



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 30 March 2022 commencing at 1.00pm.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), A K Franklin (via Zoom), S A Hull, C J Isaacson, P A Johns, K A Sutherland, R A Treder and S M Wards.

In Attendance

Mr B Nicholson	- Chief Executive
Mr R Taylor	- Manager - Democracy Services
Mr R Suppiah	- Group Manager - Corporate
Mr M Maxwell	- Group Manager - Economic and Community Development
Mr C Chapman	- Group Manager - Infrastructure
Ms T Love	- Group Manager - Operations
Ms B Smith	- Finance Manager
Mr P Wimsett	- Manager Strategy and Climate Change
Mr J Single	- Regulatory Services Manager
Ms A Rule	- Policy and Planning Advisor (via Teams)

Representatives from CR Law via audio-visual Teams link as outlined for item 11.1 - Water Supply Bylaw and consultation

2. Council Prayer and Tribute to Robert Holm

- 2.1 Mayor Tracey Collis opened the meeting with a Council Prayer, and observed a moment of silence as a tribute to Robert Holm (a well respected resident of the Dannevirke community who tragically lost his life in a road accident).

3. Apologies

- 3.1 Nil

4. Public Forum

- 4.1 Nil

5. Notification of Items Not on the Agenda

- 5.1 Nil

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

6.1 Nil

7. Personal Matters

7.1 Congratulations are conveyed to Megan Hull on being selected as co-captain of the New Zealand Black Sticks hockey team.

7.2 Cr Carole Isaacson thanked Council for its kind thoughts, flowers and condolences she received on the passing of her father.

8. Confirmation of Minutes

8.1 *That the minutes of the Council meeting held on 23 February 2022 (as circulated) be confirmed as a true and accurate record of the meeting.*

Crs Johns/Sutherland

Carried

9. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

9.1 **Illicit Dumping** (Item 11.5.4)

9.1.1 Places of interest where illicit dumping is frequently occurring in the district are being monitored to enable follow up action to occur whenever possible.

9.2 **Tararua District Civic Honour** (Item 13.2)

9.2.1 Mayor Tracey Collis is to progress discussion with Wayne Churchouse regarding determining the arrangements to present the Tararua district civic honour to acknowledge his service to the community.

10. Community Boards and Community Committees Reports

10.1 **Explore Pahiatua**

10.1.1 *That the report of the Explore Pahiatua meeting held on 2 March 2022 (as circulated) be received.*

Crs Wards/Peeti-Webber

Carried

10.1.2 **Smith's Track**

10.1.2.1 Group Manager - Infrastructure Chris Chapman will follow up the work being undertaken to progress the Smith's Track project.

10.1.3 Family Violence Signage

- 10.1.3.1 The intention for updating Family Violence signage in Pahiatua is queried, noting the existing signage has been removed.

10.2 Woodville Districts' Vision

- 10.2.1 *That the report of the Woodville Districts' Vision meeting held on 1 March 2022 (as circulated) be received.*

Crs Wards/Peeti-Webber

Carried

10.2.2 Tree Sculpture

- 10.2.2.1 The decision to appropriately dispose of the tree sculpture in Woodville as it is beyond economic repair is noted.

10.3 Dannevirke Community Board

- 10.3.1 *That the report of the Dannevirke Community Board meeting held on 7 March 2022 (as circulated) be received.*

Crs Wards/Peeti-Webber

Carried

10.4 Eketāhuna Community Board

- 10.4.1 *That the report of the Eketāhuna Community Board meeting held on 14 March 2022 (as circulated) be received.*

Crs Wards/Peeti-Webber

Carried

11. Reports

11.1 Water Supply Bylaw and Consultation

- 11.1.1 Shannon Johnston and Alex Sinclair from CR Law joined the meeting by audio-visual Teams link for this item of business, and responded to queries raised in discussing the draft Water Supply Bylaw.

- 11.1.2 *That the report from the Manager Strategy and Climate Change dated 25 March 2022 concerning the Water Supply Bylaw and consultation (as circulated) be received, including the following documents:*

- 1. Water Supply Bylaw and Consultation Officer Report*
- 2. Statement of Proposal - Draft Water Supply Bylaw 2022*
- 3. Water Supply Bylaw 2022 Draft 30 March 2022*

And that the recommendations made in the Water Supply Bylaw and Consultation Officer Report be adopted as follows:

That Council determines that a bylaw continues to be the most appropriate way to address the perceived problem of providing a dependable, cost-effective, efficient water supply system that maintains public health, safety, and the environment, and

That Council reaffirm, having regard to Section 155 of the Local Government Act 2022, that the draft Water Bylaw 2022:

