters

Her Worship the Mayor spoke about the centennial commemorations for Anzac Bridge at Kaipororo and thanked Councillor Long for attending the event at this significant war memorial.

She spoke about her attendance at the Totara College prizegiving and farewell for Principal, Debbie Maxx.

She noted that Councillor Chase had been in Parliament yesterday for the third

and final reading of the Treaty Settlement for Ngāti Kahungunu.

In closing she noted complaints received from people regarding the timing of trimming the High Street trees while it was a busy shopping period.

13. Items not on the Agenda

Nil

14. Public Excluded Items of Business

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Appointment of District Licensing Committee Members

Woodville Electric Vehicle Charging Stations – Road Encroachment

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject matter to be considered	*Reason for passing this resolution in relation to each matter*	*Ground(s) under section 48(1) for the passing of this resolution*
Woodville Electric Vehicle Charging Stations – Road Encroachment	*Commercially sensitive*	*<Section (1)(a)(i)*
Appointment of District Licensing Committee Members	*To protect commercial and industrial negotiations*	*<Section (1)(a)(i)*

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

s7(2)(h) ***The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.***

Mayor Collis/ Cr Wards ***Carried***

The meeting adjourned at 12:42pm and resumed in public excluded session at 1:20pm. Councillor Naioma Chase joined the public excluded session at 1:20pm. The open meeting resumed at 2:07pm.

15 Public Excluded Decision Confirmed in Open Session - Appointment of District Licensing Committee Members

That the following decision taken with the public excluded be confirmed in open meeting:

That the report from the Regulatory Services Manager dated 18 November 2022 concerning the Appointment of District Licensing Committee Members be received.

That the Council recommends the Chief Executive appoints the following existing members of the Tararua District Licensing Committee for a further term of three years:

Mr David Lea
Councillor Kerry Sutherland
Mr Nick Perry

That the Council recommends the Chief Executive reappoints Mr David Lea as a Commissioner and holds the title of Chair of the District Licensing Committee for a further 3 years.

That the Council appoints Councillor Kerry Sutherland as Deputy Chair of the District Licensing Committee for a further 3 years.

Crs Franklin/Peeti-Webber ***Carried***

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 2:08pm.

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Mayor

TARARUA AQUATIC COMMUNITY TRUST
Waisplash Community Pool
PO Box 16, Dannevirke 4942
35 York Street, Dannevirke 4930
accounts@waisplash.org

WAISPLASH COMMUNITY POOLS 10-YEAR PLAN SUBMISSION TO TARARUA DISTRICT COUNCIL

1. **Executive Summary**
   - **Current Concerns**
2. **10-Year Action Plan**
3. **Funding**
4. **Minutes of a Special Meeting of The Tararua Aquatic Community Trust with Multi-Sports Complex Project Consultant and Tararua District Council Facilities Manager.**
5. **Summary**
6. **Community Benefits**

1. Executive Summary

The Tararua Aquatic Community Trust members over the years, have experienced financial challenges, in attempts to upgrade, modernise and maintain both the interior and exterior of the old outdated Waisplash Pools building. This has been, (and still is the case), due to the enormous and ever-increasing operational costs, plant and equipment maintenance costs, Health & Safety and compliance costs and annual increases in staff wages and salaries, to ensure the Pools remain open and in good operational order to meet the general public expectation and use.

In 1993, the Tararua District Council, as settlors of the Tararua Aquatic Community Trust, conferred the proposed new Pool Complex, when built, to be owned by the said Trust, on behalf of the Tararua community, as per the Trust Deed. The exclusions being, both the existing outdoor pool (which was later decommissioned) and the old concrete block building, which serviced the outdoor pool (old Coronation pool).

Current concerns

a) The Trust intends for Council to transfer the old concrete block (previous Coronation Pools) portion of the building to the Trust. The Trust, on behalf of the community, own and administer the remainder of the Pools Complex as per the Trust Deed with Council. Prior to this happening, the Trust requires the following:

- Confirmation that Council accept liability for this portion of the building, which is well past its use by date and not fit for purpose, and accepts liability on behalf of the Crown, as administrator (the Crown having ultimate ownership).

- Council is in receipt of a letter of outcome of an earthquake risk assessment walk-through having been carried out on the main Pool. While the main Pool portion is considered compliant, questions have been asked regarding the viability of the old part of the building (which is not fit for purpose and has health & safety issues including not meeting current compliance codes) and whether, in an earthquake, this could compromise the rest of the building.

- Council has to date, been unable to provide a Cost of Living Increase on the Trust Quarterly Grant, meaning that with wage and operational costs rising alarmingly, the Trust have effectively run at a budget deficit. This is required to be urgently addressed in the Trust Grant Review for 2023.

- Incorporated in the Quarterly Grant Review is the long overdue review of the Service Agreement between the Trust and Council, which has not been formally reviewed since 2004. This was brought to the attention of Senior Council Management (Mark Maxwell) in early 2022, who was to progress this. The Trust Auditors urgently require this updated document.

The Trust has met with the Mayor, CEO and Senior Council Management on a number of occasions over the last 12 months, keeping them well informed of the Trust's aspirations regarding future development and plans. Once Council have responded and these questions have been clarified, the Trust will then be in a position to commence its 10-year-plan, which includes a staged demolition of a large portion of the old building.

The following is our plan of action over the next 10 years:

2. **10-year Action Plan:**
    1. Refurbishment and a staged demolition of the old portion of the building, to accommodate the following:
        - Complete update/modernisation of the men and women changing rooms. This has been estimated to cost approximately $50,000.00 for each. These changing rooms serviced the old Coronation Street outdoor pool and are now well outdated, not fit for purpose and have possible health & safety compliance issues. This area has been of concern to the Trust for many years, despite the Trust's best efforts to provide maintenance to this entire area.

        - The balance of the old building to be demolished in stages, to provide the following:
            - ❖ Comfortable modern staff facilities
            - ❖ The Trust has spent approximately $20,000 on a temporary out-fit of a portion of the old building to accommodate staff requirements. This is a short-term and temporary fix and does not meet the long-term needs of modern health and safety compliant facilities for staff.

            The balance of the area will be used for the following:
            - ❖ Management offices;
            - ❖ Gym, sauna/spa, physiotherapy office.
              These facilities alone are estimated to attract an extra patronage of 35-45%.

        - The front Complex entrance and reception area needs demolishing and re-organising. This will include having tighter controls and information on who enters and leaves the building. To this end and as part of controlling the exit and entrance and thus enabling accurate patronage recording, the Trust has already invested in security cameras including people counting facility, entirely funded by a grant from Mainland Foundation.

- The Trust has exciting plans for the future development of the land area adjacent to the Complex, which was formally the old outdoor pool area. This will include an adventure playground to compliment the indoor pools and will include the following:
  - ❖ Area securely fenced, covered and supported by a pole-type configuration.

  Activities will include:
  - ❖ mini-golf
  - ❖ climbing wall
  - ❖ water slide
  - ❖ 10-pin bowling
  - ❖ trampolines
  - ❖ blow-up bouncy castle
  - ❖ BBQ area

  All in a closed area where we can host birthday parties, holiday programmes, etc., with easy access indoor/outdoor flow.

3. Funding:

- It is estimated that these improvements and upgrades will cost in excess of $900,000.

- The Trust is in discussion with a possible Sponsor re naming rights.

- The Trust is in discussion with two community organisations re assistance with the adventure playground.

- The Trust has made a submission to Council re a share of the Three Waters 'Better-off' funding via PARS, which we believe we fully meet all the criteria, including building capacity to engage with Iwi and the significant benefits that will bring.

- The Trust has engaged an employee whose major task will be to gain funding from various funding organisations. This is already providing pool equipment maintenance and upgrading of the disabled changing rooms. An example of this is a grant received for $40,000 from Aotearoa Gaming Trust and Eastern and Central Community Trust.

- The Trust is also hopeful of an allocation of funds from Council over the next 10 years via the Council Long-Term Planning process, under investment in the long-term 'Social Development' and 'Tararua Community Wellbeing 'projects.

Within 10 years, we expect our vision to be completed, enhancing and benefitting the community in numerous ways through the enhancement of sporting, health and social benefits. It will future-proof the facility and make a huge contribution to the Tararua District, designed to provide holiday and recreational programmes for whanau and the wellbeing of all demographic and cultures of the Tararua District. The gym/sauna/physiotherapy facilities will also attract and provide business opportunities and establish a hub for the various sporting activities and sports codes in the District, having a major emphasis on ease of access, quality of life and benefit to all demographic and cultural sectors equally.

The Trust share this exciting vision with Council and ask for Council support. This also marks 30 years since the formation of the Tararua Aquatic Community Trust and 25 years since the inception of the Complex. It's time for the next leap forward into the future. The Trust took heart at the response from the Her Worship the Mayor "that now is the most advantageous time, in a number of decades, to progress the updating and future-proofing of the Pool Complex as this would have Council support."

4. Below are Minutes of a Meeting with Dave Allen, Director of Global Leisure Group who has undertaken a feasibility study on sport and recreation for Council.

   Minutes of Special Meeting of The Tararua Aquatic Community Trust Committee with Multi-Sports Complex Project Consultant and Tararua District Council Facilities Manager - held 7pm Tuesday 27th July 2021 at MCI & Associates. Rooms

   Present: Aaron Karena, Brent Stewart, John Robertson, John Phillips, David Allan (Consultant – Dannevirke Multisport Complex Project via video), Jessi McKenzie (TDC Facilities Manager – via video), Marian Holdaway.

   Apologies: Bryce Galloway, Dave Fleming

   David Allan introduced himself, overviewed his background and his work as Director of Global Leisure Group, (a specialist sport, recreation and community planning Consultancy, based in Nelson) and Consultant as part of the Project Steering Group, feasibility study and design concept of the Dannevirke Multi-Sports Complex Project.

   He overviewed the work currently being undertaken using a staged plan ie, Needs Assessment, Demands Assessment, site analysis, concept design, etc., prior to collating of information gained and recommendation to the Council Working Group and commencement of Project and Management. As part of this analysis, David advised it is recognised that liaison and discussion with T.A.C.T. is essential, given our Governance of Dannevirke's existing covered pools complex and community asset.

David advised Phase 1 as having identified the preferred location of the Upper Domain and within proximity to the Pools, to provide sporting sector collaboration, a 'one stop shop' opportunity etc., providing an ability to share existing resources and the opportunity of co-location with the Pools Complex as a 'hubbing' site, including the possibility of providing one Reception for the whole complex.

