



## **Dannevirke Community Board**

### **Notice of Meeting**

A meeting of the Dannevirke Community Board will be held in the Council Chamber, 26 Gordon Street, Dannevirke on **Monday 4 October 2021** commencing at **1.00pm**.

Bryan Nicholson  
Chief Executive

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### **Agenda**

- 1. Present**
- 2. Apologies**
- 3. Public Forum**

A period of up to 30 minutes shall be set aside for a public forum. Each speaker during the public forum section of a meeting may speak for up to 5 minutes.

Standing Orders may be suspended on a vote of three-quarters of those present to extend the period of public participation or the period any speaker is allowed to speak.

With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. If permitted by the Chairperson, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

- 4. Personal Matters**
- 5. Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Board and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Board may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

**6. Confirmation of Minutes 5**

**Recommendation**

*That the minutes of the Dannevirke Community Board meeting held on 2 August 2021 (as circulated) be confirmed as a true and accurate record of the meeting.*

**7. Matters Arising from the Minutes**

**8. Tararua District Council Report 10 and tabled**

**Recommendation**

*That the minutes of the Council meetings held on 8 September 2021 (as circulated) and 29 September 2021 (as tabled) be received.*

**9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities**

**10. Correspondence 20**

**Recommendation**

*That the correspondence as listed be received.*

*a) Dannevirke Host Lions Club 13 August 2021*  
*Re: Installation of electric barbecue at the Dannevirke Lower Domain*

*b) Dannevirke Chamber of Commerce 24 August 2021*  
*Re: Dannevirke Christmas parade*

*c) Dannevirke Combined Indoor Bowling Clubs 13 September 2021*  
*Re: Thanks for supporting IHC indoor bowling tournament*

*d) Senior Constable Maxine Walshe School Community Officer Tararua*  
*Re: School Patrol Treat 2021 23 September 2021*

**Dannevirke Host Lions Club**

**Recommendation**

*That the Board confirm its intention to undertake as a joint local community project in conjunction with Dannevirke Host Lions Club the purchase and installation of an electric barbecue at the Dannevirke Lower Domain at an estimated cost of \$11,500 (GST inclusive), and*

*That the Board acknowledge the financial contribution of \$4,500 and voluntary labour provided by Dannevirke Host Lions Club to undertake this project, with the balance of the costs involved to be funded by the Board from its discretionary funds.*

- 11. Chairperson's Remarks**
- 12. Items Not on the Agenda**
- 13. Closure**





## **Dannevirke Community Board**

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 2 August 2021 commencing at 1.00pm.

### **1. Present**

Board Members P F Walshe (Chairperson), T J Hynes (Deputy Chairperson), W R Macdonald, K P Spooner-Taylor and Cr E L Peeti-Webber (Council appointed Community Board member).

#### **In Attendance**

Mrs T Collis	-	Her Worship the Mayor
Mr R Taylor	-	Manager - Democracy Services
Ms E Elliott	-	Contractor - Food Secure Communities Project (for item 3.1)

### **2. Apologies**

2.1 Nil

### **3. Public Forum**

#### **3.1 Food Secure Communities Project**

3.1.1 Emma Elliott in the capacity of a contractor as part of a working group spoke on the Food Secure Communities project.

3.1.2 This involves the Council working with community organisations in their efforts to make sure everyone in the Tararua District has access to affordable and nutritious food.

3.1.3 The Food Secure Communities project resulted from Council successfully securing a grant through the Ministry of Social Development, and was an action taken in light of the welfare response to Covid-19.

3.1.4 Emma Elliott has been contracted to research how organisations across the district currently distribute food to those who need it, both on a day to day basis and in the event of a Civil Defence Emergency Management situation.

3.1.5 She is a member of the Food Secure Communities working group along with Council and representatives from iwi and food distribution organisations. They aim to develop a future proofed plan for food security in the district.

3.1.6 One of the opportunities identified by the working group was to apply to the Food Secure Communities Implementation Fund with a focus on community gardens, an important tool to help combat food insecurity.

3.1.7 Supporting foodbanks and other community food organisations will not only assist with the increased demand for food from people day to day but also in emergency situations.

