



Community Connections Committee

Notice of Meeting

A meeting of the Community Connections Committee will be held in the Council Chamber, 156 High Street, Dannevirke on **Wednesday 20 May 2026** commencing at **9:30am**.

Corin Haines
Chief Executive

Agenda

- 1. Welcome and Meeting Opening**
- 2. Apologies**
- 3. Public Forum**

A period of up to 30 minutes shall be set aside for a public forum. Each speaker during the public forum section of a meeting may speak for up to five minutes.

Standing Orders may be suspended on a vote of three-quarters of those present to extend the period of public participation or the period any speaker is allowed to speak.

With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. If permitted by the Chairperson, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

- 4. Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Committee and the Chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Committee may be discussed if the Chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

- 5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business**
- 6. Confirmation of Minutes 3**
 - Recommendation*
That the minutes of the Community Connections Committee meeting held on 18 February 2026 (as circulated) be confirmed as a true and accurate record of the meeting.
- 7. Reports 7**
 - 7.1 Management Report**
- 8. Items not on the Agenda**
- 9. Closure**



Community Connections Committee

Minutes of a meeting of the Community Connections Committee held in the Council Chamber, 156 High Street, Dannevirke on Wednesday 18 February 2026 commencing at 9:30am.

1. Welcome and Meeting Opening

Cr E L Peeti-Webber (Chairperson), Mayor S M Gilmore, Crs E F Kennedy (Deputy Chairperson), A J Amboy, and C L Corlett.

In Attendance

Mr C Johnstone	- Sport Manawatu
Mrs R Treder	- Sport Tararua Community Connector
Ms B Brown	- Facilities Manager Bush Multisport
Ms S Jones	- Healthy Active Learning Advisor
Mr M Alexander	- Interim Chief Executive
Mrs K Tani	- Group Manager – Strategy and Information
Mr H Featonby	- Group Manager - Operations
Ms S Lowe	- Group Manager – People, Capability and Customer Engagement
Ms K Payne	- Facilities Property Officer
Mrs S Fountaine	- Community Engagement Officer
Mr K Van der Oord	- Communications Manager
Mrs D Burnett	- Customer Engagement Manager
Mrs A Dunn	- Manager – Democracy Services

2. Apologies

That the apologies from Cr K E R Te Waaka be approved and leave of absence granted for the meeting.

Peeti-Webber/Gilmore

Carried

3. Public Forum

There were no requests for public forum.

4. Notification of Items Not on the Agenda

Nil

5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

Nil

6. Reports

6.1 Sport Tararua Quarterly Reports to December 2025

The Community Connections Committee considered the report of the Democracy Support Officer dated 28 January 2026 that presented the Sport Tararua Quarterly Reports for the period ending 30 September 2025 and the period ending 31 December 2025, as required by the Sport Tararua and Tararua District Council contract.

The Sport Tararua team gave a presentation, outlining the role of Sport Tararua and providing information on key highlights for the reporting period. They spoke about their social media expansion with a new Instagram account to connect with rangatahi and outlined the promotions they had undertaken via social media.

They noted that the Active Recreation and Sports Database was now live on the Tararua District Council's website.

With regards to funding, they advised that the Rural Travel Fund would be opening in March and applications would close in April. The fund distributed \$9,500 to sports teams in 2025 to assist with travel costs.

They outlined the work they had been undertaking with their district relationships and spoke about their work in primary schools assisting with sports events.

They noted the results of the 2024-25 Active New Zealand survey that showed that approximately 75% of adults are physically active, with walking being the most common activity. Participation was showing as dropping with age.

They outlined the activities planned for next six months and noted that the Bush Multisport Trust's update to Council was due in October 2026.

That the report from the Democracy Support Officer dated 28 January 2026 concerning the Sport Tararua Quarterly Reports to December 2025 be received.

That the Quarterly Reports from Sport Tararua for the period 1 July 2025 to 30 September 2025 and the period 1 October 2025 to 31 December 2025 be received.

Corlett/Amboy

Carried

6.2 **Complaints Policy Review**

The Community Connections Committee considered the report of the Customer Engagement Manager dated 27 January 2026 that sought feedback and endorsement from the Committee on the updated Complaints Policy, prior to it being presented to Council for adoption.

With regard to the requirement in the draft policy for complaints to be made in writing, feedback was provided that this could disadvantage some members of the community. In response officers undertook to incorporate the ability for verbal complaints to be documented by staff and reviewed by the customer for accuracy prior to submission.

It was asked that a high level report from the complaints register be provided to the Community Connections Committee on a regular basis, for example number of complaints received, categories, and reporting on trends.

That the report from the Customer Engagement Manager dated 27 January 2026 concerning the Complaints Policy Review be received.

Kennedy/Amboy

Carried

6.3 **Management Report**

The Community Connections Committee considered the report of the Group Manager - Strategy and Information that provided an update on key activities and items of interest over the period since the last report to the Community Development and Wellbeing Committee.

Facilities – in response to a question regarding the standard of mowing since the change in contractor, an update was provided that the contractors had split their teams so there was now a dedicated team for each town. Although the contractors had been in a reactive mode over the Christmas period, they were now moving into a more proactive mode.

It was asked that due to the public interest in the grass maintenance contract, that a high level report on contract audit outcomes be provided to the next few meetings of the committee.

That the report from the Group Manager - Strategy and Information dated 10 February 2026 concerning the Management Report be received.

Corlett/Amboy

Carried

7. Items not on the Agenda

Nil

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 10:55am.



Report

Date : 15 May 2026
To : Chairperson and Committee Members
Community Connections Committee
From : Kawtar Tani
Group Manager - Strategy and Information
Subject : **Management Report**
Item No : **7.1**

Recommendation

- 1.1 ***That the report from the Group Manager - Strategy and Information dated 13 February 2026 concerning the Management Report be received.***

2. Reason for the Report

- 2.1 This report is to update the Community Connections Committee on key activities and items of interest over the period since the last report to the Community Connections committee.
- 2.2 Reports attached are:
- 2.2.1 Communications Management Report
 - 2.2.2 Facilities Management Report
 - 2.2.3 Customer Engagement Management Report
 - 2.2.4 MTFJ Management Report
 - 2.2.5 Community Engagement Management Report

Attachments

- 1. [Communications Management Report - 20 May 2026](#)
- 2. [Facilities Management Report - 20 May 2026](#)
- 3. [Customer Engagement Management Report - 20 May 2026](#)
- 4. [MTFJ Management Report - 20 May 2026](#)
- 5. [Community Engagement management report - 5 May 2026](#)

Strategic Priority	Interactive Council	
Status Report	Communications	
	Reporting period	2 February – 30 April 2026
	Activity Group Manager	Kawtar Tani
	Presented By	Karsten van der Oord

Activity status					
Red: Roadblocks present	Overall	Staffing	H&S	Levels of service	Budget
Orange: Potential risks					
Green: on track					
Communications Activities					

Activity progress in reporting period
<p>Manager's Summary</p> <ul style="list-style-type: none"> - The Early Engagement is going well. Councils from other areas reached out. Participation in the physical version of game is going well with Customer Engagement Reps generally reporting positive uptake. Good media coverage so far. - Social Media <ul style="list-style-type: none"> o Big upswing in followers on Facebook, LinkedIn is also progressing, while Instagram follower growth is slow. o We are noticing that customers are more receptive to our messaging and even the contentious issues are seeing balanced conversations. We are pleased to report that some of most vocal locals have reached out with positive feedback about communications. o Social Media Strategic Plan is informally implemented, some strategic approaches are on hold pending formal adoption of the Strategic Framework. - Significant increase in media enquiries (27 during this reporting period), positive feedback from media contacts about relationship management and a shift in tone of (majority) media articles about Tararua District Council. - According to the latest <i>Association of Local Government Information Management (ALGIM)</i> website audit findings, TDC's website ranked 24th overall out of 80 audited council websites across New Zealand, an improvement of 13 places compared with the previous year.

Consultations / Engagement

The following public engagement activities were conducted/are ongoing:

- Long Term Plan 2027/37 (Early Engagement)
- Annual Budget 2026/27 (Informational Engagement)
- Annual Community Voice Survey (Annual Engagement)

Incoming engagements and consultations the team is planning for:

- Land Rationalisation: A Review of Council-owned Buildings (Engagement)

Campaigns

The following campaigns were conducted:

- Weekly Roading Updates
- District-wide Contestable Fund
- Creative Communities Funding Scheme
- Rural Travel Fund
- 2026 Alf Rowden Humanitarian Award
- Wackrow Memorial Youth Award
- Education: Stop the Block (non-flushable items)
- Education: Time to Cut it Back (overhanging vegetation)
- Education: Stock Crossing Flowchart (permits)
- Education: Preferred Dog Owner Status (applications due)
- Education: Non-recyclable items (batteries)

Projects

Communications support is being / has been provided to the following projects:

- Safer Speeds Around Schools
- Dannevirke Town Hall Painting
- GoGet Replacement (Consent-IT software)
- Pahiatua Wastewater Treatment Plant (WWTP) and Wetlands
- Land Stability Project
- Norsewood/Ormondville Kerbside Recycling
- Waiti Waters

Information on each of these projects is available at: www.tararua.govt.nz/projects

TDC Website

Maintenance on the www.tararua.govt.nz website included:

- Ongoing – General maintenance of the TDC website
- Ongoing – reviewing website usability based on community feedback
- Projects: Page update for Pahiatua WWTP + Wetlands project page
- Projects: Page update for Land Stability project page

- *NEW SECTION* Water Quality and Testing pages:
<https://www.tararua.govt.nz/services/water-and-wastewater/drinking-water-quality-and-testing>
- *NEW PAGE* Overhanging Vegetation page:
<https://www.tararua.govt.nz/property/overhanging-vegetation-from-private-property>

Other tasks conducted:

Events

- TDC 2025 Photography Competition Prizegiving
- Anzac Day Services (Liaison and Support)

Film and Design (including community support)

- Design for **all** consultations/engagements, projects, events and campaigns
- Design and printing of all service sheets for Anzac Day Services
- Flyer for promotion of MTFJ Programme
- New Signage for Community Buildings and ANZAC Park
- Design for Tararua demographic and population
- Filming, voice-over and editing of nomination videos for the Taituarā Awards
- Filming, voice-over and editing of nomination videos for Apōpō Awards

Social media highlights:

- Video/Reel: First meeting of Infrastructure and Projects Committee
- Video/Reel: Mayor Scott gives an update on the severe weather
- Video/Reel: Polish delegation visits Tararua (cultural exchange)
- Shared Content: NZTA Woodville Resurfacing Works
- General: Keep your feedback respectful
- General: Welcome to the TDC Whānau, Corin!
- Video/Reel: Council meeting recap (March 2026)
- General: April Fools – Working Dogs to Wear Gumboots (Dog Rego Reminder)
- General: Tararua Alliance achieves ISO 55001
- Video/Reel: Progress on Pahiatua Wastewater Treatment Plant upgrade
- Events/Days: International Women’s Day (Emaraina at Golden Shears)
- Video/Reel: Mayor Scott’s message to weather impacted communities
- Events/Days: Anzac Day Services (Woodville and Dannevirke)

Templates and Administration

- Contract templates
- Word templates
- New and updated forms

Civil Defence / Emergency comms

- Public Information Management (PIM) support in February and April for the Emergency Operations Centre (EOC) activation (“Valentine’s” Storm/Cyclone, and Cyclone Vaianu)
- Review and update of Boil Water Notice process and maps
- Communications Business Continuity Plan (BCP) finalised

Miscellaneous:

- Wrote Foreword for the 2026/27 Annual Budget
- Design of Infographics for the 2026/27 Annual Budget
- Wrote nominations for Taituarā Excellence Awards
 - Land Stability Project
 - Strengthening Resilience in Tararua
- Preparation and recording of Mayor’s interview on the Budget Challenge
- Design of Ground-Up Newsletter; a round-up of news, reminders, and practical updates from Council’s building and planning teams
- Preparing communications for Payble
- General roading/infrastructure comms and updates
- FAQ to customer services for Alcohol Licensing changes (Kieran McAnulty Easter Bill) - *Note: This FAQ was shared to other councils also dealing with this issue.*
- Assisted the Dannevirke Community Board to set up a Facebook page
- Updated the Tararua Community Pages of the Palmerston North Library Database
- Update of the “Our District” Infographic

Priorities in upcoming reporting period

- Long Term Plan Early Engagement
- Annual Budget 2026/27 (Fees and Charges)
- Annual Community Voice Survey
- Launch of Payble
- Dannevirke and Woodville Water Reservoirs
- Waiti Waters comms
- Book launch for the TDC 2025 Photography Competition
- Dog Registration / *new* Dog Photograph Competition
- Civica Altitude Communications Plan
- Public engagement re Land Rationalisation
- *Safer Speeds Around Schools – Project completion and update*

Key risks

- Low risk: Members of the team are on leave throughout May and June.

