



Eketāhuna Community Board

Notice of Meeting

A meeting of the Eketāhuna Community Board will be held in the Eketāhuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketāhuna on **Monday 13 September 2021** commencing at 10.00am.

Bryan Nicholson
Chief Executive

Agenda

1. **Present**
2. **Apologies**
3. **Personal Matters**
4. **Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Board and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Board may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

5. **Confirmation of Minutes**

3

Recommendation

That the minutes of the Eketāhuna Community Board meeting held on 9 August 2021 (as circulated) be confirmed as a true and accurate record of the meeting.

6. **Matters Arising from the Minutes**
7. **Tararua District Council Report** **Tabled**
Recommendation
That the report of the Tararua District Council meeting held on 8 September 2021 (as tabled) be received.
8. **Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities**
- 8.1 **Tararua Emergency Management Committee**
Chairperson Board Member Charlie Death will report on the Tararua Emergency Management Committee meeting held in Dannevirke on 12 August 2021.
9. **Correspondence** **8**
Recommendation
That the correspondence as listed be received.
- a) *Eketāhuna Our Town Incorporated*
Re: 8 July 2021 committee meeting minutes and reports
- b) *Pukaha National Wildlife Centre* *24 August 2021*
Re: Acknowledgement of Board's support to undertake fundraising initiatives for the Te Waananga Taio Education and Accommodation Centre project
- c) *Kerry and Loreen Cunningham*
Re: Eketāhuna Camping Ground August report
10. **Chairperson's Remarks**
11. **Items Not on the Agenda**
12. **Closure**



Eketāhuna Community Board

Minutes of a meeting of the Eketāhuna Community Board held in the Eketāhuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketāhuna on Monday 9 August 2021 commencing at 10.00am.

1. Present

Board Members C C Death (Chairperson), S C McGhie (Deputy Chairperson), T M Carew and D F Clifton.

In Attendance

- Mrs T Collis - Her Worship the Mayor
- Mr R Taylor - Manager - Democracy Services
- Ms E Elliott - Contractor - Food Secure Communities Project (for item 8)
- Mr K Cunningham - Eketāhuna Camping Ground Manager (for item 10)
- Mrs L Cunningham - Eketāhuna Camping Ground Manager (for item 10)
- Ms B Wellwood - Eketāhuna Community Radio Society (for item 9)

Two members of the public (for item 10)

2. Apologies

- 2.1 *That an apology be sustained from Board Member Cr Raylene Treder for non-attendance at the meeting.*

McGhie/Clifton

Carried

3. Personal Matters

- 3.1 The success of the following people from the district competing at the Olympic Games in Tokyo is noted and acknowledged:

- Kerri Gowler - women's rowing
- Megan Hull - women's hockey

- 3.2 Best wishes are conveyed to Mayor Tracey Collis for her birthday today.

4. Notification of Items Not on the Agenda

- 4.1 Eketāhuna Camping Ground Managers Kerry and Loreen Cunningham are attending today's meeting at 10.45am to speak to the Board.

5. Confirmation of Minutes

- 5.1 ***That the minutes of the Eketāhuna Community Board meeting held on 12 July 2021 (as circulated) be confirmed as a true and accurate record of the meeting.***

Clifton/McGhie

Carried

6. Matters Arising from the Minutes

6.1 Eketāhuna Our Town Incorporated (Item 6.3)

- 6.1.1 It is intended work on the development of the fitness track will commence in September, with its anticipated completion by November this year.