#### **4. Personal Matters**

4.1 Nil

#### **5. Notification of Items Not on the Agenda**

5.1 A late item of correspondence is to be received from Tamai Nicholson regarding funding for this year's Kapa Haka Festival.

#### **6. Confirmation of Minutes**

6.1 *That the minutes of the Dannevirke Community Board meeting held on 5 July 2021 (as circulated) be confirmed as a true and accurate record of the meeting.*

*Spooner-Taylor/Peeti-Webber*

*Carried*

#### **7. Matters Arising from the Minutes**

7.1 **Wackrow Memorial Youth Award** (Item 7.2)

7.1.1 Five nominations were received for this year's Wackrow Memorial Youth Award, and they have been circulated to the judging panel that will consider them on 16 August 2021 commencing at 10.00am in the Council Chamber.

7.1.2 The award presentation function will be held on 24 August 2021 commencing at 7.00pm in the Hub.

7.2 **Dannevirke Spring Festival** (Item 7.3)

7.2.1 Board Member Ross Macdonald circulated to board members a list of community groups approached to be part of the programme for this year's Dannevirke Spring Festival.

7.2.2 The calendar of events for the Dannevirke Spring Festival will be finalised shortly for printing and delivery to the community.

7.2.3 Planning is to commence regarding arrangements for this year's Dannevirke Market Day held in October on the Friday prior to the public holiday for Labour Day.

- 7.2.4 Alzheimers Society Manawatu community memory walk is held on 23 September 2021, and the Board has granted funding of \$1,000 to support that event.

**7.3 Community Forum Coffee Mornings (Item 12.2)**

- 7.3.1 There was a small attendance at the Board's community forum coffee mornings held every Tuesday in July from 10.00am at the Black Stump Café.

- 7.3.2 Matters raised with board members for follow up are improving safety on High Street pedestrian crossings and providing disc golf in the Dannevirke Lower Domain.

- 7.3.3 Chairperson Board Member Pat Walshe will discuss the concern relating to High Street pedestrian crossings at the next Tararua District Road Safety Group meeting.

- 7.3.4 The possibility of making disc golf equipment available in the Dannevirke Lower Domain is being investigated to consider a trial and the cost involved.

**7.4 Cole Street Community Walkway (Item 11)**

- 7.4.1 The Cole Street community walkway project committee is endeavouring to get a design finalised to address the safety issue regarding getting pedestrians safely over the bridge.

- 7.4.2 This will incur additional costs requiring further fundraising, and it is hoped the project will be completed by the end of this summer.

**8. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities**

**8.1 Dannevirke Chamber of Commerce**

- 8.1.1 Deputy Chairperson Board Member Terry Hynes reported a very successful after five's meeting was held at Tararua Funeral Services.

- 8.1.2 Other similar meetings are being planned to promote and profile the operations and activities of local businesses in the town.

**8.2 Tararua Community Youth Services**

- 8.2.1 Deputy Chairperson Board Member Terry Hynes thanked the Board for the funding granted to install a shade sail at Tararua Community Youth Services, and invited board members to view the pleasing results achieved from undertaking that project.

**8.3 Dannevirke Information Centre**

- 8.3.1 Board Member Ross Macdonald reported Dannevirke Information Centre Annual General Meeting will be held next month.

**8.4 Dannevirke and District A and P Association**

- 8.4.1 Board Member Ross Macdonald reported Dannevirke and District A and P Association Annual General Meeting will be held on 26 August 2021 commencing at 7.00pm in the A and P Lounge.

**8.5 Wheel Park Project**

- 8.5.1 Board Member Cr Erana Peeti-Webber reported the Dannevirke Recreation and Play Committee continue to work on considering the feasibility of options to plan the design and proposed location of the project.

**8.6 Road Safety**

- 8.6.1 Chairperson Board Member Pat Walshe reported variable speed boards continue to be located on Umutaoroa Road and Miller Street/Weber Road in the vicinity of the rural and urban boundaries.

**8.7 Dannevirke Community Vehicle Trust**

- 8.7.1 Deputy Chairperson Board Member Terry Hynes reported Dannevirke Community Vehicle Trust Annual General Meeting is held on 24 August 2021 at 7.00pm in the Tararua REAP Meeting Room.