Phase 2 will involve the feasibility stage and will involve more detail and specification to cater to specific and varying sporting sector requirements including presentation of a concept design of how the whole Complex might look, for further discussion and consideration. This takes into account ownership of the facility and solutions around this being worked through including consideration of different models as exist around the country. David advised he is keen to collaborate with T.A.C.T. and it is intended that liaison with T.A.C.T. will continue throughout all phases of the Project. He described progress thus far as currently being "at the end of the beginning". Given this, he asked that as information/ideas come forward from the Trust, these should be forwarded to David via Jessi McKenzie.

Indication of costs:

Rough estimates were discussed with 'ball-park' figures as follows:

- Basic concept – in the range of between $1.5M - $6.4M (including a gymnasium)
- Estimated that it would cost around $21M to build the pool in today's market.

Next Steps:

- David to visit Dannevirke – pending and date to be confirmed – to meet with the varying sports codes already on the Domain.
- The concept design process.
- Operating and financial model.
- Ownership, governance and management together with a funding strategy.

Meeting closed 8.30pm.

5. In summary

Action Plan / Decisions Required

1. Land / asset / future liability / control / ownership
2. Service Agreement review / update
3. Review of Quarterly Grant and Cost of Living Adjustment
4. Allocation of 'Better-Off' funding under Three Waters Funding Scheme
5. The Trust can no longer wait for a proposed Sports Stadium and the sharing of facilities, as these facilities are required in the short to medium term and form the basis of the Trust's 10-year plan.

6. **Community Benefits:**
   - A modern, fully functional and integrated under-one-roof sports Complex is envisaged.
   - Integrated one-stop-shop sporting injury and rehabilitation facility.
   - Gym and fitness centre facility including cardio and weight training equipment.
   - Swimming education and life skills coaching for all ages.
   - Offer of opportunity for local businesses to lease facilities to run their own business.

Dannevirke Community Board

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 5 December 2022 commencing at 08:00am.

1. Present

Board Members: P F Walshe (Chairperson), T J Hynes (Deputy Chairperson), E J Christison, E L Peeti-Webber, R T Wallace and S M Wards

In Attendance

Mayor T H Collis
Councillor N L Chase

Mr M Maxwell	–	Group Manager – Economic and Community Development
Ms T Love	–	Group Manager – Operations
Mrs A Dunn	–	Manager – Democracy Services
Ms L Jenkins	-	Committee Secretary

2. Apologies

2.1 There were no apologies.

Board member Ernie Christison joined the meeting at 8:02am.

3. Public Forum

3.1 There were no requests by members of the public to speak during public forum.

4. Making and Attesting of Declarations of Community Board Members

4.1 Councillors Erana Peeti-Webber and Sharon Wards, members appointed by Council, each made and attested their Board member's declaration pursuant to

Schedule 7, Clause 14 of the Local Government Act 2002.

Chairperson Pat Walshe witnessed the making and attesting of each declaration.

5. Notification of Items Not on the Agenda

5.1 Nil

6. Confirmation of Minutes

6.1 ***That the minutes of the Dannevirke Community Board meeting held on 7 November 2022 (as circulated) be confirmed as a true and accurate record of the meeting.***

Christison/Peeti-Webber ***Carried***

7. Tararua District Council Report

7.1 Draft Minutes from Council meeting held 16 November 2022

That the draft minutes of the Council meeting held 16 November 2022 be received.

Peeti-Webber/Hynes ***Carried***

8. Reports

8.1 Consideration of Nominations to the Community Board Executive Committee

The Board considered the report of the Manager Democracy Services, seeking consideration of whether the Board wished to make a nomination to the Community Boards Executive Committee.

1.1 ***That the report from the Manager Democracy Services dated 15 November 2022 concerning the Consideration of Nominations to the Community Board Executive Committee be received; and***

1.2 ***That the Dannevirke Community Board declines to make a nomination to the Community Boards Executive Committee.***

Christison/Hynes ***Carried***

8.2 Appointments and Allocation of Portfolios

The Board considered the report setting out proposed appointments to organisations, and allocation of portfolios to members. It was asked that a report be provided on the agenda of the next meeting of the Dannevirke Community Board for consideration of appointing liaison representatives to other community organisations and groups.

That the report from the Manager Democracy Services dated 18 November 2022 concerning the Appointments and Allocation of Portfolios be received.

That the Dannevirke Community Board makes appointments of Board representatives as follows:

That Pat Walshe be appointed as the Dannevirke Community Board's representative on the Road Safety Group.

That Terry Hynes be appointed as the Dannevirke Community Board's representative on the Emergency Management Committee(Welfare Response).

That Ernie Christison be appointed as the Dannevirke Community Board's representative on the Horizons Regional Council Tararua River Management Governance Advisory Group.

That Ron Wallace be appointed as the Dannevirke Community Board's representative on the Dannevirke Information Centre Management Committee.

That the Dannevirke Community Board makes the following appointments of liaison representatives to community organisations:

Organisation:	***Liaison Representative:***
Dannevirke Brass Band	***Ron Wallace***
Dannevirke Chamber of Commerce	***Terry Hynes***
Tararua Community Youth Service	***No appointee***
Dannevirke and District A and P Association	***Ernie Christison***

Christison/Wallace ***Carried***

8.3 Dannevirke Community Board - Funding Update

The Dannevirke Community Board considered the report of the Manager – Democracy Services, that provided an update on the Board's discretionary funding budget and payments under the General Assistance Grants Scheme. It was asked that basis of the grant made to the Norsewood War Memorial

Community Centre be followed up to see whether it was an ongoing commitment.

That the report from the Manager Democracy Services dated 22 November 2022 concerning the Dannevirke Community Board - Funding Update be received.

That the Dannevirke Community Board note the proposal to discuss the management of the requests for funding with a view to optimising the grants funds available to the Board.

Christison/Peeti-Webber ***Carried***

8.4 Dannevirke Time Capsule

The Board considered the report of the Manager Democracy Services that sought discussion about the Time Capsule located near the Dannevirke Railway Station, placed as part of the 125-year anniversary of Dannevirke and how to progress planning for an event to place a new Time Capsule to mark the 150-year anniversary of Dannevirke.

Member Peeti-Webber provided a verbal update on the event held 3 December 2022, and suggestions that had been made to date for the event to place a new time capsule, including the proposal that the 1997 Time Capsule be re-interred, along with the new capsule.

That the report from the Manager Democracy Services dated 22 November 2022 concerning the Dannevirke Time Capsule be received.

That the Dannevirke Community Board note the uplifting of 1997 Dannevirke Time Capsule held Saturday 3 December 2022 and appoint a project working party of all Dannevirke Community Board members to develop details for an event to place a new time capsule and report back to the February 2023 Dannevirke Community Board meeting.

Peeti-Webber/Wallace ***Carried***

9. Correspondence

9.1 Dannevirke Community Board Report Correspondence December 2022

That the correspondence as listed be received:

Letter of thanks and receipt for grant – Arohanui Hospice

Confirmation of grant from Creative Communities Scheme for Tunnel Beautification Project

Letter of thanks for grant – Dannevirke Indoor Bowling Club

Letter from Dannevirke Chamber of Commerce re date for Shires Fruit and Vege Market Christmas Parade

Christison/Wallace ***Carried***

10. Discussion Items

10.1 Subway Artwork Update

The Chairperson gave an update on progress with the planned artwork for the subway located beneath the railway lines in Dannevirke. He tabled some examples of the artwork of the proposed artist, and the concept that the mural would be an underwater sea world theme.

In discussion some Board members expressed concern about the cost of doing the proposed work and questioned whether the location was the right location for a mural. It was also asked whether security cameras and lighting could be investigated as part of the project.

Her Worship the Mayor noted that the concept was to transform the subway and the work was proposed to be externally funded through grants.

It was agreed that the matter be put on the agenda of the next meeting for further discussion, including whether alternative sites could be considered, at which time a quote from the proposed artist would be available.

10.2 Meeting Start Time

The Board discussed the start time of the meeting, which had been agreed as being 8:00am at its previous meeting. It was noted that the Administration Building did not open until 8:00am, and also some members of the community may find the early start time difficult for attending to participate in public forum. A motion to amend the starting time of the meeting to 1:00pm was proposed, but after amendment was resolved as 9:00am for meetings going forward.

MOVED: Walshe / Hynes

That the start time of meetings of the Dannevirke Community Board be amended to start at 1:00pm.

AMENDMENT: Christison / Wallace

That the start time be amended to 9:00am.

The AMENDMENT was PUT and CARRIED.

The substantive motion was put as follows:

That meetings of the Dannevirke Community Board be amended to start at 9:00am

Christison/Wallace ***Carried***

Member Erana Peeti-Webber left the meeting at 8:55am.

10.3 **Bollards outside Dannevirke Library**

The Board received an update regarding a concern that had been raised by the community about bollards placed outside the Dannevirke Library, that made it difficult for users of the accessible vehicle park to open their vehicle doors. It was noted that the bollards had been removed.

10.4 **Parking on Easton Street, Dannevirke**

The Board discussed a concern that had been raised regarding congestion for carparking on Easton Street, Dannevirke, exacerbated by in appropriate use of the road berm for storage of items from a neighbouring business.

It was agreed that the Chairperson would raise this matter at the next Road Safety meeting.

10.5 **Update on Radiology Fees in Dannevirke**

The Chairperson reported that following advocacy, most radiology procedures had no charge associated with them. There were some exceptions, such as lumbar x-rays.

10.6 **Armistice Day Update**

The Board noted that the Armistice Day commemorations held within the district were well organised and run.

10.7 **Christmas Tree Update**

The Board noted that the Christmas tree competition they had run in previous years would not be held in 2022 due to the election period delaying planning time.

10.8 **Dannevirke Community Walkway Update**

The Board noted that the section of walkway on Victoria Avenue was awaiting completion by the contractor. The contractor hoped to have this completed by the end of February 2023. The maintenance of the existing walkway was discussed with the Group Manager – Economic and Community Development advising he would follow up regarding the Ministry of Social Development Crew providing assistance for maintaining the walkway going forward.

10.9 **High Street Trees**

The Board discussed concerns with the safety hazard posed by the High Street trees, due to blocking of visibility for road users. It was noted that a report would be provided for discussion at a future meeting of the Dannevirke Community Board.

10.10 **Akitio Summer Planning**

The Group Manager – Economic and Community Development advised that Council had received funding from the Ministry of Business Innovation and Employment towards the costs of employing Camping Ambassadors, to assist with compliance with Council bylaws and requirements for Freedom Camping and parking at the waterfront at Akitio. It was asked whether additional rubbish collection would be organised for the summer period in holiday areas as well.