- Is the most appropriate form of water supply bylaw, and*
- Does not give rise to any implications under the New Zealand Bill of Rights Act 1990 as, at most, it seeks to impose justifiable and reasonable limitations on persons in the interests of environmental quality and public health and safety.*

And that Council adopt the draft Water Supply Bylaw 2022 and Statement of Proposal for consultation subject to the inclusion of the following amendments:

Statement of Proposal Consultation Timetable

- *Change submissions open date to 4 April 2022.*
- *Change submissions close date to 6 May 2022.*

Draft Water Supply Bylaw 2022

Item Reference 20 - General Storage Requirements Table 2

- *Change outside an urban supply area storage capacity required to 30,000 L minimum.*

Item Reference 22 - Norsewood and Pongaroa

- *Add a further clause to state:*

A supply pipe must only be connected to a customer's storage tank in the following manner:

- a) The supply of reticulated water into the storage tank shall be controlled by a ball valve, with the ballcock installed to close the valve when the water level in the tank is at a point midway between the tank's highest and lowest levels.*
- b) The inlet pipe into the tank shall be at least 25 mm above the tank's maximum water level to prevent backflow, or alternatively, a backflow prevention device must be installed on the inlet pipe.*

And that Council direct the Chief Executive and Council officers to commence a special consultative procedure for the draft Water Supply Bylaw 2022, revocation of the Water Supply Bylaw 2019, and associated Statement of Proposal under the Local Government Act 2002, in accordance with the agreed timeframes, and

That the Chief Executive be delegated the power to make any minor changes required to the draft Water Supply Bylaw and Statement of Proposal before notification under the special consultative procedure.

Crs Johns/Sutherland

Carried

11.2 Council Enforcement Policy

11.2.1 *That the report from the Regulatory Services Manager dated 25 February 2022 concerning Council Enforcement Policy (as circulated) be received, and*

That the direction on principles and procedures provided to Council staff tasked with responsibilities for undertaking enforcement duties is noted.

Crs Johns/Hull

Carried

11.3 Adoption of the Litter Infringement Policy

11.3.1 *That the report from the Regulatory Services Manager dated 18 March 2022 concerning the adoption of the Litter Infringement Policy (as circulated) be received, and*

That the revised Council Litter Infringement Policy attached to this report as recommended by the Strategy and Policy Committee be adopted.

Crs Johns/Hull

Carried

11.4 Dog Control Bylaw and Policy

11.4.1 *That the report from the Regulatory Services Manager dated 18 March 2022 concerning the Dog Control Bylaw and Policy (as circulated) be received, and*

That the draft Dog Control Bylaw and Dog Control Policy attached to this report as recommended by the Strategy and Policy Committee be approved for the purpose of consultation, and

That the following dog control fees (including GST) for the year of 1 July 2022 to 30 June 2023 be adopted:

- *Urban Dog (entire)* *\$130.00*
- *Urban Dog (desexed)* *\$110.00*
- *Rural Domestic Dog* *\$75.00*
- *Over 65's Canine Companion* *\$85.00*
- *Preferred Owner (entire)* *\$75.00*
- *Preferred Owner (desexed)* *\$65.00*
- *Working Dog* *\$55.00*

Crs Johns/Hull

Carried

11.5 Review of Class 4 Gambling and Racing Board Venue Policy

11.5.1 *That the report from the Strategy and Policy Adviser dated 18 March 2022 concerning the review of the Class 4 Gambling and Racing Board Venue Policy (as circulated) be received, and*

That Council notes the trends and policy direction from the review of the Class 4 Gambling and Racing Board Venue Policy, and

That as recommended by the Strategy and Policy Committee Council confirms the current policy, including:

- a) the 'sinking lid' target number of 100 machines, and***
- b) that Council will not consent to an increase in the number of gaming machines in an existing Class 4 Gambling Venue, and***
- c) that no new Class 4 Gambling Venue or TAB (New Zealand Racing Board) Venue may be closer than 100 metres pedestrian distance of any school, early childhood centre, kindergarten or place of worship.***

And that Council approve the draft Class 4 Gambling and Racing Board Venue Policy attached to this report as Appendix 1 - Statement of Proposal for consultation, with the dates for that purpose as part of the Super Consultation Council is undertaking being as follows:

- Undertake special consultation from 4 April 2022 to 6 May 2022***
- Hearings held on 17 May 2022***
- Deliberations on submissions held at Council meeting on 25 May 2022***
- Policy adopted at 29 June 2022 Council meeting***

Crs Johns/Hull

Carried

11.6 Audit and Risk Committee

11.6.1 *That the report of the Audit and Risk Committee meeting held on 22 March 2022 (as circulated) be received.*

Crs Wards/Johns

Carried

11.7 Adoption of Council's Engagement Document and Supporting Information for the Annual Plan 2022/2023

11.7.1 *That the report from the Group Manager - Corporate dated 23 March 2022 concerning the adoption of Council's Engagement Document and Supporting Information for the Annual Plan 2022/2023 (as circulated) be received, and*

That the Engagement Document and Supporting Information including the Fees and Charges Schedule for the 2022/2023 financial year be adopted (subject to the correction of any typographical errors).

