



Dannevirke Community Board

Notice of Meeting

A meeting of the Dannevirke Community Board will be held in the Council Chamber, 156 High Street, Dannevirke on **Tuesday 24 February 2026** commencing at **9:00am**.

Malcolm Alexander
Chief Executive

Agenda

- 1. Welcome and Meeting Opening**
- 2. Apologies**
- 3. Public Forum**

A period of up to 30 minutes shall be set aside for a public forum. Each speaker during the public forum section of a meeting may speak for up to 5 minutes.

Standing Orders may be suspended on a vote of three-quarters of those present to extend the period of public participation or the period any speaker is allowed to speak.

With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. If permitted by the Chairperson, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

- 4. Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Board and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Board may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

5.	Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business	
6.	Confirmation of Minutes	4
	<i>Recommendation</i>	
	<i>That the minutes of the Dannevirke Community Board meeting held on 15 December 2025 (as circulated) be confirmed as a true and accurate record of the meeting.</i>	
7.	Tararua District Council Report	
7.1	Report from Tararua District Council	12
	<i>That the report from the Tararua District Council meeting held 17 December 2025 be received.</i>	
8.	Reports	
8.1	Appointments and Allocation of Portfolios	25
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8.3	Wackrow Memorial Youth Award 2026	35
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8.5	Portfolio Programme Project Report	71
8.6	Decision Action Items for Dannevirke Community Board	81
	<i>That the report providing an update on decision action items be noted.</i>	
8.7	Submission on Simplifying Local Government proposal	85
9.	Correspondence	
9.1	Friends of the Domain	91
	<i>Recommendation</i>	
	<i>That the correspondence as listed be received.</i>	
	<i>Friends of the Domain Report – August 2025</i> <i>Friends of the Domain Report – January 2026</i>	

- 10. Chairperson's Remarks**
- 11. Items not on the Agenda**
- 12. Closure**



Dannevirke Community Board

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 156 High Street, Dannevirke on Monday 15 December 2025 commencing at 9:00 am.

1. Present

Board Members: N M Phillips (Chairperson), T J Hynes (Deputy Chairperson), E J Christison, R T Wallace and Cr A J Amboy

In Attendance

Mayor S M Gilmore
Deputy Mayor S M Wards

Mr M Alexander – Chief Executive
Mrs A Dunn – Manager – Democracy Services
Mrs S Anthony – Democracy Support Officer

2. Apologies

Nil

3. Public Forum

Nil

4. Declaration by Member

Board member Cr Alison Amboy made and attested her declaration pursuant to Schedule 7 Clause 14 of the Local Government Act 2002, with the declaration witnessed by Chairperson Nicola Phillips.

5. Notification of Items Not on the Agenda

Break ins at Community Gardens
Portfolio reports for this meeting
Manawatu Gorge Closure
Umutaoroa Domain
Lower Domain and Deer Park
Easton Street
Fire Hazard properties
Easton Fountain Upper Domain

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

Nil

7. Confirmation of Minutes

That the minutes of the Dannevirke Community Board meeting held on 17 November 2025 (as circulated) be confirmed as a true and accurate record of the meeting.

Christison/Hynes

Carried

8. Tararua District Council Report

8.1 Report from Tararua District Council

The Dannevirke Community Board considered the report from the Tararua District Council meetings held 12 November 2025 and 26 November 2025.

A question was raised about the possibility of assigning Community Board representation on the Regional Transport Committee and the Civil Defence and Emergency Management Committee. It was advised that these are statutory regional committees, which differ from internal committees. The Mayor attends by statute and is confirmed by Council, and Cr Peter Naylor has also been appointed as the Council representative to the Regional Transport Committee for the Tararua District, and Board members were encouraged to connect with Cr Naylor for further discussion.

That the report from the Tararua District Council meeting held 12 November

2025 and 26 November 2025 be received.

Christison/Amboy

Carried

9. Reports

9.1 Code of Conduct for Elected Members

The Dannevirke Community Board considered the report of the Democracy Support Officer dated 21 November 2025 that presented an updated Code of Conduct, as adopted by the Tararua District Council at its meeting held on 12 November 2025, for consideration and adoption.

The Manager – Democracy Services advised members that the purpose of the Code of Conduct was to set out agreed values, understandings and expectations about the manner in which members of the Community Board conduct themselves, while acting in their capacity as Board members. She noted that the Code of Conduct sets out the agreed standards of behaviour between members, members and staff, and member of the public. It contains guidelines for dealing with media and social media, and how information, including confidential information will be handled.

She advised that under the Local Government (System Improvements) Amendment Bill, there was a proposal for the Secretary for Local Government to issue a standardise code of conduct that would be binding on all Councils and Community Board members.

That the report from the Democracy Support Officer dated 21 November 2025 concerning the Code of Conduct for Elected Members be received.

Hynes/Phillips

Carried

That the Dannevirke Community Board adopts the Code of Conduct for Elected Members, as adopted by the Tararua District Council at its meeting held 12 November 2025.

Phillips/Hynes

Carried

9.2 Adoption of Meeting Schedule for 2026

The Dannevirke Community Board considered the report of the Manager - Democracy Services dated 24 November 2025 that sought confirmation of the meeting dates for Dannevirke Community Board meetings to be held during the 2026 calendar year, in accordance with Schedule 7, Clause 19(6) of the Local Government Act 2002.

It was noted that, following discussions with the Board and the Mayor, the proposed first formal meeting date for 2026 of Monday 16 March 2026 was considered too far away. The Board agreed to amend the resolution and hold an

informal meeting on Tuesday 20 January 2026 as Monday 19 January 2026 is a public holiday. Formal meetings will then be scheduled bi-monthly, starting Monday 16 February 2026, except for December, when the meeting will be held on the second Monday 14 December 2026, due to the third week falling on a non-working day as outlined in the Local Government Official Information and Meetings Act 1987.

The Board proposed holding informal meetings in the Dannevirke Council Chamber, with the intention of inviting the public to attend. Members were reminded to avoid creating a quasi-formal meeting and to focus on process-related discussions and driving improvement for Dannevirke and surrounding areas; decision-making must occur only at formal meetings. The Mayor indicated willingness to attend informal meetings if invited and subject to availability.

That the report from the Manager Democracy Services dated 24 November 2025 concerning the Adoption of Meeting Schedule for 2026 be received.

Christison/Amboy

Carried

That the Dannevirke Community Board adopts the following schedule of meetings for the 2026 calendar year, noting the meetings will be held at the Council Chambers, 156 High Street Dannevirke, and will start at 09:00am:

16 February 2026

20 April 2026

15 June 2026

17 August 2026

19 October 2026

14 December 2026

Christison/Hynes

Carried

That the Dannevirke Community Board note that informal sessions of the Board will be held on the months between their formal meetings, being January, March, May, July, September, and November 2026 at 09:00am held in the Dannevirke Council Chambers, 156 High Street Dannevirke.

Christison/Amboy

Carried

10. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

It was advised that Council is expected to make decisions on delegations to

Community Boards this Wednesday. The Board was encouraged to engage with community groups and, during informal meetings, discuss the allocation of portfolios among members. It was noted that representation reports are highly valuable for keeping the Mayor and Councillors informed about community concerns and achievements. Board members Hynes and Christison expressed interest in representing the Board on the Road Safety and Emergency Management Committees.

11. Correspondence

11.1 Correspondence

That the correspondence as listed be received.

☐ *Letter of thanks to Scanpower from Dannevirke Community Board*

☐ *Letter of thanks to Dannevirke Pharmacy from Dannevirke Community Board*

Christison/Amboy

Carried

12. Discussion Items

Date for Dannevirke Market Day – The Board agreed to move the Dannevirke Market Day from October to the first Saturday in March, which will be 7 March 2026. This change aims to encourage greater community participation and improve the likelihood of better weather conditions.

That the Dannevirke Community Board hold the next Dannevirke Market Day on Monday 7 March 2026.

Wallace/Christison

Carried

High Street Footpaths - A request was made for the maintenance schedule for High Street footpaths, where weeds are growing through areas where water blasting has removed grout, resulting in an untidy appearance. It was requested that further details be included in the next Management Report. Additionally, information on repair work required for broken railings along High Street was also requested for inclusion in the report.

Government changes to Regional Councils – - An update was requested on the timeframes for the Government's recent proposal to simplify local government. It was advised that this is currently a proposal, not legislated, and remains in the consultation phase, so specific timeframes are not yet confirmed. Government intends to implement the legislation by 2029, with an expectation that Councils begin making changes by 2027.

The Board was encouraged to make a submission. Council will also submit

feedback, with submissions closing in February 2026. Following this, Government will begin drafting legislation.

Government's proposal for Rates Capping - An update was requested and it was advised that this represents a significant change for Tararua District Council, who will need to refocus and consider how to improve efficiency, taking into account the Systems Improvement Bill. Council will be limited in what can be delivered and will need to adapt operations. Community consultation on levels of service will occur through the Long Term Plan process. Affordability for the community remains a key consideration with a focus on infrastructure.

TDC rates direct debit error - It was noted that some members of the public had raised concerns with Board members regarding penalties on their rates, which they felt were unjust. Further context is required to determine whether these cases relate to the recent rates direct debit error. Affected community members are advised to contact Council staff directly, as individual matters cannot be debated in a public forum. It was also advised that the resolution process for the direct debit error is nearly complete, with only a small number of cases remaining.

Earthquake strengthening update - Legislative changes have not yet been passed by Government, so no update is available at this stage.

Carnegie Building - It was advised that the update on the Carnegie Building is dependent on proposed legislative changes and cannot inform until regulations and standards are finalised.

Mowing/Cleaning (Stanley Street/Cemeteries/Toilets) - A concern was raised regarding unmaintained areas. It was advised that TDC has faced recent district-wide challenges, and service levels are still being restored, with the team working hard to catch up. The expectations and standards for contractors remain consistent. Board members were encouraged to submit CRMs for any issues identified. It was requested that these concerns be included in the next management report.

Signs need repairing - Concerns were raised regarding the poor workmanship on Stanley Street signs. Three signs were recently vandalised, and the subsequent repairs were noted as substandard. The community have offered assistance with repairs. It was recommended that this issue be included in the next management report.

13. Chairperson's Remarks

The Chair noted that the Board was gaining good momentum in the short time since the election and is progressing well with developing a strategic plan for discussion at the Board's first informal meeting in January.

14. Items not on the Agenda

Break ins at Community Gardens – The Board reported there have been multiple break ins and plant theft at the Dannevirke Community Gardens. They are making changes to improve security and would benefit from CCTV.

Portfolio reports for this meeting – This topic was discussed at item 10.

Manawatu Gorge Closure – While acknowledging the Gorge as a significant feature of the Tararua District, it remains under NZTA control as a State Highway. The revocation process is still underway. There are considerable risks and costs associated with converting the old road into a recreational walkway or cycleway, and budget constraints must be considered. The Mayor expressed strong support for preserving this area as a community asset and will engage in discussions with NZTA and other local Mayors regarding future possibilities.

Umutaoroa Domain – it was requested that the health and safety concerns yet to be addressed at the Domain be included in the next management report. It was noted that requests have been submitted to TDC.

Lower Domain and Deer Park – A concern was raised regarding the untidy appearance of the lower domain, aviary, and lake, as well as questions about whether the deer will be removed from the Deer Park. Additionally, the perimeter fence requires maintenance. An update on these matters was requested for inclusion in the next management report.

Easton Street – Board member Christison advised that multiple requests have been received regarding the untidiness of the street, noting that this issue has been on the agenda for over 12 months with no improvement. The Mayor undertook to seek further information to gain insight and provide an update to the Board.

Fire Hazard properties – A query was raised regarding whether Council has a policy to identify and manage fire hazards on overgrown sections and roadsides. It was advised that concerns on private land fall under FENZ, and TDC has very limited ability to enforce these matters. The Mayor noted he would look into fire hazard concerns around waterways that cross multiple properties, as ownership needs to be clarified and any risks to the network assessed. Enforcement in these cases is challenging.

Easton Fountain Upper Domain – it was noted that the fountain has been a concern for the community for some time, however members of the community have advised that it is salvageable and are willing to look into refurbishment, while acknowledging there are technical aspects to navigate. It was agreed that the Dannevirke Community Board adopt the restoration of the Easton Fountain.

That the Dannevirke Community Board adopt the restoration of the Upper Domain Easton Fountain as a Dannevirke Community Board Project.

Hynes/Christison

Carried

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 10:35am.



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 156 High Street, Dannevirke on Wednesday 17 December 2025 commencing at 9:30am.

1. Present

Mayor – Mr S M Gilmore, Crs S M Wards (Deputy Mayor), A J Amboy, C L Corlett, P A Johns, E F Kennedy, P M Naylor, E L Peeti-Webber, K E R Te Waaka, and S A Wallace

In Attendance

Mrs N Phillips	- Chairperson – Dannevirke Community Board
Mr T Hynes	- Deputy Chairperson – Dannevirke Community Board
Mr M Alexander	- Interim Chief Executive
Mrs K Tani	- Group Manager – Strategy and Information
Ms S Lowe	- Group Manager – People, Capability and Customer Experience
Mr H Featonby	- Group Manager - Operations
Ms T McDonald	- Chief Financial Officer
Ms J Smith	- General Counsel
Mr P Wimsett	- Chief Advisor (online via Teams)
Mr M Guile	- Procurement Specialist
Ms F Chase	- Facilities Manager
Mrs B Kawana	- Corporate Planning and Reporting Advisor
Mr K van der Oord	- Communications Team Manager
Mr J Single	- Regulatory Services Manager
Mrs A Dunn	- Manager – Democracy Services

2. Council Prayer

Councillor Keshaan Te Waaka commenced the meeting with a karakia timatanga (opening prayer)

3. Apologies

There were no apologies.

4. Public Forum

There were no requests for public forum.

5. Notification of Items Not on the Agenda

The following late item of business was notified for consideration in the public excluded session of this meeting:

Recruitment of Chief Executive

The reason this item was not listed on the agenda was due to the interviews of shortlisted candidates being held after the agenda was published.

Consideration of this item cannot be delayed until a subsequent meeting due to the need to progress the making of an offer to the preferred candidate and delegation of authority for negotiating terms and conditions, noting the impact of the legislative designation of the period from 20 December to 10 January as non-working days on the timeline for the process.

That the following item be accepted as a late item for consideration with the public excluded:

Chief Executive Recruitment

Mayor Gilmore/Cr Wards

Carried

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

There were no declarations of interest.

7. Confirmation of Minutes

That the minutes of the Council meeting held on 26 November 2025 (as circulated) be confirmed as a true and accurate record of the meeting.

Crs Wallace/Corlett

Carried

8. Community Boards and Community Committees Reports

8.1 Minutes - Positively Woodville Community Committee

That the minutes of the Positively Woodville Community Committee meeting held 4 November 2025 be received.

Crs Johns/Peeti-Webber

Carried

8.2 **Minutes - Eketāhuna Community Board**

That the minutes of the Eketāhuna Community Board meeting held 01 December 2025 be received.

Crs Johns/Peeti-Webber

Carried

9. **Minutes Action List**

9.1 **Decision Action Items**

Clarification was sought on the due date of the Plan Stop item. It was noted that this was underway.

The land rationalisation item was discussed, with clarification sought on the length of time taken for this item to progress, and clarification on the expected date of completion.

That the report providing an update on decision action items be noted.

Crs Wards/Naylor

Carried

10. **Reports**

10.1 **Reserve Land Classification**

The Tararua District Council considered the report of the Facilities Manager dated 3 December 2025 that sought reclassification and declaration and classification of reserves under the Reserves Act 1977 following the close of public submissions on the Tararua Omnibus Reserve Management Plan. It was noted that no submissions had been received, therefore approval was sought to declare, classify and reclassify the parcels of land identified in the report. Clarification was provided on the process specified in the Reserves Act 1977.

That the report from the Facilities Manager dated 03 December 2025 concerning the Reserve Land Classification be received.

That Council approve to declare and classify according to their primary purpose three parcels of land pursuant to section 14 of the Reserve Act 1977 as described in Attachment 1.

That Council approve reclassification of three parcels of land to better cater for their primary purpose pursuant to section 24 of the Reserve Act 1977 as described in Attachment 2.

Crs Johns/Wards

Carried

10.2 Regulatory Services Report 1 July 2025 to 31 October 2025

The Tararua District Council considered the report of the Regulatory Services Manager dated 4 November 2025, that provided statistical information for the year 1 July 2024 to 30 June 2025. It was advised that figures in the table on page 43 of the agenda, outlining noise and abandoned vehicle complaints for 2024-25 and the current year to date, had dropped from the published copy of the agenda. A copy of the table was circulated to members, as below:

8.2 Other Complaints

	Total 2022/23	Total 2023/24	Total 2024/25	From 1 July 2025
Noise	635	474	382	72
Abandoned Vehicles	71	97	57	17

It was asked that an information session be held for the community once the Government's changes to the earthquake-prone buildings legislation is finalised.

In response to questions about the percentage of known dogs registered, it was noted that currently the percentage had increased up to 99%.

That the report from the Regulatory Services Manager dated 04 November 2025 concerning the Regulatory Services Report 1 July 2025 to 31 October 2025 be received.

