



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 28 April 2021 commencing at 1.00pm.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), A K Franklin, S A Hull, C J Isaacson, P A Johns, K A Sutherland, R A Treder and S M Wards.

In Attendance

Mr B Nicholson	- Chief Executive
Mr R Taylor	- Manager - Democracy Services
Mr R Suppiah	- Group Manager - Corporate
Mr C Chapman	- Group Manager - Infrastructure
Mr M Maxwell	- Group Manager - Economic and Community Development
Ms T Love	- Group Manager - Operations
Mr C McKay	- Finance Manager
Mr P Wimsett	- Manager Strategy and Climate Change
Mr D Watson	- Manager - Special Projects
Ms V Tomlinson	- Woodville Districts' Vision Chairperson

2. Council Prayer

2.1 The Mayor opened the meeting with the national anthem of New Zealand, and acknowledged the passing of Prince Philip, Duke of Edinburgh and Dave Cull, former Local Government New Zealand President.

3. Apologies

3.1 Nil

4. Public Forum

4.1 Nil

5. Notification of Items Not on the Agenda

5.1 Nil

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

6.1 Nil

7. Personal Matters

7.1 Thanks are conveyed to Eric Bonny for his service and contribution to Council (both current and former authorities) as its Projects Engineer over thirty-six years working in the water supplies team, and in particular the attention he gave to managing Woodville and Pahiatua water supplies. Best wishes are extended for his retirement and future plans.

8. Confirmation of Minutes

8.1 *That the minutes of the Council meeting held on 31 March 2021 and extraordinary Council meeting held on 7 April 2021 (as circulated) be confirmed as true and accurate records of the meetings.*

Crs Hull/Johns

Carried

9. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

9.1 **Emergency Management** (Item 11.3.5.1)

9.1.1 Thanks are conveyed to Stephen Dunn (formerly this Council's Emergency Management Advisor who is now Horizons Regional Council Emergency Management Coordinator - Resilience) for attending the Civil Defence Emergency Management community meeting in Pahiatua, and introducing Peter Sinclair as the replacement Emergency Management Advisor appointed to that position.

10. Community Boards and Community Committees Reports

10.1 **Dannevirke Community Board**

10.1.1 *That the report of the Dannevirke Community Board meeting held on 6 April 2021 (as circulated) be received.*

Crs Peeti-Webber/Isaacson

Carried

10.1.2 **Carnegie Building**

10.1.2.1 Council is working through the process to implement its decision to demolish the Carnegie building and retain the facade, with funding included in year one of the 2021/2031 Long Term Plan to progress its intentions and determine options for the site.

10.2 Eketāhuna Community Board

- 10.2.1 *That the report of the Eketāhuna Community Board meeting held on 12 April 2021 (as circulated) be received.***

Crs Peeti-Webber/Isaacson

Carried

10.3 Pahiatua On Track

- 10.3.1 *That the report of the Pahiatua On Track meeting held on 7 April 2021 (as circulated) be received.***

Crs Peeti-Webber/Isaacson

Carried

10.3.2 Smith's Track

- 10.3.2.1** Tararua Alliance is looking at the request from Pahiatua On Track to close Smith's Track to vehicular traffic for the purpose of providing a proposed walkway and cycleway.

10.4 Woodville Districts' Vision

- 10.4.1 *That the report of the Woodville Districts' Vision meeting held on 6 April 2021 (as circulated) be received.***

Crs Peeti-Webber/Isaacson

Carried

10.4.2 Term Deposit Analysis Report

- 10.4.2.1** Woodville Districts' Vision Chairperson Vicky Tomlinson clarified a term deposit analysis was undertaken to make the society's funds held in its accounts more transparent.

10.4.3 Solid Waste Management Services

- 10.4.3.1** Cr Peter Johns is requested to provide clarification at Woodville Districts' Vision next meeting regarding Council's proposed future intentions for providing solid waste management services in the district.

11. Reports

11.1 Review of Water Supply Bylaw - Initial Section 155 Determinations

- 11.1.1 *That the report from the Manager Strategy and Climate Change dated 21 April 2021 concerning the review of the water supply bylaw - initial Section 155 determinations (as circulated) be received, and***

That pursuant to Section 155(1) of the Local Government Act 2002, the Council determines that a bylaw is the most appropriate way of addressing the perceived problem of providing a dependable, cost-effective, efficient water supply system that maintains public health, safety and the environment, and

That pursuant to Section 155(2)(a) of the Local Government Act 2002, the Council determines that a standalone bylaw is the most appropriate form for a water supply bylaw, and

That pursuant to Section 155(2)(b) of the Local Government Act 2002, the Council agrees that it is not anticipated the water supply bylaw will give rise to implications under the New Zealand Bill of Rights Act 1990, and

That the Chief Executive is instructed to prepare a new water supply bylaw that addresses the perceived problem of providing a dependable, cost-effective, efficient water supply system that maintains public health, safety and the environment, with an accompanying statement of proposal for Council to consider prior to a decision to consult, and

That it is noted that Council will revisit at the time the Chief Executive reports on the new proposed water supply bylaw whether:

(a) The draft bylaw is the most appropriate form of water supply bylaw under Section 155(2)(a) of the Local Government Act 2002; and

(b) The draft water supply bylaw gives rise to implications under the New Zealand Bill of Rights Act 1990 under Section 155(2)(b) of the Local Government Act 2002.

Crs Hull/Sutherland

Carried

- 11.1.2 Manager Strategy and Climate Change Peter Wimsett indicated it is anticipated the process to implement a new water supply bylaw will take until the end of the year to complete, with Council emphasising this is a priority it requests be done expeditiously without delay.

