



## **Eketāhuna Community Board**

### **Notice of Meeting**

A meeting of the Eketāhuna Community Board will be held in the Eketāhuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketāhuna on **Monday 11 April 2022** commencing at **10.00am**.

Bryan Nicholson  
**Chief Executive**

---

### **Agenda**

- 1. Present**
- 2. Apologies**
- 3. Personal Matters**
- 4. Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Board and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Board may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

**5. Confirmation of Minutes** **5**

*Recommendation*

*That the minutes of the Eketāhuna Community Board meeting held on 14 March 2022 (as circulated) be confirmed as a true and accurate record of the meeting.*

**6. Matters Arising from the Minutes**

**6.1 Anzac Day (Item 6.6)**

**6.2 Town Signage (Item 6.2)**

**7. Tararua District Council Report** **To be circulated**

*Recommendation*

*That the minutes of the Council meeting held on 30 March 2022 (as circulated) be received.*

**8. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities**

**8.1 Tararua District Road Safety Group**

Deputy Chairperson Board Member Steen McGhie will report on the Tararua District Road Safety Group meeting held by audio-visual link on 29 March 2022.

**9. Correspondence** **9**

*Recommendation*

*That the correspondence as listed be received.*

*a) Kerry and Loreen Cunningham*

*Re: Eketāhuna Camping Ground February report*

*b) David Shannon-Eketāhuna MENZSHED*

*21 February 2022*

*Re: Thanks for funding to build a storeroom/shed*

*c) Eketāhuna Our Town Incorporated*

*Re: 10 March 2022 Annual General Meeting, Committee Meeting minutes and reports*

*d) Peter Wimsett - Manager Strategy and Climate Change 23 March 2022*

*Re: CCTV cameras project cost*

- 10. Request for Disabled Parking in Haswell Street**
- 11. Chairperson's Remarks**
- 12. Items Not on the Agenda**
- 13. Closure**





## Eketāhuna Community Board

Minutes of a meeting of the Eketāhuna Community Board held in the Eketāhuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketāhuna on Monday 14 March 2022 commencing at 10.00am.

### 1. Present

Board Members C C Death (Chairperson), S C McGhie (Deputy Chairperson), T M Carew, D F Clifton and Cr R A Treder (Council appointed Community Board member).

#### In Attendance

Mr R Taylor - Manager - Democracy Services  
Ms N Ashworth - Employment Liaison Coordinator - Tararua REAP

### 2. Apologies

2.1 Nil

### 3. Personal Matters

3.1 Nil

### 4. Notification of Items Not on the Agenda

4.1 Employment Liaison Coordinator for Tararua REAP Nicole Ashworth shall speak to board members about her role as an additional item of business for today's meeting following the Tararua District Council report.

### 5. Confirmation of Minutes

5.1 *That the minutes of the Eketāhuna Community Board meeting held on 14 February 2022 (as circulated) be confirmed as a true and accurate record of the meeting.*

*Carew/McGhie*

*Carried*

## **6. Matters Arising from the Minutes**

### **6.1 Pūkaha National Wildlife Centre (Item 6.2)**

- 6.1.1 In addition to the tōtara logs provided some milled timber will also be made available to Pūkaha National Wildlife Centre for use in their new facilities being developed.

### **6.2 Town Signage (Item 6.3)**

- 6.2.1 Installation of the town signage for Eketāhuna is imminent, noting the design was previously circulated and received by the Board at its December meeting.

### **6.3 Eketāhuna War Memorial Hall Remembrance Area Lighting (Item 8.1.2)**

- 6.3.1 A meeting will be held this afternoon with Mayor Tracey Collis to discuss the lighting of the remembrance area at the Eketāhuna War Memorial Hall to review its ongoing maintenance.

### **6.4 Eketāhuna Domain Proposed Dog Walking Area (Item 10.2)**

- 6.4.1 The feasibility of developing a dog walking area at the Eketāhuna domain is being considered, and next month Council is consulting on the Dog Control Bylaw and Dog Control Policy that designates public places for providing dog exercise areas.

### **6.5 Main Street Pedestrian Crossing (Item 12)**

- 6.5.1 Eketāhuna Our Town Committee has contacted the New Zealand Transport Agency to request the pedestrian crossing in Eketāhuna be raised and coloured to make it safer.
- 6.5.2 A copy of the correspondence could be forwarded for circulation to the Tararua District Road Safety Group's next meeting as part of the report from the Board's representative.

### **6.6 Anzac Day (Item 11)**

- 6.6.1 Painting of memorial crosses is to be arranged to honour the remembrance of those people from the Eketāhuna community that died serving their country in world war conflicts.
- 6.6.2 Flags for the commemoration of Anzac Day will be placed in the town, and arrangements shall be made for the Anzac Day ceremony to provide an inclusive event all members of the community can attend (taking into account Covid-19 restrictions relating to public gatherings).
- 6.6.3 The proposed hitching posts made from railway sleepers with a commemorative plaque to honour the memory of local men who served in the Eketāhuna Mounted Rifles are to be progressed.

- 6.6.4 The centenary to commemorate the official opening of the Anzac Memorial bridge at Kaiparoro will be held this year, with an event planned on 3 December 2022.

## **7. Tararua District Council Report**

- 7.1 *That the minutes of the Tararua District Council meeting held on 23 February 2022 (as circulated) be received.*

*Death/Carew*

*Carried*

### **7.2 Eketāhuna Water Treatment Plant Upgrade**

- 7.2.1 It is requested updates are provided to the community regarding progress on the project to upgrade the Eketāhuna water treatment plant.

- 7.2.2 This could include a report through the Eketāhuna community newsletter to outline the intended timeframe of the work to be undertaken.

### **7.3 Super Consultation**

- 7.3.1 Council's second round of Super Consultation shall occur next month, and this will be open to submissions from the community as part of the engagement process for seeking public input.