Crs Wallace/Corlett

Carried

11. District Merit Award

The Mayor advised of a District Merit Award that would be made in recognition of many years of service to the community by Vanessa Dorreen.

Mayor Scott Gilmore read the following statement about the lasting contribution to Dannevirke, Norsewood and the wider district made by Vanessa Dorreen.

"Vanessa Dorreen is an exceptional community volunteer whose dedication, leadership and generosity of spirit have made a lasting contribution to Dannevirke, Norsewood and the wider district. Over many years, she has given countless hours to education, sport, arts and community wellbeing, consistently stepping forward wherever support is needed.

Vanessa has been highly active within local schools, serving on both the Norsewood and Ruahine school committees and supporting a wide range of activities including event organisation, fundraising, coaching, gardening and school trips. She has also been a long-standing parent organiser for the

Norsewood Playgroup and a strong supporter of local theatre and arts initiatives.

Widely known for her positive and encouraging presence, Vanessa is a familiar and enthusiastic supporter at school and sporting events, including the Dannevirke Ross Shield. She has built strong, lasting relationships with young people and continues to support and celebrate them well into adulthood. Her commitment to community wellbeing extends to her involvement with Norsewood Civil Defence and her role in helping secure a defibrillator for the village.

For the past eight years, Vanessa has been deeply involved with the Dannevirke Netball Centre, contributing extensively to junior development programmes such as Fun Ferns and Future Ferns. She has coached and coordinated school teams, mentored umpires, supported representative teams, and carried out numerous operational roles including canteen, office, uniforms, game timing and prizegivings. She also established a Summer Business House competition. Her dedication was recognised when she was named Cadbury Volunteer of the Month for Netball Manawatū and Dannevirke Netball Centre Volunteer of the Year in 2023.

Vanessa has also served the Norsewood Smallbore Rifle Club for six years, stepping into the scorer role when needed and continuing in this position with professionalism. Her behind-the-scenes contribution was recognised this year with Life Membership.

For nine years, Vanessa has been a key contributor to junior hockey at the Dannevirke Sports Club, taking on roles including Health and Safety Representative, Treasurer, Tuck Shop and Referee Coordinator, as well as coaching and refereeing. Always reliable, she ensured each hockey day ran smoothly.

In addition, Vanessa has been a valued committee member of the Dannevirke Athletic Club, where she improved club systems, introduced new technology, supported athletes and schools, and volunteered at major events such as the Colgate Games. Her service was recognised when she was named Volunteer of the Year at the club's 2024 prizegiving.

Through her selfless service and unwavering commitment, Vanessa Dorreen has had a significant and lasting impact on her community and is a truly deserving recipient of the District Merit Award."

Michelle Mitchell and Kelly Gillard joined the meeting to thank everyone for coming to celebrate this special award with Vanessa. Michelle Mitchell acknowledged the honour of being here to celebrate this award with Vanessa, who was known as "Mrs DJ" by everyone. She spoke about her time as a teacher at Norsewood School, and how as a teacher, you could not have asked for a better parent than Mrs DJ to be by your side, to help get things done. Following that, she worked closely with Mrs DJ in the Dannevirke Junior Netball Committee for many years. She said there had never been such a more deserving person to receive this award, and it was great to see her selfless, giving nature recognised

by the Mayor and the community. What she has done for so many people and organisations was remarkable and although Vanessa was very humble, she wanted her to know how appreciated her kind heart and many hours of volunteer commitment were. She had touched the lives of so many people and has made Mrs DJ a Dannevirke icon. She is a huge hard worker, and gave an example of fundraising event she ran to pick up woodchips and kindling to help a team get to a National event, and her commitment in travelling to the event to support the team even though her own children were not involved in the event. A truly exceptional individual.

Kelly Gillard gave an example of Mrs DJ's support from the sidelines by playing a recording of her cheering on their team. She spoke about the many times she'd heard Mrs DJ's voice from the sidelines cheering on the team, for so many different sports and how this will always stay with her. She spoke about how Mrs DJ is one of the rare people whose energy lifts everyone around her. Her passion for supporting kids in the wider community is inspiring and her willingness to step in whenever she's needed is nothing short of incredible. She spoke about how Vanessa would do anything for her two children, Pippa and Sean, supporting them wherever they go. She gave examples of this support, highlighting that Vanessa even sat umpiring exams so she could understand netball for her daughter. She spoke about how she learned emergency procedures so that she could support Norsewood Civil Defence, and how she even mastered the art of backing a trailer so she could get hay into sheds. Whenever people needed help, Vanessa would be there, often accompanied by her children. She spoke about how lucky Vanessa's children were to have Vanessa as their role model. If someone didn't have a supporter at a game, Vanessa was their support. She spoke about how Vanessa got her children involved in volunteering as well. Kelly thanked Vanessa's children and partner for lending Vanessa to them for all the sporting events, and reminded the children that Vanessa cheered the loudest for them both. She spoke about how they appreciate everything she does, her heart and commitment and unwavering support of others which has made a real difference in the community. She spoke about how Vanessa deserved this award so very much. She acknowledged Vanessa's mother, noting how she must have been a great role model to bring up this wonderful lady who has been a part of our lives and thanked her for bringing her here so we could show her what she means to the community. She then presented a gift to Vanessa's children that provided a reminder of everything that Vanessa had been involved with. She thanked the Council for allowing them to come and share with everyone how much Vanessa means to them.

Vanessa spoke in thanks, noting her surprise at the award. She said that when she first came to Dannevirke, she felt the best way to get to know people was to get involved, which started with the netball club. She acknowledged her parents who were also great volunteers in the community, noting they had an array of volunteer awards that they had won over the years. On behalf of the groups she has been part of and friends and family here today, thank you all very much.

In closing the Mayor again congratulated Vanessa and invited her, along with her friends, family and supporters to join the Council in a morning tea to celebrate Vanessa together.

The meeting adjourned at 10:29am and resumed at 10:56am.

10. Reports (continued)

10.3 Council Controlled Organisation Exemption for Manawatu-Whanganui Local Authorities Shared Services

The Tararua District Council considered the report of the Chief Advisor dated 4 December 2025 that Council's resolution to grant Manawatu-Whanganui Local Authorities Shared Services Ltd (MWLASS) status as an "exempted organisation" under the provisions of Section 7 of the Local Government Act 2002.

It was noted that future changes through the simplification of local government could see a changed level of utilisation for the CCO, with a view to value for ratepayers. It was suggested that representatives of the MWLASS visit Council in the future to explain the services undertaken through the MWLASS.

That the report from the Chief Advisor dated 04 December 2025 concerning the Council Controlled Organisation Exemption for Manawatu-Whanganui Local Authorities Shared Services be received.

That the Tararua District Council provide an exemption to Manawatu-Whanganui Local Authority Shared Services from being a Council Controlled Organisation granted under Section 7(5) of the Local Government Act 2002 for the period of 1 July 2025 to 30 June 2028.

Crs Johns/Amboy

Carried

10.4 Adoption of Committee Terms of Reference 2025-28

The Tararua District Council considered the report of the Manager – Democracy Services dated 3 December 2025 that sought adoption of the Terms of Reference and delegation of authority for each committee established by the Mayor under section 41A of the Local Government Act 2002. It was noted that the Executive Support member for the Community Connections committee was yet to be decided.

That the report from the Manager Democracy Services dated 03 December 2025 concerning the Adoption of Committee Terms of Reference 2025-28 be received.

That the Tararua District Council adopt the Terms of Reference for the Community Connections Committee, the Infrastructure and Projects Committee, the Performance and Monitoring Committee and the District Growth Committee as established by the Mayor under Section 41A of the Local Government Act

2002 and set out in Appendix 1 to the report "Adoption of Committee Terms of Reference 2025-28."

Crs Corlett/Wallace

Carried

10.5 **Adoption of Meeting Schedule for 2026**

The Tararua District Council considered the report of the Manager – Democracy services dated 3 December 2025 that presented the proposed schedule of meetings for the 2026 calendar year.

That the report from the Manager Democracy Services dated 03 December 2025 concerning the Adoption of Meeting Schedule for 2026 be received.

That the Tararua District Council adopt the schedule of meetings for the 2026 calendar year as set out in Appendix 1 to the report of the Manager – Democracy Services dated 03 December 2025.

Crs Naylor/Corlett

Carried

10.6 **Delegations to Community Boards**

The Tararua District Council considered the report of the Manager – Democracy Services dated 3 December 2025 that presented proposed delegation of functions from Council to the Dannevirke and Eketāhuna Community Boards for the 2025-28 triennium.

That the report from the Manager Democracy Services dated 03 December 2025 concerning the Delegations to Community Boards be received.

That the Council delegate the following functions to the Dannevirke and Eketāhuna Community Boards, to:

- 1. Liaise and communicate with individuals, community organisations and special interest groups within the Board's area of responsibility.***
- 2. Represent and advocate for the community on any issue and make submissions to any organisation relating to a matter of interest to the Board in respect to the Board's geographical area.***
- 3. Facilitate consultation with local residents and community groups on local issues and local aspects of district issues, including input into the District Plan, Long Term Plan and Annual Plan.***
- 4. Make submissions or provide feedback on local issues and local aspects of district issues included in the District Plan, Long Term Plan and Annual Plan.***
- 5. In respect of the Long Term Plan and Annual Plan (where appropriate)***

to:

- (a) Prepare a submission to the budgetary process of Council for expenditure within the community and methods of funding.*
- (b) Identify and make recommendations on priorities for local projects and community issues.*
- 7. Participate in any relevant consultative processes within the Board's geographical area, making submissions on relevant policies that impact on the Board's geographical area.*
- 8. Make submissions to the Council on the levels of service concerning its facilities and activities provided within the Board's geographical area and maintain an oversight of their delivery.*
- 9. Advise the Council on property related matters concerning the acquisition and sale of such assets of local community significance.*
- 10. Promote the community and support its economic development.*
- 11. Fix priorities and expend funds within such budgets allocated by Council for discretionary spending, including assistance towards rates and Council related fees and charges incurred by voluntary community groups.*
- 12. Make annual disbursements to community groups from the Community Board General Assistance Grants Scheme.*
- 13. Facilitate community events and maintaining services in the Board's geographical area, including providing financial assistance to support such initiatives.*
- 14. Consider and report on all matters referred to it by Council or any issue of interest or concern to the Board and speak at Council meetings in such circumstances considered appropriate.*
- 15. Appoint a Board representative to the Road Safety Committee and Emergency Management Committee (Welfare Response).*
- 16. Appoint Board representatives to local community groups.*
- 17. Appoint the Board's Chairperson as a member to the Civic Honours selection panel.*
- 18. Authorise the Board's Chairperson (or their nominee) to be the spokesperson for the Board in all matters within its jurisdiction or of particular interest.*
- 19. Advise the Council in advance of considering any actions resulting from*

exercising its powers, authorities or functions that may have potential implications for the Council.

20. *Maintain the development, knowledge and skills of board members through attendance at appropriate conferences, courses and training seminars within the budget funding available for this purpose.*

Crs Wallace/Corlett

Carried

10.7 **Requests for Information under the Local Government Official Information and Meetings Act 1987**

The Tararua District Council considered the report of the Manager – Democracy Services dated 2 December 2025 that provided information on the requests for information received under the Local Government Official Information and Meetings Act 1987.

That the report from the Manager - Democracy Services dated 02 December 2025 concerning the Requests for Information under the Local Government Official Information and Meetings Act 1987 be received.

Crs Wards/Naylor

Carried

12. **Correspondence**

Nil

13. **Portfolio Report - Rural**

That the report from the Deputy Mayor dated 11 December 2025 concerning the Portfolio Report - Rural be received.

Crs Wards/Corlett

Carried

14. **Other Portfolio Reports**

- 14.1 **Communications and Consultation Portfolio** – Councillor Naylor advised that Councillor Amboy and himself had received a report from the Group Manager – Strategy and Information outlining the results of the communications survey undertaken last year. He noted that this provided them with useful insights. He spoke about an event he attended in the weekend, where a ratepayer expressed concern that they hadn't seen any communications or publicity about the recent election. However, the person lived rurally and did not have a letterbox, so was not receiving the local newspaper. Their portfolio will be looking into solutions for the rural area.

- 14.2 **Marae, Kura Kaupapa Māori and Kohanga Reo Portfolio** – Councillor Te Waaka reported that Councillor Peeti-Webber and herself attended Te Maruata, a Local Government New Zealand committee of Māori elected members. She spoke

about the inspiration from meeting with like-minded people in local government, and it was good to have that support. She spoke about her attendance at a kaupapa at Kaitoke Marae, where she met potential candidates for the Ikaroa-Rawhiti Māori seat electorate for the next general election. Her aim was to establish good relationships with all candidates for that seat, and will be organising a youth hui to meet with candidates in the future.

- 14.3 **Youth Portfolio** – Councillor Te Waaka spoke about a hui held with Tararua Community Youth Services. The hui involved community groups and organisations from across the district, and it highlighted the need for the various youth services to come together to network and share with each other. She advised that she had been invited to speak at the Pahiatua school leavers dinner. Councillor Amboy spoke her attendance at the Young Elected Members hui in Wellington, organised by Local Government New Zealand. She spoke about this being an insightful event where she met many young elected members from across the country. They will be seeing what they can do to collaborate in the future.
- 14.4 **Pongaroa** – Councillor Wards spoke about her attendance at a working bee organised by the Pongaroa Way to Go committee at the Four Mile Bush reserve, which is a popular freedom camping area. She noted that the previous Council had received presentations from communities about maintenance of reserves, and this was a good example of a community taking responsibility to maintain and upgrade the space.
- 14.5 **Christmas Parades** – Councillor Wallace spoke about his attendance at the Dannevirke Christmas Parade. He congratulated the Lions Club and the Chamber of Commerce on the arrangements. The Mayor noted he was privileged to attend each of the Christmas parades held throughout the district and it was a great way to celebrate the community.

15. Mayoral Update

The Mayor provided an update to his written report on events attended. He noted that since providing his report, he attended the 60th anniversary of the Norsewood Pioneer Museum and also the Woodville school prize giving.

Councillor Wards spoke about the recent citizenship ceremonies held in Dannevirke and Pahiatua which were a fantastic celebration for the new citizens. She acknowledged the work of officers in making the arrangements and the councillors for their support.

That the report from the Mayor dated 11 December 2025 concerning the Mayoral Update be received.

Mayor Gilmore/Cr Wallace

Carried

16. Items not on the Agenda

It was noted that the late item of business would be considered in the public excluded session of Council.

17. Public Excluded Items of Business

That the public be excluded from the following parts of the proceedings of this meeting, namely:

All of Government Electricity Procurement - Delegation to enter contract

Amendment to Delegation of Authority to negotiate Memorandum of Agreement for land purchase - 33 York Street, Dannevirke

Late item of business – Recruitment of Chief Executive

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
<i>Amendment to Delegation of Authority to negotiate Memorandum of Agreement for land purchase - 33 York Street, Dannevirke</i>	<i>To protect commercial and industrial negotiations</i>	<i><Section (1)(a)(i)</i>
<i>All of Government Electricity Procurement - Delegation to enter contract</i>	<i>To protect commercial activities</i>	<i><Section (1)(a)(i)</i>
<i>Recruitment of Chief Executive</i>	<i>To protect the privacy of natural persons</i>	<i><Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

S7(2)(a) The withholding of the information is necessary to protect the

privacy of natural persons, including that of a deceased natural person

s7(2)(h) The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.

s7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

Crs Corlett/Peeti-Webber

Carried

The meeting went into public excluded session at 11:36am and resumed open session at 11:57am.

There being no further business the Mayor thanked those present for their attendance and contributions, and the meeting closed at 11:57am.



Report

Date : 18 February 2026
To : Chairperson and Board Members
Dannevirke Community Board
From : Allie Dunn
Manager Democracy Services
Subject : **Appointments and Allocation of Portfolios**
Item No : **8.1**

1. Recommendation

- 1.1 *That the report from the Manager Democracy Services dated 22 January 2026 concerning the Appointments and Allocation of Portfolios be received.*
- 1.2 *That the Dannevirke Community Board makes appointments of Board representatives as follows:*
- 1.3 That Chairperson Nicola Phillips be appointed as the Dannevirke Community Board's representative on the Road Safety Group.
- 1.4 That Chairperson Nicola Phillips be appointed as the Dannevirke Community Board's representative on the Emergency Management Committee (Welfare Response).
- 1.5 That Chairperson Nicola Phillips be appointed as the Dannevirke Community Board's representative on the Civic Honours selection panel
- 1.6 That the Dannevirke Community Board makes the following appointments of liaison representatives to community organisations:

Organisation:

Dannevirke Brass Band

Dannevirke Pipe Band

Dannevirke Chamber of Commerce

Liaison Representative:

Ron Wallace

Ron Wallace

Cr Alison Amboy

Tararua Community Youth Service	Cr Alison Amboy / Terry Hynes
Dannevirke and District A and P Association	Ernie Christison
Dannevirke Returned Services Association	Ron Wallace
Dannevirke Host Lions	Terry Hynes
Dannevirke Multisport Complex	Nicola Phillips
Tararua REAP	Terry Hynes
Friends of the Dannevirke Domain	Ron Wallace

2. Reason for the Report

- 2.1 To enable discussion by the Board of allocation of responsibilities or portfolios, and to make any appointments agreed to by the Board.