Health and Safety

None identified

Key performance indicators

An increase in Council digital platform traffic

- Facebook Followers: **7,957**
(previous reporting period 7,348 - up 609 followers, that's an 8.3% increase)
- LinkedIn Followers: 932 (up from 810 in the last reporting period, that's a 15.1% increase)
- TDC website visitors: 101,275
* 1,368 unique users visited our website for our State of Emergency Weather Event pages in February; 1,621 unique users visited our roading status page 20 – 22 April during the April severe weather event.

An increase in the number of submissions/feedback forms received:

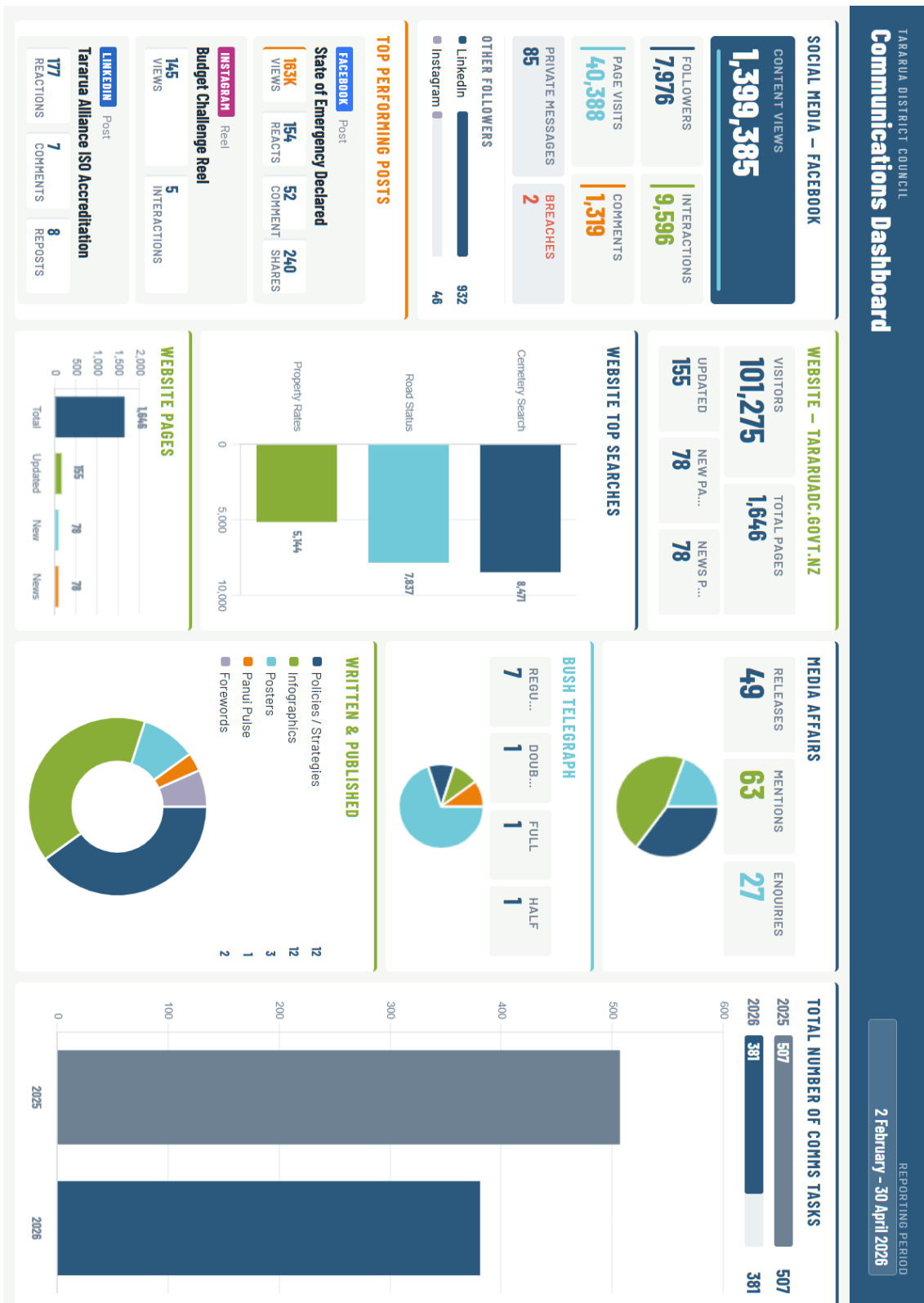
- LTP 2027-/37 Early Engagement (20 April - 6 May):
 - 135 online (and climbing)
 - physical and print submissions not yet counted
- Local Water Done Well (2025) Submissions: 83
- LTP 2024/34 Submissions: 502 (*300+ related to Pahiatua Pool*)
- LTP 2021/31 Submissions: 70
- AP 2025/26 Submissions: 45
- AP 2023/24 Submissions: 136
- Super Consultation 2022 Round 2 Submissions: 48
- Super Consultation 2022 Round 1 Submissions: 173

An increase in the number of Annual Communication Survey respondents

- 2025 Communications Survey: 154 respondents
- 2024 Communications Survey: 149 respondents

Trends

- Community perception of council's use of consultants – there has been an increase of mentions of this on social media and through the Budget Challenge.
- Positive impacts from improved media relationships – as mentioned in Manager's Summary above.



Strategic Priority	Connected Communities	
Status Report	Community Facilities	
	Reporting period	Feb - April 2026
	Activity Group Manager	Hamish Featonby
	Presented By	Fontayne Chase

Activity status	Overall	Staffing	H&S	Levels of service	Budget
Red: Roadblocks present Orange: Potential risks Green: on track					
Cemeteries (N= 23)					*1
Community Buildings (N= 37)					
Parks and Reserves (N= 94)					
Pensioner Housing (N= 85)					
Public Conveniences (N= 21)					
Swimming Pools (N= 3)					
Camping Grounds (N=4)					
Commercial Property & Aerodrome					

*1: Note: sale of plots below YTD budget predictions (based on 3-year average). Unplanned radar scanning is likely to exceed allocated budget.

Activity progress in reporting period
Cemeteries: <ul style="list-style-type: none"> Online headstone permit applications – There has been a noticeable increase in permit applications following the introduction of the online form. Improved accessibility and functionality appear to be addressing both revenue and data capture gaps experienced in recent years. This trend will continue to be monitored. Mangatera Cemetery - Ground Stability: 2026 has presented a significant new challenge to the Mangatera Cemetery, with rapid plot subsidence in the Southern section of the cemetery particularly along East-West running berms. Multiple plots have been found to have significant voids under the top 6 inches of turf. Options for ground-penetrating radar are being explored to identify any additional affected plots that may present a future health and safety risk, enabling remedial action to be undertaken before conditions deteriorate further. Increased visual inspections

are carried out along with temporary access controls and /or marking of identified risk areas and staff and contractor briefing on ground hazards.

Property:

- **Lease/licenses -**
 - NZ post Woodville in negotiations for market valuation.
 - Kordia Lease renewal under review for a ten year period
 - Lessee of Lot 5 – Aerodrome lease is in planning stages for a new hanger to be built. Private Aviation use.

- **Aerodrome**
 - Runway 20 and 08 require displaced threshold markers to be replaced. Discussions are underway with the Dannevirke Flying club to determine the most appropriate form of markers.
 - Discussion with Highgate farms (Highgate mow and maintain runways and aircraft manoeuvring areas) and Dannevirke Flying club regarding retaining or removing mowed taxiway, reflected on the Aerodrome plate. This has not been mowed for some time. Only used in high traffic times e.g Dannevirke Flying Club dawn breakfast.
 - Rabbit damage an ongoing issue. Officers have increased inspection frequency of aircraft manoeuvring areas and runway to ensure these areas are damage free.
 - Gates need to be installed at the public-side car park of the aerodrome to restrict public access to the runway and aircraft movement areas.

Community Buildings:

- **Audit Performance: (safety)**
 - Audit activity has identified 8 community buildings requiring further investigation to confirm compliance schedule requirements, including the status and performance of fire safety specified systems. Follow-up work is underway to clarify compliance positions and address any identified gaps.

- **Condition and Maintenance Activities:**

Officers have completed condition and performance assessments across the district

 - Further investigations are needed at the Dannevirke Sports Stadium to identify the root cause of a water leak. Local builder has been engaged to assist with diagnostics and remediation planning.
 - The Norsewood War Memorial Community Hall supper room minor maintenance completed ahead of ANZAC Day, to improve the internal presentation.
 - The Ākitio County War Memorial Hall, which also operates as a Civil Defence hub, required investigation following issues with the emergency generator. The fault has been resolved.

- This facility is under further investigation to identify the persisting cause of a water leak in the accessible toilet cubicle.
- Dannevirke Town Hall external painting operational project completed.
- Operational Oversight and Contractor Engagement:
 - Regular and effective communication with the PPCS Area Supervisor has enabled proactive management of issues, allowing potential concerns to be identified and resolved before escalating.
 - 49 CRMs were logged in relation to community and Council buildings during the reporting period. Of these, 23 were reported by internal Council staff, while 4 were raised directly by PPCS
- Overall Performance

Across both February and March 2026, community and administration buildings performed well, with very low levels of reported issues and no significant disruptions to cleaning schedules or building operations. Effective communication and coordination between staff played a key role in maintaining service standards.
- Key Trends & Observations
 - Low CRM volumes across both months indicate stable facility performance.
 - Issues were largely external or service-related, not asset condition-related.
 - Proactive management and communication are effectively preventing minor issues from becoming operational problems.

Parks and Reserves:

- **Tree asset management-** officers manage the district's parks and reserves tree assets using a risk and condition based approach informed by a comprehensive tree inventory. Maintenance is prioritised first on public safety, with urgent and high risk trees addressed ahead of lower risk works. Officers are progressing towards a more proactive and planned approach to tree management, using improved data programmed inspections, maintenance and succession planting to reduce risk, manage costs and sustain the district's urban tree assets for future generations.
- **Pest Plant Management** –officers in collaboration with the Alliance team will contribute data to TDC Pest Plant Management Plan to meet council's obligation under the current Horizons RPMP . Data collection will identify location density, age, spread, treatment and monitoring of pest plants on council own land. Facilities data focuses on Parks and open spaces, cemeteries and community facilities. Eradication treatment is subject to levels of resources available. Resources include:
 - Council funding
 - External funding / resources
 - Community volunteers

- **Dannevirke Deer Park Decommission** – Decommission plans are on hold, awaiting further engagement outcome with an interest community group who have expressed a desire to obtain full management of the park for community enjoyment.
- **Cliff Walk track upgrade LTP project**– limestone top up scheduled for late May – early June.
- **Dannevirke Matariki Community Event** is planned at the Lower Domain on 16th – 17 June, weather dependant.
- **Ormondville Playground** upgrade plan was approved by the community representative; equipment and furniture install scheduled for September 2026
- **Pongaroa Playground** upgrade plan is under- development with the community representatives, plan expected to be finalised by end of May.
- **Playground audit outcome actions** : Immediate safety and high priority action progress

Site	Risk Level	% Complete	Status Summary
Norsewood	Immediate	100%	Officers plan to install certified playground surfacing under the Roktopus
	High	100%	
Upper Domain (Dannevirke)	Immediate	100%	Planned equipment replacement
	High	95%	
Woodville (Fountain Square)	Immediate	90%	Safety Work Complete; medium and low priority items ongoing
	High	95%	
Pahiatua Harvard Park	Immediate	N/A	Safety largely addressed; Flying Fox and surfaces outstanding. Planned equipment replacement
	High	75%	
Eketahuna	Immediate	N/A	Remaining high priority actions large awaiting equipment replacement.
	High	55%	
Ormondville	Immediate	N/A	Replacement driven, high priority replacement items awaiting delivery.
	High	50%	
Pongaroa	Immediate	N/A	Replacement driven high priority works underway in collaboration with the community. Coast Rd Playground replaced planned
	High	60%	

Grounds Maintenance

The district wide contract is now in the 5th month of the contract, have weathered three significant weather events and our nationally significant ANZAC day commemorations. In addition to monthly contract meetings, joint contractor audits are scheduled quarterly.