Crs Johns/Franklin

Carried

- 11.8 **Te Awa Community Foundation Memorandum of Understanding**
- 11.8.1 *That the report from the Group Manager - Economic and Community Development dated 18 March 2022 concerning Te Awa Community Foundation Memorandum of Understanding (as circulated) be received, and*
- That the Chief Executive be authorised to execute the Memorandum of Understanding between the Council and Te Awa Community Foundation as attached to this report.*
- Crs Hull/Treder Carried
- 11.9 **Manawatu Wanganui Disaster Relief Fund Trust Exemption from Council Controlled Organisation Status**
- 11.9.1 *That the report from the Chief Executive dated 18 March 2022 concerning Manawatu Wanganui Disaster Relief Fund Trust Exemption from Council Controlled Organisation Status (as circulated) be received, and*
- That the exemption granted to the Manawatu-Wanganui Regional Disaster Relief Fund Trust from being a Council-Controlled Organisation be confirmed, the Council noting the Trust is a small organisation, the nature and scope of its activities is limited and does, in the main, take place only after significant adverse events, and there would be significant additional costs if the Trust were to be required to meet all the obligations of a Council-Controlled Organisation.*
- Crs Johns/Sutherland Carried
- 11.10 **MW Lass Limited - Exempted Organisation**
- 11.10.1 *That the report from the Chief Executive dated 23 March 2022 concerning MW Lass Limited - Exempted Organisation (as circulated) be received, and*
- That Council approves, subject to confirmation by all Local Authority Shared Services member councils, Manawatu-Whanganui Local Authority Shared Services Limited be exempt for the purpose of Section 6(4)(i) of the Local Government Act 2002 and thus not be a Council-Controlled Organisation under that Act, and*
- That this exemption applies for the period ending 30 June 2025 or until member councils determine an earlier date when this exemption should no longer apply.*
- Crs Isaacson/Treder Carried
- 11.11 **2022 Triennial Local Authority Elections**
- 11.11.1 *That the report from the Group Manager - Corporate dated 23 March 2022 concerning the 2022 Triennial Local Authority Elections (as circulated) be received, and*

That Council note the timetable of key dates for the 2022 Triennial Local Authority Elections, and

That the names of the Tararua District Council candidates for the 2022 Local Authority Elections and any subsequent by-elections be arranged on the voting paper in random order.

Crs Johns/Hull

Carried

11.12 Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974

11.12.1 *That the report from the Alliance Asset Manager dated 18 March 2022 concerning a road closure application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and*

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, Council closes the following road for the purpose of allowing Dannevirke Car Club Incorporated to hold a motor sport event.

Road name: Speedy Road, Dannevirke

Date of closure: Sunday 22 May 2022

Period of closure: 9.00am to 6.00pm

Conditions Applied to the Granting of this Road Closure

- 1. That Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the road involved to determine its suitability for this purpose.***
- 2. That if Tararua Alliance identify the road as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw the road from the route of this event.***
- 3. That shortly after the event has been held Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.***

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Crs Hull/Sutherland

Carried

11.13 Staff Report

11.13.1 Huarahi - Tūhono Weber to Wimbledon (Route 52 Upgrade) Project

11.13.1.1 A very successful community information session was held in Wimbledon to update the locals on progress being made to undertake this project.

11.13.2 Eketāhuna Stormwater Improvements (3-Waters Stimulus Fund Project)

11.13.2.1 Much of the construction to undertake stormwater improvements in Eketāhuna's Main Street have been completed, and work is currently planned to finish that project in April (dependent on further supply chain disruption not occurring).

11.13.2.2 Staff have not been made aware of any flooding issues during February's heavy rain, indicating that work completed to date has already made a positive impact.

11.13.3 Mangatainoka Cemetery (Pahiatua)

11.13.3.1 Compliments have been received acknowledging the very good standard that the Mangatainoka Cemetery (Pahiatua) is being maintained.