10.11 **ANZAC Concert**

The Board discussed organising the 2023 Anzac Concert. It was agreed that Board Members Christison and Wallace would be the members of a project team for organising the concert, and would report back to the Board on progress with arrangements.

10.12 **BMX Track Dannevirke**

The Board sought an update on the status of the BMX track in Dannevirke, located at Hamlet Street / George Street area and questioned whether there were any plans to upgrade the track. It was noted that the BMX track was one of the assets in the draft Play Active Recreation and Sport Strategy that was being developed, and that Council was not in a position to make decisions in relation to that asset at this stage.

12. Chairman's Remarks

The Chairperson advised that items requiring decision need to be included in the agenda.

Members were reminded of the Community Board members' training session being held 15 December 2022 in Council Chambers.

13. Items not on the Agenda

Board member Christison noted that he had been approached by residents concerned about flooding at Ormondville.

Board member Hynes noted the Dannevirke Chamber of Commerce had run a successful Christmas parade on 3 December 2022.

There being no further business the Chairperson thanked those present for their attendance and contributions, wished everyone well for Christmas and the New Year, and declared the meeting closed at 9:37am.

_____

Chairperson

Community Committee
committee@explorepahiatua.co.nz
www.explorepahiatua.co.nz

Minutes of the Explore Pahiatua Incorporated Society meeting held at The Bush Community Centre 98 Main Street, Pahiatua on Wednesday 7th December 2022.

1. Present

1.1 Committee Members: Louise Powick (Chairperson), Raylene Treder (Secretary), Gerry Parker (Treasurer) and Rhys Punler.

Attended on zoom: Ali Romanos, Karolyn Donald, Ingrid de Graaf and Fiona Stokes

: **Tararua District Council Representative:** Cr Alison Franklin.

2. Apologies

Nil

3. Conflicts of Interest

3.1 Nil

4. Notification of Items not on the agenda

4.1 Summer Concert to be held in the Town Centre either the 11th / 18th February. Louise to see if the band Brothers of Pap that played at Explore Christmas are available either of these dates. Food trucks Louise to organize.

4.2 Recycling – The Committee, rural residents and neighbours are concerned about the state of the recycling center since its closure. The bins are often overflowing, requiring to be emptied more regular, the excess recycling is being left when the bins are fill which is been blown onto neighbouring properties, leaving the site a mess, the slots to put the recycling in are too small and too high they are not user friendly and makes the process very time consuming.

The committee has asked Cr Franklin to find out what rates are being saved by having this facility closed, how often the bins are being emptied and what's the asset going to be used for now that it has been closed.

Explore Pahiatua would have appreciated Council having the discussion with Explore Pahiatua Committee before this decision was made.

4.3 Explore Pahiatua Committee Picnic to be held at Carnival Park Monday 23rd January 4pm. Ali and Graeme Franklin to organise Alliance mobile BBQ and food for the event

5. Confirmation of Minutes

Correction: Thicket Invoice $30.00 not $30.30

5.1 That the minutes of the Explore Pahiatua meeting held on 7th November 2022 (as circulated) be confirmed as a true and accurate record of the meeting.

Rhys Pluner/Gerry Parker **Carried**

Community Committee
committee@explorepahiatua.co.nz
www.explorepahiatua.co.nz

6. Matters Arising

6.1 Rhys is close to completing the build of the garden shed at the community garden.

6.2 Mayor Tracey Collis unable to attend to talk about forestry due to other commitments

7. Tararua District Council Report

That the report from the Tararua District Council is received (as circulated via email)

Karolyn Donald/Ali Romanos **Carried**

7.1 Written report circulated to the committee by Cr Alison Franklin.

7.2 Better Off Fund has been approved, Cr Alison to see when funds would be allocated for the PARS Strategy for the build of the new aquatic centre.

7.3 Two public meetings held in Dannevirke for Council to update the community about the Impounded Supply.

7.4 Cr Alison to explain any implications of Reserve Management Act on the proposed Dog Park in her next Council Report to EP.

8. Correspondence

8.1 Inwards

- Mail – Tararua District Council Rates Invoice for Youth Centre building

That the inwards correspondence be received.

Louise Powick **Carried**

9. Financial Report

9.1 Invoices to pay (December):

Mitre 10	$3,107.00 Community Garden (shed)
NZME	$488.75 Explore Christmas
Info Centre	$210.00 Advertising for Explore Christmas
Kenton and Hedges	$490.00 Community Garden
Colliers	$50.00 PDBG Account
Supreme Blast and Paint	$7,475.00 Harvard Account
Meeting Fees	Payable 20/12/22
Yellow Plane Gallery	$100.00 Explore Christmas
Thicket	$637.54 Christmas and PDBG
BOP Band	$2,000.00 Explore Christmas (Ban)
Ali Romanos	$50 travel to PN for stage
Road closure volunteers	$300 Explore Christmas

Louise Powick	$269.02 Poster/spade
TMNZ	$3,100.00 Explore Christmas (Road Closure)
House of Laser	$240.00 Explore Christmas (Baubles)
Airagarmi	$381.90 Explore Christmas (Face painting / Balloon Twisting)
Arena	$300.00 Explore Christmas (Candy Floss / Popcorn Hire)
Freedom	$492.20 (Credit $241.50 due to overpayment)
Louise Baker	$446.33 Explore Christmas (Elfland costs)
Party up	$590.00 Explore Christmas (Stage)
Prizes for Xmas Windows	$600.00 Paid by Bisset Honda/reimbursement
Regent Pahiatua	$560.00 Discretionary Grant (agreed previously)

- Approve and pay above invoices 20/12/22
- Transfer from Main Account to Harvard Account to cover costs
- Pay Meeting Fees 20/12/22

9.2 Tagged Funds

Community Garden Funds	Nil
Carnival Park	$6,132.98
Swimming Pool Project	$30,000.00
Explore Pahiatua-Signage	$30,000.00
Harvard Plane	$20,000.00

9.3 Discretionary Grant application

Bush Children's Trust $2,622.00 (Stage and Sound System)

Grant approved, Explore Pahiatua to offer branded gazebos for use on the day.

Ali Romanos/Fiona Stokes **Carried**

9.4 That the financial report is received, and accounts approved for payment.

Gerry Parker/Karolyn Donald **Carried**

10. Explore Christmas

10.1 Total cost for Explore Christmas $8,893.00.

10.2 Gazebo's arrived and look amazing, unfortunately the gazebo quote didn't include bags for the gazebos. Louise to order bags.

11.0 Website

Derek Sims to be engaged to refresh the Explore Pahiatua website, with a budget of $2,500. Louise to organize and advise Derek on how the committee would like to see the page upgraded.

Ali Romanos/Louise Powick **Carried**

Community Committee
committee@explorepahiatua.co.nz
www.explorepahiatua.co.nz

11. Portfolio Reports

11.1 Pahiatua Business Group

Pahiatua Districts Business Group

November was a very busy month with three events held:

- Cyber Security Workshop 10th November, no-one registered, a Zoom version with Ingrid, Ali R, Toni Chapman from Digital Spaces and the presenter from Advantage. Advantage very kindly waived the entire invoice, there was no cost to Digital Spaces or the PDBG in the end. Lack of interest put down to three things – time of year, subject matter and lack of advertising.
- BA5 at Colliers 17th November, only a few members were there alongside the Colliers staff and their partners. Again, time of year and lack of advertising probably contributed to low numbers.
- Women in Business Dinner 30th November, 57 attended and enjoyed a wonderful night including meal, guest speaker, goodie bags and spot prizes donated by sponsors. A huge amount of work was put in by Sarah Romanos. Event well publicised and very well supported by sponsors. Was a great networking opportunity. Looking at making this an annual event.
- Membership of Pahiatua Districts Business Group has increased dramatically since the Women in Business, numbers currently in the mid-thirties.

11.2 Explore Pahiatua Marketing

- A strong focus on Explore Christmas for the month of November, alongside marketing PDBG events and sharing a few other community events (Facebook).
- The November Bush Telegraph advert was for Explore Christmas, supported by some excellent free (pre-event) editorial.
- The December Bush Telegraph advert will cover off the Explore Christmas competition winners (float and Christmas window), as well as “thank yous” for the event. Ingrid had an interview with Steve Carle yesterday for an editorial in the Bush Telegraph about Explore Christmas (post event), including a photo collage.
- Ingrid to post on the Explore Pahiatua face book page a daily post featuring all the sub committees, informing the community what has been achieved in the last twelve months

11.3 Youth Centre

- Tararua Youth Services lease completed and increase of rental to start in January.

11.4 Carnival Park

Treasure Carnival Park

- DOC is going to provide drawings for the pavilion at Kaituna as a possible replacement for the current pavilion that is damaged and at end of life and to be replaced.
- Trees earmarked for removal and trimming due to safety risk to public and death of trees.

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Carnival Park Playground Upgrade

- Meeting scheduled with TDC 8th December for update and next steps.
- Playground options provided by TDC (Marais) to be considered.
- Waireka Community Trust Chair has verbally expressed support for this project and willingness to be involved in funding it.

Pahiatua Pools 2023 Season

- Big pool full today and ready for filtration to be turned on and chemicals added. Potentially losing water which is a bit of a mystery as no apparent leaks, will be monitored.
- Learner's pool being cleaned and prepared this week and on schedule for opening 17th December weather permitting.

Waireka Community Trust AGM

- Karolyn attended on behalf of BAT and Pahiatua Swimming Baths to express gratitude for grants awarded.
- The Trust has lost two members during 2022 and will be advertising early 2023 for suitable replacements. Perhaps give thought to who might be suitable for this role.

11.5 Harvard Plane

- Structural and painting completed, the slide and stairs have been removed. Gerry to organize the plane to be sprayed with Wet and Forget.

11.6 Road Safety Committee

Nothing to report

11.7 Community Garden

- The water tank has been installed, awaiting on plumber Mike James to complete the connection to the Service Centre for rainwater collection.
- Rhys Punler is constructing a new purpose-built garden shed which will enable safe storage of tools and hardware at the garden.
- A lime path has been laid in front of the raised garden beds and underneath the picnic table.
- Lots of seasonal produce will be harvested from the garden over the coming months.

11.8 Explore Christmas

- Fantastic community feedback following Explore Christmas on Saturday 3rd December. A huge crowd with visitors from outside Pahiatua and the Tararua District.
- A very successful Pahiatua Railcar Society open day also attracted people to Pahiatua.
- 30 good quality market stalls and 6 food trucks. Unfortunately, one food truck withdrew because of Covid.
- The band, elf land and stage performances were excellent, and the upgraded Main Street created a beautiful environment and facilitated good use of space and seating.
- In partnership with Para Kore, recycling was set up to coordinate rubbish collection.