Contractor staffing structure changes were implemented in February creating dedicated teams in Norsewood, Dannevirke, Woodville, Pahiatua and Eketāhuna. During the reporting period officers completed 85 inspections and dispatched 187 actions for the contractor to complete.

OUT IN THE FIELD – JANUARY 2026



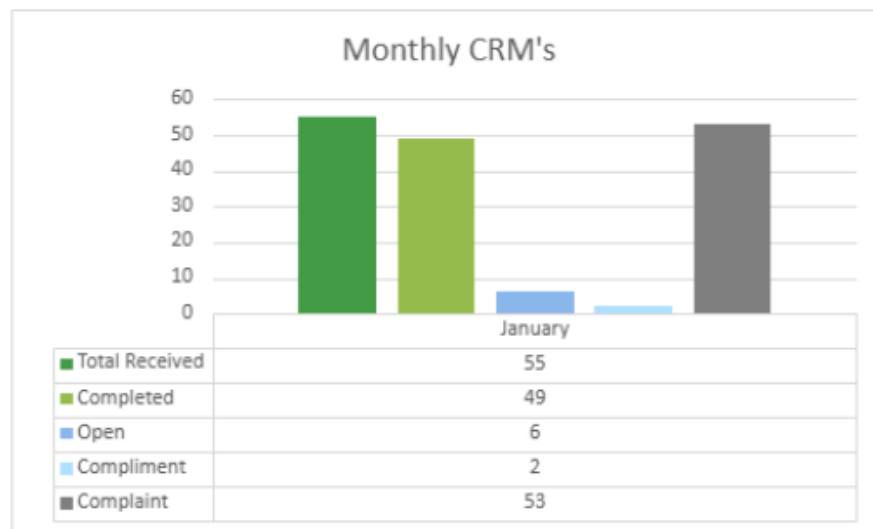
Officers completed 21 site inspections during January. Overall average audit scoring for the month was 67.97%.

Actual scores per area:

- Norsewood/Ormondville – 70.53%
- Dannevirke – 61.89%
- Woodville – 55.13%
- Pahiatua/Mangatainoka – 72.26%
- Eketahuna – 54.54%

Despite wet and mild summer conditions limiting full mowing consistency in some areas, overall performance was positive and set a strong foundation for future delivery.

CRMs: total received -55, 53 complaints and 2 compliments recorded.



OUT IN THE FIELD – FEBRUARY 2026



Officers completed 31 site inspections during February. Overall average audit scoring for the month was 53.48%

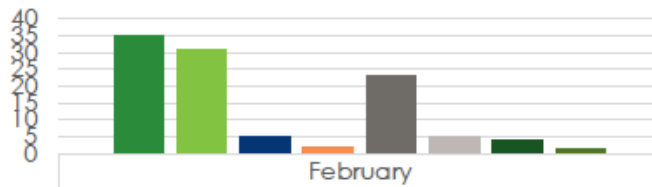
Actual scores per area:

- Norsewood/Ormondville – 100%
- Dannevirke – 87.5%
- Woodville – N/A%
- Pahiatua/Mangatainoka – 28.33%
- Eketahuna – 35.44%

Audit results were strong, particularly in Norsewood/Ormondville and Dannevirke. Community engagement increased, with formal compliments recorded, while operational pressures such as vegetation growth and waste volumes were actively managed. Overall, performance held steady under pressure and systems continued to mature.


CRMs: Total received 35, 23 complaints and 2 compliments recorded.

Monthly CRM's



■ Total Received	35
■ Completed	31
■ Open	5
■ Compliment	2
■ Complaint	23
■ Rate payer Request	5
■ Council Request	4
■ GBN reports	1

OUT IN THE FIELD – MARCH 2026

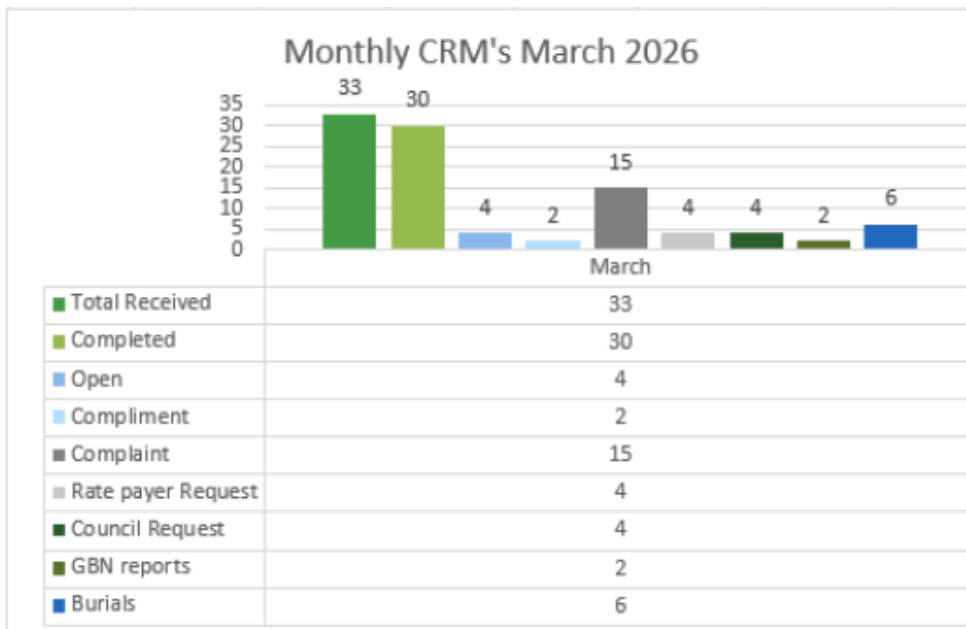


Officers completed 33 site inspections during March. Overall audit scoring for the month was 90.9%

Actual scores per area:
 Norsewood/Ormondville – 95.25%
 Dannevirke – 86.44%
 Woodville – 93.89%
 Pahiatua/Mangatainoka – 86.67%
 Eketahuna – 96.43%

Visible improvements were achieved across cemeteries and sports fields. Anzac preparations were high on the agenda of programmed works. The month reflected a stable, well-functioning contract delivering consistent, district wide outcomes.

CRMs: total received 33, 15 complaints and 2 compliments recorded.



Pensioner Housing

While continuing to prioritise individual applicants 65 and over, Council accepts applications from individuals under 65 years of age. Eligibility for applicants under 65 are assessed on the basis of demonstrated housing need, including factors such as permanent disability, long term health conditions, receipt of a Supported Living payment, and suitability of living within a pensioner housing community complex.

This rationale ensures that housing is allocated to those with the highest demonstrated needs, while preserving the core intent of the pensioner housing portfolio and enables Council to maintain a self-funding model that is responsive to changing community needs. This approach aligns with Council's Housing Strategy, which positions pensioner housing as part of the district's housing response and recognises Council's role in delivering public housing and supports allocation based on assessed housing need. This provides Council with a balanced approach to housing provision and supports:

- Improved financial sustainability through consistently high occupancy levels
- Greater flexibility to respond to identified local housing pressures
- Enhanced support for vulnerable residents with limited alternative housing options

Applicants under 65 years of age are advised prior to enrolling onto Council's housing waiting list of the criteria's they must meet and wait times are unpredictable.

Waiting list per township as at 21/4/26

- Dannevirke
 - 20 on waiting list,
 - 1 under 65 (aged 50 special request)
 - 4 requesting 2-bedroom units,
 - 8 applicants reside outside the district
- Woodville
 - 4 on the waiting list,
 - 1 is under 65 (aged 63)
- Eketahuna
 - 1 on the waiting list,
 - 1 under 65 (aged 55 special request)
- Pahiatua
 - 5 on the waiting list,
 - 2 under 65 (aged 58 & 64)
- Transfer List
 - 1 application to transfer from one bedroom to 2.
 - 1 application to relocate from Eketahuna to Dannevirke.

Neighbouring property tenants are causing noise nuisance and tenant distress. Officers have provided alternative housing options for the tenant to consider, these have been declined. The matter is under investigation by the regulatory team.

Campgrounds:

- Online booking platform due diligence completed. Awaiting procurement.
- EWOF compliance inspections defects have been addressed. Next inspection due in 2029.

Dannevirke:

- Bank protection work behind the campground managers dwelling was scheduled to be completed in conjunction with Horizons Regional Council River management work in the Mangatera stream adjacent to campground in March. This work has been delayed to Oct/Nov. The team will continue to monitor the situation.
- External building wash and gutter cleans completed
- Pest plant eradication actioned and ongoing
- 2 campers trespassed for aggressive behaviour and noise and nuisance

Woodville

- Engagements with campground users, highlighted the perception and socialisation that the Woodville campground area is a freedom camping site. Signage has been relocated to be more visible.
- Officers are investigating suitable and affordable access controls.

Pahiatua

- 3 trees are planned for removal. Officers will engage CPBOM regarding replacement planting.

Eketahuna

- Building wash scheduled on all permanent structures to be completed by Clearline Property Limited
- Gravel provided for Department of Corrections programme to fill potholes along driveway.
- Flood prone area, HRC had plans to complete maintenance work to reduce the flood impact to this site. No update on progress of this project was available at the time of report.

Swimming Pools – season closed mid March.

- **Eketahuna -**
 - meterboard is scheduled for upgrade following the successful application to PowerCo to approve a request to upgrade the fuses on their pole nearest the pump shed, enabling to heatpumps to be install for next season.
 - The committee have purchased and installed new shade sails for the season and completed the painting of the main pool.
- **Wimbledon**
 - Engagement with the community confirmed the WWII memorial pools is an asset vested to the Dannevirke County Council. In May 1968, the County Clerk directed the 'local settlers' to form a committee to accept responsibility for the maintenance and management of the memorial.
 - The water source for this facility is via private property.
 - The pool operates as an un-lifeguarded pool. Council is supporting the community with H & S compliance and signage.
- **Woodville**
 - lifeguard certification is top of the list for next season.
 - Shade sails purchased and installed during the season
 - WRAP will transition in a new operations manager for the 2026/27 season.

- **Pahiatua**
 - Neighbouring property development identify no easement in place for the overhead powerline which crosses their boundary into TDC property and have requested Council decommission the overhead power line into the pool pump shed urgently to prevent construction delays.

Priorities in upcoming reporting period

- Asset Management System AWM data input
- Implementation for Bookable Online booking facility
- Scheduled Grounds & Cleaning contract audits
- Parks and Open spaces condition and performance assessments
- Rationalisation Disposal Plan actions
- Campground SSOP reviews/updates
- Pest Plant Management Plan for 2026-2027
- Playground renewal in collaboration with community groups

Key risks

- Limited staff resource to address required tree work in the Priority Works report.
- Pest Plant Management Plan required to meet Biosecurity obligations under regional pest plant management plan.
- Building compliance of TDC buildings including domain halls require auditing of compliance schedules to address historic errors.
- Critical cemeteries subsidence issue has been identified.
- Short supply of qualified lifeguards in our district and lifeguard training capability.

Health and Safety

Aggressive behaviour (tenants and/or tenant visitors)

- Reported and monitored incidents involving aggressive behaviour by tenants and/or tenant visitors.

Camping Grounds

- Monitoring issues relating to erosion, trees, and aggressive visitor behaviour.
- Completed a Safe365 report for an aggressive/abusive Dannevirke campground visitor.

Cemeteries

- Completed tree maintenance and memorial repairs.

Contractor incident

- A tenant's visitor abused contractors on site. This escalated to a visit to the office, and a letter was issued to the tenant advising that this behaviour is not acceptable.