6.2 Pūkaha National Wildlife Centre (Item 10)

- 6.2.1 The Board is to consider facilitating and partnering with the community to undertake the following initiatives to support fundraising for the Pūkaha National Wildlife Centre Te Waananga Taio Education and Accommodation Centre project:

- Promote options to sponsor a hectare, including at the open day held on 17 October 2021
- Arrange a casino night
- Arrange a quiz night

- 6.2.2 ***That the Board agree to sponsor a hectare at Pūkaha National Wildlife Centre from its discretionary funds through the Kiwi Territory option of \$200 as annual support contributing towards continued restoration efforts in the reserve.***

Carew/McGhie

Carried

7. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

7.1 Eketāhuna Civil Defence Response Group

- 7.1.1 Chairperson Board Member Charlie Death reported on the Eketāhuna Civil Defence Response Group annual catch-up held on 12 July 2021 in the Eketāhuna Fire Station, including reference to the following matters:

- Thirteen people attended, with six apologies received. One member has passed on.
- Training is to be provided to all members of the response group.
- Eketāhuna Chief Fire Officer Max Mayer has been given a key to the Eketāhuna Community Centre (should it be required in an emergency event as the Civil Defence Welfare Centre).
- The flooding event that occurred in late June was discussed.
- Consideration is to be given to arranging a trip away for Council and response group members to gain knowledge on emergency management arrangements and facilities outside the district.

7.2 **Nireaha Reserve Board**

7.2.1 Chairperson Board Member Charlie Death reported on the Nireaha Reserve Board Annual General Meeting held on 29 July 2021 in the Nireaha Hall, including reference to the following matters:

- Eight people attended, with there being no changes to the existing appointments on the committee.
- Four curtains were replaced in the Nireaha Hall.
- Support was made available to two organisations.
- The current lease of the reserve land expires on 31 August 2023.
- The Nireaha Hall and grounds look great.
- Funding is to be considered to upgrade the toilets.

8. **Food Secure Communities Project**

8.1 Emma Elliott in the capacity of a contractor as part of a working group spoke on the Food Secure Communities project.

8.2 This involves the Council working with community organisations in their efforts to make sure everyone in the Tararua District has access to affordable and nutritious food.

8.3 The Food Secure Communities project resulted from Council successfully securing a grant through the Ministry of Social Development, and was an action taken in light of the welfare response to Covid-19.

8.4 Emma Elliott has been contracted to research how organisations across the district currently distribute food to those who need it, both on a day to day basis and in the event of a Civil Defence Emergency Management situation.

8.5 She is a member of the Food Secure Communities working group along with Council and representatives from iwi and food distribution organisations. They aim to develop a future proofed plan for food security in the district.

8.6 One of the opportunities identified by the working group was to apply to the Food Secure Communities Implementation Fund with a focus on community gardens, an important tool to help combat food insecurity.

8.7 Supporting foodbanks and other community food organisations will not only assist with the increased demand for food from people day to day but also in emergency situations.

9. Eketāhuna Community Radio Society

- 9.1 Bridget Wellwood speaking on behalf of Eketāhuna Community Radio Society outlined intentions to progress strategic planning to ensure the ongoing viability of Radio Eketāhuna is sustainable.
- 9.2 Their current financial position needs strengthening from the current poor situation of being in deficit with outstanding debts due for payment.
- 9.3 A long-term business case and financial statement for the period from August 2020 to July 2021 are in draft form, and in the process of being finalised to guide the way forward for the future continuation of Radio Eketāhuna.
- 9.4 It is noted the lease of a Council building used by Radio Eketāhuna has expired, and the availability of these premises is to be advertised.
- 9.5 The Manager - Facilities Jessica McKenzie is to be updated regarding the approach Radio Eketāhuna is taking to implement a plan to ensure they can maintain providing their community radio station service.
- 9.6 The Board is still to make a decision on the request from Craig Carter to change the purpose of the \$767.17 grant it made available toward the cost of insurance (that has not been renewed).
- 9.7 They have asked the Board to agree that funding could be applied as part payment to help offset rent owed to the Council.