- Road closure for the Christmas Parade went smoothly and there were no issues with safety and the road being open for the remainder of the event.
- An advertisement to announce the Christmas window and parade winners and thank volunteers is being organised for the Bush Telegraph.
- Feedback is being sought from stall holders and food vendors as the committee look to build on the event for next year.

11.9 Swimming Pool

- Buy a block campaign and cull cow community fundraisers are being planned.
- The building consent has been approved.

11.10 Rotary Dog Park

- Cr Alison and Raylene completed the neighbourhood consultation, and the feedback, together with the proposed plans for the Park, will be presented through a paper to Council. The paper will be included in the January Council Meeting Agenda for discussion and approval. Raylene and Ben Luders to present to Council in the Public Forum prior to the meeting.

Meeting Closed at 8:05pm

Chairperson _____

Eketāhuna Community Board

Minutes of a meeting of the Eketāhuna Community Board held in the Eketāhuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketāhuna on Monday 12 December 2022 commencing at 10:00am.

1. Present

Board Members: S C McGhie (Chairperson), L J Barclay, T M Carew, E E Chase, S M Gilmore and M F Long

In Attendance

Mayor Tracey Collis

Mr M Maxwell – Group Manager – Economic and Community Development
Mrs A Dunn – Manager – Democracy Services

2. Apologies

2.1 There were no apologies

3. Public Forum

3.1 There were no members of the public speaking in public forum.

4. Making and Attesting of Declarations of Community Board Members

4.1 Community Board member Terry Carew made and attested his Board member's declaration pursuant to Schedule 7, Clause 14 of the Local Government Act 2002.

Councillors Scott Gilmore and Michael Long, members appointed by Council, each made and attested their Board member's declaration pursuant to Schedule 7, Clause 14 of the Local Government Act 2002.

Chairperson Steen McGhie witnessed the making and attesting of each declaration.

The correct spelling for Rongokokako was noted.

5. Notification of Items Not on the Agenda

5.1 The following items were notified for discussion:

- Setting the date for the Eketāhuna Meet and Greet in February 2023.
- Fred West Building at 29 Main Street Eketāhuna

6. Confirmation of Minutes

That the minutes of the Eketāhuna Community Board meeting held on 14 November 2022 (as circulated) be confirmed as a true and accurate record of the meeting with a correction to the name of the Tenth Transport Company.

Chase/Barclay ***Carried***

7. Tararua District Council Report

7.1 Draft minutes of Council meeting held 16 November 2022

That the report of the Manager Democracy Services meeting held on 17 November 2022 (as circulated) be received.

Carew/McGhie ***Carried***

8. Reports

8.1 Eketahuna Community Board - Funding Update

The Eketāhuna Community Board noted that assistance was available through the staff at the I-Site in Woodville for production of promotional material for events being organised by the Board.

That the report from the Manager Democracy Services dated 28 November 2022 concerning the Eketahuna Community Board - Funding Update be received.

That the Eketāhuna Community Board note the proposal to discuss the management of the requests for funding with a view to optimising the grants funds available to the Board.

Barclay/Long ***Carried***

8.2 **Appointments and Allocation of Portfolios**

That the report from the Manager Democracy Services dated 29 November 2022 concerning the Appointments and Allocation of Portfolios be received.

That the Eketāhuna Community Board makes appointments of Board representatives as follows:

That Steen McGhie be appointed as the Eketāhuna Community Board's representative on the Road Safety Group.

That Terry Carew be appointed as the Eketāhuna Community Board's representative on the Emergency Management Committee(Welfare Response).

That the Eketāhuna Community Board makes the following appointments of liaison representatives to community organisations:

Organisation:	*Liaison Representative:*
Nireaha Reserve Board	*Steen McGhie*
Hamua Hall and Domain Board	*Everlyne Chase*
Newman Reserve Board	*Terry Carew*
Eketāhuna Our Town Committee	*Terry Carew*
St John Bush Area Committee	*Larissa Barclay*

That the Eketāhuna Community Board assigns the following portfolio responsibilities:

Portfolio:	*Assigned responsibility:*
Community Newsletter writing	*Steen McGhie*
Urban community facilities, camping ground and cemeteries	*Larissa Barclay*
Sports grounds, swimming pool and playground	*Everlyne Chase*
Anzac Day	*Terry Carew*
Alf Rowden Humanitarian Award	*All members*

Carew/Chase ***Carried***

8.3 Request for Funding from Discretionary Fund

It was noted that discussions had been held with the previous Board regarding providing support for the installation of a memorial to the Eketāhuna Mounted Rifles, with a verbal update given to the Eketāhuna Community Board at its 8 August 2022 meeting. It was agreed that as this matter had previously been discussed with the Board, that a contribution of 50% of the cost would be provided.

That the report from the Manager Democracy Services dated 06 December 2022 concerning the Request for Funding from Discretionary Fund be received.

That the Eketāhuna Community Board makes a grant of $216.80 to the Eketāhuna / Mellemskov Museum as a contribution towards the costs of installing a memorial to the Eketāhuna Mounted Rifles, unveiled on Armistice Day 2022.

Carew/Long ***Carried***

10. Correspondence

10.1 Eketahuna Community Board Report Correspondence December 2022

It was noted that the vehicle entrance to the Eketāhuna Health Hub had since been repaired.

Terry Carew spoke to the minutes from the Eketāhuna Our Town meeting, providing an update on discussions being held regarding the lighting in the vicinity of the EV charging station, the new interactive maps being developed for the town, and the increased costs for the traffic management plan required for the Santa Cruise event. He also spoke about a potential Tararua Traverse Cycle route between Shannon and Eketāhuna and reinitiating discussions on this. It was agreed to include that item on the February 2023 Eketāhuna Community Board agenda for discussion.

That the correspondence as listed be received:

Letter – J Sweeney – re Eketāhuna Health Hub Vehicle Entrance

Minutes – Eketāhuna Our Town Meeting 10 November 2022

Barclay/Gilmore ***Carried***

11. Discussion items

11.1 **Topographical Map**

The Board discussed the Topographical Map of Eketāhuna that was currently stored behind shelving in the Eketāhuna Library. The Board proposed relocating the map to the Eketāhuna Community Centre, where it could be viewed by community members. Board member Terry Carew proposed looking at the practicalities of moving the map from its current location with the assistance of volunteers from the Eketāhuna Menzshed. It was suggested that members contact the Council's Facilities Team regarding any repairs that might be required

11.2 **Waitangi Day**

Board member Everlyne Chase updated members on the Waitangi Day event being held at Waka Park, Eketāhuna, on Waitangi Day. She spoke about arrangements being made, including the traffic management plan required for closing off any car parks, and the timing for that. The Board discussed the option of using the private car park next to the Waka Park, which would not require a traffic management plan to be submitted.

11.3 **150th Anniversary Commemorations**

The Board discussed the arrangements for the 150th Anniversary commemorations, being held 10-13 March 2023. Board member Terry Carew gave a progress update on plans. He noted that commemorative coins had been produced, arrangements made for a parade including the Tenth Transport Company, and the traffic management plan required for that. It was proposed to hold a Ball in the evening and a meal at the Eketāhuna Club. Other events being planned were a golfing event, kite flying, re-enactments, a rugby game and market.

12. Chairperson's Remarks

12.1 The Chairperson reported on his achievement in winning a race at Manfeild over the weekend, and the Board congratulated him on his achievement.

13. Items not on the Agenda

13.1 **Setting the Date for Meet and Greet in February 2023**

The Board discussed potential dates for holding the community meet and greet in February 2023. It was proposed to hold the meet and greet on the same day as the Market day, being the second Sunday of February. It was agreed that the meet and greet be organised for 2:00pm on 12 February 2023, to be held at the Eketāhuna Club. Board member Terry Carew advised that he would make the booking for the Club.

The event would be for new and current members of the community to meet

each other, and for people new to the community to find out about clubs and services that are available in the community.

Members discussed organisations to contact, and sharing of responsibilities for making contact with each organisation.

Eketāhuna School (Steen McGhie), Eketāhuna Community Centre, St Johns, Pukaha (Everlyne), Swimming Pool (Everlyne), Tennis Club, Golf Club, St Cuthberts Church (Everlyne), Denise Gavin (Everlyne), Menzshed (Terry), Mellemskov Museum (Everlyne), Facebook and Community Page updates (Larissa), Radio station, to be advertised in December and January's newsletters. Posters to promote the event – Steen to contact I-Site in Woodville.

13.2 **Fred West Building 29 Main Street Eketāhuna**

Board member Terry Carew spoke about the community's ongoing concerns with the condition of the building at 29 Main Street Eketāhuna, and noted that the Council did not have any power to require the building owner to tidy up the frontage. He spoke about the potential for acquiring the building in the future for community use, which would require discussions with the community. Members discussed lodging customer requests with the Council regarding the safety issues with the verandah and broken windows.

Prior to closing the meeting, it was asked that the February meeting agenda include an item for calling for nominations for the Alf Rowden Award.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 11.16am.

_____

Chairperson

Report

Date : 15 December 2022

To : Mayor and Councillors
Tararua District Council

From : Michelle Davis
Alliance Administrator

Subject : **Road closure Requested Under the Tenth Schedule of the Local Government Act 1794**

Item No : **13.1**

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1. Reason for the Report

1.1 Pahiatua Lions has made application for a road closure for Kohinui Road, Mangatainoka on Saturday 11 March 2023. This closure has been requested under the Tenth Schedule of the Local Government Act 1974.

1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have indicated they have no concerns. No public objections have been received in response to advertising placed in the Bush Telegraph on Monday 21 November 2022.

2. Recommendation

That the report from the Alliance Manager dated 15 December 2022 concerning a road closure application under the Tenth Schedule of the Local Government 1974 (as circulated) be received, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolves to close the following road for the purpose of allowing the Pahiatua Lions to hold a Bush Cycle Tour event:

Road name: Kohinui Road, Mangatainoka

Date of closure: Saturday 11 March 2023

Period of closure: 9.00am to 2.00pm

Conditions Applied to the Granting of this Road Closure

2.1 That the Tararua Alliance in conjunction with the organiser will assess

shortly prior to this event the condition of the road involved to determine its suitability for this purpose.

2.2 That if the Tararua Alliance identifies the road as being in an unsuitable condition arising from this assessment, then they have the discretion to request the organiser to withdraw the road from the route of this event.

2.3 That shortly after the event has been held, the Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event, then those expenses shall be recovered from the event organiser.

