

Eketāhuna Community Board

Notice of Meeting

A meeting of the Eketāhuna Community Board will be held in the Eketāhuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketāhuna on **Monday 8 September 2025** commencing at **10:00 am**.

Malcolm Alexander
Chief Executive

Agenda

- 1. Welcome and Meeting Opening
- 2. Apologies
- 3. Public Forum

A period of up to 30 minutes shall be set aside for a public forum. Each speaker during the public forum section of a meeting may speak for up to 5 minutes.

Standing Orders may be suspended on a vote of three-quarters of those present to extend the period of public participation or the period any speaker is allowed to speak.

With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. If permitted by the Chairperson, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

4. Notification of Items Not on the Agenda

Major items not on the agenda may be dealt with at this meeting if so resolved by the Board and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Board may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

6. Confirmation of Minutes

5

Recommendation

That the minutes of the Eketāhuna Community Board meeting held on 11 August 2025 (as circulated) be confirmed as a true and accurate record of the meeting.

7. Tararua District Council Report

7.1 Report from Tararua District Council

10

Recommendation

That the report from the Tararua District Council extraordinary meeting held 20 August 2025 and the meeting held 27 August 2025 and be received.

8. Reports

8.1 Management Report

29

8.2 Portfolio Programme Project Report

47

8.3 Discretionary Grant Fund Applications 2025

57

9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

10. Correspondence

10.1 Correspondence

109

Recommendation

That the correspondence as listed be received.

- Letter to NZTA Speed limit signs on Te Ahu a Turanga
- Letter from NZTA in response to Speed limit signs on Te Ahu a Turanga

Recommendation

That the minutes of the Eketāhuna Radio Station meeting held 26 June 2025 be received.

11. Valedictory Address

An opportunity for valedictories from retiring Board Members.

12. Discussion Items

Refuse Centre steps – note of thanks

13. Chairperson's Remarks

14. Items not on the Agenda

15. Closure



Eketāhuna Community Board

Minutes of a meeting of the Eketāhuna Community Board held in the Eketāhuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketāhuna on Monday 11 August 2025 commencing at 10:00 am.

1. Present

Board Members: S C McGhie (Chairperson), L J Barclay, T M Carew (via Teams), E E Chase, and Cr M F Long

In Attendance

Her Worship the Mayor Mrs T H Collis

Mrs A Dunn – Manager – Democracy Services Mrs S Anthony – Democracy Support Officer

2. Apologies

There were no apologies.

3. Public Forum

Nil

4. Notification of Items Not on the Agenda

4.1 Eketāhuna Social Services Update

5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

Nil

6. Confirmation of Minutes

The Board wished to acknowledge with appreciation the attendance of Tararua Alliance representatives at the Eketāhuna Community Board meeting held 14 July 2025, and requested that a Tararua Alliance representative is in attendance to provide an update to the Board on a six monthly basis where possible.

That the minutes of the Eketāhuna Community Board meeting held on 14 July 2025 (as circulated) be confirmed as a true and accurate record of the meeting.

Long/Barclay Carried

7. Tararua District Council Report

7.1 Report from Tararua District Council

That the report from the Tararua District Council extraordinary meetings held 09 July 2025 and 22 July 2025, and the meeting held 30 July 2025 and be received.

Chase/Carew Carried

8. Reports

8.1 Management Report

The Eketāhuna Community Board considered the report of the Democracy Support Officer dated 31 July 2025 that provided an update on key activities and and items of interest over the period 9 June to 9 July 2025 as reported in a memo to the Infrastructure, Climate Change and Emergency Management Committee(ICCEM) as there was no ICCEM meeting held in July, and the key activities and items of interest reported to the Community Development and Wellbeing Committee held 6 August 2025.

A question was raised regarding the Memorandum of Understanding (MoU) for the hand backs of SH3, Gorge revocation and detour routes as to whether Tararua Alliance were satisfied that the NZTA funding for the roading was sufficient to avoid significant impact to ratepayers. It was advised that the MoU is yet to be finalised; Tararua Alliance and the Infrastructure Manager are part of the conversations with NZTA and have agreed with the amount of work that has been carried out. A success coming out of the process is that the NZTA funds go to Tararua Alliance and to the community via local contractors, as agreed at the beginning of the project.

It was noted that the statistics from the traffic volume counts from Saddle Road and Pahiatua Track were of interest with significant drops in usage since the opening of the new highway. It was advised that NZ Police are actively monitoring the speed on the new highway – Te Ahu a Turanga and are currently issuing on average 30 speeding infringement notices per day. A concern was raised regarding the lack of speed limit signs on the new highway and the Board agreed to send a letter to NZTA requesting more speed limit signage on the new

highway – Te Ahu a Turanga. There is electronic board signage on the highway which could be utilised. It was also noted that the speed limit would not be changed to 110km per hour due to the gradient.

The Board acknowledged the success of Tararua District Council and Tararua Alliance with the winning of recent awards for roading projects.

A concern was raised regarding the recent event opening of the Eketāhuna wetlands where it was noted that the Mayor, Councillors and Eketāhuna Community Board members had not been included in the invitations, and the Board wished to note their disappointment regarding this. Both Iwi were invited and attended. The Board requested that they be included in invitations to future engagements involving Eketahuna as this is an important part of their connection with the community and informing them.

Terry Carew left the meeting at 10.16am

A significant health and safety risk was identified following discussion regarding the current refuse bin at the Eketāhuna solid waste site which is too high for residents to reach to dispose of their rubbish, a step-up made up of pallets has been placed to assist, the pallets are uncovered and unstable. An urgent request was made to address this significant health and safety risk. It was noted that the worker at the site is very helpful.

A question was asked regarding the welcome packs for new residents, it was anticipated that the new Eketāhuna Community Board members would arrange a meeting with the new residents to welcome them and planning will begin soon. It was advised that all new residents will receive a welcome pack which will include the names of the newly elected board, and will include information about available services.

That the report from the Democracy Support Officer dated 31 July 2025 concerning the Management Report be received.

Barclay/Chase Carried

That the Eketāhuna Community Board send a letter to NZ Transport Agency requesting additional speed indicator signs are added to Te Ahu a Turanga.

Barclay/Chase Carried

9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

Nil

Terry Carew returned to the meeting at 10.22am

10. Discussion Items

Election FAQs — a weblink was provided to Board members relating to Election FAQs available on the TDC website. It was requested that Board members utilise this link and direct the community to this information if they have any questions. It was also advised that the meet the candidates sessions are now advertised on the TDC website. It was reiterated that TDC does not arrange these sessions. Eketāhuna Our Town are proposing to hold an event to meet all candidates, this will be confirmed following their meeting on Thursday 14 August 2025; they are aiming to hold the event mid-September; Pahiatua Marae are also seeking to hold an event and were reminded to ensure they advise the Deputy Electoral Officer of the dates, times and venues for the events once set so these can be added to the TDC website. These events need to be arranged by community organisations and not Eketāhuna Community Board to ensure a fair process. The organisations can choose how they wish to run the event; there is some guidance on how to run these events available in the FAQs section of the TDC website.

General Assistance Grants Scheme – Board members are reminded to ensure they notify community groups about the availability of the funding. Closing date for applications is 22 August 2025.

11. Chairperson's Remarks

The Chair noted with appreciation that the potholes mentioned to Tararua Alliance at the previous meeting were fixed following the meeting.

12. Items not on the Agenda

12.1 **Eketāhuna Social Services** — Heartlands offers services from WINZ, IRD, and Community Law, and travel to Eketāhuna once per month. The Health Centre host Health Coaches for Te Kete Hauora, and also cervical smear testing and Tamariki health checks; these services are offered once per week. Driver training conversations are still being had to bring this service to Eketāhuna. It is the aim that the Health Centre will operate as a hub to provide additional services and so staff can go out to patients to improve their access to services.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 10:34am.

Chairperson	



Minutes of an Extraordinary Meeting of the Tararua District Council held in the Council Chamber, 156 High Street, Dannevirke on Wednesday 20 August 2025 commencing at 9:31am.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), N L Chase, A K Franklin, S M Gilmore, M F Long, K A Sutherland, S A Wallace and S M Wards

In Attendance

Ms K Meerman - Project Director – Wairarapa+Tararua Local Water Done

Well

Mr P Wimsett - Interim Chief Executive

Mrs K Tani - Group Manager – Strategy and Information

Ms T McDonald - Chief Financial Officer

Ms J Smith - Legal Counsel and Procurement Manager

Mr M Dunn - Three Waters Manager

Mrs A Dunn - Manager – Democracy Services

2. Welcome and Meeting Opening

The meeting opened with prayer.

