



## Eketāhuna Community Board

### Notice of Meeting

A meeting of the Eketāhuna Community Board will be held in the Eketāhuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketāhuna on **Monday 11 July 2022** commencing at **10.00am**.

Bryan Nicholson  
Chief Executive

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### Agenda

1. **Present**
2. **Apologies**
3. **Personal Matters**
4. **Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Board and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Board may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

5. **Confirmation of Minutes**

**3**

#### *Recommendation*

***That the minutes of the Eketāhuna Community Board meeting held on 13 June 2022 (as circulated) be confirmed as a true and accurate record of the meeting.***

**6. Matters Arising from the Minutes**

**7. Tararua District Council Report** **To be circulated**

*That the minutes of the Council meeting held on 29 June 2022 (as circulated) be received.*

**8. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities**

**8.1 Better Off Support Package**

Deputy Chairperson Board Member Steen McGhie will report on the Better Off Support Package Workshop (Three Waters Reform) held in Dannevirke on 14 June 2022.

**9. Correspondence** **9**

**Recommendation**

*That the correspondence as listed be received.*

*a) Eketāhuna Our Town Incorporated*

*Re: 9 June 2022 committee meeting minutes and reports*

**10. Chairperson's Remarks**

**11. Items Not on the Agenda**

**12. Closure**



## **Eketāhuna Community Board**

Minutes of a meeting of the Eketāhuna Community Board held in the Eketāhuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketāhuna on Monday 13 June 2022 commencing at 10.00am.

### **1. Present**

Board Members C C Death (Chairperson), S C McGhie (Deputy Chairperson), T M Carew, D F Clifton and Cr R A Treder (Council appointed Community Board Member).

#### **In Attendance**

Mr R Taylor - Manager – Democracy Services

### **2. Apologies**

2.1 Nil

### **3. Personal Matters**

- 3.1 Congratulations are conveyed to John Monaghan on receiving a New Zealand Order of Merit in the Queen's Birthday Honours List to recognise his services to the dairy industry.
- 3.2 It is a fitting tribute that the Honourable Dame Silvia Cartwright was appointed to the Order of New Zealand in the Queen's Birthday Honours List to recognise her services to New Zealand.
- 3.3 The passing of Mairisa Beth is noted (a former Eketahuna Returned and Services Association President).

### **4. Notification of Items Not on the Agenda**

- 4.1 The following items not on the agenda are noted for discussion at today's meeting as reports from Board representatives appointed to organisations and assigned responsibilities:
- Eketāhuna town signage
  - Te Awa Community Foundation launch
  - Community skills shed
  - Community garden

## **5. Confirmation of Minutes**

- 5.1 *That the minutes of the Eketāhuna Community Board meeting held on 9 May 2022 (as circulated) be confirmed as a true and accurate record of the meeting.*

*Death/McGhie*

*Carried*

## **6. Matters Arising from the Minutes**

### **6.1 Eketāhuna Domain Proposed Dog Walking Area (Item 6.3)**

- 6.1.1 Council's facilities staff are liaising with the Eketāhuna community regarding the feasibility of a project to consider options for a proposed dog exercise area at the reserve next to the domain land. Ongoing discussion and consultation is occurring in the community to investigate and ascertain support for implementing that concept.

### **6.2 Request for Disabled Parking in Haswell Street (Item 6.5)**

- 6.2.1 No further action has been taken or contact received to support progressing the proposal to request consideration be given to providing a disabled parking space in Haswell Street near the Eketāhuna Inn Hotel and electric vehicle charging station.

### **6.3 Eketāhuna Water Treatment Plant Upgrade (Item 6.2)**

- 6.3.1 The Eketāhuna water treatment plant upgrade is operational (but has not yet been commissioned), and this will assist to improve the standard of service to the community.

- 6.3.2 This will help to alleviate the need for boil water notices arising from turbidity in most situations through managing the quality of the water take from the river (but it cannot overcome this issue in extreme weather events).