11.2 Funding for the Replica Sedcole Flagpole in Pahiatua

- 11.2.1 ***That the report from the Manager - Democracy Services dated 21 April 2021 concerning funding for the replica Sedcole flagpole in Pahiatua (as circulated) be received, and***

That Pahiatua On Track be granted the sum of \$27,460 from the Heritage Protection Reserve Special Fund to construct and complete a replica Sedcole flagpole in Main Street, Pahiatua, thereby preserving this heritage feature as a prominent landmark of historic significance for the local community to mark civic occasions and important events.

Crs Hull/Franklin

Carried

11.3 Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974

11.3.1 *That the report from the Alliance Director dated 19 April 2021 concerning a road closure application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and*

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, Council close the following road for the purpose of allowing Dannevirke Car Club to hold a motorsport event.

Road name: Tararua Road

Date of closure: Saturday 12 June 2021

Period of closure: 9.00am to 5.00pm

Conditions Applied to the Granting of this Road Closure

- 1. That Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the road involved to determine its suitability for this purpose.***
- 2. That if Tararua Alliance identify the road as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw the road from the route of this event.***
- 3. That shortly after the event has been held Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.***

Advisory Note

That should the Council incur any additional maintenance costs arising from the event then those expenses shall be recovered from the event organiser.

Crs Sutherland/Treder

Carried

11.4 Staff Report

11.4.1 Akitio Updates

- 11.4.1.1** Group Manager - Infrastructure Chris Chapman is requested to include in future staff reports updates on Akitio foreshore protection consent, water system and wastewater scheme, noting these matters were discussed at this month's Works Liaison Committee workshop briefing session.

11.4.2 **Road Maintenance**

- 11.4.2.1 It is noted the Tararua Alliance road maintenance teams have been extremely busy through the month of March, with some of the works including (but not limited to) filling 886 potholes, 6,950m² of sealed pavement repairs, 201 kilometres of unsealed road graded, 15 kilometres of drain cleared and 150 kilometres of kerb and channel cleaned.

11.4.3 **Building Consents**

- 11.4.3.1 The number of building consent applications continues to increase, and Council has begun forwarding applications to its contractor to process remotely.
- 11.4.3.2 With ongoing significant demand improvement in processing timeframes is likely to be gradual, and subject to available resourcing to enable that to occur.

11.4.4 **Dog Attacks**

- 11.4.4.1 Group Manager - Operations Tina Love will discuss with Manager Regulatory Services Craig Lunn expanding the information included in the staff report regarding dog attacks, but taking into account the details provided cannot breach privacy considerations.

11.4.5 **Marketing and Promotions Websites**

- 11.4.5.1 The IT Alliance and communications team are working together to build, migrate and implement a new website over the coming six to eight weeks.

11.4.6 **New Highway Walk**

- 11.4.6.1 A walk which travels the route of the new highway will be held on 23 May 2021, and tickets are selling very well for this Woodville Lions/Woodville School fundraising event.
- 11.4.6.2 Cr Kerry Sutherland temporarily departed from the meeting at 2.23pm.

11.4.7 **Customer Services**

- 11.4.7.1 Key statistics for response times to telephone calls received are noted, with the way that information is included in the staff report to be revised regarding the details provided.

11.4.8 **Sport Manawatu 10,000 Steps Workplace Challenge**

- 11.4.8.1 It is noted the Sport Manawatu walk 10,000 steps a day workplace challenge is held next month.
- 11.4.9 ***That the report from the Chief Executive dated 21 April 2021 concerning an update on key projects and items of interest to the Council (as circulated) be received.***

Crs Franklin/Peeti-Webber

Carried

12. Portfolio Reports

12.1 Mayor and Councillors Report

12.1.1 A copy of the Mayor and Councillors April report is tabled, and the information set out in that document is circulated for reference as an attachment to the agenda relating to these minutes.

12.1.2 Matters included in the Mayor and Councillors report are as follows:

- Connect Tararua powering up the towers celebration.
- 2021 CACTUS programme graduations.
- 2021/2031 Long Term Plan consultation roadshows.
- Local Government New Zealand Zone 3 conference in Hastings.
- His Royal Highness Prince Philip, Duke of Edinburgh state memorial service in Wellington attended by Mayor Tracey Collis and Cr Shirley Hull.
- Ruahine Kennel Association 125th anniversary show in conjunction with the Hawke's Bay Kennel Association Championship Show held at the Dannevirke A and P Showgrounds.
- Anzac Day services in the district, Lest We Forget to commemorate all New Zealanders and Australians that served in wars, conflict and peacekeeping operations.
- Events attended by the Mayor.
- Councillors portfolio reports.

13. Mayoral Matters

13.1 Nil

14. Items Not on the Agenda

14.1 Nil

14.2 The meeting adjourned at 2.43pm, and resumed at 2.58pm.

14.3 Cr Kerry Sutherland returned to the meeting at this point of the proceedings.

15. Public Excluded Items of Business

15.1 ***That the public be excluded from the following parts of the proceedings of this meeting, namely:***

- ***Proposed sale of Birch North forest***
- ***Proposed purchase of 40 Denmark Street properties (land and buildings)***

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48 (1) for the passing of this resolution</i>
<i>Proposed purchase of 40 Denmark Street properties (land and buildings)</i>	<i>To protect commercial and industrial negotiations</i>	<i>Section (1)(a)(i)</i>
<i>Proposed sale of Birch North forest</i>	<i>To protect commercial and industrial negotiations</i>	<i>Section (1)(a)(i)</i>

This resolution is made in reliance of Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

S7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

Crs Johns/Treder

Carried

15.4 ***That open meeting be resumed.***

Crs Sutherland/Johns

Carried

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 4.00pm.

Mayor