



Dannevirke Community Board

Notice of Meeting

A meeting of the Dannevirke Community Board will be held in the Council Chamber, 156 High Street, Dannevirke on **Monday 15 June 2026** commencing at **9:00 am**.

Corin Haines
Chief Executive

Agenda

- 1. Welcome and Meeting Opening**
- 2. Apologies**
- 3. Public Forum**

A period of up to 30 minutes shall be set aside for a public forum. Each speaker during the public forum section of a meeting may speak for up to 5 minutes.

Standing Orders may be suspended on a vote of three-quarters of those present to extend the period of public participation or the period any speaker is allowed to speak.

With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. If permitted by the Chairperson, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

3.1 Public Forum - Dannevirke Deer Park Group

Members of the Dannevirke Deer Park Group will be in attendance to provide an update.

4. Notification of Items Not on the Agenda

Major items not on the agenda may be dealt with at this meeting if so resolved by the Board and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Board may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

6. Confirmation of Minutes

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Recommendation

That the minutes of the Dannevirke Community Board meeting held on 20 April 2026 (as circulated) be confirmed as a true and accurate record of the meeting.

7. Tararua District Council Report

7.1 Report from Tararua District Council

18

That the report from the Tararua District Council meetings held 29 April 2026 and 27 May 2026 be received.

8. Reports

8.1 Community Board Budget Report 2026-27

37

8.2 Wackrow Memorial Youth Award Trophy Upgrade

41

8.3 Proposed Carry Over of Funding for Dannevirke Easton Fountain Works

43

8.4 System of Voting for Local Elections

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8.5 Management Report

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8.6 Portfolio Programme Project Report

121

8.7 Decision Action Items for Dannevirke Community Board

129

That the report providing an update on decision action items be noted.

9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

10. Correspondence

10.1 Correspondence

135

Recommendation

That the correspondence as listed be received:

- *Letter of thanks from Tararua Aquatic Community Trust*
- *Letter of thanks from Dannevirke JAB Rugby*
- *Letter of thanks from Friends of Dannevirke Domain*
- *Letter of thanks from MenzShed Dannevirke*
- *Letter of thanks from Dannevirke CACTUS*

11. Discussion Items

Code of Compliance - length of time to obtain

High St - lights not working

Ormondville Viaduct Project

CRM's - Ongoing

Adelaide Road walkway - who is responsible for maintaining?

Pot holes in sealed and unsealed roads - Smith, Top Grass, Pinfold, Rule Road and Knights Road, level of metal on unsealed roads/water tables

Roadside trees - Top Grass Road and Stanley Street

Easton St - clutter and illegal vehicles

High St - tree replacement

Public Toilets

Millers St - 3 month disruption

Waterloo St corner- dangerous footpaths

Sweeper truck - effective use

LGOIMA requests

- 12. Chairperson's Remarks**
- 13. Items not on the Agenda**
- 14. Closure**



Dannevirke Community Board

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 156 High Street, Dannevirke on Monday 20 April 2026 commencing at 9:00 am.

1. Present

Board Members: N M Phillips (Chairperson), T J Hynes (Deputy Chairperson), E J Christison, R T Wallace and Cr A J Amboy

In Attendance

Mayor S Gilmore

Mr C Haines	–	Chief Executive
Mrs F Chase	–	Facilities Manager
Mrs A Dunn	–	Manager – Democracy Services
Mrs S Anthony	–	Democracy Support Officer

2. Apologies

There were no apologies.

3. Public Forum

Nil

4. Notification of Items Not on the Agenda

4.1 Use of QR codes at local cemeteries.

5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

Chairperson Nicola Phillips - Dannevirke Bowling Club, Dannevirke CACTUS (Combined Adolescent Challenge Training Unit & Support)

Board member Ron Wallace - Dannevirke Bowling Club, Dannevirke Returned & Services Association, Friends of the Dannevirke Domain

Board member Terry Hynes - Dannevirke Community Vehicle Trust, Friends of Dannevirke Domain

Board member Ernie Christison - Dannevirke and Districts A& P Association, Friends of Dannevirke Domain

Councillor Alison Amboy - Dannevirke Regent Cinema

6. Confirmation of Minutes

That the minutes of the Dannevirke Community Board meeting held on 24 February 2026 (as circulated) be confirmed as a true and accurate record of the meeting.

Hynes/Wallace

Carried

7. Tararua District Council Report

7.1 Report from Tararua District Council

That the report from the Tararua District Council meetings held 25 February 2026 and 25 March 2025 be received.

Christison/Wallace

Carried

8. Reports

8.1 Discretionary Grant Fund Applications 2026

The Dannevirke Community Board considered the report from the Democracy Support Officer dated 09 March 2026 that presented applications for funding from the General Assistance Grants Scheme for consideration and decision.

It was noted that 15 applications were received for Round 2 of the General Assistance Grants Scheme and the total amount applied for exceeded the funds available for this round.

The following declarations of interest were made, with Board members not participating in the debate or decision-making on applications where they had a

conflict of interest:

Chairperson Nicola Phillips - Dannevirke Bowling Club, Dannevirke CACTUS
(Combined Adolescent Challenge Training Unit & Support)

Board member Ron Wallace - Dannevirke Bowling Club, Dannevirke Returned &
Services Association, Friends of the Dannevirke Domain

Board member Terry Hynes - Dannevirke Community Vehicle Trust, Friends of
Dannevirke Domain

Board member Ernie Christison - Dannevirke and Districts A& P Association,
Friends of Dannevirke Domain

Councillor Alison Amboy - Dannevirke Regent Cinema

It was noted that Dannevirke Returned and Services Association had received
funding from the Contestable Funds for the costs of ANZAC Dawn Parade
breakfast for veterans' members and guests.

The board agreed that the application from Dannevirke Regent Cinema be
declined with the recommendation that a quote be sought from a local signwriter
and that an application be submitted to the next funding round.

The Board has a balance of \$3583.00 remaining for this funding round, The total
of funding allocated is \$3844.66 exceeding the available funds for the round
Board member Christison agreed to donate the shortfall of remaining funds of
\$261.66 to Dannevirke CACTUS.

Recommendation

***That the report from the Democracy Support Officer dated 09 March 2026
concerning the Discretionary Grant Fund Applications 2026 be received.***

Hynes/Amboy

Carried

***That the Dannevirke Community Board makes the following grants from its
General Assistance Grants Fund:***

***Dannevirke Bowling Club, \$200.00 towards the costs of replanting weather
suitable ground cover on both bowling greens.***

Hynes/Amboy

Carried

Dannevirke Community Vehicle Trust, \$325.00 towards the operational costs.

Phillips/Wallace

Carried

***Menzshed Dannevirke, \$200.00 towards the costs of equipment for projects
provided for the community.***

Phillips/Christison *Carried*

Tararua Aquatic Community Trust, \$300.00 towards the costs of pool rules signs and community foam bodyboard mats.

Hynes/Christison *Carried*

Te Marae o Kaitoki, \$250.00 towards the purchase of signage and tablecloths.

Christison/Hynes *Carried*

Dannevirke and Districts A&P Association - Beef Section, \$117.66 towards reimbursement for the purchase of replacement hoses.

Phillips/Hynes *Carried*

Friends of Dannevirke Domain, \$200.00 towards costs of signwriting for signs used while volunteers are working in the Domain garden.

Phillips/Amboy *Carried*

Dannevirke JAB Rugby, \$500.00 towards upgrading sporting equipment.

Wallace/Phillips *Carried*

Dannevirke Combined Indoor Bowling Clubs, \$102.00 towards cost of hiring of the Sports Centre for the Bowls Tournament IHC Fundraiser.

Wallace/Phillips *Carried*

Dannevirke Highland Pipe Band, \$300.00 towards the purchase of uniforms.

Christison/Phillips *Carried*

Herbertville Hall and Community Incorporated, \$300.00 towards the costs of replacing kitchen ovens and installing rangehoods.

Wallace/Hynes *Carried*

Dannevirke CACTUS (Combined Adolescent Challenge Training Unit & Support), \$750.00 towards purchase of uniforms for 30 CACTUS students.

Christison/Amboy *Carried*

Tararua REAP, \$300.00 towards rangitahi-led community mural with professional tutor - consultation, design and implementation.

Hynes/Amboy *Carried*

And

That the Dannevirke Community Board declines the following grants from its General Assistance Grants Fund:

Dannevirke Returned and Services Association towards the costs of ANZAC Dawn Parade breakfast for veterans' members and guests.

Dannevirke Regent Cinema towards costs of vinyl designs for pillars and logo above the door at the cinema.

Christison/Hynes

Carried

8.2 **Management Report**

The Dannevirke Community Board considered the report of the Democracy Support Officer dated 03 March 2026 that provided an update on key activities and items of interest as reported to the Community Connection Committee meeting held 18 February 2026 and the Infrastructure and Projects Committee meeting held 15 April 2026.

A concern was raised about raw water storage options, with costs estimated to exceed \$50 million. It was noted that this is being closely monitored. The establishment of the water entity (Council Controlled Organisation - CCO) will introduce greater expertise, oversight, and efficiency, with safe drinking water and affordability being key priorities for the CCO Board. Council will continue to manage this in the interim, with the expectation that the new entity will take a strong interest in the project. Alternatives being explored include enhanced treatment for higher turbidity, and treated water storage for resilience. The new entity may identify further options through its broader experience and expertise.

Vehicle crossings remain an ongoing issue, with concerns raised about the high cost of maintenance for property owners. A suggestion was made to consider subsidising a service to assist ratepayers, noting the continued expense and the hazard posed to elderly mobility scooter users. It was advised that Council is actively considering this matter through workshops, with options being sought. The issue forms part of the Long Term Plan (LTP), and any significant decisions may require public consultation. Board members were reminded of their opportunity to contribute to LTP development through community submissions.

While footpaths continue to rate low in community satisfaction, it was noted that Council is not responsible for all factors contributing to this dissatisfaction.

Concerns were raised about whether all CRMs receive a response. It was advised that Council has KPIs for response times and a process in place, and people are encouraged to follow up if no response is received. This is an operational matter, and the Chief Executive has advised that he needs to be informed where delivery is not meeting expectations so improvements can be made. It was noted that

Antenno responses differ from other CRM channels, and work is underway to address this. It was agreed that all CRMs should receive at least an acknowledgement. Resourcing and technical challenges have caused delays, but these are being worked through. Examples of inconsistent outcomes were noted, including a complaint CRM with no response after one month, and differing response times to walkway issues. This inconsistency contributes to public frustration and perceptions that the CRM system is unreliable.

Concerns were raised about recycling contamination, as contaminated loads are being sent to landfill, and the removal of recycling bins—specifically whether households have the opportunity to have bins reinstated. It was advised that the Solid Waste team have a strict process in place due to the high cost incurred if a full bin sent to Auckland Depot is rejected. Repeated household contamination results in bin removal, however, it is unclear whether bins are returned after removal. An action was agreed for the next meeting to clarify whether household recycling bins can be reinstated following confiscation due to repeated contamination.

It was noted that the final stage of emergency recovery works at Riverdale Road is yet to be completed. Clarification was sought regarding the anticipated timeframe for completion, noting that Council is currently awaiting design outputs from an external consultant. An action was requested for further detail on this to be included in the next Management Report.

A concern regarding Top Grass Road was raised as this continues to present issues following Cyclone Gabrielle, with outstanding repair works still required. It was requested that the remaining repair works on Top Grass Road be included in the Management Report. It was advised that emergency works are being progressed in coordination with NZTA, with detailed timelines in place.

That the report from the Democracy Support Officer dated 03 March 2026 concerning the Management Report be received.

Christison/Hynes

Carried

8.3 **Dannevirke Deer Park**

The Dannevirke Community Board considered the report of the Facilities Manager dated 19 March 2026 that informed and sought endorsement to decommission the Dannevirke Deer Park.

A question was raised about the plans for the deer park if decommissioned and it was advised that there is currently no long-term plan for the former deer park area at the Lower Domain beyond essential tidy-up works. The site is a valued green space, but there is a significant amount of tree and general maintenance work required. Future use of the area will be guided by community input. All options for a replacement deer park manager were investigated however have

been unsuccessful. The level of ongoing maintenance required was identified as a key challenge. The Lower Domain remains an important asset for both the community and visitors, and ensuring it is maintained to a safe standard is a priority. Council is also exploring alternative ways to support maintenance, including partnerships and volunteer involvement, noting successful models such as the aviary being maintained by the local bird club.

Community pre-engagement has commenced to understand priorities and identify where Council may consider additional investment. With budgets constrained and rates capping applied, any increased funding would require corresponding reductions elsewhere. Community feedback will be essential in guiding these decisions, and difficult trade-offs are anticipated.

Clean-up works will be staged over time to manage affordability, with focus applied to certain areas at a time. The Board wished to formally thank the previous manager for his significant contribution and hard work.

Decisions regarding the future of the deer will require Council approval and will be considered at their next meeting. In the interim, an unsafe platform at the Lower Domain has been identified, and it was suggested that the gates be closed to mitigate risk.

That the report from the Facilities Manager dated 19 March 2026 concerning the Dannevirke Deer Park be received.

Amboy/Christison

Carried

That the Dannevirke Community Board endorse the proposal to decommission the Dannevirke Deer Park

Christison/Wallace

Carried

Mayor Scott Gilmore and Chief Executive Corin Haines left the meeting at 9:46am.

8.4 Dannevirke Community Board Flags for Flagtrax System

The Dannevirke Community Board considered the report of the Democracy Support Officer that outlined the proposed next steps for purchasing a set of flags for the Flagtrax system installed on street poles along High Street Dannevirke.

That the report from the Democracy Support Officer dated 24 March 2026 concerning the Dannevirke Community Board Flags for Flagtrax System be received.

Wallace/Christison

That the Dannevirke Community Board proceed with purchasing a set of flags for the Flagtrax System on High Street Dannevirke.

Hynes/Amboy

Carried

8.5 Annual Plan 2026-28 and Early Engagement on Long Term Plan

The Dannevirke Community Board considered the report of the Manager - Democracy Services dated 08 April 2026 that informed the Board that the Council resolved not to consult on the 2026-27 Annual Plan and encourages the community to provide feedback in the upcoming early engagement for the 2027-37 Long Term Plan.

It was advised that the early engagement starts today and the Communications Team will be issuing resources to support Board members with the public engagement after today's meeting.

That the report from the Manager - Democracy Services dated 08 April 2026 concerning the Annual Plan 2026-28 and Early Engagement on Long Term Plan be received.

That the Dannevirke Community Board notes that the Tararua District Council resolved not to consult on the 2026-27 Annual Plan and encourages the community to provide feedback in the upcoming early engagement for the 2027-37 Long Term Plan.

Amboy/Hynes

Carried

8.6 Portfolio Programme Project Report

The Dannevirke Community Board considered the report of the Democracy Support Officer dated 13 April 2026 that provided an update on the key portfolios, programmes and project statuses reported at the Infrastructure and Projects Committee meeting held 15 April 2026.

A question was raised regarding the location of the proposed additional reservoir for the Dannevirke Impound Supply – Treated Reservoir. It was requested that further information be provided at the next meeting, and, if possible, that a presentation also be included.

That the report from the Democracy Support Officer dated 13 April 2026 concerning the Portfolio Programme Project Report be received.

Wallace/Amboy

Carried

8.7 Decision Action Items for Dannevirke Community Board

That the report providing an update on decision action items be noted.

9. **Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities**

Road Safety Committee Meeting - the committee discussed stock crossings, 6 yearly bridge inspections which are underway, NZTA and the Police provided updates, the Chair advised she had raised the concern regarding the unused bus stop which has been raised previously by the Board and it was advised that Tararua Alliance will investigate this further.

Emergency Management Committee - The Committee meeting was held following a recent weather event. Discussion focused on how the response was managed, what worked well, and opportunities for improvement. Members provided an overview of activities and experiences across the district.

Dannevirke Multisport Complex - No meeting was held during the previous month; however, a meeting is scheduled to take place this week. It was advised that results from liquefaction testing of the basketball court are still awaited, and work is ongoing to finalise covenants for the skate park.

Dannevirke Chamber of Commerce - Two successful "After 5" events were recently held, with the first hosted by St Vincent de Paul and the second at Activate Gym. Both events were informative. The next meeting is scheduled for tomorrow evening at the Dannevirke Regent Cinema.

The Chamber has also launched a new Service Spotlight campaign to showcase and promote Dannevirke businesses. This month's featured business is Dannevirke Dart Panel and Paint. In addition, the latest monthly newsletter has been distributed, providing updates to the community on local businesses and Chamber activities.

Dannevirke and Districts A&P Association - next meeting tomorrow night, no meeting last month, annual show went well, new caretaker doing great - its looking great and more utilised, a lot of interest from other outside groups to utilise the space.

Dannevirke Brass Band - The Band is fully prepared and ready to support upcoming ANZAC Day services across the district.

Dannevirke Pipe Band - The Pipe Band has confirmed all preparations are complete and they are ready to participate in ANZAC Day commemorations.

Friends of Dannevirke Domain - The rose garden at the Dannevirke Domain is in excellent condition and ANZAC Day ready. The Friends of the Dannevirke Domain continue to do a fantastic job maintaining the garden, which is looking great and well cared for.

Dannevirke Community Vehicle Trust - service continues to get great support from community. Over last financial year ending in march it has seen an increase in excess of 200 trips for the year, in fuel crisis the Trust is appreciative of 2 fleet

vehicles - 1 hybrid and fully EV vehicle (on loan from Scan power)for this service,

Tararua REAP - It was advised that their AGM coming up.

Tararua Community Youth Services - The service continues to operate effectively and remains the only dedicated youth development provider for young people aged 15 and over in the Tararua District. A notable recent highlight was the presentation of a social impact report, which demonstrated the significant value of investment in youth services. As an organisation heavily reliant on external funding, the report highlighted that for every dollar invested in our youth, approximately \$11.65 of value is generated for the youth community.

Dannevirke Christmas in the Park - A meeting is scheduled for next Tuesday 5.00 pm at Merrylees Tavern, with expressions of interest sought for a Board member to support the event.

Dannevirke RSA - The Dannevirke RSA reported a successful Poppy Day appeal held on Friday and expressed appreciation for Council's support. All preparations are in place, and the RSA is ready for ANZAC Day commemorations.

10. Correspondence

10.1 Correspondence

That the correspondence as listed be received:

Email from Mayor Scott Gilmore in response to outstanding actions for the Dannevirke Community Board.

Amboy/Christison

Carried

11. Discussion Items

Liaison Representative - Tararua Aquatic Community Trust - The Board was approached to nominate a liaison representative for the Tararua Aquatic Community Trust. Board member Ron Wallace has expressed his willingness to take on this role.

That the Dannevirke Community Board appoints Board Member Ron Wallace as a liaison representative for Tararua Aquatic Community Trust.

Hynes/Christison

Carried

Earthquake Prone Buildings - it was noted that a full report was attached to the agenda regarding this item. Numerous members of the public and business owners have a keen interest in the proposed changes. The associated action should remain open for continued monitoring.

Market Day - Following discussions with Tracey Friend from the Dannevirke Chamber of Commerce, it was agreed to align a Market Day with the Christmas

Parade. This proposal has the support of the Board, as well as Hamish from Dannevirke Pharmacy, who has confirmed sponsorship of the Christmas Parade for the next three years.

The Chamber of Commerce is supportive of the initiative, and the regular Dannevirke Market Day group has also been consulted and is keen to participate. The Chair will prepare a promotional poster and commence marketing.

An action was identified to investigate the process for hosting the market along High Street and Ward Street, including the requirements and costs associated with road closures and traffic management, which were noted as a potential constraint.

The option of linking the Market Day with Christmas in the Park was also discussed. The Chair will attend the next Christmas in the Park meeting to explore this further and gather additional information.

Easton Fountain Project – The project is still underway, with water usage remaining a key concern. A 100 mm pipe was previously installed, which generated significant pressure but resulted in excessive water consumption. Options for recycling water have been explored; however, substantial water loss occurs during adverse weather conditions, particularly in strong winds. As an alternative, a waterless fountain is also being considered, using lighting effects instead, which would be especially effective at night.

Dannevirke Promotions and Development – it was noted that it is an issue for Community Boards to raise external fundraising. At the informal meeting, it was discussed that Dannevirke Promotions should be retained; however, it is now too late to reinstate it as an incorporated society. Consideration is being given to establishing a new incorporated society to act as an umbrella organisation for other groups, supporting coordinated fundraising efforts. This will be explored further with the Chair, a new incorporated society could also assist in addressing the Board's funding shortfall. Having the appropriate structure in place is essential to effectively access funding opportunities.

Dannevirke Community Board Facebook Page – The Facebook page is now live, with its first post published on Friday, and is managed by the Chair. The page is intended solely as an information channel to keep the community informed about events and activities in Dannevirke. Commenting on posts is disabled.

Redfern Street Old Clubrooms – A Board member was approached by a ratepayer who noted that, following the removal of surrounding trees, the clubrooms are now more visible and appear to be in a very derelict condition. Questions were raised about Council's position and whether any action can be taken. It was advised that the site is privately owned, and responsibility rests with the property owner. Council has limited ability to intervene unless there are breaches of the District Plan, and it has no jurisdiction to enter the property. Any concerns must therefore be directed to the private owners.

Footpaths – Anderson Street / Waterloo Street – Two CRM’s were submitted regarding the corners of Anderson and Waterloo Streets near the sports centre. There are no kerb ramps at this intersection, and reports have been received of elderly pedestrians tripping and falling. The area is also inaccessible for mobility scooters, despite ramps being installed at other nearby corners. There has been no response to CRM’s to date, which is disappointing given the safety hazard. An action was requested seeking a response from Council.

Rates Direct Debit Error – It was advised that regular reports are provided to Council’s Risk and Assurance Committee. Information from these meetings, including livestream recordings, is available on the Council’s website. Board members are encouraged to follow these meetings to stay informed and up to date.

Tamaki River Road (Dangerously Smooth Seal) – A CRM was lodged regarding the condition of Tamaki River Road; however, no response or action has been received. For the past 12 months, the road surface has been excessively smooth, creating hazardous driving conditions. Sections along Top Grass Road are also reported to be dangerously smooth. A request was made for this matter to be added as an action item to obtain a formal response from Council.

Riverdale Road damage - this topic was covered in item 8.2 - Management Report.

Top Grass Road dropout - this topic was covered in item 8.2 - Management Report. The dropout is located near Umataoroa Domain.

Town Hall Viking Sign – A CRM has been received recommending the removal of the Viking sign. Since the Town Hall has been repainted and now presents very well, it was suggested that the Viking sign be removed or relocated. It was advised that the digital sign is planned to be taken down; however, the electrician is currently unwell and unable to carry out the work, so this will need to be rescheduled. All Board members support the removal of the Viking sign from the Town Hall.

12. Chairperson’s Remarks

Nil

13. Items not on the Agenda

Use of QR Codes at Local Cemeteries – It was advised that the QR codes link to an online survey, enabling the collection of live survey feedback. While it was noted that the Facilities Manager would respond to this query directly, it was recommended that submitting a query CRM would be the most appropriate way

to formally seek further information.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 10.24am.



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 156 High Street, Dannevirke on Wednesday 29 April 2026 commencing at 9:30am.

1. Present

Mayor – Mr S M Gilmore, Crs S M Wards (Deputy Mayor), A J Amboy, P A Johns, E F Kennedy, P M Naylor, E L Peeti-Webber, K E R Te Waaka (via Teams), and S A Wallace.

In Attendance

Mrs N Phillips	- Chairperson, Dannevirke Community Board
Mr T Hynes	- Deputy Chairperson, Dannevirke Community Board
Mr C Haines	- Chief Executive
Mrs K Tani	- Group Manager – Strategy and Information
Ms S Lowe	- Group Manager – People, Capability and Customer Engagement
Mr H Featonby	- Group Manager - Operations
Ms T McDonald	- Chief Financial Officer
Ms J Smith	- General Counsel
Mr P Wimsett	- Chief Strategic Advisor
Ms F Chase	- Facilities Manager
Mr J Single	- Regulatory Services Manager
Mrs J Wood	- Compliance and Monitoring Team Leader
Mrs A Dunn	- Manager – Democracy Services

2. Council Prayer

Councillor E L Peeti-Webber commenced the meeting with a karakia timatanga (opening prayer)

3. Apologies

That the apology from Councillor C L Corlett be approved and leave of absence granted for the meeting.

Crs Wallace/Naylor

Carried

4. Public Forum

There were no requests for public forum.

5. Notification of Items Not on the Agenda

The following item of late business was notified for consideration:

Statement of Expectations – Waitī Waters

The purpose of the item is to seek feedback from Council on the draft Statement of Expectations for Waitī Waters, in public excluded session, for the Mayor to take to the Waitī Waters Stakeholders Forum being held on 1 May 2026.

The reason the item was not included on the agenda for the meeting was due to the draft statement not being ready prior to this agenda being published.

The consideration of the item cannot be delayed until a later meeting due to the need for timely consideration from Council prior to the Stakeholders Forum on 1 May 2026.

That the item “Statement of Expectations – Waitī Waters” be accepted as a late item of business.

Mayor Gilmore/Johns

Carried

6. Declarations of Conflicts of Interest in Relation to this Meeting’s Items of Business

Nil

7. Confirmation of Minutes

That the minutes of the Council meeting held on 25 March 2026 (as circulated) be confirmed as a true and accurate record of the meeting.

Crs Amboy/Peeti-Webber

Carried

8. Community Boards and Community Committees Reports

8.1 Minutes - Dannevirke Community Board

In response to a question, the Deputy Chairperson of the Dannevirke Community Board provided clarification that they were working with the designer on options for a “Welcome to Dannevirke” flag design for displaying at times when a sponsored flag was not being used.

That the minutes of the Dannevirke Community Board meeting held 20 April

2026 be received.

Crs Amboy/Naylor

Carried

8.2 **Minutes - Positively Woodville Community Committee**

That the minutes of the Positively Woodville Community Committee meetings held 07 2026 be received.

Crs Johns/Naylor

Carried

8.3 **Minutes - Explore Pahiatua Community Committee**

That the minutes of the Explore Pahiatua Community Committee meeting held 01 April 2026 be received.

Crs Naylor/Johns

Carried

9. **Minutes Action List**

9.1 **Decision Action Items**

The need for a due date to be included for each item on the list was highlighted.

That the report providing an update on decision action items be noted.

Crs Amboy/Wallace

Carried

10. **Reports**

10.1 **Recommendation from Committee re 2026 Audit Fee Proposal - Audit New Zealand**

The Tararua District Council considered the report of the Manager – Democracy Services dated 22 April 2026 that presented a recommendation from the Risk and Assurance Committee meeting held 21 April 2026 seeking authorisation for the Mayor to sign the 2026 Audit Fee Proposal from Audit New Zealand on behalf of the Tararua District Council. It was noted that the Audit fee proposal letter referred to “audits” plural in error.

The meeting discussed concerns with the level of audit fees, noting the impact to ratepayers of the significant cost of audit, with the cost of over \$305,000 making up a significant budget line for this Council. The Council noted that audits were important to provide confidence to the community of Council’s operations but there needed to be a less costly and more efficient way of undertaking the audits which needed to be taken up with Central Government, noting the Government’s focus on reducing the level of rates for ratepayers. The meeting agreed that the Mayor would write to the Minister of Local Government to express the Council’s

concern with the high costs of audit.

That the report from the Manager - Democracy Services dated 22 April 2026 concerning the Recommendation from Committee re 2026 Audit Fee Proposal - Audit New Zealand be received.

That the Tararua District Council authorise the Mayor to sign the 2026 Audit Fee Proposal from Audit New Zealand on behalf of the Tararua District Council.

That the Mayor write to the Minister of Local Government expressing concern with the cost burden imposed on ratepayers through the audit requirements.

Crs Johns/Amboy

Carried

10.2 **Recommendation from Committee re Audit New Zealand Letter for Debenture Trust Deed Engagement and Audit Plan**

The Tararua District Council considered the report of the Manager – Democracy Services dated 22 April 2026 that presented a recommendation from the Risk and Assurance Committee meeting held 21 April 2026 seeking authorisation for the Mayor to sign the Audit Engagement Letter on behalf of the Tararua District Council.

That the report from the Manager - Democracy Services dated 22 April 2026 concerning the Recommendation from Committee re Audit New Zealand Letter for Debenture Trust Deed Engagement and Audit Plan be received.

That the Tararua District Council authorise the Mayor to sign the Audit Engagement Letter on behalf of the Tararua District Council.

Crs Peeti-Webber/Naylor

Carried

10.3 **Dannevirke Domain Deer Park**

The Tararua District Council considered the report of the Facilities Manager dated 19 March 2026 that sought direction from the Council on decommissioning of the Dannevirke Deer Park.

The Facilities Manager introduced Mr Puke Ngatai, Council’s casual Deer Park Manager. The Facilities Manager advised of a typographical error in her report in paragraph 4.3.1, which should show the projected replacement cost for the deer fencing to require a \$249,000 investment.

In speaking to her report, she noted that discussions had been had with members of the Dannevirke Community Board about future options for the Dannevirke Deer Park to see if there were alternative ways of sustaining the park, however the complexity of alternatives meant that they recommended that the Deer Park be decommissioned.

In response to questions about costs for site rehabilitation, it was noted that rather than investing in capital expenditure for replacement deer fencing, they would be able to reduce that cost by decommissioning and returning the area to green space.

It was also advised that once returned to green space, engagement could be undertaken with the community to understand what else that space could be used for and encourage community groups to assist.

In response to a question about leasing the space for grazing until a viable plan for alternative use was agreed, it was noted that was an option with both advantages and disadvantages, but would still require maintaining and upgrading the existing fencing and water supply. The setting up of a lease agreement would also constitute a change of the activity and the land would then become rateable.