11.13.4 Earthquake-prone Buildings

11.13.4.1 To date six building owners have responded to letters sent on this matter through providing completed engineering reports and proof of earthquake strengthening within the first month of receiving notification from Council.

11.13.4.2 A media statement is requested be made to explain the earthquake strengthening work being undertaken on Council's Dannevirke Service Centre Gordon Street administration building.

11.13.5 Libraries

11.13.5.1 It is timely Council is undertaking a conversation with the community regarding the Library Strategy given the changing use of libraries in the district.

11.13.6 Customer Services

11.13.6.1 Council needs to be mindful of rural communities ability to access the Report It webpage to use for service requests and faults when connectivity is impacted by severe weather events.

11.13.7 Eketāhuna District Entry Signage

11.13.7.1 Feedback has been received that the new signage installed in Eketāhuna is difficult to read because of its location.

11.13.7.2 Due to overhead power lines and Waka Kotahi NZ Transport Agency requirements and suitable sites the options around installation were limited.

11.13.7.3 If viewing the sign becomes challenging a new style of sign will be designed utilising existing infrastructure and use the current sign on the new Te Ahu a Turanga Manawatu Tararua Highway when built.

11.13.7.4 The sign will be left in place until it is ready to be installed on the new highway, and discussions are occurring with Council's designer about a new style of sign for Eketāhuna.

11.13.8 Emergency Operations Centre

11.13.8.1 Thanks are conveyed to the Council's Emergency Operations Centre team for their response to managing the Dannevirke water supply issues and weather event that impacted on parts of the district's rural roading network.

11.13.9 *That the report from the Chief Executive dated 23 March 2022 concerning an update on key projects and items of interest to the Council (as circulated) be received.*

Crs Johns/Wards

Carried

12. 2022 Local Government New Zealand Conference

12.1 Given this year's Local Government New Zealand annual conference will be held in Palmerston North (from 20 to 22 July 2022) this enables the opportunity to consider all of the Council's elected members attending that event.

12.2 Provided the budget is available for that purpose conference registrations for the Mayor and seven Councillors will be made, with Cr Shirley Hull not able to attend.

13. 2022 Local Government New Zealand Annual General Meeting

13.1 *That the Council, being a member of Local Government New Zealand, appoint the Mayor - Mrs T H Collis as the presiding delegate to vote on its behalf at the Annual General Meeting of Local Government New Zealand held on the twenty-eighth day of July 2022 and at any adjournment thereof, and*

That the Deputy Mayor - Cr E L Peeti-Webber be appointed as the alternative delegate to vote on the Council's behalf in the absence of the Mayor.

Crs Johns/Wards

Carried

14. Portfolio Reports

14.1 Pahiatua Community Events

14.1.1 Cr Shirley Hull acknowledged the successful Pahiatua Saturday Market Days and Diner en Blanc event held in the town centre.

14.1.2 Marsha Shearman is congratulated on organising the Saturday Market Days, with all of the money raised through stall fees and donations given to support community initiatives and charitable organisations.

14.1.3 The Diner en Blanc event was spectacular and enjoyable, and featured the town centre area developed as an attractive environment for such outdoor community occasions.

14.1.4 Cr Hull raised for consideration the possibility of communities in the district arranging events and activities this year to celebrate the Queen's Platinum Jubilee.

15. Mayoral Matters

15.1 Mayor and Councillors Report

15.1.1 A copy of the Mayor and Councillors March report is tabled, and the information set out in that document is circulated as an attachment to the agenda relating to these minutes.

15.1.2 Matters included in the Mayor and Councillors report are as follows:

- 2022 Super Consultation - Round Two
- Water
- Dannevirke to Herbertville four-wheel drive off-road fundraising community event
- Managing forestry land use change under the influence of carbon webinar
- Local Government New Zealand Rural and Provincial Sector online meeting
- Creative Communities New Zealand funding round
- Honourable Minister Michael Wood and Member of Parliament Kieran McNulty tour of the district and Te Ahu a Turanga Manawatu Tararua Highway update
- Te Maruata conference held online via Zoom attended by Deputy Mayor Cr Erana Peeti-Webber
- Eketāhuna district signage
- Huarahi - Tūhono Weber to Wimbledon (Route 52 upgrade) project
- Mayor's Taskforce for Jobs
- Events attended by the Mayor
- Councillors portfolio reports
- Akitio and Pongaroa tour by Cr Sharon Wards

15.2 Anzac Day

15.2.1 Arrangements for the Mayor and Councillors attendance at the various Anzac Day community ceremonies throughout the district were determined.

16. Items Not on the Agenda

16.1 Nil

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 3.37pm.

Mayor