- 6.3.3 Council will be undertaking to provide some information to the Eketāhuna community about its upgraded water supply and level of service resulting from this project being done.

### **6.4 Eketāhuna Pedestrian Crossing (Item 6.8)**

- 6.4.1 Eketāhuna Our Town Committee is continuing to pursue with Waka Kotahi NZ Transport Agency discussion to progress its request for the pedestrian crossing in the town centre to be raised and coloured to make it safer.

### **6.5 Commemorative Coins (Item 10.3)**

- 6.5.1 Eketāhuna Our Town 150<sup>th</sup> Subcommittee is anticipating the commemorative coins will be received next week as part of their projects for the town's 2023 Jubilee anniversary celebrations.

## **7. Tararua District Council Report**

- 7.1 *That the minutes of the Council meeting held on 25 May 2022 (as circulated) be received.*

*Clifton/Carew*

*Carried*

## **7.2 Urban Kerbside Recycling Service**

- 7.2.1 Delivery of the urban kerbside recycling bins and information about the new service (to commence next month) has been undertaken in Eketāhuna.

## **8. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities**

### **8.1 Better Off Support Package**

- 8.1.1 Deputy Chairperson Board Member Steen McGhie and Board Member Cr Raylene Treder spoke on the principles agreed at the Better Off Support Package Workshop (Three Waters Reform) held in Pahiatua on 23 May 2022.
- 8.1.2 A second workshop will be held in Dannevirke tomorrow, and the Deputy Chairperson will attend as the Board's representative.

### **8.2 Newman Reserve Board**

- 8.2.1 Board Member Terry Carew reported on the Newman Reserve Board Annual General Meeting held in the Eketāhuna War Memorial Hall on 31 May 2022, including reference to the following matters:
- A good financial position was achieved.
  - Consideration is being given to the future of the reserve's swimming pool with the possibility of it ceasing to exist (through filling it in rather than continuing to maintain it for very little use).
  - The rates charged on the reserve's leased land is to be discussed regarding the basis of the costs incurred from Council.
  - Support was made available for local community organisations.

### **8.3 Eketāhuna Town Signage**

- 8.3.1 Chairperson Board Member Charlie Death requested the Board consider its preferred places for situating the Eketāhuna town signage, with the following areas identified as its recommendations for that purpose:
- Northern sign – approximately where the old Eketāhuna entrance sign was located.
  - Southern sign – approximately 200 metres north of Mangaoranga Road in the vicinity of the metal reserve opposite Eketāhuna Camping Ground.

#### **8.4 Te Awa Community Foundation Launch**

- 8.4.1 Board Member Terry Carew reported on a meeting held with Mark Maxwell (Group Manager – Economic and Community Development), Colin Yonge (Economic and Community Development Advisor) and Brooke Carter (Department of Internal Affairs) to discuss the launch of the Te Awa Community Foundation concept in the Tararua District.

These discussions were also attended by Chairperson Board Member Charlie Death and Eketāhuna Our Town Incorporated Chair Rena Tyler.

- 8.4.2 The intention for the community foundation being established is to facilitate increased opportunities for community development funding and initiatives to support community wellbeing, with an advisory committee for the district to be formed which will include a representative for Eketāhuna.

#### **8.5 Community Skills Shed**

- 8.5.1 Board Member Terry Carew reported on the Eketāhuna Our Town Incorporated funded project to build a community skills shed on the Eketāhuna Health Centre site (that is Council property).

- 8.5.2 Eketāhuna Health Centre support this project, and the community skills shed will join onto the current garage of Eketāhuna Menz Shed extending out by seven metres then along fifteen metres with a patio built on the back (three bay garage).

- 8.5.3 The community skills shed will be built by a reputable company based in Masterton, and shall not be used as accommodation. It will be adjacent to the community garden and shall support that area, with plans to place water tanks to catch rainwater to irrigate the garden.