## **8. Tararua REAP**

- 8.1 Employment Liaison Coordinator for Tararua REAP Nicole Ashworth spoke on her role and the programmes and services she is involved to help people find the right training or career path.

## **9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities**

- 9.1 Nil

## **10. Correspondence**

- 10.1 *That the correspondence as listed be received.*

*a) Communities 4 Local Democracy*

*4 February 2022*

*Re: 3 Waters elected member declaration invitation*

*b) Eketāhuna Our Town Incorporated*

*Re: Eketāhuna Our Town Committee 10 February 2022 meeting minutes and reports*

*McGhie/Clifton*

*Carried*

## **10.2 Eketāhuna Our Town Incorporated**

- 10.2.1 A jubilee weekend is being arranged for the 150th anniversary of Eketāhuna to be held in March 2023.
- 10.2.2 Various events are planned to celebrate that occasion, and a project concept has been proposed to build a pagoda opposite Eketāhuna Club as an area/facility for community events.
- 10.2.3 Eketāhuna Our Town Incorporated Annual General Meeting was held on 10 March 2022, including an election of committee members and appointments to positions of office.

## **11. Eketāhuna Community Centre**

- 11.1 Discussions are occurring with the Manager of Facilities Jessi McKenzie to ensure the appearance of Eketāhuna Community Centre is smart and neat for next year's 150th anniversary Eketāhuna jubilee.
- 11.2 The interior of the main hall needs painting, curtains replaced, redecorating undertaken and chairs provided. Priorities for programming that work from available budgets need to be considered.

## **12. Chairperson's Remarks**

### **12.1 Eketāhuna Camping Ground**

- 12.1.1 It is pleasing to note a good number of visitors are staying at the Eketāhuna Camping Ground when travelling through the district, with cyclists on the Tour Aotearoa (Cape Reinga to Bluff) stopping there for a night as part of that event.

## **13. Items Not on the Agenda**

- 13.1 Refer to item 8 of these minutes.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 10.50am.

---

Chairperson



**++++**

**EKETAHUNA CAMPING GROUND**  
**FEBRUARY 2022 REPORT**

February visitor numbers were lower than January .  
With people back at school and work these numbers  
will be the norm .

**VISITORS**

(EACH UNIT / FIGURE EQUALS 1 PERSON FOR 1 NIGHT )

POWER SITE	218	( kiwi	218	o/s	0 )
CABINS	33	( kiwi	33	o/s	0 )
UNPOWERED	120	( kiwi	120	o/s	0 )

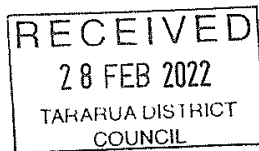
**TOUR AOTEAROA**

This is a 3000 km cycle tour from Cape Reinga to Bluff. The race started at the end of February . The camping ground is on the tour so a lot of cyclists are staying the nite at the camp . They arrive after dark and leave before dawn . They are interesting people to talk to . Cyclists can also do the tour at any time of the year .

**JANUARY CAMPING PERIOD**

From now on the number of visitors coming to the camping ground will be lower . Will mainly be older visitors and family groups until overseas visitors are allowed into the country .

**KERRY& LOREEN CUNNINGHAM**



David Shannon  
Co-ordinator  
Eketahuna MENZSHED  
C/O Eketahuna Health  
Centre  
Eketahuna 4900

21 February 2022

Eketahuna Community Board  
C/O Richard Taylor  
Tararua District Council  
26 Gordon Street  
PO Box 115  
Dannevirke

**COMMUNITY GRANT APPLICATION.**

Eketahuna MENZSHED was granted \$1000.00 under the Eketahuna Community Board General Assistance Grant Scheme as per Tararua District Council Letter dated 25 May 2021.

The grant was requested to support the building of a storeroom/shed onto the current MENZSHED building to provide storage for materials, allowing additional space for current and future members to better utilize the limited space available. The project is well on course with donations from the wider Eketahuna Community, MENZSHED Masterton, Capital Precut Solutions(Masterton) and, with labor and tools provided by the Eketahuna MENZSHED.

It is requested that the funds granted be paid into Kiwi Account Number: 38-9011-0580769-02.

Eketahuna MENZSHED would like to thank the Eketahuna Community Board for its much support, as without this donation the building of the storage facility would not have occurred at this time, which will allow members to enjoy the additional space, camaraderie and feeling of belonging, that are essential to the individuals health and well being, while also continuing to benefit our community.

D Shannon

A handwritten signature in black ink, appearing to read "D Shannon".

Attached:

A: Invoices (Totaling 1095.86 – Invoice for 37.20 missing for bugle screws from Mitre 10)

---

Eketāhuna Our Town Inc.

32 Main Street

Eketāhuna 4900

New Zealand

eketahunakiwicountry@xtra.co.nz

---

AGM MEETING MINUTES OF THE EKETĀHUNA OUR TOWN INCORPORATED SOCIETY  
HELD IN THE ST JOHN HALL, CHURCH STREET  
ON THURSDAY, 10 MARCH 2022

**Present:** Rena Tyler (Chair), Corinna Carew (Deputy Chair), Terry Carew (Treasurer), Glynne MacLean (Acting Secretary), Jules Burt (EIC Coordinator), Jenny Davidson, Margaret Drysdale, Bernard O'Neil, Amanda Homewood & David Kinzett.

1. The Chair declared the meeting open at 7.00 p.m. and welcomed all in attendance.

**ITEM 1 – CONFLICT OF INTEREST DECLARATION**

2. Corinna Carew & Terry Carew – St John - General Business Item 12/19.

**ITEM 2 – APOLOGIES**

3. Everlyne Chase, Warren Chase, Margaret Parsons (EIC Coordinator), Colin Fraser-Davies, Cr Raylene Treder (South Ward TDC), Murray Rawstorn (Secretary), Marian Smolders.