Key performance indicators

Cemeteries: 100% Plot availability across the district

KPI Description:	Feb	Mar	Apr
• Burial Interments during the reporting period	3	3	4
• Ashes Interments during the reporting period	6	6	4
• Number of Ashes Plots purchased	7	2	2
• Number of Burial Plots purchased	2	2	0
• Number of Headstone permits	4	20	8

Pensioner Housing:

KPI Description:	Feb	Mar	Apr
• Average Occupancy Rate	98%	98%	98%
• Vacancy Rate	2%	2%	2%
• Loss revenue due to vacancies	\$879	\$2,255	\$1,179

Public Convenience response times:

KPI Description:	Feb	Mar	Apr
• Percentage of response times to within 48 hours	88.46	100%	96.55%
• Total number of Failed response times to within 48 hours. <i>Note: 31% of failed response times were due to reporting afterhours on Friday – Sunday and not closed til the next working week.</i>	3	N/A	1

Trends

Cemeteries – Plot sales are 55% below quarter 2 revenue assumption. There is an ongoing national shift toward cremation within the industry, which may be impacting local demand patterns. Further analysis would be required to confirm the drivers and quantify the impact.

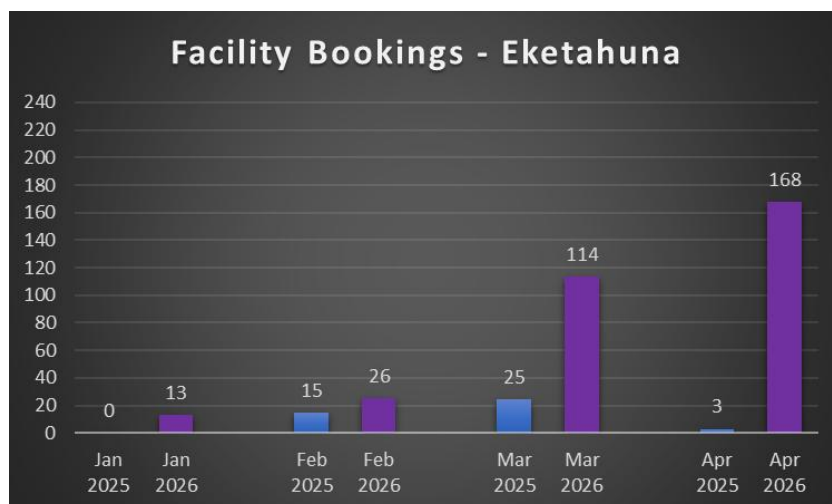
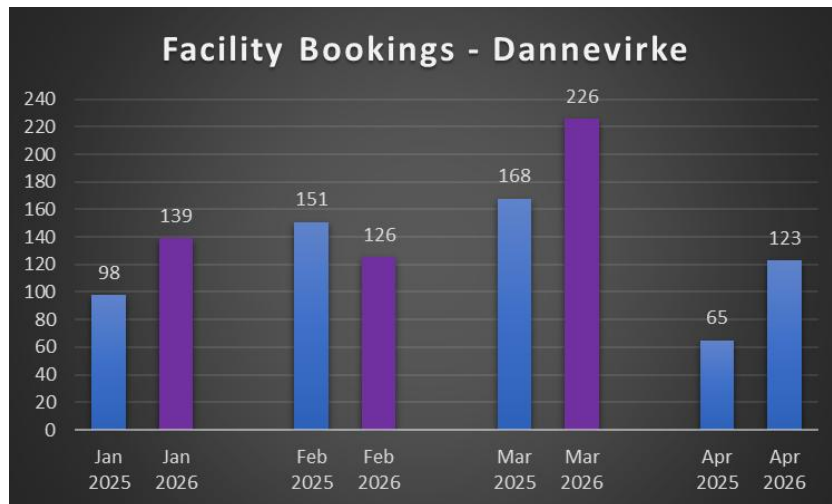
Community Buildings – Overall, district wide bookings of community buildings are trending higher in 2025/2026 than in 2024/2025. To date, demand is up 21% to December. If this pattern continues, it suggests improved facility utilisation and community uptake, and it will be important to ensure operational capacity keeps pace.

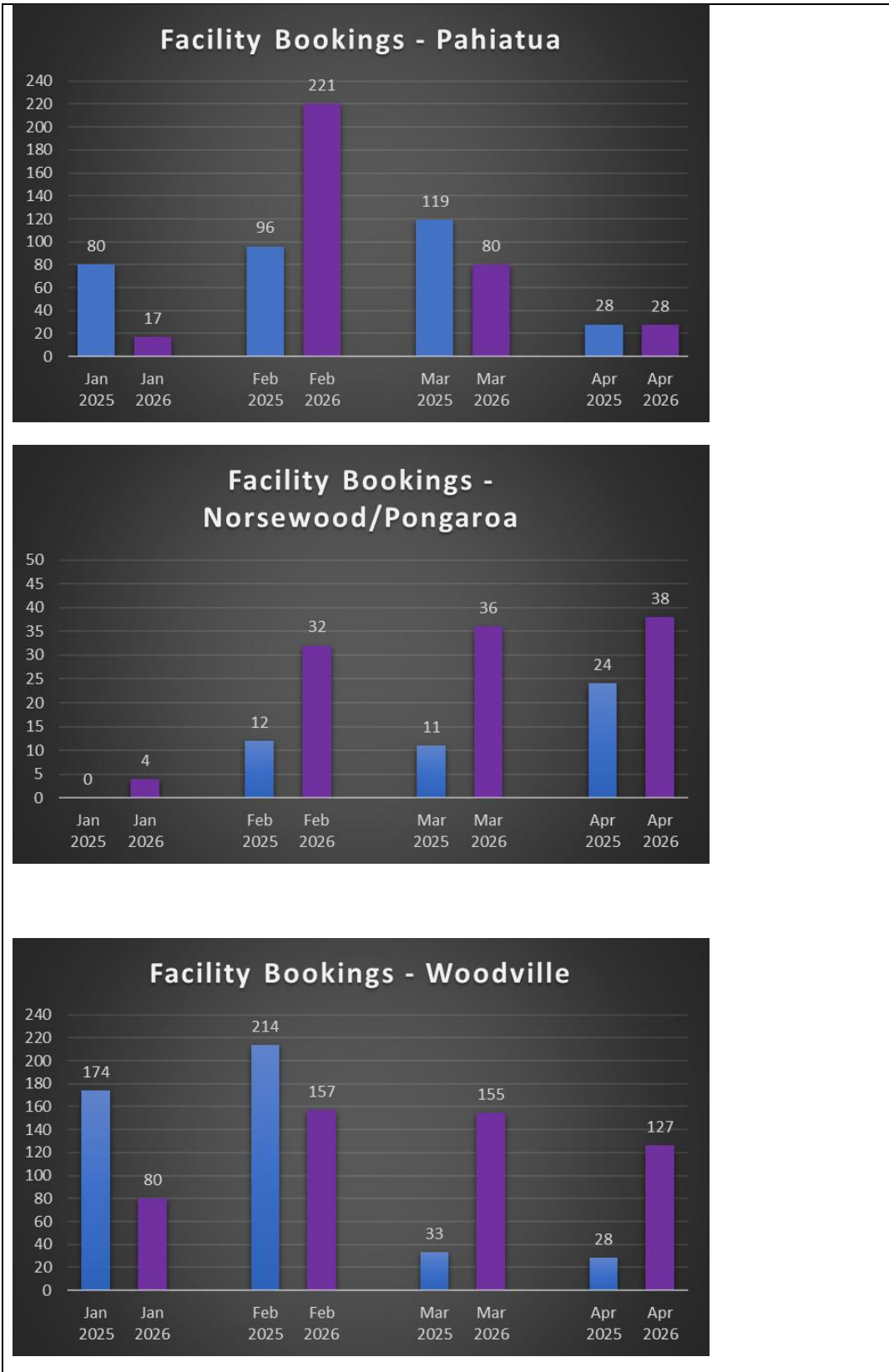
Vandalism

Eight incidents were recorded during the reporting period, up from five in the 2025 quarter. While overall incident levels increased in 2026, the profile shifted, with graffiti accounting for most reports compared with a higher proportion of theft and vandalism in 2025.

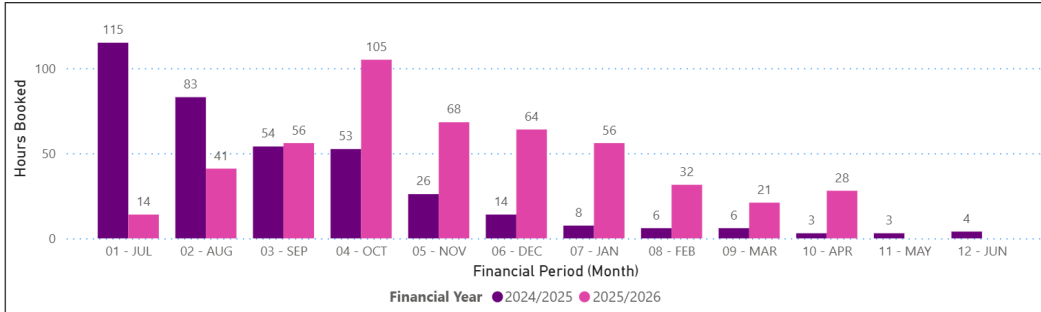
Recent vandalism (March–April 2026) included attempted theft from a disabled toilet, damage to toilet roll dispensers, fly-tipped rubbish, graffiti tagging, and replacement of soap and toilet roll dispensers.

Community Buildings – Hours Booked

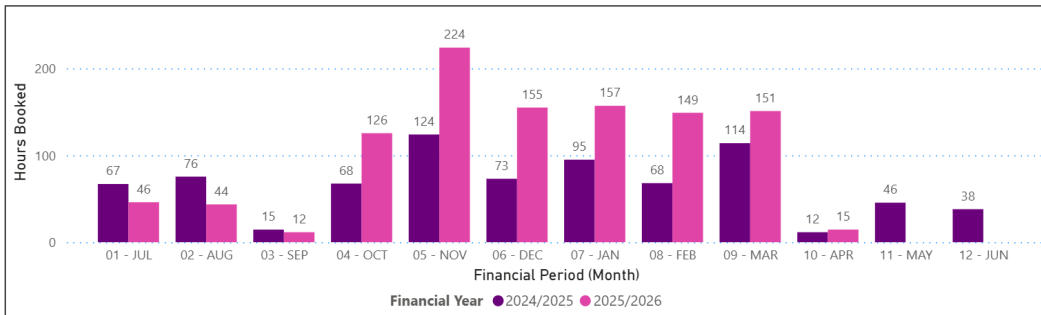




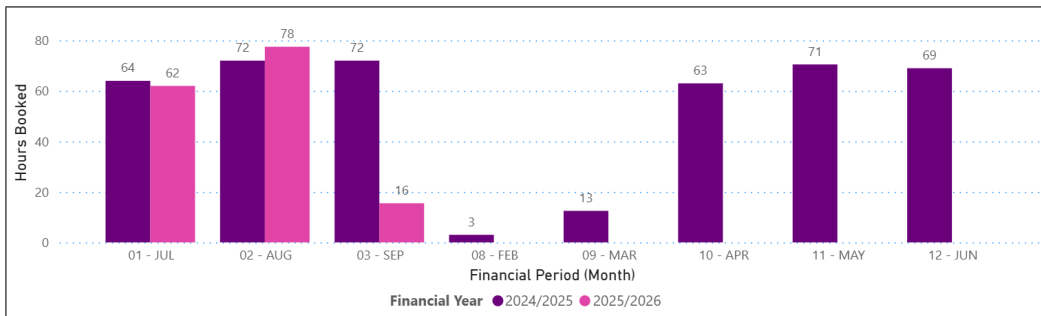
Parks – Dannevirke Coronation Park regular users are Ki o Rahi, Touch Rugby and Rugby League.