Attachments

1⇩. Application for Temporary Road Closure - Kohinui Road, Mangatainoka

TARARUA®
DISTRICT COUNCIL

APPLICATION FOR TEMPORARY ROAD CLOSURE

To Tararua Alliance
P O Box 7
DANNEVIRKE 4942

Phone (06) 374-5431
E-Mail info@tararuadc.govt.nz
Website www.tararuadc.govt.nz

Application made under Tenth Schedule of the Local Government Act 1974

Date Received .....

Application Fee: **$150.00**

Receipt No: .....

THE APPLICANT

All contact details must be in New Zealand

Name of Applicant:
e.g. Club or Organisation Pahiatua Lions.

Contact Person: Shane Brown

Mailing Address: 51 Albert Street Pahiatua. 5910

Contact: Daytime: 0211914578 Mobile: 0211914578

After Hours: " Fax: —

Email Address: Shane.brown@police.govt.nz.

DETAILS OF REQUESTED CLOSURE(S)

Date/s of Closure/s:	11-03-2023			
Road Name	**Start Point:**	**End Point:**	**Affected Intersection/s**	**Time of Closure**
Kohinui Rd	SH2 - Kohinui Rd	Kohinui Rd Middle Road	SH2 - Kohinui Rd - Middle Rd - Kohinui Rd	0900 - 2 pm.

(Attach a separate sheet if required)

ATTACHMENTS

The following documents are attached to this application: *(tick all enclosed)*

- [x] Map/s of locations where road closure is requested
- [x] Traffic Management Plan (including safety plan and emergency access arrangements)
- [x] Copies of relevant insurance documentation
- [x] Details of steps you will take to inform local landowners/residents of your event and access provisions
- [x] Details of how your application will benefit the Tararua District
- [ ] Other documentation in support of your application

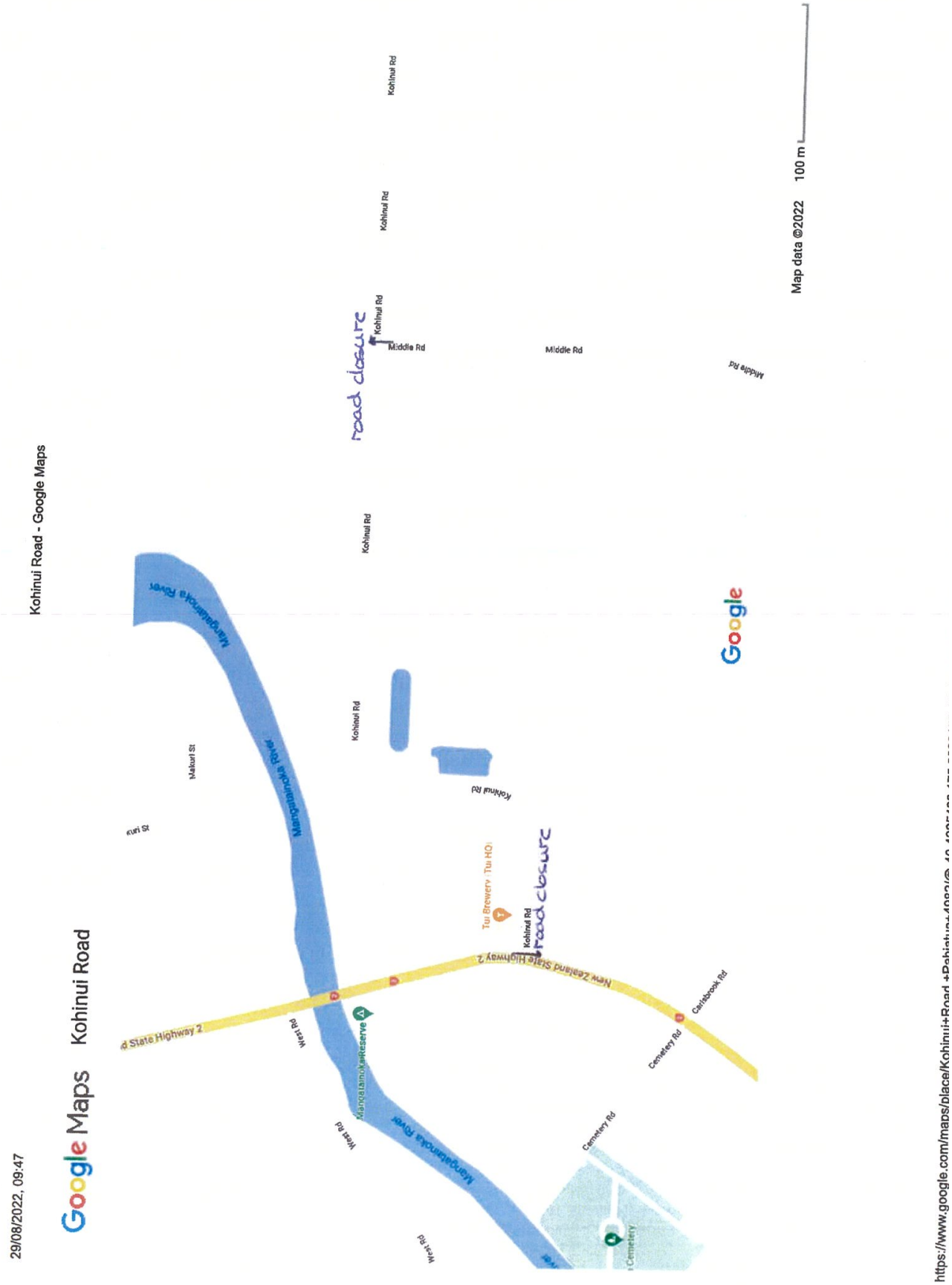
(specify) Pirieconsultants has completed previous traffic management plans for the Bush Cycle tour, he will be completing the plan for 2023. Ride courses remain the same.
Letter drop for the full course and Road closure residence.

Please provide as much detail as you can about your proposed closure. Failure to supply adequate detail may result in your application being declined.

The information you have provided on this form is required so that your application for road closure can be processed under the Tenth Schedule of the Local Government Act 1974. The information will only be used for this purpose.

Under the Privacy Act 1993, you have the right to see and correct personal information the Council holds about you.

Pahiatua Lions have managed the Bush Cycle tour many years. The funds recieved are distributed back into the community. A 5km kids and parents ride is included on the day to encourage participation.


Kohinui Road - Google Maps
29/08/2022, 09:47
Google Maps Kohinui Road
Kohinui Rd
road closure
Middle Rd
Map data ©2022 100 m
Mangatainoka River
Tui Brewery Tui HQ
New Zealand State Highway 2
Cemetery Rd
Carisbrook Rd
Water Rd
Mangatainoka Reserve
Google
https://www.google.com/maps/place/Kohinui+Road

Equipment 1 x Event Access Left 10 x Cones 1 x Car Park Left 1 x Detour Left
1 x Event Access Right 1 x Road Closed 1 x Road Closed To Through Traffic
4 x Single Uprights 1 x Double Uprights 5 x Bases 5 x Sandbags

PIRIECONSULTANTS
168 Grey Street Ph 0800 WE SURVEY (0800 93 78 78)
Box 10050 Ph 06 357 5383 Fax 06 354 0340
Palmerston North Email enquiries@pirieconsultants.co.nz

BUSH CYCLE TOUR
SH 2 MANGATAINOKA

Course START - ALL COURSES
Marsall Position A Date March 2020
THD N° 1

This plan may only be reproduced in full. Copyright and ownership remains with PIRIE CONSULTANTS LTD.

Equipment
1 x Road Closed Ahead
1 x RD3 Road Closed
1 x Detour Ahead
1 x Detour Left
1 x Course Direction Sign
7 x Cones
2 x Race Direction
4 x Single Uprights
4 x Bases
4 x Sandbags

MARSHAL AT EACH INTERSECTION TO DIRECT RIDERS
PLACE RACE DIRECTION SIGNS ON TWO CONES

PIRIECONSULTANTS
160 Grey Street
Box 10050
Palmerston North
Ph 0800 WE SURVEY (0800 93 78 78)
Ph 06 357 5383 Fax 06 354 6340
Email enquiries@pirieconsultants.co.nz

BUSH CYCLE TOUR
MIDDLE & KOHINUI ROADS

Course: All Courses
Marshall Position: B
Date: March 2020
TMD N°: 2

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Report

Date : 20 December 2022

To : Mayor and Councillors
Tararua District Council

From : Michelle Davis
Alliance Administrator

Subject : **Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **13.2**

---

1. Reason for the Report

1.1 Eketahuna Our Town Incorporate has made application for a road closure for SH2 Eketahuna on Saturday 11 March 2023. This closure has been requested under the Tenth Schedule of the Local Government Act 1974.

1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have indicated they have no concerns. No public objections have been received in response to advertising placed in the Bush Telegraph on Monday 16 January 2023.

2. Recommendation

That the report from the Alliance Manager dated 20 December 2022 concerning a road closure application under the Tenth Schedule of the Local Government 1974 (as circulated) be received, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolves to close the following road for the purpose of allowing the Eketahuna Our Town Incorporated to hold a 150th Anniversary Parade:

Road name: SH2 Eketahuna

Date of closure: Saturday 11 March 2023

Period of closure: 10.30am to 1.00pm

Conditions Applied to the Granting of this Road Closure

2.1 That the Tararua Alliance in conjunction with the organiser will assess

shortly prior to this event the condition of the road involved to determine its suitability for this purpose.

2.2 That if the Tararua Alliance identifies the road as being in an unsuitable condition arising from this assessment, then they have the discretion to request the organiser to withdraw the road from the route of this event.

2.3 That shortly after the event has been held, the Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event, then those expenses shall be recovered from the event organiser.

Attachments

1⇩. Application for Temporary Road Closure - Eketahuna Our Town Inc - SH2, Eketahuna - 11 March 2023 - 150th Anniversary

TARARUA DISTRICT COUNCIL

APPLICATION FOR TEMPORARY ROAD CLOSURE

To Tararua Alliance
P O Box 7
DANNEVIRKE 4942

Phone (06) 374-5431
E-Mail info@tararuadc.govt.nz
Website www.tararuadc.govt.nz

Application made under Tenth Schedule of the Local Government Act 1974

Date Received .....

Application Fee: **$150.00**

Receipt No: .....

THE APPLICANT

All contact details must be in New Zealand

Name of Applicant: *e.g. Club or Organisation* Connna Carew - Eketahuna Our Town Incporated.

Contact Person: Terry Carew

Mailing Address: newmancarew@outlook.com - 103 newman Road.