**9. Correspondence**

- 9.1 *That the correspondence as listed by received.*

- a) *Tararua Community Youth Services 27 July 2021*  
*Re: Thanks for funding grant to install a shade sail*
- b) *Tamai Nicholson 2 August 2021*  
*Re: Funding for Kapa Haka Festival*

*Macdonald/Hynes*

*Carried*

- 9.2 **Kapa Haka Festival**

- 9.2.1 *That the Board agree to the request from Tamai Nicholson to carry forward to this financial year its funding grant of \$652.18 previously made available to Te Wananga o Tamaki Nui a Rua from the General Assistance Grants Scheme for the 2020 Kapa Haka Festival postponed due to the Covid-19 pandemic, and*

*That this funding now be applied toward the cost of hiring Dannevirke Town Hall for this year's Kapa Haka Festival held on 17 September 2021.*

*Macdonald/Hynes*

*Carried*



**10. Chairperson's Remarks**

10.1 Nil

**11. Items Not on the Agenda**

11.1 Refer to item 9.2 of these minutes.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 1.40pm.

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Chairperson

Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 8 September 2021 commencing at 1.00pm (being the rescheduled date for the meeting that was postponed on 25 August 2021).

## **1. Present**

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), A K Franklin, S A Hull, C J Isaacson, P A Johns, K A Sutherland, R A Treder and S M Wards.

### **In Attendance**

Mr B Nicholson	- Chief Executive
Mr R Taylor	- Manager - Democracy Services
Mr R Suppiah	- Group Manager - Corporate
Mr C Chapman	- Group Manager - Infrastructure
Ms T Love	- Group Manager - Operations (via Zoom)
Mr M Maxwell	- Group Manager - Economic and Community Development (via Zoom)
Mr C McKay	- Finance Manager (for item 11.9)
Mr M Alben	- Project Manager (via Zoom)

## **2. Council Prayer and Tribute to the Late Robert (Bob) Trotter**

- 2.1 The Mayor opened the meeting with a Karakia/Council Prayer, and observed a minute of silence as a tribute and mark of respect to the late Robert (Bob) Trotter (former Mayor of Dannevirke District Council and Tararua District Council).

## **3. Apologies**

- 3.1 Nil

## **4. Public Forum**

- 4.1 Nil

## **5. Notification of Items Not on the Agenda**

- 5.1 Nil

## **6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business**

- 6.1 Nil

**7. Personal Matters**

7.1 Nil

**8. Confirmation of Minutes**

8.1 *That the minutes of the Council meeting held on 30 June 2021 (as circulated) be confirmed as a true and accurate record of the meeting.*

*Crs Hull/Peeti-Webber*

*Carried*

**9. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda**

9.1 **Solid Waste 2021/2022 Kerbside Recycling** (Item 11.7)

9.1.1 The decision to move to a fortnightly kerbside recycling collection service has been implemented, and further community education on this matter is intended.

**10. Community Boards and Community Committees Reports**

10.1 **Pahiatua On Track**

10.1.1 *That the reports of the Pahiatua On Track meetings held on 7 July 2021 and 4 August 2021 (as circulated) be received.*

*Crs Isaacson/Wards*

*Carried*

10.2 **Woodville Districts' Vision**

10.2.1 *That the reports of the Woodville Districts' Vision meetings held on 6 July 2021 and 3 August 2021 (as circulated) be received.*

*Crs Isaacson/Wards*

*Carried*

10.3 **Dannevirke Community Board**

10.3.1 *That the reports of the Dannevirke Community Board meetings held on 5 July 2021 and 2 August 2021 (as circulated) be received.*

*Crs Isaacson/Wards*

*Carried*

10.4 **Eketāhuna Community Board**

10.4.1 *That the reports of the Eketāhuna Community Board meetings held on 12 July 2021 and 9 August 2021 (as circulated) be received.*

*Crs Isaacson/Wards*

*Carried*

**10.4.2 Eketāhuna Camping Ground**

- 10.4.2.1 Kerry and Loreen Cunningham have decided to continue undertaking the management of Eketāhuna Camping Ground, and withdrew their intention to terminate their contract with Council.