In response to a question about whether any of the savings post decommissioning would be reflected into rehabilitation of the land or rates relief the Facilities Manager advised that hopefully both would occur.

That the report from the Facilities Manager dated 19 March 2026 concerning the Dannevirke Domain Deer Park be received.

That the Tararua District Council approves to decommission the Deer Park and;

That the Tararua District Council approves the decommissioning process indicated in section 5 – Decommission Process.

Crs Johns/Wards

Carried

10.4 **Proposed Dog Registration Fees for the 2026/2027 financial year.**

The Tararua District Council considered the report of the Regulatory Services Manager dated 20 March 2026 that sought formal adoption of the proposed Dog Registration Fees for the 2026/27 financial year as required by section 37 of the Dog Control Act 1996.

The Regulatory Services Manager highlighted the requirement under the Dog Control Act to set the Dog Registration Fees by resolution and publicly notify these in a newspaper at least once during the month prior to the fees coming into effect. He also noted that the proposed increase was in line with inflation.

Members asked that in future reports a comparison be provided of the existing fees with the proposed fees.

That the report from the Regulatory Services Manager dated 20 March 2026 concerning the Proposed Dog Registration Fees for the 2026/2027 financial year. be received.

That pursuant to Section 37 of the Dog Control Act 1996, the following dog

registration fees (including GST) for the year 1 July 2026 to 30 June 2027 be adopted:

Animal Control Advice

Application and compliance advice **No charge**

Dog Registration

Urban Domestic Dog

Fee if paid on or before 1 August **\$164.00**

Late fee if paid after 1 August **\$**

Urban Domestic Dog (Desexed)

Fee if paid on or before 1 August **\$128.00**

Late fee if paid after 1 August **\$192.00**

Preferred Owner Dog (Entire) Also includes current members of Dogs New Zealand (formerly NZ Kennel Club).

Fee if paid on or before 1 August **\$88.00**

Late fee if paid after 1 August* **\$132.00**

Preferred Owner Dog (Desexed) Also includes current members of Dogs New Zealand (formerly NZ Kennel Club).

Fee if paid on or before 1 August **\$ 76.00**

Late fee if paid after 1 August* **\$114.00**

*** Preferred owner status may be revoked if paid after 1 August. If revoked, the applicable dog registration fee will apply.**

Over 65's Canine Companion (available to Over 65's that do not qualify for Preferred Owner).

Fee if paid on or before 1 August **\$94.00**

Late fee if paid after 1 August **\$141.00**

Rural Domestic Dog

Fee if paid on or before 1 August **\$88.00**

Late fee if paid after 1 August **\$132.00**

Dogs NZ Rural Domestic Dog, (Current members of Dogs New Zealand, (formerly NZ Kennel Club).

Fee if paid on or before 1 August **\$62.00**

Late fee if paid after 1 August **\$93.00**

***may be revoked if paid after 1 August. If revoked, the applicable dog registration fee will apply.**

Working Dog

(First 5 Dogs full fee then additional dogs are registered at tag fee only)

Fee if paid on or before 1 August **\$66.00**

Late fee if paid after 1 August

Dangerous Dog - as classified under the Dog Control Act 1996

Fee if paid on or before 1 August **Base fee plus 50%**

Late fee if paid after 1 August **Additional 50% fee**

Disability assist dog with organisation certificate ***No charge***

Any new dog that is less than three months old after 1 August in any calendar year will be charged a pro rata of the dog registration for that year.

All other fees and charges relating to Animal Control will be presented later this year for adoption, included in the Tararua District Council Fees and Charges schedule.

Crs Wallace/Johns ***Carried***

10.5 **Requests for Information under the Local Government Official Information and Meetings Act 1987**

The Tararua District Council considered the report of the Manager – Democracy Services dated 14 April 2026 that presented information on requests for information received under the Local Government Official Information and Meetings Act 1987.

That the report from the Manager - Democracy Services dated 14 April 2026 concerning the Requests for Information under the Local Government Official Information and Meetings Act 1987 be received.

Mayor Gilmore/Naylor ***Carried***

11. Portfolio Reports

11.1 **Horizons Regional Council Passenger Transport Committee meeting held 17 March 2026**

The Tararua District Council considered the report of the Councillor dated 17 April 2026 that presented information on the recently held meeting of the Horizons Regional Council Passenger Transport Committee. Councillor Naylor noted the debate and support from wider committee around the fact that the regional transport connections that was due to be in the Horizons Regional Council's Annual Plan this year had been deferred and the risk that the regional transport connections may not make it into Horizons Regional Council's next Long Term Plan. This was something to be aware of and he would be pushing to make sure that this was still an item going forward for their Long Term Plan. The second item was regarding mobility transport options and he noted he would be undertaking investigations to see whether we could access NZTA funding for mobility transport in our district.

That the report from the Councillor dated 17 April 2026 concerning the Horizons Regional Council Passenger Transport Committee held 17 March 2026 be received.

Crs Naylor/Johns ***Carried***

11.2 **Portfolio Report – Communications and Engagement**

The Tararua District Council considered the report of the Councillor dated 21 April 2026 regarding the Communications and Engagement Portfolio.

Councillor Naylor noted the great support he had received from Council's Communications team who were keen to look at how Council could engage with the community at greater levels. He spoke about the Budget Challenge engagement tool noting the good feedback coming from the community.

The Mayor also noted his thanks to the innovation of the Communications team to deliver the Budget Challenge inhouse to drive conversations another way and asked the Chief Executive to pass on his thanks to the team.

That the report from the Councillor dated 17 April 2026 concerning the Portfolio Report – Communications and Engagement be received.

Crs Naylor/Amboy

Carried

11.3 **Portfolio Report – Youth**

The Tararua District Council considered the report of the Councillor dated 22 April 2026 regarding the Youth Portfolio.

Councillor Te Waaka noted that it had been a very busy couple of months and her and Councillor Amboy were starting to see the fruits of their efforts in connecting with youth in the district.

That the report from the Councillor dated 17 April 2026 concerning Portfolio Report - Youth be received.

Crs Te Waaka/Amboy

Carried

11.4 **Portfolio Report – Portfolio Report - Marae, Kōhanga Reo and Kura**

The Tararua District Council considered the report of the Councillor dated 22 April 2026 regarding the Marae, Kōhanga Reo and Kura Portfolio.

Councillor Te Waaka noted how distinct and different each of these communities were and how it had been very interesting for her and Councillor Peeti-Webber visiting each marae and understanding the needs of every hapu and community in each area. Councillor Peeti-Webber noted they had received great feedback and noted the positive relationships developed through the Emergency Management Advisor and Community Engagement Officer through recent civil defence events, so were building on those relationships.

It was asked whether a high level report on some of the groupings of needs could be provided that would help Council understand some of the needs and priorities

and to have data around this.

That the report from the Councillor dated 17 April 2026 concerning the Portfolio Report - Marae, Kōhanga Reo and Kura be received.

Crs Te Waaka/Peeti-Webber

Carried

14. Mayoral Update - April 2026

The Mayor noted that they could speak about ANZAC Day ceremony attendance, and there would be an opportunity for members to provide formal reports to next month's Council meeting. He thanked all Councillors for their attendances at the services held throughout the District, noting there was a significant turnout to ceremonies. Members spoke about their attendances at the ceremonies held throughout the district, noting the turnout by the community.

That the report from the Mayor dated 21 April 2026 concerning the Mayoral Update - April 2026 be received.

Mayor Gilmore/Amboy

Carried

15. Items not on the Agenda

Nil

16. Public Excluded Items of Business

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Confirmation of Minutes

Water Services Organisation - Wairarapa Tararua Water Limited - Changes to Draft Constitution and Shareholders' Agreement

Statement of Expectations – Waitī Waters

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
<i>Confirmation of Minutes</i>	<i>To protect the privacy of natural persons</i>	<i><Section (1)(a)(i)</i>

Water Services Organisation - Wairarapa Tararua Water Limited - Changes to Draft Constitution and Shareholders' Agreement	To protect legal privilege	<Section (1)(a)(i)
Statement of Expectations – Waiti Waters	To protect information provided; and to protect commercial and industrial negotiations	<Section (1)(a)(i)

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

- s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.***
- s7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.***
- S7(2)(c)(ii) The withholding of the information is necessary to protect information which is subject to an obligation of confidence***
- S7(2)(i) The withholding of the information is necessary to enable the local authority to carry on without prejudice or disadvantage, negotiations***

Crs Naylor/Johns

Carried

The Council went into public excluded session at 10.35am and resumed open session at 11:52am.

There being no further business the Mayor thanked those present for their attendance and contributions, and the meeting closed with karakia whakamutunga at 11:53am.



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 156 High Street, Dannevirke on Wednesday 27 May 2026 commencing at 9:30am.

1. Present

Mayor – Mr S M Gilmore, Crs S M Wards (Deputy Mayor), A J Amboy, C L Corlett, P A Johns, E F Kennedy, P M Naylor, E L Peeti-Webber, K E R Te Waaka, and S A Wallace

In Attendance

- Mrs N Phillips - Chairperson, Dannevirke Community Board
- Mr T Hynes - Deputy Chairperson, Dannevirke Community Board

- Ms K Meerman - Programme Director – Wairarapa Tararua Water

- Mr C Haines - Chief Executive
- Mrs K Tani - Group Manager – Strategy and Information
- Ms S Lowe - Group Manager – People, Capability and Customer Engagement
- Mr H Featonby - Group Manager - Operations
- Ms T McDonald - Chief Financial Officer
- Ms J Smith - General Counsel
- Mr P Wimsett - Chief Strategic Advisor
- Mrs S Walshe - Finance and Revenue Manager
- Mrs B Fowler - Senior Financial Business Partner
- Mr E Mills - Senior Financial Accountant
- Mr E Priest - Project Management Office Team Leader
- Ms F Chase - Facilities Manager
- Mrs A Dunn - Manager – Democracy Services

2. Council Prayer

Councillor Keshaan Te Waaka commenced the meeting with a karakia timatanga (opening prayer)

3. Apologies

There were no apologies.

4. Public Forum

There were no requests for public forum.

5. Notification of Items Not on the Agenda

Cr Te Waaka – Item 3.1 of Public Excluded Agenda “Dannevirke Campground Management Model Change Request”

6. Declarations of Conflicts of Interest in Relation to this Meeting’s Items of Business

Nil

7. Confirmation of Minutes

That the minutes of the Council meeting held on 29 April 2026 (as circulated) be confirmed as a true and accurate record of the meeting.

Crs Johns/Peeti-Webber

Carried

8. Community Boards and Community Committees Reports

8.1 Minutes - Explore Pahiatua Community Committee

In response to a question regarding the source of funding for the \$137,000 grant referenced in the minutes, it was clarified that the funding was sourced externally and did not come from Council funds.

A query was also raised about the relocation of the contents of the Civil Defence cabinet to the Bush Multisport Building, specifically whether the Council’s Emergency Management Officer has access to the facility. It was agreed that this information would be confirmed and reported back to Council.

That the minutes of the Explore Pahiatua Community Committee meeting held 07 May 2026 be received.

Crs Kennedy/Johns

Carried

8.2 Minutes - Eketāhuna Community Board

That the minutes of the Eketāhuna Community Board meeting held 04 May 2026

be received.

Crs Corlett/Amboy

Carried

9. Minutes Action List

9.1 Decision Action Items

That the report providing an update on decision action items be noted.

Crs Wards/Wallace

Carried

10. Reports

10.1 Local Water Done Well - Transition Programme Update

The Tararua District Council considered the report of the Chief Strategic Advisor dated 22 May 2026 that provided an information update for the Council on the Waiti Waters establishment and transition programme.

Katherine Meerman, Programme Director – Wairarapa Tararua Water, was in attendance and spoke to the progress achieved. It was noted that Stage 1 had been completed, including the legal establishment of the company and appointment of the Board. Since its establishment, the Board has progressed several key workstreams.

Recruitment for the Chief Executive closes tomorrow, and consultation with staff regarding pathways to employment with Waiti Waters had been completed. Work was also underway on developing the Statement of Expectations in collaboration with Councils and iwi partners.

That the report from the Chief Strategic Advisor dated 22 May 2026 concerning the Local Water Done Well - Transition Programme Update be received.

Crs Wards/Naylor

Carried

10.2 Recommendation from Committee re Adoption of Treasury Risk Management Policy

The Tararua District Council considered the report of the Manager – Democracy Services that presented a recommendation from the Risk and Assurance Committee meeting held 21 April 2026 seeking adoption of the Treasury Risk Management Policy.

That the report from the Manager - Democracy Services dated 14 April 2026 concerning the Recommendation from Committee re Adoption of Treasury Risk Management Policy be received.

That the Tararua District Council adopt the Treasury Risk Management Policy

including Liability Management and investment Policies dated May 2026.

Crs Naylor/Johns

Carried

10.3 **Third Quarter Performance Report - Period Ending 31 March 2026**

The Tararua District Council considered the report of the Senior Finance Business Partner dated 11 May 2026 that presented the performance report for the nine months ended 31 March 2026 to the Council for consideration, and provided an indication of the year-end result.

Eden Mills was introduced as the new Senior Financial Accountant responsible for quarterly reporting, the Annual Report, and audit liaison.

With regard to capital expenditure, it was noted that some capital projects had experienced delays, with potential carry forwards expected. The 75–80% capital delivery target may require revision.

Clarifications were provided regarding the Dannevirke Impound Supply project, including design adjustments and use of liquidated damages provisions to manage contractor performance risk. Information was sought about what further approval was needed for the Urban Growth Strategy rezoning proposal which had been noted in the report as awaiting Government approval. It was advised that an answer would be provided.

In response to a question, it was advised that procurement processes were incorporating novation clauses to ensure smooth transition of liabilities to Waiti Waters if required.

An update was sought regarding progress on design clarification for the Pahiatua Pool and whether a confirmed timeline was in place. It was noted that significant effort was currently being made to engage with the vendor to clarify revised design details, and confirm updated costings associated with the redesign.

Work was ongoing to establish a firm deadline for the vendor to provide this information, to enable agreement to be finalised and progress the project into the construction phase. It was further confirmed that reporting on the Pahiatua Pool project would be provided to the Infrastructure and Projects Committee, where ongoing updates would be formally presented.

A report on the digitisation of Council building records was requested for a future Council or committee meeting.

Assurance was sought that progress on capital expenditure for water projects would be actively tracked and regularly reported to the Performance Management Committee.

Operating expenditure variances were discussed, with approximately two-thirds attributable to NZTA funding. Treasury variances reflected hedging and

prefunding strategies.

It was noted that the year-end result was expected to be slightly ahead of budget.

Debt levels remain within limits, with earlier reporting error corrected.

Debtors show a slight reduction in overdue balances; continued engagement with ratepayers experiencing difficulty was noted.

Rates rebate processing timeframes were confirmed as being reflected within the current financial year.

A write-off relating to forestry royalties was explained as cost neutral.

That the report from the Senior Finance Business Partner dated 11 May 2026 concerning the Third Quarter Performance Report - Period Ending 31 March 2026 be received.

Crs Wards/Wallace

Carried

10.4 **Establishment of Chief Executive's Performance Committee**

The Tararua District Council considered the report of the Manager – Democracy Services dated 12 May 2026 that provided information about the Chief Executive's Performance Committee established by the Mayor under Section 41A Local Government Act, sought appointment of members to the committee and presented the committee's Terms of Reference for formal adoption.

A question was raised regarding whether iwi representatives could attend meetings of the Chief Executive's Performance Committee. It was clarified that this would not be appropriate, as the Committee was responsible for matters relating to the employment of the Chief Executive.

Clarification was sought on whether reports from the Committee would be made publicly available. It was noted that this would depend on considerations of confidentiality.

It was highlighted that part of the Committee's work included seeking feedback from iwi. This feedback would inform and support the information considered by the Committee.

That the report from the Manager - Democracy Services dated 12 May 2026 concerning the Establishment of Chief Executive's Performance Committee be received.

That the Tararua District Council adopt the following membership for the Chief Executive's Performance Committee established by the Mayor under section 41A of the Local Government Act 2002:

Mayor Scott Gilmore (Chairperson), Councillor Sharon Wards (Deputy

Chairperson), Councillors Peter Johns and Steve Wallace.

That the Tararua District Council adopt the Terms of Reference for the Chief Executive's Performance Committee as appended to the report of the Manager – Democracy Services dated 12 May 2026.

Crs Amboy/Kennedy

Carried

10.5 **Requests for Information under the Local Government Official Information and Meetings Act 1987**

The Tararua District Council considered the report of the Manager – Democracy Services dated 12 May 2026 that provided information on the requests for information received under the Local Government Official Information and Meetings Act 1987.

That the report from the Manager - Democracy Services dated 12 May 2026 concerning the Requests for Information under the Local Government Official Information and Meetings Act 1987 be received.

Crs Corlett/Amboy

Carried

11. Portfolio Reports

11.1 **Portfolio Report - Rural**

The Tararua District Council considered the report from the Deputy Mayor dated 20 May 2026 that provided an update from the Rural Portfolio members.

That the report from the Deputy Mayor dated 20 May 2026 concerning the Portfolio Report - Rural be received.

Crs Wards/Corlett

Carried

12. Mayoral Matters

Mayor Scott Gilmore provided an update on local government reform and recent community engagement meetings.

He thanked councillors, staff, and attendees for their support and participation across eight community meetings. Key themes identified included strong dissatisfaction with the reform timeframe and limited information from central government.

Feedback across the district reflected a diversity of views, and further engagement with stakeholders, including iwi and sector groups such as Federated Farmers, is ongoing.

The Mayor noted that:

- Officers will prepare a timeline and process for next steps.
- Legal advice obtained through LGNZ highlights risks if the process is not followed correctly.
- An Extraordinary Council meeting may be required to enable public discussion and decision-making.

A question was raised as to whether information had been sought from the Government under the Official Information Act. It was noted that this may be pursued; however, there were challenges, as to date the written information that was available did not always align with public statements.

It was observed that some written materials present the process as less onerous than it had been portrayed in media commentary and statements from the relevant Minister.

It was acknowledged that the Council's response will, in part, depend on the direction provided by the community, including whether there is a desire to formally oppose the proposals and advocate for alternative options.

Members noted that there were strong views within the community, including expressed disappointment regarding the process being undertaken.

13. Items not on the Agenda

Nil

14. Public Excluded Items of Business

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Confirmation of Minutes

Dannevirke Campground Management Model Change Request

Decision Action Items

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>

Decision Action Items	To protect the privacy of natural persons	<Section (1)(a)(i)
Dannevirke Campground Management Model Change Request	To protect the commercial position of a third party	<Section (1)(a)(i)
Confirmation of Minutes	To protect the privacy of natural persons	<Section (1)(a)(i)

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.

s7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.

Crs Wallace/Naylor

Carried

The meeting went into public excluded session at 10:51am and resumed open business at 11:28am.

There being no further business the Mayor thanked those present for their attendance and contributions, and the meeting closed with karakia whakamutunga at 11:29am.



Report

Date : 4 June 2026
To : Chairperson and Board Members
Dannevirke Community Board
From : Allie Dunn
Manager - Democracy Services
Subject : **Community Board Budget Report 2026-27**
Item No : **8.1**

1. Recommendation

- 1.1 *That the report from the Manager - Democracy Services dated 26 May 2026 concerning the Community Board Budget Report 2026-27 be received.*
- 1.2 *That the Dannevirke Community Board confirms that it will set aside one third of its budget to be used for General Assistance Grant funding in the 2026-27 financial year, with up to two formal advertised funding rounds to be held.*

2. Reason for the Report

- 2.1 To present for information and discussion purposes, the Community Board's budget for the 2026-27 financial year, and a reconciliation of expenditure to date for the current 2025-26 financial year.

3. Background

- 3.1 The Community Board funding is ratepayer funded, and this is budgeted for through the Tararua District Council Long-Term Plan.
- 3.2 As a result of the Long-Term Plan 2024-34 consultation and decision-making, the funding for the Community Boards and Community Committees was reduced from that allocated in previous years.
- 3.3 The Council also resolved that historic funding agreements with community groups would cease, and a contestable fund be established to which groups could apply through a competitive process. The contestable fund holds two funding

rounds each financial year, with the first round being held in August and the second in February.

- 3.4 At its meeting held 21 July 2025, the Dannevirke Community Board agreed on a process for considering funding requests, setting aside one third of its annual budget to be used for discretionary grants. A funding round was held in August 2025 and March 2026, with decisions on allocations made in September 2025 and April 2026 respectively.

4. Discussion and considerations

- 4.1 The Board's discretionary funding is budgeted for through the Long-Term Plan process, and is rate funded. As well as being used as a fund from which the Board can run its General Assistance Grants Scheme, this budget is also used for general costs in administering the Board's business and any projects it wishes to be involved in. For example, costs such as purchase of a wreath for Anzac Day, administering the Wackrow Memorial Youth Awards, and running the Spring Festival and Market Day.

- 4.2 As of 1 July each year, any funds remaining in an operational fund from the previous financial year are zeroed off. There can only be carry forward of unspent funds from one financial year to another for approved capital projects, not for operational spend.

- 4.3 Previously the Board had allowed ad hoc consideration of grant applications, as well as enabling commitments to be made to fund projects which crossed into the future financial year. What this meant in practice is that when grants were paid in the following financial year period, e.g. after 30 June, the payment had to come from the new financial year's allocation, thus reducing the amount available for other projects.

- 4.4 The new process for considering funding requests adopted by the Board resulted in one-third of the Board's discretionary budget being set aside to use for grants funding, this equates to \$6,500.00. It was agreed that up to two formal advertised funding rounds would be held each year, depending on the availability of its funding. These would be advertised, and applications sought, with the Board considering all the applications at the same meeting. This ensures a fair process where the community benefit of the applications is taken into consideration in the decision-making, and there can be wider awareness in the community of the availability of the fund. All approved grants are required to be uplifted prior to 30 June.

- 4.5 From the two funding rounds held by the Board for the General Assistance Grants Scheme this financial year, a total of \$6,456.82 was paid out in grants.

- 4.6 It is proposed that the Board continue with the practice established in 2025 for holding up to two formally advertised funding rounds, with a set amount of funding set aside from the Board's budget for use as grants.

Reconciliation Expenditure Against Budget for 2025-26 financial year

- 4.7 Following is the reconciliation of the Board's budget for the 2025-26 year (note amounts are GST exclusive):

Approved budget 2025-26		\$19,646.00
Grants	\$6,456.82	
Spring Festival	\$1,617.00	
Wackrow Awards	\$2,914.98	
Wreath and other expenditure	\$255.00	
Flagtrax – flags and equipment	\$2,820.00	
Subtotal	\$14,963.80	
Balance remaining to 30 June 2026		\$5,582.20

Proposed Budget for 2026-27 year

- 4.8 Following is the proposed budget for the 2026-27 year, showing amounts set aside for General Assistance Grants, the Spring Festival, Wackrow Awards and other expenditure. A balance of \$8,046 will be available for expenditure on other projects that the Board resolves to support.

Approved budget 2026-27		\$19,646.00
Grants	\$6,500.00	
Spring Festival	\$1,800.00	
Wackrow Awards	\$3,000.00	
Wreaths and other expenditure	\$300.00	
Subtotal	\$11,600.00	
Available for Projects	\$8,046.00	
Total	\$19,646.00	

5. Significance Assessment

- 5.1 The Council's Significance and Engagement Policy is not triggered by matters raised in this report.

6. Consultation

- 6.1 There are no community consultation requirements associated with the matters covered within this report. The availability of the General Assistance Grants Scheme is intended to be publicly notified as part of seeking applications for funding from the community, with information and application forms published on Tararua District Council's website and available to collect from the Dannevirke Service Centre.

7. Conclusion

- 7.1 The Board is asked to note the balance available in its discretionary funding budget and confirm the priorities for expenditure for the next financial year.
- 7.2 The Board is also asked to confirm that it will continue the practice established in 2025 to set aside a specified portion of its funding to hold up to two formally advertised funding rounds for General Assistance Grants Funds.

Attachments

Nil.



Report

Date : 10 June 2026
To : Chairperson and Board Members
Dannevirke Community Board
From : Simone Anthony
Democracy Support Officer
Subject : **Wackrow Memorial Youth Award Trophy Upgrade**
Item No : **8.2**

1. Recommendation

- 1.1 *That the report from the Democracy Support Officer dated 05 June 2026 concerning the Wackrow Memorial Youth Award Trophy Upgrade be received.*
- 1.2 *That the Dannevirke Community Board approves the payment of \$870.00 from its discretionary funds to re-plate in silver the Wackrow Memorial Youth Award Trophy.*

2. Reason for the Report

To consider upgrading the Wackrow Memorial Youth Award trophy.

3. Background

- 3.1 The Wackrow Memorial Youth Award is organised by the Dannevirke Community Board and promoted annually to young people of the Dannevirke district. Over the years, recipients of the award have gone on to achieve success in their chosen careers and personal futures. The award is unique within New Zealand and reflects the high calibre of young people in the Dannevirke community, as demonstrated through consistent participation.
- 3.2 The award was established in 1987 in memory of the late Constable Graeme Wackrow and was gifted to the people of Dannevirke by his parents. Constable Wackrow was serving with the New Zealand Police and stationed in Dannevirke at

the time of his death in a motor vehicle accident. An honours board recognising award recipients is displayed in the Dannevirke Public Library.

4. Discussion and Options

- 4.1 The Wackrow Memorial Youth Award has attracted six nominations this year, confirming that there is sufficient interest and participation to proceed with the award. This level of engagement demonstrates ongoing community recognition of the award and its importance in celebrating youth achievement.
- 4.2 The trophy has now been awarded to 43 recipients since its inception in 1987. Over time, the physical condition of the trophy has deteriorated, and it is beginning to show visible signs of wear. As a key symbol of the award's prestige and history, maintaining its presentation standard is important to uphold the award's integrity and significance.
- 4.3 Re-plating the trophy in silver would restore its appearance and ensure it remains fit for purpose for future presentations. While the cost of precious metals continues to rise, undertaking this work in the current financial year may help avoid higher costs in the future.
- 4.4 The Board currently has sufficient funds available within its existing budget to cover the cost of re-plating. The estimated cost for the re-plating in silver is \$870.00 including GST and freight.

5. Next steps

- 5.1 Subject to the Board's decision, Democracy Services staff will arrange for the re-plating in silver to be undertaken to ensure the trophy is restored to an appropriate standard for presentation.

Attachments

Nil.



Report

Date : 10 June 2026

To : Chairperson and Board Members
Dannevirke Community Board

From : Allie Dunn
Manager - Democracy Services

Subject : **Proposed Carry Over of Funding for Dannevirke Easton Fountain Works**

Item No : **8.3**

1. Recommendation

1.1 *That the report from the Manager - Democracy Services dated 05 June 2026 concerning the Proposed Carry Over of Funding for Dannevirke Easton Fountain Works be received.*

1.2 *That the Dannevirke Community Board recommends:*

That the Tararua District Council approves the carry forward of remaining funds from the Dannevirke Community Board's Discretionary Funds 2025-26 for addition into the 2026-27 year's budget towards the Dannevirke Easton Fountain Project Costs.

2. Reason for the Report

2.1 To seek confirmation from the Dannevirke Community Board for seeking approval from the Council for a carry forward of unspent funds from the Board's 2025-26 discretionary funding budget to the 2026-27 year towards the costs of the Dannevirke Easton Fountain Project Costs.

3. Background

3.1 The Easton Fountain at the Dannevirke Upper Domain was donated to the community by Bill Easton.

- 3.2 The fountain was officially opened in September 1985. It was built and donated to the then Dannevirke Borough Council by retired engineer Bill Easton. The project took just over four years to complete and replaced the existing goldfish pond.
- 3.3 A newspaper article covering the opening noted that the fountain was constructed entirely by hand. It featured eight different combinations of water jet displays and coloured lighting, with a total of 16 lamps—four each in red, yellow, green, and purple.
- 3.4 The condition of the fountain has been a concern for the community for some time, with the fountain currently inoperable.
- 3.5 A group of community members believe that the fountain is salvageable and have been looking into the technical aspects of rebuilding the fountain so that it could recirculate the water used for the fountain display.
- 3.6 After discussing the matter at their 15 December 2025 meeting, the Dannevirke Community Board resolved:

“That the Dannevirke Community Board adopt the restoration of the Upper Domain Easton Fountain as a Dannevirke Community Board project.”

4. Discussion and consideration of options

- 4.1 The Board has been working with the community group, and it has become clear that some funding will be required to undertake the works to rebuild the fountain.
- 4.2 At its April 2026 meeting, the Community Board noted that the project was underway, with water usage remaining a key concern. A 100 mm pipe was previously installed, which generated significant pressure but resulted in excessive water consumption. Options for recycling water have been explored; however, substantial water loss occurs during adverse weather conditions, particularly in strong winds. As an alternative, a waterless fountain is also being considered, using lighting effects instead, which would be especially effective at night.
- 4.3 Expenditure on this project is expected to be required during the 2026-27 year.
- 4.4 Once the technical aspects are finalised, and costs are firmed up, the group will be able to create a funding strategy for raising any additional funds they may need on top of the contribution from the Community Board.
- 4.5 Carrying forward the unspent budget will not have a financial impact for the community. This is because the funds have already been rated for in the 2025-26 year.
- 4.6 The alternative option is to not carry forward the unspent funds from the Community Board’s 2025-26 budget. This unspent funding will then be lost after 30 June 2026, when remaining funds in operational budgets are zeroed off and the new budget allocation for the 2026-27 financial year is rolled out. This will then

result in less funding being available for contributing towards the restoration project that the Community Board has committed to adopting as a Community Board project.

5. Conclusion

- 5.1 The unspent amount remaining in the Dannevirke Community Board's funding is around \$5,000.00.
- 5.2 Although this is a relatively small amount in terms of Council's overall operating budget, it is a significant amount in terms of contributing towards a project that the board as adopted as a project.