3. Background

- 3.1 At its meeting held 17 December 2025, the Council agreed to delegate certain functions to the Community Board, and delegated the authority to appoint Board representatives to community groups and to certain specified committees.

A list of the functions and authorities delegated by the Council is detailed in the following section.

4. Description

- 4.1 The following functions and authorities have been delegated by the Tararua District Council to both the Dannevirke Community Board and the Eketāhuna Community Board.
1. Liaise and communicate with individuals, community organisations and special interest groups within the Board's area of responsibility.
 2. Represent and advocate for the community on any issue and make submissions to any organisation relating to a matter of interest to the Board in respect to the Board's geographical area.
 3. Facilitate consultation with local residents and community groups on local issues and local aspects of district issues, including input into the District Plan, Long Term Plan and Annual Plan.

4. Make submissions or provide feedback on local issues and local aspects of district issues included in the District Plan, Long Term Plan and Annual Plan.
5. In respect of the Long Term Plan and Annual Plan (where appropriate) to:
 - (a) Prepare a submission to the budgetary process of Council for expenditure within the community and methods of funding.
 - (b) Identify and make recommendations on priorities for local projects and community issues.
7. Participate in any relevant consultative processes within the Board's geographical area, making submissions on relevant policies that impact on the Board's geographical area.
8. Make submissions to the Council on the levels of service concerning its facilities and activities provided within the Board's geographical area and maintain an oversight of their delivery.
9. Advise the Council on property related matters concerning the acquisition and sale of such assets of local community significance.
10. Promote the community and support its economic development.
11. Fix priorities and expend funds within such budgets allocated by Council for discretionary spending, including assistance towards rates and Council related fees and charges incurred by voluntary community groups.
12. Make annual disbursements to community groups from the Community Board General Assistance Grants Scheme.
13. Facilitate community events and maintaining services in the Board's geographical area, including providing financial assistance to support such initiatives.
14. Consider and report on all matters referred to it by Council or any issue of interest or concern to the Board and speak at Council meetings in such circumstances considered appropriate.
15. Appoint a Board representative to the Road Safety Committee and Emergency Management Committee (Welfare Response).
16. Appoint Board representatives to local community groups.
17. Appoint the Board's Chairperson as a member to the Civic Honours selection panel.
18. Authorise the Board's Chairperson (or their nominee) to be the spokesperson for the Board in all matters within its jurisdiction or of particular interest.

19. Advise the Council in advance of considering any actions resulting from exercising its powers, authorities or functions that may have potential implications for the Council.
 20. Maintain the development, knowledge and skills of board members through attendance at appropriate conferences, courses and training seminars within the budget funding available for this purpose.
- 4.2 The Board is now asked to consider the functions and authorities that it has been delegated, and make any appointments to necessary to undertake these responsibilities.

5. Significance Assessment

- 5.1 The Council's Significance and Engagement Policy is not triggered by any matters discussed in this report.

6. Options

- 6.1 The Dannevirke Community Board's role includes representing and acting as an advocate for the interests of its community, and communicating with community organisations and special interest groups within its community.
- 6.2 The community that the Dannevirke Community Board represents is described as "Dannevirke and the surrounding rural areas, including Norsewood, Ormondville, Weber, Herbertville, Pongaroa and Akitio."
- 6.3 Listed below are the organisations that the Community Board proposes to make appointments to:
- Road Safety Group (1 Board representative)
 - Emergency Management Committee (1 Board representative)
 - Civic Honours Selection Panel (1 Board representative)
 - Dannevirke Brass Band (liaison representative)
 - Dannevirke Pipe Band (liaison representative)
 - Dannevirke Host Lions (liaison representative)
 - Dannevirke Multisport Complex (liaison representative)
 - Tararua REAP (liaison representative)
 - Friends of the Dannevirke Domain (liaison representative)
 - Dannevirke Chamber of Commerce (liaison representative)

- Tararua Community Youth Services (liaison representative)
- Dannevirke Returned Services Association (liaison representative)
- Dannevirke and District A and P Association (liaison representative).

6.4 The purpose of these appointments is to provide a point of liaison between the community board and the community organisation, and establish and maintain relationships with these groups.

6.5 The Board will also be considering any further community organisations, including in the wider area that the Board covers, that Board members could be liaising with. Further appointments could be made should there be other organisations or special interest groups that the Board establishes relationships with.

7. Financial Considerations

7.1 There are no financial considerations associated with matters raised within this report.

8. Consultation

8.1 There are no legislated community consultation requirements associated with this matter.

9. Conclusion

9.1 Following on from the Council delegating functions and authority to the Board, members can now consider making formal appointments of liaison representatives to organisations and groups that the Board has relationships with, and appointing members to sit on committees or advisory groups where a member of the Board forms part of that committee / group.

9.2 The officer recommendation is set out based on proposals from the Board. The Board is able to include other appointments for decision should there be other community organisations that the Board wishes to establish or maintain a relationship with.

Attachments

Nil.



Report

Date : 18 February 2026

To : Chairperson and Board Members
Dannevirke Community Board

From : Allie Dunn
Manager - Democracy Services

Subject : **Dannevirke Community Board Budget Update**

Item No : **8.2**

1. Recommendation

- 1.1 *That the report from the Manager - Democracy Services dated 09 February 2026 concerning the Dannevirke Community Board Budget Update be received.*
- 1.2 *That the Dannevirke Community Board notes the budget availability to hold a second grants round prior to 30 June 2026.*
- 1.3 *That the Dannevirke Community Board advertises the availability of the General Assistance Grants scheme for 2026 and invites applications for funding.*
- 1.4 *That the closing date for applications be 2 April 2026.*

2. Reason for the Report

- 2.1 To provide an update to the Board of the status of their discretionary budget.

3. Background

- 3.1 At its meeting held 21 July 2025, the Dannevirke Community Board agreed on a process for considering funding requests, setting aside one third of its annual budget to be used for discretionary grants.

- 3.2 A funding round was held in August 2025, with decisions on allocations made in September 2025.

4. Discussion and Considerations

- 4.1 The new process adopted by the Board resulted in one-third of the Board's discretionary budget being set aside to use for grants funding. It was agreed that up to two formal advertised funding rounds would be held each year, depending on the availability of its funding. These would be advertised, and applications sought, with the Board considering all of the applications at the same meeting. This ensures a fair process where the community benefit of the applications are taken into consideration in the decision-making, and there can be wider awareness in the community of the availability of the fund.
- 4.2 Following the first round of funding held in August / September 2025, a total of \$2,917 was awarded to grant recipients. This leaves \$3,583 available to the Board to undertake a second funding round.
- 4.3 Should the Board wish to undertake a second funding round, officers propose that the funding round be held as follows:
- 2 April 2026 – Funding Round opens. Forms available on Council website and at Reception, advertised on Council page in Bush Telegraph.
 - 2 April 2026 – Funding Round closes.
 - 20 April 2026 – Dannevirke Community Board considers and decides on allocation of grants.
 - 21 April 2026 – recipients advised of application outcome and grants paid.
- 4.4 Any grants made under the General Assistance Grants Scheme are required to be paid out prior to 30 June, which is the end of the financial year.

Budget 1 July 2025 to 30 June 2026

- 4.5 The Board's discretionary budget for this current financial year was set by Council at \$19,598.00. This is funded from rates.
- 4.6 The Board has set aside one-third of the budget to be used as a grants fund, this equates to \$6,500.00.
- 4.7 The remaining funding is set aside for the Board's activities through the remainder of the financial year, with approximately one third set aside for current planned events, and the remaining third set aside for additional events or activities that the Board may wish to run in the last half of the financial year. This could include such items as traffic management costs if needed for any events. To date the Board has spent \$408.50 from this portion of its budget, to purchase an additional flagtrax

tool for putting up and taking down flags from its new flagtrax system and to sponsor an Armistice Day Poppy in the Bush Telegraph in 2025.

4.8 An update on the status of the Board's budget is as follows:

Event / Activity	Budget	Spent	Total Remaining
Discretionary Grants	\$6,500.00	(\$2,917.00)	\$3,583.00
Additional events or activities:			
<i>Wackrow Memorial Youth Awards</i>	<i>\$2,700.00</i>	(\$2,614.98)	
<i>Spring Festival</i>	<i>\$1,500.00</i>	(\$1,617.00)	
<i>Anzac and Armistice Day Wreaths</i>	<i>\$360.00</i>	0	
<i>Community Board Conference attendance</i>	<i>\$2,000.00</i>	0	
Total planned events	\$6,560.00	(\$4,231.98)	\$2,328.02
Additional events or activities	\$6,538.00	(\$408.50)	\$6,129.50
TOTAL	\$19,598.00	(\$7,557.48)	\$12,040.52

4.9 The Board is reminded that the Tararua District's Contestable Fund is also available for the community to apply to for funding, with two funding rounds held each financial year.

5. Significance Assessment

5.1 The Council's Significance and Engagement Policy is not triggered by matters raised in this report.

6. Assessment of Options

6.1 The Board has sufficient funds remaining in its grants budget to undertake a second grants funding round this financial year.

6.2 It is proposed that closing date for applications for funding be 2 April 2026 and that applications that are received be considered by the Board at its 20 April 2026 meeting. This would allow for payment of grants prior to the 30 June 2026 financial year end.

7. Consultation

- 7.1 There are no community consultation requirements associated with matters addressed in this report. The availability of the General Assistance Grants Scheme is intended to be publicly notified as part of seeking applications for funding from the community, with information and application forms published on the Council's website and available to collect from the Dannevirke Service Centre.

8. Conclusion

- 8.1 The Board is asked to note the balance available in its budget, particularly the portion reserved for grant funding, and confirm the dates for holding a second funding round. The availability of the fund will then be advertised and applications invited from the community.

Attachments

Nil.



Report

Date : 18 February 2026
To : Chairperson and Board Members
Dannevirke Community Board
From : Simone Anthony
Democracy Support Officer
Subject : **Wackrow Memorial Youth Award 2026**
Item No : **8.3**

1. Recommendation

- 1.1 *That the report from the Democracy Support Officer dated 22 January 2026 concerning the Wackrow Memorial Youth Award 2026 be received.*
- 1.2 *That the Dannevirke Community Board call for nominations for the Wackrow Memorial Youth Award for 2025 with nominations opening 30 March 2026 and closing 29 May 2026.*
- 1.3 *That the Dannevirke Community Board consider the membership of the Judging Panel and a Guest Speaker for the Awards ceremony for decision at the next meeting of the Board.*
- 1.4 *That the Wackrow Memorial Youth Award ceremony be held in August or early September 2026, with the date and venue to be determined by the Dannevirke Community Board.*

2. Reason for the Report

- 2.1 To discuss and agree on the timeframe and arrangements for the annual Wackrow Memorial Youth Award for 2026.

3. Background

- 3.1 The Wackrow Memorial Youth Award is organised by the Dannevirke Community Board and promoted annually to young people of the Dannevirke district, with past winners going on to build successful careers and futures for themselves. The award is unique in New Zealand, and Dannevirke youth have shown by their participation the extraordinary calibre of many of the town's young people. Nominees must be aged between 14 and 19 years.
- 3.2 The award is in memory of the late Constable Graeme Wackrow and was presented to the people of Dannevirke by his parents in 1987. Constable Wackrow was killed in a car accident when serving with the New Zealand Police while he was stationed in Dannevirke. An honours board for the award is displayed in the Dannevirke Public Library.
- 3.3 A judging panel made up of members from the community undertakes the judging of the award.
- 3.4 The winner of the award has the honour of holding the Wackrow trophy for a year and the Dannevirke Community Board presents them with a miniature to retain and prize money of \$500. Second place receives \$300 and third place \$200.

4. Discussion and Options

- 4.1 In prior years, the nomination period for the Wackrow Memorial Youth Award traditionally occurred during the month of July, with nominations opening at the beginning of July and closing at the end of the month. However, in 2025, the Board successfully revised this approach by extending and advancing the nomination period to run from the end of March to the end of May.
- 4.2 Following the close of nominations, the judging panel meets to discuss and consider the nominations made, interviews the nominees and decides on the recipient for the 2026 award. The Award Ceremony will then be held later in August, on a date to be determined by the Board. In 2025 the proposed date for the Awards Ceremony was moved to early August to avoid clashing with High School commitments.
- 4.3 The Dannevirke Community Board is asked to determine the appointment of representatives to the judging panel. In previous years, the judging panel has included members of the public. The Community Board also arranges a guest speaker for the award ceremony.
- 4.4 The annual costs of the Wackrow Youth Awards include the prize money awarded, the hire of the event venue, catering, and engraving of the Trophy. The Awards are funded from the Community Board's operational budget.

Wackrow Youth Awards	
Item	Estimated Cost
Prize money: First, Second and Third plus nominees	\$1,200.00
Catering – estimate	\$900.00
Engraving of Trophy plus purchase of smaller trophy to keep	\$200.00
Venue and equipment hire	\$650.00
Certificate frames	\$40.00
Total	\$2,990.00

1.

4.5

Past winners of the Wackrow Memorial Youth Award are Sharmaine Hoera (1987), Fiona McDonald/Janine Thomas (1988 joint winners), Michael Frith (1989), Anna Castles (1990), Ri Streeter (1991), Kym Fell (1992), David Lawton (1993), Jane Thompson (1994), Santana Hauraki (1995), Caroline Walshe/Craig Lowe (1996 joint winners), Tamara Whitehead (1997), Wendy Morton/Kingi Kiriona (1998 joint winners), Casey Potatau (1999), Jae Crawford (2000), Joanne Williamson (2001), Jenny Rhodes (2002), Michael Doyle (2003), Michaela Ronke (2004), Rebekah Scrimshaw (2005), Samantha Alger (2006), Sarah Buchanan (2007), George Jensen (2008), Jessica Barnes (2009), Scott Mancer (2010), Grace Exeter (2011), Samantha Allen (2012), Michael McLean (2013), Bronson Harrison (2014), Myra-Dawn Spooner (2015), Laura Dawson (2016), Boronia Lilo (2017), Joel (Dean) Charlton (2018), Samuel Smith (2019), Clare Seatter (2020), Matilda Panchaud (2021), Josiah Max /Charlotte Patu/Toby Walker (2022 Joint Winners), Sarah Milham (2023), Andreas Jackson (2025).

5. Conclusion

5.1

The annual Wackrow Memorial Youth Award is an opportunity for the community to nominate young people they consider are deserving of recognition in fulfilling the requirements of the Wackrow Memorial Youth Award.

5.2

This report seeks agreement of the Board for the nomination period for the award, asks the Board to discuss and arrange for suitable members to be appointed to the Judging Panel, consider arrangements for the Award ceremony including date, venue and guest speaker.

Attachments

Nil.



Report

Date : 18 February 2026
To : Chairperson and Board Members
Dannevirke Community Board
From : Simone Anthony
Democracy Support Officer
Subject : **Management Report**
Item No : **8.4**

1. Recommendation

- 1.1 *That the report from the Democracy Support Officer dated 09 February 2026 concerning the Management Report be received.*

2. Reason for the Report

- 2.1 This report is to update the Board on key activities and items of interest over the period 5 September 2025 to 28 January 2026 as reported at the Infrastructure & Projects Committee meeting held 11 February 2026.

3. Background

- 3.1 As part of the scope of functions and authority delegated by the Council to the Dannevirke Community Board, the Board has the responsibility for maintaining an oversight of the level of service concerning the facilities and activities provided within the Board's geographical area and make submissions to the Council on those levels of service, through the Annual Plan/Long-term Plan consultation process.
- 3.2 This report is provided to keep the Board informed on key activities and items of interest.
- 3.3 The scope of the update provided is districtwide, therefore contains information related to services and facilities outside of the wider Dannevirke Community

Board area. Where it has been possible, information relating solely to the southern ward area has been removed from the following report.

4. Transport

4.1 Alliance Management Overview

A number of audits of the Alliance were completed before the Christmas break, including the financial audit for the 2024/25 financial year and financial review of the 2025/26 financial year in September. The 2024/25 performance audit was completed in November. The Asset Management Maturity Assessment, which is a Downer internal assessment, was completed in November. The reports from these audits will be presented at the Risk & Assurance Committee in February.

The first stage of the ISO55001 Asset Management Certification audit was completed in December with the second stage booked for late February.

A NZTA Waka Kotahi Procedural Audit is booked for late April. A Procedural Audit is part of NZTA's Investment Audit process where they audit approved organisations such as Tararua District Council that has received funding through the National Land Transport Fund. This is to ensure that the approved organisation has the correct procedures in place to manage the funds NZTA has provided.

Following on from the Alliance winning the Apōpo Asset Management Excellence Supreme Award in May 2025 for the Huarahi Tūhono – Route 52 Upgrade project, Apōpo has put the project forward in the Construction category of the International Federation of Municipal Engineering (IFME) Awards, to be judged in Helsinki, Finland in June. The Route 52 project was the only project from New Zealand to be nominated in this category and will be up against entries from about 22 countries.

The Alliance completed an induction with Mayor Scott Gilmore and Councillors on 22 January to provide an overview of the Alliance, its financial and performance frameworks and a snapshot of what is coming up in the roading space with the Activity Management Plan review in preparation for the next national Land Transport Fund application and Long-Term Plan review.