10. Eketāhuna Camping Ground

- 10.1 A copy of the Eketāhuna Camping Ground May and June 2021 reports are tabled for the Board's information.
- 10.2 Kerry and Loreen Cunningham (Eketāhuna Camping Ground Managers) informed the Board of their decision to end their contract with Council on 31 October 2021 to manage and run this facility.
- 10.3 The majority of the ten years they have been undertaking that role has been enjoyable, but in the last year a small group of locals have been very critical of how the camping ground is being managed and run.
- 10.4 That situation has become totally unacceptable and unpleasant for them, and as a consequence they have agreed to terminate their contract with Council through informing the Manager - Facilities Jessica McKenzie of this intention.
- 10.5 Over the ten years of running the camping ground high visitor numbers have been consistently achieved, with many compliments and recognition conveyed through outstanding reviews both nationally and internationally. Both Kerry and Loreen Cunningham are proud of these results, with tribute to their commitment expressed by two members of the public attending the meeting.

10.6 The meeting adjourned at 11.45am, and resumed at 12noon.

11. Chairperson's Remarks

11.1 Covid-19 Vaccination

11.1.1 More than 300 people received their first Covid-19 vaccination through arrangements for that purpose provided in the Eketāhuna Community Centre on 24 July 2021 (that was shown on national television).

11.1.2 It is intended these arrangements will again be available through a further clinic held on 21 August 2021 to provide the second dose, and for anyone that missed the first clinic.

11.2 Pahiatua Town Centre Upgrade

11.2.1 An opening event for the Pahiatua town centre project launch will be held on 13 August 2021 at 11.00am in the newly constructed community stage centre strip of the upgrade.

12. Items Not on the Agenda

12.1 Refer to item 10 of these minutes.

13. Local Government New Zealand Conference

13.1 Mayor Tracey Collis spoke on the Local Government New Zealand conference held in Blenheim from 15 to 17 July 2021.

13.2 The theme for the conference was “reimagining Aotearoa from community up”, and included various speakers and discussions regarding the Government’s three waters reform and its review on the future for local government.

13.3 Following the Annual General Meeting held on the last day severe heavy rainfall occurred in Marlborough resulting in a Civil Defence emergency event and widespread damage from flooding.

13.4 Consequently the Mayor was stranded in Blenheim along with other local authority representatives until it was safe to travel and return home.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 12.07pm.

Chairperson

Eketāhuna Our Town Inc.

32 Main Street
Eketāhuna 4900
New Zealand
eketahunakiwicountry@xtra.co.nz

**COMMITTEE MEETING MINUTES OF THE EKETĀHUNA OUR TOWN INCORPORATED SOCIETY
HELD IN THE ST JOHN HALL, CHURCH STREET
ON THURSDAY, 8 JULY 2021**

Present: Rena Tyler (Chair), Corrina Carew (Deputy Chair), Terry Carew (Treasurer), Murray Rawstorn (Secretary), Jules Burt (EIC Coordinator), Everlyne Chase, Jenny Davidson, Margaret Drysdale, Colin Fraser-Davies, and David Kinzett.

1. The Chair declared the meeting open at 7.00 p.m and welcomed all in attendance.

ITEM 1 – CONFLICT OF INTEREST DECLARATION

2. Nil.

ITEM 2 – APOLOGIES

3. Gary Groombridge, Glynne MacLean and Margaret Parsons.

ITEM 3 – MINUTES OF THE PREVIOUS MEETING

4. The minutes of the previous Meeting, held on 10 June 2021, were read. Printed copies were unavailable due to a total failure of the Secretary's computer hard drive.

Motion: That the minutes of the Eketāhuna Our Town Meeting, held on 10 June 2021, be accepted as a true and accurate record of that meeting.