Attachments

Nil.



Report

Date : 10 June 2026
To : Chairperson and Board Members
Dannevirke Community Board
From : Allie Dunn
Manager - Democracy Services
Subject : **System of Voting for Local Elections**
Item No : **8.4**

1. Recommendation

- 1.1 *That the report from the Manager - Democracy Services dated 29 May 2026 concerning the System of Voting for Local Elections be received.*
- 1.2 *That the Dannevirke Community Board note that the Tararua District Council is required to advertise the System of Voting to be used in the next local elections no later than 19 September 2026.*
- 1.3 *That the Dannevirke Community Board provides the following feedback on the System of Voting for consideration by the Tararua District Council*

2. Reason for the Report

- 2.1 To advise the Community Board of the opportunity to change the voting system to be used at the next two triennial elections and any by-elections that take place after the 2028 triennial election.

3. Background

- 3.1 Every three years, Councils must publicly notify the community of the voting system that will be used for the next Council and Community Board elections.
- 3.2 This public notice must be issued no later than 19 September, two years before the next triennial general election.

3.3 The notice must also inform the public of their right to demand a poll on the voting system to be used.

3.4 The Council currently uses the First Past the Post (FPP) voting system.

4. Discussion and Considerations

History

4.1 Prior to the enactment of the Local Electoral Act 2001, all local authority elections were conducted using the First Past the Post (FPP) voting system. Since the introduction of the option to choose between FPP and Single Transferable Vote (STV), the Tararua District Council has continued to use FPP for both Council and Community Board elections.

4.2 The Tararua District Council has received only one demand for a poll arising from a review of voting systems. This followed the August 2002 review—the first undertaken under the Local Electoral Act 2001—in which the Council resolved to retain the FPP voting system.

4.3 Following public notification of the community’s right to demand a poll, a valid demand was received. A poll was subsequently held on 2 April 2003, with the following results:

- First Past the Post: 3,460
- Single Transferable Vote: 1,950
- Informal votes: 21

4.4 This binding poll determined the voting system to be used for the subsequent two elections.

4.5 In subsequent reviews, the Council has resolved to continue using the FPP voting system.

Options

4.6 The Local Electoral Act 2001 enables councils to choose between two electoral systems: First Past the Post (FPP) and Single Transferable Vote (STV). The benefits and challenges of each system are outlined later in this report.

4.7 If the Council decides to change its electoral system, the new system must be used for at least the next two triennial elections (a minimum of six years). As the Council has used FPP for more than two triennial elections, it may choose to adopt the STV system if it wishes.

4.8 **Option 1 – Electoral Systems Description – First Past the Post**

- 4.8.1 FPP is a voting system where voters tick the candidate or candidates they prefer. The candidate with the most votes wins, even if they do not have more than half of the total votes.
- 4.8.2 FPP is simple and easy to understand. In elections where there are several positions available, voters can vote for more than one candidate. However, because it focuses on who gets the most votes rather than overall support, the results may not fully reflect the wider views of voters.
- 4.8.3 Most councils use the FPP voting system.
- 4.8.4 This is how a voting form might look for a local authority election held under the First Past the Post method:

Hypothetical Community Board ELECTION OF THREE (3) MEMBERS <i>You can vote for a maximum of three (3) candidates</i>		Tick here 
BEARS, Gummy	<input checked="" type="checkbox"/>	
FISH, Chocolate	<input checked="" type="checkbox"/>	
DELIGHT, Turkish	<input type="checkbox"/>	
RIPE, Cherry	<input checked="" type="checkbox"/>	
POKEY, Hokey	<input type="checkbox"/>	

4.8.5 In this case, there are three vacancies in the ward and voters can tick up to three candidates.

Here’s how FPP works

- 4.8.6 Under FPP, the candidate(s) with the highest number of votes are elected. This is a straightforward method of electing representatives.
- 4.8.7 Despite its simplicity, it is sometimes argued that FPP does not always reflect the preferences of the majority of voters. The following examples illustrate this point.

Example One – Winning Candidate receives 70% of the total votes		
	Number of Votes	Percentage of Votes
Candidate One	140	70%
Candidate Two	20	10%
Candidate Three	20	10%
Candidate Four	20	10%
	Total votes = 200	Total – 100%

4.8.8 In this example, the results demonstrate clear majority support for the winning candidate.

Example Two – Winning Candidate receives 40% of the total votes		
	Number of Votes	Percentage of Votes
Candidate One	80	40%
Candidate Two	60	30%
Candidate Three	40	20%
Candidate Four	20	10%
	Total votes = 200	Total – 100%

4.8.9 In this example, the winning candidate does not have majority support, as 60% of voters preferred other candidates.

4.8.10 In both scenarios, many votes do not contribute to electing a candidate and may be considered “wasted”.

4.9 **Option 2: Electoral Systems Description – Single Transferable Vote**

4.9.1 STV is a proportional electoral system in which voters rank candidates in order of preference. To be elected, a candidate must achieve a specified share (quota) of the total vote.

4.9.2 In multi-member constituencies, voters cast a single vote by ranking candidates. As a proportional system, STV is designed to produce outcomes that better reflect the preferences of the wider community.

4.9.3 In the 2025 local elections, 15 councils used STV. The same number of Councils used STV in the 2022 elections, up from 11 in the 2019 elections.

4.9.4 This is how a voting form might look for a local authority election held under the Single Transferable Vote method:

Hypothetical Community Board ELECTION OF THREE (3) MEMBERS <i>Rank candidates in order of preference ... "1" "2" "3" etc</i>		Number here 
BEARS, Gummy	3	
FISH, Chocolate	1	
DELIGHT, Turkish	5	
RIPE, Cherry	2	
POKEY, Hokey	4	

4.9.5 There are three vacancies in this ward. Instead of a tick you rank candidates in the order you prefer - '1' beside your first choice, '2' beside your second choice, '3' beside your third choice and so on. You can rank as few or as many candidates as you wish.

Here's how STV works

4.9.6 Candidates must reach a set number (quota) of votes in order to be elected. By numbering your preferences you are saying *"The candidate I most want to represent me on the Community Board is Chocolate Fish. He's my number one choice - but if he gets more votes than the quota, then part of my vote is to be transferred to my second choice, Cherry Ripe, and maybe this will help to get her elected. On the other hand, if Chocolate has so little support that he can't possibly be elected, transfer my vote to Cherry..."*

4.9.7 After counting of all votes cast is complete, the top three ranked candidates will be declared elected.

4.10 Representative Democracy

4.10.1 In New Zealand we operate a system of government known as "representative democracy". This is where people elect others to make decisions and pass laws on their behalf. Instead of every citizen voting directly on every issue (which would be a "direct democracy") voters choose representatives, e.g. members of parliament, councillors, community board members, who act in their interests. These representatives are expected to reflect the views and needs of the people who elected them, and accountability is through regular elections.

4.10.2 The system of voting can influence how well an elected body reflects its community.

4.10.3 Single Transferable Vote (STV) helps ensure a council more accurately reflects the diversity of its community by allowing voters to rank candidates in order of

preference, rather than choosing just one. This system reduces “wasted” votes and enables a broader range of candidates—including those from underrepresented groups—to be elected if they achieve sufficient support across the community. As a result, STV encourages proportional outcomes, where the composition of the council more closely mirrors the electorate’s varied identities, perspectives, and priorities. This is particularly important in the current context, where the dedicated mechanism for Māori representation through a Māori Ward is no longer available, as STV provides an alternative pathway for Māori and other communities to have a meaningful voice in council decision-making through fairer and more inclusive electoral outcomes.

5. Feedback from Community Board

- 5.1 The Community Board is asked to discuss the information provided in this report and provide feedback to Council on whether the Board supports retaining the FPP system of voting, or whether it would like the Council to move to the STV system of voting for the next elections.
- 5.2 The feedback received from both Community Boards will be presented to Council at its August meeting, for Council to decide to either retain the FPP system of voting or move to the STV system of voting.

6. Conclusion

- 6.1 Councils can choose between two voting systems for local elections: First Past the Post (FPP), which is currently used by this Council, and Single Transferable Vote (STV).
- 6.2 The Council may choose to change from FPP to the STV voting system if it wishes.
- 6.3 Whether the Council retains FPP or adopts STV, it must publicly notify the chosen voting system by 19 September 2026.
- 6.4 Feedback is being sought from Community Boards and will be reported to the Council at its August meeting.

Attachments

Nil.



Report

Date : 10 June 2026
To : Chairperson and Board Members
Dannevirke Community Board
From : Simone Anthony
Democracy Support Officer
Subject : **Management Report**
Item No : **8.5**

1. Recommendation

1.1 *That the report from the Democracy Support Officer dated 04 June 2026 concerning the Management Report be received.*

2. Reason for the Report

2.1 This report provides an update to the Dannevirke Community Board on key activities and items of interest as reported to the Community Connections Committee on 20 May 2026 and to the Infrastructure & Projects Committee on 10 June 2026.

3. Background

3.1 As part of the scope of functions and authority delegated by the Council to the Dannevirke Community Board, the Board has the responsibility for maintaining an oversight of the level of service concerning the facilities and activities provided within the Board's geographical area and make submissions to the Council on those levels of service, through the Annual Plan/Long-term Plan consultation process.

3.2 The scope of the update provided is districtwide, therefore contains information related to services and facilities outside of the wider Dannevirke Community Board area. Where it has been possible, information relating solely to the southern ward area has been removed from the following report.

4. Reports attached are:

- 4.1 Communications Management Report
- 4.2 Facilities Management Report
- 4.3 Customer Engagement Management Report
- 4.4 MTFJ (Mayor's Taskforce For Jobs) Management Report
- 4.5 Community Engagement Management Report

5. Transport

5.1 Alliance Management Overview

Tararua Alliance and representatives from both local iwi attended the Āpōpō Asset Management Excellence Awards in Hamilton on 20 May, passing on the supreme award to this year's Supreme Winner, and winning the Community category for the Tararua Land Stability Project.

This is a great achievement for everyone involved in the collaborative Land Stability Project - the funders, the landowners, the planners and the planters. With the second year of planting set to begin in early June, Tararua Alliance has secured continued workforce support from MSD and planting resources through Horizons' Sustainable Land Use Initiative, enabling the programme to expand its impact across more vulnerable sites.

We have prepared a presentation about the Route 52 project, for Āpōpō Chief Executive Murray Pugh to deliver on our behalf at the International Federation of Municipal Engineers (IFME) Awards in Helsinki, Finland, on 9 June. The project is a finalist in the Construction category.

We have completed the 25-26 reseal season, which was delayed slightly due to poor weather and weather events in February and April. This was one of the biggest seasons on record for this team. Planning is underway for the next year's reseals and rehabilitations.

With a strong focus on improving communication with customers, the Alliance is reviewing its CRM response process with an option to formalise our responses for standard requests using email templates for staff to use. The goal is to make the responses more formative and consistent for customers. The Alliance is currently developing the templates to be reviewed and approved for use.

5.2 Transportation Network Management Overview

Land Stability Project – Progress Update

Planning is well advanced for Year 2 of the Land Stability Project, with planting scheduled to commence on 8 June. Final site selection and detailed planting plans are currently being confirmed in collaboration with Horizons Regional Council.

External funding for this year’s programme has been secured, continuing the partnership with MSD and Horizons for the planting workforce and supply of poplars, and willows. These plantings are focused on private land areas identified as erosion risks with potential downstream impacts on the roading network.

To further strengthen resilience outcomes, several sites have been identified with a direct component within the road corridor. These have been developed in conjunction with roading staff and will be funded through the Targeted Fund for Resilience. These treatments will include a combination of drainage improvements, bunding, and roadside native planting, funded through the Targeted Fund for Resilience.

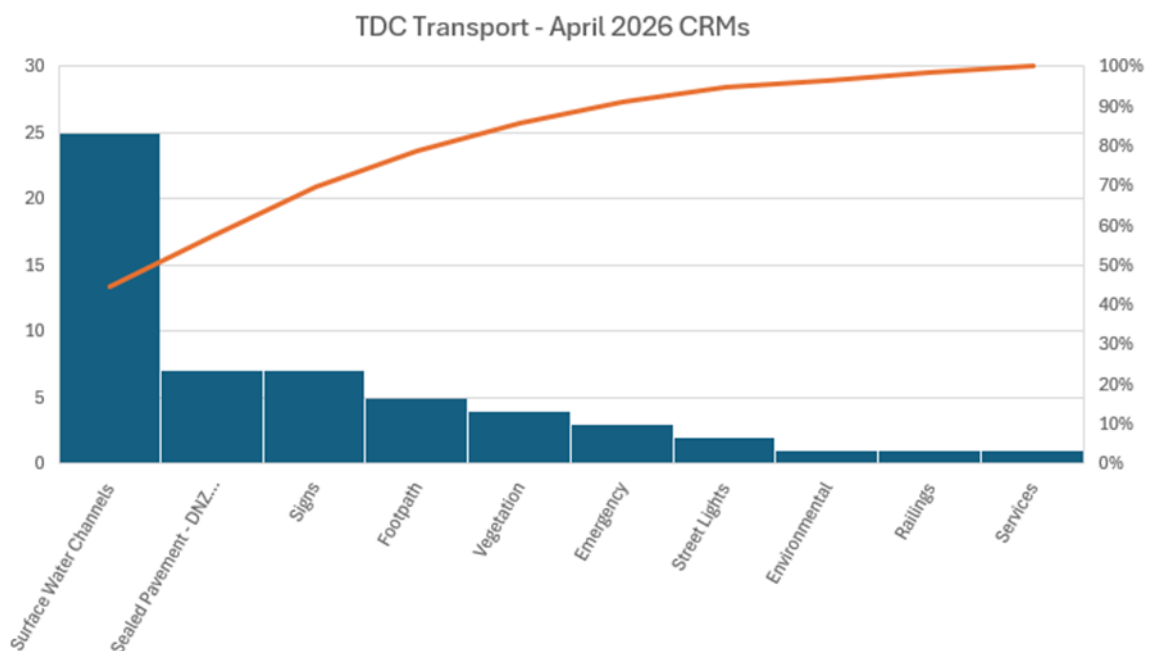
At present, 36 planting sites have been confirmed. This is a reduction compared to Year 1, as it reflects current constraints around Horizons’ pole availability and staff capacity for site scoping and landowner engagement. Efforts will continue to identify and scope additional sites ahead of the final Year 3 planting programme in 2027.

It is also noted that replanting requirements are expected in Year 3, particularly where earlier plantings have been impacted by adverse weather.

Overall, the project remains on track, with a continued focus on integrating land stability improvements with long-term roading resilience outcomes.

5.3 Transport Operational Delivery Management Overview

Customer Requests



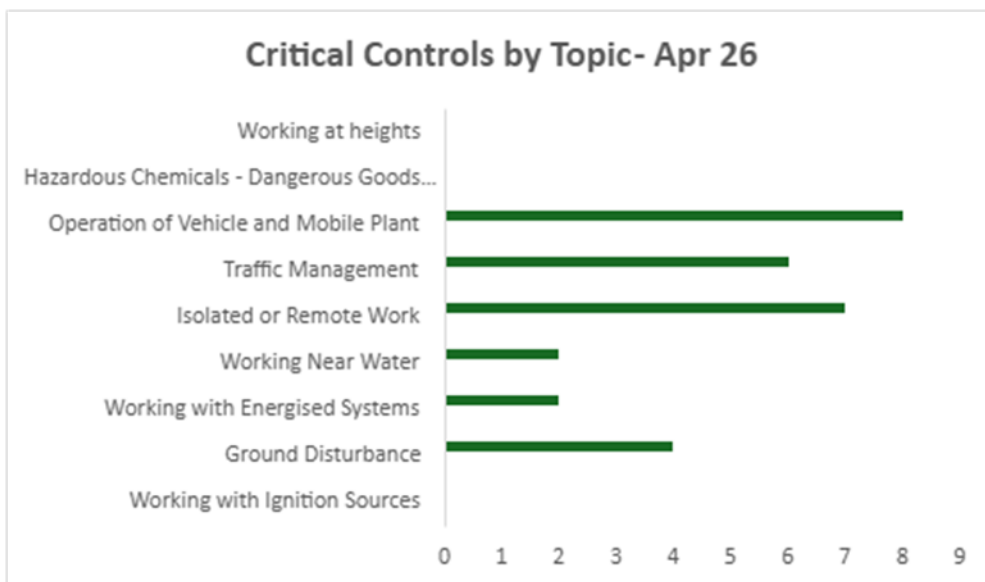
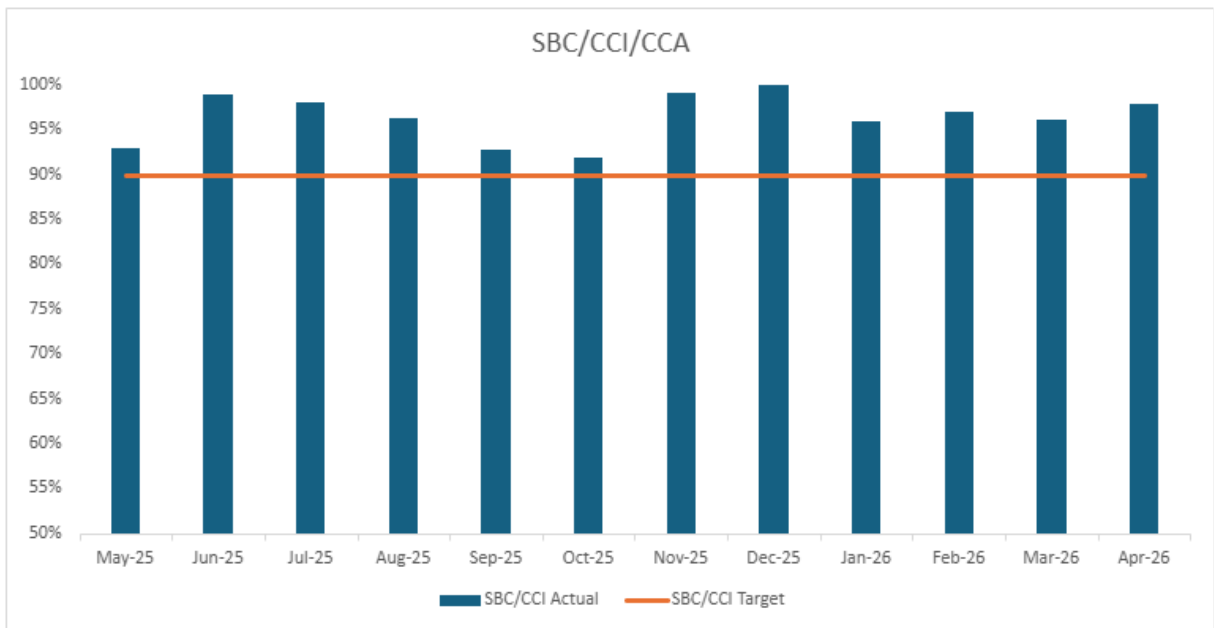
255 CRM's were reported for the months of March and April, the majority of these were attributed to the unsealed network and surface water channels. Areas on the unsealed network have been targeted for heavier grading and selected surface water channel treatments. There has been a large reduction of CRMs for the month of April where there were 56 versus the 199 in March.

The Supervisor and management CRM review meetings are taking place; this is where we will capture responses given, to ensure that the response times are met and that there is satisfaction within the detail that is reported on for whenever this information is requested.

Tararua Alliance Zero Harm Performance Summary

Item	April 2026	FYTD
Total Incidents Reported	9	135
Near Misses	3	66
HiPo/Serious Harm	0	0
TRIFR	0	-
Recordable Injuries	0	0
Cardinal Rule Breaches	0	1
Incidents Involving a Critical Risk	0	46
Working Hours	12946	132822

Nine incidents were reported. These were predominantly low-consequence events, most related to vehicle, plant, or property matters, including road interactions, reversing events, and minor asset damage. One incident was classified as a First Aid Case after a worker slipped down a bank, although no injury resulted. No incidents were identified as high potential or as cardinal rule breaches.



In April, the Tararua Alliance achieved 98% of the target Safety Behaviour Conversations (SBCs) and Critical Control Inspection/Audit (CCI/CCAs).

We have been working through the six-month subcontractor evaluations, which includes performance, health and safety, and communication to ensure we are getting value for money and ensuring high quality. An annual subcontractor induction is booked in for 25 June.

5.4 Maintenance Delivery Overview

The delivery maintenance teams have been cleaning up damage from the 20th of April weather event - there was a significant amount of rainfall out in the coastal part of the Tararua affecting both Herbertville and Akitio communities and roading infrastructure slightly inland from that toward Pongaroa. In total 340 network

faults were recorded in Asset Work Manager (AWM) for actioning. 44 of these are completed as “initial response” and the remaining that are identified are being reviewed and need to be approved by NZTA for funding before work can commence.

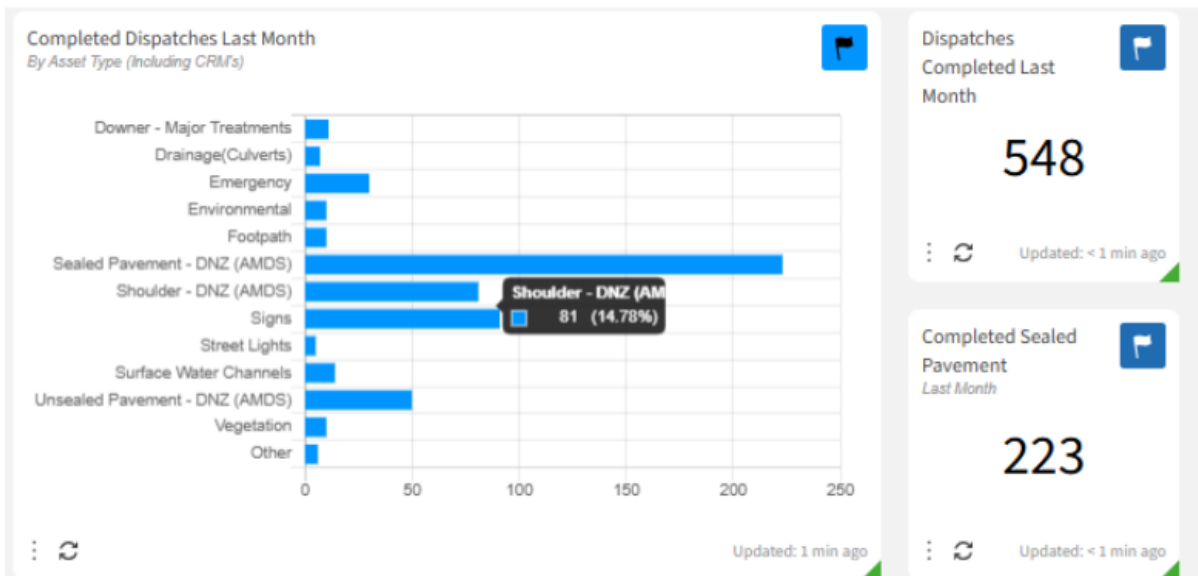
Maintenance grading on the unsealed network has been over the original forecast quantity of 200km where we have achieved 242km during the months of March and April.

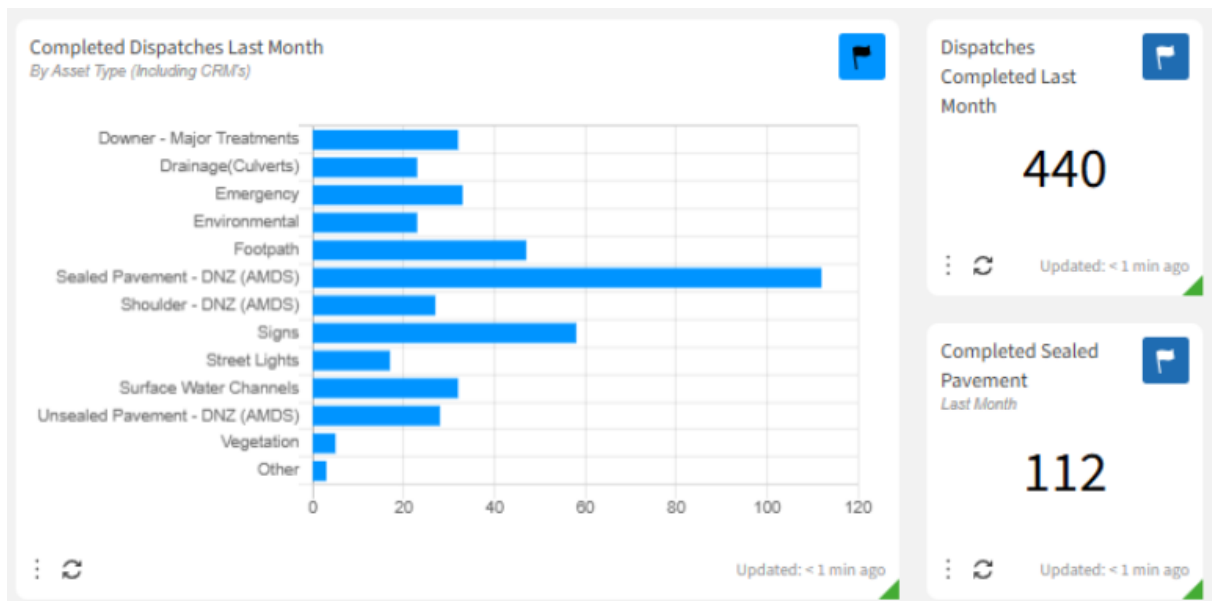
Maintenance wheeled excavators have been undertaking surface water channel cleaning where most of the work has been on the unsealed network to support the grading detailed above. 151km of roadside SWC has been completed over the months of March and April.

There have been concentrated efforts in repairing the high priority footpath defects and trip hazards. 112 lineal meters of footpath repairs have taken place over this reporting period.

Work has been continuing on the ex-NZTA hand back roads with 17,500m² of cement stabilisation, 4056m² of asphalt concrete mill and fill on the Pahiatua track, minor drainage works and dig outs have supplemented the work required in preparation for the re-seal 26-27 where there after these roads will be once again under the Tararua district control and maintenance responsibility.

All Works – Dispatches Completed March/April – By Asset type.





Routine Maintenance

- 18,045 square meters of cement stabilisation on the sealed pavement network
- 353m of edge break repairs
- 241km of unsealed grading
- 44 culverts unblocked
- 628 sealed potholes filled

Reseal Delivery

The Tararua Alliance reseal team has completed the 25-26 reseal season, the intention was to have this activity completed by the end of March but was delayed into April due to poor weather days and having to react to weather events in February and April. This was one of the bigger seasons on record for this team. Next year we are preparing for a larger season due to the ex-SH detour hand back roads being additional to our programmed annual reseals.

Across the 25-26 programme, the team delivered:

- 505,891m² of reseals
- 82.6kms completed
- 1,600,000 litres of bitumen applied

Rehabilitation Planning

A rehabilitation programme is developed for the 26-27 season. The sites nominated are having early test pits completed so we can determine the treatment type which will get us an early start in getting the survey and design done before we begin construction. The programme is subject to change based on what treatment types will be used.

Rehabilitation Delivery

The Tararua Alliance Road rehabilitation team have completed all physical works on ten rehabilitation sites, one got transferred to the 26-27 season due to the end of the construction season. That is a total of 4.454km of the sealed network.

The list of completed sites is detailed below:

2025/26											
▶ R	Maharahara Rd (RP 3.46-3.90)	2 ㉓	6 - Review	Internal		SH	Scott Harrison	3,460	3,900	440	
▶ R	Matamau Ormondville Rd (RP 7.843-8.194)	1 ㉓	6 - Review	Palmy D...	18 May	SH	Scott Harrison	7,843	8,194	351	
▶ R	Norsewood-Ormondville Rd (RP 5.560-5.931)	1 ㉓	6 - Review	Subcont...	20 Mar	SH	Scott Harrison	5,560	5,931	371	
▶ R	Oringi Rd (RP 2.740-3.280)	6 ㉓	6 - Review	Internal		SH	Scott Harrison	2,740	3,280	540	
▶ R	Oringi Road (RP 1.720 - 2.290)	6 ㉓	6 - Review	Internal		AD	Andrew Desmond	1,720	2,290	570	
▶ R	Top Grass Rd (RP 15.785-16.183)	6 ㉓	6 - Review	Internal	12 Mar	SH	Scott Harrison	15,785	16,183	398	
▶ R	Weber Rd (RP 18.335-18.802)	1 ㉓ 6 ㉓	6 - Review	Subcont...		SH	Scott Harrison	18,335	18,802	467	
▶ R	Laws Rd (RP 6.399-6.710)	11 ㉓	6 - Review	Internal	13 Mar	SH	Scott Harrison	6,399	6,710	311	
▶ R	Takapau Ormondville Rd (RP 4.455-4.978)	6 ㉓	7 - Complete	Palmy D...	13 Mar	KM	Krishna Marangat	4,455	4,978	523	
▶ C	Takapau Ormondville Rd (RP 5.241-5.724)	8 ㉓	7 - Complete	Palmy D...	10 Mar	SH	Scott Harrison	5,241	5,724	483	
Add Job...								Calculate	— Calculate	— SUM	4,454



Tararua Alliance rehabilitation team sealing Matamau-Ormondville road.

Emergency Works Recovery

2025/26 FY - Emergency Works Forecast Expenditure

We are continuing to make progress towards completion of final Cyclone Gabrielle recovery works and August 2024 storm event recovery works, with the bulk of priority works progressing into Design and or Construction phases. We are closely monitoring the expenditure with the view to complete the remaining works within the funding limits currently approved in NZTA's Transport Investment online portal (TIO).