A stakeholder drive-over is being arranged for 19 February, for iwi, Horizons, NZTA stakeholders along with the Mayor and Councillors to view cyclone recovery sites that have been recently completed, are in progress.

The Alliance is progressing through its renewal programme along with the remaining Cyclone Gabrielle recovery work and other projects such as the Targeted Funds for Resilience as detailed in this report. Preparation is also underway for the next financial year, which is the final year of the National Land Transport Programme. The draft renewal programme is being validated by the Network Management team so it can be presented to NZTA for approval in April. This will put the Alliance in a good position next season as the survey and design work can get underway immediately after it is approved.

4.2 Transportation Network Management Overview

Transport Activity Management Plan Update & National Land Transport Fund Submission

The Transport Activity Management Plan (TAMP) provides Council's long-term strategic framework for managing its transport assets, investment priorities, risks, and levels of service. Given the scale, complexity, and financial implications of transport decisions over the next 10–30 years, a structured series of councillor workshops is required over the coming months to build shared understanding of the network's current state, future pressures, and investment trade-offs. These workshops enable informed governance input ahead of key infrastructure, funding, and affordability decisions, and ensure elected members are well-positioned to provide direction on priorities before subsequent planning and funding submissions are progressed.

Below provides the timeline for the development of the TAMP and NLTF submission:



Dates		Status (at time of writing)
January 2026	Introduction to Transport Activity session with Elected Members	Complete
January 2026	TDC Elected Strategic Workshop	
February 2026	Transport AMP Strategic Direction Workshop with Elected Members – Problem and Benefit statements defined along with draft community outcomes.	
March 2026	AMP Levels of Service Workshop with Elected Members	
April/May 2026	AMP Financial / Funding Workshops with Elected Members	
July 2026	Draft AMP submitted to NZTA	
August 2026	Initial submission of continuous programmes submitted to NZTA via NZTA's Transport Investment Online (TIO)	
Sept 2026	Initial submission of improvement activities due to NZTA	
October 2026	Feedback and discussion with NZTA Senior Investment Advisor to adjust and update submission	
December 2026	Final submissions due to NZTA	

March 2027	Public Consultation for Long Term Plan including AMP	
March 2027	Draft Government Policy Statement issued	
May / April 2027	Post LTP / NLTP Review – Elected Members	
May-June 2027	Final Government Policy Statement issued	
30 June 2027	AMP updated to reflect GPS and NLTP funding outcomes, LTP & AMP adopted	
31 August 2027	NLTP adoption deadline	

Transport Strategic Direction Workshop – Review of the 2024/27 Problem and Benefit Statements

Establishing clear and current priorities remains a key focus for the Transport team. As part of the upcoming Strategic Direction Workshop, the existing 2024–2027 Problem and Benefit Statements will be reviewed to ensure they remain fit for purpose and continue to reflect the current and emerging challenges facing the transport network. These statements form a critical part of the Investment Logic Mapping process that NZTA requires for their funding application bid, by articulating the underlying issues to be addressed and the outcomes Council is seeking to achieve. Reviewing and, where necessary, updating them will ensure the AMP remains outcomes-focused, based on the challenges we face, with investment priorities, levels of service, and funding decisions aligned to agreed benefits rather than legacy settings or individual projects.

Below are the current focus areas and their Problems and Benefit Statements – the focus areas are intended to align with the priorities established through the Government Policy Statement for Transport.

Area of Focus	Problem (What issue needs to be addressed?)	Benefit (What outcome is sought?)
1. Climate and Resilience	Our road network is extremely vulnerable to changing climate and land use activities resulting in poor access, safety and resilience for users.	Reducing road closures and restrictions will improve transport reliability, increasing user confidence and the economic productivity of our district.
2. Safety	Our road network is extremely vulnerable to changing climate and land use activities resulting in poor access, safety and resilience for users.	Investing in improving the consistency of road form and environment will contribute to a safe and well connected network for all users and minimising the risk of serious crashes.
3. Declining Level of Service	Funding constraints associate with a very large road network, small ratepayer base and rising costs is resulting in reduced levels of service compared to our peers, low customer satisfaction and possible asset consumption.	A specific strategy on how freight routes are managed will encourage and support economic activity within the region.
4. Limited Transport Options	Limited options for walking and cycling and low service levels, combined with a lack of public transport is resulting in high vehicle use within the districts urban towns and villages, increasing the risk of accidents for vulnerable users and impacts on the environment.	Innovation, experimentation and adoption of new technologies and processes will help minimise the impact of climate change and make better use of our limited resources

Footpath Maintenance & Renewals vs Vehicle Entraceways

Tararua District Council has a long-standing position that vehicle entranceways are the responsibility of property owners. This position continues to be challenged when responding to Customer Requests for Service related to footpath repairs, as many high-priority faults are located within vehicle entranceways. This approach conflicts with NZTA criteria, which treats the footpath portion across a vehicle entranceway as part of the functional footpath asset and therefore subject to Council maintenance.



During the development of the 2024–27 National Land Transport Programme (NLTP) submission, Council endorsed requesting additional subsidised funding to address the challenges around footpath maintenance and renewals. However, largely due to changes in the Government Policy Statement (GPS) on Transport, NZTA approved significantly less subsidised funding than requested.

NZTA Work Category	Requested 2024-27 NLTP	Approved Funding 2024-27 NLTP (4/09/24)	Variance between Request / Approved	
Footpath maintenance	\$1,156,119.00	\$648,000.00	-\$508,119.00	-44.0%
Footpath renewal	\$2,860,155.00	\$0	-\$2,860,155.00	-100.0%

The \$648,000 approved for the 2024–27 period was less than the funding received in the previous cycle. This effectively reflected Central Government direction, through the GPS, that local authorities would deliver a reduced level of service for footpaths.

As a consequence of the reduced funding, fault intervention levels were revised to focus primarily on high-risk, safety-related defects. Repair methods were similarly adjusted to prioritise making faults safe, rather than undertaking full or permanent repairs.

In response, Council approved an additional \$150,000 of unsubsidised funding through the 2025/26 Annual Plan to enable more robust and durable repairs where possible.

Given the constrained funding environment, the following example of the current directive for footpath repairs reflects existing budget limitations.



Over the coming months, alongside the development of the Transport Asset Management Plan (AMP), councillors will have the opportunity to provide clearer direction on Council's position regarding vehicle entranceways and the associated footpath and drainage assets.

One option is for Council to accept full responsibility for vehicle entranceways and their associated assets. Alternatively, Council may instruct staff to pursue cost recovery from property owners for damage to Council-owned footpath and drainage assets arising from the construction, use, or deterioration of vehicle entranceways. The second approach is expected to generate feedback and concern from affected ratepayers.

Roading Policies development

Over the past year, a number of strategic asset management projects have been initiated in response to issues experienced within the roading space. The initial focus was the expansion of the Road Priority Matrix, which had been developed to support prioritisation of Cyclone Gabrielle response activities. This work has since expanded to include the development of Differential Levels of Service guidelines for the design team, along with an associated Engineering Standards document.

As these projects progressed, it was identified that the documents interact with several other workstreams, including refinement of the One Network Framework road hierarchy categorisation and challenges relating to the management of paper roads and requests to alter speed zones.

Through collaboration with other councils of similar scale via the Road Efficiency Group, an opportunity was identified to connect these various workstreams under an overarching Road Management Policy or set of guidelines. The intent of this work is to provide internal clarity and direction on matters relating to network management.

The objectives of their Policy is to:

- (a)** Define the most appropriate maintained Land Transport network for the community and ratepayers of the Waitaki District for the present day.
- (b)** Enable transparent decision making for future inclusions or exclusions of transportation assets to and from Council's maintained roading network.

The goals of the Policy are:

- (a)** To provide a Land Transport network that is accessible for all people within the region. (WDC Land Transport Strategy 2007)
- (b)** To maintain and enhance levels of service that reflects the needs of economic growth and diversity of road users. (WDC Land Transport Strategy 2007)
- (c)** To ensure that the levels of service are delivered reliably, efficiently and economically. (WDC Land Transport Strategy 2007)
- (d)** Maintaining a financially sustainable and efficient Land Transport network
- (e)** Supporting Economic Growth

A review of the existing document highlighted the need for a similar framework.

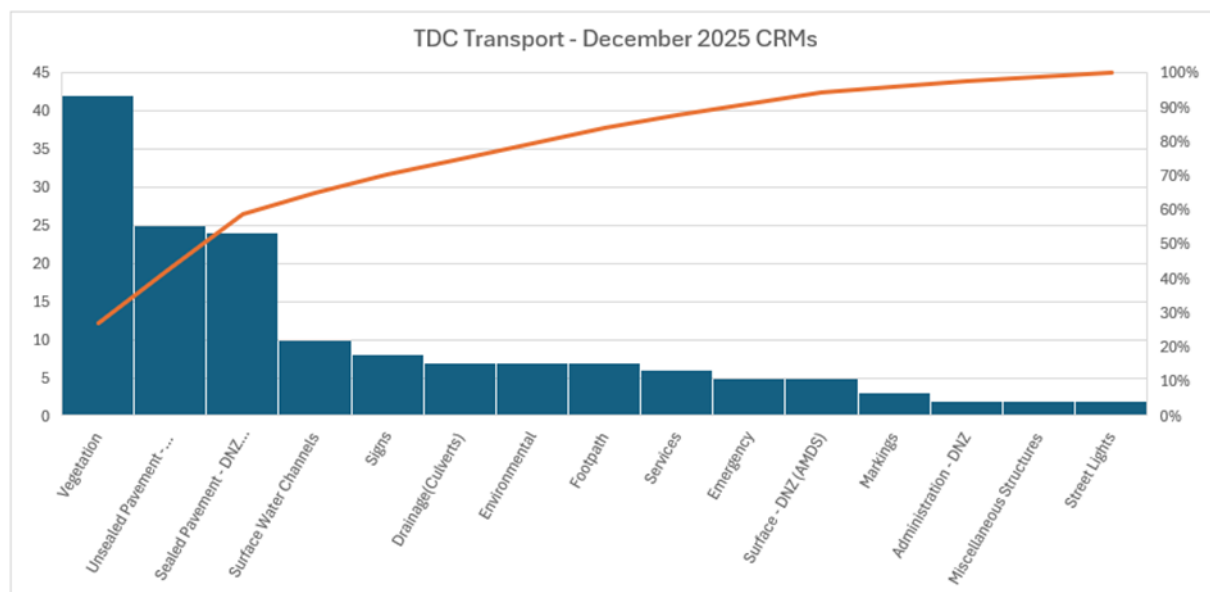
Areas of key interests to the Tararua Alliance network team are:

- How we manage requests to change speed limits.
- A decision making matrix to inform how we manage Uneconomic Road Assets (Very low-use roads and bridges)
- The parameters for development of a paper road.
- The parameters for accepting the Vesting of Roads into Council ownership.
- How requests for seal extensions are assessed.

Work will continue on the drafting of a proposal, aligning with requests from the previous Council to develop the Differential Levels of Service, and various Speed Zone changes requests.

4.3 Transport Operational Delivery Management Overview

Customer Requests



155 CRMs were received for the month of December. The number of CRMs related to Vegetation has increased due to the humid and wet start to the summer, the road side mowing programme has been completed on sealed roads, and the high reach vegetation mulching is currently working its way around the network trimming back trees and heavy vegetation encroaching onto the road corridor or where there are visibility issues. Some bitumen bleeding has been noted around the network during the intense hot days, this has been monitored and dry chipping where possible. Many of these sites are identified for future planned works to remediate the flushing/bleeding where this is communicated with the community on our planned intervention.

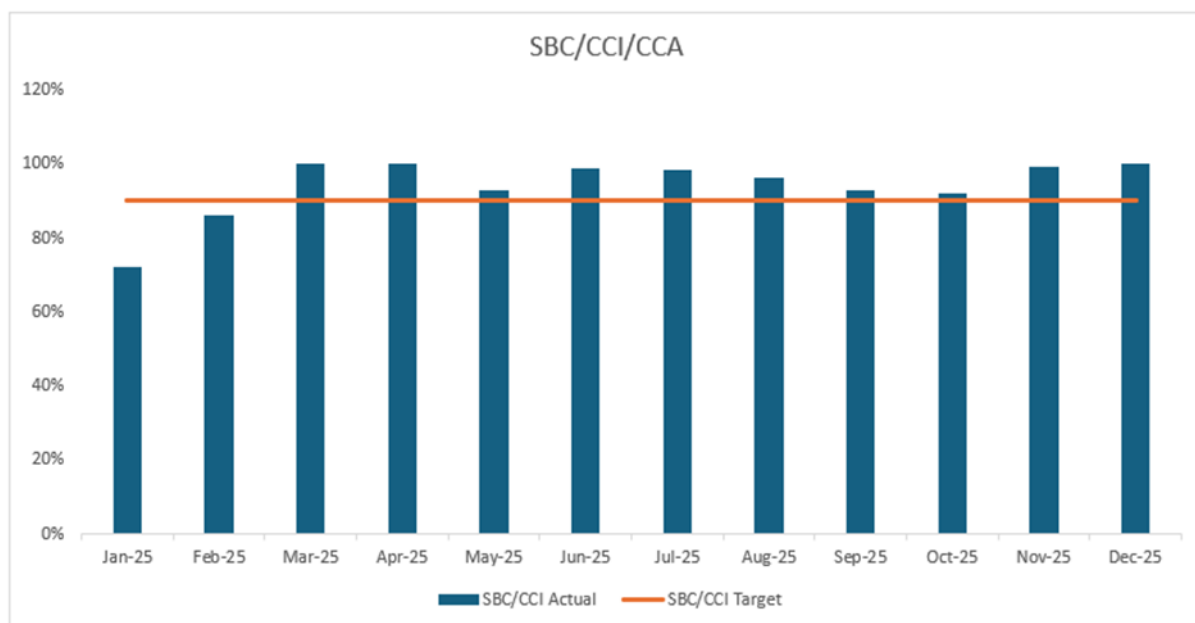
We are currently workshopping how customer requests are responded to. This is to ensure we respond in a timely manner and give a good response that satisfies the customer.

Tararua Alliance Zero Harm Performance Summary

Item	December 2025	FYTD
Total Incidents Reported	11	98
Near Misses	8	49
HiPo/Serious Harm	0	0
TRIFR	0	-
Recordable Injuries	0	0
Cardinal Rule Breaches	0	1
Incidents Involving a Critical Risk	4	39
Working Hours	7843	82826

All reported incidents in December had been discussed with the health and safety committee to determine outcomes to prevent harm. Hot topics were working in the heat as we have had some heat related fatigue/incidents. Vehicle and property security where there has been recorded theft of a trailer and diesel. Near misses with other public vehicles and wandering stock continues to be a concern.

There has been one onsite collision in January where the bitumen truck has reversed into a subcontractor's chip spreading truck, this is currently being investigated, and outcome will be communicated once investigation is completed.



In December, the Tararua Alliance achieved 100% of the target Safety Behaviour Conversations (SBCs) and Critical Control Inspection/Audit (CCI/CCAs)

Operation of vehicles and mobile plant are the current focus as we are in the midst's of the construction/sealing season. We are focusing on staff competencies and compliance of both internal and subcontractor's vehicles and plant.

4.4 Maintenance Overview

Maintenance Delivery Overview

The delivery maintenance teams are working on pre-reseal repairs where most of the work is in cement stabilisation, for the month of December there were 12889 square meters completed, this is in preparation for the sealing crew to waterproof the pavement and to improve roughness and texture of the running surface.

Wheeled excavators undertook removal of high shoulder and cleaning out surface water channels on pre-reseal sites, post this we are working on developing a programme for drainage on areas of the unsealed network where there are drainage deficiencies.

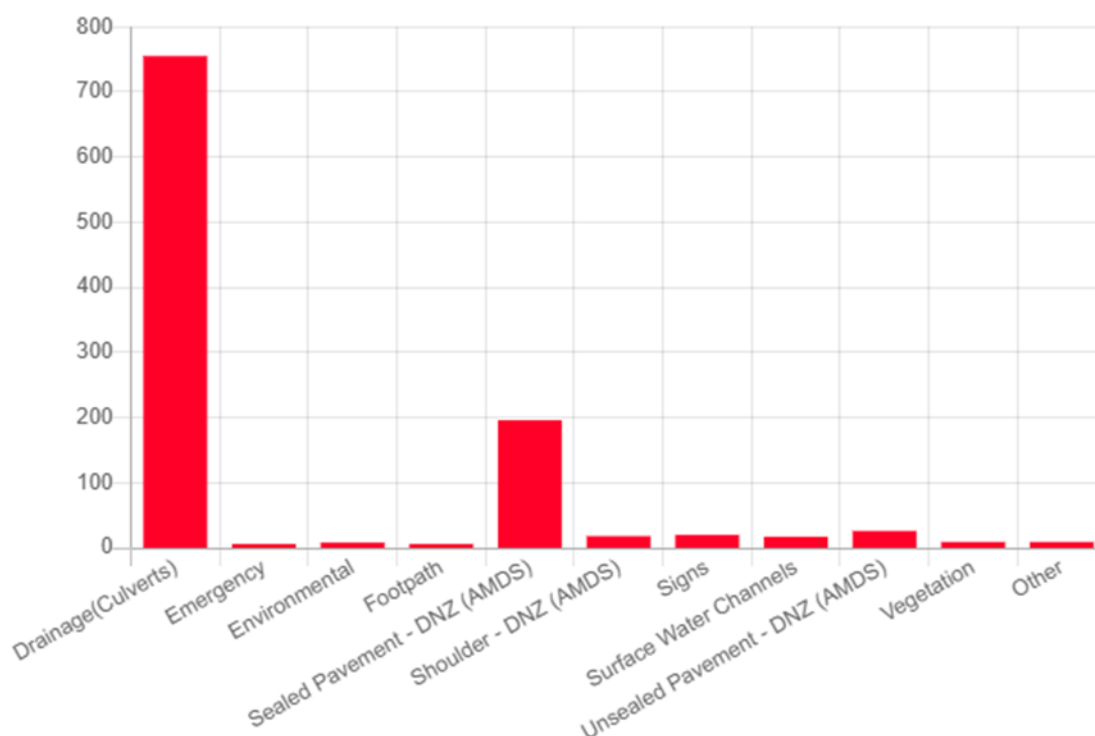
Maintenance graders are working to programme and had completed 129.7km in the month of December, with undertaking some more preventative drainage works on the unsealed network this will hopefully slow down the deterioration and faults seen within these areas.