**ITEM 3 – MINUTES OF THE PREVIOUS MEETING**

4. The minutes of the previous Annual General Meeting, held on 11 March 2021 were taken as read. They had been previously circulated via email.

**Motion:** That the minutes of the Eketāhuna Our Town Annual General Meeting, held on 11 March 2021, be accepted as a true and accurate record of that meeting.

**Moved:** C. Carew      **Seconded:** T. Carew  
**Decision:** Carried      **Action:** Nil

**ITEM 4 – BUSINESS ARISING FROM THE PREVIOUS MEETING**

5. **Item 25 – Rubbish Bin Waka Park.** Charley Death of the Community Board has assured that all matters scheduled had been done and the bin, in question, would be moved once the project was close to completion.

## ITEM 5 – CORRESPONDENCE

### Inwards

6. The following inwards correspondence was received:
  - a. Cr Raylene Treder along with her apologies thanked the Eketāhuna Our Town Committee for the excellent work undertaken for the community.

### Outwards

Nil

## ITEM 6 – FINANCE - TREASURER'S ANNUAL REPORT

7. Terry tabled the 2021 Financial Statement & Treasurer's Report, a copy of which was circulated to the meeting, and is attached as enclosures 1 and 2 to these Minutes. He noted that:
  - a. The Information Centre shops sales continue to grow when taking into account the centre closure due to Covid 19.
  - b. Sadly the Santa Cruise was cancelled due to Covid 19 but the \$1000.00 paid to the pool for free child swims over summer was much appreciated.
  - c. The Lime Track Project is almost finished and thanks were expressed to Warren Walker, Max Mayer, Sign Box, the wonderful volunteers, MacDougall's Pahiatua, Lotteries, Waireka, Mitre 10 Pahiatua, Tanmay & Priti Patel, Steen and Rose Marie.
  - d. Flagtrax have been finished thanks to Eketahuna Engineering with flags to be ordered for Anzac Day.
  - e. Central Energies Trust has donated \$28,000 towards upgrading the town CCTV system which work will begin on some time this year.
  - f. A lot had been achieved in 2021 with \$26,000 having been spent on community projects.

**Motion: That the financial report as presented be accepted as a true and accurate record of the financial position of the Eketāhuna Our Town Incorporated society.**

**Moved:** T. Carew

**Seconded:** G. MacLean

**Decision:** Carried  
by 30 June 2022.

**Action:** Treasurer to file the financial report with the Charities Services

## ITEM 7 – INFORMATION CENTRE ANNUAL REPORT

8. Jules tabled the Eketāhuna Information Centre (EIC) report, which is attached as enclosure 3 to these Minutes. Points noted include:

- a. As expected Covid restrictions throughout 2021 have impacted upon visitor numbers and subsequently sales – taking that into account a successful year.
- b. Sales over Christmas period has been outstanding & the calendar sold well with only a couple of copies left. Thank you to the local contractors who sponsored our successful calendar. The trial of LED canvases and pop up cards has gone well. Stock has been optimised for Kiwi visitors and this seems to have paid off
- c. ATM usage is still consistent and well used by the community. Dec 456, Jan 395, Feb 420. A valued community resource.
- d. The window display themes throughout 2021 were;
  - a. January - Summer with help from the Four Square
  - b. February - Lawn Mower Racing
  - c. March - Eke Ball
  - d. April - Anzac
  - e. May - Riders Against Teenage Suicide (RATS)
  - f. June - NZ Riparian Native Plants
  - g. July - Eke Golf
  - h. August & September - Menz Shed (extended due to covid lockdown.)
  - i. October - Eke Bowling Club
  - j. November & December Christmas
- e. Newsletter continues to be a valuable source of news and happenings for the community. Regular slots include Pūkaha, The Health Centre, our local Police, Volunteer Fire Brigade. Multiple distribution methods are used to access as many people as possible - via hard copy, email, website and Facebook.
- f. Thanks to all our volunteers – we still need more but manage to open most days thanks to Margaret Parsons' skill in filling the volunteer roster
- g. 2022 goals – continue ongoing work to update the timeline, design a 2023 calendar and a few new tee-shirt designs and a few fundraising raffles.

**Motion: That the 2021 Information Centre Report as presented be accepted.**

**Moved:** J. Burt                      **Seconded:** C. Carew  
**Decision:** Carried                **Action:** Nil.

The chair thanked Jules for all her hard work and contribution to the community.

## ITEM 8 – WEBSITE ANNUAL REPORT

9. Glynne tabled the Eketāhuna Our Town website <http://www.eketahuna.co.nz> report for 2021 (Enclosure 4) detailing the scope of the site in terms of content, technical background and maintenance, and usage in terms of visitor statistics and bot coverage with statistical summaries attached. Points noted include:
- a. As at 06 March 2022 the Eketāhuna Our Town website has 32 pages, 256 posts and 100 downloadable pdf documents providing information about the town, attractions, activities and services for both visitors and locals complimented by over a hundred photographs and three videos.
  - b. Over the last 12 months 199 new notices and 2 new pages were added and the home page sliders were changed 42 times to reflect local activities and news.
  - c. The site is hosted on servers in New Zealand with WebHostingNZ and is responsive.
  - d. In addition to the updating of the site content that our visitors see, regular backend security updates have been applied throughout the year with all updates tested first on a mirror test site.
  - e. In 2021 the site more than doubled the page content viewed in the 2020-2021 year with 50,583 screens of content dished up to a total of 7,087 visitors over 16,406 visits (excluding bots and search engines) most of whom were from New Zealand.
  - f. The average length of visits is just under 8 minutes and the average number of pages viewed per visit is just over 3.
  - g. Vastly more extensive statistics are available on request from Glynne as data is captured on all aspects of the site.

**Motion: That the Eketāhuna Our Town Website Report as presented be accepted.**

**Moved:** G. MacLean                      **Seconded:** J. Davidson  
**Decision:** Carried                      **Action:** Nil.