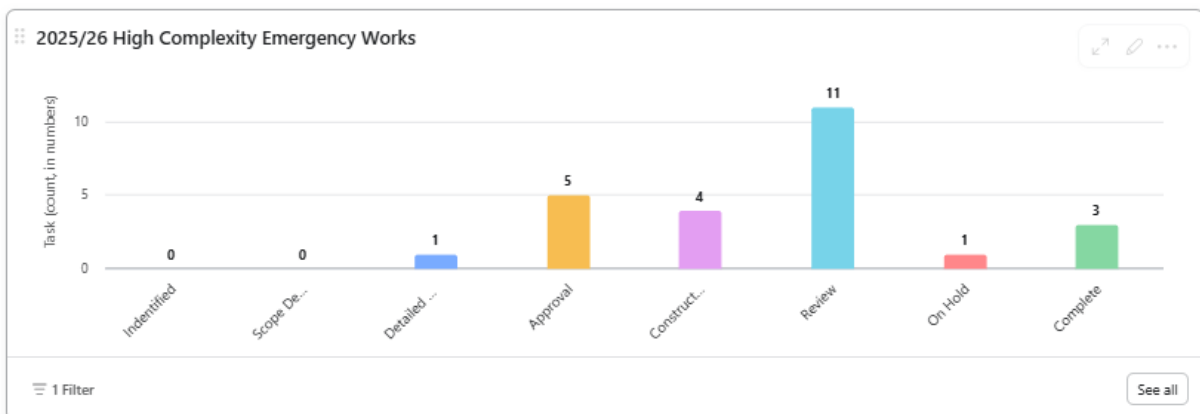
Riverdale Road has progressed with the rock revetment (2400 ton of rock) being laid between the Mangatera river and the embankment of the supporting road, stage two of the build is underway with procurement of cantilever slabs and then construction of the retaining wall. This is planned to start on the 22nd of June with a four-week road closure.

The 14.6km on Coast Road (Marainanga gorge) there has been a concept put out for consideration where the shoulder of the road will be supported by underpinned Hex-Lok modules, this is currently being reviewed by engineering with the view to be building this early June.

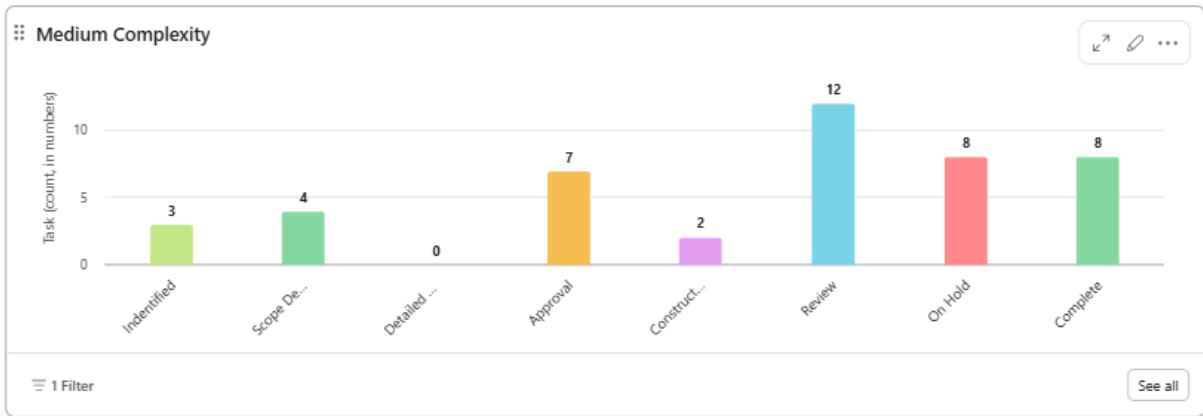
The October wind event and February wind/rain event have both been approved via the NZTA funding application, the majority of this work is programmed for completion June 2026.

The below chart provides a snapshot of progress for work progressing within the current financial year. The High Complexity works are the priority as these are the faults which have the highest impact to the road carriageway. Medium Complexity works are those which have limited impact to the road carriageway and are relatively simple projects to complete. As the High Complexity works are progressively enter construction, focus will shift to the Medium complexity works for completion.

Snapshot at mid-May 2026, High complexity



Snapshot at mid-May 2026, medium complexity



Rock revetment Riverdale Road Dannevirke.

Emergency Works Delivery

Work is continuing at the Coast Road 9km where there is a slight retreat and a mechanically stabilised earth wall being built. This team will then return to the coast road 4km (gun club hill) where the retaining structure requires some finer detailed work and then the pavement laid.

River Road (Akitio) 12km there is a MSE (Mechanically Stabilised Earth) wall and a slight retreat happening with a concrete nib and drainage improvements to both the inlet and outlet structures.

The Pahiatua-Pongaroa 30.1km retaining wall has been built, there are a few smaller things to finish this off including prepping the pavement for sealing and surfacing.

We will be focusing on the near finalised high complexity designs so we (the delivery team) can work at pace to get the structures, earthworks, drainage and pavement work built before the end of June.

6. 3-Waters

6.1 Water Shortages Management Committee

The Water Shortage Management Committee stood down since the previous report update. Currently, all towns are “Get Ready (no restrictions)” status with healthy impound storage levels and water demands are within expectations.

Akitio was returned from Total Outside Ban to get Ready (no restrictions) 1 May 2026

6.2 Water

Dannevirke Water

Pretreatment Plant Upgrade

Procurement Team has been working through Contractual elements with the contract issued to the selected contractor (Filtec). Awaiting contractor acceptance with a pre-start kick-off meeting and workshop planned for the end of May. Having a clarifier as a pre-treatment process will provide operational resilience against highly turbid raw water during wet weather events, ensuring water continuity and the option to explore a wider range of impound investigation and remediation works in the future.

Increasing Treated Water Storage

The Project Management Office (PMO) has led the project to install a second treated water reservoir next to the existing reservoir. A kick-off meeting and risk workshop was held with the awarded contractor (Concrete Structures) late April 2026. Land procurement is being finalised for the Dannevirke site and the preliminary design by the contractor is being reviewed by TDC.

Upon project completion, the second reservoir aims to:

- Enable remedial works on the existing reservoir
- Increase treated water storage to just under 48 hours
- Significantly improve supply resilience

Pongaroa Water

TDC has engaged Wai Comply, a compliance consultant to review and advise on existing agreement between TDC and Pongaroa Rural Water Supply Society (PRWSS). They have had experience with joint contracting frameworks between councils and rural communities across New Zealand. Over the next 2-3 months, a gap analysis will be done to align with the Water Services Act framework and Taumata Arowai expectations, clarification of roles and responsibilities to develop a fit-for-purpose operating and contractual model for Waiti Waters transition.

TDC has initiated quotation for a 3-day raw water storage project for Pongaroa. The objective of this work is to increase resilience in water supply continuity for the town during raw water supply disruptions caused by leaks or periods of high turbidity.

Akitio Water

Similar with Pongaroa, TDC has initiated planning to increase raw water storage near the treatment plant. The scope of this project expands to include renewal of ageing treated water pipeline between the plant and first set of treated water reservoirs, re-metalling of access tracks around the plant and options to recycle wash water from the filters. These works aim to improve the resilience and reliability of the Akitio water supply system.

6.3 Wastewater

Dannevirke Wastewater

Solar Farm

Progress has been made at the Dannevirke solar farm. All 880 solar panels are now launched onto Pond 4. Remaining works include anchoring the entire array into its final position and running all electrical cabling works. It is estimated to be commissioned by end July 2026.



Geobag Removal

Dannevirke WWTP has three geobags around Pond 1, which was utilised when the wastewater ponds were desludged some years ago. After verifying that the dryness of the sludge has reached sufficient levels suitable for landfill disposal, TDC has commenced work to transport and dispose the geobags at Waipukurau landfill, where four of Pahiatua WWTP geobags had previously been disposed at last year. The bunding site around Dannevirke wastewater ponds will be preserved to enable future pond desludging works.





Sludge Dewatering Trials

Dannevirke WWTP also has 4 larger geobags located by the treatment plant, receiving sludge from the Dissolved Air Flootation (DAF) process. As these bags are reaching capacity but still too wet for landfill disposal, TDC embarked on a dewatering trial with local contractor Enviroden. The contractor is currently installing the new DAF and dewatering system at Pahiatua WWTP. During our 2-week trial at Dannevirke using the same dewatering technology, we achieved the following:

- Validation of dewatering technology for Dannevirke
- Provided operational familiarisation for Waipukurau landfill with dewatered sample representative of what Pahiatua WWTP will provide upon commissioning
- Currently negotiating a lower disposal tonnage rate with landfill due to high sludge dryness
- Currently working on a rental contract for the dewatering unit for Dannevirke



Norsewood Wastewater

Despite the Advantex system being installed onsite at Norsewood WWTP in January, the pumping system had experienced a series of issues. Not being able to consistently achieve 5m³/day of effluent treatment by the system, the treatment efficiency cannot be verified. In May, a smart automated pump system has been

installed and commissioned with remote monitoring capabilities. The first official data point will be recorded in June. After the 12 month trial, results are planned for presentation at either the WIOG or Water New Zealand conference by our consultant, the Wastewater Specialist. When proven successful, the Advantex system will be planned for installation at Pongaroa and Ormondville WWTP as well for these 3 sites to meet compliance standards under the new Wastewater Environmental Protection Standards (WEPS).



6.4 **3 Waters Network Programme**

While renewals are routinely managed across the network, delivery of the programme must be continually balanced against unplanned callouts and emerging operational issues. In general, standard renewal activities are relatively straightforward when compared to the five key projects currently underway.

These projects are inherently more complex due to their significant integration requirements with the wider network and their role as critical enablers for both the growth strategy and the District Plan. Complexity is further increased by the need to assess treatment plant production capacity and reservoir sizing, requiring a coordinated, systemwide approach.

As a result, these projects are being actively coordinated across the full 3 Waters work programme to ensure future works are enabled, renewal activities are appropriately aligned and sized, plant and pond performance issues are addressed and growth demands are planned for in a timely manner. The successful delivery of these projects is closely linked to the broader programme and long-term strategies, ensuring that infrastructure is delivered at the most efficient, resilient, and appropriate scale.

Priority	Project Name	Comment
1	Dannevirke Southern Sewerage Trunk Main Upgrade	Final design, construction drawings and Tender documents are being finalised. Hand over for delivery to the PMO underway with preparatory investigations currently in progress.
2	Pahiatua Treated Water Transfer Main Upgrades	Detailed Design complete. Tender documents and drawings delivered, planning in progress. Currently progressing preliminary costing with concurrent hand over for delivery to the PMO underway.
3	Woodville Water Supply Trunk Main Upgrades	Detailed Design complete. Tender documents and drawings delivered.
4	Pahiatua Sewer Trunk Mains Upgrade	Detailed Design complete. Tender documents and drawings delivered.
5	Dannevirke Water Trunk Main Upgrade	Detailed Design complete. Scheduling phased install with Gregg Street booster Station being the first focus although other phases need to be considered to enable upgrades
6	Norsewood Water Pipe Renewal	Investigations are in progress to replace aging pipes and laterals, in addition to relocating pipes to the road reserve that currently cross private land.
7	Woodville Water Intake pipeline	Investigations are currently in progress to determine pipe and culvert stream crossing condition. There are sections which were not replaced in the 1990's which are vulnerable to failure and may not be in the alignment corridor.

6.5 Consenting and Compliance

Water Permits

For Norsewood, WSP (external consultant) has replied to HRC (Horizons Regional Council) end of May 2026 with justifications for a new water take consent of 100m³/day, together with Iwi letter of support. TDC is pending HRC's decision for approval.

Administration

For the Compliance function in the 3 Waters team, we have engaged Wai Comply to provide compliance support until the transition to Waiti Waters. A gap analysis on our compliance processes has been completed and a 12-month programme for specific support has been established.

7. Solid Waste

7.1 Operational Activities

Budget/Activity									
<p>Refuse Transfer Stations (RTS Sites)</p>	<p>All transfer stations are operating smoothly with no disruptions.</p> <p>Dannevirke Transfer Station – After the completion of Recycle Bay concrete (Feb-Mar report) we then tidied up the entrance way by concreting areas that become muddy puddles during the winter months, due to bulk truck/trailer units overshooting the existing concrete, as the site was not originally designed for how it is used now. We also installed ‘Conditions of Entry’ sign, specifying basic site rules and minimum requirements of entering the site. <i>(see progress photo below)</i></p> <p>April 2026:</p> <table style="margin-left: 40px;"> <tr> <td>Waste diverted from landfill</td> <td style="text-align: right;">1.67 Tonne</td> </tr> <tr> <td>Contaminated recycling to Landfill</td> <td style="text-align: right;">1.85 Tonne</td> </tr> </table> <p>May 2026:</p> <table style="margin-left: 40px;"> <tr> <td>Waste diverted from landfill</td> <td style="text-align: right;">1.46 Tonne</td> </tr> <tr> <td>Contaminated recycling to Landfill</td> <td style="text-align: right;">1.65 Tonne</td> </tr> </table>	Waste diverted from landfill	1.67 Tonne	Contaminated recycling to Landfill	1.85 Tonne	Waste diverted from landfill	1.46 Tonne	Contaminated recycling to Landfill	1.65 Tonne
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Waste diverted from landfill	1.46 Tonne								
Contaminated recycling to Landfill	1.65 Tonne								
<p>Recycle Drop-off Centres (DOC Sites)</p>	<p>We continue to experience a moderate amount contamination in the town drop off bins across the district, also have a low level of refuse being dumped at one or two sites on a reasonably regular basis.</p> <p>Norsewood DOC site: After investigating another location recently suggested, also deemed unsuitable when applied to the pros and cons assessment matrix which considers the following factors:</p> <p>Site requirements:</p> <ul style="list-style-type: none"> - Council owned land - No significant capital outlay to construct - No on going costs e.g. leases - No Environmental Impacts e.g. proximity to waterways - Visibility (not secluded) to limit fly tipping - Walkable distance for urban residents - Enough space for two bins and a truck to manoeuvre. (Put down an empty bin next to the full one then pick up the full one to take it away – need 2 spaces) - Not near residential properties 								
<p>Kerbside Recycling Services</p>	<p>Kerbside collections are going well. As expected during this time of the year being our off-peak season, all volumes of recycling have reduced. Peak volumes experienced from Nov – Feb annually.</p> <p>We are winning the war on contamination, although some days it</p>								

Budget/Activity

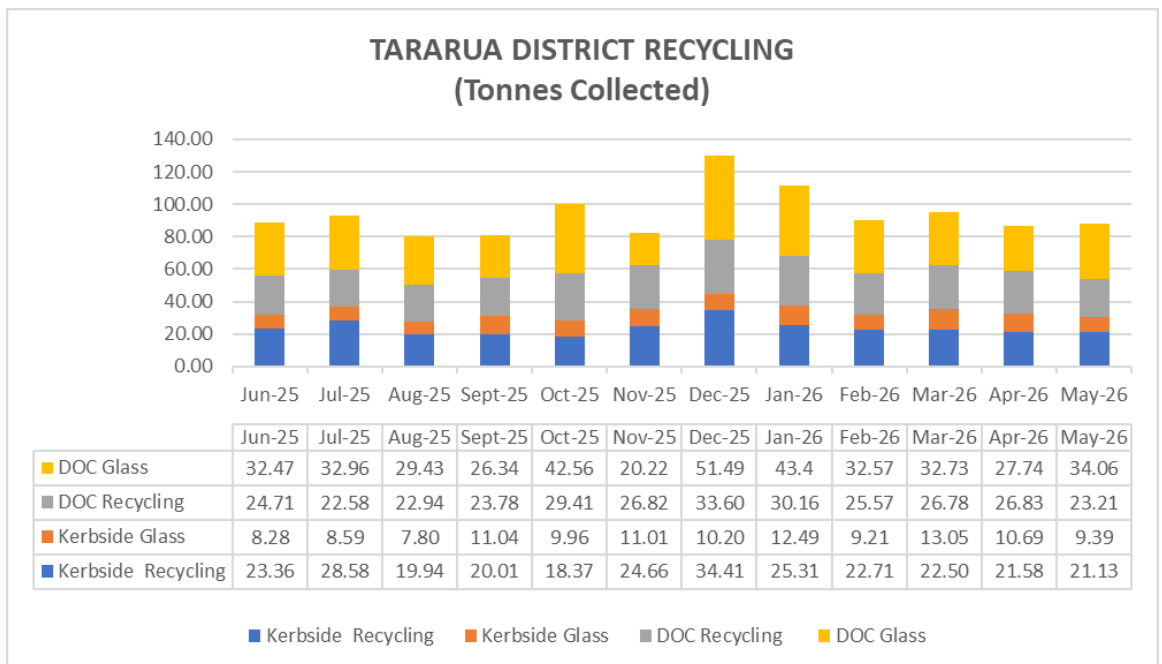
doesn't feel like it. Below is the contamination volume removed from our recycle loads during the same period back-to-back

1/7/24 – 30/5/25 48.10 Tonne

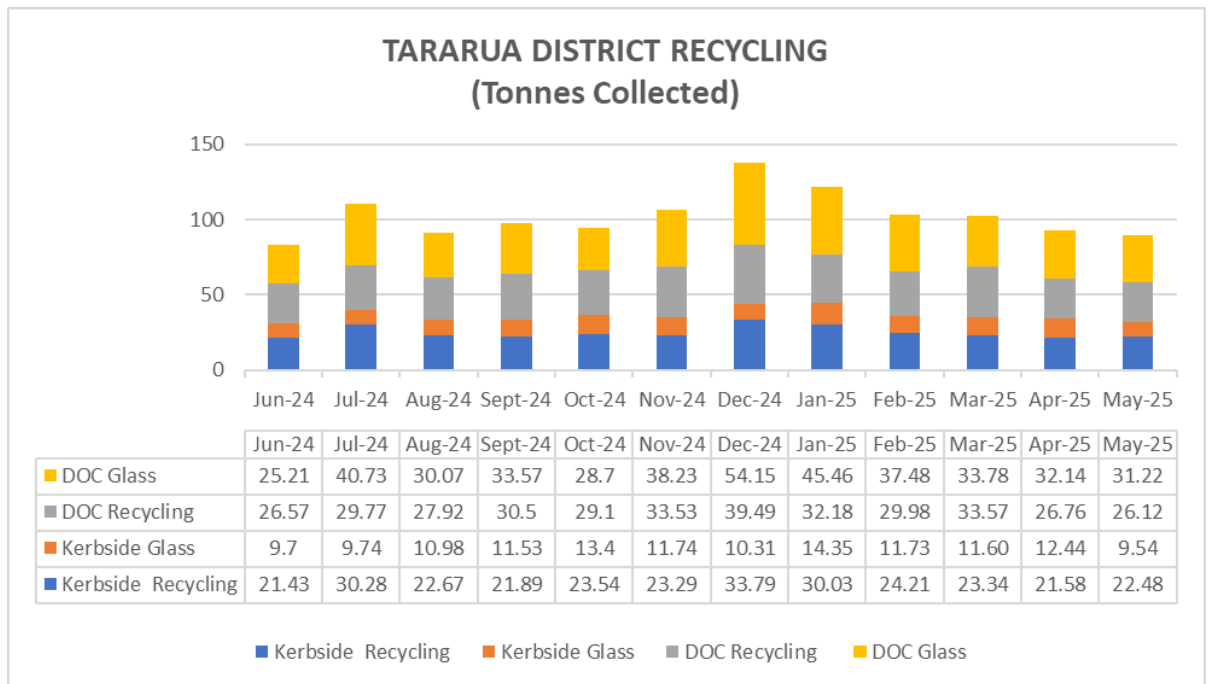
1/7/25 – 30/5/26 24.14 Tonne

7.2 Waste Minimisation

June 2025 – May 2026



June 2024 – May 2025



Dannevirke RTS



Entrance Way Concrete – Previously muddy puddles in winter



Entrance Way Sign – Conditions of Entry

7.3 Solid Waste Bylaw – Offences & Breaches Enforcement (clause 21)

We use the following measures to educate and/or prevent/minimise the contamination levels of our kerbside recycling collected.

Council may use its powers under the Act, the Local Government Act 2002, the Litter Act 1979, and the Health Act 1956 to enforce this Bylaw.

Where a person does not comply with the requirements of this Bylaw and/or any controls made under the Bylaw in relation to the waste and diverted materials collection service that applies to them, the Council may take any/all of the following action(s) against the person:

- Reject (i.e not collected) the contents of any approved container left out by that person for collection from a public space, if the contents or placement of the container is non-compliant;
- Issue written notices identifying the breach, requiring compliance with the Bylaw and warning of the consequences of continued offending.
- Remove the non-compliant contents in a container (or remove the entire approved container) with the owner/occupier subject to payment of the cost of removal, administrative costs and an additional penalty specified by Council. If payment is not made within the specified period, the service may be withdrawn or suspended as below.
- Withdraw or suspend the collection service provided to that owner/occupier. The suspension can be for a set period of time, or indefinite, depending on the severity, at the discretion of Council.

Attachments

1. [1](#). Communications Management Report - 20 May 2026
2. [2](#). Facilities Management Report - 20 May 2026
3. [3](#). Customer Engagement Management Report - 20 May 2026
4. [4](#). MTFJ Management Report - 20 May 2026
5. [5](#). Community Engagement Management Report - 5 May 2026

Strategic Priority	Interactive Council	
Status Report	Communications	
	Reporting period	2 February – 30 April 2026
	Activity Group Manager	Kawtar Tani
	Presented By	Karsten van der Oord

Activity status					
Red: Roadblocks present	Overall	Staffing	H&S	Levels of service	Budget
Orange: Potential risks					
Green: on track					
Communications Activities					

Activity progress in reporting period
<p>Manager's Summary</p> <ul style="list-style-type: none"> - The Early Engagement is going well. Councils from other areas reached out. Participation in the physical version of game is going well with Customer Engagement Reps generally reporting positive uptake. Good media coverage so far. - Social Media <ul style="list-style-type: none"> o Big upswing in followers on Facebook, LinkedIn is also progressing, while Instagram follower growth is slow. o We are noticing that customers are more receptive to our messaging and even the contentious issues are seeing balanced conversations. We are pleased to report that some of most vocal locals have reached out with positive feedback about communications. o Social Media Strategic Plan is informally implemented, some strategic approaches are on hold pending formal adoption of the Strategic Framework. - Significant increase in media enquiries (27 during this reporting period), positive feedback from media contacts about relationship management and a shift in tone of (majority) media articles about Tararua District Council. - According to the latest <i>Association of Local Government Information Management (ALGIM)</i> website audit findings, TDC's website ranked 24th overall out of 80 audited council websites across New Zealand, an improvement of 13 places compared with the previous year.

Consultations / Engagement

The following public engagement activities were conducted/are ongoing:

- Long Term Plan 2027/37 (Early Engagement)
- Annual Budget 2026/27 (Informational Engagement)
- Annual Community Voice Survey (Annual Engagement)

Incoming engagements and consultations the team is planning for:

- Land Rationalisation: A Review of Council-owned Buildings (Engagement)

Campaigns

The following campaigns were conducted:

- Weekly Roading Updates
- District-wide Contestable Fund
- Creative Communities Funding Scheme
- Rural Travel Fund
- 2026 Alf Rowden Humanitarian Award
- Wackrow Memorial Youth Award
- Education: Stop the Block (non-flushable items)
- Education: Time to Cut it Back (overhanging vegetation)
- Education: Stock Crossing Flowchart (permits)
- Education: Preferred Dog Owner Status (applications due)
- Education: Non-recyclable items (batteries)

Projects

Communications support is being / has been provided to the following projects:

- Safer Speeds Around Schools
- Dannevirke Town Hall Painting
- GoGet Replacement (Consent-IT software)
- Pahiatua Wastewater Treatment Plant (WWTP) and Wetlands
- Land Stability Project
- Norsewood/Ormondville Kerbside Recycling
- Waiti Waters

Information on each of these projects is available at: www.tararua.govt.nz/projects

TDC Website

Maintenance on the www.tararua.govt.nz website included:

- Ongoing – General maintenance of the TDC website
- Ongoing – reviewing website usability based on community feedback
- Projects: Page update for Pahiatua WWTP + Wetlands project page
- Projects: Page update for Land Stability project page

- *NEW SECTION* Water Quality and Testing pages:
<https://www.tararua.govt.nz/services/water-and-wastewater/drinking-water-quality-and-testing>
- *NEW PAGE* Overhanging Vegetation page:
<https://www.tararua.govt.nz/property/overhanging-vegetation-from-private-property>

Other tasks conducted:

Events

- TDC 2025 Photography Competition Prizegiving
- Anzac Day Services (Liaison and Support)

Film and Design (including community support)

- Design for **all** consultations/engagements, projects, events and campaigns
- Design and printing of all service sheets for Anzac Day Services
- Flyer for promotion of MTFJ Programme
- New Signage for Community Buildings and ANZAC Park
- Design for Tararua demographic and population
- Filming, voice-over and editing of nomination videos for the Taituarā Awards
- Filming, voice-over and editing of nomination videos for Apōpō Awards

Social media highlights:

- Video/Reel: First meeting of Infrastructure and Projects Committee
- Video/Reel: Mayor Scott gives an update on the severe weather
- Video/Reel: Polish delegation visits Tararua (cultural exchange)
- Shared Content: NZTA Woodville Resurfacing Works
- General: Keep your feedback respectful
- General: Welcome to the TDC Whānau, Corin!
- Video/Reel: Council meeting recap (March 2026)
- General: April Fools – Working Dogs to Wear Gumboots (Dog Rego Reminder)
- General: Tararua Alliance achieves ISO 55001
- Video/Reel: Progress on Pahiatua Wastewater Treatment Plant upgrade
- Events/Days: International Women’s Day (Emaraina at Golden Shears)
- Video/Reel: Mayor Scott’s message to weather impacted communities
- Events/Days: Anzac Day Services (Woodville and Dannevirke)

Templates and Administration

- Contract templates
- Word templates
- New and updated forms

Civil Defence / Emergency comms

- Public Information Management (PIM) support in February and April for the Emergency Operations Centre (EOC) activation (“Valentine’s” Storm/Cyclone, and Cyclone Vaianu)
- Review and update of Boil Water Notice process and maps
- Communications Business Continuity Plan (BCP) finalised

Miscellaneous:

- Wrote Foreword for the 2026/27 Annual Budget
- Design of Infographics for the 2026/27 Annual Budget
- Wrote nominations for Taituarā Excellence Awards
 - Land Stability Project
 - Strengthening Resilience in Tararua
- Preparation and recording of Mayor’s interview on the Budget Challenge
- Design of Ground-Up Newsletter; a round-up of news, reminders, and practical updates from Council’s building and planning teams
- Preparing communications for Payble
- General roading/infrastructure comms and updates
- FAQ to customer services for Alcohol Licensing changes (Kieran McAnulty Easter Bill) - *Note: This FAQ was shared to other councils also dealing with this issue.*
- Assisted the Dannevirke Community Board to set up a Facebook page
- Updated the Tararua Community Pages of the Palmerston North Library Database
- Update of the “Our District” Infographic

Priorities in upcoming reporting period

- Long Term Plan Early Engagement
- Annual Budget 2026/27 (Fees and Charges)
- Annual Community Voice Survey
- Launch of Payble
- Dannevirke and Woodville Water Reservoirs
- Waiti Waters comms
- Book launch for the TDC 2025 Photography Competition
- Dog Registration / *new* Dog Photograph Competition
- Civica Altitude Communications Plan
- Public engagement re Land Rationalisation
- *Safer Speeds Around Schools – Project completion and update*

Key risks

- Low risk: Members of the team are on leave throughout May and June.

Health and Safety

None identified

Key performance indicators

An increase in Council digital platform traffic

- Facebook Followers: **7,957**
(previous reporting period 7,348 - up 609 followers, that's an 8.3% increase)
- LinkedIn Followers: 932 (up from 810 in the last reporting period, that's a 15.1% increase)
- TDC website visitors: 101,275
* 1,368 unique users visited our website for our State of Emergency Weather Event pages in February; 1,621 unique users visited our roading status page 20 – 22 April during the April severe weather event.