Contact: Daytime: 06 375 8686 Mobile: 021455947

After Hours: _____ Fax: _____

Email Address: newmancarew@outlook.com

ATTACHMENTS

The following documents are attached to this application: *(tick all enclosed)*

- ☑ Map/s of locations where road closure is requested
- ☑ Traffic Management Plan (including safety plan and emergency access arrangements) See note (1)
- ☑ Copies of relevant insurance documentation
- ☑ Details of steps you will take to inform local landowners/residents of your event and access provisions
- ☑ Details of how your application will benefit the Tararua District See Note (2)
- ☐ Other documentation in support of your application

1) *(specify)* Traffic Management Plan - c/o Rik Morris
Traffic Management NZ Ltd
Palmerston North.
Email. managerpn@trafficmanagement.co.nz Contact: 0274 4600 112.

2) Benefits local Community and Surrounding community when celebrating Eketahuna 150th Anniversary.

Please provide as much detail as you can about your proposed closure. Failure to supply adequate detail may result in your application being declined.

The information you have provided on this form is required so that your application for road closure can be processed under the Tenth Schedule of the Local Government Act 1974. The information will only be used for this purpose.

Under the Privacy Act 1993, you have the right to see and correct personal information the Council holds about you.

CONDITIONS OF APPLICATION

The following standard conditions are attached to this application for road closure:

☐ Applications must be received **not less than 16 weeks prior** to the date of the proposed closure. An application fee of $150 applies.

☐ The applicant will be liable for the cost of advertising associated with this road closure application. Under the terms of the Local Government Act procedure, the closure must be advertised prior to its consideration by Council, in order to allow an opportunity for public objection. Council will arrange the appropriate advertising in its standard format, and the costs will be passed on to the applicant.

☐ Council will consult with the New Zealand Police as required under the terms of the Local Government Act.

☐ This application, and any public or Police objections, will be considered at an ordinary meeting of the Tararua District Council. The Tararua District Council reserves the right to decline any application for road closure at its discretion.

☐ Should this application for road closure be approved, the following standard conditions will apply:

1) That the Council's Alliance Manager or (nominee) in conjunction with the event organiser will assess within one week prior to this event, the condition of the roads involved and whether the pavement can cope with the event.

2) That if the Alliance Manager (or nominee) identifies any road or roads as being unlikely to cater for the event without significant remedial work, then he has the discretion to request the organiser to withdraw such road/s from the route of this event.

3) That within 48 hours after the event has been held, the Alliance Manager (or nominee) and event organiser shall jointly carry out a drive over of the roads that were closed for this event to assess their condition.

4) That should the Council incur any additional maintenance costs as a consequence of this event being held, then these expenses shall be recovered from the rally organiser.

☐ Council further reserves the right to impose any other reasonable conditions in relation to a road closure as it deems appropriate.

☐ Successful applications will require a further advertisement to notify the public of the date and time of the road closure/s. This will again be arranged by Council on behalf of the applicant, and the actual cost passed on.

SPECIAL CONDITIONS OF APPLICATION – MOTOR SPORT EVENTS

The following additional special conditions attached to this application for road closure apply to motor sport events within the Tararua District:

☐ Applications must be received not less than 26 weeks prior to the date of the proposed closure for motor sport events. The application fee of $150 still applies.

☐ This Council has excluded or restricted the frequency of use for future motor sport events on certain roads in our District.

The following roads are excluded from use for motorsport events:

- Puketoi Road
- Bartons Line
- Whenuahou Road
- Saunders Road
- Pori Road
- Haunui Road
- Bowen Road
- Central Mangaone Road
- Mangaone Valley Road
- Central East Road
- Tawataia Road
- Pukehoi Road
- Kopikopiko Road

The following roads are restricted to use for motor sport events every three years at the discretion of this Council:

- Mangahei Road
- Blairgowrie Road

☐ The Council will charge a bond of up to $2,000.00 per event to the organisers that is refundable provided no damage is caused to the roads used. The Alliance Manager (or his nominee) has been authorised to use their discretion to determine the amount of the payment required for this purpose, taking into account the size of the event and the extent of the routes included in the application seeking the proposed road closures.

☐ No motor sport road closures will be considered over the months of July, August, September and October inclusive.

☐ Organisers of events are advised that a charge for the inspections by Tararua Alliance may be made to cover the hours and kilometres involved with processing applications, and overseeing the event.

☐ Event Organisers must outline the potential tangible benefits to the District as part of their application.

☐ All residents/property owners on roads being the subject of applications for closure must be contacted by the applicant to inform them of the proposed event, and to obtain their agreement if they are satisfied that the intended closure is approved. A survey schedule containing these details will form part of any road closure application presented to the Council for its consideration. Where any person contacted by the applicant indicates their opposition to the closure sought, the applicant shall inform them of their right to forward a written objection to the Council that it will consider prior to deciding whether to grant the application.

DETAILS OF REQUESTED CLOSURE(S)

Date/s of Closure/s:	11th March 2023			
Road Name	Start Point:	End Point:	Affected Intersection/s	Time of Closure
SH2.	Bengston Street	Church Street	Macara Street	10.30 – 13.00.
			Bengston Street	
			Haswell Street	
			Bridge Street	
			Church Street	
			Jones Street	
			Herbet Street	

(Attach a separate sheet if required)

Eketahuna 150th Parade

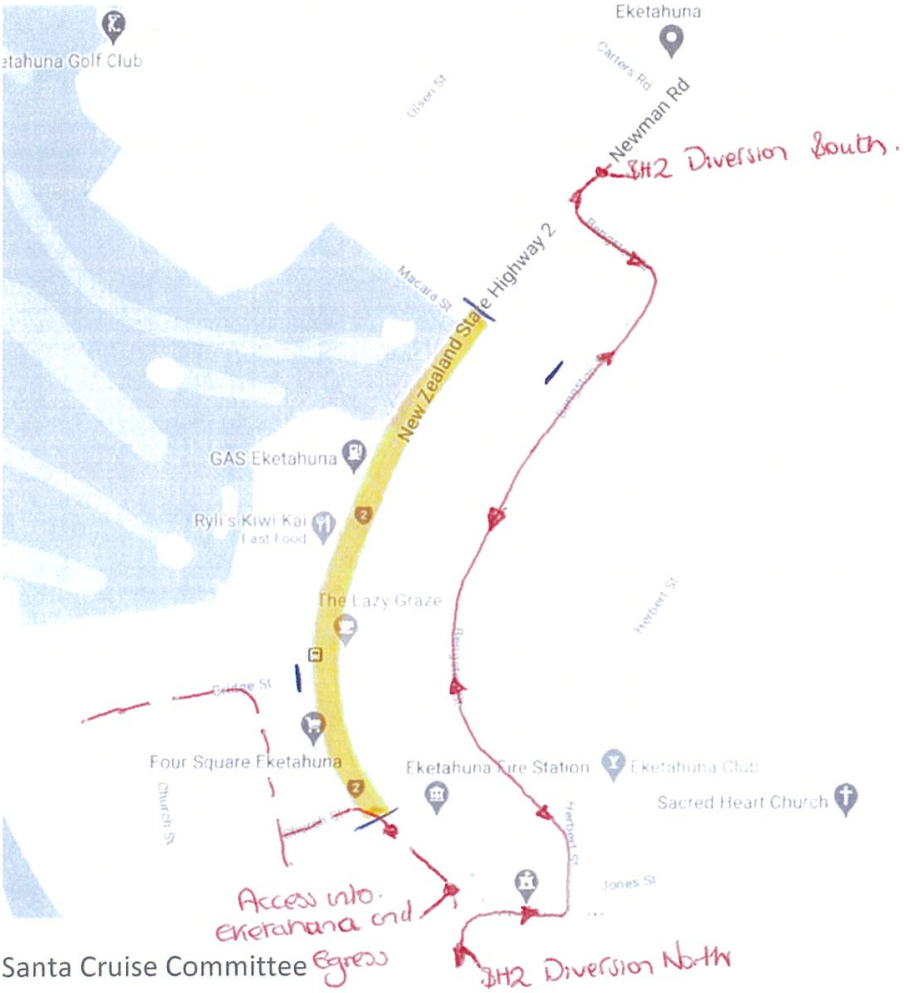
Road closures

Dear Resident.

We will be closing access to Main Street, Eketahuna from your road from 9am until 2pm. There will be alternative routes to and from the Main street, as shown on the map below.

Access through town from the north and south will be via Bengston Street. Access to Nireaha will be via Church Street and access to the golf course will be via Carters Road and Olsen Street.

If you have any questions, please do not hesitate to contact the Santa Cruise committee on 021 214 7039.



Santa Cruise Committee

Corinna Carew

09 May 2022

Eketahuna Kiwi Info Centre
32 Main Street
Eketahuna 4900

FMG
Advice & Insurance

FMG
284-292 Church Street
PO Box 7943, Palmerston North Central, Palmerston North 4440
tel 0800 366 466 fax 0800 366 455
email contact@fmg.co.nz

Dear Eketahuna Kiwi Info Centre

Your insurance renewal statement

Account No: 10121888

Thank you for insuring with FMG.

Please find enclosed your renewal statement, which confirms the items you have insured with us and the payment required to retain insurance cover for these items in the coming 12 months.

To help provide the cover that best meets your needs; we regularly review client feedback and market conditions, and where necessary make changes to your policy.

As always we encourage you to read your statement, the conditions and explanatory notes on the back as well as the full policy wording which can be found on our website at www.fmg.co.nz/policywording. You can request a hard copy by emailing us at contact@fmg.co.nz.

As a New Zealand owned mutual we strive to keep premium increases to a minimum and work hard to ensure the level of cover, for the premium paid, represents good value for money.

With this, we appreciate individual circumstances can change during the year and that these changes may impact the insurance cover you need or can afford. If you'd like to review your cover, our team is available to help on 0800 366 466.

Thank you for your continued support.

Yours sincerely

Glenn Croasdale
Interim Chief Client Officer
FMG

FMG Advice & Insurance

FMG INSURANCE LIMITED
GST NUMBER: 22-420-119

ACCOUNT SUMMARY

STATEMENT ISSUE DATE:
07 May 2022

ACCOUNT NUMBER:
10121888

POLICY NUMBER:
180384

PAYMENT DUE:
$1,446.40

DUE DATE:
01 June 2022

Eketahuna Kiwi Info Centre
32 Main Street
Eketahuna 4900

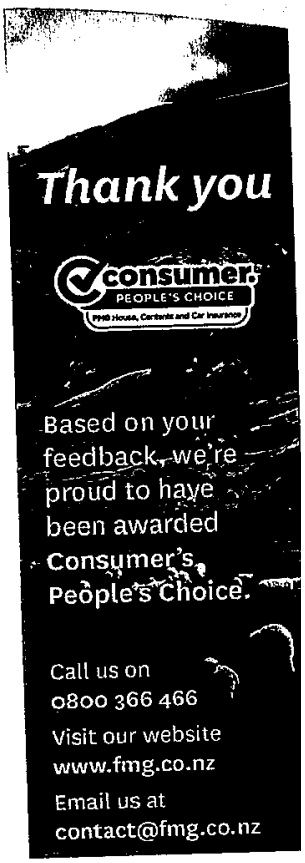
Tax invoice/statement for your renewal

For the insurance period up to 01 June 2023

Please take the time to read through this document carefully as it forms part of the insurance contract you have with us. Remember to let us know if your circumstances change.