3. Apologies

That the apologies from Councillor Peter Johns be accepted and leave of absence granted for the meeting.

Crs Wallace/Wards

Carried

4. Public Forum

4.1 Evan Nattrass

Mr Nattrass spoke, expressing his opposition to the proposed Local Waters Done Well proposal.

TARARUA DISTRICT COUNCIL

He spoke about the submissions made to Council in May against the proposed Local Waters Done Well, noting that those that spoke at the hearing were in objection to the proposal to join with Wairarapa Councils to create a new water organisation. He spoke about his concern about past decisions where state owned enterprises and local authority trading enterprises had ended up being privatised, and how through these debt levels had not reduced. He believed amalgamation of Councils was also not a solution, giving Auckland super city as an example. He spoke about looking after the more vulnerable people in the community, and his view that anything involving water meters and water rates would cost these people more if they had larger families.

He felt that just because we are being told we have to do something, this does not mean we should do it. He believed that the Council should stand up and resist the direction set by the Government. He felt that Council's resources should be kept within New Zealand, as if the proposed company goes ahead and it fails, he was concerned that it would be sold off to overseas interests and run for profit that would be taken out of New Zealand. He urged the Council to receive the report and leave it lying on the table for the new Council to look at after the election.

In response to clarification from the Mayor that legislation had been passed that prevented privatisation of the water organisations set up through the local water done well reforms, Mr Nattrass reminded the Council that the Government had the ability to change laws. The Mayor advised that she would ask the Chief Executive to forward to Mr Nattrass information on the legislation placed to protect against privatisation of the water organisations.

The Chief Executive provided clarification that there was a time limit to supply the Water Services Delivery Plan to the Department of Internal Affairs by 3 September 2025.

5. Reports

5.1 Local Waters Done Well - Water Services Delivery Plan Wairarapa + Tararua

The Tararua District Council considered the report of the Interim Chief Executive dated 15 August 2025 that sought the Council's approval of the attached Water Services Delivery Plan and agreement to formally submit the Water Services Delivery Plan to the Department of Internal Affairs.

Approval was also sought for unbudgeted expenditure to meet the establishment costs of the Water Services Organisation and delegation to the Chief Executive to prepare the Water Services Organisation constitution and shareholder agreement for approval by Council in September.

It was noted that the Government required submission of the Water Services

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Delivery Plan to the Department of Internal Affairs by 3 September 2025.

The Interim Chief Executive spoke about the comprehensive planning that had been undertaken, that provided worst-case scenario modelling based on the Long Term Plan. He noted extensive technical assessments had been completed through hydraulic modelling, infiltration studies, leak assessments and full inspection of wastewater and stormwater infrastructure.

He spoke about the growth study that had been completed to inform where future growth should go from a planning perspective.

He outlined the concerns about affordability, noting that while the Council had developed a plan to meet all requirements (compliance, renewals, new service levels, and growth) the plan would be unaffordable for the district as a standalone entity. He noted the higher compliance standards being brought in by the Government that the Council needed to prepare for.

It was also noted that Local Water Done Well was a structural change that would change the way water would be delivered throughout New Zealand for decades to come.

He spoke about how the proposed joint Council-Controlled organisation represented the best available option, providing a mechanism to balance affordability with compliance requirements and an opportunity to minimise costs through scale and shared resources, providing access to low-cost capital with low interest costs.

The Interim Chief Executive introduced Katharine Meerman, the Project Director for the Wairarapa-Tararua Group.

Katharine Meerman provided a briefing on the shareholder agreement documents. She noted the draft plans had been sent to Department of Internal Affairs, and feedback had been received from the Department yesterday. There was nothing concerning in the feedback.

She provided an explanation of the voting controls that provided surety over cross-subsidisation issues. She explained the commitment agreement and how that signalled to the Government the Councils' commitment to the Water Services Organisation. It included principles of how the organisation would be established, and how it would be governed. On the pricing issue in particular, there were a number of agreements reached that go to pricing principles that will be included in the constitution. This included ring-fenced pricing for at least a nine year period.

The Interim Chief Executive spoke about how the Water Services Delivery Plan provided a starting point for the joint Council-Controlled Organisation to work with. The Water Services Organisation was required to start working on a strategy to bring all of the four Councils' work programmes together in a manner that would achieve efficiency. They needed a mechanism for balancing

affordability and compliance requirements. There will then be an opportunity to reduce costs through economies of scale and timing of works.

He highlighted that there was a risk of Government intervention, with a Cabinet decision that would impose Crown facilitators and Ministry water experts if the deadline for submitting a Water Services Delivery Plan was not met. Any such intervention would be at the cost of Council.

Questions for clarification were asked with the following responses provided:

- Expected critical decisions to be made by the Council In response it was advised that the next year would be the formation process with decisions still to be made. The joint Council-Controlled Organisation would become operational on 1 July 2026, but not fully operational until 1 July 2027. There was information to be transferred, centralising of asset management information, and consolidation of systems and strategies. The new Council Controlled Organisation would require a clear guide as to what it is required to be doing, and would be aligning work programmes and consolidation project work within the next five years. Standardisation of engineering design is currently being done to reduce costs.
- What would be Council's influence over the capital expenditure programme it was advised that the main task through transition would be to look at the capital expenditure programme. Once the entity was established the Council's influence would be through the appointments made to the stakeholders forum, who would be representing the Councils. The Councils would also have influence through the Statement of Expectations. Another area of influence would be through the people appointed as Directors to the Board. There would also be economic regulation of the Water Service Organisations through the Commerce Commission.
- What would the points of influence be for Council around rephasing of capital works programmes – it was advised that the Council would have input to the strategy, and noted that the transition team would be working together over the next two years on prioritisation and phasing for a combined works programme ready to hand over to the new organisation.
- What could future economic controls look like for affordability purposes it
 was advised that the purpose of the regulation through the Commerce
 Commission was to ensure that sufficient investment was being
 undertaken, and people were receiving a good quality service for the cost.
 Affordability itself was not a regulatory focus. This was due to insufficient
 investment being undertaken in the past.
- What would the impact of any future amalgamation of Councils be it was advised that voting required unanimous decisions so there would still be that voting power. There would also be input at the Statement of Expectations development. Shareholding voting rights were based on the

number of consumers in each area, which would be influential and there would be a reset required as to that as a future possibility. The documentation will include a requirement for agreeing changes should there be major changes in the Councils that are party to the agreement.

- What would the process be should an additional Council be proposed to join
 the Joint Council-Controlled Organisation it was advised that the Water
 Services Delivery Plan was a one off regulatory hurdle which would not
 need to be repeated. Any other shareholder council that came along would
 be subject to the shareholder principles that are documented.
- Was there any certainty with bipartisan agreements it was advised that
 the previous Government had started the three waters reform process with
 its Affordable Water Reforms, with the current Government continuing
 reform through its Local Water Done Well scheme.
- What was the source of the transition funding for the new entity it was
 advised that the Department of Internal Affairs had made it clear that
 transition funding was necessary for the new entity. This was intended to
 be debt funded and transferred to the water services organisation once
 operational. It was noted that this had been included in the consultation on
 local water done well.
- Who would be the sponsor for the project and what was the reason South Wairarapa District Council had been chosen as the lead Council – it was clarified that the sponsor would likely be the Chief Executive and the lead Council had been decided by the Chief Executives following an offer from South Wairarapa District Council to undertake this role. Note that this role involved the administrative work for the transition.
- Clarification of the role of the project steering group, and decision-making around statement of expectations it was advised that this related to the structure of the transition. Once the Water Services Organisation had been legally established, the stakeholder forum would then be established and they would drive the transition from that point onwards. Decisions would start to be taken by the stakeholder forum and the Board of Directors. It was advised that a new operating model was being adopted where you set the strategic direction and the operational decisions are made by the water services organisation. It is different through design of the reform process.
- What would the transition reporting to the shareholder Councils look like –
 it was advised that this was to be determined through their planning the
 Project Director would continue to report to the Chief Executives and would
 develop a programme of reporting to the four Councils as well as to the
 Board of Directors.
- Was there any comment on affordability in the feedback from the Department of Internal Affairs – it was advised that this was noted it in their

feedback, but also noted that in the Masterton plan there was a significant investment that would be required in years 11 and 12 and the Department understood the dynamics of the transition.