The chair thanked Glynne for all her hard work providing such a resource for the community.

## ITEM 9 – CHAIRPERSON’S ANNUAL REPORT

10. Rena tabled her report covering the previous 12 months (Enclosure 5). In summary,
- a. Acknowledgment of the challenges presented by the Covid-19 two years on triggering the unfortunate cancellation of carols by Candlelight and Santa Cruise the funds set aside for TMP for this event was donated for free child swims at the pool. Hopefully both will go ahead in 2022 undisrupted.
  - b. Rena thanked to the executive committee for the work that goes on behind the scenes. Special mention was made of Corinna, Terry’s superb management of the finances, Murray, Jules and Margaret Parsons’ work for Our Town.

- c. Expressed her delight that exercise stations at the Eketāhuna Domain were installed and the lime track replenished with fresh lime, thanking Terry long term input on this and the volunteers that turned up for the last push to finish the job. Making mention of further ideas to build on facilities there.
- d. Highlighted improvements in the town such as the installation of more Flagtrax, the completion of the award winning mural at the playground. Repaint of the large Kiwi, successful market nights and Christmas late night shopping.
- e. The Certificate of Appreciation was presented to Tanmay and Priti thanking them for their continued support of everything that is Eketāhuna. They were delighted to receive the acknowledgement.
- f. The hope that 2022 will see a return to normality and encouraging anyone with ideas for projects for this year to bring their ideas to a meeting and get behind the project to help it happen and thanking all in the community who support Our Town.

**Motion: That the Eketāhuna Our Town Chairperson's Report as presented be accepted.**

**Moved:** R. Tyler  
**Decision:** Carried

**Seconded:** G. MacLean  
**Action:** Nil.

## **ITEM 10 – ELECTION OF EXECUTIVE AND GENERAL COMMITTEE**

### **CHAIRPERSON**

- 11. Rena directed the Deputy Chair to call for nominations for the position of Chairperson for the following year. Only one nomination was received.

**Nomination:** Rena Tyler  
**Seconded:** J. Davidson

**Nominated by:** C. Carew  
**Decision:** Elected Unopposed

### **DEPUTY CHAIRPERSON**

- 12. Rena called for nominations for the position of Deputy Chairperson for the following year. Only one nomination was received.

**Nomination:** Corinna Carew  
**Seconded:** R. Tyler

**Nominated by:** G. MacLean  
**Decision:** Elected Unopposed

### **TREASURER**

- 13. Rena called for nominations for the position of Treasurer for the following year. Only one nomination was received.

**Nomination: Terry Carew**      **Nominated by: J. Davidson**  
**Seconded: J. Burt**      **Decision: Elected Unopposed**

#### **SECRETARY**

14. Rena called for nominations for the position of Secretary for the following year. Only one nomination was received.

**Nomination: Glynne MacLean**      **Nominated by: R Tyler**  
**Seconded: C. Carew**      **Decision: Elected Unopposed**

#### **PUBLICITY OFFICER**

15. Rena called for nominations for the position of Publicity Officer for the following year. Only one nomination was received.

**Nomination: Glynne MacLean**      **Nominated by: R. Tyler**  
**Seconded: J. Davidson**      **Decision: Elected Unopposed**

#### **COMMITTEE MEMBERS**

16. The following were confirmed unopposed as committee members for the following year:

- Jenny Davidson
- Jules Burt (Information Centre)
- Margaret Parsons (EIC Coordinator)
- Amanda Homewood
- Margaret Drysdale
- Bernard O'Neil
- Murray Rawstorn (Deputy Secretary)
- David Kinzett

**Moved: T. Carew**      **Seconded: G. MacLean**  
**Decision: Carried**

#### **APPOINTMENT OF SIGNATORIES**

17. The existing banking signatories were confirmed unopposed for the following year:

- g. Terry Carew (Treasurer)
- h. Jules Burt



- i. Margaret Parsons
- j. Glynne MacLean

#### ITEM 12 – GENERAL BUSINESS

18. St John Hall koha of \$5.00 per meeting has not been paid for about 5 years having fallen off the radar and in consultation with the local St John it was suggested we donate it on behalf of St John to the Health Centre.

**Motion:** That Eketāhuna Our Town pay a one off donation of \$300 to cover unpaid years on behalf of us for St John to the Health Centre and a subsequent amount of \$60 per year to the Health Centre on behalf of St John.

**Moved:** J. Burt      **Seconded:** J. Davidson      **Abstentions:** C. Carew, T. Carew.  
**Decision:** Carried      **Action:** Nil.

19. **Subs:** Rena asked if we wished to keep them at \$5.00. There was unanimously agreed.

**Action:** Jules collected subs from those present and documented it.

#### ITEM 13 – NEXT MEETING

20. The next Annual General Meeting is scheduled for Thursday 9 March 2023.

#### ITEM 14 – MEETING CLOSURE

21. There being no further business, the Chair declared the meeting closed at 7.26 p.m.

---

**G. MacLean**  
**Secretary**

---

**R. TYLER**  
**Chair**

#### Enclosures:

1. 2021 Treasurer's Report
2. Financial Statement to 31 December 2021
3. Information Centre Coordinators Report for Mar 2022
4. Website Report 2021 Publicity Officer
5. Chairperson's Report 2021

## 2021 Treasurer's Report for Eketahuna Our Town Inc.

**Total income 2021 was \$61,500**

**Grants and Donations \$34,000**

**Shop Sales \$17,200**

**Service and Tickets \$380**

**Subs and Interest \$70**

**TDC grants was \$10,500.**

The Information Centre shop sales continue to grow, when taking into account the Info centre closure due to COVID 19.

Grants were received from COGS (Volunteers) 1.5K, ECCT and Lotteries (Co Ords).