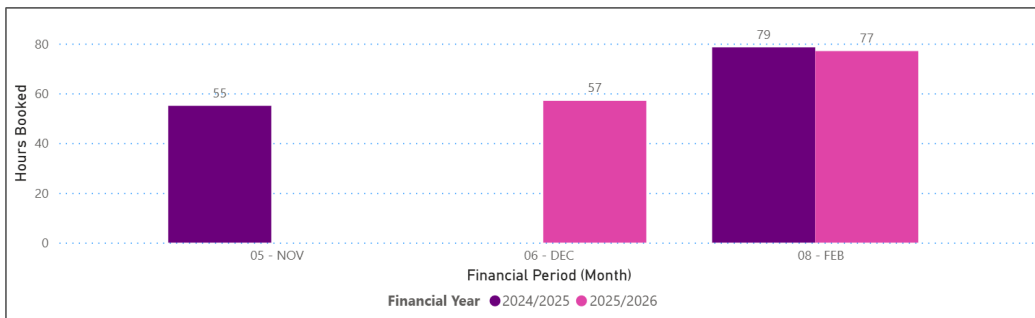
Dannevirke Domain regular users of the Domain oval are predominately Athletics and Cricket



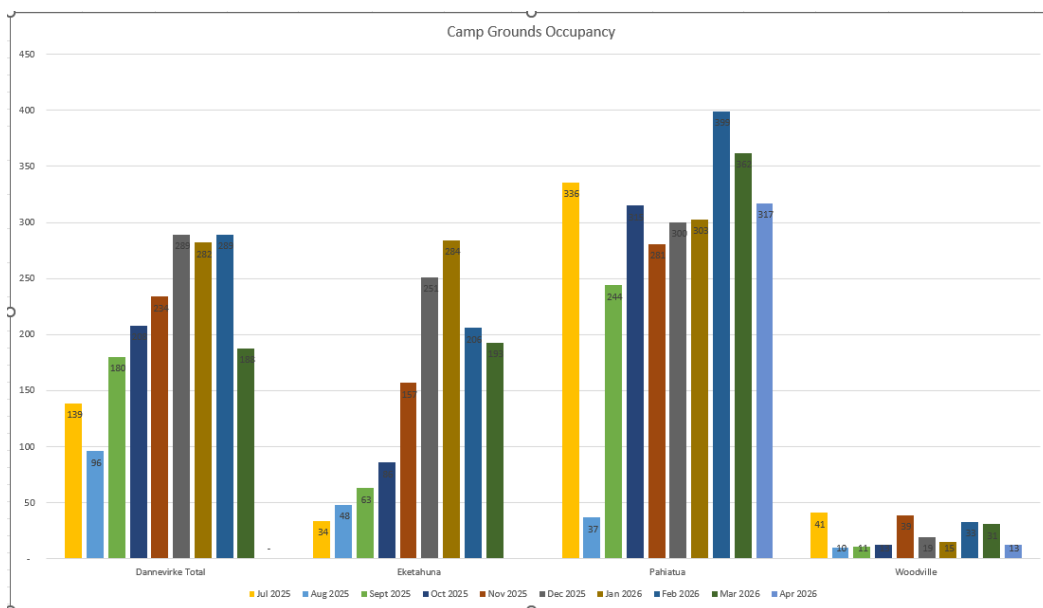
Woodville Recreation Grounds previous regular user is now located at Hockey Park.



Eketahuna Sports Grounds, data relates to one event in December and February.

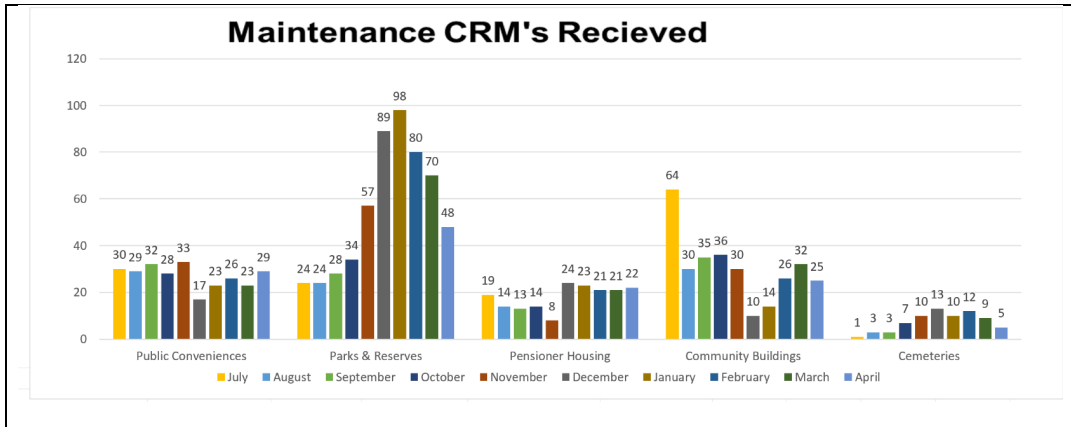


Campgrounds – Occupancy



Further data collection improvements are needed, the implementation of an online booking system is expected to provide the appropriate level of effective data for analysis.

Maintenance CRMs received – These figures reflect maintenance categories for general maintenance/cleanliness complaints and vandalism/graffiti. A portion of the CRM’s are reported directly by our cleaning/grounds contractors via the Antenna app.



S17 a Review Update

Swimming Pools

Stage One:

<p>SLA requirements reviewed – Outdoor Pools</p> <ul style="list-style-type: none"> Action: Service Level Agreements reviewed amended to include additional support from Council to ensure compliance. 	Completed
<p>TDC to introduce an operations check/audit to ensure service remains compliant.</p> <ul style="list-style-type: none"> Action: Pool Safe audit scheduled for December. TDC to complete preseason audit mirroring PoolSafe audit. 	Completed
<p>TDC to connect with Wimbledon Memorial Baths Committee to discuss land use expectations.</p> <ul style="list-style-type: none"> Action: TDC asset Next Steps: Develop condition assessment and asset plan 	Completed
<p>TDC to propose a less restrictive approach to securing Depreciation Reserve funds for critical assets.</p> <ul style="list-style-type: none"> Action: TACT to complete Condition Assessment of their facility producing an Asset Plan Asset Plan will provide Council with the foresight required to schedule critical asset renewals and work with TACT to maintain Asset Register. 	Completed

<p>TDC to complete the recording of the outdoor pools assets in the RAMM system.</p> <ul style="list-style-type: none"> Action: New Asset Register produced with costings and life expectancy. Next Steps: Data to be loaded into RAMM. In conjunction with pool operators asset renewal plan to be developed for 2026 - 2028 	<p>In Progress (on hold) additional support required to complete this action</p>
<p>TDC to seek asset cost estimates and asset condition assessments to populate the Asset Management Planning function in RAMM</p> <ul style="list-style-type: none"> Condition assessment report completed with a draft AMP. Additional feedback from pool operators required to finalise the AMP. 	<p>Completed</p>
<p>Stage Two:</p>	
<p>TDC to formally confirm the land use arrangement with the Wimbledon Memorial Baths Committee.</p> <ul style="list-style-type: none"> Outcome: TDC Asset 	<p>Complete</p>
<p>Improve the measure of success of the facilities to be measurable of the SLA performance</p> <ul style="list-style-type: none"> Action: Monthly reporting templates utilised to capture admission data from 24/25 season to compare with the 25/26 season. Regular EHO visits are scheduled for preseason and monthly during operation. Next step: Develop Business plan in conjunction with pool operators. 	<p>Completed</p>
<p>TDC to work with TACT to develop the facility Asset Management Planning</p> <ul style="list-style-type: none"> Action: proposal submitted to TACT in March to have an independent assessor complete condition assessment. TACT accepted proposal in May. Assessment date to be confirmed. 	<p>Completed</p>
<p>TDC to seek asset cost estimates and asset condition assessment to populate the Asset Management Planning function in RAMM for WaiSplash</p> <ul style="list-style-type: none"> Action: In conjunction with TACT, TDC has arranged for the Condition Assessment to be completed by Amotto Consultants. The report will provide an Asset Register with estimated costing to contribute to the Asset Management Plan 	<p>Completed/ Ongoing</p>

<ul style="list-style-type: none"> Next Steps: TDC will support the administration of the Asset Register for WaiSplash and assist with development of maintenance planning. 	
<p>TDC to initiate discussions with TACT regarding a change of focus to service delivery only and taking on Woodville Pools and divestment of asset management responsibility.</p> <ul style="list-style-type: none"> Outcome from discussion. Not interested at this stage. 	Complete
<p>TDC to initiate discussion with BAT regarding the motivation to manage the new facility and Eketahuna Pools.</p> <ul style="list-style-type: none"> Action: Nil. Project brief already indicated no desire to manage the new facility. 	Complete
<p>TDC and current outdoor pool operators agree to a year extension to the SLA term 30 June 2026.</p> <ul style="list-style-type: none"> Action: Verbal agreement provided. Contract variations completed for signing by operators 	Completed
Stage Three:	
<p>TDC to monitor the SLA performance measures, supporting the operators to achieve them where appropriate. (All Pools)</p> <ul style="list-style-type: none"> Action: TDC has engaged PoolSafe to support with compliance. Variation contract now includes an Accountability Schedule for transparency. Update: Poolsafe audit scheduled for January 26. 	Ongoing/ Poolsafe completed
<p>TDC to maintain and monitor the asset management actions and work with the operators for any asset works as required (All Pools)</p>	Ongoing
<p>TDC confirms or not the suitability of continuing aquatic service delivery under Option 1</p>	Complete
<p>TDC confirm or not the suitability of Option 2</p>	Complete
Camping Grounds - Short Term	
<p>Ensure TDC Omnibus Reserve Management Plan allows for camping activity on each of these sites</p>	Complete

<p>Conduct an updated asset data collection and valuation across all sites</p> <ul style="list-style-type: none"> • Woodville TDC assets • Carnival Park, mix of TDC and Board assets • Eketahuna Motor Camp, Infrastructure TDC owned, operational assets contractor owned assets. 	Completed
<p>Reassess three sites (excluding Woodville) against the Camping Ground Regulations 1985</p>	
<ul style="list-style-type: none"> • Compliant camping ground plan/sites marked and labelled 	Completed
<ul style="list-style-type: none"> • Non self-contained site within required proximity of ablutions <p>Action: assessment completed. Non urgent amendments to be made at later date. Ie. Consider relocating Cabin at DHP or alternative solution</p>	Completed
<ul style="list-style-type: none"> • Occupancy data is accurately collected and reported as per the regulations <p>Action: The team are investigating an online AIO package.</p>	BOOKABLE ONLINE SYSTEM
<p>Develop a policy on the maximum duration of stay and a stand-down period at all TDC owned camping grounds. Ensure all operators are required to comply</p> <ul style="list-style-type: none"> • Action: regulations applied. 	Developing
<p>Develop a more comprehensive financial data collection/reporting system to account for operational and renewal expenditure</p>	Complete
<p>Work with all operators to encourage the development of online bookings and credit card pre-payment/security facilities in alignment with their accommodation inventory.</p> <ul style="list-style-type: none"> • Action: investigations are ongoing to determine the most appropriate platform to implement for this activity. The team is considering a platform that will also support online bookings for bookable spaces. 	Completed
<p>Work with all operators to improve websites and online presences.</p> <ul style="list-style-type: none"> • Action: Online platform will address this recommendation in due course. 	Completed
<ul style="list-style-type: none"> • Improve campground websites 	Online booking system

<ul style="list-style-type: none"> Update TDC own website 	Online booking system
Pahiatua Carnival Park – not legally incorporated	
<ul style="list-style-type: none"> Enter new operational service deliver agreement/licence for an agreed initial term of 14 months with right of renewal of 2+3 years 	Historical agreement
<ul style="list-style-type: none"> Disclose to TDC daily occupancy and full financial information included in new service delivery agreement/licence. 	Monitoring
<ul style="list-style-type: none"> Discontinue to pay the management fee in exchange for Board retaining the visitor fee and allowance for the operator to remain in the onsite house under a legal tenancy agreement at peppercorn or low rent. 	Delete. Management fees 1. Carnival Park priorities 2. Campground operation
Eketahuna Motor Camp	
<ul style="list-style-type: none"> TDC to work with the current operators to enter into a new licence agreement where maximum stays are enforced and daily occupancy and full financial information disclosed 	Developing
<ul style="list-style-type: none"> Agree an initial term of 14 months with negotiated renewal 	
Dannevirke Holiday Park	
<ul style="list-style-type: none"> Renew contract for a further 14 months with recommended variations 	Completed
<ul style="list-style-type: none"> Relocate the non-compliant basic A-Frame cabin 	Repurpose as needed
Woodville Campground	
<p>a) Council de-register the Woodville site as a camping ground and instead runs this facility in the immediate term as a self-contained overnight campground.</p> <ul style="list-style-type: none"> Action: 	Delete
<p>b) Update advertising and signage</p> <ul style="list-style-type: none"> Action: no changes required 	Complete
<p>c) Continue with iSite for reservations and payments</p> <p>Action: no changes made. Online platform being investigated.</p>	Complete

d) Add rubbish disposal and promote local laundromat services	Completed
e) Engage contractors for daily security and cleaning checks Action:	Completed
f) Operate as self-contained only freedom (free) camping over the Christmas Shutdown period <ul style="list-style-type: none"> Officers are investigating alternative access controls. 	Under investigation

Each campground operator is agreeable to extending existing contracts. Variation schedules in development.