• What the were the risks for Tararua District funding its own deficit in its infrastructure during the ring-fencing period, and then in nine years' time due to its voting power being forced to contribute to another district's capital project – it was advised there was a review to be participated in that would be subject to the Board's advice. Also, through the next five years the entity would be required to look at its pricing structure and standardise that, for example whether this was through fixed charges, volumetric charges, commercial rates. There could be options for part harmonisation of charges.

The Interim Chief Executive thanked Katharine Meerman, Project Director, for attending the meeting, noting that she was now due to attend the South Wairarapa District Council's meeting.

The meeting adjourned at 11:00am and resumed at 11:12am.

The Tararua District Council continued with questions for clarification to which the following responses provided:

- Clarification was sought about what benefits there had been for the Council
 in collaborating early with other Councils it was advised that this had
 resulted in funding from the Department of Internal Affairs of \$250,000
 which had enabled the completion of this work to date.
- What was the likelihood of lowering of rates to counter the cost of water in response the Interim Chief Executive showed the calculations he had undertaken for the 2023-24 financial year. He noted that assurance for water staff being employed by the Water Services Organisation had been confirmed through the third reading of the legislation on 19 August 2025, noted that less time would be required to be spent by elected members on decision-making about waters, there would be a resolution of the debt issue, and in any climate event there would be choices around how to make repairs. There will be the ongoing cost of part ownership in a Council Controlled Organisation. Other direct costs, for example a portion of Council's audit costs and insurance costs would be transferred to the water services organisation.
- Would the pricing principles be agreed by the Council or the entity it was clarified that this would be a responsibility of the water services organisation.
- What would the risk be for Councils that may later want to exit from the
 joint Council Controlled Organisation, noting that would require a
 unanimous decision, and what protections would there be should the
 Council not receive the benefits they had expected it was advised that

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through the Commerce Commission, and there may be a financial sustainability driver. There would also be Council influence over the performance of the Board and through the statement of expectations.

- How would any projected surpluses be utilised it was noted that any surpluses would be utilised for repayment of debt. It was further noted that funding of depreciation would no longer be required.
- Who would carry the risk for any non-compliance with statutory requirements – it was advised that risk would be with the Council Controlled Organisation.
- Was the population level of each area being factored in to provide fairness and equity across the district in response it was advised that 0.8% growth had been modelled across the district. The averaging effects were in scaled wastewater charges as that was different to other councils, also Tararua District had school pan charges of 1:20 students and staff representing one toilet charge. There was also the Pongaroa water rural scheme, extraordinary water users and metered users. This meant there were different ways that this district made charges, all of which have made the averaging calculation very difficult, and has made calculating the number of connections complicated.
- What would be the impact on smaller schemes such as Akitio and Pongaroa

 in response it was noted that Taumata Arowai regulations relate to water
 supply size as a level of pragmatism.
- Has the Council's pricing factored in such things as the amount of asbestos cement piping into the renewal assumptions – in response it was advised that this had been taken into account where main lines were being renewed.
- Were there any guidelines for the level of remuneration of the skills-based Board – in response it was advised that the transition team had looked at some numbers, but had not yet gone to market. However averaging the cost of a professional Board over a larger number of connections would help absorb those costs.

In conclusion the Interim Chief Executive noted that both Tararua District and Masterton District Councils were currently making this decision, with the South Wairarapa District Council meeting about to start, and the Carterton District Council meeting scheduled to start at 2:30pm. He advised that if one of the Councils decided not to join the Wairarapa Tararua Water Services Organisation the Department of Internal Affairs would send assistance to the remaining Councils, with further decision-making by the remaining Councils and submission of a Water Services Delivery Plan required within the next 13 days, i.e. by 3 September 2025. It was highlighted that the date had been set by the Government and there was full awareness that this decision-making was taking

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place one month prior to the Council elections.

That the report from the Chief Advisor dated 26 July 2025 concerning the Local Waters Done Well - Water Services Delivery Plan Wairarapa + Tararua be received.

That the Tararua District Council approves the Water Services Delivery Plan for Tararua District Council and a Wairarapa Tararua Water Services Organisation to be submitted to the Department of Internal Affairs.

That the Commitment Agreement be submitted to the Department of Internal Affairs as an appendix to the Water Services Delivery Plan.

That the Tararua District Council delegates to the Chief Executive the authority to make minor, final changes to the Water Services Delivery Plan, as required, prior to Chief Executive certification of the plan and submission to the Department of Internal Affairs.

That the Tararua District Council delegates to the Chief Executive the authority to prepare the Water Services Organisation Constitution and Shareholders' Agreement in line with the commercial agreements appended to the Commitment Agreement.

That the Tararua District Council notes that final form versions of the Constitution and Shareholders' Agreement will be brought back to the Council for approval in September 2025.

That the Tararua District Council approves \$1.25m of unbudgeted expenditure to meet Tararua District Council's share of the Water Services Organisation establishment costs as set out in the Commitment Agreement, and as included in the public consultation on this matter.

That the Tararua District Council authorises that the unbudgeted expenditure be capitalised and borrowed and transferred to the Water Services Organisation at go live as part of the Council's transfer of water-related debt.

That the Tararua District Council approves that the Water Services Organisation be legally established on or before 1 July 2026 and operational on or before 1 July 2027.

Crs Wards/Franklin Carried

Cr M Long recorded his vote against the motion.

Meeting of the Eketāhuna Community Board – 8 September 2025

There being no further business the loontributions, and declared the meet	Mayor thanked those present for their attendance and ing closed at 11:51am.
 Mayor	
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Minutes of a meeting of the Tararua District Council held in the Council Chamber, 156 High Street, Dannevirke on Wednesday 27 August 2025 commencing at 9:30 am.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), N L Chase, A K Franklin, S M Gilmore, P A Johns, M F Long, and S A Wallace

In Attendance

Mr C French - Relier

Mr P Wimsett - Interim Chief Executive

Mrs K Tani - Group Manager – Strategy and Information

Ms T McDonald - Chief Financial Officer
Mr M Dunn - Three Waters Manager
Mr J Single - Regulatory Services Manager
Mrs A Charmley - Planning Services Manager

Mrs S Walshe - Finance Manager

Mrs B Fowler - Senior Financial Accountant

Ms E Roberts - Revenue Manager

Ms A Rule - Policy and Planning Advisor
Mrs A Dunn - Manager - Democracy Services

2. Council Prayer

The Mayor opened the meeting with the Council Prayer.

3. Apologies

That the apologies from Councillors K A Sutherland and S M Wards, and apology from Councillor Chase for lateness, be approved and leave of absence granted for the meeting.

Crs Gilmore/Johns

Carried

TARARUA DISTRICT COUNCIL

4. Public Forum

There were no requests for public forum.

5. Notification of Items Not on the Agenda

Nil

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

Nil

7. Confirmation of Minutes

That the minutes of the Council meeting held on 30 July 2025 (as circulated) and Extraordinary Council meeting held on 20 August 2025 (as circulated) be confirmed as true and accurate records of the meetings.

Crs Peeti-Webber/Johns

Carried

8. Community Boards and Community Committees Reports

8.1 Minutes - Explore Pahiatua Community Committee

That the minutes of the Explore Pahiatua Community Committee meeting held 06 August 2025 be received.

Crs Gilmore/Franklin

Carried

8.2 Minutes - Eketahuna Community Board

That the minutes of the Eketāhuna Community Board meeting held 11 August 2025 be received.

Crs Gilmore/Franklin

Carried

8.3 Minutes - Dannevirke Community Board

That the minutes of the Dannevirke Community Board meeting held 18 August 2025 be received.

Crs Gilmore/Franklin

Carried

9. Reports

9.1 12 Month Performance Report - Period Ending 30 June 2025

The Tararua District Council considered the report of the Senior Financial Accountant dated 14 August 2025 that presented the twelve month performance report for the period ending 30 June 2025, and an indication of the year end result.

The Three Waters Manager spoke to the capital expenditure report, highlighting the carry forwards from the past financial year. He spoke about the projects that had moved into the delivery phase and the projects that had been completed during the year. Clarification was provided that the digitisation part of the digitisation and e-services project had been completed, and the e-services project would be the next phase of that project to provide e-services to the community. With regards to the expected timeline for delivery of e-services project, it was noted that project progress reports would be provided to Council.