The COGS grant will need to be reviewed in 2022, with a new application for a 3 year grant to be made, while an application to Lotteries for \$35.100 is due a decision on 23rd March 2022.

**Total expenditure 2021 was \$55,700, comprising \$25,600 community projects,**

**Contractor wages \$9,600**

**Stock \$7,800**

**Info Centre Op Costs \$7,500**

**Newsletter printing, \$700**

**Volunteer expenses \$2,600**

**Sundries \$1,800**

**Donation \$200**

Printing of the monthly community newsletter due to electronic letters and the web site –

\$9.6k Expenditure on coordinators wages is money well spent with the quality of service provided by our three coordinators Jules, Margaret and Glynne, and the ongoing support of our volunteers, without which the Information Centre would not be able to operate, providing a valuable service to Eketahuna and all visitors.

Stock purchased provides a valuable return, ensuring that funds are available to support ongoing community projects such as painting the Kiwi, the children's park mural, support a

hectare Pukaha. Sadly, Santa Cruise was cancelled but the \$1,000 paid to the pool for free child swims was much appreciated.

On the projects side, the Lime track stances are in place with the picnic tables to be sited, thanks to Sign Box Jan and Elka for their efforts, a huge thank you to Warren Walker, Max Mayer and all the wonderful volunteers, along with the main sponsors MacDougall's Pahiatua, Lotteries, Waireka, Mitre 10 Pahiatua, Tanmay and Priti and Steen and Rose Marie. The Flagtrax will be in place in January, with the flags to be ordered for ANZAC Day. Central Energies Trust has donated \$28,000 towards upgrading the CCTV system in the town. Not a bad year's effort considering.

At the end of year 31st December 2021, retail stock was counted and valued at \$15,700.

At the end of year 31st December 2020 Eketahuna Our Town bank balance was \$32,200.

Of which \$12,000 is for the Fitness Track (Waireka/Lotteries), \$2,400 for the Waka Park (Lotteries), \$2,700 coordinators (ECCT), \$1,300 for Minor Projects and \$1,200 Volunteer Expenses (CoGS).

Accounts have been reviewed and signed off by Sweeney.

Watch this space for all that may be happening in 2022.

Finally, many thanks to everyone who continues to be involved with Eketahuna Our Town, be it on the committee, supporting a project or as a volunteer supporting the info centre or the variety of events that occur throughout the year. Without your dedication and support, Eketahuna would not be the Jewel that tops the Tararua Crown. Thank you.

Looking forward to another successful year ahead.

Terry Carew

10<sup>th</sup> March 2022

# **EKETAHUNA OUR TOWN INC** **FINANCIAL STATEMENT TO 31<sup>ST</sup> DECEMBER 2021**

Income		Expenses	
Information Centre			
Sales Banked	\$17,169.10	Stock Purchases	\$ 7,748.25
Secured Grants:	\$16,220.00	Running Costs	\$ 7,440.19
Service/Tickets	\$ 372.40	Contractors	\$ 9,600.00
		Volunteer Expenses	\$ 2,583.22
Totals:	(+6,451.84)	\$33,761.50	\$27,369.66
Projects and Committee			
Interest	\$ 14.07	Our Town Sundries	\$ 1,831.88
Secured Grants:	\$27,580.00	Newsletter:	\$ 896.00
Donations/Subs	\$ 60.00	Community Projects	\$ 25,611.92
		Donations to	\$ 200.00
Totals	(- 746.73)	\$27,654.07	\$ 28,339.80
Total Combined Income/Expenses:	\$61,415.57		\$55,709.46
	(+5,706.11)		
Opening BNZ Acc at 01 Jan 2021:	\$27,228.77	Closing BNZ Acc at 31 Dec 2021:	\$32,219.07
Stock on Hand	15732.00	\$	

**Reviewers Note:**

I have reviewed the financial statements and records, finding them to be a true and accurate record of what has been provided. Accounts for 2021 are on a non-accrual basis

Reviewer Name

Signature

Dated

### Coordinators Report for Mar 2022

	Dec	Jan	Feb
Local Visitors	108	59	47
NZ Visitors	135	171	46
Overseas	0	0	0
ATM Usage	456	395	420
Counter Sales	\$1371.50	\$934.00	\$586.50

Hello Ladies and Gents

The past year has been successful considering still battling Covid! Sales over the Xmas period once again outstanding. The calendar once again sold well, with only a couple left now. We also trialled some LED Canvasses and Pop-Up Cards, which have been flying out the door, showing in the sales figures.

Alas, the visitor figures are dropping fast with the latest Covid outbreak, reflecting in the drop in sales for Feb.

#### EIC Window Theme's

Jan – Summer/4Square  
Feb – Lawnmower Racing  
Mar – Eke Ball  
Apr – ANZAC  
May – Riding against teenage suicide  
June – NZ Riparian Native Plants  
July – Eke Golf  
Aug/Sept – Eke Menz Shed (2x Months due to Covid lockdown)  
Oct – Eke Bowling Club  
Nov/Dec – Xmas

I think it is interesting to look back on what the windows covered for the year.

#### Newsletter

The newsletters continue to be a valuable source of local happenings for the community and are well received with 100x copies printed and posted or distributed throughout the community, over 200 emailed, then posted on FB and put on our Website.

We have a section each Month from Pukaha, The Eketāhuna Health Centre, Coppers Corner and a report from the Local Volunteer Fire Brigade, then local events happening in the next month.

### **Fundraising**

As stated above The Eketahuna 2021 calendar was a great success, ordering only 100 and only a couple left now. Thank you to all the Local contractors who sponsored it.

We also had a Mother's Day Raffle that was a basket of product from the shop, raising approx. \$250.00. This was won by Sweeny.

Once again other fundraising was difficult due to Covid 19, most people/companies just keeping afloat.

Will continue to look at other options this year, but sales have been very good considering.