Strategic Priority	Interactive Council, Connect Communities & Thriving District	
Status Report	Customer Engagement	
	Reporting period	July 2025 – March 2026
	Activity Group Manager	Sandy Lowe
	Presented By	Dana Burnett

Activity status	Overall	Staffing	H&S	Levels of service	Budget
Red: Roadblocks present Orange: Potential risks Green: on track					
Customer Services					
Libraries					
Visitor Information					

Activity highlights in reporting period													
<ul style="list-style-type: none"> In February a staff member resigned from their position at Eketahuna Library & Service Centre – this role along with recruitment of additional casuals is currently underway. Training and upskilling successful permanent replacements from earlier this year has gone well and once current recruitment has been completed training staff across disciplines will recommence. During the current period (July 2025 to March 26) there has been 1973 more calls (22.2% increase) compared to the same period last year (July 2024 to March 2025) which has seen an increase in average wait time and longest wait time for the same period. The service performance measure in the LTP is less than 20 seconds for wait times. 													
	<table border="1"> <thead> <tr> <th></th> <th>July 2024 to March 2025</th> <th>July 2025 to March 2026</th> </tr> </thead> <tbody> <tr> <td>Total Calls</td> <td>14071</td> <td>16044</td> </tr> <tr> <td>Avg Wait Time (seconds)</td> <td>14.4</td> <td>18.08</td> </tr> <tr> <td>Longest Wait Time (seconds)</td> <td>406</td> <td>657</td> </tr> </tbody> </table>		July 2024 to March 2025	July 2025 to March 2026	Total Calls	14071	16044	Avg Wait Time (seconds)	14.4	18.08	Longest Wait Time (seconds)	406	657
	July 2024 to March 2025	July 2025 to March 2026											
Total Calls	14071	16044											
Avg Wait Time (seconds)	14.4	18.08											
Longest Wait Time (seconds)	406	657											
<ul style="list-style-type: none"> YTD there has been a total of 827 calls abandoned before 20 seconds (4.75% of total calls) primarily over break periods when there are less staff on phones. After 20 seconds there were 469 calls abandoned with 50% of these being between 11:30am and 2pm when staff are on breaks. Total abandoned calls were 1296 which is 7.4% when compared with total calls. 													

- Information Centre / i-site highlights
 - Ticket Sales (including Woodville Campground) = \$19,388
 - Retail Sales = \$1,321
 - 234 Welcome Packs were sent out with 39 going to purchasers outside the district.
- I-site visited a new business (Misty Mountain Retreat - mistymountainretreat.nz) and listed them on www.tararua.com. The retreat is nestled in the hills overlooking the Ruahine Ranges and is a fully renovated lodge that sleeps up to 10 guests and is also home to Misty Mountain Pottery. Both businesses are the owned by the award winner potter Belinda Paton.



Priorities in upcoming reporting period

- Customer Engagement Team
 - Successful recruitment and training of new staff.
 - Continue upskilling and cross training staff across all sites
- Finalise detailed design drawings for site integration at Woodville i-SITE, Library and Service Centre
- Project - Telecommunications and Contact Centre Solution sign off, implementation and roll out of training.
- Pull together specifications and requirements for a library and customer service integrated site at Pahiatua.
- Roll out of community survey around preferred library opening days and hours (tentatively scheduled for June).

Complaints & Compliments

- The policy was adopted at the Council meeting on 25 March 2026.
- A register for complaints and compliments has been in place since November 2025 and from April has been included in the ELT agenda for monthly review.
- High level information includes:
 - Between November 2025 and 31 March 2026 there were 21 complaints and 2 compliments.

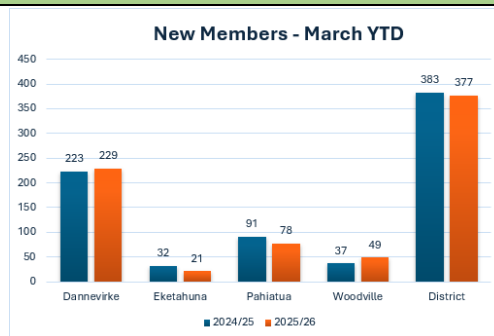
- 3 complaints by email, 2 by phone and rest through the website.
- Both compliments came via the website
- 13 of the complaints required a CRM to be lodged and no further action was required.
- 3 complaints needed to be directed to another service provider as they were not a Council matter.
- Complaint topics have largely been around mowing, animal, and roading items.
- All complaints during the period have been fully closed out with no actions outstanding.

Key Performance Indicators

Library Indicators

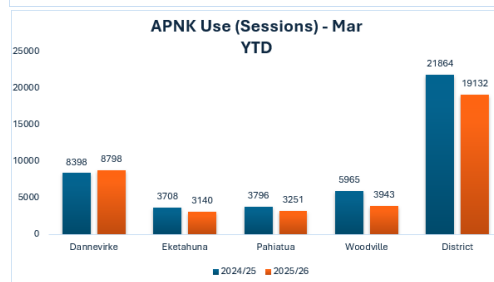
New Memberships YTD:

The data provided shows that engagement in libraries is still strong with new membership in Woodville and Dannevirke higher than for the same period last year.



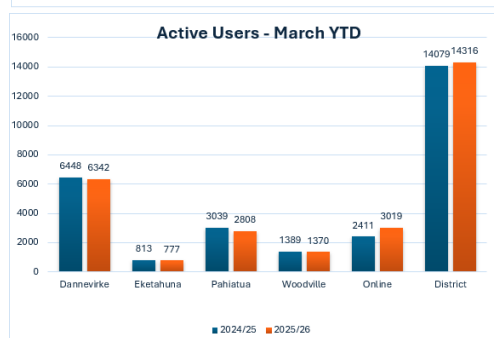
APNK Usage YTD:

The usage reflects how many people have used a library device and/or accessed library Wi-Fi from personal devices. Use of library devices has decreased in all branches while Wi-Fi usage has increased.



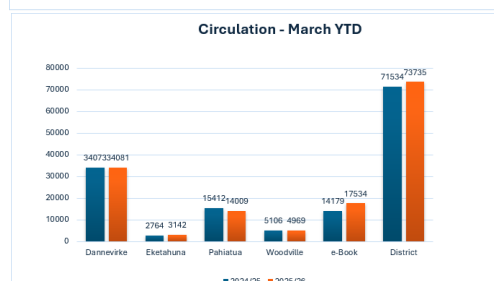
Active Users YTD:

This looks at the first time a user accesses library services in a month – it doesn't count subsequent uses by the same borrower in the month.

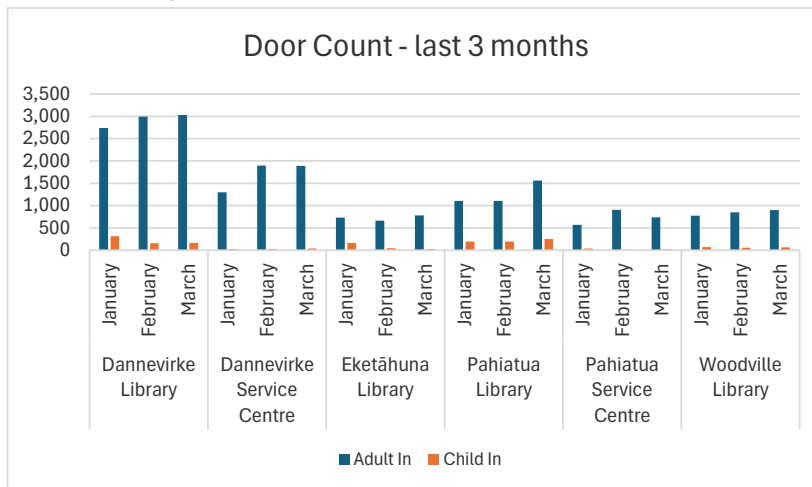


Circulation YTD:

This data looks at all borrowed items from the library. Online issues have increased over the period while overall things are tracking along consistently with only minor deviations to last year.

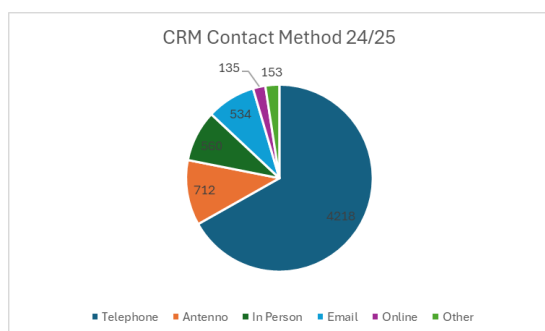
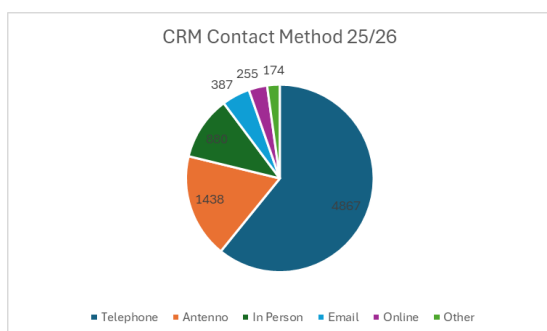
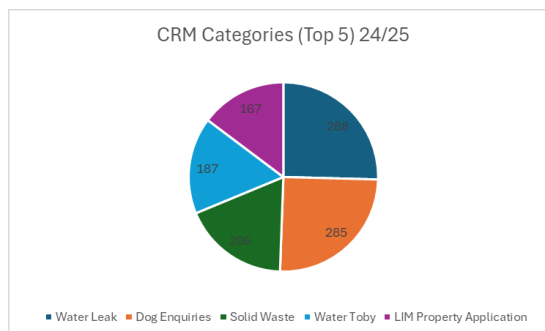
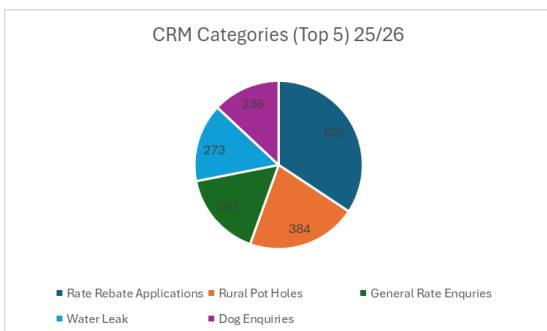