The Senior Financial Accountant spoke to the operating performance report, highlighting the favourable result of \$43.7 million compared to budget of \$35.6 million, which included external subsidies. She spoke about the unfavourable variance result due to change in interest costs. In response to a question, she noted the offset from deposits that mitigated the cost of external borrowings.

It was asked that with regard to expenditure from trust funds, it was asked whether additional explanation within the report could be provided to explain how this was recognised through the accounts.

An explanation was provided on some of the waste management transport costs. It was noted that Council was receiving \$58 per tonne for its recycled cardboard, where in the past no revenue had been received.

Clarification was provided on the \$84,000 Laws Road diversion cost. It was advised that NZTA Waka Kotahi had agreed to pay for the damage resulting from the diversion. The funding they provided has gone towards fixing the damage and preparation for a full reseal within the coming construction season.

With regard to the impact of rising insurance costs, it was noted that a report was scheduled to be brought to the Audit and Risk Committee to consider setting an insurance strategy.

The meeting adjourned at 10:48am and resumed at 11:01am. Councillor N L Chase joined the meeting at 11:01am.

The Finance Manager spoke to the service performance results. It was noted for the next financial year there would be changes in the way the survey questions would be asked, including real-time feedback.

The Revenue Manager spoke to the debtors report. It was noted in figure 12 that the rebates referred to in the movements for 2024-25 referred to rates remissions.

With regard to irregular payments noted in the report, it was asked whether there was any further information about the reasons for these. It was advised that these mostly related to automatic payments where adjustments needed to be made by the ratepayer. It was asked whether further information could be provided to help Council understand any drivers for these.

With regard to the remaining ratepayers affected by the direct debit error, who had not yet signed an agreement for rates postponement, it was noted that these would be transferred to Debt Management Central to manage going forward.

The Senior Financial Accountant spoke about the self-funding activities, and noted that sale proceeds from Birch North forest had been received. In response to a question on the timing for paying down debt from the proceeds, it was advised that a paper would be brought to the September Council meeting to outline the policy position and seek a further resolution to enable Council to apply the debt as per the resolution of Council.

That the report from the Senior Financial Accountant dated 05 August 2025 concerning the 12 Month Performance Report - Period Ending 30 June 2025 be received.

Crs Peeti-Webber/Wallace

Carried

9.2 Draft Annual Report for the Year Ended 30 June 2025

The Tararua District Council considered the report of the Senior Financial Accountant dated 14 August 2025 that presented the draft Annual Report for the year ended 30 June 2025, and provided an outline of the process required to adopt the Annual Report.

The Senior Financial Accountant spoke to the draft Annual Report, noting that the layout of the report had been designed to be similar to the Annual Plan.

She advised that the reports on non-financial performance from activities included the customer satisfaction survey. She noted the inclusion of infographics to help with communicating key results, and reported that 62% of targets had been met, compared to 61% in the previous year.

The Council acknowledged the achievement of officers for delivering the Annual Report this early, as this had been the earliest delivery in the Council's history.

That the report from the Senior Financial Accountant dated 14 August 2025 concerning the Draft Annual Report for the Year Ended 30 June 2025 be received.

That the Tararua District Council receive the draft Annual Report for the year ended 30 June 2025.

That the Mayor and Chief Executive be delegated authority to make any minor changes requested by Audit New Zealand and to sign the Statement of Compliance and Responsibility that is contained within the Annual Report for the year ended 30 June 2025.

Crs Wallace/Long Carried

9.3 Finance and Performance Management Report

The Tararua District Council considered the report of the Finance Manager dated 15 August 2025 that provided an update on matters relating to financial and service performance.

With regard to external funding, officers highlighted the expected revenue of \$2 million in September. With regard to borrowing headroom, the Finance Manager noted the graphs that show that the Council was managing its borrowings in a prudent way.

With regard to the increase in the number of rating units, it was noted that some of the properties were not rated for general rates, but could be targeted for water, and wastewater charges as set out in the schedule to the Local Government (Rating) Act 2002 (e.g. educational facilities).

With regard to the Government's back to basics reporting, a copy of the key metrics published by the Department of Internal Affairs was included in the report. An explanation was provided of what the metrics meant, noting that for a small Council the results showed this Council was doing well.

With regard to universal water meters, it was noted this was not a revenue generating activity. The aim of the project was to allocate the costs of water supply more fairly to the users. It was noted that the debt incurred would be transferred to the new water entity. The project also would assist the Council in identifying water leaks from individual properties. It was asked that information be provided on how water meters could offset operational expenditure, for example reduction in water use corresponding with reduced cost of water treatment. In response to a question about the expected lifetime of the assets, it was noted that water meters would degrade over time, but would generally be expected to last about twenty years. It was asked whether some of the key findings from other Councils that installed water meters could be shared publicly, for example the operational efficiencies and savings experienced.

With regard to the Plan Stop Policy, it was noted that a report would be brought to the September Council meeting.

With regard to Fuel Costs, Council noted the recent community interest in this which led to the inclusion of this information in the agenda. It was highlighted

Meeting of Tararua District Council - 27 August 2025

that the fuel costs included fuel that had been purchased to run generators, and in 2023/24 there had been an increase in fuel costs as a result of fuel required to run generators for areas of the district that had been impacted by Cyclone Gabrielle. It was suggested that this information be included in the mythbusters information that the Communications Team had developed.

That the report from the Finance Manager dated 15 August 2025 concerning the Finance and Performance Management Report be received.

Crs Johns/Chase Carried

The meeting adjourned at 12:26pm and resumed at 1:00pm

9.4 Amendment to 2025-2026 Fees and Charges

The Tararua District Council considered the report of the Finance Manager dated 15 August 2025 that sought amendment to Council's fees and charges. It was noted that a change in the way that the supplier charges for each consent through the GoGet system from a flat fee to a scaled fee depending on value of building consent needed to be reflected in Council's fees and charges. There was also a new food business levy that the Council is required to charge to all food businesses registered under the Food Act 2014 and pass on to the Ministry for Primary Industries.

That the report from the Finance Manager dated 15 August 2025 concerning the Amendment to 2025-2026 Fees and Charges be received.

That the Council amends the Fees and Charges adopted on 25 June 2025 as follows:

Building Control – amend GoGet Administration Fee to read:

GoGet Administration Fee – per consent application – actual cost

Food Licences – add:

Food Business Levy - \$66.13 (GST inclusive)

Crs Johns/Long Carried

9.5 **2024/2025** Annual Report of the Tararua District Licensing Committee

The Tararua District Council considered the report of the Regulatory Services Manager dated 29 July 2025 that provided for information the annual report on the administration of alcohol licensing for the period 1 July 2024 to 30 June 2025.

That the report from the Regulatory Services Manager dated 29 July 2025 concerning the 2024/2025 Annual Report of the Tararua District Licensing

Committee be received.

Crs Johns/Franklin

Carried

9.6 Council Enforcement Policy (3 year review)

The Tararua District Council considered the report of the Regulatory Services Manager dated 4 August 2025 that advised the Council of the recent review of the Enforcement Policy.

That the report from the Regulatory Services Manager dated 04 August 2025 concerning the Council Enforcement Policy (3 year review) be received.

Crs Wallace/Long

Carried

9.7 Adoption of Freedom Camping Bylaw 2025

The Tararua District Council considered the report of the Policy and Planning Advisor dated 6 August 2025 that sought adoption of the Freedom Camping Bylaw 2025, following completion of the public consultation and decision-making on matters raised through submissions.

That the report from the Policy and Planning Advisor dated 06 August 2025 concerning the Adoption of Freedom Camping Bylaw 2025 be received.

That the Tararua District Council's Freedom Camping Bylaw 2025 be adopted, with an effective date of 15 September 2025.

That the Chief Executive be delegated authority to make editorial and typographical amendments to the Freedom Camping Bylaw 2025 prior to publishing.

Crs Johns/Peeti-Webber

Carried

9.8 Water Supply Bylaw and Backflow Prevention Policy

The Tararua District Council considered the report of the Policy and Planning Advisor dated 24 June 2025 that provided information on the progress of the Water Supply Bylaw review and the development of the new Backflow Prevention Policy. Mr Chris French, of Relier, joined the meeting on Teams to answer questions regarding the report. He spoke about provisions in the Water Services Bill relating to the development of Water Supply Bylaws. He noted the bylaw was in draft as it was awaiting enactment of the Bill and legal advice, so that should the Council need to proceed with its Bylaw it would be in a good position to do so.