An increase in the number of submissions/feedback forms received:

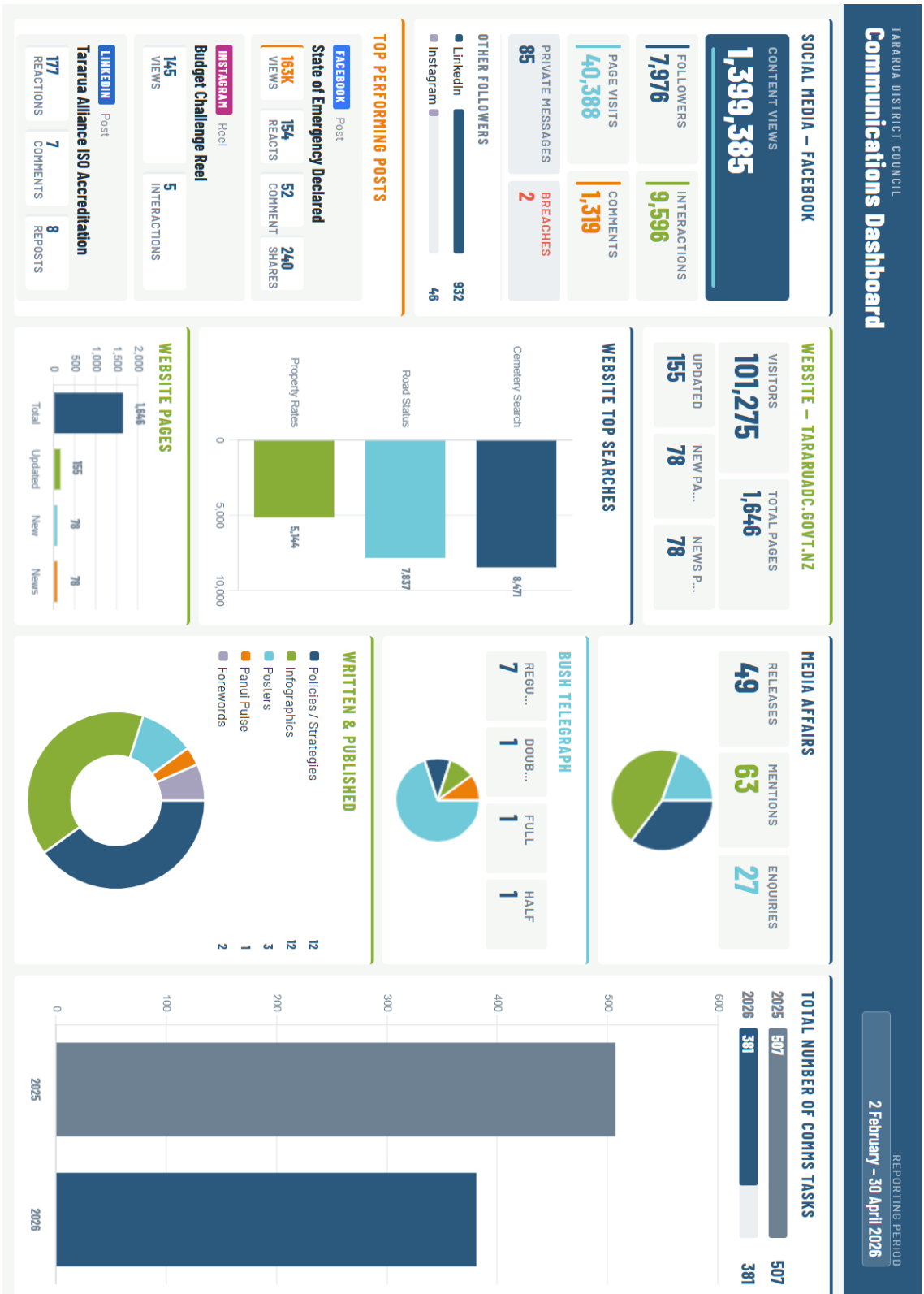
- LTP 2027-/37 Early Engagement (20 April - 6 May):
 - 135 online (and climbing)
 - physical and print submissions not yet counted
- Local Water Done Well (2025) Submissions: 83
- LTP 2024/34 Submissions: 502 (300+ related to Pahiatua Pool)
- LTP 2021/31 Submissions: 70
- AP 2025/26 Submissions: 45
- AP 2023/24 Submissions: 136
- Super Consultation 2022 Round 2 Submissions: 48
- Super Consultation 2022 Round 1 Submissions: 173

An increase in the number of Annual Communication Survey respondents

- 2025 Communications Survey: 154 respondents
- 2024 Communications Survey: 149 respondents

Trends

- Community perception of council's use of consultants – there has been an increase of mentions of this on social media and through the Budget Challenge.
- Positive impacts from improved media relationships – as mentioned in Manager's Summary above.



Strategic Priority	Connected Communities	
Status Report	Community Facilities	
	Reporting period	Feb - April 2026
	Activity Group Manager	Hamish Featonby
	Presented By	Fontayne Chase

Activity status	Overall	Staffing	H&S	Levels of service	Budget
Red: Roadblocks present Orange: Potential risks Green: on track					
Cemeteries (N= 23)					*1
Community Buildings (N= 37)					
Parks and Reserves (N= 94)					
Pensioner Housing (N= 85)					
Public Conveniences (N= 21)					
Swimming Pools (N= 3)					
Camping Grounds (N=4)					
Commercial Property & Aerodrome					

*1: Note: sale of plots below YTD budget predictions (based on 3-year average). Unplanned radar scanning is likely to exceed allocated budget.

Activity progress in reporting period
Cemeteries: <ul style="list-style-type: none"> Online headstone permit applications – There has been a noticeable increase in permit applications following the introduction of the online form. Improved accessibility and functionality appear to be addressing both revenue and data capture gaps experienced in recent years. This trend will continue to be monitored. Mangatera Cemetery - Ground Stability: 2026 has presented a significant new challenge to the Mangatera Cemetery, with rapid plot subsidence in the Southern section of the cemetery particularly along East-West running berms. Multiple plots have been found to have significant voids under the top 6 inches of turf. Options for ground-penetrating radar are being explored to identify any additional affected plots that may present a future health and safety risk, enabling remedial action to be undertaken before conditions deteriorate further. Increased visual inspections

are carried out along with temporary access controls and /or marking of identified risk areas and staff and contractor briefing on ground hazards.

Property:

- **Lease/licenses -**
 - NZ post Woodville in negotiations for market valuation.
 - Kordia Lease renewal under review for a ten year period
 - Lessee of Lot 5 – Aerodrome lease is in planning stages for a new hanger to be built. Private Aviation use.

- **Aerodrome**
 - Runway 20 and 08 require displaced threshold markers to be replaced. Discussions are underway with the Dannevirke Flying club to determine the most appropriate form of markers.
 - Discussion with Highgate farms (Highgate mow and maintain runways and aircraft manoeuvring areas) and Dannevirke Flying club regarding retaining or removing mowed taxiway, reflected on the Aerodrome plate. This has not been mowed for some time. Only used in high traffic times e.g Dannevirke Flying Club dawn breakfast.
 - Rabbit damage an ongoing issue. Officers have increased inspection frequency of aircraft manoeuvring areas and runway to ensure these areas are damage free.
 - Gates need to be installed at the public-side car park of the aerodrome to restrict public access to the runway and aircraft movement areas.

Community Buildings:

- **Audit Performance: (safety)**
 - Audit activity has identified 8 community buildings requiring further investigation to confirm compliance schedule requirements, including the status and performance of fire safety specified systems. Follow-up work is underway to clarify compliance positions and address any identified gaps.

- **Condition and Maintenance Activities:**

Officers have completed condition and performance assessments across the district

 - Further investigations are needed at the Dannevirke Sports Stadium to identify the root cause of a water leak. Local builder has been engaged to assist with diagnostics and remediation planning.
 - The Norsewood War Memorial Community Hall supper room minor maintenance completed ahead of ANZAC Day, to improve the internal presentation.
 - The Ākitio County War Memorial Hall, which also operates as a Civil Defence hub, required investigation following issues with the emergency generator. The fault has been resolved.

- This facility is under further investigation to identify the persisting cause of a water leak in the accessible toilet cubicle.
- Dannevirke Town Hall external painting operational project completed.
- Operational Oversight and Contractor Engagement:
 - Regular and effective communication with the PPCS Area Supervisor has enabled proactive management of issues, allowing potential concerns to be identified and resolved before escalating.
 - 49 CRMs were logged in relation to community and Council buildings during the reporting period. Of these, 23 were reported by internal Council staff, while 4 were raised directly by PPCS
- Overall Performance

Across both February and March 2026, community and administration buildings performed well, with very low levels of reported issues and no significant disruptions to cleaning schedules or building operations. Effective communication and coordination between staff played a key role in maintaining service standards.
- Key Trends & Observations
 - Low CRM volumes across both months indicate stable facility performance.
 - Issues were largely external or service-related, not asset condition-related.
 - Proactive management and communication are effectively preventing minor issues from becoming operational problems.

Parks and Reserves:

- **Tree asset management-** officers manage the district's parks and reserves tree assets using a risk and condition based approach informed by a comprehensive tree inventory. Maintenance is prioritised first on public safety, with urgent and high risk trees addressed ahead of lower risk works. Officers are progressing towards a more proactive and planned approach to tree management, using improved data programmed inspections, maintenance and succession planting to reduce risk, manage costs and sustain the district's urban tree assets for future generations.
- **Pest Plant Management** –officers in collaboration with the Alliance team will contribute data to TDC Pest Plant Management Plan to meet council's obligation under the current Horizons RPMP . Data collection will identify location density, age, spread, treatment and monitoring of pest plants on council own land. Facilities data focuses on Parks and open spaces, cemeteries and community facilities. Eradication treatment is subject to levels of resources available. Resources include:
 - Council funding
 - External funding / resources
 - Community volunteers

- **Dannevirke Deer Park Decommission** – Decommission plans are on hold, awaiting further engagement outcome with an interest community group who have expressed a desire to obtain full management of the park for community enjoyment.
- **Cliff Walk track upgrade LTP project**– limestone top up scheduled for late May – early June.
- **Dannevirke Matariki Community Event** is planned at the Lower Domain on 16th – 17 June, weather dependant.
- **Ormondville Playground** upgrade plan was approved by the community representative; equipment and furniture install scheduled for September 2026
- **Pongaroa Playground** upgrade plan is under- development with the community representatives, plan expected to be finalised by end of May.
- **Playground audit outcome actions** : Immediate safety and high priority action progress

Site	Risk Level	% Complete	Status Summary
Norsewood	Immediate	100%	Officers plan to install certified playground surfacing under the Roktopus
	High	100%	
Upper Domain (Dannevirke)	Immediate	100%	Planned equipment replacement
	High	95%	
Woodville (Fountain Square)	Immediate	90%	Safety Work Complete; medium and low priority items ongoing
	High	95%	
Pahiatua Harvard Park	Immediate	N/A	Safety largely addressed; Flying Fox and surfaces outstanding. Planned equipment replacement
	High	75%	
Eketahuna	Immediate	N/A	Remaining high priority actions large awaiting equipment replacement.
	High	55%	
Ormondville	Immediate	N/A	Replacement driven, high priority replacement items awaiting delivery.
	High	50%	
Pongaroa	Immediate	N/A	Replacement driven high priority works underway in collaboration with the community. Coast Rd Playground replaced planned
	High	60%	

Grounds Maintenance

The district wide contract is now in the 5th month of the contract, have weathered three significant weather events and our nationally significant ANZAC day commemorations. In addition to monthly contract meetings, joint contractor audits are scheduled quarterly.

Contractor staffing structure changes were implemented in February creating dedicated teams in Norsewood, Dannevirke, Woodville, Pahiatua and Eketāhuna. During the reporting period officers completed 85 inspections and dispatched 187 actions for the contractor to complete.

OUT IN THE FIELD – JANUARY 2026



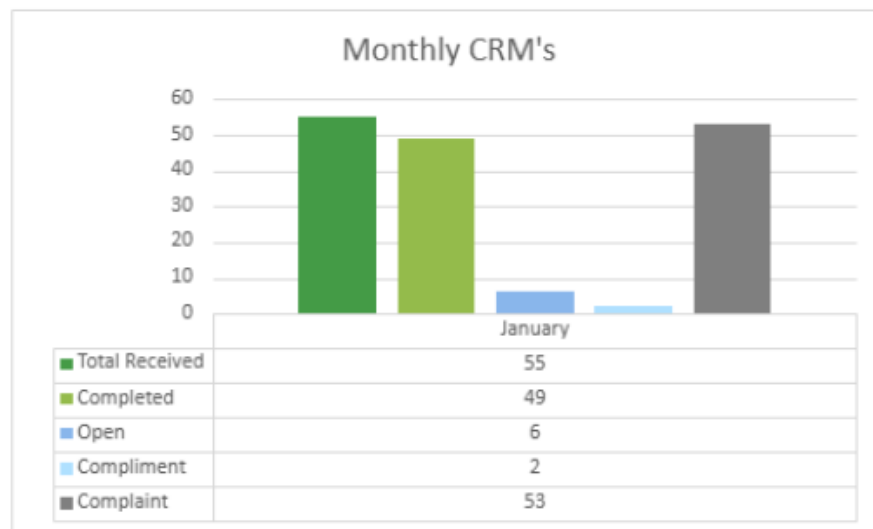
Officers completed 21 site inspections during January. Overall average audit scoring for the month was 67.97%.

Actual scores per area:

- Norsewood/Ormondville – 70.53%
- Dannevirke – 61.89%
- Woodville – 55.13%
- Pahiatua/Mangatainoka – 72.26%
- Eketahuna – 54.54%

Despite wet and mild summer conditions limiting full mowing consistency in some areas, overall performance was positive and set a strong foundation for future delivery.

CRMs: total received -55, 53 complaints and 2 compliments recorded.



OUT IN THE FIELD – FEBRUARY 2026



Officers completed 31 site inspections during February. Overall average audit scoring for the month was 53.48%

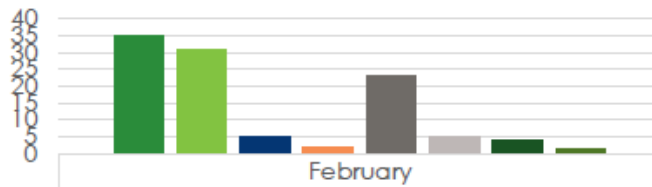
Actual scores per area:

- Norsewood/Ormondville – 100%
- Dannevirke – 87.5%
- Woodville – N/A%
- Pahiatua/Mangatainoka – 28.33%
- Eketahuna – 35.44%

Audit results were strong, particularly in Norsewood/Ormondville and Dannevirke. Community engagement increased, with formal compliments recorded, while operational pressures such as vegetation growth and waste volumes were actively managed. Overall, performance held steady under pressure and systems continued to mature.


CRMs: Total received 35, 23 complaints and 2 compliments recorded.

Monthly CRM's



■ Total Received	35
■ Completed	31
■ Open	5
■ Compliment	2
■ Complaint	23
■ Rate payer Request	5
■ Council Request	4
■ GBN reports	1

OUT IN THE FIELD – MARCH 2026

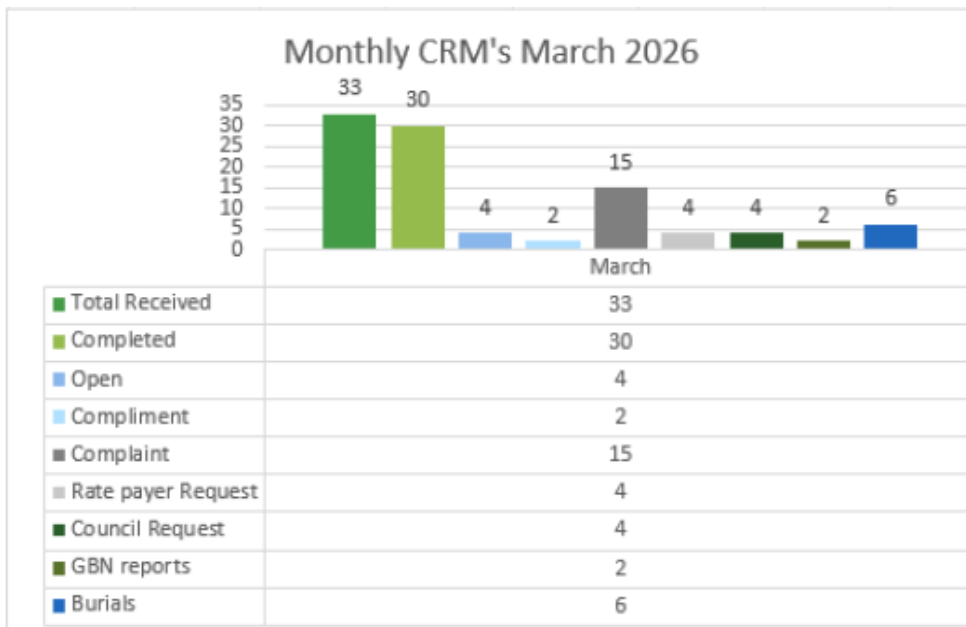


Officers completed 33 site inspections during March. Overall audit scoring for the month was 90.9%

Actual scores per area:
 Norsewood/Ormondville – 95.25%
 Dannevirke – 86.44%
 Woodville – 93.89%
 Pahiatua/Mangatainoka – 86.67%
 Eketahuna – 96.43%

Visible improvements were achieved across cemeteries and sports fields. Anzac preparations were high on the agenda of programmed works. The month reflected a stable, well-functioning contract delivering consistent, district wide outcomes.

CRMs: total received 33, 15 complaints and 2 compliments recorded.



Pensioner Housing

While continuing to prioritise individual applicants 65 and over, Council accepts applications from individuals under 65 years of age. Eligibility for applicants under 65 are assessed on the basis of demonstrated housing need, including factors such as permanent disability, long term health conditions, receipt of a Supported Living payment, and suitability of living within a pensioner housing community complex.

This rationale ensures that housing is allocated to those with the highest demonstrated needs, while preserving the core intent of the pensioner housing portfolio and enables Council to maintain a self-funding model that is responsive to changing community needs. This approach aligns with Council's Housing Strategy, which positions pensioner housing as part of the district's housing response and recognises Council's role in delivering public housing and supports allocation based on assessed housing need. This provides Council with a balanced approach to housing provision and supports:

- Improved financial sustainability through consistently high occupancy levels
- Greater flexibility to respond to identified local housing pressures
- Enhanced support for vulnerable residents with limited alternative housing options

Applicants under 65 years of age are advised prior to enrolling onto Council's housing waiting list of the criteria's they must meet and wait times are unpredictable.

Waiting list per township as at 21/4/26

- Dannevirke
 - 20 on waiting list,
 - 1 under 65 (aged 50 special request)
 - 4 requesting 2-bedroom units,
 - 8 applicants reside outside the district
- Woodville
 - 4 on the waiting list,
 - 1 is under 65 (aged 63)
- Eketahuna
 - 1 on the waiting list,
 - 1 under 65 (aged 55 special request)
- Pahiatua
 - 5 on the waiting list,
 - 2 under 65 (aged 58 & 64)
- Transfer List
 - 1 application to transfer from one bedroom to 2.
 - 1 application to relocate from Eketahuna to Dannevirke.

Neighbouring property tenants are causing noise nuisance and tenant distress. Officers have provided alternative housing options for the tenant to consider, these have been declined. The matter is under investigation by the regulatory team.

Campgrounds:

- Online booking platform due diligence completed. Awaiting procurement.
- EWOF compliance inspections defects have been addressed. Next inspection due in 2029.

Dannevirke:

- Bank protection work behind the campground managers dwelling was scheduled to be completed in conjunction with Horizons Regional Council River management work in the Mangatera stream adjacent to campground in March. This work has been delayed to Oct/Nov. The team will continue to monitor the situation.
- External building wash and gutter cleans completed
- Pest plant eradication actioned and ongoing
- 2 campers trespassed for aggressive behaviour and noise and nuisance

Woodville

- Engagements with campground users, highlighted the perception and socialisation that the Woodville campground area is a freedom camping site. Signage has been relocated to be more visible.
- Officers are investigating suitable and affordable access controls.

Pahiatua

- 3 trees are planned for removal. Officers will engage CPBOM regarding replacement planting.

Eketahuna

- Building wash scheduled on all permanent structures to be completed by Clearline Property Limited
- Gravel provided for Department of Corrections programme to fill potholes along driveway.
- Flood prone area, HRC had plans to complete maintenance work to reduce the flood impact to this site. No update on progress of this project was available at the time of report.

Swimming Pools – season closed mid March.

- **Eketahuna -**
 - meterboard is scheduled for upgrade following the successful application to PowerCo to approve a request to upgrade the fuses on their pole nearest the pump shed, enabling to heatpumps to be install for next season.
 - The committee have purchased and installed new shade sails for the season and completed the painting of the main pool.
- **Wimbledon**
 - Engagement with the community confirmed the WWII memorial pools is an asset vested to the Dannevirke County Council. In May 1968, the County Clerk directed the 'local settlers' to form a committee to accept responsibility for the maintenance and management of the memorial.
 - The water source for this facility is via private property.
 - The pool operates as an un-lifeguarded pool. Council is supporting the community with H & S compliance and signage.
- **Woodville**
 - lifeguard certification is top of the list for next season.
 - Shade sails purchased and installed during the season
 - WRAP will transition in a new operations manager for the 2026/27 season.

- **Pahiatua**
 - Neighbouring property development identify no easement in place for the overhead powerline which crosses their boundary into TDC property and have requested Council decommission the overhead power line into the pool pump shed urgently to prevent construction delays.

Priorities in upcoming reporting period

- Asset Management System AWM data input
- Implementation for Bookable Online booking facility
- Scheduled Grounds & Cleaning contract audits
- Parks and Open spaces condition and performance assessments
- Rationalisation Disposal Plan actions
- Campground SSOP reviews/updates
- Pest Plant Management Plan for 2026-2027
- Playground renewal in collaboration with community groups

Key risks

- Limited staff resource to address required tree work in the Priority Works report.
- Pest Plant Management Plan required to meet Biosecurity obligations under regional pest plant management plan.
- Building compliance of TDC buildings including domain halls require auditing of compliance schedules to address historic errors.
- Critical cemeteries subsidence issue has been identified.
- Short supply of qualified lifeguards in our district and lifeguard training capability.

Health and Safety

Aggressive behaviour (tenants and/or tenant visitors)

- Reported and monitored incidents involving aggressive behaviour by tenants and/or tenant visitors.

Camping Grounds

- Monitoring issues relating to erosion, trees, and aggressive visitor behaviour.
- Completed a Safe365 report for an aggressive/abusive Dannevirke campground visitor.

Cemeteries

- Completed tree maintenance and memorial repairs.

Contractor incident

- A tenant's visitor abused contractors on site. This escalated to a visit to the office, and a letter was issued to the tenant advising that this behaviour is not acceptable.

Key performance indicators

Cemeteries: 100% Plot availability across the district

KPI Description:	Feb	Mar	Apr
• Burial Interments during the reporting period	3	3	4
• Ashes Interments during the reporting period	6	6	4
• Number of Ashes Plots purchased	7	2	2
• Number of Burial Plots purchased	2	2	0
• Number of Headstone permits	4	20	8

Pensioner Housing:

KPI Description:	Feb	Mar	Apr
• Average Occupancy Rate	98%	98%	98%
• Vacancy Rate	2%	2%	2%
• Loss revenue due to vacancies	\$879	\$2,255	\$1,179

Public Convenience response times:

KPI Description:	Feb	Mar	Apr
• Percentage of response times to within 48 hours	88.46	100%	96.55%
• Total number of Failed response times to within 48 hours. <i>Note: 31% of failed response times were due to reporting afterhours on Friday – Sunday and not closed til the next working week.</i>	3	N/A	1

Trends

Cemeteries – Plot sales are 55% below quarter 2 revenue assumption. There is an ongoing national shift toward cremation within the industry, which may be impacting local demand patterns. Further analysis would be required to confirm the drives and quantify the impact.

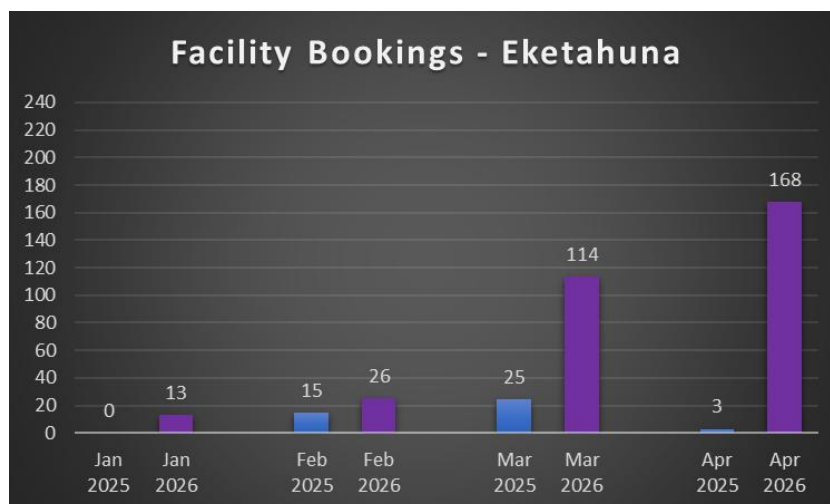
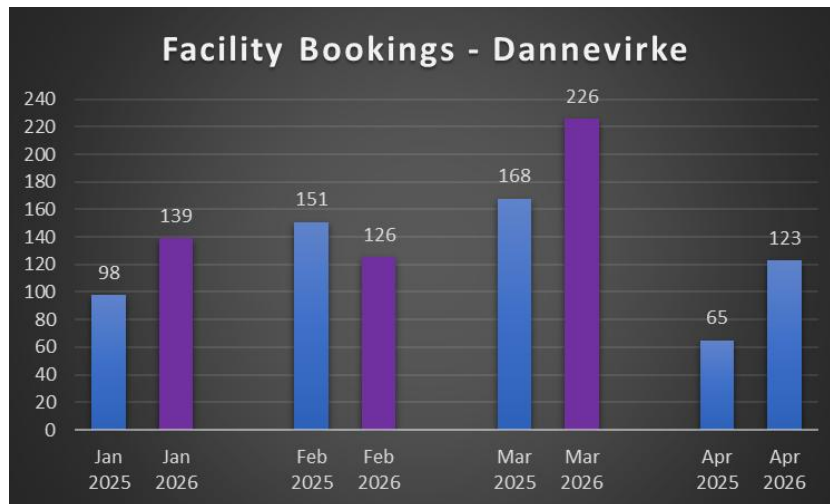
Community Buildings – Overall, district wide bookings of community buildings are trending higher in 2025/2026 than in 2024/2025. To date, demand is up 21% to December. If this pattern continues, it suggests improved facility utilisation and community uptake, and it will be important to ensure operational capacity keeps pace.

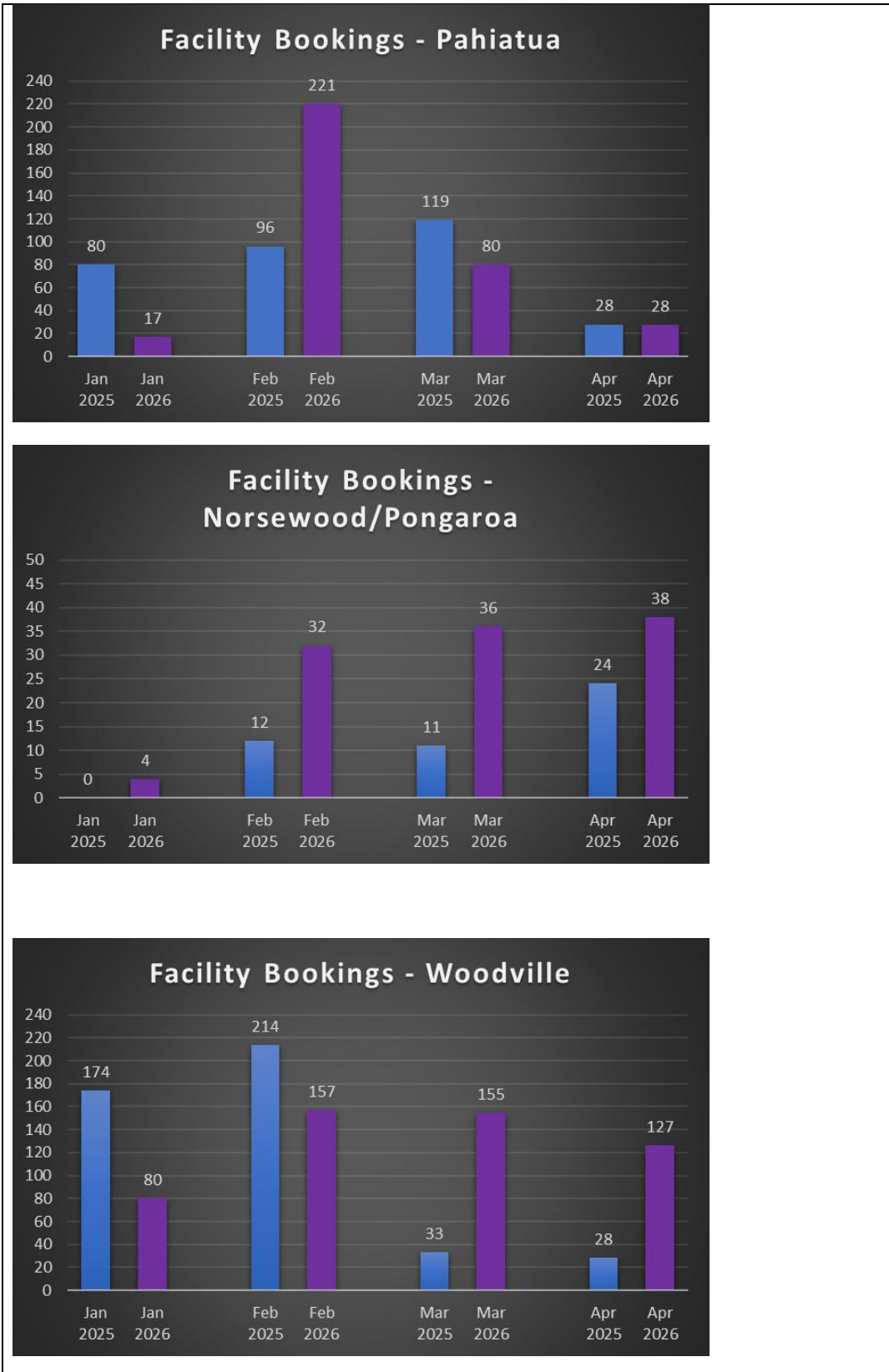
Vandalism

Eight incidents were recorded during the reporting period, up from five in the 2025 quarter. While overall incident levels increased in 2026, the profile shifted, with graffiti accounting for most reports compared with a higher proportion of theft and vandalism in 2025.

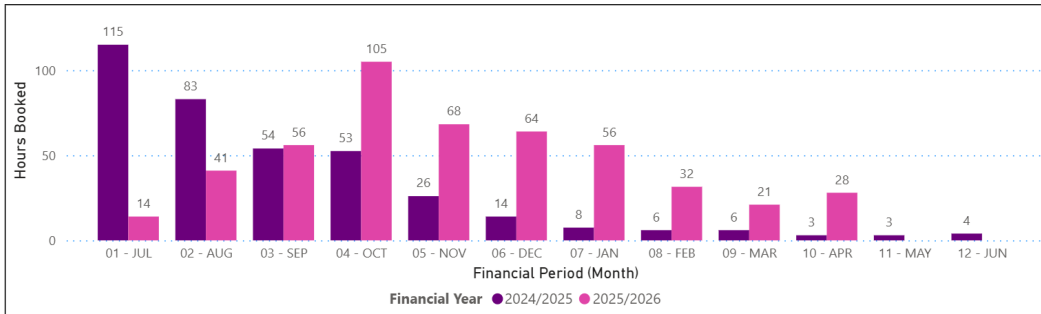
Recent vandalism (March–April 2026) included attempted theft from a disabled toilet, damage to toilet roll dispensers, fly-tipped rubbish, graffiti tagging, and replacement of soap and toilet roll dispensers.