**11. Reports**

**11.1 Delegations to Staff Performing Regulatory Functions**

- 11.1.1 *That the report from the Manager Regulatory Services dated 28 July 2021 concerning delegations to staff performing regulatory functions (as circulated) be received, and*

*That Council approve the proposed delegations detailed in this report to enable staff to deliver and fulfil the statutory responsibilities of the legislation relating to the regulatory functions specified.*

*Crs Hull/Sutherland*

*Carried*

**11.2 Annual Dog Control Act Report to the Secretary of Local Government**

- 11.2.1 *That the report from the Manager Regulatory Services dated 30 July 2021 concerning the Annual Dog Control Act Report to the Secretary of Local Government (as circulated) be received and adopted.*

*Crs Johns/Treder*

*Carried*

- 11.2.2 It is noted the need to consider providing further dog park exercise areas in the district, with such a proposal to be investigated in the next Annual Plan for Rotary Park at Pahiatua funded from private sponsorship.

**11.3 Annual Sale and Supply of Alcohol Act Report to the Alcohol Regulatory and Licensing Authority**

- 11.3.1 *That the report from the Secretary of the Tararua District Licensing Committee dated 9 August 2021 concerning the Annual Sale and Supply of Alcohol Act Report to the Alcohol Regulatory and Licensing Authority (as circulated) be received and adopted, and*

*That the report be posted on the Tararua District Council website, and*

*That the report be sent to the Secretary for the Alcohol Regulatory and Licensing Authority by 30 September 2021.*

*Crs Peeti-Webber/Sutherland*

*Carried*

- 11.4 **Appointment of an Independent Commissioner for the Puketoi Windfarm Application to Extend the Resource Consent Lapse Date**

- 11.4.1 ***That the report from the Manager Regulatory Services dated 13 August 2021 concerning the appointment of an Independent Commissioner for the Puketoi Windfarm application to extend the resource consent lapse date (as circulated) be received, and***

***That pursuant to Sections 34A and 125 of the Resource Management Act 1991, Council delegate to Certified Independent Commissioner Paul Rogers the necessary functions, powers and duties to consider and determine the application from Mercury Energy to extend the lapse period for the resource consent for the Puketoi Windfarm.***

***Crs Johns/Hull***

***Carried***

11.5 **Section 17A Review of Solid Waste Services**

- 11.5.1 ***That the report from the Project Manager dated 13 August 2021 concerning the Section 17A review of solid waste services (as circulated) be received, and***

***That Council adopt the following recommendations arising from the review of its solid waste services activity undertaken in accordance with Section 17A of the Local Government Act 2002:***

- Governance for solid waste services continue to be undertaken by the Council.***
- Funding for solid waste services continue to be determined by the Council.***
- Delivery of all Council solid waste services (new and existing) be done via a Council contract with another person or agency.***

***Crs Johns/Isaacson***

***Carried***

11.6 **Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974**

- 11.6.1 ***That the report from the Alliance Director dated 16 August 2021 concerning a road closure application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and***

***That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, Council closes the following road for the purpose of allowing Eketāhuna Our Town Incorporated to hold a Christmas parade community event.***

***Road name: Main Street (State Highway 2) from Macara Street to Church Street***

***Date of closure: Saturday 27 November 2021***

***Period of closure: 10.00am to 12.30pm***

**Conditions Applied to the Granting of this Road Closure**

- 1. That Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the road involved to determine its suitability for this purpose.**
- 2. That if Tararua Alliance identify the road as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw the road from the route of this event.**
- 3. That shortly after the event has been held Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.**

**Advisory Note**

***That should Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.***

**Crs Hull/Johns**

**Carried**

**11.7 Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974**

**11.7.1 *That the report from the Alliance Director dated 16 August 2021 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and***

***That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, Council closes the following roads for the purpose of allowing Dannevirke Chamber of Commerce to hold a Christmas parade community event.***

***Road name: Stanley Street from London Street to Miller Street***

***Date of closure: Saturday 4 December 2021***

***Period of closure: 12noon to 1.00pm***

***Road name: High Street (State Highway 2) from Miller Street to Swinburn Street***

***Date of closure: Saturday 4 December 2021***

***Period of closure: 12noon to 1.00pm***

**Conditions Applied to the Granting of these Road Closures**

- 1. That Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.**
- 2. That if Tararua Alliance identify the road as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw the road from the route of this event.**

- 3. That shortly after the event has been held Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.**