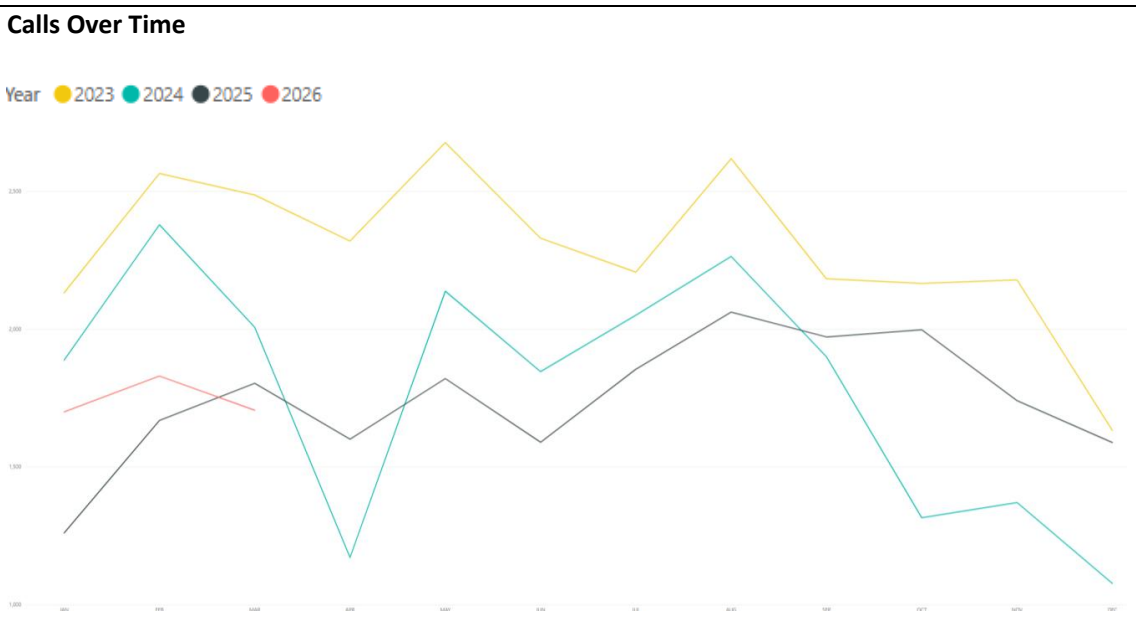
Number of Visitors (January to March 2026)



LIBRARY	MOST VISITORS			LEAST VISITORS			BUSIEST DAY (avg)		QUIETEST DAY (avg)	
	#	Day	Date	#	Day	Date	#	Day	#	Day
Dannevirke Library	297	Wednesday	28-Jan	34	Saturday	10-Jan	156	Wednesday	50	Saturday
Woodville Library & Customer Service	82	Thursday	26-Feb	10	Thursday	5-Feb	53	Wednesday	42	Tuesday
Pahiatua Library	134	Wednesday	28-Jan	16	Saturday	28-Mar	79	Tuesday	30	Saturday
Eketahuna Library & Customer Service	90	Thursday	22-Jan	17	Tuesday	3-Feb	53	Friday	34	Monday

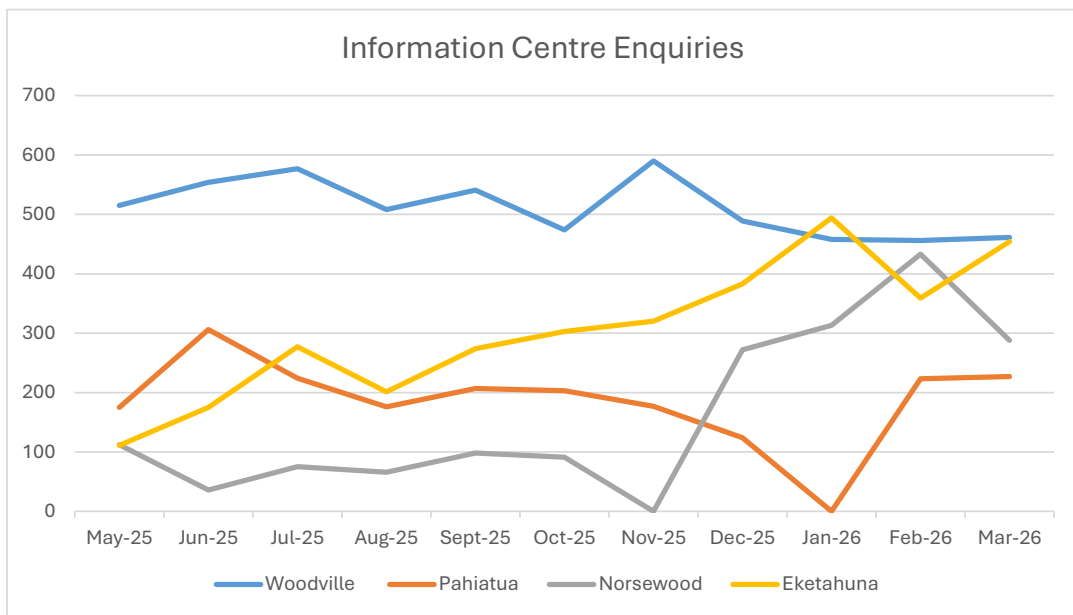
CRM Categories (Top 5) & Contact Method - YTD



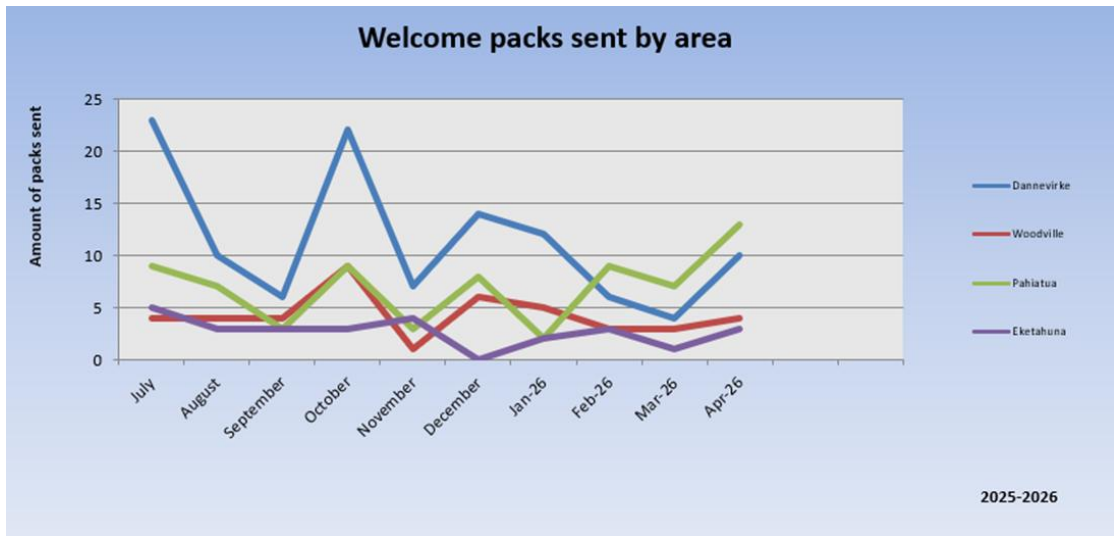


Information Centre Enquiries

This data includes walk-ins, phone and email enquiries



Welcome Packs - YTD



Key risks

None to report

Health and Safety

None to report

Pahiatua Information Centre Management Report

**Pahiatua Information Centre Incorporated
 Financial and Statistics Report
 1 July 2025 to 31 March 2026**

Income

Opening Bank Balance as at 1 July 2025		\$5,859.73
Tararua District Council	\$21,450.00	
COGS	\$2,000.00	
Sales	\$1,177.00	
Signs	\$1,677.00	
Other	<u>\$456.00</u>	
Total Income		<u>\$32,619.73</u>

Expenditure

Rent	\$6,903.00	
Power	\$1,121.22	
Comms (phone, computer)	\$776.44	
New World	\$720.00	
Stock	\$374.30	
Signs	\$2,620.00	
Wages	\$13,175.00	
Cleaning	\$2,050.00	
Sundries	\$583.01	
Insurance	\$1,448.32	
Total Expenditure		<u>\$29,771.29</u>

Bank Balance as at 31 March 2026 \$ 2,848.44

Statistics

In the nine months to March 31, 2026 the Centre responded to 2,036 inquiries.

- 1,306 Visitors locals
 - 154 New Zealand
 - 35 Overseas visitors.
- 230 Phone
- 311 Emails

Strategic Priority	Connected Communities & Thriving District	
Status Report	Mayor's Taskforce for Jobs	
	Reporting period	Jan 2026 – Mar 2026 (F26 Q3)
	Activity Group Manager	Kawtar Tani
	Presented By	Jaron Vince

Activity status	Q3 Target	Q3 Actual	F26 Total Targets	F26 Actual Totals
Red: Roadblocks present Orange: Potential risks Green: on track				
MSD Referrals	25	40	100	54
MSD Referrals Declined / Dismissed	-	3 / 5	-	6 / 20
MSD Placements (Off-Benefit / Full-Time / Perm)	7	8	27	14
MTFJ Candidate Requests Approved / Declined	-	0 / 0	-	12 / 4
NEET Self-Referrals	-	5	-	33
Non-Contract Placements	-	4		21

Activity progress in reporting period
<ul style="list-style-type: none"> • Referral flow improved substantially following stronger engagement with MSD and the appointment of a new MSD coordinator. • Majority of referrals were received during February and March, resulting in limited time within the quarter to progress candidates into placements. • Continued transition into the new outcome-focused MSD contract model with increased emphasis on measurable off-benefit employment outcomes. • Significant proportion of referrals presented with multiple employment barriers including lack of transport, licensing issues, low confidence, mental wellbeing concerns, limited work history, and inconsistent engagement. • Reduction in second tranche funding from \$110,000 to \$36,000 due to not hitting half year employment and funding spend milestones. i.e. 14 contract placements + 80% spend.

<ul style="list-style-type: none"> • Non-contract placements continued to demonstrate the value of broader community engagement beyond the MSD target group. • Industry training and licensing support remained a strong focus to improve candidate employability and readiness. • Programme continued operating despite tighter funding constraints and challenging employment conditions.
<p>Priorities in upcoming reporting period</p>
<ul style="list-style-type: none"> • Increasing working hours next quarter to deal with increase in numbers and placement expectations. • Continue building strong referral flow and engagement with MSD staff. • Increase focus on moving existing referrals into training, work experience, and employment opportunities. • Identify and engage employers with entry-level or seasonal workforce needs. • Expand access to local work readiness and employability programmes. • Continue supporting candidates into driver licensing and industry-based training.
<p>Key risks</p>
<ul style="list-style-type: none"> • Majority of MSD referrals present with serious and complex barriers to employment requiring intensive support. • Delay between referral and placement outcomes due to candidate readiness challenges and limited vacancies. • Ongoing shortage of entry-level positions within the district • Economic conditions continue to reduce employer confidence and hiring activity. • Increased compliance expectations under the MSD contract create additional administrative pressure.
<p>Health and Safety</p>
<p>None to report</p>

Key performance indicators

Employment Placements

- 4 MSD contract placements achieved during the quarter.

Driver Licensing Support

- Learners Licence - 5
- Restricted Licence – 5
- Defensive Driving Course - 3
- Full Licence - 2
- Forklift Endorsements - 2
- WTR Endorsements - 1
- Dangerous Goods - 1

Industry Training Outcomes

- Forklift OSH - 5
- Food Safety Certification - 1
- Barista Certification - 0
- Working at Heights Cert - 4
- LCQ - 1

F26 Overview

F26 to date has been a year of significant transition, operational disruption, and programme adaptation for Mayor’s Taskforce for Jobs.

Across the first three quarters, MTFJ has continued to deliver meaningful employment, training, and work-readiness outcomes despite major structural changes to programme criteria, inconsistent referral flow, and challenging labour market conditions.

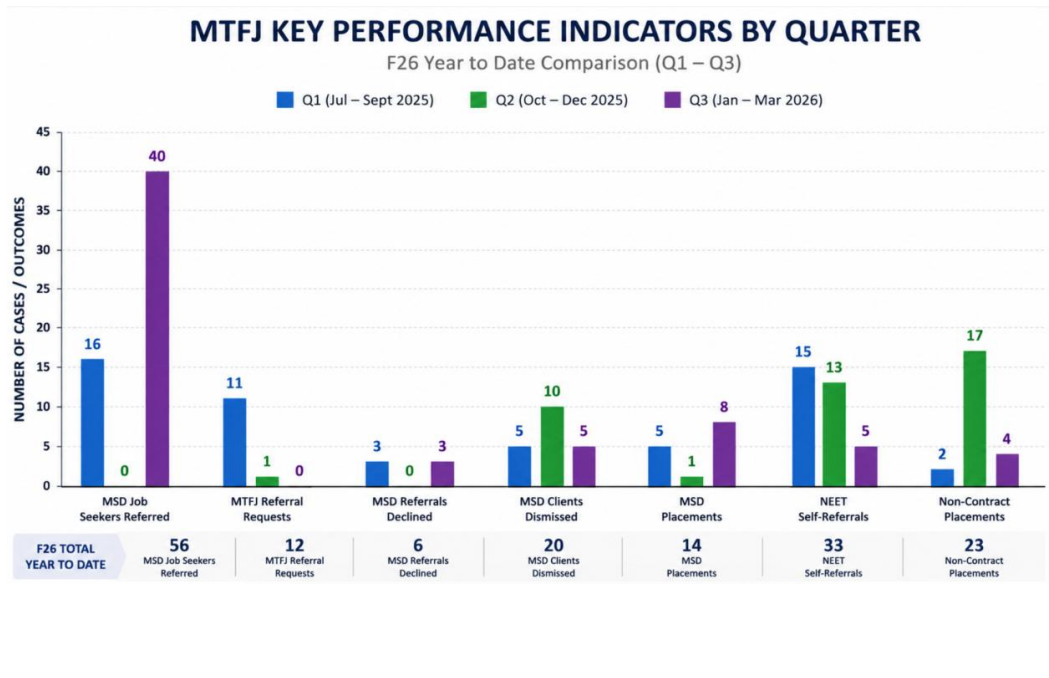
Contract Performance Overview

Under the new MSD-focused contract, the primary performance measure is 27 MSD placements of clients moving off benefit into full-time, permanent employment.