- 8.5.4 The Board support in principle the proposal to progress this project, and recommend Council give its favourable consideration to agree to the necessary approval for that purpose.

#### **8.6 Community Garden**

- 8.6.1 Board Member Terry Carew reported to extend the capacity of the Eketāhuna community garden it is proposed to seek from Council approval to use half the animal pound land for that purpose.

- 8.6.2 The Board note the animal pound land in Eketāhuna is rarely used to impound stock. It recommend Council give favourable consideration to agree to the necessary approval to utilise part of that area to extend the Eketāhuna community garden in the interests of increased community resilience and wellbeing through access to a secure supply of food.

## **9. Correspondence**

**9.1 That the correspondence as listed be received.**

**(e) Kerry and Loreen Cunningham**

**Re: Eketāhuna Camping Ground April and May reports**

**(b) Eketāhuna Netball Club**

**Re: Application for travel assistance funding**

**(c) Eketāhuna Our Town Incorporated**

**7 April 2022**

**Re: Request for toilet facilities at the children's playground in Bridge Street**

**(d) Eketāhuna Our Town Incorporated**

**Re: 12 May 2022 committee meeting minutes and reports**

**(e) Friends of the Anzac Memorial Bridge Kaiparoro Incorporated 28 May 2022**

**Re: Thanks for supporting the new signage project at Anzac Memorial Bridge**

**McGhie/Carew**

**Carried**

**9.2 Eketāhuna Our Town Incorporated**

**9.2.1** Board Member Terry Carew spoke on the following projects being undertaken by Eketāhuna Our Town Incorporated:

- Signs have been arranged for installation on the corner of Main and Bridge Streets as part of promoting and enhancing the town's appearance.
- Matariki flags have been ordered with a view to putting them up a week before 24 June 2022 and taking them down a week later.
- Consideration is being given to providing a town flag for Eketāhuna.
- The Waka Park nine piece mural is now complete, and an unveiling will be held on 2 July 2022 at 2.00pm which coincides with Matariki.
- As part of that event a kawē mate to acknowledge the dead and release their spirits to become stars will be held. People are invited to bring photos of those who have passed away in the last year. Nireaha Tamaki, Russell Gaskin and Marjorie Copestake will be among them.
- The carvings are finished and in the process of being installed to complete the project.
- A town map is under consideration to provide information on particular items/places of interest in Eketāhuna.

- 9.2.2 Eketāhuna Our Town Incorporated is arranging an “Eketāhuna what’s next” community meeting in the Community Centre Supper Room on 28 July 2022 at 7.00pm to discuss ideas for future projects and community needs.

9.3 **Eketāhuna Netball Club**

- 9.3.1 ***That the Board grant Eketāhuna Netball Club the sum of \$500 from its discretionary funds as assistance towards offsetting costs for travel to help people get to training and games.***

***McGhie/Carew***

***Carried***

9.4 **Eketāhuna Our Town Incorporated**

- 9.4.1 The Board support the request from Eketāhuna Our Town Incorporated for Council to investigate the feasibility and options to add toilet facilities to the children’s playground in Bridge Street.

- 9.4.2 This acknowledges the playground is too far from the public toilets on Main Street for small children who often only become aware of the need to access a toilet when it is urgent.

**10. Chairperson’s Remarks**

10.1 **Welcome to New Residents Afternoon Tea**

- 10.1.1 It is recommended the new Board following this year’s election give consideration to arranging a welcome to new residents afternoon tea early in 2023.

**11. Items Not on the Agenda**

- 11.1 Refer to the matters detailed in items 8.3 to 8.6 of these minutes.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 11.35am.

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Chairperson



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Eketāhuna Our Town Inc.