Moved: M. Rawstorn
Seconded: R. Tyler

Decision: Carried
Action: Nil

ITEM 4 – BUSINESS ARISING FROM THE PREVIOUS MEETING

5. All matters arising were discussed in General Business.

ITEM 5 – CORRESPONDENCE

Inwards

6. The following inwards correspondence was received:
- 23 Jun 21. Email from Tararua District Council replying to Our Town Secretary email, advising extended/adjusted Library hours were still until consideration and Our Town would be advised of the outcome once decided.
 - xx Xxx 21. Correspondence from Central Energy Trust to Treasurer, confirming a grant of \$28,000 towards security cameras for Eketāhuna.
 - 11 Jun 21. Correspondence from Katie McGregor and David Williamson to Chair, advising swimming pool building mural has been completed and advising that it will be entered into the annual Resene best mural painting competition.
 - 14 Jun 21. Email from Chorus replying to the Chair's email, indicating that Our Town's request has been overlooked, but should now be completed very soon [although has not been done so to date – Sec note].

Outwards

7. The following outwards correspondence was sent:
- 10 Jun 21. Chair e-mail to Chorus regarding the request to put a gate across the open driveway to their shed.
 - 18 Jun 21. Secretary e-mail to Tararua District Council seeking update of request for extended/adjusted Library hours.
 - 4 Jul 21. Secretary e-mail to anonymous correspondent thanking them for their offer and advising the outcome of their proposal re painting of the grey panels beneath the widows of the Community Centre, noting that it is a Tararua District Council responsibility.

Motion: That the inwards correspondence be accepted and the outwards correspondence be ratified.

Moved: M. Rawstorn
Seconded: C. Carew

Decision: Carried
Action: Nil.

ITEM 6 – FINANCE

8. Terry tabled the June Financial Report, a copy of which was circulated to the meeting, and is attached as enclosure 1 to these Minutes. He noted that the financial situation continues to be healthy, although the balance is down about \$1800 from last month, due to a large number of outgoings during May. This included \$2000 to Katie McGregor for the mural painting.
9. Looking forward, Terry is awaiting advice of the operational grant from Tararua District Council, which should be in the order of \$10,500, although the figure can be variable, and which should be known in July or August. Terry is also anticipating the COGS grant of \$1500 for the Eketāhuna Information Centre volunteers.

Motion: That the June 2021 financial reports as presented be accepted.

Moved: T. Carew
Seconded: J. Burt

Decision: Carried
Action: Nil.

ITEM 7 – INFORMATION CENTRE REPORT

10. Jules tabled the Eketāhuna Information Centre report for the past month, which is attached as enclosure 2 to these Minutes. Points noted include:

- a. Local and domestic visitor numbers have continued to decline, reflecting the onset of winter. Sales have remained steady, despite the lower number of visitors. Hoodies have sold out and more ordered.
- b. ATM usage has remained relatively strong.
- c. The window theme is in support of the golf club, which has provided the props for the display.
- d. A number of messages from the volunteers have been left in the book, thanking Our Town for vouchers and the dinner, which was successfully held on 26 Jun.
- e. A meeting was held with Mr Mark Watson regarding painting of the white kiwi. The quote from Mr Watson will cover his hours and the paint. It is expected to be a little more than originally thought, given the amount of preparation work that will be required. He has undertaken to have the painting completed by the end of July.
- f. Jules has been working on the 2022 calendar, and has assembled most of the photographs already. Over the next month she will concentrate on obtaining sponsors for it. Jules intends having it ready by September or October; 100 copies will be printed.

Motion: That the July 2021 Information Centre Report as presented be accepted.

Moved: J. Burt
Seconded: C. Carew

Decision: Carried
Action: Nil.

ITEM 8 – LIME TRACK REPORT

11. Terry advised that most of the signs have been made. Notably, those not yet completed are the sponsorship one, as this is still be worked through, and the final fitness stand, as it is still to be determined if it will be installed. Timber has been sourced and Terry is coordinating the workforce and arranging a date to commence construction.

ITEM 9 – WALKING AND CYCLING REPORT

12. Colin advised that Carol, from the Tararua i-Site Visitor Centre, Woodville, is working on a new version of the Walks and Rides booklet. Colin has completed all the rides and walks featured in the booklet and has provided feedback on all of them. He is hopeful the revision will incorporate that feedback.