### **Stock**

As we have mainly National travellers, we concentrated on stock with Eketāhuna printed on them or caravan/tenting or travelling local.

We have lots of new magnets with Eketāhuna on them.

The "Eketāhuna School Eco Bag" is still going strong.

The Eketāhuna Singlet and T/Shirts are still very popular and continue to sell.

We also have 4x tea towel designs with Eketāhuna on them.

And added a Eketāhuna Sweatshirt and Golf Towel with a stand out font of embroidery and added the same font on beanies and caps.

### **Volunteers**

As always, still need more volunteers. Margaret does a wonderful job getting most time slots filled, meaning we are able to be open most days.

### **Xmas Friday Late Night Shopping**

This year's late-night shopping was successful again this year, helped by the addition of a mini market on a couple of the nights. Thank you to the volunteers for the extra hours.

### **Goals for 2022**

- More New T-shirt designs
- Update Timeline (On going)
- 2023 Calendar
- And more.

Kind Regards

Jules Burt  
Co-ordinator





*Frog Write Creations*

## Eketāhuna Our Town Website Report

As at 06 March 2022 the Eketāhuna Our Town website [www.eketahuna.co.nz](http://www.eketahuna.co.nz) has 32 pages, 256 posts and 100 downloadable pdf documents providing information about the town, attractions, activities and services for both visitors and locals complimented by 109 images in the site gallery and many more across the site. The site is hosted on servers in New Zealand with WebHostingNZ. The site is "responsive" meaning that its format and design alters in response to the device it is viewed on from small mobiles to large screen TVs while maintaining consistency across browsers such as Chrome, Safari, Firefox, MS Edge, Opera etc.

During 2021/22, as well as the regular updating of content in the form of notices, newsletters, activities and changes in retail and local services' information, we have also ensured that covid levels and information is on the home page and updated as circumstances dictate. Over the last 12 months **199 new notices and 2 new pages** were added and the home page sliders were **changed 42** times to reflect local activities and news.

In addition to the updating of the site content that our visitors see, backend security updates have been applied throughout the year including 19 core updates, 48 plugin updates and one php version update. Prior to each backend update being applied it is tested on the test site (which is a mirror of the live site with less content) to ensure that there are no compatibility issues and the update of one portion of the backend won't break another. Also prior to backend updates backups are taken of both the site and the database that it runs off to ensure a seamless recovery if the application of the update corrupts.

### Visitor Statistics

In 2021 the Eketāhuna Our Town website served up **50,583 pages of content** to a total of 7,087 visitors over 16,406 visits (excluding bots and search engines). This is more than **double the content viewed in the 2020-2021 year**. The average length of the visits is 471 seconds which is just under 8 minutes, and a good indication that either people found what they were looking for and/or something of interest. On average the number of pages viewed per visit is 3.08.

In line with closed borders the vast majority of visitors have been from New Zealand with only a few from offshore. We are still receiving regular visits from a large range of search engine robots including all the big ones, Google, Bing, Apple, Facebook, Yandex, Baidu, archive.org etc. Robots crawling the site are not included in the "visit" statistics but are recorded separately as "not viewed traffic" on the summaries attached.

So far in 2022 we have dished up **11,644 pages of content** to a total of **1659 visitors over 3136 visits** with on average visitors looking at just over 3 pages per visit. This is a further increase over 2021 and robot crawls are running at a similar rate to last year.

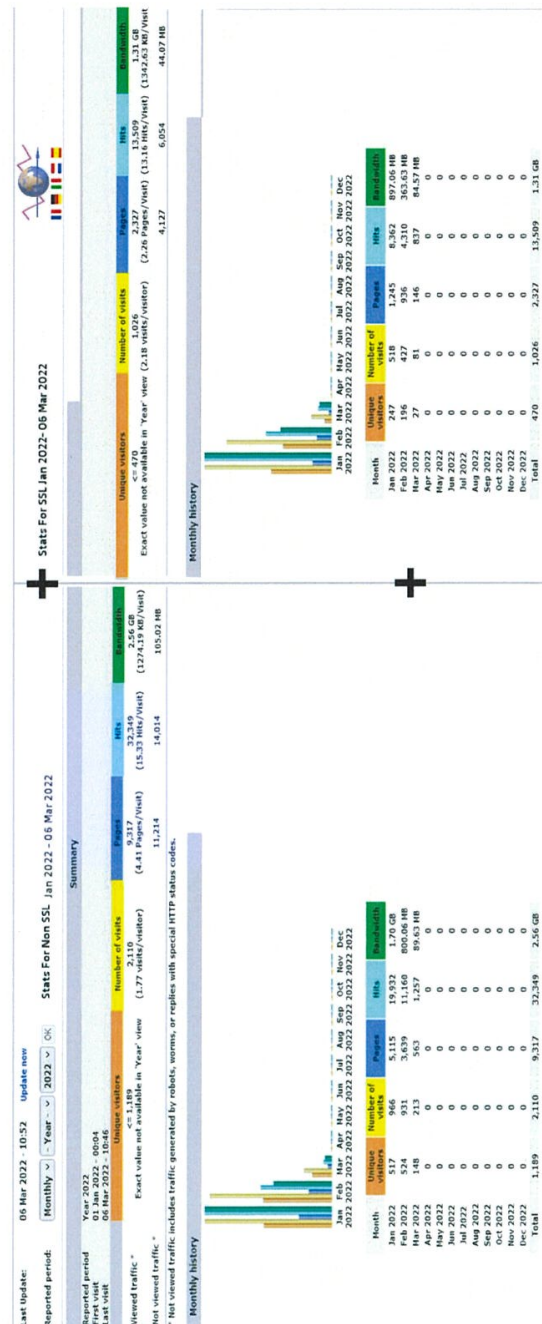
Summaries are attached for 2021 and the beginning of 2022. There are two for each depending on whether people accessed the site via http or https (secure server SSL). Vastly more extensive statistics are available as data is captured on all aspects of the site.