Community Buildings – Hours Booked

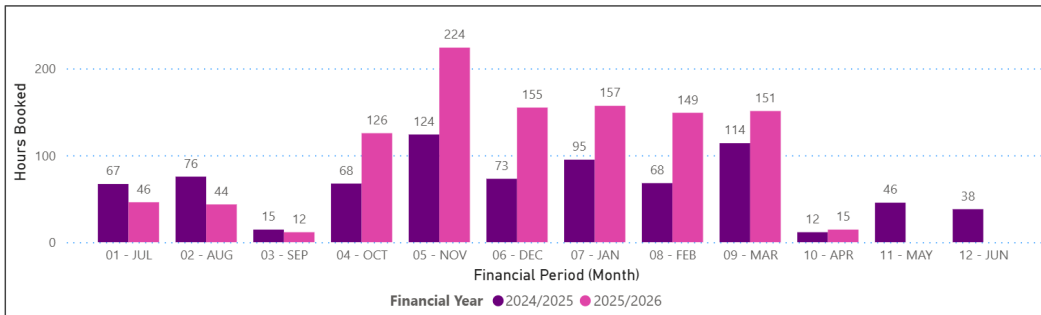




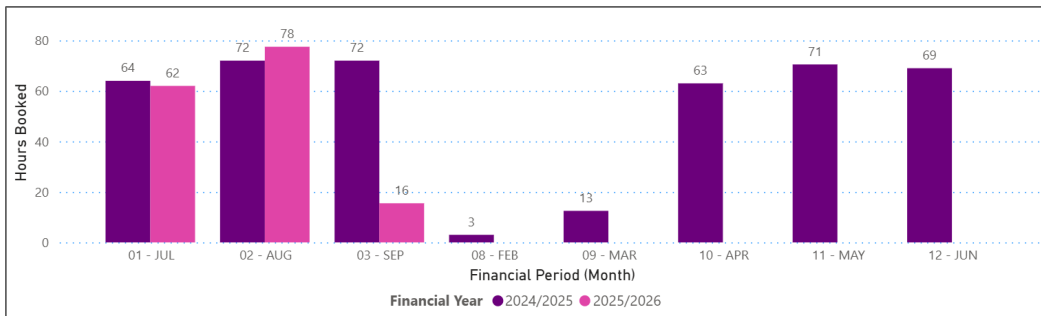
Parks – Dannevirke Coronation Park regular users are Ki o Rahi, Touch Rugby and Rugby League.



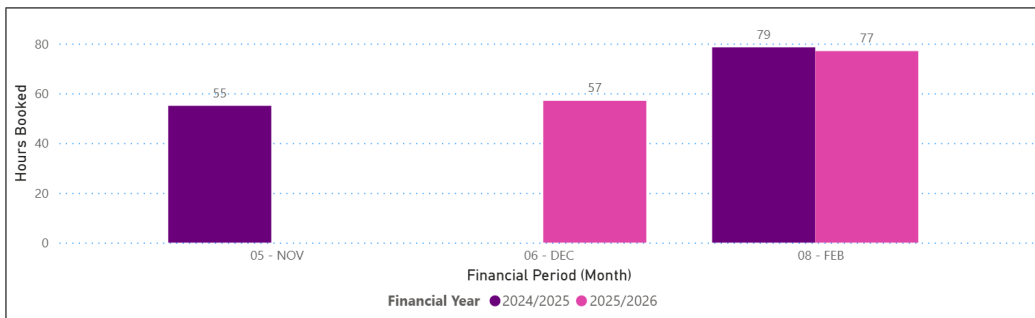
Dannevirke Domain regular users of the Domain oval are predominately Athletics and Cricket



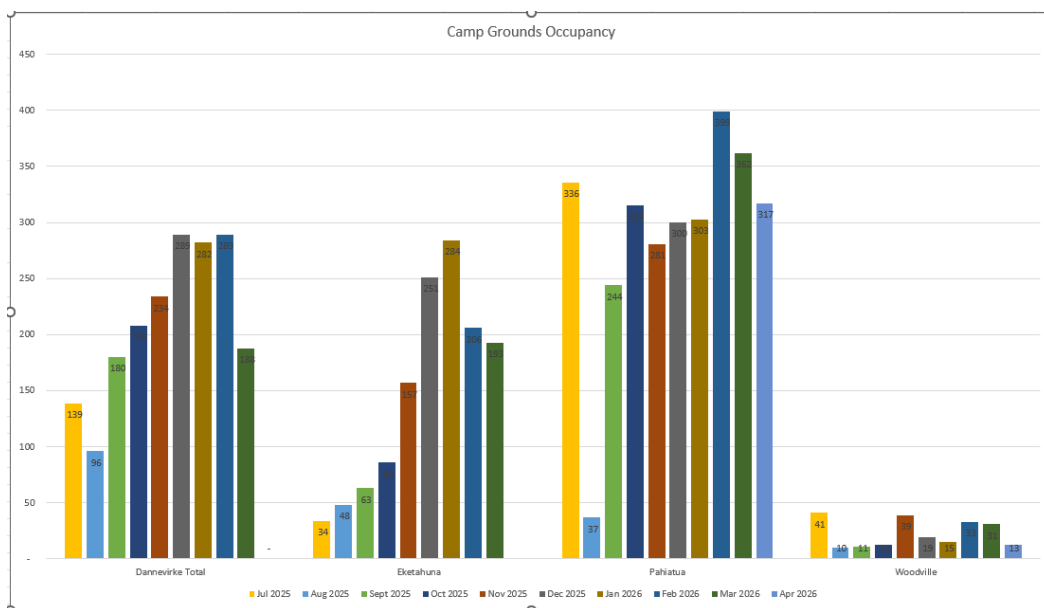
Woodville Recreation Grounds previous regular user is now located at Hockey Park.



Eketahuna Sports Grounds, data relates to one event in December and February.

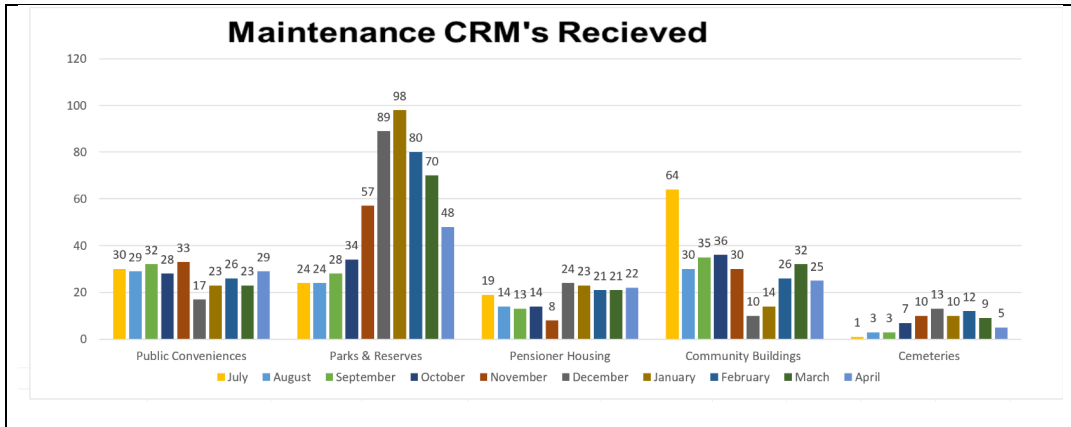


Campgrounds – Occupancy



Further data collection improvements are needed, the implementation of an online booking system is expected to provide the appropriate level of effective data for analysis.

Maintenance CRMs received – These figures reflect maintenance categories for general maintenance/cleanliness complaints and vandalism/graffiti. A portion of the CRM's are reported directly by our cleaning/grounds contractors via the Antenna app.



S17 a Review Update

Swimming Pools

Stage One:

SLA requirements reviewed – Outdoor Pools <ul style="list-style-type: none"> Action: Service Level Agreements reviewed amended to include additional support from Council to ensure compliance. 	Completed
TDC to introduce an operations check/audit to ensure service remains compliant. <ul style="list-style-type: none"> Action: Pool Safe audit scheduled for December. TDC to complete preseason audit mirroring PoolSafe audit. 	Completed
TDC to connect with Wimbledon Memorial Baths Committee to discuss land use expectations. <ul style="list-style-type: none"> Action: TDC asset Next Steps: Develop condition assessment and asset plan 	Completed
TDC to propose a less restrictive approach to securing Depreciation Reserve funds for critical assets. <ul style="list-style-type: none"> Action: TACT to complete Condition Assessment of their facility producing an Asset Plan Asset Plan will provide Council with the foresight required to schedule critical asset renewals and work with TACT to maintain Asset Register. 	Completed

<p>TDC to complete the recording of the outdoor pools assets in the RAMM system.</p> <ul style="list-style-type: none"> Action: New Asset Register produced with costings and life expectancy. Next Steps: Data to be loaded into RAMM. In conjunction with pool operators asset renewal plan to be developed for 2026 - 2028 	<p>In Progress (on hold) additional support required to complete this action</p>
<p>TDC to seek asset cost estimates and asset condition assessments to populate the Asset Management Planning function in RAMM</p> <ul style="list-style-type: none"> Condition assessment report completed with a draft AMP. Additional feedback from pool operators required to finalise the AMP. 	<p>Completed</p>
<p>Stage Two:</p>	
<p>TDC to formally confirm the land use arrangement with the Wimbledon Memorial Baths Committee.</p> <ul style="list-style-type: none"> Outcome: TDC Asset 	<p>Complete</p>
<p>Improve the measure of success of the facilities to be measurable of the SLA performance</p> <ul style="list-style-type: none"> Action: Monthly reporting templates utilised to capture admission data from 24/25 season to compare with the 25/26 season. Regular EHO visits are scheduled for preseason and monthly during operation. Next step: Develop Business plan in conjunction with pool operators. 	<p>Completed</p>
<p>TDC to work with TACT to develop the facility Asset Management Planning</p> <ul style="list-style-type: none"> Action: proposal submitted to TACT in March to have an independent assessor complete condition assessment. TACT accepted proposal in May. Assessment date to be confirmed. 	<p>Completed</p>
<p>TDC to seek asset cost estimates and asset condition assessment to populate the Asset Management Planning function in RAMM for WaiSplash</p> <ul style="list-style-type: none"> Action: In conjunction with TACT, TDC has arranged for the Condition Assessment to be completed by Amotto Consultants. The report will provide an Asset Register with estimated costing to contribute to the Asset Management Plan 	<p>Completed/ Ongoing</p>

<ul style="list-style-type: none"> Next Steps: TDC will support the administration of the Asset Register for WaiSplash and assist with development of maintenance planning. 	
<p>TDC to initiate discussions with TACT regarding a change of focus to service delivery only and taking on Woodville Pools and divestment of asset management responsibility.</p> <ul style="list-style-type: none"> Outcome from discussion. Not interested at this stage. 	Complete
<p>TDC to initiate discussion with BAT regarding the motivation to manage the new facility and Eketahuna Pools.</p> <ul style="list-style-type: none"> Action: Nil. Project brief already indicated no desire to manage the new facility. 	Complete
<p>TDC and current outdoor pool operators agree to a year extension to the SLA term 30 June 2026.</p> <ul style="list-style-type: none"> Action: Verbal agreement provided. Contract variations completed for signing by operators 	Completed
Stage Three:	
<p>TDC to monitor the SLA performance measures, supporting the operators to achieve them where appropriate. (All Pools)</p> <ul style="list-style-type: none"> Action: TDC has engaged PoolSafe to support with compliance. Variation contract now includes an Accountability Schedule for transparency. Update: Poolsafe audit scheduled for January 26. 	Ongoing/ Poolsafe completed
<p>TDC to maintain and monitor the asset management actions and work with the operators for any asset works as required (All Pools)</p>	Ongoing
<p>TDC confirms or not the suitability of continuing aquatic service delivery under Option 1</p>	Complete
<p>TDC confirm or not the suitability of Option 2</p>	Complete
Camping Grounds - Short Term	
<p>Ensure TDC Omnibus Reserve Management Plan allows for camping activity on each of these sites</p>	Complete

<p>Conduct an updated asset data collection and valuation across all sites</p> <ul style="list-style-type: none"> • Woodville TDC assets • Carnival Park, mix of TDC and Board assets • Eketahuna Motor Camp, Infrastructure TDC owned, operational assets contractor owned assets. 	Completed
<p>Reassess three sites (excluding Woodville) against the Camping Ground Regulations 1985</p>	
<ul style="list-style-type: none"> • Compliant camping ground plan/sites marked and labelled 	Completed
<ul style="list-style-type: none"> • Non self-contained site within required proximity of ablutions <p>Action: assessment completed. Non urgent amendments to be made at later date. Ie. Consider relocating Cabin at DHP or alternative solution</p>	Completed
<ul style="list-style-type: none"> • Occupancy data is accurately collected and reported as per the regulations <p>Action: The team are investigating an online AIO package.</p>	BOOKABLE ONLINE SYSTEM
<p>Develop a policy on the maximum duration of stay and a stand-down period at all TDC owned camping grounds. Ensure all operators are required to comply</p> <ul style="list-style-type: none"> • Action: regulations applied. 	Developing
<p>Develop a more comprehensive financial data collection/reporting system to account for operational and renewal expenditure</p>	Complete
<p>Work with all operators to encourage the development of online bookings and credit card pre-payment/security facilities in alignment with their accommodation inventory.</p> <ul style="list-style-type: none"> • Action: investigations are ongoing to determine the most appropriate platform to implement for this activity. The team is considering a platform that will also support online bookings for bookable spaces. 	Completed
<p>Work with all operators to improve websites and online presences.</p> <ul style="list-style-type: none"> • Action: Online platform will address this recommendation in due course. 	Completed
<ul style="list-style-type: none"> • Improve campground websites 	Online booking system

<ul style="list-style-type: none"> Update TDC own website 	Online booking system
Pahiatua Carnival Park – not legally incorporated	
<ul style="list-style-type: none"> Enter new operational service deliver agreement/licence for an agreed initial term of 14 months with right of renewal of 2+3 years 	Historical agreement
<ul style="list-style-type: none"> Disclose to TDC daily occupancy and full financial information included in new service delivery agreement/licence. 	Monitoring
<ul style="list-style-type: none"> Discontinue to pay the management fee in exchange for Board retaining the visitor fee and allowance for the operator to remain in the onsite house under a legal tenancy agreement at peppercorn or low rent. 	Delete. Management fees 1. Carnival Park priorities 2. Campground operation
Eketahuna Motor Camp	
<ul style="list-style-type: none"> TDC to work with the current operators to enter into a new licence agreement where maximum stays are enforced and daily occupancy and full financial information disclosed 	Developing
<ul style="list-style-type: none"> Agree an initial term of 14 months with negotiated renewal 	
Dannevirke Holiday Park	
<ul style="list-style-type: none"> Renew contract for a further 14 months with recommended variations 	Completed
<ul style="list-style-type: none"> Relocate the non-compliant basic A-Frame cabin 	Repurpose as needed
Woodville Campground	
<p>a) Council de-register the Woodville site as a camping ground and instead runs this facility in the immediate term as a self-contained overnight campground.</p> <ul style="list-style-type: none"> Action: 	Delete
<p>b) Update advertising and signage</p> <ul style="list-style-type: none"> Action: no changes required 	Complete
<p>c) Continue with iSite for reservations and payments</p> <p>Action: no changes made. Online platform being investigated.</p>	Complete

d) Add rubbish disposal and promote local laundromat services	Completed
e) Engage contractors for daily security and cleaning checks Action:	Completed
f) Operate as self-contained only freedom (free) camping over the Christmas Shutdown period <ul style="list-style-type: none"> Officers are investigating alternative access controls. 	Under investigation

Each campground operator is agreeable to extending existing contracts. Variation schedules in development.

Strategic Priority	Interactive Council, Connect Communities & Thriving District	
Status Report	Customer Engagement	
	Reporting period	July 2025 – March 2026
	Activity Group Manager	Sandy Lowe
	Presented By	Dana Burnett

Activity status	Overall	Staffing	H&S	Levels of service	Budget
Red: Roadblocks present Orange: Potential risks Green: on track					
Customer Services					
Libraries					
Visitor Information					

Activity highlights in reporting period													
<ul style="list-style-type: none"> In February a staff member resigned from their position at Eketahuna Library & Service Centre – this role along with recruitment of additional casuals is currently underway. Training and upskilling successful permanent replacements from earlier this year has gone well and once current recruitment has been completed training staff across disciplines will recommence. During the current period (July 2025 to March 26) there has been 1973 more calls (22.2% increase) compared to the same period last year (July 2024 to March 2025) which has seen an increase in average wait time and longest wait time for the same period. The service performance measure in the LTP is less than 20 seconds for wait times. 													
	<table border="1"> <thead> <tr> <th></th> <th>July 2024 to March 2025</th> <th>July 2025 to March 2026</th> </tr> </thead> <tbody> <tr> <td>Total Calls</td> <td>14071</td> <td>16044</td> </tr> <tr> <td>Avg Wait Time (seconds)</td> <td>14.4</td> <td>18.08</td> </tr> <tr> <td>Longest Wait Time (seconds)</td> <td>406</td> <td>657</td> </tr> </tbody> </table>		July 2024 to March 2025	July 2025 to March 2026	Total Calls	14071	16044	Avg Wait Time (seconds)	14.4	18.08	Longest Wait Time (seconds)	406	657
	July 2024 to March 2025	July 2025 to March 2026											
Total Calls	14071	16044											
Avg Wait Time (seconds)	14.4	18.08											
Longest Wait Time (seconds)	406	657											
<ul style="list-style-type: none"> YTD there has been a total of 827 calls abandoned before 20 seconds (4.75% of total calls) primarily over break periods when there are less staff on phones. After 20 seconds there were 469 calls abandoned with 50% of these being between 11:30am and 2pm when staff are on breaks. Total abandoned calls were 1296 which is 7.4% when compared with total calls. 													

- Information Centre / i-site highlights
 - Ticket Sales (including Woodville Campground) = \$19,388
 - Retail Sales = \$1,321
 - 234 Welcome Packs were sent out with 39 going to purchasers outside the district.
- I-site visited a new business (Misty Mountain Retreat - mistymountainretreat.nz) and listed them on www.tararua.com. The retreat is nestled in the hills overlooking the Ruahine Ranges and is a fully renovated lodge that sleeps up to 10 guests and is also home to Misty Mountain Pottery. Both businesses are the owned by the award winner potter Belinda Paton.



Priorities in upcoming reporting period

- Customer Engagement Team
 - Successful recruitment and training of new staff.
 - Continue upskilling and cross training staff across all sites
- Finalise detailed design drawings for site integration at Woodville i-SITE, Library and Service Centre
- Project - Telecommunications and Contact Centre Solution sign off, implementation and roll out of training.
- Pull together specifications and requirements for a library and customer service integrated site at Pahiatua.
- Roll out of community survey around preferred library opening days and hours (tentatively scheduled for June).

Complaints & Compliments

- The policy was adopted at the Council meeting on 25 March 2026.
- A register for complaints and compliments has been in place since November 2025 and from April has been included in the ELT agenda for monthly review.
- High level information includes:
 - Between November 2025 and 31 March 2026 there were 21 complaints and 2 compliments.

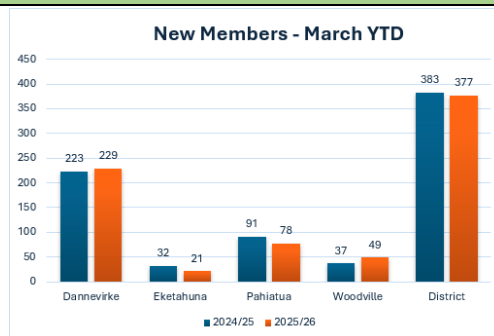
- 3 complaints by email, 2 by phone and rest through the website.
- Both compliments came via the website
- 13 of the complaints required a CRM to be lodged and no further action was required.
- 3 complaints needed to be directed to another service provider as they were not a Council matter.
- Complaint topics have largely been around mowing, animal, and roading items.
- All complaints during the period have been fully closed out with no actions outstanding.

Key Performance Indicators

Library Indicators

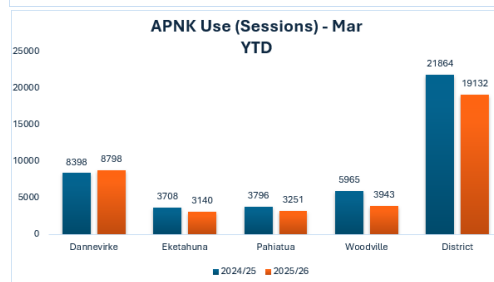
New Memberships YTD:

The data provided shows that engagement in libraries is still strong with new membership in Woodville and Dannevirke higher than for the same period last year.



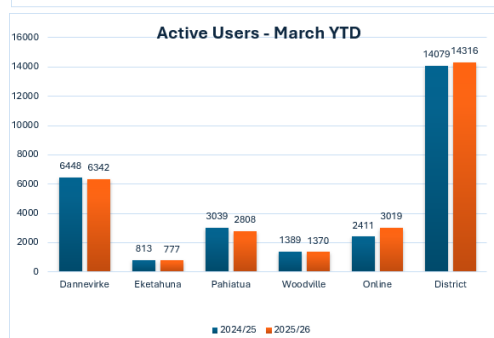
APNK Usage YTD:

The usage reflects how many people have used a library device and/or accessed library Wi-Fi from personal devices. Use of library devices has decreased in all branches while Wi-Fi usage has increased.



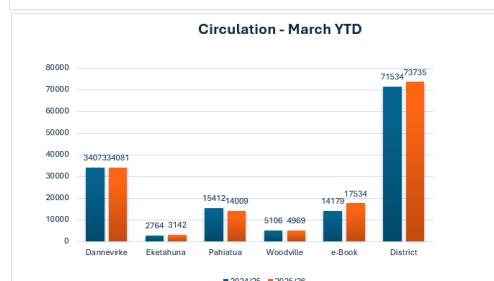
Active Users YTD:

This looks at the first time a user accesses library services in a month – it doesn't count subsequent uses by the same borrower in the month.

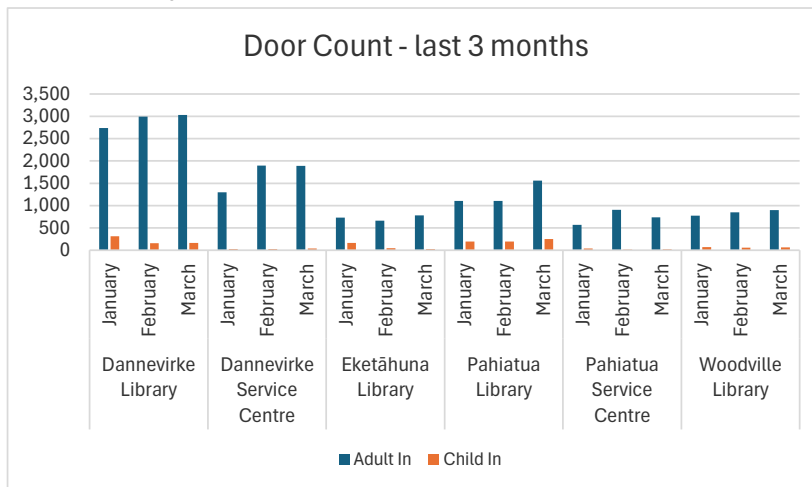


Circulation YTD:

This data looks at all borrowed items from the library. Online issues have increased over the period while overall things are tracking along consistently with only minor deviations to last year.

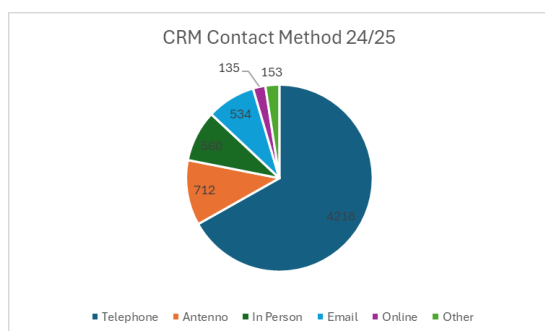
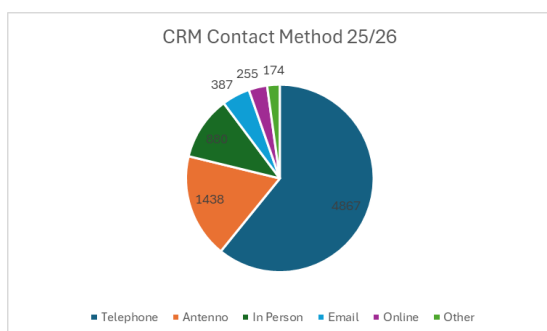
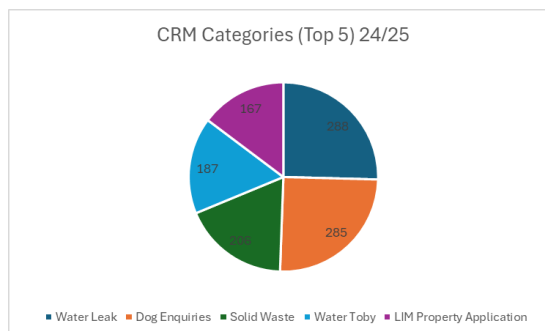
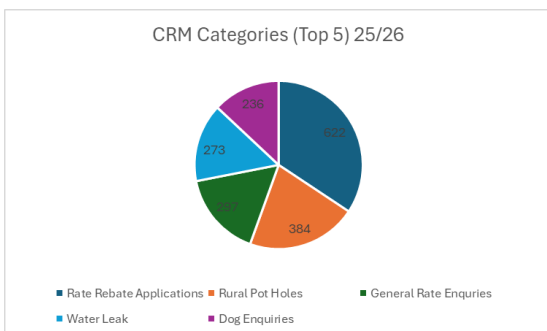


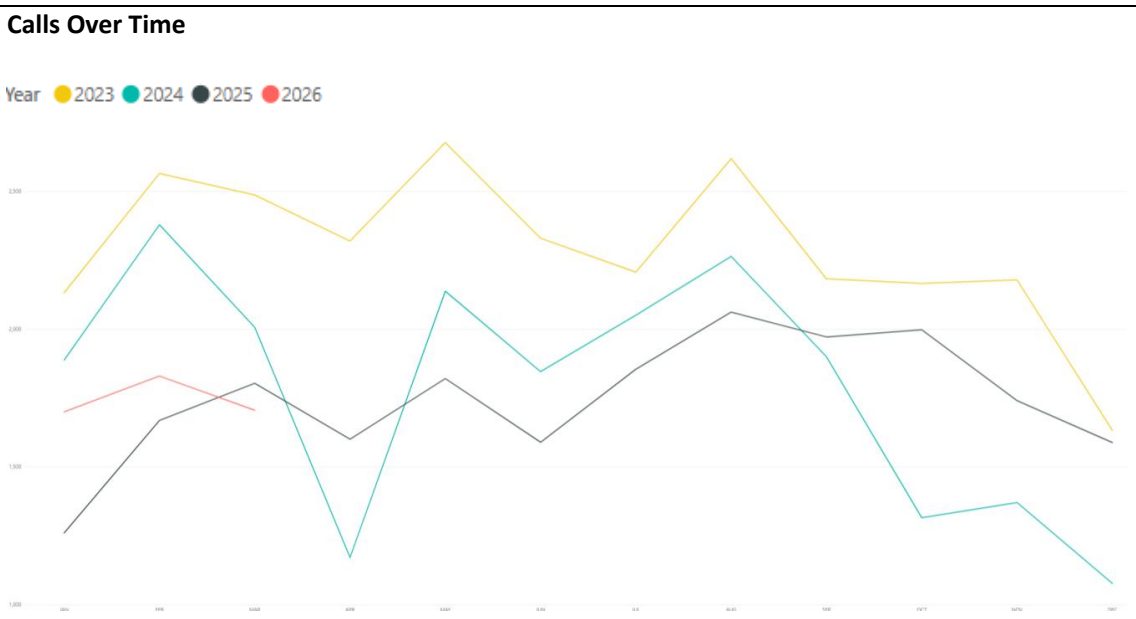
Number of Visitors (January to March 2026)



LIBRARY	MOST VISITORS			LEAST VISITORS			BUSIEST DAY (avg)		QUIETEST DAY (avg)	
	#	Day	Date	#	Day	Date	#	Day	#	Day
Dannevirke Library	297	Wednesday	28-Jan	34	Saturday	10-Jan	156	Wednesday	50	Saturday
Woodville Library & Customer Service	82	Thursday	26-Feb	10	Thursday	5-Feb	53	Wednesday	42	Tuesday
Pahiatua Library	134	Wednesday	28-Jan	16	Saturday	28-Mar	79	Tuesday	30	Saturday
Eketahuna Library & Customer Service	90	Thursday	22-Jan	17	Tuesday	3-Feb	53	Friday	34	Monday