That the report from the Policy and Planning Advisor dated 24 June 2025 concerning the Water Supply Bylaw and Backflow Prevention Policy be received.

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Crs Franklin/Chase Carried

9.9 Adoption of Urban Enhancement Strategy 2025-2050

The Tararua District Council considered the report of the Group Manager – Strategy and Information dated 18 August 2025 that sought adoption of the Urban Enhancement Strategy 2025-2050, following completion of the public engagement and consideration of matters raised through submissions. It was noted that the document was a long term vision which was intended to help inform future growth.

With regard to the projected population for Woodville of 4,000 it was asked that this be amended as this was felt to be too aspirational. There was also a typographical error noted on page 295 that needed correction.

During discussion concerns were raised about the generic nature of the document, that many of the placemaking items cited were already happening, and there was concern the document would not be used. There were also concerns about improvements built to date that had removed car parks, and obstructed traffic flow.

It was asked that clarification be provided about the funding of this project through the better off funding, and that this matter be left lying on the table for consideration at Council's next meeting.

That the report from the Group Manager - Strategy and Information dated 18 August 2025 concerning the Adoption of Urban Enhancement Strategy 2025-2050 lie on the table for consideration at the next meeting of Council on 24 September 2025.

Crs Gilmore/Long Carried

Cr P A Johns recorded his vote against the motion

9.10 Requests for Information under the Local Government Official Information and Meetings Act 1987

The Tararua District Council considered the report of the Manager – Democracy Services dated 7 August 2025 that provided information on the requests for information received under the Local Government Official Information and Meetings Act 1987.

That the report from the Manager - Democracy Services dated 07 August 2025 concerning the Requests for Information under the Local Government Official Information and Meetings Act 1987 be received.

Crs Wallace/Gilmore

Carried

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10. Correspondence

10.1 Letter re Invitation to Lindauer Commemoration

The Mayor spoke about the invitation sent for attendance at the event to commemorate artist Gottfried Lindauer, noting that they were looking at having people from the Czech republic attend the event as well as the Ambassador.

11. Portfolio Reports

Nil

12. Mayoral Matters

Nil

13. Items not on the Agenda

Nil

14. Public Excluded Items of Business

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Confirmation of Minutes

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Confirmation of Minutes	To protect commercial and industrial negotiations	<section (1)(a)(i)<="" td=""></section>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

Crs Peeti-Webber/Wallace

Carried

The meeting went into public excluded session at 1:38pm and resumed open session at 1:39pm.

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 1:40pm.

Mayor

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Meeting of Tararua District Council – 27 August 2025



Report

Date : 3 September 2025

To : Chairperson and Board Members

Eketahuna Community Board

From : Simone Anthony

Democracy Support Officer

Subject : Management Report

Item No : **8.1**

1. Recommendation

1.1 That the report from the Democracy Support Officer dated 19 August 2025 concerning the Management Report be received.

2. Reason for the Report

2.1 This report provides an update to the Board on key activities and items of interest over the period 9 July to 9 August 2025 as reported to the Infrastructure, Climate Change and Emergency Management Committee meeting held 20 August 2025.

3. Background

- 3.1 As part of the scope of functions and authority delegated by the Council to the Eketāhuna Community Board, the Board has the responsibility for maintaining an oversight of the level of service concerning the facilities and activities provided within the Board's geographical area and make submissions to the Council on those levels of service, through the Annual Plan/Long-term Plan consultation process.
- 3.2 This report is provided to keep the Board informed on key activities and items of interest.
- The scope of the update provided is districtwide, therefore contains information related to services and facilities outside of the wider Eketāhuna Community Board area. Where it has been possible, information relating solely to the northern ward area has been removed from the following report.

4. Executive Overview

4.1 The start of the financial year has been marked by strong delivery across Council's operational areas, with last year's reporting finalised ahead of schedule and this year's work programmes well underway. Statutory and external reporting requirements - including inputs to Council's Annual Report, asset valuations, and NZTA's Achievement & Insights tool were all completed in a timely manner, reflecting improved efficiency compared with previous years.

4.2 Intersection at Priest Road and Nireaha Road Eketāhuna safety concerns

Intersection safety projects and issues are managed by the Tararua Alliance on behalf of the Council. Funding for this type of work is applied for from NZTA once every three years and unfortunately during these past three years the government has un-funded the majority of this type of work leaving Council to either fund it themselves at the full unsubsidised cost or to wait until the next opportunity for funding. With this work not funded, not part of Council's Annual Plan nor part of Council's Long-Term Plan, and with this location not on the top of the list compared to other safety issues in the Tararua following initial assessments, it means that no work will be occurring there in the short to medium term. When we have another opportunity to apply for safety improvement funding we will include this site in that request.

4.3 Mangatainoka River Repair Work

In response to the Board's concerns regarding the ongoing Mangatainoka River repairs near 110 Mangatainoka Valley Road and the potential for damage to the road with future flooding, the Horizons Regional Council are responsible for managing rivers within the Tararua District. The potential of a river impacting the road reserve in the future is not enough for Tararua District Council to intervene. While Horizons may have indicated to Board members that it is the responsibility of TDC, it is TDC's position that it is not responsible, so will not be taking any actions and would encourage the Board to continue to discuss concerns with Horizons directly.

4.4 Transport

4.4.1 The Transport team successfully delivered an expanded renewals programme while progressing recovery works from Cyclone Gabrielle, which are now nearing completion. NZTA's technical audit commended the team for sound network management decisions and the overall quality of the network last year as well which provides confidence in the team. Seasonal weather has increased pressure on our unsealed roads. Within the current budget, the programme allows for an average of two grader runs per year, with scheduling prioritised according to road use and condition. To ensure the timing is effective the team have Road Inspectors monitor the network on a rolling basis. The Tararua Alliance's differential level of service project will provide clearer expectations for maintenance frequencies based on factors such as traffic and usage because not all roads require the same

amount of maintenance input. Draft proposals will be workshopped with elected members before wider community consultation as part of the next Asset Management Plan for the Long-Term Plan. Agreement is also very close on the formal hand back of roads managed by NZTA during recent new road construction. Once confirmed, remedial works will be scheduled in for the summer period. As these roads now experience lower traffic volumes, the works will focus on delivering an appropriate level of service within the existing maintenance contract.

4.5 Three Waters and Project Management Office

The Three Waters and PMO teams have made solid progress this year. Key achievements in the past month include the commissioning of the Eketahuna wetlands, installation of the Pahiatua chemical shed, and relocation of recycled water tanks to Akitio ready for plumbing. Stability has continued to be maintained at the Impounded Supply following liner repairs earlier in the financial year, with subsoil drains now operating as expected. Regular on-site monitoring and underwater inspections have confirmed the system remains in equilibrium and that the imminent risk is mitigated. Significant progress is also being made on resilience projects - including a new treated water reservoir, improved intake, and pre-treatment technology - which will reduce reliance on the Impounded Supply and enhance the network's ability to cope with drought and poor river conditions. Several projects were concluded by year-end, with carryover projects limited to those already in contract or underway. While the carryover value is slightly higher than last year, this is largely due to the multi-year Impounded Supply and Pahiatua Pool projects, both of which are progressing well and expected to be completed early in the financial year.

4.6 Solid Waste

The Solid Waste team has completed its first year of in-house kerbside and bulk movement recycling services without a single missed day of collection. Alongside this operational success, they have run a strong public education campaign, improved transfer station sites, and delivered significant operating budget savings.

5. Transport

5.1 Alliance Management Overview

With the end of the FY25, below is a high-level overview on the financial spend for the year using Waka Kotahi NZTA's budget categories:

Budget Categories	FY25 Budget	FY25 Actual Spend	Variance
Local Road Pothole	\$14,553,895	\$12,842,688	\$1,711,207
Prevention			
Local Road Operations	\$4,427,184	\$4,120,090	\$307,094
Walking and Cycling	\$212,112	\$206,930	\$5,182
Programme			

Budget Categories	FY25 Budget	FY25 Actual Spend	Variance
Emergency Works	\$28,907,614	\$28,907,614	See note below

Local Road Pothole Prevention – Due to the FY25 being the start of a new National Land Transport Programme (NLTP) period, the budgets were confirmed late, which led to under programming the reseal and rehabilitation programmes. The effect of this is that the total budget allocated to this budget category was underspent. The remaining \$1.7m from FY25 will be spread across FY26 and FY27 to ensure it is utilised before the end of the 24-27 NLTP period and to meet NLTP targets.