Glynne MacLean  
Monday, 7 March 2022

PO Box 27 Eketāhuna Taranaki 49040 New Zealand Tel: 64-21-688870  
[frogwrite@kinzett.org.nz](mailto:frogwrite@kinzett.org.nz) [www.frogwrite.co.nz](http://www.frogwrite.co.nz)

# Eketāhuna Our Town Website Report

January 2022 - 06 March 2022 - SSL and non SSL Statistics - in combination give the total traffic for the period.





**StatFor SSL**

Reported period: Monthly - Year - 2022 - Update now

Year-2021 31 Dec 2021 - 2022	Unique visitors	Number of visits	Pages	Browsers	Hits	Sessions
<= 2.604	6,064	13,003	58,133	(9.38 hits/view)	938	5.41 GB
Exact value not available in "Year" view	(2,32 visitor/vmonth)	(2,14 pages/vmonth)	26,840	42,421	373.89 MB	

Monthly history

Month	Unique	Number of	Pages	Hits	Sessions
Jan 2021	124	328	762	3,333	374.46 MB
Feb 2021	137	380	645	3,239	350.19 MB
Mar 2021	155	438	750	3,637	406.75 MB
Apr 2021	236	539	1,161	4,782	744.36 MB
May 2021	202	528	1,118	5,752	841.09 MB
Jun 2021	176	462	951	4,362	432.47 MB
Jul 2021	144	360	826	3,631	371.51 MB
Aug 2021	144	460	972	3,907	323.38 MB
Sep 2021	322	684	1,589	5,480	393.06 MB
Oct 2021	279	584	1,635	6,223	595.00 MB
Nov 2021	258	551	1,531	5,415	494.75 MB
Dec 2021	328	600	1,341	5,415	419.48 MB
Total	2,604	6,064	13,003	56,333	5,43 GB

+ StatFor Non SSL

Reported period: Monthly - Year - 2022 - Update now

Year-2021 31 Dec 2021 - 2022	Unique visitors	Number of visits	Pages	Browsers	Hits	Sessions
= 12,909	12,909	12,623	12,623	(995.25 hit/view)	541.15 MB	
Exact value not available in "Year" view	(2.3 visitor/vmonth)	(2.62 pages/vmonth)	40,804	54,112	541.15 MB	

Monthly history

Month	Unique	Number of	Pages	Hits	Sessions
Jan 2021	411	814	1,987	7,640	825.09 MB
Feb 2021	173	501	1,301	4,839	435.19 MB
Mar 2021	229	569	3,023	20,385	2,791 MB
Apr 2021	272	615	1,476	6,186	779.97 MB
May 2021	252	575	4,262	14,384	1,319 GB
Jun 2021	247	566	3,200	13,022	816.08 MB
Jul 2021	786	1,258	4,104	10,822	577.41 MB
Sep 2021	928	2,222	11,558	599.81 MB	
Oct 2021	355	733	3,542	17,966	1,004.05 MB
Nov 2021	713	1,342	37,650	130,679	9,92 GB
Dec 2021	4,483	4,483	37,580	130,679	9,92 GB
Total	4,483	4,483	37,580	130,679	9,92 GB

- Net viewed traffic includes traffic generated by robots, worms, or replaces with special HTTP status codes.

### Eketahuna Our Town Chairperson's Annual Report 2022.

Welcome to the Eketahuna Our Town Annual Meeting. Thank you for making the effort to attend tonight's meeting. Two years have passed since the country went into the first covid 19 lockdown. Who would have thought that we would still be living with covid restrictions two years on?

I would like to thank the executive committee for the work that goes on behind the scenes. Without the hard work our committee we would struggle to make a difference. Thank you Corinna for always being there for me to offload to, Terry for your superb management of the finances, Murray for your wonderful minute taking and interesting emails that make for good reading, Jules for your continued informative newsletters and window displays at the Information Centre, Margaret Parsons for your ongoing effort in the difficult task of filling the roster at the Information Centre.

I was absolutely delighted that the exercise stations at the Eketahuna Domain were installed and the lime track replenished with fresh lime. Thank you Terry for all the hard work that went into the coordination of this. Thank you also to the volunteers that turned up for the last push to finish the job. There has been great feedback about the project. There are other ideas to build on the track, including picnic tables and a dog exercise area.

More Flagtrax have been installed and further flags will be ordered. Maybe we could look at having a set of flags that reflect the identity of Eketahuna?

The mural at the playground was completed and I think everyone would agree, it is stunning. Katie entered the design into a Resene Paint Competition and won first prize for the community design. Awesome work Katie and David.

The Certificate of Appreciation was presented to Tanmay and Priti thanking them for their continued support of everything that is Eketahuna. They were delighted to receive the acknowledgement.

The Kiwi finally got a repaint and looks vibrant again. It is always great to see people stopping for a photo opportunity in front of the Kiwi.

The Santa Cruise unfortunately had to be cancelled due to covid restrictions. As funds had been set aside for the traffic management and unused, a donation of \$1000 was made to the Eketahuna Swimming Pool Committee to provide free swimming for the children of Eketahuna for as long as the funds allowed.

The Carols by Candlelight suffered the same fate as the Santa Cruise. Let's hope that both will be able to be held in 2022.

Although covid cancelled events, successful market nights and late night shopping were able to go ahead in December. It was great to have something festive in the town prior to Christmas.

I would encourage anyone with ideas for projects for this year to bring their ideas to a meeting and get behind the project to help it happen.

Let us hope that 2022 returns us to normality and that we can look forward to community events happening again.

Once again thank you to those that continue to support our committee and thereby make a difference to our amazing little town.

---

Eketāhuna Our Town Inc.