120 School speed zone safety signs have been installed throughout the network, these are speed advisories to advise traffic to slow during busy times (before and after school)

We have completed 183 square meters of AC footpath repairs, these are selected on level of defect severity through inspection and the CRM process.

The district wide maintenance line marking has occurred, the budget allocation does not cover the entire district, so the areas are based on the revamped level of service document and visually looking at the brightness of marked areas. It was requested that all intersections and safety line markings take priority.

750 catchpits or sumps have been cleaned out within the urban towns as shown on the graph below.



Routine Maintenance

- 12899 square meters of cement stabilisation on the sealed pavement network
- 750 catchpits or urban sumps cleaned out
- 129 meters of grading completed
- 183 square meters of footpath repaired
- 317 sealed potholes filled

4.5 Renewals Overview

Reseal Delivery

The Tararua Alliance sealing crew started re-seals in December, it has been a slow start due to the poor weather in December and now in January. We are currently 17.5% through the programme with expected improvement, as a backup we have the Hastings sealing team ready to assist if required to get through the programme. There is 71.323km lane kilometres of reseals to complete.

Letter drops are happening where there are appropriate alternative routes to provide efficiencies in production rates and to remove the public/worksites interaction as much as possible.

Rehabilitations

Name	Length	Actual Start ...	Phase	Resource	Design Work Flow
▼ 2025/26					
D Matamau Ormondville Rd (RP 7.843-8.194)	351	30 Mar	3 - Detailed Design	Palmy D...	Gate 3: Detailed De...
D Norsewood-Ormondville Rd (RP 5.560-5.931)	371		3 - Detailed Design	Internal	Gate 3: Detailed De...
D Top Grass Rd (RP 16.419-16.993)	574		3 - Detailed Design	Internal	Gate 3: Detailed De...
► C Maharahara Rd (RP 3.46-3.90) 2 ½	440		5 - Construction		Gate 5: Issued for C...
D Route 52-109 (RP 10.570-11.275)	705		3 - Detailed Design	To be co...	Gate 2: Concept Rev...
D Takapau Ormondville Rd (RP 4.455-4.978)	523	9 Feb	3 - Detailed Design	Palmy D...	Gate 2: Concept Rev...
D Takapau Ormondville Rd (RP 5.241-5.724)	483	4 Mar	3 - Detailed Design	Palmy D...	Gate 2: Concept Rev...
C Top Grass Rd (RP 15.785-16.183)	398		5 - Construction		Gate 5: Issued for C...
C Laws Rd (RP 6.399-6.710)	311		5 - Construction		Gate 5: Issued for C...
I Pahiatua Service Lane	0			Internal	
C Oringi Rd (RP 2.740-3.280)	540	23 Oct, 2025	5 - Construction		Gate 5: Issued for C...
C Oringi Road (RP 1.720 - 2.290)	570	17 Nov, 2025	5 - Construction		Gate 5: Issued for C...
S Weber Rd (RP 18.335-18.802)	467		2 - Scope Developm...	Internal	
☺	0				

2025/2026 pavement rehabilitation programme

Rehabilitation Planning

Additional rehabilitation sites have been added to the 2025/26 programme to reflect the available budget. The planned rehabilitation length is 5.733kms of sealed pavement, which has increased from the original planned 4.56kms (see sites above). The programme may change somewhat as further designs and target cost estimates are set for each site.

On the high-level planned budget performing to our known target cost estimates, it looks like the Route 52 section 109 rehab may be deferred to next financial year.

Rehabilitation Delivery

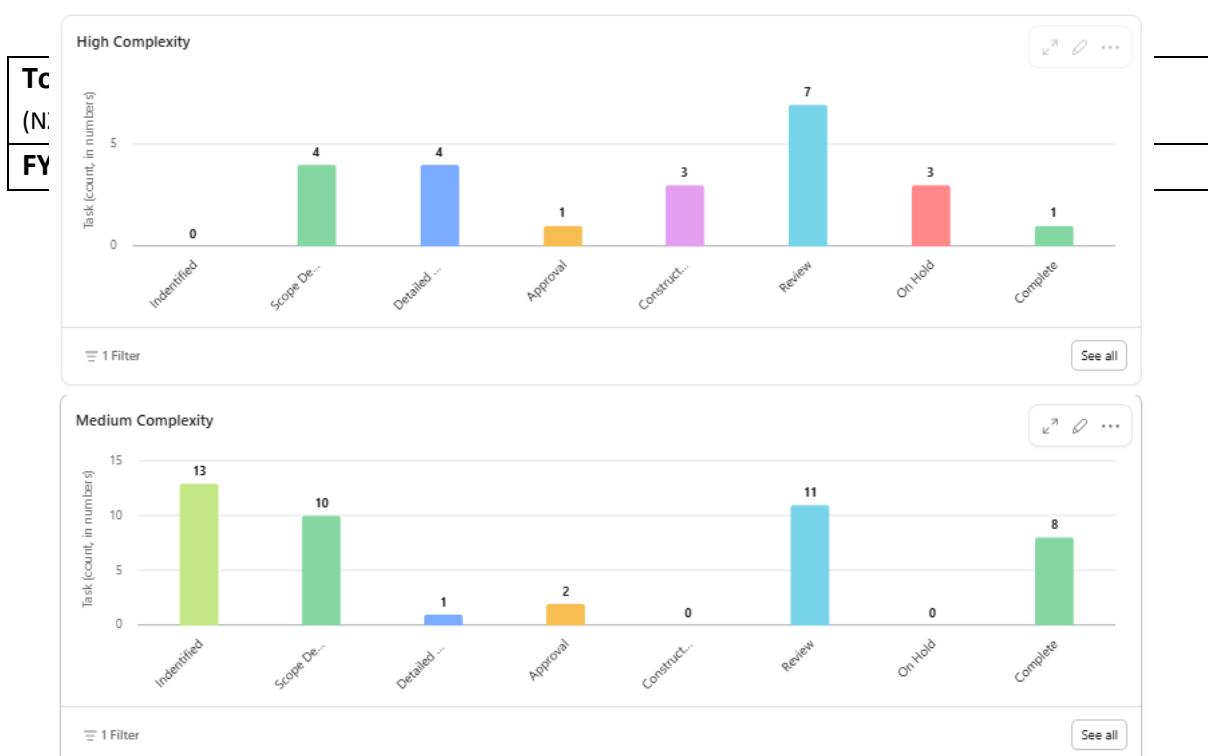
The Tararua Alliance Road rehabilitation team have completed two rehabs on Oringi Road as detailed in the table above. This team is currently on the Maharahara Road Rehab and will then move onto the Top Grass Road.

We are leaning on some additional support to get through the other rehabs through neighbouring Downer teams and local subcontractors, these will be tensioned on delivering the work to our alliance target estimated rates.

Emergency Works Recovery

2025/26 FY - Emergency Works Forecast Expenditure

We are continuing to make progress towards completion of final Cyclone Gabrielle recovery works and August '24 storm event recovery works, with the bulk of priority works progressing into Design and or Construction phase. We are closely monitoring the expenditure with the view to complete the remaining works within the funding limits currently approved in NZTA's Transport Investment online portal (TIO). There is one High Complexity project (Riverdale Road, Dannevirke), that has the potential to impact the budget. This site requires a complex structural design at road level to reinstate the road formation width, as well as scour protection at the stream level to protect the formation – the scale of this repair will determine whether we need to seek additional NZTA funding (97.5% subsidised).



e currently approved Emergency Works, we still have an outstanding Emergency Works funding request which covers the initial response and recovery from the October '25 Wind Storm event. The cost associated with this storm event is currently coded against the NZTA Minor Event work category, which is subsidised at 73%. If the funding request is accepted by NZTA, these costs will then be subsidised at 93%.

4.6 Emergency Works Delivery

Maunga Road 2.2km to 2.5km

Maunga road pavement was prepped and sealed late last year and final site walk over to take place completed.



Otanga Road .510km

The old culvert has been removed from the stream bed; there was risk of this collapsing and causing flash flooding downstream. The road on the eastern side of the bridge is currently being prepped for seal.



Daylighting the Old Otanga (culvert with the collapsed section in the middle)



Old box culvert has been removed



Laying the AP40 ready to prepare the Eastern side for sealing

5. 3-Waters

5.1 Water Shortage Management Committee

The Water Shortage Management Committee met to review current water supply status, preparedness, and communication strategies across Tararua District.

Key Points:

- Approximately, this time last year we had to have Pahiatua on Alternative Days and Dannevirke was tracking towards restrictions as well. This year, despite demand increases due to the works we have gotten through and the

measures we have put in place and with more help from the weather, we are in a much better position for continuity of supply.

- Public messaging on summer readiness and leak detection is active (Bush Telegraph, Facebook etc).
- Dannevirke river is currently too turbid to draw and treat. As a result, the impound has reduced in level to around the 7m mark which we will be testing the pump solution again shortly. River is expected to return to draw conditions shortly.
- A structured water conservation and education plan is in development.

- **Risk & Preparedness:**

- Emergency response plans confirmed
- NIWA forecast indicates 50% likelihood of below-normal river levels, increasing drought risk.
- Current weather patterns however are indicating a continued pattern of rain.

- **Operational Status by Location**

- **Dannevirke:** **Get Ready (no restrictions)** Stable demand (~4,000 m³/day); reservoir and consent projects progressing; Pump installed to enable 6m depth draw from Dam (tested at current level and working); Dannevirke river is too turbid to draw and treat. As a result, the impound has reduced in level to around the 7m mark which we will be testing the pump solution again shortly. River is expected to return to draw conditions.
- **Akitio:** **Total Outdoor Ban** Total Outdoor ban in place; tracking similar to last year; new tanks are online with Scada successfully installed.
- **Pongaroa:** **Get Ready (no restrictions)** Operational issues and SCADA data gaps in the current data set; no concerns
- **Norsewood:** **Get Ready (no restrictions)** Demand doing well and currently within consented limit; Consent application final stages, pending final confirmations.

5.2 Dannevirke Impounded Supply

Monitoring

Following the last report there has been no noticeable change in terms of detectable leaks through monitoring flow from the underdrain outlets and discharge point. The next underwater drone check is scheduled for February.

We have now engaged dam experts to support the development and sign off of the Dam Safety Management System (DSMS). At the same time, they will assist us in reviewing our monitoring programme with consideration for longer term requirements.

Dannevirke Dam has been assessed as a medium Potential Impact Classification (PIC) Classifiable dam and therefore requires a Dam Safety Assurance Programme

(DSAP) to comply with the requirements of the Building (Dam Safety) Regulations 2022 (Regulations).

A DSAP represents the minimum regulatory requirements in the Regulations, while a DSMS is the recommended practice in the New Zealand Dam Safety Guidelines (NZSOLD 2024). A DSMS will satisfy the requirements of a DSAP but includes additional elements that elevate the system to the level of recommended practice.

DSMS versus DSAP

NZSOLD's New Zealand Dam Safety Guidelines provide a table (reproduced below) that summarises the difference between the content of a DSMS and DSAP. As previously noted, the DSMS represents recommended industry practice whereas a DSAP represents minimum mandatory requirements under legislation.

As summarised in the table below, the key differences are that a DSAP is missing documentation of the following:

- Governance – a description of dam owner responsibilities, identifying an Accountable Executive, defining a clear line of delegated authority and accountability for dam safety in the dam owner's organisation, communication, and oversight. This also typically includes development of a 1-2 page Policy Statement.
- People – defining dam safety roles, and associated competence requirements, and training / education procedures.
- Special Inspections and Special Dam Safety Reviews – defining procedures following unusual events, observations, emergencies or where there is a potential or confirmed dam safety deficiency.
- Information management – defines procedures for dam safety information management.
- Audits and reviews – periodic audits and reviews of the overall DSMS that provide for continuous improvement and update of the system.

Table 1: Elements of a Dam Safety Management System

Element	Reference section	Type of element	
		Recommended practice	Regulatory minimum DSAP 1
Governance	2.1	✓	
People	2.2	✓	
Dam and reservoir operation and management	4.1	✓	✓
Surveillance	4.2	✓	✓
Appurtenant structures and gate and valve systems	4.3	✓	✓
Intermediate dam safety reviews	4.4	✓	✓
Comprehensive dam safety reviews	4.5	✓	✓
Special inspections and dam safety reviews	4.6	✓	
Emergency preparedness (refer Module 6)	4.7	✓	✓
Identifying and managing dam safety issues (refer Module 7)	4.8	✓	✓
Information management	4.9	✓	
Audits and reviews	4.10	✓	
Notes			
1. Elements of a DSAP required by the Regulations (2022) (refer Module 1).			

Infiltration gallery and Alternative Water Infrastructure

We were scheduled to complete a site visit last week. However, weather conditions prevented access and this has now been rescheduled for next week, weather permitting. Horizons has advised that they will shortly be undertaking works in the Tamaki River upstream of the intake gallery. They plan to remove vegetation and trees within the upstream channel, including any that pose a risk of obstruction, as part of their work to restore flood carrying capacity. This activity is also expected to support more natural downstream movement of riverbed material. The timing for this work is currently late February to early March. At this stage, it is unclear whether this will result in any immediate improvement to the operation of our gallery.

We will still proceed with a site visit to assess whether there are any further actions or opportunities available to improve intake performance. This visit is expected to occur next week, weather dependent.

In preparation for Horizons planned activity, we will aim to complete rehabilitation of the existing weirs beforehand. As part of our ongoing assessment of long-term solutions, we are also considering whether extending the in-river portion of the gallery may offer future benefits.

Submersible pumps. The project was completed in November 2025 ahead of the summer and was recently tested successfully when the impound was at 7m. The entire setup included a refurbished pump on the impound cover and a flexible line to accommodate fluctuating impound levels, back to the treatment plant. This

project allows access to the bottom 6m of the impound storage, providing water resiliency during turbid river conditions or extended periods of drought.



5.3 Pongaroa Water Treatment Plant

Water Disruptions

Pongaroa WTP required tanker services on two occasions last year. One was due to a break in the raw water supply line, requiring up to 4 days of repair work by the Rural Community team. The second was during the SCADA upgrade project which also extended up to 4 days for completion. As the existing reservoir storage

hold around 2 days of supply, tankers were engaged to supplement the shortfall. For unforeseen leak events, its unpredictability and the unknown duration of repair makes it difficult to plan for and arrange tankers compared to pre-planned works and plant outages. 3 Water operations recognise that holding critical spares for quick repairs and maintaining clear communication between stakeholders is critical in enabling a stable water supply for the community.

5.4 **Akitio Water**

Over the previous calendar year, the focus at Akitio was on addressing known issues within the water treatment plant and network, along with delivering the renewals and upgrades that had been planned and budgeted.

- Repair of pipe leaks at the treatment plant
- Communication to residents through reminder letters about bylaw requirements
- Replacement of the leaking treatment plant roof, which had rust holes and was no longer watertight
- Network leak repairs across several locations
- Review and rationalisation of the treated water tank layout
- Treated tank replacements, using two existing district-owned tanks and relocating two unused network tanks to consolidate storage on-site
- Renewal of the road-crossing pipeline
- Cleaning of storage tanks
- SCADA upgrade, enabling remote monitoring and operation of the plant

For the current calendar year, the priorities are:

- Renewing the pipeline between the Water Treatment Plant and the treated reservoirs, which is due for replacement.
- Investigating and progressing raw water storage, which is expected to provide the single largest improvement to the scheme's reliability and resilience.

The network continues to experience airlocks and intermittent leaks and the team is actively working to identify and rectify these as part of ongoing operational management. In addition, the monitoring system in the treated water tanks required recalibration after it was found to be providing inaccurate level readings. An alternative IoT monitoring system is being installed which will provide serviced updates and text-alert capability to operators.