32 Main Street  
Eketāhuna 4900  
New Zealand

[eketahunakiwicountry@xtra.co.nz](mailto:eketahunakiwicountry@xtra.co.nz)

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COMMITTEE MEETING MINUTES OF THE EKETĀHUNA OUR TOWN INCORPORATED SOCIETY  
HELD IN THE ST JOHN HALL, CHURCH STREET  
ON THURSDAY, 09 JUNE 2022

**1. MEETING PROTOCOL**

**1.1. Present:**

Rena Tyler (Chair), Corinna Carew (Deputy Chair), Terry Carew (Treasurer), Glynne MacLean (Secretary), Jules Burt (EIC Coordinator), Warren Chase, Bernard O'Neil and David Kinzett.

**1.2. Apologies:**

Jenny Davidson, Margaret Drysdale, Colin Fraser-Davies, Margaret Parsons (EIC Coordinator), Murray Rawston (Deputy Secretary) and Everlyne Chase.

**1.3. Conflict of Interest Declaration:**

Terry Carew Menz Skills Shed.

**1.4. The Chair declared the meeting open at 7.00 p.m. and welcomed all in attendance thanking them for attending in such inclement weather.**

**2. CONFIRMATION OF THE PREVIOUS MEETING MINUTES**

**2.1. Minutes of The Previous Meeting**

Glynne noted that on page 9 of 9 of the previous month's minutes there was a typo on the date in the top right corner of the Treasurer's report, Mar **21** rather than Mar **22**, and it had been included as received.

Noting that correction - the minutes of the previous Meeting, held on 12 May 2022 were taken as read. They had been previously circulated via email.

**Motion:** That the minutes of the Eketāhuna Our Town Meeting, held on 12 May 2022, be accepted as a true and accurate record of that meeting.

**Moved:** C. Carew

**Seconded:** J. Burt

**Decision:** Carried

**Action:** Nil

**2.2. Business Arising From The Previous Meeting**

**2.2.1. Re Item 4.1.f Funds Received From MA Scoon.**

- a. The funds were paid to us in error – a bank error as were intended to be paid to TDC for as rates instalments.
- b. The funds have been returned to Mr Scoon.

**2.3. Re Item 2.1 Signs For The Corner of Main & Bridge Street.**

Still no decision received from Phil Keinzley regarding permission to install on their building wall. Rena will follow up again.

**2.4. Re Item 5.3.d NZTA**

Rena contacted Dan Tait regarding the need to raise the Main Street pedestrian crossing to slow traffic down and was advised to inform the Our Town Committee that NZTA are short staffed and they will get on to it when able.

**2.5. Re Item 5.2 Removable Drives**

To be dealt with in General Business

**2.6. Re Item 4.1.h Matariki flags**

These have arrived and will be put up a week prior to the Matariki public holiday as discussed.

**3. ITEM 3 – CORRESPONDENCE**

**3.1. Outwards**

The following inwards correspondence was received:

**3.2. Letter to Warren Chase re Volunteer Hours Worked.**

**23 May 2022.** Secretary email with letter attached recording Warren Chase's position in Eketāhuna Our Town Incorporated Society and average weekly hours contributed on a voluntary basis.

**3.3. Membership Address List**

**02 June 2022.** Secretary email to membership address list, Eketāhuna 2022 Our Town May 2022 meeting minutes and reports.

**3.4. Membership Address List**

**08 June 2022.** Secretary email to membership address list, Eketāhuna 2022 Our Town June 2022 meeting agenda.

**3.5. Inwards**

The following outwards correspondence was sent:

### **3.6. Response from Warren Chase re Volunteer Hours Worked**

**23 May 2022.** An email expressing thanks for letter from Secretary.

### **3.7. Rental Increase and payment schedule change for Information Centre premises.**

Jules received an email from Baz Doney of Jazlee, the EIC premises landlord, advising an increase in rent to \$380.00 per month including power to be paid in advance on the first of each month by automatic payment. The power inclusion is an average calculated from previous consumption on the understanding that if overpaid any excess would be reimbursed and any shortfall would be invoiced for payment at the end of the year.