32 Main Street  
Eketāhuna 4900  
New Zealand  
eketahunakiwicountry@xtra.co.nz

---

COMMITTEE MEETING MINUTES OF THE EKETĀHUNA OUR TOWN INCORPORATED SOCIETY  
HELD IN THE ST JOHN HALL, CHURCH STREET  
ON THURSDAY, 10 MARCH 2022

**Present:** Rena Tyler (Chair), Corinna Carew (Deputy Chair), Terry Carew (Treasurer), Glynne MacLean (Acting Secretary), Jules Burt (EIC Coordinator), Jenny Davidson, Margaret Drysdale, Bernard O'Neil, Amanda Homewood & David Kinzett.

1. The Chair declared the meeting open at 7.30 p.m. and welcomed all in attendance noting it would be brief as the Finance and EIC details for the prior month had been covered in the AGM held immediately prior to this and that as neither the Chases or Colin Fraser-Davies were in attendance their reports would be tabled next month.

**ITEM 1 – CONFLICT OF INTEREST DECLARATION**

2. Nil.

**ITEM 2 – APOLOGIES**

3. Everlyne Chase, Warren Chase, Margaret Parsons (EIC Coordinator), Colin Fraser-Davies, Cr Raylene Treder (**South Ward TDC**), Murray Rawstorn, Marian Smolders.

**ITEM 3 – MINUTES OF THE PREVIOUS MEETING**

4. The minutes of the previous Meeting, held on 22 February 2022 were taken as read. They had been previously circulated via email.

**Motion:** That the minutes of the Eketāhuna Our Town Meeting, held on 22 February 2022, be accepted as a true and accurate record of that meeting.

**Moved:** R. Tyler      **Seconded:** T. Carew  
**Decision:** Carried      **Action:** Nil

**ITEM 4 – BUSINESS ARISING FROM THE PREVIOUS MEETING**

5. Nil

## ITEM 5 – CORRESPONDENCE

### Inwards

6. The following inwards correspondence was received:
  - a. 27 February Email from Katie McGregor with quote for the signs for corner of Bridge and Main Street.

### Outwards

7. The following outwards correspondence was sent:
  - a. 03 February. Publicity Officer email to Katie McGregor regarding addition of a Chaos By Design Nz listing on the [Our Town website](#) and offering hi res digital icon images for the map creation if desired.
  - b. 15 February. Publicity Officer emails to Katie McGregor re ply purchase for signs creation for corner of Bridge and Main Street.
  - c. 22 February. EIC Coordinator EIC March 2022 newsletter distribution by email.
  - d. 28 February. Publicity Officer to EIC Coordinator re update of notices and slider changes.
  - e. 28 February. Publicity Officer to Bisset Honda Pahiatua, re their donation to [Pūkaha](#) being featured both on the Our town website home page slider and in the notices.
  - f. 09 March. Secretary e-mail to membership address list, Eketāhuna Our Town February Meeting Minutes, 2021 AGM Meeting Minutes, AGM Meeting Agenda, Website Report for 2021, March Meeting Agenda, Coordinators Report for Jan 2022.

**Motion: That the inwards correspondence be accepted and the outwards correspondence be ratified.**

**Moved:** R. Tyler      **Seconded:** T. Carew  
**Decision:** Carried      **Action:** Nil

## ITEM 6 – FINANCE

8. Covered in AGM

## ITEM 7 – INFORMATION CENTRE REPORT

9. Covered in AGM

## ITEM 11 – 2023 JUBILEE REPORT

10. Corinna advised all is going well and will.

## ITEM 12 – GENERAL BUSINESS

11. **Signs For The Corner of Main & Bridge Street.** Katie McGregor of Chaos By Design Nz has provided a quote of \$1,400.00 for the design, creation, materials and hanging of the signs. No mention of GST.

**Motion:** That we approve the payment of \$1,400.00 for the design, creation, painting and hanging of two signs.

**Moved:** R. Tyler

**Seconded:** T. Carew

**Decision:** Carried

included in the quote.

**Action:** Payment to be made & Rena to check if GST is

12. Rena mentioned the need for a toilet at the playground had been discussed at the council led consultation held in town as small children busting wouldn't make it all the way to the toilets in Main Street. It was noted that plumbing is in situ immediately through the wall at the swimming pool, or alternatively an additional door could be put in from the playground into the existing swimming pool toilet.

**Action:** Glynne to write to council requesting a toilet be made available in the playground on Bridge Street.

## ITEM 13 – NEXT MEETING

13. The next Meeting is scheduled for Thursday, 14 April 2022.

## ITEM 14 – MEETING CLOSURE

14. There being no further business, the Chair declared the meeting closed at 7.35 p.m.

---

G. MacLean

Secretary

---

R. Tyler

Chair



**From:** Peter Wimsett  
**Sent:** Wednesday, March 23, 2022 6:13 PM  
**To:** Charlie Death (deaths@inspire.net.nz)  
**Cc:** Richard Taylor  
**Subject:** CCTV project costs LATEST - 16 August 2021.xlsx  
**Attachments:** Copy of CCTV project costs LATEST - 16 August 2021.xlsx

Hello Charlie

There is a picture of three cameras coming off the hotel and two off the GAS petrol station – both will need owner approval for the construction of installing a wireless relay and the cameras, all needing access power, as a gift to the town security.

It will be more challenging to achieve all outcomes on \$45k now that the inflation costs are coming through. Would the Community Board please consider allocating up to a 10% contingency, \$4,500?



Kind regards

**Peter Wimsett**  
Manager Strategy and Climate Change  
Email: [peter.wimsett@tararua.govt.nz](mailto:peter.wimsett@tararua.govt.nz)

**Tararua District Council** • 26 Gordon Street • PO Box 115 • Dannevirke 4942 • Tararua  
P: +64 (0)6 374 4080 DDI: +64 (0)6 374 4118 M: +64 (0)27 280 7297  
Web: [www.tararua.govt.nz](http://www.tararua.govt.nz)