5.5 **Wastewater**

Trade Waste

We are continuing to work through the review of fees and charges and are finalising the report for council with key input from our internal departments. It is intended to start hiring for a Trade waste and Backflow officer to manage and pursue these initiatives.

Norsewood, Ormondville and Pongaroa

We have embarked on a 12-month trial using the AdvanTex system by Innoflow in January at Norsewood WWTP. This system has proven to reliably reduce total suspended solids and nitrogen nutrients in wastewater, which are parameters that the Wastewater Specialist have identified as an issue for three of our smaller wastewater treatment plants. Treatment is achieved by intermittently cycling wastewater textile media, where naturally occurring organisms breakdown and consume available nutrients, improving treated effluent quality.



5.6 3 Waters Network Programme

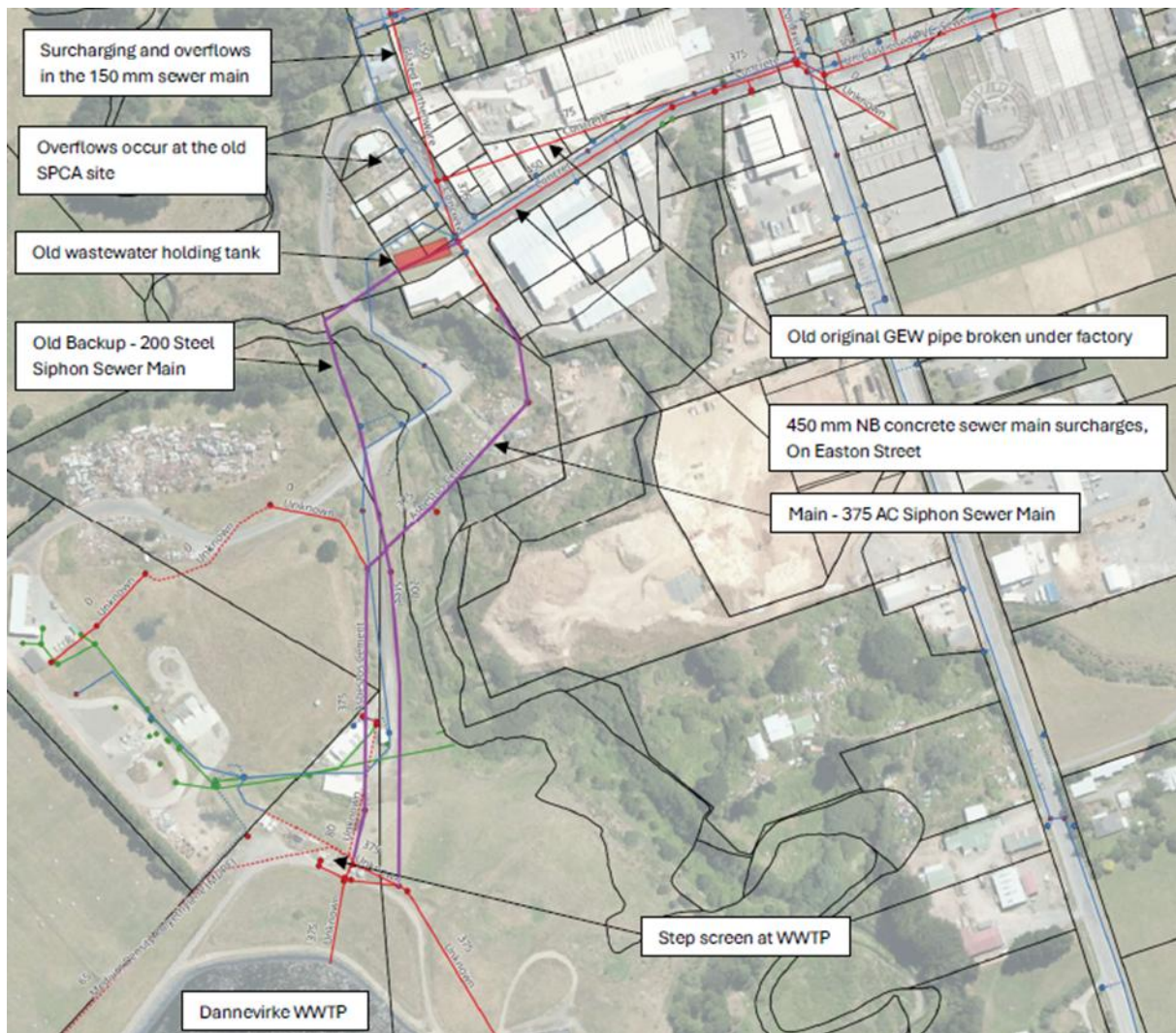
While we routinely manage renewals across our network, the programme must be balanced against unplanned callouts and operational issues. In general, standard renewal works are less complex than the five key projects outlined below. These five projects have significant integration requirements with the wider network and are critical inputs to both the growth strategy and the District Plan.

Their complexity is further increased by the need to assess plant production capacity and reservoir sizing. As a result, these projects must be coordinated across the full 3 Waters work programme to ensure future works are enabled, renewal activities are correctly aligned and sized, plant and pond performance issues are addressed, and growth requirements are appropriately planned for. The success of these projects are closely connected to the overall programme and planned strategies, ensuring the most efficient and appropriate scale is applied to each respective project.

Priority	Project Name	Comment
1	Dannevirke Southern Sewerage Trunk Main Upgrade	Concept Design February
2	Pahiatua Treated Water Transfer Main Upgrades	Concept Design complete. Detailed design ETA February
3	Woodville Water Supply Trunk Main Upgrades	Concept Design complete. Detailed design ETA February
4	Pahiatua Sewer Trunk Mains Upgrade	Detailed Design complete. Scheduling phased install.
5	Dannevirke Water Trunk Main Upgrade	Detailed Design complete. Scheduling phased install.

Dannevirke Southern Sewerage Trunk Main Upgrades

We have been experiencing surcharging and overflows within the lower end of Dannevirke Township's sewer reticulation during high-flow events. The failure of one or more parts of the trunk main system could result in the unplanned disruption of sanitation services to a significant part of Dannevirke, unconsented discharges to the environment, and associated public health, environmental, and cultural safety risks.



Dannevirke Water Trunk Main Upgrades

These upgrades aim to improve the capacity and resilience of the existing network and support planned growth in the area. This considers the towns pressure management and booster pump location to address performance limitations and alignment conflicts.

5.7 Consenting and Compliance

We reported on the below abatement notice, work is well underway to meet this requirement.

- Abatement Notice 1495 to undertake flow meter verifications at the water abstractions that relate to the Pahiatua Municipal Water Treatment Plant, Eketāhuna Municipal Water Treatment Plant, and Dannevirke Municipal Water Treatment Plant.
 - This Abatement notice relates to the installation and verification of flow monitors. Pahiatua flow meters were installed last reporting period.
 - Eketahuna is now installed.

- Dannevirke is scheduled in this financial year. Unfortunately, due to the current levels of the impound we have had to defer this work. Scheduling is being coordinated.

-

The wastewater forum was held in Pahiatua December 2025. The district's wastewater treatment schemes continue to show strong progress across compliance, operational performance and project delivery. Each of the three treatment plants discussed Dannevirke, Pahiatua, and Eketahuna. Key improvements are underway to support long-term environmental outcomes and meet consent requirements.

- **Water Permits**

Norsewood water supply resource consent was submitted and is pending issue.

Dannevirke Water Permit has been engaged however with pending changes to the RMA potentially a two-year extension may be an option.

5.8 Administration

Our recruitment efforts for a qualified Water Treatment Operator are back underway following the withdrawal of the international candidate due to unforeseen complicating factors. The role has been re-advertised and we are actively seeking a suitably experienced operator to strengthen the team.

Our Water Treatment Cadet continues to perform well, demonstrating steady development and contributing meaningfully to the resilience of our operations. His progress has helped maintain service continuity and provided flexibility across the team during a period of sustained workload.

Asset data capture is progressing and the information coming through is beginning to support improved visibility of our treatment assets. As part of preparing for the establishment of the new CCO, we are making measured adjustments to workflows and internal processes. These changes are intended to better posture the team for future organisational shifts. However, it is acknowledged that the uncertainty surrounding the transition does have an impact on staff.

Despite this the team remains focused, and a substantial volume of work is already in progress. With multiple projects advancing and operational demands remaining high, we continue to balance day-to-day service performance with forward planning to ensure readiness for the upcoming changes.

6. Solid Waste

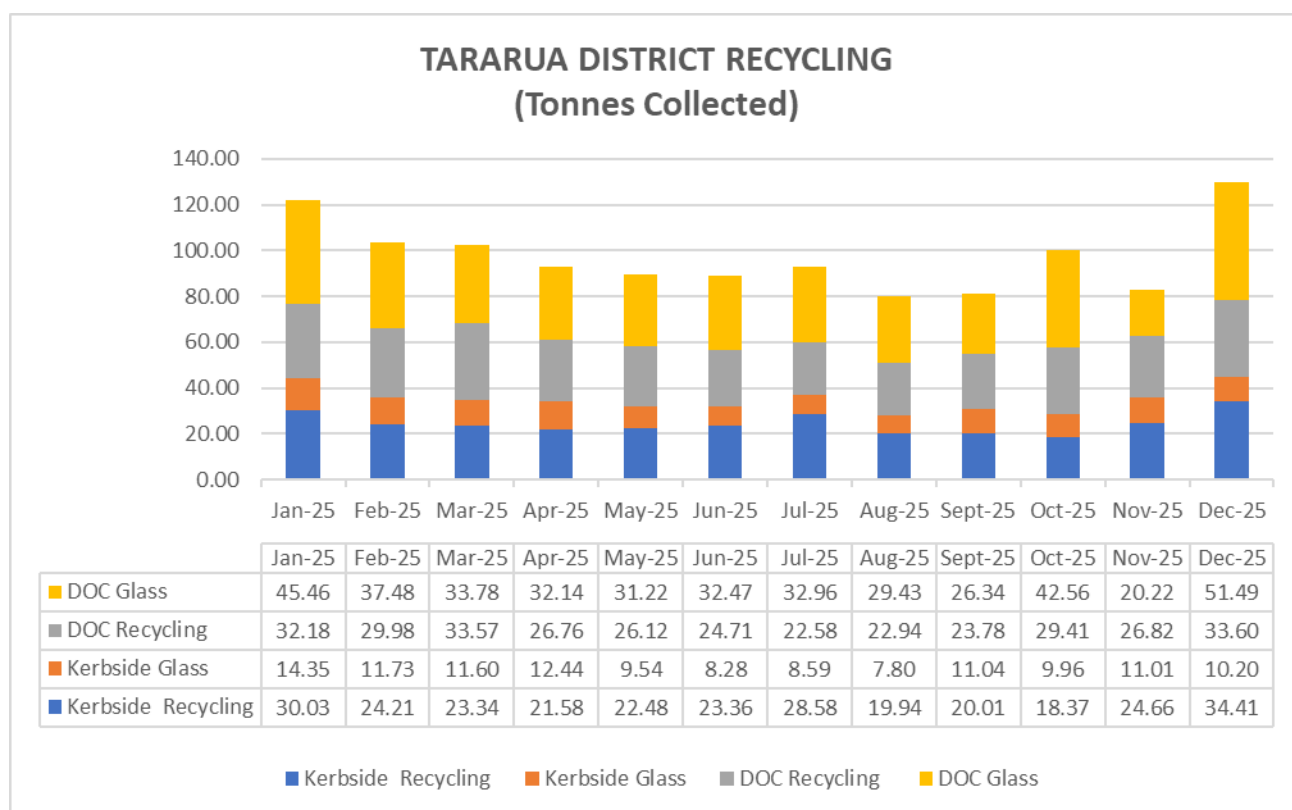
6.1 Operational Activities

Budget/Activity		
•	Refuse	Transfer
•	All transfer stations are operating smoothly with no disruptions.	

Budget/Activity									
Stations • (RTS Sites)	• Our New Kerbside Collection Truck (Side Loader) has arrived. • Packed with safety features, and the latest onboard technology. • This truck has been operational, collecting the kerbside recycling since early December 2025. <i>(see pictures below)</i> • • November 2025: <table> <tr> <td>Waste diverted from landfill</td><td>10.05 Tonne</td></tr> <tr> <td>Contaminated recycling to Landfill</td><td>2.46 Tonne</td></tr> </table> December 2025: <table> <tr> <td>Waste diverted from landfill</td><td>2.24 Tonne</td></tr> <tr> <td>Contaminated recycling to Landfill</td><td>2.32 Tonne</td></tr> </table>	Waste diverted from landfill	10.05 Tonne	Contaminated recycling to Landfill	2.46 Tonne	Waste diverted from landfill	2.24 Tonne	Contaminated recycling to Landfill	2.32 Tonne
Waste diverted from landfill	10.05 Tonne								
Contaminated recycling to Landfill	2.46 Tonne								
Waste diverted from landfill	2.24 Tonne								
Contaminated recycling to Landfill	2.32 Tonne								
Recycle Drop-off Centres (DOC Sites)	• We are experiencing a moderate amount contamination in the town drop off bins across the district, along with increased volumes • typical of this time of the year. • • Ormondville public drop off location was moved on 1st December 2025 • from the Community Hall to Dump Road. Former Service Contract • ended on 30th November 2025, so we took this opportunity to make changes to improve our level of service to the community at • no additional cost. The former collection service entailed a significant • amount of manual handling of a small volume, 2-3 times every week. • With a New standard DOC bin, <i>(see picture below)</i> Service has been in-housed, with an exchange bin required only once a fortnight, performed by our own Solid Waste Team and TDC Hook Truck. • ** Cleanest, Tidiest, Safest, and most Cost-Effective Service Method** • • Norsewood public drop off bins were removed on 30 April 2025. • We have continued to work on securing a suitable location to reinstate your town service, although this has been challenging, we have made some good progress and hope to be able to announce • confirmation of this in the coming weeks. • •								
•	•								

Budget/Activity	
- Kerbside Recycling - Services	- Kerbside collections are currently going extremely well, and we are experiencing increased volumes of both recycling & glass, typical - for this time of the year.

6.2 Waste Minimisation



NEW ORMONDVILLE TOWN DROP OFF RECYCLE/GLASS BIN



2025 HINO (SIDE LOADER) KERBSIDE RECYCLE COLLECTION TRUCK



Attachments

Nil.



Report

Date : 18 February 2026
To : Chairperson and Board Members
Dannevirke Community Board
From : Simone Anthony
Democracy Support Officer
Subject : **Portfolio Programme Project Report**
Item No : **8.5**

1. Recommendation

- 1.1 *That the report from the Democracy Support Officer dated 04 February 2026 concerning the Portfolio Programme Project Report be received.*

2. Reason for the Report

- 2.1 This report is to provide an update to the Board on the key portfolios, programmes and project statuses reported at the Infrastructure and Projects Committee meeting held on 11 February 2026.

3. Background

- 3.1 As part of the scope of functions and authority delegated by the Council to the Dannevirke Community Board, the Board has the responsibility for maintaining an oversight of the level of service concerning the facilities and activities provided within the Board's geographical area and make submissions to the Council on those levels of service, through the Annual Plan/Long-term Plan consultation process.
- 3.2 This report is provided to keep the Board informed on key portfolios, programmes and project statuses.
- 3.3 The scope of the update provided is districtwide, therefore contains information related to services and facilities outside of the wider Dannevirke Community

Board area. Where it has been possible, information relating solely to the southern ward area has been removed from the following report.

4. Capital Portfolio Report

4.1 This report has a new focus to bring in all the projects and programmes into one report and will require some additional adjustments.

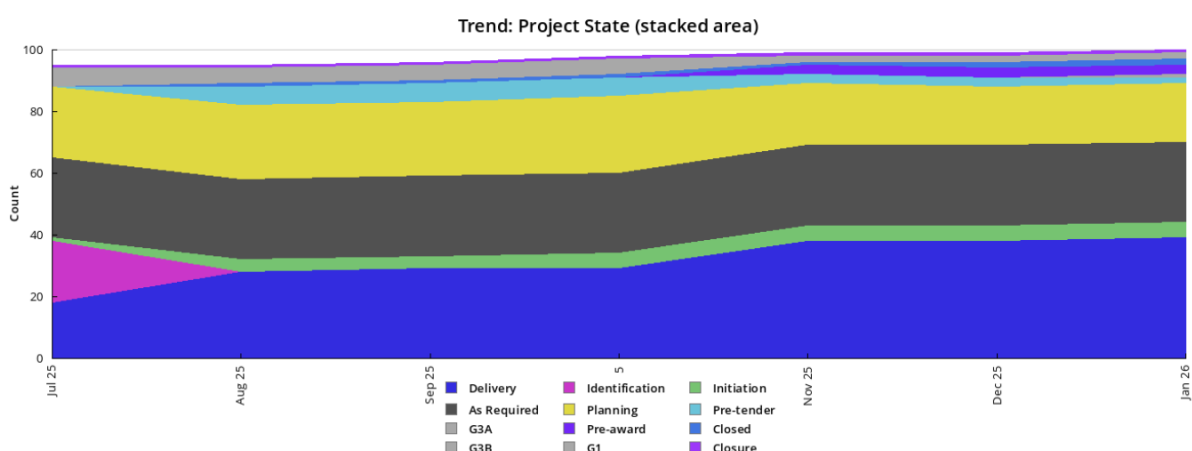
Portfolio Health Status		Forecast	General Comment
 Green			Committed projects have maintained momentum into the new calendar year. We have some high value projects moving quickly in delivery, while others are advancing through planning. This year has many significant high value critical infrastructure projects to move forward which requires a sharp eye on resourcing and ensuring capability to deliver versus workload.
Schedule	 Green		Priority will be moved to focus on those projects that require technical assistance to ensure they are moving forward at a pace that aligns with AP forecasts. Weather has affected some civil works but this has been allowed for and will not affect end outcomes.
Budget	 Green		Budgets are currently tracking well. The Reservoirs & Dvk Impound Supply Pre-Treatment projects costs will need confirming so that we ensure we have certainty however can be mitigated within the programme tolerances.
Risk	 Green		Project risks to note are the ongoing concern with the Dannevirke Impounded supply programme, Wastewater programmes and maintaining a strong focus on complex project expenditure. All of these are being effectively mitigated utilising project specific risk registers.
Resourcing	 Amber		We are prioritising our resource limitations, continuity issues, specialised skills and contractor availability against our operational requirements and delivery schedules. However, PMO will have reduced capacity for a period due to one team member leaving and some high value critical projects having to be added to other capable PM's workloads for the time being.