Local Road Operations - This budget was well utilised in FY25 as the majority of the underspend was against the Minor Events category, which is a fund for minor weather events that do not meet the criteria for an emergency works funding application to NZTA.

Walking and Cycling Programme – This budget was utilised for footpath repairs. As highlighted in previous reports, this reduced budget will continue to be prioritised for footpath safety issues, which means reduced footpath cleaning in the main streets of Dannevirke and Woodville.

Emergency Works - The Emergency Works Budget was fully expended to enable the clearing of the balance of Cyclone Gabrielle's Initial Response costs, which had been held in a suspense account.

As we move into FY26, it is the final year for completing the Cyclone Gabrielle recovery repairs. Although the recovery work is reducing compared to recent years, the road renewals programme has increased with close to 90km planned for reseals compared to 65km completed in FY25, and 5.5km planned for rehabilitations compared to the 2.8km of rehabilitations in FY25.

In addition to general roading maintenance, renewal and cyclone recovery programmes, the Alliance continues to plan for other transport projects including the Lindauer Trail, Gorge Detour Routes Handback, and Targeted Funds for Resilience as detailed in this report.

5.2 Transportation Network Management Overview

Gorge detour routes hand-back

As of 1 July, the responsibility for the management and maintenance of the detour routes has returned to TDC. With traffic volumes having now decreased on these roads, we have undertaken a detailed inspection with Inspectors walking the majority of the routes updating the fault data. These updates enable us to make informed decisions around what sections of pavement need to be fully rebuilt, and what sections can be treated through lower costs interventions (i.e. surface cracking).

The Tararua Alliance design team is now reviewing the fault data to determine the repair requirements. Routine patrols have recommenced, and minor maintenance is being undertaken as required.

Select repairs will be undertaken on the worst faults and to achieve operational efficiencies, we are anticipating the bulk of the work to happen after the Christmas/New Year holiday period. We plan to undertake the repairs under full road closure conditions to reduce the cost.

1. State-Highway 3 revocation

In July, the Tararua Alliance submitted a concept plan for improvements at the Ballance Bridge/SH3 intersection. These improvements would see the intersection upgraded to improve sight-visibility across the bridge, as well as to improve safety by narrowing the road formation leading towards Ferry Reserve. No further update has been provided by NZTA for the revocation of the Gorge itself.

2. Tararua Land Stability and Roading Resilience Project

Pole planting for the Land Stability project is nearing completion for this winter, with 62 sites completed.

We have been limited to slightly fewer sites than planned due to limitations around the availability of willow poles, with these being preferred by many landowners over poplars.

The land stability planting team has also been undertaking wildling pine removal along some of our key routes and will move onto some native planting sites in the coming weeks to provide slope stability for those areas unsuitable for larger poplar or willow poles.

The detailed scope of the Roading Resilience project is being refined, with select activities such as asphalt bunding of erosion prone downslope areas having started. This work is planned to be progressed alongside our Maintenance and Renewals programmes to achieve better cost efficiencies.

School speed zone update

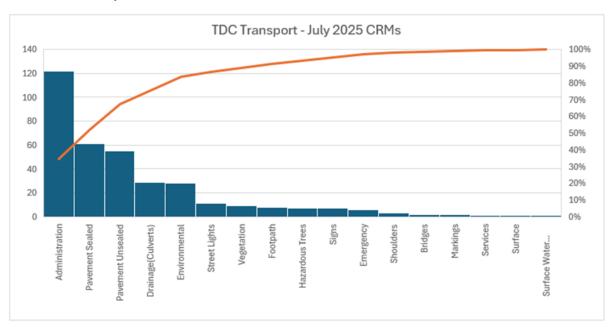
As of 7 August 2025, the six-week consultation period for two specific school speed zone changes has commenced. While the majority of variable speed zones outside schools across the district are mandated and do not require public consultation under the Land Transport Rule: Setting of Speed Limits 2024, two of the roads potentially require permanent speed zone changes therefore trigger public consultation under the new Rule.

These roads are Te Rehunga South and Makirikiri Roads in Dannevirke, which have existing 70km/hr areas that will conflict with new variable speed zone signs.

A number of options are proposed to address this issue, and public consultation will run from 7 August 2025 to 18 September 2025. An update on the outcome of the consultation will be brought to the next Infrastructure, Climate Change and Emergency Management Committee meeting.

5.3 Transport Operational Delivery Management Overview

Customer Requests

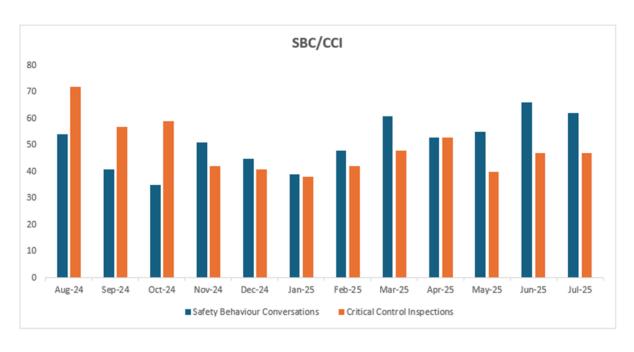


353 CRMs were received for the month of July, the reasoning behind for the large number is the required response to additional work being completed by the Alliance supporting with the maintenance of facilities, these are reported in the administration column. There are a high number of sealed and unsealed pavement CRMs which is typical for this time of the year, however we are working on alternate strategies to combat some of these through grading, metalling, drainage improvements and cyclic patrols.

Tararua Alliance Zero Harm Performance Summary

Item	July 2025	FYTD
Total Incidents Reported	10	10
Near Misses	0	0
HiPo/Serious Harm	0	0
TRIFR	0	-
Recordable Injuries	0	0
Cardinal Rule Breaches	0	0
Incidents Involving a Critical Risk	1	1
Working Hours	12201	12201

The Alliance continues its positive trend relating to Zero Harm. All reported incidents in July are minor incidents: 7 relating to equipment/plant/property damage, 2 relating to first aid and 1 relating to a health case. Near miss reporting continues to be an area for improvement. There were no near misses reported for July.





In June, the Tararua Alliance achieved 98% of the target Safety Behaviour Conversations (SBCs) and Critical Control Inspection/Audit (CCI/CCAs). The focus of the month's inspections and audits was how well the field teams had implemented a vehicle movement plan onsite to control plant/ground staff interaction, traffic management and remote work due to the numbers of teams working in isolated areas of the network.

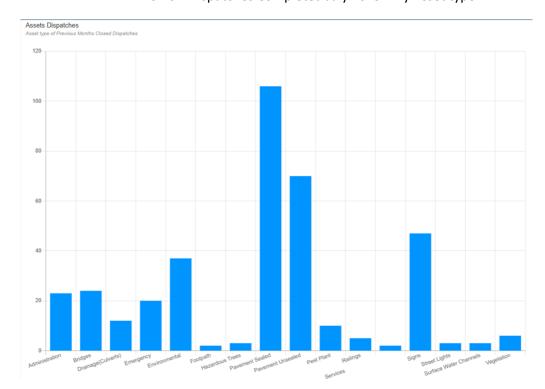
5.4 **Maintenance Overview**

Maintenance Delivery Overview

Drainage maintenance teams are removing high road shoulders on pre-reseal sites, cleaning out surface water channels and carrying out dig-outs where pavement defects require. We are also mapping out where we can provide synergy with funding allocation to provide resilience to the network, as part of our maintenance programming.

Maintenance metaling of the unsealed network to support the grading and where required from our network inspection generally occurs more during this time of the year, due to saturated pavements. Some areas with higher traffic volumes on unsealed roads can dictate where this resource is directed.

We are proactively reviewing our grading and maintenance strategy to ensure the level of service is being met. The Northern and Southern patrol have been concentrating on making sure sealed potholes are treated in a timely manner and that the physical repairs are to a higher standard.



All Works – Dispatches Completed July 2025 – By Asset type.

Routine Maintenance

- 390 sealed potholes
- 116km of unsealed grading (lower due to grader broken down)
- 1448 cubic meters of unsealed metaling

5.5 Renewals Overview

Reseal Delivery

The reseal programme for the 25-26 season is the largest programme the Tararua Alliance will have delivered to date, with 89.95km or 500,000m2. We have drainage teams and the stabilisation crew working ahead of the sealing team to get the sites ready. Procurement and stockpiling of chip have started, with reseals planned to begin in November in the southern part of the district, working north. We are also aiming to gain safety and productivity efficiencies by using road closures and detours to enable the reseals team to get in and out of each road

quickly, to maximise productivity and minimise duration of disruption for the community. We will notify the community early about this ahead of the start of the reseals season.