**Advisory Note**

***That should Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.***

***Crs Peeti-Webber/Franklin***

***Carried***

- 11.8 Loan Agreement Between Council and Pūkaha National Wildlife Centre for the Te Waananga Taiao (Education and Accommodation Centre) Project**

- 11.8.1 *That the report from the Group Manager - Corporate dated 18 August 2021 concerning a loan agreement between Council and Pūkaha National Wildlife Centre for the Te Waananga Taiao (Education and Accommodation Centre) Project (as circulated) be received, and***

***That the loan agreement be approved, and delegation is given to the Chief Executive to finalise the agreement, and***

***That the Mayor and Chief Executive are authorised to sign the agreement on behalf of Council.***

***Crs Hull/Wards***

***Carried***

- 11.9 Council Performance for the Twelve Months Financial Year Ending on 30 June 2021**

- 11.9.1 *That the report from the Senior Financial Accountant dated 18 August 2021 concerning Council performance for the twelve months of the financial year ending on 30 June 2021 (as circulated) be received and the contents are noted.***

***Crs Peeti-Webber/Johns***

***Carried***

- 11.10 Staff Report**

- 11.10.1 Growth Management Strategy**

- 11.10.1.1 The need to progress the Growth Management Strategy is emphasised, and development of the District Strategy will provide direction as part of the process to shape the vision for that purpose.**

- 11.10.1.2 While the district is experiencing growth and development the lifestyle is also attracting people to live and work here.**

- 11.10.1.3 Council is having some success in filling job vacancies advertised despite the challenging and competitive market, but the lack of skilled staff in areas such as planning and building has resulted in current resources being put under more pressure.**

- 11.10.1.4 Finding housing is also difficult, and Council is working on determining opportunities to address that issue through preparing a District Housing Strategy.

**11.10.2 Civil Defence Emergency Management**

- 11.10.2.1 Ross Brannigan from Emergency Management Services has been contracted to provide an overview of Emergency Management within Council and identify any gaps. Ross is also providing assistance to Peter Sinclair through a personal development plan for his new role of Emergency Management Advisor.

- 11.10.2.2 A training Emergency Operations Centre foundation course is to be held with the Mayor and Councillors on 20 October 2021 at 1.00pm relating to their governance role.

- 11.10.2.3 Emergency Management Advisor Peter Sinclair and Events Coordinator and Emergency Management Officer Mercedes Waitere-McCullum were deployed for six days as part of the support from other areas to assist during the severe flooding weather event that devastated Westport, and their time and commitment given is acknowledged.

- 11.10.3 ***That the report from the Chief Executive dated 13 August 2021 concerning an update on key projects and items of interest to the Council (as circulated) be received.***

*Crs Isaacson/Hull*

*Carried*

**12. Portfolio Reports**

- 12.1 Nil

**13. Mayoral Matters**

**13.1 Maori Language Week**

- 13.1.1 It is noted Maori Language Week is held from 13 to 19 September 2021 to celebrate and promote te reo Māori, and secure its future as a living, dynamic and rich language.

**13.2 Covid-19 Lockdown**

- 13.2.1 Thanks are conveyed to Councillors for their efforts and work in staying connected throughout the Covid-19 lockdown. The commitment of the Incident Management Team comprising Bryan Nicholson, Peter Wimsett, Peter Sinclair and Mercedes Waitere-McCullum is acknowledged along with staff maintaining essential community services.
- 13.2.2 The loss of many community events has occurred, with there being stress and concern and a financial impact on businesses and some residents throughout the district.



13.2.3 The contribution given by volunteers, essential workers and the district's iwi in supporting the community during this difficult period is appreciated through helping to provide resilience and alleviate uncertainty.

13.2.4 Thoughts of care and support are extended to victims of the horrific and terrible terror attack and traumatic ordeal they experienced in lockdown at an Auckland supermarket.

13.3 **Mayor and Councillors Report**

13.3.1 A copy of the Mayor and Councillors July/August report is tabled, and the information set out in that document is circulated for reference as an attachment to the agenda relating to these minutes.