### **3.8. TDC, Fitness and Wellbeing Strategy**

**07 April 2022.** Letter received by Terry from TDC advising that as a result of their latest meeting concerning the Fitness and Well Being Strategy that we can now move forward to presenting out proposal to the Community Board for the development of a dog park.

**Motion: That the inwards correspondence be accepted and the outwards correspondence be ratified.**

**Moved:** R. Tyler      **Seconded:** C. Carew  
**Decision:** Carried  
**Action:** Nil

## **4. ITEM 4 – REPORTS**

### **4.1. Financial Report:**

Terry tabled the May 2022 Financial Reports, copies of which were circulated to the meeting, and are attached as enclosure 1 to these Minutes. He noted that:

- a. Finances still very healthy.
- b. Terry and Rena have a meeting scheduled tomorrow with Lotteries and Mark Maxwell from TDC to talk through our current and planned projects etc..

**Motion: That the financial report as presented be accepted.**

**Moved:** T. Carew      **Seconded:** W. Chase  
**Decision:** Carried  
**Action:** Nil.

### **4.2. Eketāhuna Information Centre (EIC) Report:**

Jules tabled the Eketāhuna Information Centre (EIC) report for June, which is attached as enclosure 2 to these Minutes. Points noted include:

- a. Visitor numbers on the decline in line with seasonal expectation which is reflected in counter sales.
- b. Window for June is Matariki.

- c. Won't be ordering much stock until September/October with the exception of tee shirts and singlets which are selling very well.
- d. New EIC flags are up and Kev is on the side of the building both of which look fabulous.

**Motion: That the June 22 Information Centre Report as presented be accepted.**

**Moved:** J. Burt **Seconded:** C. Carew  
**Decision:** Carried  
**Action:** Nil.

#### **4.3. Waka Park Report**

Warren Chase presented the report. Points noted include:

- a. Reiterated the date and time for unveiling of the 9 piece mural which is now complete. July 2<sup>nd</sup> @ 2pm which coincides with Matariki. There will be the unveiling, a lighting of a fire followed by a kawē mate to acknowledge the dead and to release their spirits to become stars and are inviting people to bring photos of those who have died in the last year. Nireaha Tamaki, Russel Gaskon and Mrs Copestake will be among those. This be followed by a visit to the museum to present the photos and then shared kai – venue is weather dependant.
- b. The possible origin of the large stone at the waka park.

**Motion: That the June 2022 Information Waka Park Report as presented be accepted**

**Moved:** W. Chase **Seconded:** G. MacLean  
**Decision:** Carried  
**Action:** Nil.

#### **4.4. Walking and Cycling Report**

Colin was not in attendance having given an apology including a note that he had nothing new to report.

#### **4.5. 2023 Jubilee Report**

Corinna presented the report. Points noted include:

- a. A good 150<sup>th</sup> subcommittee meetings was held.
- b. The coins are due on the 20<sup>th</sup> of June.
- c. They are working through a range of new ideas and ticking along well.

**Motion: That the June 2022 Jubilee Report as presented be accepted.**

**Moved:** C. Carew

**Seconded:** J. Burt

**Decision:** Carried

**Action:** Nil.

## **5. ITEM 5 – GENERAL BUSINESS**

### **5.1. Purchase of Removable Drives to Back Up EIC PCs and Other digital data.**

- a. Glynne advised that the drives had been bought at a cost of \$116.79 and an invoice raised.
- b. David used the two USB sticks to create recovery drives for the two EIC PCs.
- c. The removable drive for official records has folders created on it for President, Treasurer, Secretary, EIC PC, Waka Park data and photos.
- d. The first instalment of the Secretary's data is on it and the backup data from Jules PC transferred to it and given to the Treasurer to add his data to this month.

### **5.2. Community Skills Shed**

- a. Terry advised the Skills Shed had sent an email to TDC regarding planning permission and applicable requirements.
- b. Two building quotes have been requested.
- c. Spoke with Trish from Wairarapa REAP regarding funding for courses to be run there. \$15.00 for power and \$25.00 for instructor. No students under the age of 9 years.