Referral Supply Has Been the Primary Constraint

MTFJ’s ability to achieve MSD contract placements has been significantly impacted by inconsistent referral flow from MSD, particularly during Q2 when **MSD referrals dropped to zero**.

Without eligible MSD clients entering the programme, achieving off-benefit placement targets became extremely difficult regardless of programme capability.



MTFJ Candidates	Q1	Q2	Q3	Totals
MSD Job Seekers Referred	16	0	40	56
MTFJ Referral Requests	11	1	0	12
MSD Referrals Declined	3	0	3	6
MSD Clients Dismissed	5	10	5	20
MSD Placements	5	1	8	14
NEET Self-Referrals	15	13	5	33
Non-Contract Placements	2	17	4	23

Programme Adaptation Beyond Contract Constraints

Despite MSD referral issues, local demand for employment support has remained strong. MTFJ continues to receive:

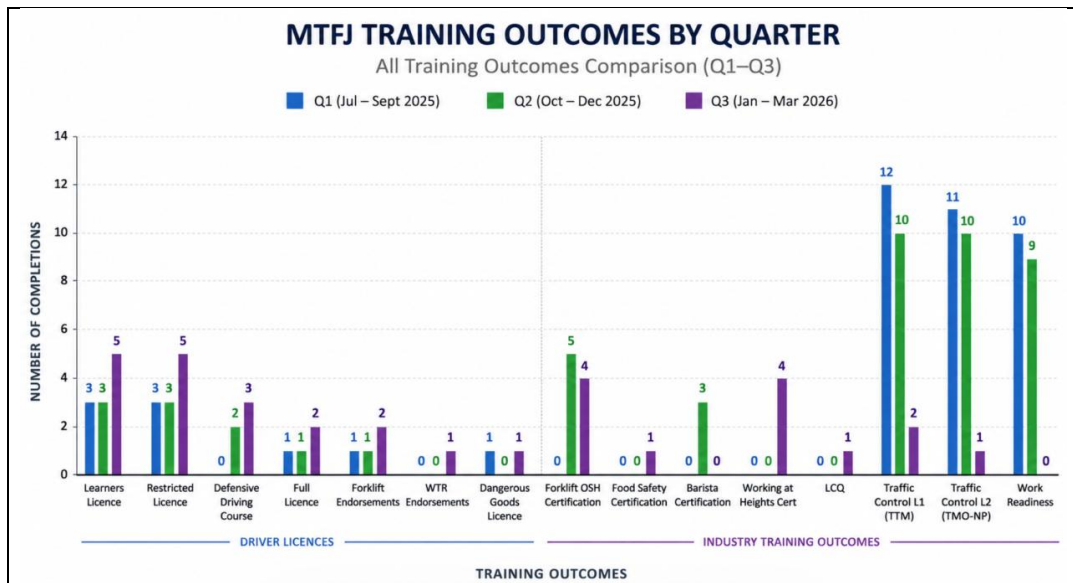
- NEET self-referrals
- Community referrals
- Employer-led requests
- Non-contract clients seeking training, licensing, and placement support

This demonstrates that **the need for youth and employment support in Tararua remains high**, even where clients may not fit strict MSD contract eligibility.

While funding is increasingly directed toward MSD clients coming off benefit, local community need extends well beyond this narrow cohort.

This has created an ongoing challenge:
 Community demand remains broad - Funding eligibility remains narrow

As a result, MTFJ has often needed to balance contract compliance with community expectations and wider youth employment realities.



Driver Licences	Q1	Q2	Q3	Totals
Learners Licence	3	3	5	11
Restricted Licence	3	3	5	11
Defensive Driving Course	0	2	3	5
Full Licence	1	1	2	4
Forklift Endorsements	1	1	2	4
WTR Endorsements	0	0	1	1
Dangerous Goods Licence	1	0	1	2

Industry Training Outcomes	Q1	Q2	Q3	Totals
Forklift OSH Certification	0	5	4	9
Food Safety Certification	0	0	1	1
Barista Certification	0	3	0	3
Working at Heights Cert	0	0	4	4
LCQ	0	0	1	1
Traffic Control L1 (TTM)	12	10	2	24
Traffic Control L2 (TMO-NP)	11	10	1	22
Work Readiness	10	9	0	19

Outlook for Q4

To improve contract performance by year-end, priorities include:

- Maximising Q3 referral pipeline conversion
- Strengthening MSD partnership consistency
- Accelerating referral-to-placement timeframes
- Increasing employer engagement for entry-level opportunities
- Maintaining balance between contract obligations and broader district need

Summary

F26 so far has demonstrated that MTFJ's biggest challenge has not been programme relevance or community demand, it has been operating effectively within a narrower MSD contract while facing inconsistent referral supply and external system instability.

When referrals are present, placements occur. When referrals collapse, targets become difficult regardless of programme effort.

Q4 will be a critical quarter focused on converting improved referral flow into measurable MSD off-benefit placements while continuing to serve a district where employment support demand remains wider than current funding settings.

Strategic Priority	Interactive Council, Connect Communities & Thriving District	
Status Report	Community Engagement	
	Reporting period	Feb 2026 – April 2026
	Activity Group Manager	Sandy Lowe
	Presented By	Sandy Lowe

Activity status	Overall	Staffing	H&S	Levels of service	Budget
Red: Roadblocks present Orange: Potential risks Green: on track					
District-wide Contestable fund					
Creative Communities funding					

Activity highlights in reporting period
<ul style="list-style-type: none"> • Sarah Fountaine, Community Engagement Officer has left employment with council effective 24 April 2026. A replacement role is currently being advertised for recruitment, applications close 25 May 2026. • Woodville Community Plan – Printing has been complete and the plan is being distributed by Positively Woodville. • Energy Efficiency and conservation Authority (EECA) partial funding for 5 Sites to install solar panels and batteries, progressing well, 3 sites with Quotes submitted, 1 site has withdrawn from the funding arrangement, – Unable to announce the location and names of sites selected until this has been announced by EECA. • District-wide Contestable fund March 2026 <ul style="list-style-type: none"> ○ 42 Applications – 24 successful applications ○ \$51,637 total funding allocated ○ The panel has retained a small portion of funding (\$2,030.00) to allow for consideration of any urgent applications that may arise through to 30 June 2026. ○ No urgent district wide Contestable fund applications have been received since last report. • District-wide Contestable fund next round of applications is tentatively scheduled for 31 July 2026 – 31 August 2026.

<ul style="list-style-type: none"> • We are reviewing the existing arrangements and structure for the contestable fund, and a report is being prepared for the June Council meeting. • Creative communities funding March 2026 <ul style="list-style-type: none"> ○ 14 Applications – 1 unsuccessful ○ \$14,000 total funding allocated • next round of applications will open 1 September – 1 October 2026. 																		
<p>Priorities in upcoming reporting period</p>																		
<ul style="list-style-type: none"> • Recruitment into advertised role, and onboarding 																		
<p>Key risks</p>																		
<p>None to report</p>																		
<p>Health and Safety</p>																		
<p>None to report</p>																		
<p>Key performance indicators</p>																		
<p>Community Plan - The key outcome for this activity is for every local community within the Tararua District to develop a Community-Led Development Plan (“Community Plan”). Each plan will articulate the community’s key aspirations and identify the priority projects that will help achieve these aspirations.</p>																		
<table border="1"> <thead> <tr> <th>Community</th> <th>Stage/Status</th> <th>Key Date</th> </tr> </thead> <tbody> <tr> <td>Norsewood</td> <td>Adopted</td> <td>September 2024</td> </tr> <tr> <td>Pahiatua</td> <td>Adopted</td> <td>September 2024</td> </tr> <tr> <td>Woodville</td> <td>Adopted</td> <td>October 2025</td> </tr> <tr> <td>Eketāhuna</td> <td>Draft in Preparation</td> <td>In progress</td> </tr> <tr> <td>Dannevirke</td> <td>Not Started</td> <td></td> </tr> </tbody> </table>	Community	Stage/Status	Key Date	Norsewood	Adopted	September 2024	Pahiatua	Adopted	September 2024	Woodville	Adopted	October 2025	Eketāhuna	Draft in Preparation	In progress	Dannevirke	Not Started	
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<p>District-wide Contestable Fund</p> <p>The Tararua District Council is committed to supporting the long-term growth and development of our community, the District-Wide Contestable Fund will support requests that contribute to a connected and thriving district.</p> <ul style="list-style-type: none"> ○ Thriving district ○ Local culture and traditions ○ Improving environment 																		

- Improving facilities and infrastructure
- Enhanced community wellbeing
- Collaborative effort

District-Wide Contestable funding rounds	Type of Request Breakdown	Approved Amount breakdown	Areas supported (excluding sport/travel)	Accountability report completion
February 2025 Round 1 2024/2025	Event – 6 Project – 8 Sport/Travel - 2	Event – \$9,836 Project – \$31,462.70 Sport/Travel - \$3,200	Rural – 1 Northern - 7 Southern - 6	Received – 15 Not yet received – 1*
May 2025 Round 2 2024/2025	Event – 5 Project – 14 Sport/Travel - 3	Event – \$4,688.5 Project – \$40,811.50 Sport/Travel - \$7,500	Rural - 2 Northern - 9 Southern - 8	Received – 14 Not yet received - 7
August 2025 Round 1 2025/2026	Event – 6 Project – 9 Sport/Travel - 3	Event – \$7,943 Project – \$29,995 Sport/Travel - \$4,000	Rural - 3 Northern - 9 Southern - 4	Received – 5 Not yet received - 13
Urgent Funding 2024/2025	No Urgent funding requests during this time.			
Urgent Funding 2025/2026	Sport/Travel - 4	Sport/Travel - \$4,395		Received – 2 Not yet received - 2
March 2026 Round 2 2025/2026	Event – 9 Project – 14 Sport/Travel - 1	Event – \$18,979 Project – \$31,908 Sport/Travel - \$750	Rural - 3 Northern - 11 Southern - 9	Received - 2 Not yet received - 22

Round 1 2024/2025 Accountability report is now overdue

Round 2 2024/2025 Accountability reports due 28 May 2026

Round 1 2025/2026 Accountability reports due 24 September 2026

Round 2 2025/2026 Accountability reports due 25 March 2027

Creative Communities Tararua

The Creative Communities New Zealand funding scheme supports and encourages local communities to create and present diverse opportunities for accessing and participating in arts activities in their area, or for a defined community of interest.

The scheme supports a wide range of arts projects under the following art forms - craft/object arts, dance, inter-arts, literature, Māori arts, multi-art forms (including film, music, Pacific arts, theatre, and visual arts.

Creative Communities fund	Type of Request Breakdown	Approved amount breakdown	Areas supported
September 2025 Round 1 2025/2026	Event - 5 Project - 6	Event - \$7,573 Project - \$12,726.12	Rural - 1 Northern - 4 Southern - 4 District wide – 2
March 2026 Round 2 2025/2026	Event – 5 Project - 8	Event – \$6,075 Project - \$7,925	Rural – 1 Northern – 5 Southern - 7 District-wide - 0