13.3.2 Matters included in the Mayor and Councillors report are as follows:

- Tribute to Robert (Bob) Trotter
- Pahiatua town centre upgrade opening
- Tararua 7 a-side tournament
- Presentation of Fire and Emergency New Zealand Gold Star Awards for 25 years of service to Tony Belcher (Pahiatua Deputy Chief Fire Officer) and John Hills (Pongaroa Fire Chief)
- Woops a Daisy Leisure Marching Team display day at Bush Multisport complex
- Local Government New Zealand Conference and Excellence Awards
- Men's Health Car Show 2019 fundraiser plaque unveiling of a new specialist bed gifted to Dannevirke Hospital
- Unveiling of plaque in Fountaine Square commemorating 125 years since the land was gifted to the people of Woodville by Thomas Fountaine
- Festival of the Future
- Letters of support, condolences and visits
- Events attended by the Mayor
- Councillors portfolio reports
- Wairarapa Times Age column by the Mayor

- 13.3.3 The Mayor is to raise awareness through local media to alert the community of an email scam that occurred to her. This involved an email from someone supposedly inside Council asking her to buy iTunes gift cards. Councillors also received the same email.

#### 13.4 **Annual Residents Surveys Benchmarking Report 2020/2021**

- 13.4.1 The results of the Annual Residents Surveys Benchmarking Report 2020/2021 to measure Council's performance are very pleasing, and the work of staff in achieving that outcome is acknowledged.

### 14. **Items Not on the Agenda**

- 14.1 Nil

- 14.2 The meeting adjourned at 2.55pm, and resumed at 3.05pm.

### 15. **Public Excluded Item of Business**

- 15.1 *That the public be excluded from the following parts of the proceedings of this meeting, namely:*

***Chief Executive's Performance Agreement***

*The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.*

<b><i>General subject matter to be considered</i></b>	<b><i>Reason for passing this resolution in relation to each matter</i></b>	<b><i>Ground(s) under Section 48(1) for the passing of this resolution</i></b>
<b><i>Chief Executive's Performance Agreement</i></b>	<b><i>To protect the privacy of natural persons</i></b>	<b><i>Section (1)(a)(i)</i></b>

*This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:*

- s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.***

***Crs Sutherland/Johnsarried***

15.3 ***That open meeting be resumed.***

***Crs Hull/Johns***

***Carried***

15.4 ***That the following decision taken with the public excluded be confirmed in open meeting: Item 15.2 - Chief Executive's Performance Agreement***

***That the Chief Executive's Performance Agreement for 2021/2022 be adopted subject to the correction of any grammatical and typographical errors, and That the Mayor is authorised to sign this document on Council's behalf and forward it to the Chief Executive for his signature and implementation.***

***Crs Hull/Johns***

***Carried***

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 4.25pm.

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Mayor



## Dannevirke Host Lions Club Inc

President – John Forbes  
PO Box 64, Dannevirke 4942, New Zealand

13 August 2021

Mr Richard Taylor  
Manager Democracy Services  
Tararua District Council

[richard.taylor@tararua.govt.nz](mailto:richard.taylor@tararua.govt.nz)

Dear Richard

### INSTALLATION OF ELECTRIC BBQ AT THE LOWER DOMAIN

The Dannevirke Host Lions Club wish to confirm their contribution of \$4,500.00 towards the purchase and installation of an electric BBQ which is to replace the current wood fired BBQ in the Lower Domain. This being a joint project with the Dannevirke Community Board.

The Lions will provide the labour required to install the BBQ. This will include the demolition of the current BBQ concreting the area and connection to the power supply, and repainting of the canopy.

It is estimated that the total cost of the project will be in the vicinity of \$11,500.00 (GST Inc.) which includes concrete and cabling and other miscellaneous items.

Please advise of your bank account number so that the \$4,500.00 can be transferred to your account.

The Lions Club is not GST registered.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'S Lyford'.

Susan Lyford  
Secretary

**From:** Terry Hynes <kinvara281@gmail.com>  
**Sent:** Thursday, August 19, 2021 11:56 AM  
**To:** Richard Taylor; patrick walshe; Kim Spooner; Ross Macdonald; Erana Peeti-Webber  
**Subject:** Electric BBQ - Lower Domain  
**Attachments:** Tararua DC (Quotation 11712) - BBQ 13082021 (1).pdf

Hi Everyone

We are slowly progressing the Lower Domain BBQ which I hope to have installed by the end of October.