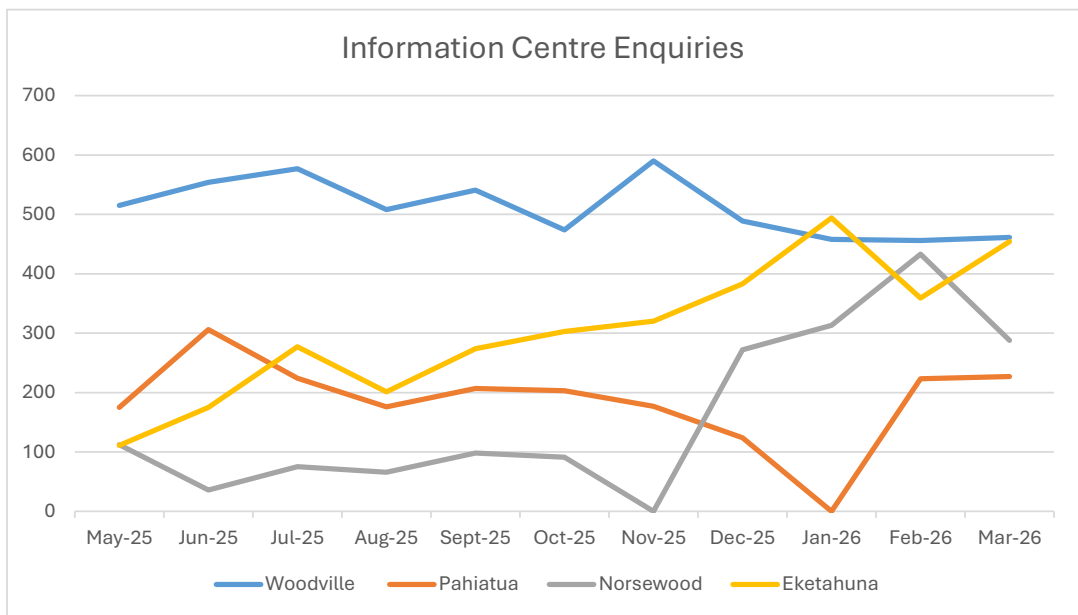
CRM Categories (Top 5) & Contact Method - YTD



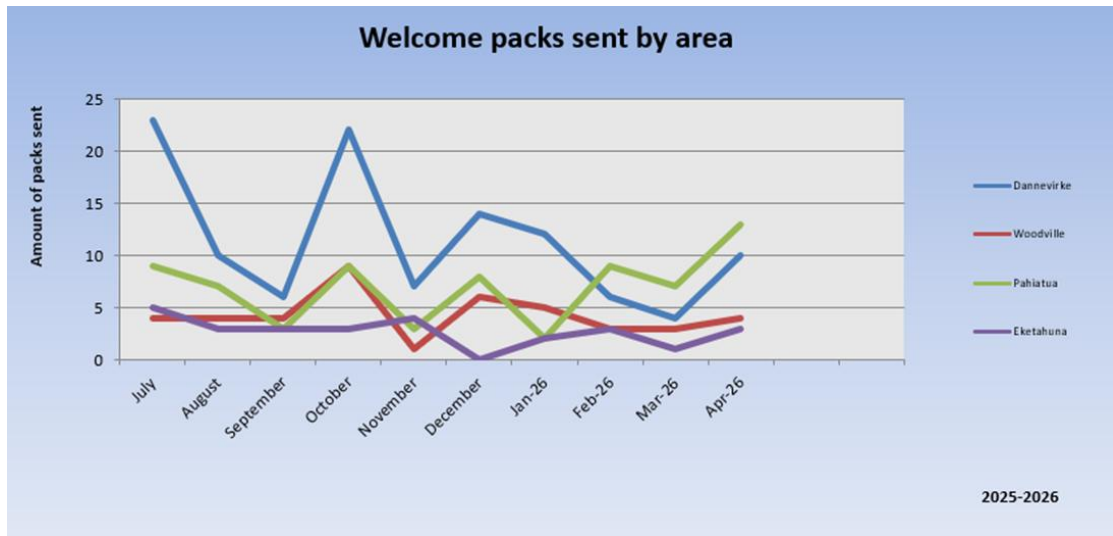


Information Centre Enquiries

This data includes walk-ins, phone and email enquiries



Welcome Packs - YTD



Key risks

None to report

Health and Safety

None to report

Pahiatua Information Centre Management Report

**Pahiatua Information Centre Incorporated
Financial and Statistics Report
1 July 2025 to 31 March 2026**

Income

Opening Bank Balance as at 1 July 2025 \$5,859.73

Tararua District Council	\$21,450.00
COGS	\$2,000.00
Sales	\$1,177.00
Signs	\$1,677.00
Other	<u>\$456.00</u>

Total Income \$32,619.73

Expenditure

Rent	\$6,903.00
Power	\$1,121.22
Comms (phone, computer)	\$776.44
New World	\$720.00
Stock	\$374.30
Signs	\$2,620.00
Wages	\$13,175.00
Cleaning	\$2,050.00
Sundries	\$583.01
Insurance	\$1,448.32

Total Expenditure \$29,771.29

Bank Balance as at 31 March 2026 \$ 2,848.44

Statistics

In the nine months to March 31, 2026 the Centre responded to 2,036 inquiries.

1,306	Visitors locals
154	New Zealand
35	Overseas visitors.
230	Phone
311	Emails

Strategic Priority	Connected Communities & Thriving District	
Status Report	Mayor's Taskforce for Jobs	
	Reporting period	Jan 2026 – Mar 2026 (F26 Q3)
	Activity Group Manager	Kawtar Tani
	Presented By	Jaron Vince

Activity status	Q3 Target	Q3 Actual	F26 Total Targets	F26 Actual Totals
Red: Roadblocks present Orange: Potential risks Green: on track				
MSD Referrals	25	40	100	54
MSD Referrals Declined / Dismissed	-	3 / 5	-	6 / 20
MSD Placements (Off-Benefit / Full-Time / Perm)	7	8	27	14
MTFJ Candidate Requests Approved / Declined	-	0 / 0	-	12 / 4
NEET Self-Referrals	-	5	-	33
Non-Contract Placements	-	4		21

Activity progress in reporting period
<ul style="list-style-type: none"> • Referral flow improved substantially following stronger engagement with MSD and the appointment of a new MSD coordinator. • Majority of referrals were received during February and March, resulting in limited time within the quarter to progress candidates into placements. • Continued transition into the new outcome-focused MSD contract model with increased emphasis on measurable off-benefit employment outcomes. • Significant proportion of referrals presented with multiple employment barriers including lack of transport, licensing issues, low confidence, mental wellbeing concerns, limited work history, and inconsistent engagement. • Reduction in second tranche funding from \$110,000 to \$36,000 due to not hitting half year employment and funding spend milestones. i.e. 14 contract placements + 80% spend.

<ul style="list-style-type: none"> • Non-contract placements continued to demonstrate the value of broader community engagement beyond the MSD target group. • Industry training and licensing support remained a strong focus to improve candidate employability and readiness. • Programme continued operating despite tighter funding constraints and challenging employment conditions.
<p>Priorities in upcoming reporting period</p>
<ul style="list-style-type: none"> • Increasing working hours next quarter to deal with increase in numbers and placement expectations. • Continue building strong referral flow and engagement with MSD staff. • Increase focus on moving existing referrals into training, work experience, and employment opportunities. • Identify and engage employers with entry-level or seasonal workforce needs. • Expand access to local work readiness and employability programmes. • Continue supporting candidates into driver licensing and industry-based training.
<p>Key risks</p>
<ul style="list-style-type: none"> • Majority of MSD referrals present with serious and complex barriers to employment requiring intensive support. • Delay between referral and placement outcomes due to candidate readiness challenges and limited vacancies. • Ongoing shortage of entry-level positions within the district • Economic conditions continue to reduce employer confidence and hiring activity. • Increased compliance expectations under the MSD contract create additional administrative pressure.
<p>Health and Safety</p>
<p>None to report</p>

Key performance indicators

Employment Placements

- 4 MSD contract placements achieved during the quarter.

Driver Licensing Support

- Learners Licence - 5
- Restricted Licence – 5
- Defensive Driving Course - 3
- Full Licence - 2
- Forklift Endorsements - 2
- WTR Endorsements - 1
- Dangerous Goods - 1

Industry Training Outcomes

- Forklift OSH - 5
- Food Safety Certification - 1
- Barista Certification - 0
- Working at Heights Cert - 4
- LCQ - 1

F26 Overview

F26 to date has been a year of significant transition, operational disruption, and programme adaptation for Mayor’s Taskforce for Jobs.

Across the first three quarters, MTFJ has continued to deliver meaningful employment, training, and work-readiness outcomes despite major structural changes to programme criteria, inconsistent referral flow, and challenging labour market conditions.

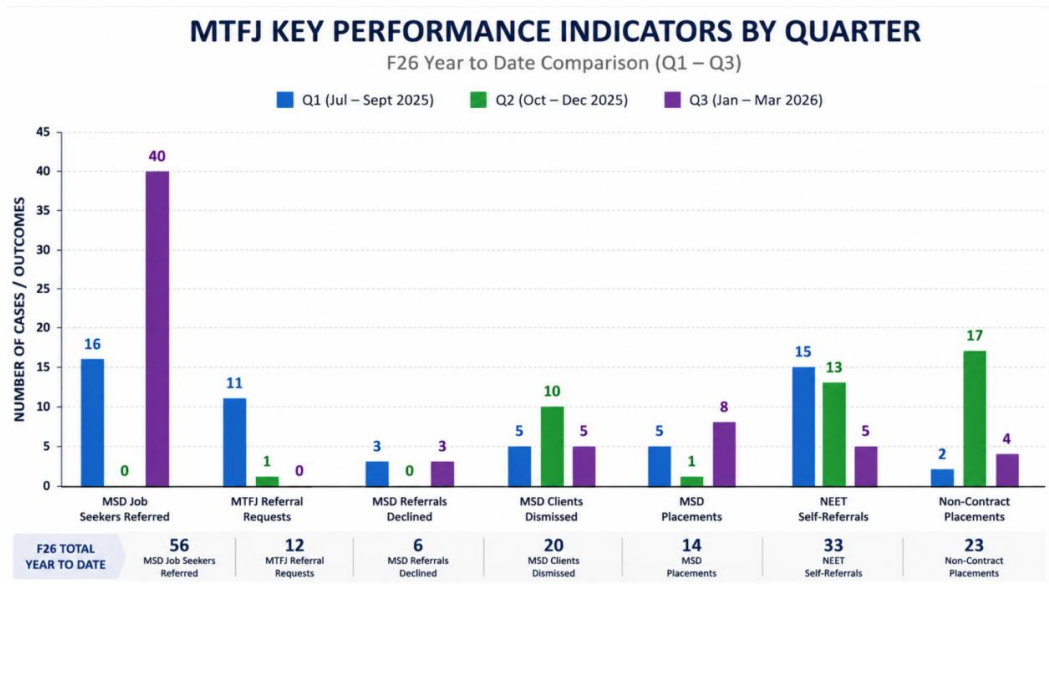
Contract Performance Overview

Under the new MSD-focused contract, the primary performance measure is 27 MSD placements of clients moving off benefit into full-time, permanent employment.

Referral Supply Has Been the Primary Constraint

MTFJ’s ability to achieve MSD contract placements has been significantly impacted by inconsistent referral flow from MSD, particularly during Q2 when **MSD referrals dropped to zero**.

Without eligible MSD clients entering the programme, achieving off-benefit placement targets became extremely difficult regardless of programme capability.



MTFJ Candidates	Q1	Q2	Q3	Totals
MSD Job Seekers Referred	16	0	40	56
MTFJ Referral Requests	11	1	0	12
MSD Referrals Declined	3	0	3	6
MSD Clients Dismissed	5	10	5	20
MSD Placements	5	1	8	14
NEET Self-Referrals	15	13	5	33
Non-Contract Placements	2	17	4	23

Programme Adaptation Beyond Contract Constraints

Despite MSD referral issues, local demand for employment support has remained strong. MTFJ continues to receive:

- NEET self-referrals
- Community referrals
- Employer-led requests
- Non-contract clients seeking training, licensing, and placement support

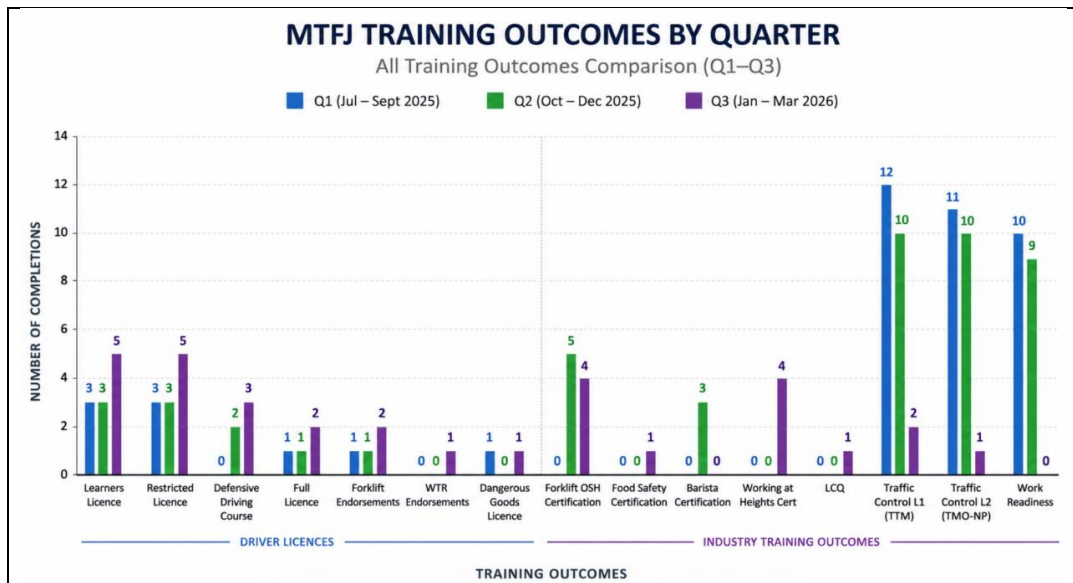
This demonstrates that **the need for youth and employment support in Tararua remains high**, even where clients may not fit strict MSD contract eligibility.

While funding is increasingly directed toward MSD clients coming off benefit, local community need extends well beyond this narrow cohort.

This has created an ongoing challenge:

Community demand remains broad - Funding eligibility remains narrow

As a result, MTFJ has often needed to balance contract compliance with community expectations and wider youth employment realities.



Driver Licences	Q1	Q2	Q3	Totals
Learners Licence	3	3	5	11
Restricted Licence	3	3	5	11
Defensive Driving Course	0	2	3	5
Full Licence	1	1	2	4
Forklift Endorsements	1	1	2	4
WTR Endorsements	0	0	1	1
Dangerous Goods Licence	1	0	1	2

Industry Training Outcomes	Q1	Q2	Q3	Totals
Forklift OSH Certification	0	5	4	9
Food Safety Certification	0	0	1	1
Barista Certification	0	3	0	3
Working at Heights Cert	0	0	4	4
LCQ	0	0	1	1
Traffic Control L1 (TTM)	12	10	2	24
Traffic Control L2 (TMO-NP)	11	10	1	22
Work Readiness	10	9	0	19

Outlook for Q4

To improve contract performance by year-end, priorities include:

- Maximising Q3 referral pipeline conversion
- Strengthening MSD partnership consistency
- Accelerating referral-to-placement timeframes
- Increasing employer engagement for entry-level opportunities
- Maintaining balance between contract obligations and broader district need

Summary

F26 so far has demonstrated that MTFJ's biggest challenge has not been programme relevance or community demand, it has been operating effectively within a narrower MSD contract while facing inconsistent referral supply and external system instability.

When referrals are present, placements occur. When referrals collapse, targets become difficult regardless of programme effort.

Q4 will be a critical quarter focused on converting improved referral flow into measurable MSD off-benefit placements while continuing to serve a district where employment support demand remains wider than current funding settings.

Strategic Priority	Interactive Council, Connect Communities & Thriving District	
Status Report	Community Engagement	
	Reporting period	Feb 2026 – April 2026
	Activity Group Manager	Sandy Lowe
	Presented By	Sandy Lowe

Activity status	Overall	Staffing	H&S	Levels of service	Budget
Red: Roadblocks present Orange: Potential risks Green: on track					
District-wide Contestable fund					
Creative Communities funding					

Activity highlights in reporting period
<ul style="list-style-type: none"> • Sarah Fountaine, Community Engagement Officer has left employment with council effective 24 April 2026. A replacement role is currently being advertised for recruitment, applications close 25 May 2026. • Woodville Community Plan – Printing has been complete and the plan is being distributed by Positively Woodville. • Energy Efficiency and conservation Authority (EECA) partial funding for 5 Sites to install solar panels and batteries, progressing well, 3 sites with Quotes submitted, 1 site has withdrawn from the funding arrangement, – Unable to announce the location and names of sites selected until this has been announced by EECA. • District-wide Contestable fund March 2026 <ul style="list-style-type: none"> ○ 42 Applications – 24 successful applications ○ \$51,637 total funding allocated ○ The panel has retained a small portion of funding (\$2,030.00) to allow for consideration of any urgent applications that may arise through to 30 June 2026. ○ No urgent district wide Contestable fund applications have been received since last report. • District-wide Contestable fund next round of applications is tentatively scheduled for 31 July 2026 – 31 August 2026.

<ul style="list-style-type: none"> • We are reviewing the existing arrangements and structure for the contestable fund, and a report is being prepared for the June Council meeting. • Creative communities funding March 2026 <ul style="list-style-type: none"> ○ 14 Applications – 1 unsuccessful ○ \$14,000 total funding allocated • next round of applications will open 1 September – 1 October 2026. 																		
Priorities in upcoming reporting period																		
<ul style="list-style-type: none"> • Recruitment into advertised role, and onboarding 																		
Key risks																		
None to report																		
Health and Safety																		
None to report																		
Key performance indicators																		
<p>Community Plan - The key outcome for this activity is for every local community within the Tararua District to develop a Community-Led Development Plan (“Community Plan”). Each plan will articulate the community’s key aspirations and identify the priority projects that will help achieve these aspirations.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #c6e0b4;"> <th style="text-align: left;">Community</th> <th style="text-align: left;">Stage/Status</th> <th style="text-align: left;">Key Date</th> </tr> </thead> <tbody> <tr> <td>Norsewood</td> <td>Adopted</td> <td>September 2024</td> </tr> <tr> <td>Pahiatua</td> <td>Adopted</td> <td>September 2024</td> </tr> <tr> <td>Woodville</td> <td>Adopted</td> <td>October 2025</td> </tr> <tr> <td>Eketāhuna</td> <td>Draft in Preparation</td> <td>In progress</td> </tr> <tr> <td>Dannevirke</td> <td>Not Started</td> <td></td> </tr> </tbody> </table>	Community	Stage/Status	Key Date	Norsewood	Adopted	September 2024	Pahiatua	Adopted	September 2024	Woodville	Adopted	October 2025	Eketāhuna	Draft in Preparation	In progress	Dannevirke	Not Started	
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Dannevirke	Not Started																	
<p>District-wide Contestable Fund</p> <p>The Tararua District Council is committed to supporting the long-term growth and development of our community, the District-Wide Contestable Fund will support requests that contribute to a connected and thriving district.</p> <ul style="list-style-type: none"> ○ Thriving district ○ Local culture and traditions ○ Improving environment 																		

- Improving facilities and infrastructure
- Enhanced community wellbeing
- Collaborative effort

District-Wide Contestable funding rounds	Type of Request Breakdown	Approved Amount breakdown	Areas supported (excluding sport/travel)	Accountability report completion
February 2025 Round 1 2024/2025	Event – 6 Project – 8 Sport/Travel - 2	Event – \$9,836 Project – \$31,462.70 Sport/Travel - \$3,200	Rural – 1 Northern - 7 Southern - 6	Received – 15 Not yet received – 1*
May 2025 Round 2 2024/2025	Event – 5 Project – 14 Sport/Travel - 3	Event – \$4,688.5 Project – \$40,811.50 Sport/Travel - \$7,500	Rural - 2 Northern - 9 Southern - 8	Received – 14 Not yet received - 7
August 2025 Round 1 2025/2026	Event – 6 Project – 9 Sport/Travel - 3	Event – \$7,943 Project – \$29,995 Sport/Travel - \$4,000	Rural - 3 Northern - 9 Southern - 4	Received – 5 Not yet received - 13
Urgent Funding 2024/2025	No Urgent funding requests during this time.			
Urgent Funding 2025/2026	Sport/Travel - 4	Sport/Travel - \$4,395		Received – 2 Not yet received - 2
March 2026 Round 2 2025/2026	Event – 9 Project – 14 Sport/Travel - 1	Event – \$18,979 Project – \$31,908 Sport/Travel - \$750	Rural - 3 Northern - 11 Southern - 9	Received - 2 Not yet received - 22

Round 1 2024/2025 Accountability report is now overdue

Round 2 2024/2025 Accountability reports due 28 May 2026

Round 1 2025/2026 Accountability reports due 24 September 2026

Round 2 2025/2026 Accountability reports due 25 March 2027

Creative Communities Tararua

The Creative Communities New Zealand funding scheme supports and encourages local communities to create and present diverse opportunities for accessing and participating in arts activities in their area, or for a defined community of interest.

The scheme supports a wide range of arts projects under the following art forms - craft/object arts, dance, inter-arts, literature, Māori arts, multi-art forms (including film, music, Pacific arts, theatre, and visual arts.

Creative Communities fund	Type of Request Breakdown	Approved amount breakdown	Areas supported
September 2025 Round 1 2025/2026	Event - 5 Project - 6	Event - \$7,573 Project - \$12,726.12	Rural - 1 Northern - 4 Southern - 4 District wide – 2
March 2026 Round 2 2025/2026	Event – 5 Project - 8	Event – \$6,075 Project - \$7,925	Rural – 1 Northern – 5 Southern - 7 District-wide - 0



Report

Date : 9 June 2026
To : Chairperson and Board Members
Dannevirke Community Board
From : Simone Anthony
Democracy Support Officer
Subject : **Portfolio Programme Project Report**
Item No : **8.6**

1. Recommendation

- 1.1 *That the report from the Democracy Support Officer dated 04 June 2026 concerning the Portfolio Programme Project Report be received.*

2. Reason for the Report











- 2.1 This report is to provide an update to the Dannevirke Community Board on the key portfolios, programmes and project statuses reported to the Infrastructure and Projects Committee on 10 June 2026.

3. Background




- 3.1 As part of the scope of functions and authority delegated by the Council to the Dannevirke Community Board, the Board has the responsibility for maintaining an oversight of the level of service concerning the facilities and activities provided within the Board's geographical area and make submissions to the Council on those levels of service, through the Annual Plan/Long-term Plan consultation process.
- 3.2 The scope of the update provided is districtwide, therefore contains information related to services and facilities outside of the wider Dannevirke Community Board area. Where it has been possible, information relating solely to the southern ward area has been removed from the following report.




4. Capital Portfolio Report

4.1 This report has a new focus to bring in all the projects and programmes into one report and will require some additional adjustments.

Portfolio Health Status		Forecast	General Comment
 Green			Committed projects in delivery have increased momentum during this reporting period. The next 12 months has many significant high value critical infrastructure projects to move forward which requires a sharp eye on resourcing and ensuring capability to deliver versus workload.
Schedule	 Green		Priority will be moved to focus on those projects that require technical assistance to ensure they are moving forward at a pace that aligns with AP forecasts. Planning processes regarding scoping, design and contract negotiation for the Dannevirke Impound Pretreatment plant and the Pahiatua Pool have shifted the schedule to the right as a consequence.
Budget	 Green		Dannevirke Impound supply pre-treatment, and the Dannevirke & Woodville reservoir costs have been confirmed and have been allowed for in the Annual Plan for year 3. Considerable effort has gone into the scoping and requirements for these projects so that TDC are better able to control costs and mitigate variations.
Risk	 Green		Project risks to note are the ongoing concerns with the Dannevirke Impounded supply programme, Wastewater programmes and maintaining a strong focus on complex project expenditure. All of these are being effectively mitigated utilising project specific risk registers.
Resourcing	 Amber		We are prioritising our resource limitations, continuity issues, specialised skills and contractor availability against our operational requirements and delivery schedules.

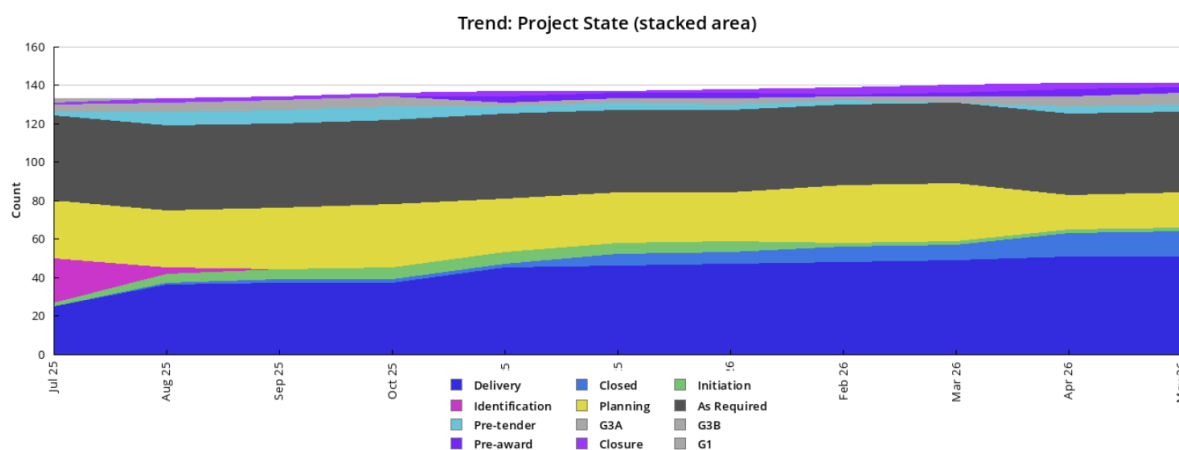
Legend

Status					
On track against baseline plan	 Green	Corrective action required	 Amber	Critical state - needs urgent attention	 Red
Forecast					

Green - the forecast for the next period is that this area will remain in a positive status or will improve from current reported state.	
Red - the forecast for the next period is that this area will remain in a negative status or will deteriorate from current reported state.	
Amber - the forecast for the next period is that the current status may change.	

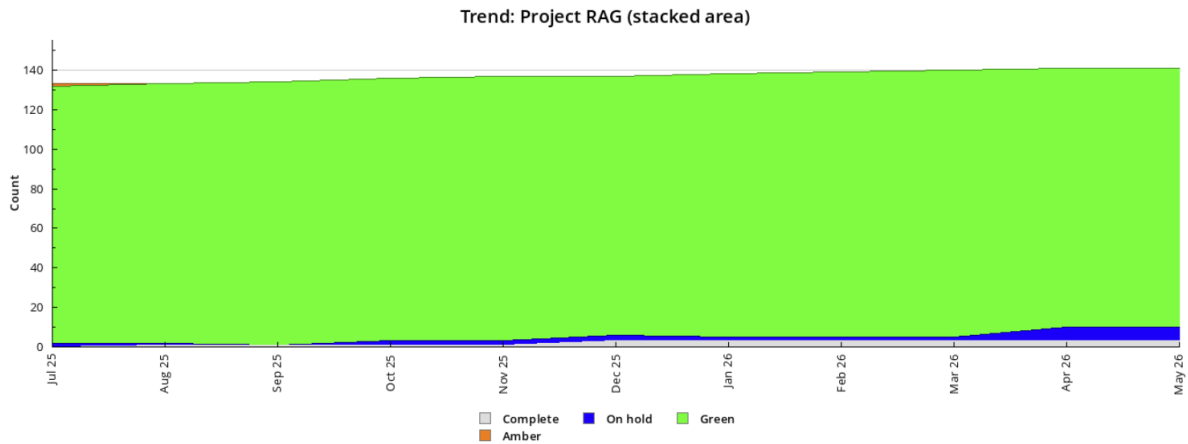
5. Capital Project by State

5.1 Our project management framework stipulates Gates for approval processes as depicted by G0, G1 etc. Monitoring the overall inflight project states is crucial as this enables greater oversight and ensures transparency and accountability throughout the project’s lifecycle.



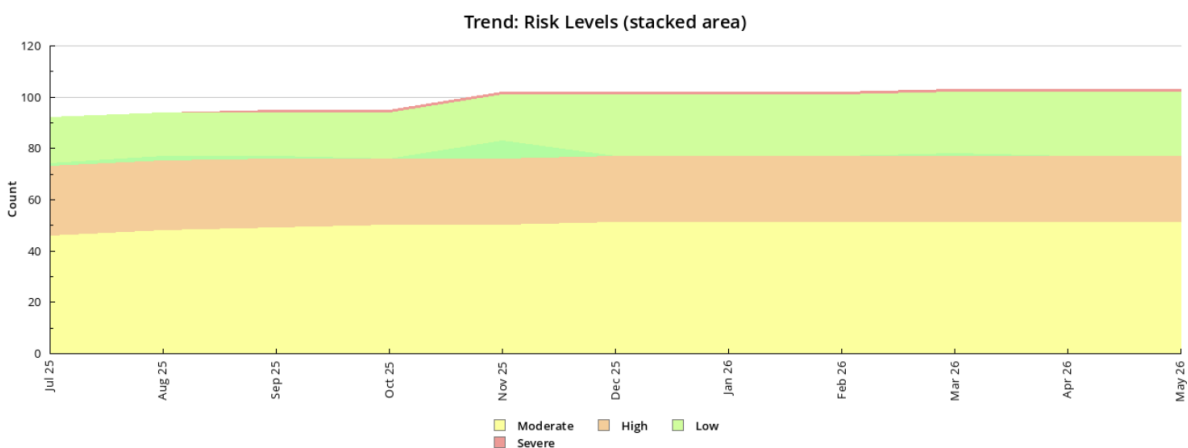
6. Capital Project by Status

6.1 By tracking the above project status indicators over time, stakeholders can identify emerging patterns, assess the portfolio, and proactively address potential issues. A consistent green status indicates progress according to plan, while amber signals caution, suggesting potential risks or delays that require attention. Red status indicates critical issues that demand immediate action to mitigate negative impacts. Regular review of RAG (Red Amber Green) status trends enables leaders to make data-driven decisions, allocate resources strategically and optimise project outcomes.