Legend

Status					
On track against baseline plan	 Green	Corrective action required	 Amber	Critical state - needs urgent attention	 Red
Forecast					
Green - the forecast for the next period is that this area will remain in a positive status or will improve from current reported state.					
Red - the forecast for the next period is that this area will remain in a negative status or will deteriorate from current reported state.					
Amber - the forecast for the next period is that the current status may change.					

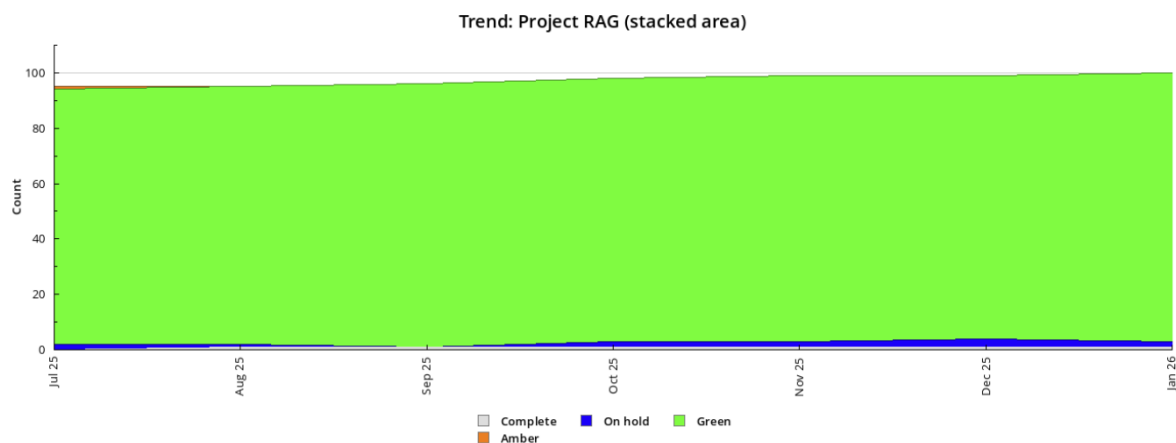
5. Capital Project by State

- 5.1 Our project management framework stipulates Gates for approval processes as depicted by G0, G1 etc. Monitoring the overall inflight project states is crucial as this enables greater oversight and ensures transparency and accountability throughout the project's lifecycle.



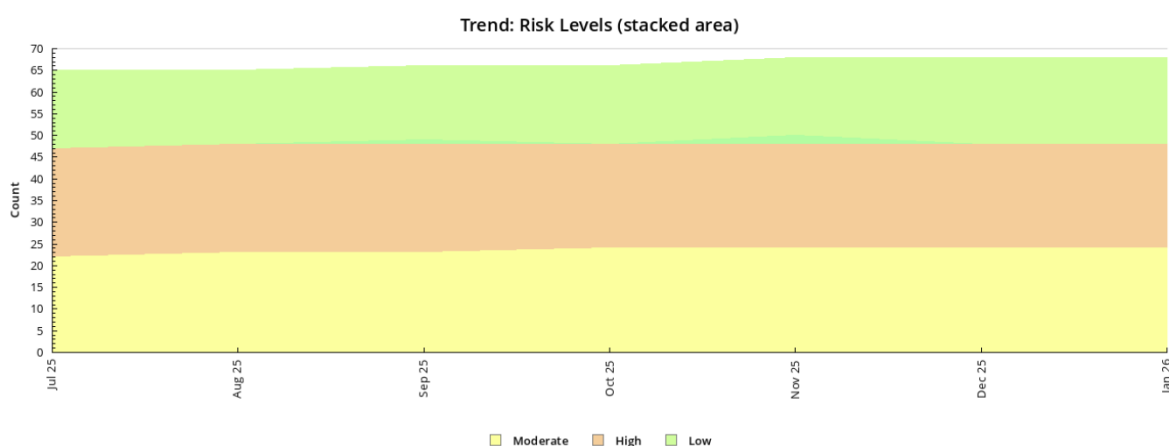
6. Capital Project by Status

- 6.1 By tracking the above project status indicators over time, stakeholders can identify emerging patterns, assess the portfolio, and proactively address potential issues. A consistent green status indicates progress according to plan, while amber signals caution, suggesting potential risks or delays that require attention. Red status indicates critical issues that demand immediate action to mitigate negative impacts. Regular review of RAG status trends enables leaders to make data-driven decisions, allocate resources strategically and optimise project outcomes.



7. Portfolio – Projects Risk levels

- 7.1 The below graph displays our efforts to start compiling project risks into our project management software to better mitigate, manage and report on our risk registers at a portfolio level.



8. Project Updates

Complete	On Hold	On Track	Revised but on track	Off Track
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Infrastructure

Project	Managed by	Comments	Status
Wastewater Ponds Perimeter Safety Fencing	Dave Watson	Dannevirke completed. Dave to consult on next site priority.	On Track
Dannevirke Alternate	Dave Watson	Horizons doing work around infiltration gallery	On Track

Project	Managed by	Comments	Status
Water Source Investigation		Feb/Mar. Site visits planned for scope assessment	
Akitio Tanks	Robert Hood	Four tanks relocated to new site (project handed to 3 waters team).	

Facilities and Corporate

Project	Managed by	Comments	Status
Carnegie	Sue Lawrence	One Geo completed scoped assessment. Memo to go to ELT for consideration	
District Parks and Reserves Playground Equipment	Robert Hood	Explore Pahiatua advised that they are considering funding some new playground equip at Harvard Park. Facilities commissioned Level 3 Playground safety assessments. Some required repairs underway, and replacement equipment ordered in-line with assessment.	
Dannevirke Dog Pound Improvements	Chantelle Smit	Scoped work costs are within budget with work due to commence in February.	
Mangatera Cemetery Development	Robert Hood	Construction Complete Project Closed	

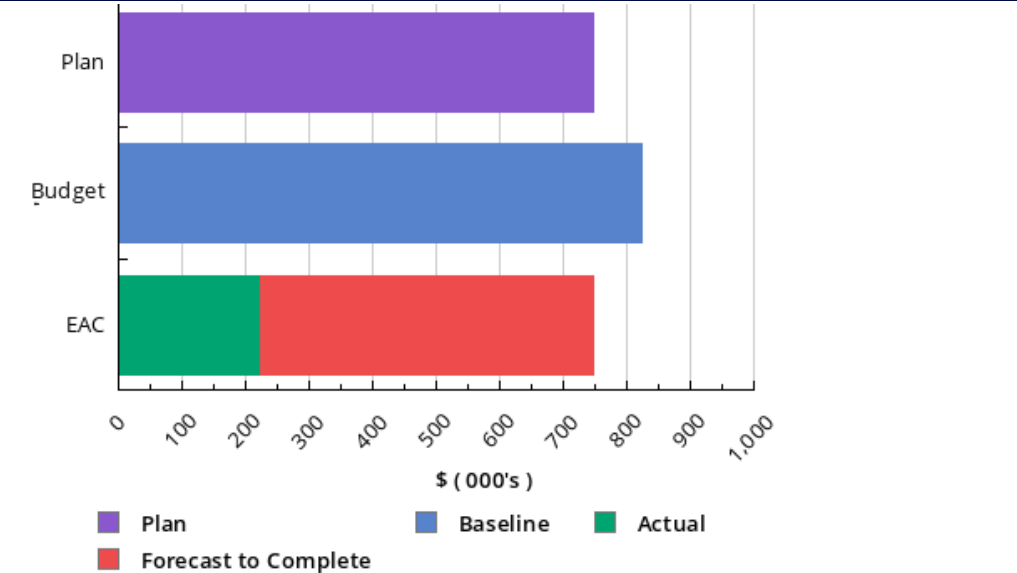
Attachments

1. [SCADA Phase II Committee Report January 2026](#)
2. [Dannevirke Impounded Supply - Pre-Treatment Committee Report January 2026](#)
3. [Dannevirke Impounded Supply - Treated Reservoir Committee Report January 2026](#)

Project name



Telemetry and SCADA Upgrade Phase 2

Report date:	Start date:	Approved end date:	Projected end date:	Status update:			
Jan-26	Jul-24	Jun-27	Jun-26		PREVIOUS STATUS	CURRENT STATUS	
Purpose:	This project has been initiated to align and comply with new requirements for resource consent monitoring for compliance with NZ water standards. This project will pull the different upgrade funding together to develop and rationalise SCADA and Telemetry framework, architecture, software and dashboarding that provides operational visibility across the entire TDC treatment and network systems. Phase 1 is to determine asset and system Stocktake, Framework, Architecture and system implementation to achieve operational visibility across the network. Phase II is the implementation and delivery of agreed recommendations provided by the investigation and report of the Phase I vendor.			Overall:	G	G	Agreements have been negotiated and signed by all parties for the main Scada upgrade, VPN & Server Upgrade, Piping & Instrumentation Diagram (P&ID) & asset data collection (Better Off Funding), & Radio Package portions of this project.
							VPN/Server upgrade vendor is 95% complete with a few minor pieces of work to complete. Pongaroa & Akitio Water Treatment Plants (WTP) have had their upgrades successfully completed. A portion of Better Off Funding (BOF) has been allocated to this project to facilitate the necessary work in capturing Asset information, P&ID, plant functional descriptions & asset valuations.
Project team:	Sponsor: Mike Dunn Project Manager: Eugene Priest			Scope:	G	G	Pre-determined scope to be followed in Tender process with detailed solution provided by successful respondent. IS added scope of separate servers to add cyber security resilience Remote site to be prioritised for upgrade to new SCADA for increased remote operator capability, these are Pongaroa WTP & Akitio WTP. Dannevirke WTP is the last upgrade to be completed in this financial year and will be pencilled in for completion late April/May.
Key stakeholders:	Horizons Regional Council TDC 3-Waters Team TDC IS Team Tararua Alliance						
Project budget:				Time:	G	G	Long Term Plan budget has allowed for up to 3 years to deliver this project. It has many complexities that are outlined in the Risk Register. The intention is to aim for full project completion in FY 26/27 (LTP Yr3)
 Current Financial Year Approved budget: \$824,580 Actuals: \$223,345 Estimate at completion: \$748,142 9% Under budget				Budget:	A	A	We are currently on schedule to spend all of the Yr 2 budget on completion of Dannevirke WTP. Currently working with 3waters team to allocate resources to ensure funding available for completion of these works in 26/27.
				Quality:	G	G	To follow best practice and all NZ Standards that are applicable.
				Risks:	A	A	Risk and prioritisation workshop has been held on 11/7 for Phase II of project Licensing costs have been confirmed and TDC are happy to proceed with project as it outlined.
				Opportunities:	G	G	Increased cyber security and redundancy due to physical server separation Server separation will allow easier CCO (3waters) handover Increased remote capability = reduced OPEX costs for operator travel/time Fully integrated wastewater & water visibility will give operators greater control, faster response times and better accuracy. This will lead into better and more accurate reporting to the required regulators.
				Health & Safety:	G	G	All vendors are Sitewise accredited
Resources:	G	G	Appropriate resources are available and workloads are currently sufficient.				
Comms:	G	G	Communications plan complete				
Next steps:							
Dannevirke (Dvk) WTP upgrade planning workshop Dvk WTP upgrade Outstanding sites prioritisation planning meeting							

Project timeline:											
START	Vendor Agreement	Infrastructure Upgrade RFP	Select Infrastructure Vendor	Kick-Off Meeting	VPN/Server Upgrade	Prioritised WTP Site Upgrades	Pongaroa WTP Upgrade	Complete Infrastructure Upgrade	Akitio WTP Upgrade	Dannevirke WTP/WI/Res	FINISH
	Nov-24	Nov-24	Jan-25	Mar-25	Jun-25	Aug-25	Nov-25	Dec-25	Dec-25	Apr-26	

Project name

Dannevirke Impound Supply - Pre-treatment

Report date:	Start date:	Approved end date:	Projected end date:	Status update:			
Jan-26	Jul-23	Oct-26	Oct-26		PREVIOUS STATUS	CURRENT STATUS	
Purpose:	Run of river treatment is required to allow the raw water storage dam to be taken offline for repair works. A permanent pre-treatment solution is required that can treat either run-of-river, or water from the storage reservoir. Turbidity levels of < 10NTU (preferably < 5NTU) must be achieved to ensure that the existing direct filtration process in not overloaded. Based on the jar testing conducted, TDC is progressing installation of coagulation, flocculation and clarification as the pre-treatment option for the Dannevirke WTP			Overall:	G	G	All drawings have been completed, Hydraulic model of the intake line is drafted, Principal specifications have been confirmed and the Geotech report has been received. We are now out to market for a Design and Build contract. 21/01/2026, Contractor evaluations have been completed and preferred contractor meeting has been arranged for today. This initial meeting will start negotiations on the price point to establish some savings and discuss options and alternatives to be compared for viability.
Project team:	Sponsor: Mike Dunn Project Manager: Priscilla O'Neale-Searancke			Scope:	G	G	The preferred contractor has provided an alternative option for the clarifier location and residuals management; further discussion is required to compare the capex and opex costs and how this will affect the project budget.
Key stakeholders:	Horizons Regional Council TDC Dannevirke Community Contractor - TBC Consultants			Time:	G	G	No concerns
				Budget:	G	G	Preferred contractor is working on pricing variations to be reduce cost however it is noted that this can be managed within the overall programme constraints.
				Quality:	G	G	Raw water samples continue to be taken and we are researching all the historic samples we can for the site to ensure the developed product will meet our requirements
				Risks:	G	G	Two main risks have been mitigated or closed. Land purchase timeframe has been resolved. Impounded supply stability is underway with monitoring programme and ongoing work with the Dam Safety Assurance Programme.
				Opportunities:	G	G	To include a residuals management package of work.
				Health & Safety:	G	G	No concerns
				Resources:	G	G	No concerns
				Comms:	G	G	Communications plan to be drafted
				Next steps:			
				Contract and scope negotiations in progress Construction start date to be confirmed			

Project budget:			
Plan	Whole of Life		
Budget	Approved budget:		
EAC	Actuals:		
	Estimate at completion:		
	0% Under budget		

</

Project timeline:												
START	Review and investigation of feasible options developed	Jar Testing	Clarifier requirements defined	Geotech investigations	RFP for Design and Build	RFP Submissions and Evaluation	Contractor Evaluation	Preferred Contractor engagement	Contract Awarded/ Construction Start	Construction Commissioning	Construction Completion and Handover	FINISH
	Mar-25	Apr-25	Jun-25	Jul-25	Sep-25	Oct-25	Nov-25	Jan-26	Feb-26	Sep-26	Oct-26	

Project name

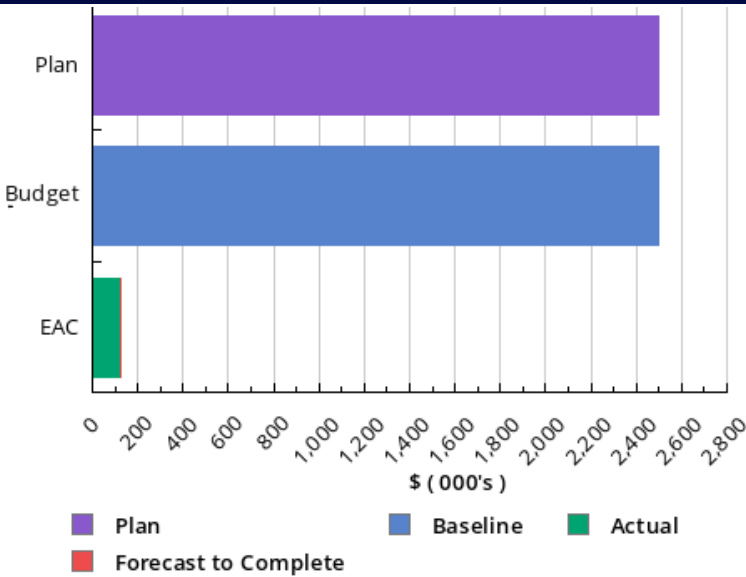


Dannevirke Impound Supply - Treated Reservoir

Report date:	Start date:	Approved end date:	Projected end date:
Jan-26	Jul-23	Feb-27	Feb-27