The Lions Club has agreed to pay \$4,500.00 towards the cost of purchase and installation.

The BBQ cost is \$7,866.00 - see attached quote.

We will have other miscellaneous costs to meet - concrete, paint and cable costs. - estimated to be in the region of \$1,000.00.

All labour is to be provided by the Lions.

Can you please put this on the next meetings agenda Richard for further discussion and approval.

Regards

Terry



Urban Effects Ltd  
PO Box 14  
230 Guyton Street  
Wanganui, 4500

Freephone : 0508 487 226  
Phone : 06 348 0511  
Fax : 06 348 9355  
GST: 107 646 582  
sales@urbaneffects.co.nz  
http://www.urbaneffects.co.nz

## CUSTOMER QUOTE

**CQUO11712**

Date: 13/08/2021  
Customer No: TARARUADC  
Consultant: Oslo Currie  
Quote Expires: 11/11/2021

### Quote For

**Tararua District Council**  
PO Box 115  
Dannevirke 4942

Attn: Terry Hynes  
RE: Electric BBQ

Description	Quantity	Unit Price	Total
Urban Single 1200 BBQ Electric, Aluminium P/C Cabinet, Stainless Steel Bench, Complete	1.00	7,866.00	7,866.00
Supply only. Some assembly required.			
All prices FREIGHT PAID, Excluding GST.			
Subject to Urban Effects standard terms & conditions.			
Any contractor specific terms & conditions may incur additional charges.			
Total Quote Value (GST Exclusive)			\$7,866.00
GST (15%)			\$1,179.90
Grand Total for Quote (GST Inclusive)			\$9,045.90
			NZ Dollars

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**CHAMBER OF COMMERCE**  
**DANNEVIRKE**  
trade • growth • opportunity

PO Box 238, DANNEVIRKE 4942.

24 August 2021

Dannevirke Community Board  
Taranaki District Council  
P.O Box 115  
Dannevirke

RECEIVED  
30 AUG 2021  
DANNEVIRKE

**Dannevirke Chamber of Commerce Christmas Parade**

The Dannevirke Chamber of Commerce wish to advise the Dannevirke Community Board that the Christmas Parade will be held on Saturday 4th December 2021 commencing at 12.00 noon.

We are excited to announce that Shires Fruit and Vegetable Market are celebrating 100 years of business in 2022 and they are excited to be sponsoring the Christmas Parade in 2021 and 2022 to celebrate this achievement with our local community.

The Parade is returning to its original start time of midday. To save some costs related to the road closures High Street will be closed from London Street to Swinburn Street and the Parade will conclude by exiting into McPhee Street.

We also made a decision not to do a return trip down High Street. We have found a number of floats only made the journey one way due to other commitments, weather conditions and long wait times regarding the turn around.

The Dannevirke Chamber has a project management plan well underway, and the traffic management plan has been submitted.

Obviously due to the ongoing uncertainty of the Covid-19 situation the running of the parade will depend on the level status on the day.

On behalf of the Dannevirke Chamber of Commerce I would like to thank you for your ongoing support.

If you have any further enquiries please do not hesitate to contact me.

Yours sincerely

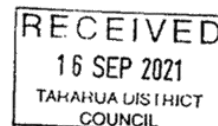
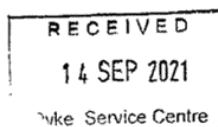


Ros Watson (Ms.)  
Parade Secretary  
Ph: 0274055962  
Email: roswatson930@hotmail.com

## DANNEVIRKE COMBINED INDOOR BOWLING CLUBS

13<sup>th</sup> Sept 2021

Mr Richard Taylor  
Tararua District Council  
26 Gordon St  
Dannevirke



Dear Mr Taylor,

### **Request for Financial Assistance – IHC Indoor Bowling Tournament**

With reference to your letter dated 11<sup>th</sup> June 2021 concerning the above. We are now requesting that the Dannevirke Community Board fulfil their commitment to reimburse cost of Dannevirke Sports Centre Hall hire for the IHC Indoor Bowling Tournament held on the 25<sup>th</sup> July 2021.

Our request is for \$123.00, a copy of the invoice is attached with payment made via internet banking on the 11<sup>th</sup> Aug 2021.