Rehabilitations

2025/2026 pavement rehabilitation programme

25-26 AWPTs

Item		Length (m)	Phase
> Oringi Rd RP 2.869-3.208 35	\oplus	339	Pre-Construction
> Oringi Road RP 1.867 - 2290 12	\oplus	423	Design
> Maharahara Rd RP 3.515-3.989 29	\oplus	474	Pre-Construction
> Laws Rd RP 6.399-6.757 24	\oplus	418	Design
> Top Grass Rd RP 15.785-16.183 24	\oplus	398	Design
> Top Grass Rd RP 16.419-16.993 24	\oplus	574	Design
> Weber Rd RP 18.335-18.802 29	\oplus	467	Design
> Norsewood-Ormondville Rd RP 5560-5931 29	\oplus	371	Design
> Matamau Ormondville Rd RP 7.843-8.194 24	\oplus	351	Design
> Takapau Ormondville Rd RP 5.241-5.724 24	\oplus	483	Design
> Takapau Ormondville Rd RP 4.455-4.978 24	\oplus	532	Design
> Route 52-109 RP 10.570-11.275 7	\oplus	705	Design

Rehabilitation Planning

Additional rehabilitation sites have been added to the 2025/26 programme with approval from NZTA. The planned rehabilitation length is 5.53kms of sealed pavement, which has increased from the original planned 4.56kms (see sites above). The programme may change somewhat as further designs and target cost estimates are set for each site.

5.6 **Emergency Works Recovery**

2025/26 FY - Emergency Works Forecast Expenditure

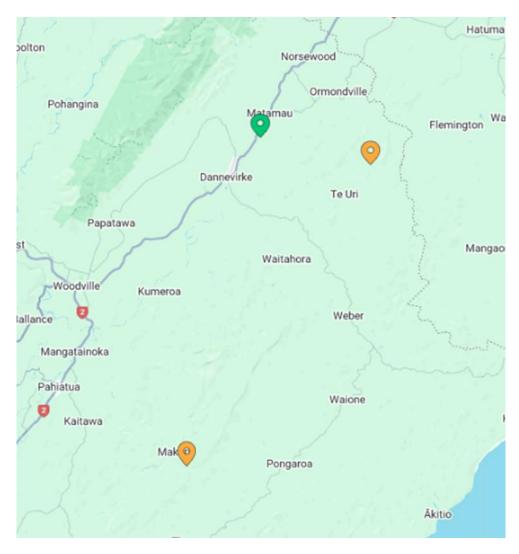
Now that we are in the final year of working through the Cyclone Gabrielle recovery work along with outstanding work from other events, below is the current approved budget for FY26 and what was spent in July.

Total Approved Emergency Works Funding (FY26)	\$8,531,213.00
(NZTA Work Category 141)	
FY26 Spend to Date (end of July 2025)	\$859,113.00
Expenditure in July 2025	\$859,113.00

Emergency Works Delivery

High Complexity works

Below are the current active worksites depicted with green and orange tags.



Current High Complexity Work Phase for 2025-2026 Programme



Phase	June Number	July Number	Change
Scope development	5	4	-1
Detailed design	8	8	0
Approval/startup	0	2	2
Construction	6	2	-4
Review	35	29	-6
Complete	44	54	
On hold	4	3	-1

6. 3-Waters

6.1 Eketahuna Water Reticulation

Reticulation Leak Repairs

A leak on a Water Main on State Highway 2 had been reported week of 21 July, due to the location of the Main, a water shutdown was required to a substantial portion of the upper section of town. Potentially this would impact a number of businesses and Eketahuna School. Through careful planning a shutdown was scheduled for Saturday 26 July to minimise impact, this was successfully executed within 3 hours of the shutdown and network recharged.

After the repair it was noted another leak was present, due to water running back into the repair trench, this was traced to another leak upstream of the repair. Another shutdown was scheduled, affecting the same area of town, 30 July at 15:00, to coincide with the school day ending, minimising impact to the school. This was successfully repaired with no further incidents reported.

Eketāhuna Main Street Upgrade

Some improvements are currently under investigation on State Highway 2, Main Street, after reports of anomalies with connections to a number of Businesses and Public Toilets in the vicinity.

Investigations involve laying a new Rider main along the western side of the highway to provide separate laterals to properties and improve reliable water supply pressure and flow. The plan is to phase the work by connecting the pipe into the Bridge Street Water Main and aligning this adjacent to the highway, finally connecting to Macara Street, creating a new Ring Main, providing a more resilient service to properties.



6.2 Wastewater

Eketahuna WwTP Wetland Commissioning

The wetland and new connecting pipeline were commissioned Friday 18 July with various members of the community, Tararua District Council staff and those involved in the design and build of the new wetland attending the commission event.

This acknowledges 3+ years of work from many stakeholders that has gone into the planning, design, and construction of the new wetland, along with the recently completed pumping solution and pipeline and wetland discharge structures. Acknowledgment goes to Dave Watson and Eugene Priest for their hard work and dedication put into the successful delivery of this critical Project for Council and Community.









Inflow and Infiltration

Following the last reporting period. In order to facilitate renewal of the consent for the discharge of the Eketahuna Wastewater Treatment Plant (WWTP) by its due date of July 2028, we are developing and will implement a plan to reduce inflow and infiltration (I/I) into the wastewater reticulation from its currently high levels.

To achieve this, TDC have engaged Citycare Water (CCW) to carry out a range of flow monitoring and I/I source detection field inspection and testing activities with the view to developing an overall I/I Management Plan aimed at reducing such flows.

Taonga Water Advisory (TWA) have been engaged to provide services related to technical review, support and strategy related to this scope of work.

Manhole remedial work is being scheduled and scope review of the work required will be conducted as we develop the overall I/I management plan.

6.3 Trade Waste

We are continuing to work through the review of fees and charges and are finalising the report for council with key input from our internal departments. It is intended to start hiring for a Trade waste and Backflow officer to manage and pursue these initiatives.

6.4 **Reticulation Programmes**

We have established a network programme management group in order to deconflict work programmes and ensure that our asset management plans are up to date and work is prioritised accordingly. This ensures that we manage by complexity and progress the necessary designs with the correct technical input to ensure that we deliver on issues or concerns that have interdependencies across the portfolio. It is already proving useful as we are better postured to now react operationally to raised issues and create actionable plans.

Notably, some opportunities have arisen and being investigated to coordinate 3 Waters infrastructure renewals in conjunction with road rehabilitation work. This is beneficial to upgrade infrastructure in the most efficient and cost-effective way to prevent disturbing renewed roading infrastructure by reprogramming and bringing forward planned renewals, placing less critical renewals into the forward works programme.

6.5 **Consenting and Compliance**

Last month we reported on the below abatement notice, work is well underway to meet this requirement. We have previously discussed with Horizons our schedule for installation and are working through our delivery.

- Abatement Notice 1495 to undertake flow meter verifications at the water abstractions that relate to the Pahiatua Municipal Water Treatment Plant, Eketāhuna Municipal Water Treatment Plant, and Dannevirke Municipal Water Treatment Plant.
- This Abatement notice relates to the installation and verification of flow monitors. Pahiatua flow meters were installed last reporting period.
- Eketahuna is now installed.
- Dannevirke is scheduled in this financial year. Preliminary site investigations
 have been completed mid July and a methodology and quote is being put
 together for approval by mid August.

Compliance Site Inspection report from Horizons for Eketahuna WwTP

Horizon's site Inspection was carried out on the 10 June 2025 at the Eketahuna WwTP, compliance site inspection report issued 28 July 2025.

Summary and excerpts from report below.

Eketahuna Municipal Wastewater Treatment Plant (WWTP) Site Inspection

Undertaken by Campbell Dodds, 10 June 2025 11:25 am

ATH-2013010987.01 – Discharge to Water ATH-2015200247.00 and ATH-2018202081.00 – Discharge to Land ATH-2013011395.01 – Discharge to Air ATH-2018202078.00, ATH-2018202079.00, and ATH-2018202080.00 - Earthworks

Performance summary - 14 conditions full compliance, 2 non-compliance (low risk) and 2 Significant Non-Compliance

During the Site Inspection it was confirmed the Surface Flow Wetland is installed however it is still not operational. In discussion with the consent holder, it is expected that discharge into the wetland will commence by the end of June 2025. The wetlands were supposed to have been operational by June 2023.