13. Colin has met with Callum Skeet, who has been engaged by Tararua District Council. He advises NZTA are looking to reroute the Tararua traverse portion of the New Zealand cycle network, so that it comes through Eketāhuna, along South Road No.1 and Faulkner Eketāhuna Our Town Annual General Meeting Minutes

Page 3

Road, potentially with a branch to the Pūkaha National Wildlife Centre, whilst the through road will go continue through Mauriceville and on to Masterton.

14. Callum is considering organising a one-off running race from Eketāhuna to Pūkaha ('Kiwi to Kiwi'), providing a safe exit from Eketāhuna can be found and permission to cross private land obtained.

ITEM 10 – WAKA PARK PROJECT REPORT

15. Everlyne advised general weeding and cleaning was being done. Local school pupils had been in and attended to some of this, for which Our Town expressed its gratitude.

ITEM 11 – 2023 JUBILEE REPORT

16. Nothing to report.

ITEM 12 – GENERAL BUSINESS

17. **Certificate of Appreciation.** David presented Glynne's latest version, which incorporated some revised wording, an appropriate font and minor layout adjustment. It has been agreed to produce the certificate in A3 size. Printing and framing options were discussed, noting the likely cost that would be incurred for the latter. It was agreed David would attend to the printing and coordinate with Rena to enable her to sign it, before framing. Everlyne suggested the name of someone who may be able to frame the certificate and agreed to investigate the same. Rena would like to incorporate the swimming pool mural painting as a backdrop to the presentation of the certificate with a photo opportunity and an article in the Bush Telegraph.

Action 1: David to organise printing and coordinate return to Rena for signing.

Action 2: Everlyne to investigate framing options, including cost.

18. **Sponsorship.** Terry recalled that Our Town used to sponsor a hectare of Pūkaha National Wildlife Centre land and proposed that this be resumed. The amount is based on the type of creature being sponsored. It was generally agreed that sponsorship based on the kiwi, given the town's affinity with those, was appropriate; the cost is \$200 per annum and would be apportioned from the projects account.

Motion: That Eketāhuna Our Town Incorporated participates in the Pūkaha National Wildlife Centre sponsor a hectare scheme at the Kiwi Territory rate, currently \$200 per annum, on a year-by-year basis.

Moved: R. Tyler

Decision: Carried

Seconded: T. Carew

Action: Treasurer to arrange.

19. **Flag Trax Design.** This was deferred from the last meeting. Rena advised that Eketāhuna Engineering will mount the new Flag Trax. This will bring the number to 14, requiring Our Town to purchase seven more Anzac flags. A decision was made to complete

the set of Anzac and Christmas flags before deciding on any others Our Town may look to purchase and fly outside other occasions, such as a generic Eketāhuna town flag.

20. **Camelia Pruning.** Rena advised that Our Town will attend to the pruning of the camelias at the northern entrance to the town, following a complaint about them to the Tararua District Council.

ITEM 13 – NEXT MEETING

21. The next Meeting is scheduled for Thursday, 12 September 2021.

ITEM 14 – MEETING CLOSURE

22. There being no further business, the Chair declared the meeting closed at 7.52 p.m.

M. RAWSTORN
Secretary

R. TYLER
Chair

Enclosures:

1. June 2021 Financial Report
2. Information Centre Coordinator's Report July 2021

Income & Expenditure	Info centre	Our Town	Jun-21
Sales banked	\$ 684.50	\$ - Interest	
Grants	\$ -	\$ - Grants	
Fundraising	\$ -	\$ - Donations/subs	
Interest	\$ -		
Total Income	\$ 684.50		
Stock etc	\$ 349.30	\$ 46.87 Our Town Sundries	
Running Costs	\$ 1,918.16	\$ - Newsletter	
Contractors	\$ 800.00	\$ 3,268.00 Community Projects	
Volunteer Expenses	\$ 614.26	\$ - Donations to	
Total Expenditure	\$ 3,681.72	\$ 3,314.87	
		Bank Statement open	\$ 43,370.10
		Bank Statement close	\$ 42,731.01