### **5.3. CC Camera Installation**

Terry met with Peter Winslet and Peter Donnelly last week regarding the security cameras. They are ready to be installed and work will start in the next three months. There will be twelve cameras covering entrances and exits from the town and the township They will be connected into the national Police surveillance systems.

### **5.4. Sites of Significance Wahitapu**

Warren spoke about a discussion he'd had with Glynne in regarding the possibility of uploading audio files to the website of a wahitapu – a tour of places in the district of value to people regardless of where they come from, or who they belong to - such as the one he'd hosted Conservation certificate and Tararua College students on and the subsequent idea he'd had that we could add the walks and bike trails to it as a tour.

It has the dual benefit of preserving an oral tradition and being available to people on the move as they travel through or to the places mentioned.

## 6. MEETING CLOSURE

6.1. There being no further business, the Chair declared the meeting closed at 7.23 p.m.

6.2. The next Meeting is scheduled for Thursday, 09 June 2022.

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**G. MacLean**

Secretary

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**R. Tyler**

Chair

Income & Expenditure	Info centre	Our Town	May-22
Sales banked	\$ 342.00	\$ -	Interest
Grants	\$ -	\$ -	Grants
Fundraising	\$ -	\$ -	Donations/subs
Interest	\$ -	\$ 624.00	M Scoon
<b>Total Income</b>	<b>\$ 342.00</b>	<b>\$ 624.00</b>	
Stock etc	\$ -	\$ 51.11	Our Town Sundries
Running Costs	\$ 455.08	\$ 120.00	Newsletter
Contractors	\$ 800.00	\$ -	Community Projects
Volunteer Expenses	\$ 21.14	\$ -	Donations to
<b>Total Expenditure</b>	<b>\$ 1,276.22</b>	<b>\$ 171.11</b>	
		Bank Statement open	\$ 44,756.61
		Bank Statement close	\$ 43,751.50

Funds Allocated	Info centre	Our Town
Lotteries CCTV		\$ 18,000.00
Waka Park (Lottery2016)		\$ 2,450.96
Lotteries TMP		\$ 5,400.00
Lotteries STMS Co-ordinator		\$ 2,812.37
OP Grant		
Lotteries 2022 Contractors	\$ 5,900.00	
Minor Projects	\$ 1,359.98	
Maintenance Acct		\$ 1,150.00
<b>Total</b>	<b>\$ 7,259.98</b>	<b>\$ 29,813.33</b>

Our Town Cash Flow	\$ 6,678.19
Cash Flow	\$ -
TDC Op Budget	\$ 6,647.83
Actual Cash Flow	\$ 13,326.02

Notes

- 1 TDC Funds pulled down Yearly - Balance is \$4,507.25
- 2 Application to Waireka/ECCT for Pagoda Eke 150th
- 3 Lotteries COGS Application x 3 years (\$4500)
- 4 Application to ECCT for Co Ords to be completed in July \$7200
- 5 \$78 SO Entered as Donation paid by MA Scoon fortnightly x 8 (\$624) Tracking down reasons for payment awaiting contact Co Op Bank.

- Enclosure 1 -

Coordinators Report for June 2022

	Mar	Apr	May
Local Visitors	70	74	66
NZ Visitors	41	92	71
Overseas	3	0	2
ATM Usage	433	405	392
Counter Sales	\$782.00	\$887.50	\$478.50

Hello Ladies and Gents

Visitors have slightly dropped as have sales!

EIC Window Theme's

Window for June is Matariki. I will be doing tomorrow.

Stock

Wont be ordering much more stock till Sept/Oct. Although the t/shirts and singlets are still selling very well.

EIC Flags

Flags and Kev have been installed. They look awesome!

Not much else to report at this stage.

Kind Regards

Jules Burt  
Co-ordinator



- Enclosure 2 -