7. Portfolio – Project Risk Levels

7.1 The below graph displays our efforts to start compiling project risks into our project management software to better mitigate, manage and report on our risk registers at a portfolio level.



8. Project Updates

Complete	On Hold	On Track	Revised but on track	Off Track
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Infrastructure

Project	Managed by	Comments	Status
Dannevirke Alternate Water Source Investigation	Dave Watson	Investigating current weir situation with Subject Matter Expert to look at options. River currently in low flows	

Facilities and Corporate

Project	Managed by	Comments	Status
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Project	Managed by	Comments	Status
Carnegie	Sue Lawrence	Building report expected to be presented to the council in September – waiting on earthquake prone buildings legislation confirmation in order to lock in options.	
District Parks and Reserves Playground Equipment	Chantelle Smit	Purchased equipment has arrived and now waiting for install which is scheduled for July. Minor repairs have been ongoing as needed.	
Dannevirke Dog Pound Improvements	Chantelle Smit	Only items for completion are the roof cladding and the security cage which are due for completion by 12 th June	
Other significant completed projects	Robert Hood	Dannevirke Town Hall – renewal/construction complete of fire escape deck outside ‘Chambers’. Some touch up painting is being organised to complete.	

Attachments

1. [Dannevirke Impounded Supply - Pre-Treatment Committee Report May 2026](#)
2. [Telemetry and SCADA Phase II Committee Report May 2026](#)



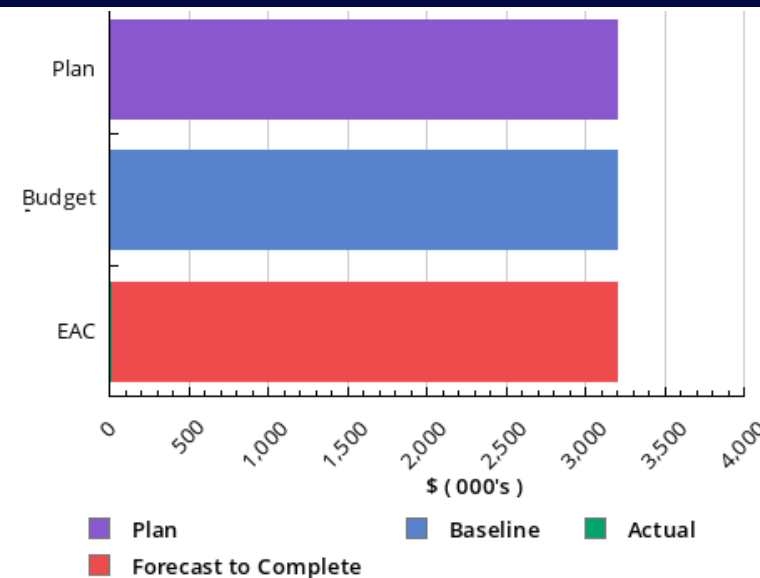
Project name

Dannevirke Impound Supply - Pre-treatment

Report date:	Start date:	Approved end date:	Projected end date:
May-26	Jul-23	Jun-28	Apr-27

Purpose:	Run-of- river treatment is required to allow the raw water storage dam to be taken offline for repair works. A permanent pre-treatment solution is required that can treat either run-of-river, or water from the storage reservoir. Turbidity levels of < 10NTU (preferably < 5NTU) must be achieved to ensure that the existing direct filtration process is not overloaded. Based on the jar testing conducted. TDC has progressed the documentation and a contract document is awaiting approval for supply and installation of coagulation, flocculation and clarification as the pre-treatment option for the Dannevirke WTP.
Project team:	Sponsor: Eugene Priest Project Manager: Jagath Rupasinghe
Key stakeholders:	Horizens Regional Council Taranua District Council (TDC) Dannevirke Community Contractor - FILTEC Consultants - Iwi Groups Taumata Arowai

Project budget:



Current Financial Year
Approved budget:
\$3,200,000
Actuals:
\$16,380
Estimate at completion:
\$3,200,000

0% Under budget

	Status update:		
	PREVIOUS STATUS	CURRENT STATUS	
Overall:	G	G	All tender processes have been completed with a letter of acceptance issued to successful vendor to facilitate procurement of long lead items whilst final details are negotiated for the NZS 3916 contract. Offsite fabrication of process plant will take place over the winter months with the site civil works are targeted to commence in Oct 2026. Land purchase is being surveyed for legalisation purposes, to be ratified by LINZ and be in place before civil works is programmed to start.
Scope:	G	G	All scope has been confirmed within the accepted Tender and Scope is being confirmed under the final contract negotiations.
Time:	A	G	Civil works are targeted to start in November 2026, subject to contract approval. Offsite fabrication will be arranged by the supplier upon contract approval. Timelines are to be updated, once the supplier updates the information.
Budget:	G	G	Negotiations were undertaken with the nominated supplier for supply & installation of Pre-Treatment Clarifier, residuals management and ancillary works. Amounts have been allocated within Impounded Supply Annual Budget for year 3.
Quality:	G	G	Contract QA specifications are embedded into the contract with a detailed commissioning document to be reviewed and be accepted to ensure all performance guarantees are met.
Risks:	A	G	Current main risk is legalisation of the purchased land through LINZ and ensuring Alteration of Designation is being resolved. All other risks are being managed through project risk register, contract risk mitigations & Safety in Design.
Opportunities:	G	G	Delivering safer and consistent Water supply, regardless of river turbidity, by completing the Dannevirke Water Supply Pre-treatment plant. There are several other projects such as additional treated water reservoir for the Dannevirke township.
Health & Safety:	G	G	The health and safety team has been involved through the project to ensure that, health & safety requirements are embedded and appropriately reflected into the design and construction.
Resources:	G	G	A professional service provider has been engaged liaising with the planning team to lodge application on change of designation application. The other consenting requirements will be managed through the Design Process.
Comms:	A	G	The draft Communication plan has been created with support from the Communications Team and this is being approved.

Next steps:

- Change of Designation process
- Contract signing for NZ3916 Contract for design and construction
- Basis of Design, preliminary and detail designs, and consenting process
- Offsite plant fabrication, civil construction, supply & installations
- Main water line tie-in
- Testing and commissioning

Project timeline:

START	Review and investigation of feasible options developed	Jar Testing	Clarifier requirements defined	Geotech investigations	RFP for Design and Build	RFP Submissions and Evaluation	Contractor Evaluation	Preferred Contractor engagement	Contract Awarded	Civil Construction Starts	Procurement and Fabrication	Main Water Line Tie-In	New Plant Commissioning	FINISH
	Mar-25	Apr-25	Jun-25	Jul-25	Sep-25	Oct-25	Nov-25	Jan-26	May-26	Nov-26	Nov-26	Feb-27	Apr-27	

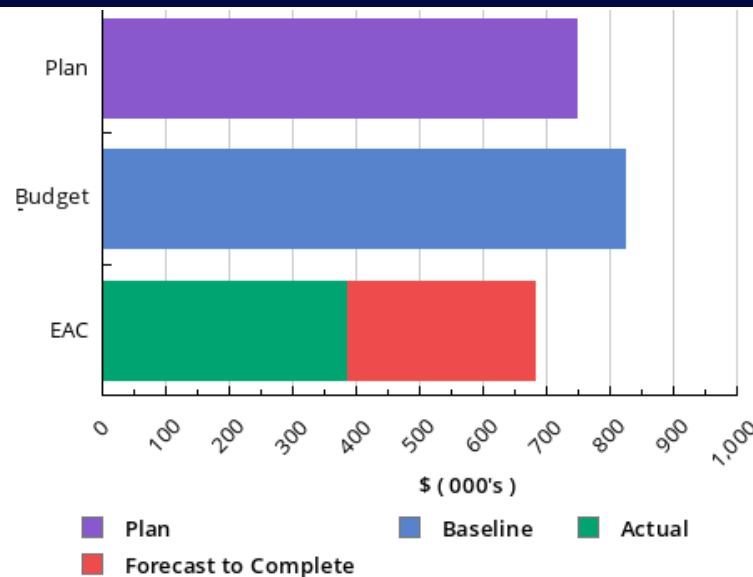


Telemetry and SCADA Upgrade Phase 2

Report date:	Start date:	Approved end date:	Projected end date:
May-26	Jul-24	Jun-27	Jun-26

Purpose:	This project has been initiated to align and comply with new requirements for resource consent monitoring for compliance with NZ water standards. This project will pull the different upgrade funding together to develop and rationalise SCADA and Telemetry framework, architecture, software and dashboarding that provides operational visibility across the entire TDC treatment and network systems. Phase 1 is to determine asset and system Stocktake, Framework, Architecture and system implementation to achieve operational visibility across the network. Phase II is the implementation and delivery of agreed recommendations provided by the investigation and report of the Phase I vendor.
Project team:	Sponsor: Hamish Featonby Project Manager: Eugene Priest
Key stakeholders:	Horizons Regional Council TDC 3-Waters Team TDC IS Team Tararua Alliance

Project budget:



Current Financial Year
Approved budget:
\$824,580
Actuals:
\$385,919
Estimate at completion:
\$682,688

**17%
Under budget**

Status update:

	PREVIOUS STATUS	CURRENT STATUS	
Overall:	G	G	VPN/Server upgrade vendor is 99% complete with only the closing paperwork and manuals to be supplied. Dannevirke Water Treatment Plant (WTP) Reservoir & Water Intake upgrade has been successfully completed with the main WTP scheduled for upgrade from 8th June. Pahiatua wastewater pumpstations along with repeater stations have also been successfully installed in this financial year to lessen the load on next year's push to complete this multi-year project. A portion of Better Off Funding (BOF) has been allocated to this project to facilitate the necessary work in capturing Asset information, P&ID, plant functional descriptions & asset valuations, this work has been completed.
Scope:	G	G	Pre-determined scope to be followed in Tender process with detailed solution provided by successful respondent. IS added scope of separate servers to add cyber security resilience Remote site to be prioritised for upgrade to new SCADA for increased remote operator capability, these are Pongaroa WTP & Akitio WTP. Dannevirke WTP is the last upgrade to be completed in this financial year and will be pencilled in for completion late April/May.
Time:	G	G	Long Term Plan budget has allowed for up to 3 years to deliver this project. It has many complexities that are outlined in the Risk Register. The intention is to aim for full project completion in FY 26/27 (LTP Yr3)
Budget:	A	G	We are currently on schedule to spend most of the Yr 2 budget on completion of Dannevirke WTP. Annual Plan has been accepted which had projected completion of these works in 26/27.
Quality:	G	G	To follow best practice and all NZ Standards that are applicable.
Risks:	A	G	Risk and prioritisation workshop has been held on 11/7 for Phase II of project Licensing costs have been confirmed and TDC are happy to proceed with project as it outlined.
Opportunities:	G	G	Increased cyber security and redundancy due to physical server separation Server separation will allow easier CCO (3waters) handover Increased remote capability = reduced OPEX costs for operator travel/time Fully integrated wastewater & water visibility will give operators greater control, faster response times and better accuracy. This will lead into better and more accurate reporting to the required regulators.
Health & Safety:	G	G	All vendors are Sitewise accredited
Resources:	G	G	Appropriate resources are available and workloads are currently sufficient.
Comms:	G	G	Communications plan complete

Next steps:

Dvk WTP upgrade
Outstanding sites prioritisation planning meeting

Project timeline:

START	Vendor Agreement	Infrastructure Upgrade RFP	Select Infrastructure Vendor	Kick-Off Meeting	VPN/Server Upgrade	Prioritised WTP Site Upgrades	Pongaroa WTP Upgrade	Complete Infrastructure Upgrade	Akitio WTP Upgrade	Pahiatua WwPS & Radio Repeater Upgrade	Dannevirke WTP/WI/Res	Workshop Planning Meeting for Project Completion Schedule	FINISH
	Nov-24	Nov-24	Jan-25	Mar-25	Jun-25	Aug-25	Nov-25	Dec-25	Dec-25	May-26	Jun-26	Jun-26	

Decision Action Items from Minutes - Dannevirke Community Board

Meeting Date	Topic	Decision/Action	Due Date	Assigned to	Status	Progress Notes
15/12/2025	High Street Footpaths	A request was made for the maintenance schedule for High Street footpaths, where weeds are growing through areas where water blasting has removed grout, resulting in an untidy appearance. It was requested that further details be included in the next Management Report. Additionally, information on repair work required for broken railings along High Street was also requested for inclusion in the report.	18/02/2026	Harmish Featonby/ Fontayne Chase	Complete In progress On hold Overdue Not started	Footpaths maintenance is partially covered in the Infrastructure Management Report 11/2/26. The Board were advised to focus on contract levels of service, enter CRMs and identify where contract is not being met.
15/12/2025	Government changes to Regional Council	The Board was encouraged to make a submission. Council will also submit feedback, with submissions closing in February 2026. Following this, Government will begin drafting legislation.		Nicola Phillips	Complete	Submission sent in 19/2/26 by Chair
15/12/2025	Earthquake Strengthening update	Legislative changes have not yet been passed by Government, so no update is available at this stage.	TBC	CE/GM Operations	On Hold	Update once legislative changes are finalised - related to Carnegie action below. Report from District Growth Committee meeting 18/3/26

8.7 Decision Action Items for Dannevirke Community Board
 Attachment 1 Decision Action Items - June 2026 - Dannevirke Community Board

Meeting Date	Topic	Decision/Action	Due Date	Assigned to	Status	Progress Notes
					<div style="display: flex; justify-content: space-between; font-size: 0.8em;"> Complete In progress On hold Overdue Not started </div>	
15/12/2025	Carnegie Building	It was advised that the update on the Carnegie Building is dependent on proposed legislative changes and cannot inform until regulations and standards are finalised.	TBC	CE/GM Operations	On Hold	Update once legislative changes are finalised.
15/12/2025	Mowing/Cleaning (Stanley Street /Cemeteries/Toilets	A concern was raised regarding unmaintained areas. It was advised that TDC has faced recent district-wide challenges, and service levels are still being restored, with the team working hard to catch up. The expectations and standards for contractors remain consistent. Board members were encouraged to submit CRMs for any issues identified. It was requested that these concerns be included in the next management report.	18/02/2026	Fontayne Chase	Complete	Reported in Facilities Management Report at CCC. Board members to focus on reporting on contract levels of service and CRMs
15/12/2025	Signs need repairing	Concerns were raised regarding the poor workmanship on Stanley Street signs. Three signs were recently vandalised, and the subsequent repairs were noted as substandard. The community have offered assistance with repairs. It was recommended that this issue be included in the next management report.			N/A	Managed by independent volunteers (not TDC)
15/12/2025	Umutaoroa Domain	It was requested that the health and safety concerns yet to be addressed at the Domain be included in the next management report. It was noted that requests have been submitted to TDC.	18/02/2026	Fontayne Chase	Complete	Reported in Facilities Management Report at CCC
15/12/2025	Lower Domain and Deer Park	A concern was raised regarding the untidy appearance of the lower domain, aviary, and lake, as well as questions about whether the deer will be removed from the Deer Park. Additionally, the perimeter fence requires maintenance. An	18/02/2026	Fontayne Chase	Complete	Reported in Facilities Management Report at CCC

Meeting Date	Topic	Decision/Action	Due Date	Assigned to	Status	Progress Notes
		update on these matters was requested for inclusion in the next management report.			<div style="display: flex; justify-content: space-between;"> Complete In progress On hold Overdue Not started </div>	Report submitted to DCB 20/4/26
15/12/2025	Easton Street	Board member Christison advised that multiple requests have been received regarding the unfitness of the street, noting that this issue has been on the agenda for over 12 months with no improvement. The Mayor undertook to seek further information to gain insight and provide an update to the Board.	16/02/2026 20/4/2026	Mayor	Complete	Response from Mayor in Corresp for 20/4/26 meeting
15/12/2025	Fire Hazard Properties	A query was raised regarding whether Council has a policy to identify and manage fire hazards on overgrown sections and roadsides. It was advised that concerns on private land fall under FENZ, and TDC has very limited ability to enforce these matters. The Mayor noted he would look into fire hazard concerns around waterways that cross multiple properties, as ownership needs to be clarified and any risks to the network assessed. Enforcement in these cases is challenging.	16/02/2026 20/4/2026	Mayor	Complete	Response from Mayor in Corresp for 20/4/26 meeting
15/12/2025	Easton Fountain Upper Domain	That the Dannevirke Community Board adopt the restoration of the Upper Domain Easton Fountain as a Dannevirke Community Board Project. <i>Hynes/Christison</i> <i>Carried</i>		Nicola Phillips	Complete	Project adopted - Work on options to restore is now underway
24 February 2026	Wackrow Memorial Youth Award 2026	That the Dannevirke Community Board call for nominations for the Wackrow Memorial Youth Award for 2025 with nominations opening 30 March 2026 and closing 29 May 2026. That the Dannevirke Community Board consider the membership of the Judging Panel and a Guest Speaker for the Awards ceremony for decision at the next meeting of the Board.	20/4/2026	Terry Hynes	In progress - Judging panel & guest speaker to be decided	To be discussed at the informal DCB. Date and venue set for judging (14 July) and ceremony (15 Aug)

Meeting Date	Topic	Decision/Action	Due Date	Assigned to	Status	Progress Notes
20 April 2026	Reinstatement of confiscated recycling bins	Concerns were raised about recycling contamination, as contaminated loads are being sent to landfill, and the removal of recycling bins—specifically whether households have the opportunity to have bins reinstated. It was advised that the Solid Waste team have a strict process in place due to the high cost incurred if a full bin sent to Auckland is rejected. Repeated contamination results in bin removal. However, it is unclear whether bins are returned after removal. An action was agreed for the next meeting to clarify whether recycling bins are reinstated following confiscation due to repeated contamination.		Hamish Featonby/ Jo Neilson	Reported to ICP Committee and included in Management Report for DCB 15 June 2026 meeting (Item 7.3)	Management Report
20 April 2026	Emergency Recovery Works – Riverdale Road	It was noted that the final stage of emergency recovery works at Riverdale Road is yet to be completed. Clarification was sought regarding the anticipated timeframe for completion, noting that Council is currently awaiting design outputs from an external consultant. An action was requested for further detail on this be included in the next Management Report.		Hamish Featonby	Reported to ICP Committee and included in Management Report for DCB 15 June 2026 meeting	Management Report
20 April 2026	Cyclone Gabrielle damage on Top Grass Road	A concern regarding Top Grass Road was raised as this continues to present issues following Cyclone Gabrielle, with outstanding repair works still required. It was requested that the remaining repair works on Top Grass Road be included in the Management Report. It was noted that emergency works are being progressed in coordination with NZTA, with detailed		Hamish Featonby		Management Report – Update on Emergency Works

Meeting Date	Topic	Decision/Action	Due Date	Assigned to	Status	Progress Notes
20 April 2026	Dannevirke Impound Supply – Treated Reservoir location	A question was raised regarding the location of the proposed additional reservoir for the Dannevirke Impound Supply – Treated Reservoir. It was requested that further information be provided at the next meeting, and, if possible, that a presentation also be included.		Eugene Priest	Property information yet to be finalised.	Portfolio Programme Project Report
20 April 2026	Market Day High St and Ward St closure process and costs	An action was identified to investigate the process for hosting the market along High Street and Ward Street, including the requirements and costs associated with road closures and traffic management, which were noted as a potential constraint.		Nicola Phillips		Chair to contact TDC re: closing of Ward St 9am –2pm (as discussed at informal mtg). Link for temporary road closure form sent to Chair 8/6/26.
20 April 2026	Footpaths Anderson St/Waterloo St	Two CRMs were submitted regarding the corners of Anderson and Waterloo Streets near the sports centre. There are no kerb ramps at this intersection, and reports have been received of elderly pedestrians tripping and falling. The area is also inaccessible for mobility scooters, despite ramps being installed at other nearby corners. There has been no response to CRMs to date, which is disappointing given the safety hazard. An action was requested seeking a response from Council.		Hamish Featonby		An update on the CRM process in item 5.1 of Management Report 15/6/2026
20 April 2026	Tamaki River Road (Dangerously Smooth Seal)	A CRM was lodged regarding the condition of Tamaki River Road; however, no response or action has been received. For the past 12 months, the road surface has been excessively smooth, creating hazardous driving conditions. Sections along Top Grass Road are also reported to be dangerously smooth. A		Hamish Featonby		An update on the CRM process in item 5.1 of Management Report 15/6/2026

Meeting Date	Topic	Decision/Action	Due Date	Assigned to	Status Complete In progress On hold Overdue Not started	Progress Notes
		request was made for this matter to be added as an action item to obtain a formal response from Council.				



TARARUA AQUATIC COMMUNITY TRUST
Wai Splash Community Pool

22 April 2026

Dannevirke Community Board
Tararua District Council
PO Box 115
Dannevirke 4942
New Zealand

RE: Thank you, Dannevirke Community Board, for your support and Grant toward New Pool Rule Signs

Dear Members of the Dannevirke Community Board,

On behalf of Tararua Aquatic Community Trust. I am writing to express our sincere appreciation for the grant provided towards the purchase of the community foam bodyboard mats and the updated pool rule signage. Your support has made a meaningful difference to our ability to provide a safer, more enjoyable environment for all who use the facility.

The new equipment will contribute to a more positive experience for families, young swimmers, and community groups. The foam bodyboard mats will offer a fun, confidence-building activity for children, while the clear and durable rule signage helps ensure that everyone can enjoy the pool safely and responsibly. These improvements directly support our ongoing commitment to promoting wellbeing, water confidence, and accessible recreation within the Dannevirke community.

We also want to acknowledge the Board's continued dedication to strengthening local initiatives. Your willingness to invest in projects like ours demonstrates a genuine commitment to enhancing community spaces and supporting organisations that rely on local partnerships to operate effectively. Grants such as this one help us maintain a safe, welcoming environment and allow us to keep activities affordable for families.

Please accept our heartfelt thanks for your contribution and for recognising the value of this project.

Thank you once again for your support and for the important work you do for our community.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'Tatum Kingon', with a long, sweeping underline.

Tatum Kingon

Trust Secretary

Tararua Aquatic Community Trust

Simone Anthony

From: Dannevirke JAB <dannevirkejabrugby@gmail.com>
Sent: Tuesday, 28 April 2026 2:44 pm
To: Simone Anthony
Cc: Jed and Anna Murphy; Bryan Te Huki
Subject: Re: Grant from Dannevirke Community Board

Follow Up Flag: Follow up
Flag Status: Flagged

EXTERNAL EMAIL ALERT: Caution advised. This message is from an external sender. Verify the sender's identity and use caution with attachments and links.

Kia ora Simone,

We are very pleased to hear that! And I'm sure our players will appreciate it!

Thank you for the support 🙏

Hana-Mae Pilkington
Secretary, Dannevirke JAB

On Tue, 28 Apr 2026, 2:41 pm Simone Anthony, <Simone.Anthony@tararua.govt.nz> wrote:

Kia ora Dannevirke JAB Rugby,

At its meeting on 20 April 2026, the Dannevirke Community Board considered your organisation's application for funding assistance to support the costs of upgrading sporting equipment.

I am pleased to confirm that the Board has approved a grant of \$500.00 towards these costs.

The approved funding will be deposited into your organisation's bank account in the next scheduled payment round.

Please feel free to contact me if you require any further information or have any questions.

Ngā mihi,



Simone Anthony | Democracy Support Officer
Democracy Services | Tararua District Council

-
-  | Mobile: +64 27 3125641
 -  Simone.Anthony@Tararua.govt.nz
 -  [26 Gordon Street, Dannevirke](#) 4930, PO Box 115
 -  www.tararua.govt.nz
 -  www.facebook.com/tararua
 -  www.instagram.com/tararuadistrictcouncil
 -  www.linkedin.com/company/tararua-district-council



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Please return to the sender and delete your copy. Thank you.

Simone Anthony

From: Barbara Ferguson <barbara.ferguson156@gmail.com>
Sent: Tuesday, 28 April 2026 4:33 pm
To: Simone Anthony
Subject: Re: Grant from Dannevirke Community Board

Follow Up Flag: Follow up
Flag Status: Flagged

EXTERNAL EMAIL ALERT: Caution advised. This message is from an external sender. Verify the sender's identity and use caution with attachments and links.

How wonderful. Thank you very much. I attach a photo of the completed signs that Community Board are helping with costs.

On Tue, 28 Apr 2026, 2:37 pm Simone Anthony, <Simone.Anthony@tararua.govt.nz> wrote:

Kia ora Friends of Dannevirke Domain,

At its meeting on 20 April 2026, the Dannevirke Community Board considered your organisation's application for funding assistance to support the costs of signwriting for signs used while volunteers are working in the Domain Garden.

I am pleased to confirm that the Board has approved a grant of \$200.00 towards these costs.

The approved funding will be deposited into your organisation's bank account in the next scheduled payment round.

Please feel free to contact me if you require any further information or have any questions.

Ngā mihi,

Simone Anthony | Democracy Support Officer
Democracy Services | Tararua District Council



-  | Mobile: +64 27 3125641
-  Simone.Anthony@Tararua.govt.nz
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-  www.facebook.com/tararua
-  www.instagram.com/tararua
-  www.linkedin.com/company/tararua-district-council



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Simone Anthony

From: John Kitchen <jkitchenw65@gmail.com>
Sent: Tuesday, 28 April 2026 5:04 pm
To: Simone Anthony
Subject: Re: Grant from Dannevirke Community Board

Follow Up Flag: Follow up
Flag Status: Flagged

EXTERNAL EMAIL ALERT: Caution advised. This message is from an external sender. Verify the sender's identity and use caution with attachments and links.

Thank you for your email on behalf of Dannevirke menz shed thank you for granting us this amount of money. The money will be put to good use.

Thank you once again
Regards
John kitchen
Secretary
Menzshed Danniverk

On Tue, 28 Apr 2026, 2:20 pm Simone Anthony, <Simone.Anthony@tararua.govt.nz> wrote:

Kia ora Dannevirke MenzShed,

At its meeting on 20 April 2026, the Dannevirke Community Board considered your organisation's application for funding assistance to support the costs of equipment for projects provided for the community.

I am pleased to confirm that the Board has approved a grant of \$200.00 towards these costs.

The approved funding will be deposited into your organisation's bank account in the next scheduled payment round.

Please feel free to contact me if you require any further information or have any questions.

Ngā mihi,



Simone Anthony | Democracy Support Officer
Democracy Services | Tararua District Council

-
-  | Mobile: +64 27 3125641
 -  Simone.Anthony@Tararua.govt.nz
 -  [26 Gordon Street, Dannevirke](#) 4930, PO Box 115
 -  www.tararua.govt.nz
 -  www.facebook.com/tararua
 -  www.instagram.com/tararuadistrictcouncil
 -  www.linkedin.com/company/tararua-district-council

A black rectangular banner with rounded corners. At the top, in white uppercase letters, it reads "THE NEXT 10 YEARS: LONG TERM PLAN 2027 - 2037". Below this, the words "Budget Challenge" are written in a large, bold, light blue font. Underneath, the phrase "When everything matters, what matters most?" is written in a smaller, white, italicized font. To the right of the text is a green graphic of a curved arrow pointing left. At the bottom left, in white, it says "Join the conversation from 20 April - 31 May 2026."

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If you have received it in error, please take no action based on it, copy it, or show it to anyone.
Please return to the sender and delete your copy. Thank you.

Dannevirke CACTUS Trust
 c/ J Walker
 Treasurer/Secretary
 C/- 15 Gordon Street
 Dannevirke 4930



11 May 2026

Dannevirke Community Board
 C/- Simone Anthony

Dear Dannevirke Community Board

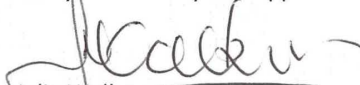
Your donation of \$488.34 on 01/05/2026 to the Dannevirke CACTUS Trust is very much appreciated and will be well utilised to help ensure CACTUS programmes continue to be available and benefit more young people in our community for future years.

As many of your members will have seen, students get so much more out of the programme than we are ever possibly able to capture or retell.

As you are aware, we are a non-funded programme and rely completely on the generosity of our community for monetary, goods, services and time donations to deliver this successful programme. All of this fantastic support is very much appreciated by the Trustees, Committee, Students, Parents & Caregivers and all those involved in supporting the CACTUS programme.

Please find attached a receipt for your records and details below regarding claiming donation tax credits with IRD. As we are a Charitable Trust, you can view all of our public information online through the Charities Register, our registration number is CC55333. **The YE 31/12/2026 Performance Report & Financial Statements will be downloaded to the Charities site towards to middle of next year and will detail your donation.** It will also include photos of the students during the Term 3 2026 programme, student outcomes, and feedback about the programme from student's parents.

Many thanks for your support


 Julie Walker
 Treasurer/Secretary
 Dannevirke CACTUS Trust

IRD are making it simpler for our supporters to claim donation tax credits:

There's no need to complete a paper form this year because you can now claim donation tax credits online in a myIR account, Inland Revenue's secure online service.

- You'll receive your refund much sooner.
- Your receipts can be electronic receipts, or photos or scans of paper receipts.
- Your receipts can be uploaded anytime during the year.

You can find more information on www.ird.govt.nz/donations

RECEIPT Date 15 126 0382485

Received from Dannevirke
the sum of FDC Council

Eftpos	\$:
Cheque	\$:
Cash	\$:
Total	\$	488.34

per [Signature] [Signature]

Collins AS 4DL NCR