Funds Allocated	Info centre	Our Town
Fitness Track (lotteries/Waireka)		\$ 19,538.20
Waka Park (Lottery 2016)		\$ 2,450.96
Lotteries TMP		\$ 1,270.95
Lotteries Flagtrax		\$ 1,102.50
OP Grant	\$ 3,754.93	
Lotteries 2019 Contractors	\$ 3,500.00	
Minor Projects	\$ 1,558.36	
Total	\$ 8,813.29	\$ 24,362.61

Our Town Cash Flow	\$ 9,555.11
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Note

1. TDC Op Grant for 2020/21 is \$10,500
2. Waiting on COGS application for volunteers Year 2 totalling \$1,500 as part of a 3 year application
3. ECCT application for Co Ords to be made \$4,800.
4. Application for further funding for town CCTV to be made, once update quote received from TDC

Coordinators Report for July 2021

	Apr	May	Jun
Local Visitors	143	83	67
NZ Visitors	195	117	78
Overseas	1	8	1
ATM Usage	375	398	403
Counter Sales	\$2143.00	\$971.00	\$935.50

Hello Ladies and Gents

EIC Window Theme's

For July "Eketāhuna Golf Club"

Volunteers

We have received many messages of thanks for our generous voucher.

Stock

New Hoodies sold out, so have ordered more.

Sales are steady. So will be ordering some more stock. Stock that sells, will do bigger order in Sept for Xmas.

Painting The White Kiwi

Mark Watson will be providing a proper quote. He will have painting completed by end July 2021.

2022 Calendar

Underway, will work on sponsors this Month.

Kind Regards

Jules Burt
Co-ordinator





24 August 2021

Eketahuna Community Board
C/- Richard Taylor, Manager Democracy Services
Taranaki District Council
PO Box 115
Dannevirke 4942
Taranaki

Dear Charlie and the Eketahuna community board,

Thank you for the opportunity to come and present to your community board in July. We appreciated the opportunity to update you on the developments at Pūkaha, in particular Te Wānanga Taiao – Environment and Ecology Education Programme.

This project is one of the most ambitious that Pūkaha has taken on and one that has significant social, cultural, environmental and economic benefits for the local regions of Taranaki and Wairarapa, as well as the lower North Island. The fundraising target of \$2million is significant but, with the community's backing, we can achieve it.

We are grateful for the offer of holding two fundraising events to support the Pūkaha fundraising efforts. We would love to be involved in these events and are happy to assist with the organising and provide some prizes also.

Assistance to promote the "Sponsor a Hectare" option for local residents would also be very much appreciated.

Thank you for being such great neighbours and community partners!

Ngā mihi nui

Emily Court
General Manager

06 375 8004
PO Box 680, Masterton 5840
info@Pūkaha.org.nz | www.Pūkaha.org.nz
Mount Bruce, 85379 State Highway 2, Masterton / Taranaki

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EKETAHUNA CAMPING GROUND
AUGUST 2021 REPORT

Visitor numbers were low during august . It was wet and cold early in the month than lockdown hit .

VISITORS

(EACH UNIT / FIGURE EQUALS 1 PERSON FOR 1 NIGHT)

POWER SITE 154 (kiwi 154 o/s 0)

CABINS 46 (kiwi 46 o/s 0)

UNPOWERED 23 (kiwi 23 o/s 0)

LOCKDOWN

Early in the month it was very wet and we had our second flood through the lower camp this year . Numbers were low . When lockdown hit we had six groups in the camp . They are a good easy going group that have got on well together . With no visitors coming into the camp during lockdown its been a very relaxed month .

SPRING CLEAN-UP

With the camp in lockdown we have been able to have a clean-up around the camp during the warmer and fine weather .

KERRY & LOREEN CUNNINGHAM