Opening balance	$1,461.43
Payments since last statement	$1,461.43 CR
FMG Renewal Premium	$1,225.93
Government charges*	$220.47
CLOSING BALANCE	$1,446.40
PAYMENT DUE: 01 June 2022	**$1,446.40**

* Comprises Earthquake Commission premium $0.00, Fire and Emergency Levy $31.80 and GST $188.67.



Ways to Pay

Go to **fmg.co.nz/ways-to-pay** for all our payment options or call us on 0800 366 466 to talk to someone. You can choose to pay your premiums with us annually, six-monthly, quarterly or monthly. Please note annual payments are the most cost-effective payment option and extended payment options do incur additional premium/cost.

Direct debit*

Prior to your renewal you can set up direct debit payments in FMG Connect or request a form by emailing **paymentservices@fmg.co.nz**

Credit card

You can make secure credit card payments online in FMG Connect. Or for our secure credit card payment portal call us on 0800 366 466, option 4, then option 1. Your policy number for payments is **180384**

Farmlands or Ruralco account*

You can pay premiums via your Farmlands or Ruralco account. Call us on **0800 366 466**, option 4, then option 2.

*Please note extended payment options do incur additional premium/cost

Internet or phone banking

Add us as a bill payee by internet or phone banking using the following details:

Registered Payee	FMG Insurance Ltd
Bank Account	02-0727-0038720-00
Particulars/Account	10121888
Code/Account Name	Eketahuna Kiwi Info Centre
Reference /Policy	180384

FMG Advice & Insurance

Page 1 of

FMG
Advice & Insurance

IMPORTANT CONDITIONS AND EXPLANATORY NOTES

1. Your Privacy

FMG collects personal information about you to evaluate the insurance you seek. The information is collected and held by FMG House, 284-292 Church Street, Palmerston North 4410. The collection of this information is required pursuant to the common law duty to disclose all material facts relevant to the insurance sought and is mandatory. Failure to provide this information may result in your application for insurance being declined or your insurance being void from the beginning.

Information collected about claims made under your policies may be given to and obtained from Insurance Claims Register Limited (ICR).

You have rights of access to and correction of this information, subject to the provisions of the Privacy Act 2020. You can obtain a full copy of our Privacy Policy at www.fmg.co.nz or by calling 0800 366 466.

2. Duty of Disclosure

Where your policy is being renewed, you have a legal duty to disclose to us everything that is material to the risk to be insured under this Policy. You must tell us everything which might affect our decision whether to provide the policy and, if we do agree to provide the policy, the terms of cover. If you do not do this then FMG may have the right to cancel your policy, decline to pay any benefits or treat your policy as being invalid from the beginning.

3. Government Levies

These are collected on behalf of the Earthquake Commission and Fire and Emergency New Zealand.

4. Renewals

Renewing policies expire at 4pm on the renewal date. To ensure continuity of cover (if appropriate), your premium should be paid on or before the renewal date.

5. Disclosure Statement

FMG's Disclosure Statement is available at www.fmg.co.nz

6. Subject to Average

Your Material Damage, Forestry, Orchard Fruit, Kiwifruit or Arable Crop policy contains a provision making it "subject to average" (the Average clause). The Average clause will have effect only if the insured items are underinsured at the time of the loss or damage, in which case the following rules apply:
- If you suffer a total loss, the Average clause will have no effect; and
- If you suffer a partial loss, the maximum amount that you may recover will bear the same proportion to your actual loss as the amount the insured value of the insured items bear to the full value of the insured items. Whatever your loss, you will not be entitled to recover more than the amount for which the items are insured. For example, your insured item is worth $20,000. You insure it for $10,000. You suffer a loss of $5,000. If your policy is "subject to average", the maximum amount you may recover is $2,500.

Financial Strength Rating

FMG Insurance Limited has been assigned a Financial Strength Rating of

A (EXCELLENT)

as accorded by the international rating agency A.M. Best Company.

The rating scale is as follows:

A++ and A+	Superior
A and A-	Excellent
B++ and B+	Very Good
B and B-	Fair
C++ and C+	Marginal
C and C-	Weak
D	Poor
E	Under Regulatory Supervision
F	In Liquidation
S	Rating Suspended

MEMBER FAIR INSURANCE CODE

Member of the fair insurance code
High standards of service and fairness

consumer. PEOPLE'S CHOICE FMG House, Contents and Car Insurance

FMG INSURANCE LIMITED

EKETAHUNA KIWI INFO CENTRE
ACCOUNT NUMBER: **10121888** | POLICY NUMBER: **180384**
PERIOD OF INSURANCE: **up to 01 June 2023**

FMG Advice & Insurance

Transaction Summary

This section shows all transactions since your last tax invoice/statement. Please note if you have made any changes or payments recently these may not be included.

Date	*Description*	*Changes*	*Payments*	*Balance*
	Opening Balance			$1,461.43
04 Jun 2021	Payment/credit applied		$1,461.43 CR	$0.00
07 May 2022	Policy renewal (effective 01 Jun 2022)	$1,446.40		$1,446.40
CLOSING BALANCE				**$1,446.40**

Policy Summary

This section lists your insured items and how much your premium is for each item. Please review these details and contact us if you have any questions.

Covered items	*Premium changes*	*Total Premium* (including changes)*
CONTENTS		
Commercial Contents at 32 Main Street, Eketahuna - Herbert Building - 32 Main Street		$338.78
Stock at 32 Main Street, Eketahuna - Herbert Building - 32 Main Street		$212.07
LIABILITY		
Liability		$895.55
TOTAL PREMIUM* *(including GST)*		**$1,446.40**

** The amount shown is the total premium charged for the period that the item/s are insured (note for cancelled items this will show the premium up to the cancellation date)*

Page 3 of 7

FMG INSURANCE LIMITED

EKETAHUNA KIWI INFO CENTRE
ACCOUNT NUMBER: **10121888** | POLICY NUMBER: **180384**

FMG Advice & Insurance

Policy Certificate

This certificate contains information specific to your individual cover. Please review all items on the certificate carefully and contact us on 0800 366 466 if anything is incorrect, or you need to change anything. This certificate forms part of your insurance contract with us, so please keep it in a safe place. You can find out more about your cover and access the full policy wordings on FMGConnect, via our website at 'https://www.fmg.co.nz/what-we-cover' by calling us on 0800 366 466.

Description	*Period of Insurance*	*Policy Details*	**Excess*	*(excl GST) Sum Insured*
CONTENTS				
Commercial Contents	01 Jun 2022 to 01 Jun 2023	• Policy Wording Applicable: Material Damage • Cover Type: Present Day Value • Cover Option: Accidental Loss • Natural Disaster Included • Cover includes: Customers' Goods, $10,000 • Cover includes: Employees' Effects, $5,000 • Cover includes: Social Club Property, $5,000 • Cover includes: Theft, $10,000 • Location: 32 Main Street, Eketahuna 4900 • Imposed Term: Cover includes 3D Model of Eketahuna • Imposed Term: Cover under this policy is subject to all fire extinguishers being serviced at least annually by a recognised fire installation technician. • Note: The *Excess includes the standard excess, voluntary excess and any imposed excesses	$500	$15,000
Stock	01 Jun 2022 to 01 Jun 2023	• Policy Wording Applicable: Material Damage • Cover Type: Present Day Value • Cover Option: Accidental Loss • Natural Disaster Included • Location: 32 Main Street, Eketahuna 4900 • Imposed Term: Cover under this policy is subject to all fire extinguishers being serviced at least annually by a recognised fire installation technician. • Note: The *Excess includes the standard excess, voluntary excess and any imposed excesses	$500	$15,000

Refer to the Appendix for any Additional Excesses that may apply

LIABILITY				
Liability	01 Jun 2022 to 01 Jun 2023	• Liability Including Products Liability • Jurisdiction: New Zealand • Territorial Limits: Worldwide territory excluding USA/Canada • Unless special arrangements have been made, cover for goods and products being exported to USA and Canada and cover for the use of herbicides, fungicides or pesticides on any property other than your own, is excluded from this policy. Certain benefits are also limited to New Zealand territory.	$250	$2,000,000

Policy Certificate continued overleaf

FMG INSURANCE LIMITED

EKETAHUNA KIWI INFO CENTRE
ACCOUNT NUMBER: **10121888** | POLICY NUMBER: **180384**

Policy Certificate *(continued)*

Description	*Period of Insurance*	*Policy Details*	**Excess*	*(excl GST) Sum Insured*
LIABILITY				
		• Occupation: Gift, Handcraft & Souvenir Shops • Cover includes: Statutory Liability, sub-limit $500,000, excess $500 • Cover includes: Moral Obligation, sub-limit $5,000 • Cover includes: Property in Your Care, sub-limit $250,000, excess $1,000 • Cover includes: Product Withdrawal Expenses - New Zealand only, sub-limit $100,000, excess $2,500 • Cover includes: Underground Services, sub-limit $2,000,000, excess $2,500 • Cover includes: Vibration and Removal of Support, sub-limit $250,000, excess $5,000 • Retroactive date (Statutory): 06 Oct 2020 • Note: The *Excess includes the standard excess, voluntary excess and any imposed excesses		

Refer to the Appendix for any Additional Excesses that may apply

Appendix of Additional Excesses

This section details the additional excesses that will be charged in addition to the excesses set out in the Policy Certificate, if you need to make a claim. Please review these details and contact us if you have any questions, or would like to make any changes.

MATERIAL DAMAGE	
Commercial Contents	
• Additional excess - Burglary	$500
• Additional excess - Subsidence	$9,500
• Additional excess - Theft	$2,000
Natural Disaster Excesses	
• Wellington and Kapiti Coast	5% of the total sum insured for Insured Property at the location shown on the certificate, minimum $5,000
• Rest of New Zealand (excluding Wellington and Kapiti Coast)	2.5% of the total sum insured for Insured Property at the location shown on the certificate, minimum $2,500

FMG
Advice & Insurance

Disclosure statement

It is important that you read this information. The purpose of this Disclosure Statement is to provide comprehensive corporate, financial, and risk-related information about FMG. Any advice provided by FMG must meet our legal obligations. This information is important and will help you decide which Financial Advice Provider to choose.