Purpose:	Supply and install an additional treated water reservoir for the Dannevirke township.
Project team:	Sponsor: Mike Dunn Project Manager: Priscilla O'Neale-Searancke
Key stakeholders:	Horizons Regional Council Taranua District Council Dannevirke Community Alliance Group Contractor - TBC Consultants

Project budget:



Whole of Life
Approved budget:
\$2,500,000
Actuals:
\$126,273
Estimate at completion:
\$127,773

95%
Under budget

Status update:			
	PREVIOUS STATUS	CURRENT STATUS	
Overall:	G	G	10/12/2025 The RFP has been sent to the three contractors with submissions closing late February. Consents received from TDC and Horizons. TPG continuing to work through construction approvals to remove covenant conditions on property to be purchased. PM working with local contractor regards soil stockpiling. 21/01/2025 Site visits arranged for 26th Jan. Progress with the property owner consents. Still trying to arrange a location for the soil stockpiling.
Scope:	G	G	29/08/2025 Design and specifications completed and to be sent to invited respondents. 26/01/2026 RFP sent to contractor's submissions closed on 3rd March.
Time:	G	A	10/12/2025 Project delay due to covenant on the property to be purchases. 21/01/2026 Progress on the property own sign off has been slow and further delays are expected.
Budget:	G	G	Negotiations will be undertaken with the preferred contractor
Quality:	G	G	
Risks:	G	A	29/08/2025 Delay is a risk due to the property purchase process.
Opportunities:	G	G	Plant and pipeline upgrades.03/06/2025 There are several other projects being undertake concurrent with these and there is likely to be some cross over within the project. 10/12/2025 there is a opportunity to use soil from this project on the construction of the Woodville Reservoir and additional projects in the PMO team.
Health & Safety:	G	G	03/06/2025 The PM will work closely with the H&S team to ensure H & S requirements are clearly defined in the RFP and throughout the implementation and construction phase.
Resources:	G	G	03/06/2025 Have met with the TDC planning team and received guidance on the consent requirements. Have engaged Consultant to provide earthworks documentation and will engage a planner to assist with the land use consent along with either a boundary adjustment application or a designation application. 29/08/2025 Have engaged external consultant to apply for consents and provide advice on consent requirements during the construction phase.
Comms:	G	G	PM to work closely with the comms team to ensure the community is aware of the work being undertaken. a Comms plan will also be included in the RFP with the contractor to ensure contact information is present. 03/06/2025 Communications Team are working with the team to ensure the public are updated as work progresses.

Next steps:

Property Purchase continues to progress.
RFP submissions received late Feb.

Project timeline:

START	Planning	Specialist Engagement	Testing undertaken/ Property Purchase	Property Purchase /Design and RFQ issued	Property Purchase/ EOI to Market	EOI Received and Evaluated Invitation to Tender. Property Purchase continuing	Design and build Tender process. Property Purchase continuing	Property Purchase in progress	Property Purchase Progressing	RFP sent to Contractors	Property Purchase progressing & Contractor engagement	Contractor engagement	Contractor start date	Project completion	FINISH
	Dec-24	Mar-25	Apr-25	May-25	Jun-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Apr-26	Feb-27	

Decision Action Items from Minutes

Meeting Date	Topic	Decision/Action	Due Date	Assigned to	Status	Progress Notes
15/12/2025	High Street Footpaths	A request was made for the maintenance schedule for High Street footpaths, where weeds are growing through areas where water blasting has removed grout, resulting in an untidy appearance. It was requested that further details be included in the next Management Report. Additionally, information on repair work required for broken railings along High Street was also requested for inclusion in the report.	18/02/2026	Hamish Featonby/Fontayne Chase	In progress	Facilities report due at Community Connections Committee
15/12/2025	Government changes to Regional Council	The Board was encouraged to make a submission. Council will also submit feedback, with submissions closing in February 2026. Following this, Government will begin drafting legislation.		Nicola Phillips	Complete	
15/12/2025	Earthquake Strengthening update	Legislative changes have not yet been passed by Government, so no update is available at this stage.	TBC	CE	On hold	Update once legislation is complete
15/12/2025	Carnegie Building	It was advised that the update on the Carnegie Building is dependent on proposed legislative changes and cannot inform until regulations and standards are finalised.	TBC	CE	On hold	Update once legislation is complete
15/12/2025	Mowing/Cleaning (Stanley Street/Cemeteries/Toilets)	A concern was raised regarding unmaintained areas. It was advised that TDC has faced recent district-wide challenges, and service levels are still being restored, with the team working hard to catch up. The expectations and standards for contractors remain consistent. Board members were encouraged to submit CRMs for any issues identified. It was requested that these concerns be included in the next management report.	18/02/2026	Hamish Featonby/Fontayne Chase	In progress	Facilities report due at Community Connections Committee

Meeting Date	Topic	Decision/Action	Due Date	Assigned to	Status	Progress Notes
15/12/2025	Signs need repairing	Concerns were raised regarding the poor workmanship on Stanley Street signs. Three signs were recently vandalised, and the subsequent repairs were noted as substandard. The community have offered assistance with repairs. It was recommended that this issue be included in the next management report.	18/02/2026	Hamish Featonby/Fontayne Chase	In progress	Facilities report due at Community Connections Committee
15/12/2025	Umutaoroa Domain	It was requested that the health and safety concerns yet to be addressed at the Domain be included in the next management report. It was noted that requests have been submitted to TDC.	18/02/2026	Hamish Featonby/Fontayne Chase	In progress	
15/12/2025	Lower Domain and Deer Park	A concern was raised regarding the untidy appearance of the lower domain, aviary, and lake, as well as questions about whether the deer will be removed from the Deer Park. Additionally, the perimeter fence requires maintenance. An update on these matters was requested for inclusion in the next management report.	18/02/2026	Hamish Featonby/Fontayne Chase	In progress	Facilities report due at Community Connections Committee
15/12/2025	Easton Street	Board member Christison advised that multiple requests have been received regarding the untidiness of the street, noting that this issue has been on the agenda for over 12 months with no improvement. The Mayor undertook to seek further information to gain insight and provide an update to the Board.	16/02/2026	Mayor	In progress	
15/12/2025	Fire Hazard Properties	A query was raised regarding whether Council has a policy to identify and manage fire hazards on overgrown sections and roadsides. It was advised that concerns on private land fall under FENZ, and TDC has very limited ability to enforce these matters. The Mayor noted he would look into fire hazard concerns around waterways that cross multiple properties, as ownership	16/02/2026	Mayor	In progress	

8.6 Decision Action Items for Dannevirke Community Board
Attachment 1 Decision Action Items - Dannevirke Community Board - February 2026

Meeting Date	Topic	Decision/Action	Due Date	Assigned to	Status	Progress Notes
		needs to be clarified and any risks to the network assessed. Enforcement in these cases is challenging.			Complete In progress On hold Overdue Not started	
15/12/2025	Easton Fountain Upper Domain	<i>That the Dannevirke Community Board adopt the restoration of the Upper Domain Easton Fountain as a Dannevirke Community Board Project. Hynes/Christison Carried</i>		Nicola Phillips	Complete	



Report

Date : 18 February 2026

To : Chairperson and Board Members
Dannevirke Community Board

From : Simone Anthony
Democracy Support Officer

Subject : **Submission on Simplifying Local Government proposal**

Item No : **8.7**

1. Recommendation

- 1.1 *That the report of the Democracy Support Officer dated 9 February 2026 be received.*
- 1.2 *That the Dannevirke Community Board adopts the submission on the Simplifying Local Government proposal for submission to the Department of Internal Affairs by 20 February 2026.*

2. Reason for the Report

- 2.1 To present the Board's submission on the Simplifying Local Government proposal for adoption and subsequent submission to the Department of Internal Affairs.

3. Background

- 3.1 The government is proposing a two-step approach to simplify local government, aiming to reduce duplication and improve efficiency in service delivery.
- 3.2 The government has announced a proposal to simplify local government structures in New Zealand. The current system is seen as complex, with overlapping responsibilities between regional councils and city or district councils, leading to inefficiencies and confusion among voters. The proposed changes aim to streamline governance and enhance accountability.

4. Key Changes Proposed

4.1 Formation of Combined Territories Boards (CTBs):

Instead of electing separate regional councillors, mayors will collectively form a CTB. This board will govern regional issues and take over the roles of the current regional councils, thereby reducing duplication in governance.

4.2 Development of Regional Reorganisation Plans:

The CTB will create a plan for how councils in the region can collaborate more effectively. This plan will be developed with public consultation and will be subject to independent examination before approval by the Minister of Local Government.

5. Rationale Behind the Changes

5.1 Improving Local Democracy: The government aims to enhance local democracy by making governance structures clearer and more accountable. Many citizens find it challenging to understand the differences between various councils, which can lead to lower voter turnout in local elections.

5.2 Efficiency and Cost-Effectiveness: By consolidating decision-making and reducing the number of elected officials, the government believes that local councils can operate more efficiently and provide better services to communities.

6. Public Consultation

6.1 The government is actively seeking feedback on the proposal, encouraging citizens to share their views on the changes. This feedback will help refine the proposal before any final decisions are made.

7. Conclusion

7.1 The proposed simplification of local government in New Zealand represents a significant shift in how regional governance is structured. By forming CTBs and developing regional plans, the government aims to create a more efficient, accountable, and understandable local government system that better serves the needs of its communities. Public input is crucial in shaping these changes, ensuring that the new system reflects the priorities and concerns of local residents.

7.2 The Dannevirke Community Board enters its submission on the Simplifying Local Government proposal to the Department of Internal Affairs by 20 February 2026 once adopted.

Attachments

- 1 [↓](#). Dannevirke Community Board Submission - Simplifying Local Govt

Submission – Simplifying Local Government On behalf of the Dannevirke Community Board

Part A – What is being proposed

Do you agree there is a need to simplify local government?

What do you think of the proposed approach overall?

We support the need for change; however, we believe this proposal requires further development and should be viewed as an initial discussion stage. Once submissions have been received and reviewed, there may be opportunities to broaden the scope and refine the proposal to ensure it meets the needs of all stakeholders.

The points we want noted are:

- Yes, we do agree there is a need for change – review and rationalization is key.
- Tararua independence needs to be maintained.
- Important local communities retain their voice.
- Any form of amalgamation needs to ensure that efficiency should not overrule actual service.
- Potentially more work needs to be done on creating jointly owned council organisations.

Part B – Simplifying regional governance

Do you agree with replacing regional councillors with a CTB?

What do you like or dislike about the proposal to replace regional councillors with a CTB?

What level of Crown participation in regional decision making do you prefer?

- We support the proposal to replace regional councillors with a CTB.
- However, this transition must be designed in a way that does not place additional workload pressures on Mayors, who already carry full-time responsibilities within their districts.
- In terms of representation, our preference is for a Crown Commission model with non-voting participation. This approach maintains transparency and partnership while ensuring preservation of the decision-making parties of the CTB.

Do you agree that mayors on the CTB should have a proportional vote adjusted for effective representation?

What do you like or dislike about the voting proposal for the CTB?

- Further work is required in this area to ensure the model is both fair and workable.
- Smaller districts and communities' risk being significantly disadvantaged under pure population approach.
- We support a principle of equal representation, with each council holding one vote.

What do you think about the way that communities crossing regional boundaries could be represented?

- At this stage, for Tararua specifically, further engagement with Wellington region as well as the Manawatu-Whanganui region should be enabled. Tararua District is covered by both regions.

Part C – Improving local government

Do you support the proposal to require CTBs to develop regional reorganisation plans?

What do you think about the criteria proposed for assessing regional reorganisation plans?

- It is important that Tararua's identity is protected throughout this process.
- One possibility worth exploring is Tararua becoming a unitary authority, allowing both regional and territorial functions to be unified across the whole district.
- We also agree that establishing joint council owned organisations could deliver positive outcomes, creating greater consistency and unity in service delivery.
- It needs to be reviewed who manages areas within the district, e.g. transport, road safety etc.

Part D – Treaty of Waitangi and Māori Representation

What do you think about how the proposal provides for Iwi-Māori interests and Treaty arrangements?

- Iwi consultation is a vital partnership and must be preserved.
- This responsibility should not be shifted into the CTB role of the Mayor, as doing so risks weakening the integrity and continuity of these relationships, plus again this will overload the Mayor's role.
- It is essential that engagement processes remain well-connected and not become disjointed or fragmented through structural change.
- Existing arrangements, such as those in the Bay of Plenty and Canterbury regions must be upheld.
- Likewise, the strong and longstanding relationships Tararua has with both of its Iwi partners need to be protected and maintained throughout any transition.

Our overall summary

We support the need for change and acknowledge that this proposal represents an initial discussion stage.

Further development is required to ensure the model is fair, workable, and reflective of the diverse needs of all communities.

We support replacing regional councillors with a CTB; however, this must be achieved in a way that does not place additional workload pressures on Mayors, who already carry full-time responsibilities within their districts.

Our preference is for a Crown Commission model with non-voting participation. This approach maintains transparency and partnership, they observe and offer advice to the voting parties, while ensuring the decision making remains with the primary parties of the CTB.

Further work is needed to ensure smaller districts and communities are not disadvantaged. We support the principle of equal representation, with each council holding one vote.

Protecting Tararua's identity is essential, and one option worth exploring is Tararua becoming a unitary authority, enabling both regional and territorial functions to be unified across the district. We also agree that establishing joint council-owned organisations could strengthen unity and improve service delivery.

Iwi consultation is a vital partnership and must be preserved. This responsibility should not be transferred into the CTB role of the Mayor, as doing so risks creating disjointed or weakened engagement.

Existing arrangements, such as the Bay of Plenty and Canterbury agreements, must be maintained. Equally, the strong and longstanding relationships Tararua holds with both of its Iwi partners must be protected throughout any transition.

FOURTH REPORT 31ST AUGUST, 2025.

FRIENDS OF DANNEVIRKE DOMAIN.

Sue Buchanan to address ladies at Table Talk . Distribute pamphlets.

1 Aug. Paid Pioneer for roses.

4 Aug. Sue Buchanan met Kate at Domain to discuss Long Garden.

11 Aug. Meeting at 37 King st to discuss plan for rose planting. A sub-group of Friends, who also have instructions on how to open and close working bee attendance etc., should Sue Buchanan or Barb Ferguson not able to attend.

13 Aug. Sue Buchanan, Barb Ferguson and Sue Walker were 5 minute speakers at Probus meeting where 61 people were in attendance. Our talk was very well received and we had 10 people sign on to be non working “Friends” and were also given two generous donations. Sue Walker is keeping a very comprehensive photograph album of progress and this was on show, along with our first photos that were produced before any work began.

17 Aug. Working bee on cold , damp Sunday. 12 people attended and we planted first of the roses. Rosariae De La Haye and Lavender Dentata. Tried to define garden edges a little but very soft and wet.

19 Aug. Sue B. and Barb F. met with Kate Payne at Council, Gordon St. to explain how we thought best to progress with “Long Garden”. We had thought, and this has been arranged, to have the Cactus boys come and help on 5th September, as the area is overgrown and beyond us. Kate has advised that we apply to have the Contractor in again if possible as it is really a digger job.
Wet weather has truncated any further work.

Copy to Tararua District Council

Copy to Ms Kate Payne, T.D.C.

Copy to Community Board member Ron Wallace

Copy to the Secretary, Dannevirke Host Lions.

FIFTH REPORT FRIENDS OF DANNEVIRKE DOMAIN

FROM 31ST AUGUST 2025 TO JANUARY 31ST 2026.

There was to be a full-on working bee scheduled for the 7th September with input from the Cactus group under the supervision of W. Churchouse. This involved a deal of organising but cometh the day, cancelled owing to bad weather.

September gave no opportunity for a working bee (weather) so next:- 12th October. A very good turnout of 23 Friends and were organised into different areas. The gardens close to the toilets were weeded and planted with Cosmos.

Group 2 weeded and planted the sunken garden.

The gardens either side of the main gate were cleared of much overgrowth and weed and 'lambs ear' was planted back as an edging.

2nd November, only 6 Friends. Concentrating on planting one garden at a time. Petunias put in garden by the toilets. Weeding and further planting in large gardens at front entrance.

Lavender plants are being stolen overnight.

16th November. Sadly more plants stolen from gardens. We intend to replace them and Sue B., is sourcing further Lavenders.

Team concentrated on middle garden weeding and putting in new plants. Although we have purchased many plants, some Friends have raised many seedlings themselves and we are very grateful for this. Today the benches, sundial and birdbath have been cleaned and they are to be repainted.

7th December. A total of 19 Friends. Sue B., has replacement Lavenders and they are in ground. The High Street gardens are being weeded and large oxalis removed bulbs and all. A volunteer is to see to hosing during the holidays.

The side entry (Christian St) garden is looking splendid with white miniature stock edging, then purple petunia and cosmos taking centre stage. The gardens are very dry at this time. We break now for Xmas.

Copy to Tararua District Council
Ms Kate Payne, T.D.C.

D.C.B. Member R. Wallace
Dannevirke Host Lions.