Thanks to this grant and the generous support of the Dannevirke businesses we were able to raise \$4200 for the Dannevirke IHC. This was a tremendous effort with it being the most we have raised to date for this worthy cause.

Please express our grateful thanks to your committee and we look forward to your continued support in the future.

Yours sincerely

A handwritten signature in cursive script that reads "Corriene".

Corriene Mitchinson  
Secretary for Dannevirke Combined Indoor Bowling Clubs





23rd September 2021

Senior Constable Maxine WALSH  
P O Box 24  
DANNEVIRKE  
Email: [Maxine.walsh@police.govt.nz](mailto:Maxine.walsh@police.govt.nz) Ph: 021 191 4548

Community Board  
C/- Richard Taylor  
Taranaki District Council  
Gordon Street  
DANNEVIRKE

cc. Kim Spooner-Taylor  
Email: [kimspooner@xtra.co.nz](mailto:kimspooner@xtra.co.nz)

Dear Richard

**Ref: SCHOOL PATROL TREAT 2021**

I am writing to apply for funding to enable the annual "School Patrol Treat" for the children that operate the School Patrols and Wardens in the Northern Taranaki (Dannevirke).

Northern Taranaki Schools	Numbers
Dannevirke South	44
Huia Range	30
<b>TOTAL</b>	<b>74</b>

The children do wardens and patrols throughout Dannevirke for no financial gain, which they operate in all types of weather voluntarily. These children help keep their fellow students safe to and from school and people in their community. The treat is for the acknowledgement of the fabulous work that these children do throughout the year.

AMP Wai Splash Leisure Swim @ \$3.00/child x 74	\$222.00	
Ice Blocks @ \$1.50/child x 74	\$111.00	
Blow up inflatable toy in Pool \$50 per hour x 2 hours	\$100.00	
	<b>\$433.00</b>	to AMP Wai Splash
Barbeque – Sausages/sauce/bread	<b>\$91.90</b>	to Dannevirke New World
	<b>TOTAL \$524.90</b>	

Unfortunately, I am unable to determine the exact number of children who will actually attend the swim at AMP Wai Splash. The reason for this is in past years some of the children elect not to participate on the day.

The proposed day for the treat is the 23<sup>rd</sup> November from 11am until 2pm.

I am requesting \$524.90 (maximum) for the swim and ice-blocks – including a Barbeque lunch of – sausages, onions, tomato sauce and bread purchased from Dannevirke New World. As like previous

years; I can arrange for Wai-Splash to invoice yourself after the "treat" to ensure the exact total is charged along with Dannevirke New World.

The barbeque is a great initiative as it brings all the children together from both schools and given the fact the students have endured another lock down this year, it makes it even more essential that we offer them our thanks.

Thank you very much.

Regards



Senior Constable Maxine WALSHE (MWX054)  
School Community Officer  
Tararua



## QUOTE

Maxine Walshe

**Date**  
22 Sep 2021

**Expiry**  
22 Oct 2021

**Quote Number**  
QU-0025

**Reference**  
School Patrol 2021

**GST Number**  
059 939 491

Tararua Aquatic Community  
Trust

c/- PO Box 16  
Dannevirke 4942

Email:  
accounts@waisplash.org  
Account Number  
03-0614-0569648-00

Description	Quantity	Unit Price	Amount NZD
Student Entry	74.00	3.00	222.00
Ice block	74.00	1.50	111.00
Inflatable Hire per hour	2.00	50.00	100.00
Subtotal			433.00
TOTAL NZD			433.00



# NEW WORLD

## Dannevirke

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22 September 2021

Maxine Walshe

**Re ; Quote for School Patrol sausage sizzle**

Sausages (3 x bags of 60 pre cook Leonard sausages)	- \$56.97
Value bread (10 loaves)	- \$12.00
Tomato Sauce (4 x 1L Value)	- \$13.96
Onions (3 x 1.5kg)	- <u>\$8.97</u>
	<b>\$91.90</b>

Yours sincerely

Bruce Jenkins  
Owner Operator

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PO Box 161  
8 Barraud Street  
Dannevirke 4942  
New Zealand

Phone (06) 374 7039  
Fax (06) 374 7464