How is FMG regulated?

FMG holds a licence issued by the FMA to provide a financial advice service. FMG has held a Qualifying Financial Entity licence since 2008.

FMG's current licence is a transitional licence which will expire on 29 June 2022, but could be cancelled earlier, or may be superseded if FMG is granted a full licence before that date; FMG will be applying for a full licence.

FMG's transitional licence is subject to conditions contained in the Financial Markets Conduct Act 2013 (**Act**), imposed by regulations and imposed by FMA under section 403 of the Act. These include transitional Financial Advice Provider licence standard conditions relating to record keeping and FMG's internal complaints process.

You can obtain information from the FMA and can report information about FMG by contacting the FMA at:

Auckland:

Street Address	**Postal Address**
Financial Markets Authority Level 5, Ernst & Young Building, 2 Takutai Square, Britomart, Auckland New Zealand	Financial Markets Authority DX Box CX10033, PO Box 106 672, Auckland 1143 New Zealand

Wellington:

Street Address	**Postal Address**
Financial Markets Authority Level 2, 1 Grey Street, Wellington, New Zealand	Financial Markets Authority PO Box 1179, Wellington 6140 New Zealand

Telephone number: 0800 434 566 or
Overseas calls: + 64 3 962 2698
Email: questions@fma.govt.nz

You can check FMG's licence status on the Financial Service Providers Register at www.fspr.govt.nz

What products and services does FMG provide?

FMG underwrites and distributes its own general insurance products through its advisers who are 'nominated representatives' of FMG under the terms of its transitional licence.

To the extent that FMG does not underwrite certain products, it has arrangements in place to offer products from other insurers on commercially negotiated terms.

Through its Life & Health Team, FMG advises on and distributes risk-based life insurance and disability products underwritten by Fidelity Life Assurance Company Limited, AIA Services New Zealand Ltd and Resolution Life Services NZ Limited branded AMP Life and health insurance products underwritten by Southern Cross Medical Care Society.

Fees, expenses, or other amounts payable

You will not have to pay any fees, expenses, or other amounts to FMG or any of its nominated representatives for any advice or service. Commissions may be payable to FMG from other insurers; see Conflicts of Interest below.

Premiums that are payable in respect of insurance will be disclosed to you before you decide to take out a policy.

Conflicts of interest

FMG nominated representatives do not directly receive any commission in respect of any advice given to you or products sold. FMG does, however, receive commissions from other insurers in relation to the sale of their products.

For example, if you take out insurance organised by FMG with another insurer that insurer will pay FMG commission. The amount of commission has been agreed between FMG and the other insurer, but does not have any influence on the advice or recommendation on suitable products. Specifically, none of FMG's commission arrangements with other insurers require a minimum number of products to be placed with them.

FMG and its nominated representatives are required to always act in your best interests. FMG takes steps to ensure that our nominated representatives are not placed in a position where a conflict of interest may arise in relation to you.

NAME:
Farmers' Mutual Group / FMG Insurance Limited trading as FMG

STREET ADDRESS:
Farmers' Mutual House 292 Church St, Palmerston North

POSTAL ADDRESS:
PO Box 1943, Palmerston North 4410

TELEPHONE NUMBER:
0800 366 466 or (06) 356 9456

EMAIL ADDRESS:
contact@fmg.co.nz

WEB ADDRESS:
www.fmg.co.nz

This disclosure statement has been updated on 15 March 2021.

Financial Strength Rating

FMG Insurance Limited has been assigned a Financial Strength Rating of

A (EXCELLENT)

as accorded by the international rating agency A.M. Best Company.

The rating scale is as follows:

A++ and A+	Superior
A and A-	Excellent
B++ and B+	Very Good
B and B-	Fair
C++ and C+	Marginal
C and C-	Weak
D	Poor
E	Under Regulatory Supervision
F	In Liquidation
S	Rating Suspended

MEMBER FAIR INSURANCE CODE

FMG
Advice & Insurance

What should you do if something goes wrong?

If you have a problem, concern, or complaint about any part of FMG's services, please tell us about it so we can try to fix the problem. FMG has an internal complaints process that you can access by telephone or in writing at the contact details above. FMG will review your concern and will either resolve the matter or provide you with a progress update within 10 working days.

If we cannot agree on how to resolve the matter, you can contact the Insurance & Financial Services Ombudsman Scheme Inc. (IFSO Scheme). This service is independent and will cost you nothing and will help us resolve any disagreements. The contact details are:

Address: PO Box 10-845, Wellington, 6143
Telephone number: 0800 888 202
Email address: info@ifso.nz

Duties

When giving you advice, FMG and our nominated representatives are bound by the duties in sections 431I, 431K, 431L, and 431M of the Act to:

- meet the standards of competence, knowledge, and skill set out in the Code of Professional Conduct for Financial Advice Services;
- meet FMG's legal obligations in relation to the provision of advice;
- give priority to your interests;
- exercise care, diligence, and skill; and
- meet the standards of ethical behaviour, conduct, and client care set out in the Code of Professional Conduct for Financial Advice Services. A copy of that code is available at www.fma.govt.nz

Privacy Act

FMG collects personal information about you to evaluate the insurance you seek. The information is collected and held by FMG, 292 Church St, Palmerston North

The collection of this information is required pursuant to the common law duty to disclose all material facts relevant to the insurance sought and is mandatory. Failure to provide this information may result in your application for insurance being declined or your insurance being void from the beginning.

Information collected about claims made under your policies may be given to and obtained from Insurance Claims Register Limited (ICR).

You have rights of access to and correction of this information, subject to the provisions of the Privacy Act 2020.

You can obtain a full copy of our Privacy Policy at www.fmg.co.nz or by calling 0800 366 466.

Financial Strength Rating

FMG Insurance Limited has been assigned a Financial Strength Rating of A (Excellent) as accorded by the international rating agency A.M. Best Company.

Fair Insurance Code

FMG is a member of the Insurance Council of New Zealand. The Insurance Council of New Zealand developed the Fair Insurance Code to set minimum service standards for insurance companies.

What is the Fair Insurance Code?

The Fair Insurance Code sets out the core principles to improve the standards of practice and service Insurance Council New Zealand (ICNZ) members provide to their customers.

The Fair Insurance Code is a code of practice that:

- Sets minimum service standards for insurance companies
- Describes the responsibilities that the customer and the insurance company have towards each other
- Encourages professionalism in the insurance industry

How do I get a copy of the Fair Insurance Code?

You can access a copy of the Fair Insurance Code at any time by visiting www.icnz.org.nz or by contacting FMG on 0800 366 466

MEMBER FAIR INSURANCE CODE

Dear Neighbour

This is just a friendly reminder that Eketahuna's 150TH Main Street Parade is happening this Saturday the 11th March 2023. For the duration of the Parade 10:30am -1:00pm Main Street from the 50km/h sign to the War memorial will be closed. Diversions will be in place for vehicles to use Church St for those travelling through town and Bengston St for those travelling along SH2. We kindly ask that you do not park along these streets at this time to ensure that traffic can flow and so minimise disruption. We hope this will not inconvenience you too much and look forward to seeing you at the parade. Happy 150th Anniversary.

Email: 150th Committee Team : eketahunakiwicountry@xtra.co.nz

Along with this letter to residents along the route. The closures will be advertised on local Social Media, via the community newsletter and local newspapers (as per council policy)

Report

Date : 18 January 2023

To : Mayor and Councillors
Tararua District Council

From : Allie Dunn
Manager Democracy Services

Subject : **Management Report to Council January 2023**

Item No : **13.3**

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1. Recommendation

1.1 ***That the report from the Chief Executive dated 17 January 2023 concerning an update on key projects and items of interest to the Council (as circulated) be received.***

Reason for the Report

This report is to provide an update to Council on matters related to the People and Capability Group over the period December 2022 to January 2023. Updates on matters that fit within the terms of reference of the Council's committees will be reported directly to the relevant committee.

People and Capability Group

Human Resource Management

Staff Movements from 7 December to 17 January 2023

Recent Appointments:

Role	Contract Type	Effective Date
Senior Programme Manager	12-month fixed term	16 January 2023
Project Manager	Permanent	17 January 2023

Role	Contract Type	Effective Date
Asset Information Manager	Permanent	13 February 2023

Internal Appointments:

Role	Contract Type	Effective Date
Facilities Administrator	Permanent	11 January 2023

Resignations:

Role	Effective Date
Group Manager – Economic and Community Development	27 January 2023
Planning Administrator	10 February 2023

Current Vacancies:

Role	Recruitment Stage
Building Officer	Open ended vacancy
Building Consents Administrator	Closes 27th January 2023
Building Records Administrator	Closes 27th January 2023
Land Development Engineer	To readvertise – unsuccessful offer
Customer Services Representative	To readvertise
Transport Manager	Interview stage
Executive Manager – Strategy	Interview stage
Asset Manager	Interview stage
Rates and Revenue Administrator – 12-month fixed term	Interview stage
Procurement Specialist	Interview stage
Procurement Officer	Interview stage
Human Resource Coordinator – Learning and Development	Interview stage

Organisational Values

Values are important to an organisation as they are our commitment to one another and to our customers in how we behave and the attitudes we display. They guide judgement about what is good and proper and provide a framework within which we make decisions.

The previous values of “trust, professionalism, people first, and excellence” no longer held the same connection for our people and as part of a reset it was important we review these.

In June last year we began workshops to review our organisational values. Following the completion of the workshops, a staff led group worked through the themes that emerged, researched the creation of values, consulted with iwi partners, and finalised new values.

We are proud to present these to you:

The following are the words from our staff led values team explaining the language and symbolism of our values.

"We chose the Te Reo Māori word Pono as it translates to mean be true, valid, honest, genuine or sincere – we felt that this was the perfect heading when talking about integrity. The Māori symbolism used is a Mangōpare, or hammerhead, which symbolises natural abundance, strength and determination

Whanaungatanga translates as relationship, kinship, sense of family connection or working together – which fits in well when we talk about being one team. The Māori symbolism used is a Pikorua, or twist, which symbolises the journey of life, love, friendship, loyalty, equality and joining of two people or cultures

Whanake word translates to moving onwards or upwards, to grow, to spring up, to develop or to rise – and we feel this represents us wanting to continue to evolve. The Māori symbolism used for this is a Koru, or ground fern, meaning new beginnings, growth, purity, peace, tranquility."

Attachments

Nil.