Due to the wetlands not being operational within 2 years after the granting of the resource consent this has been rated as a significant non-compliance.

Comment from Horizon's Senior Consents Monitoring Officer - While the report contains a Significant Non-Compliance rating for the wetland not being operational, it is great that the wetland has since been commissioned and receiving wastewater as required by the consent.

Water Permits

Following previous report we have had no significant changes to report to the following.

The Section 92 information for the Eketahuna (expired 2019) and Pahiatua (expired 2022) water permits were submitted.

6.6 Administration

An update on our staffing considerations as relayed at the last management update.

Hiring positions:

- Water Treatment Trainee Position has started.
- Water Treatment Operator Offer through Tararua Alliance has been accepted by the international candidate and visa applications are in progress.
- 3 Waters Field Technician (Sampler) Position has started.
- Trade waste and Backflow Officer role Identified as part of the Better Off Funding is to be advertised shortly.

As an update to our previous communication, our Water Treatment Team Leader remains on extended leave. We continue to fully support this well-earned break and have adjusted our operations accordingly.

To manage the ongoing resourcing constraints, we have prioritised our workstreams, which has meant placing some projects on temporary pauses until the necessary capacity becomes available to progress the work effectively and with the necessary technical insights and diligence. Despite these adjustments, our mitigation plan remains effective, and day-to-day operations are running smoothly.

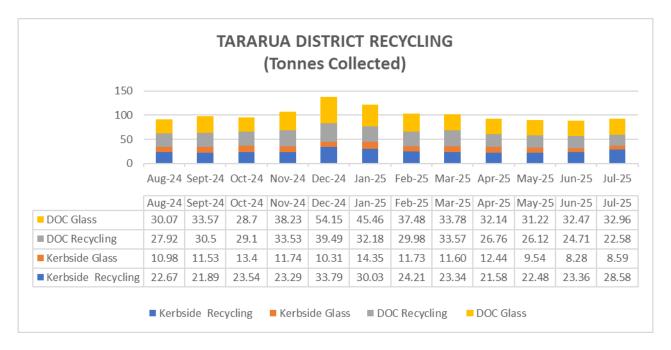
Thanks to the continued efforts of the team and the support from across the organisation, we are in a strong position and maintaining operations. We'll continue to monitor and adapt as needed and will keep you informed of any significant changes through the Executive Leadership Team and/or ICCEM as appropriate.

7. Solid Waste

7.1 **Operational Activities**

Budget/Activity	
Refuse Transfer Stations (RTS Sites)	All transfer stations are operating smoothly with no disruptions. The replacement of the mesh fencing is now complete for the top half of Dannevirke Transfer Station (see below pics) Site signage is still to come July 2025: Waste diverted from landfill 2.61 Tonne Contaminated recycling to Landfill 2.74 Tonne
Recycle Drop-off Centres (DOC Sites)	We are experiencing a low amount contamination in the town drop off bins. We are currently investigating a possible new site for the Norsewood Town Recycle drop off, also investigating a possible site relocation of the Ormondville Town Recycle drop off.
Kerbside Recycling Services	Kerbside collections are currently going extremely well. We are in preparation for the Norsewood/Ormondville kerbside Recycle bin and glass crate rollout, prior to the current service contract ending 30 th November 2025. Kerbside Recycle bin audit data (see below)

7.2 Waste Minimisation



3. KERBSIDE BIN AUDIT REPORT

JULY														
DESC	MON	TUE	WED	THUR		MON	TUE	WED	THUR	MON	TUE	WED	THUR	TOTAL
DATE		1st	2nd	3rd		14th	15th	16th	17th	28th	29th	30th	31st	
TRUCK COUNT		580	594	320		534	595	601	361	496	600	533	300	5514
TARGETED BINS		93	98	81		74	85	76	85	112	89	86	91	970
RANDOM BINS		23	45	20		37	43	109	73	115	69	33	22	589
BNO		79	37	76		40	48	38	55	97	74	33	54	631
PASS		29	100	11		55	67	122	89	119	62	69	50	773
WARNING		6	6	5		9	8	23	12	3	10	14	3	99
REJECTED		2	0	9		5	5	2	2	5	10	3	6	49
REMOVED		0	0	0		2	0	0	0	3	2	0	0	7

- 4. KEY:
- 5. Truck Count = Total bins emptied on that day.
- 6. Targeted Bins = Total bins previously identified as contaminated.
- 7. Random Bins = Total bins randomly audited on route that day.
- 8. BNO = From Targeted list Bin Not Out that day.
- 9. Pass = Bin audited & passed inspection.
- 10. Warning = Education literature provided for 2-3 items of contamination.
- 11. Rejected = Bin was rejected today as contamination exceeded warning level.
- 12. Removed = Bin has failed audit inspection on 3 occasions or more OR Fire Risk due to Hot Ashes or Batteries located.

Attachments	
Nil.	



Report

Date : 3 September 2025

To : Chairperson and Board Members

Eketahuna Community Board

From : Simone Anthony

Democracy Support Officer

Subject : Portfolio Programme Project Report

Item No : **8.2**

1. Recommendation

1.1 That the report from the Democracy Support Officer dated 19 August 2025 concerning the Portfolio Programme Project Report be received.

2. Reason for the Report

2.1 This report is to provide an update to the Board on key portfolios, programmes and project statuses as reported to the Infrastructure, Climate Change and Emergency Management Committee meeting held 20 August 2025.

3. Capital Portfolio Report

3.1 This report has a new focus to bring in all the projects and programmes into one report and will require some additional adjustments.

Portfolio Health Status	Forecast	General Comment
Green		Key projects have been closed out ensuring that progress is maintained in current projects through diligent management. As carry forwards have been identified it is critical that momentum is maintained, and project creep is kept to a minimum through the proven project management framework

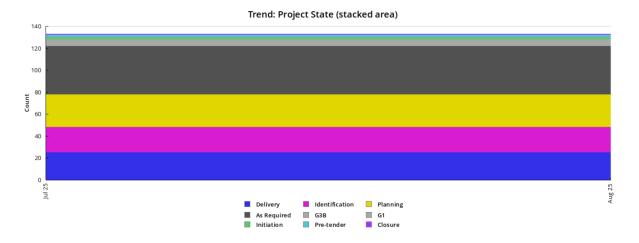
Portfolio Heal	th Status	Forecast	General Comment
Schedule	Green		Most schedules have been confirmed with carry forwards considered and given priority to complete to reduce further carry overs. Resourcing for some multi-year projects has provided some challenges with some time needing to be added to allocate for these changes.
Budget	Green		All carry forwards have been reviewed and will be presented to Council for adoption. Following a year of strong delivery progress, where we successfully aligned our work within the allocated budgets our focus for the new financial year will be to ensure that committed resources have been correctly programmed for delivery, and that we are always well-positioned for Council review.
Risk	Green		Project risks to note are the ongoing concern with the Dannevirke Impounded supply, Wastewater programmes and maintaining a strong focus on complex project expenditure. All of these are being effectively mitigated utilising project specific risk registers.
Resourcing	Amber		Resourcing constraints still pose a challenge as we continue to navigate our projects alongside our operational requirements. We are still navigating some resource limitations, continuity issues, specialised skills and contractor availability. These constraints where they present a project risk will be a part of a project risk register that will show risk, ownership & mitigation.

Legend

Status					
On track against baseline plan	Green	Corrective action required	Amber	Critical state - needs urgent attention	Red
Forecast					
Green - the forecast for the next	period is that	this area will remain in a positiv	e status or wi	ill improve from current reported state.	1
Red - the forecast for the next pe	eriod is that th	is area will remain in a negative	status or will	deteriorate from current reported state.	4
Amber - the forecast for the next period is that the current status may change.					

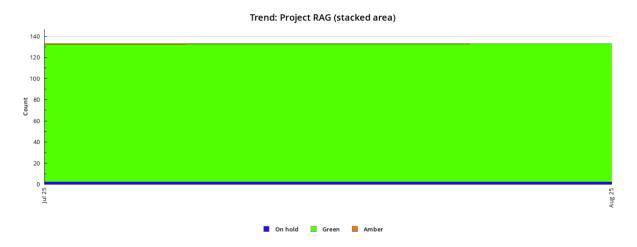
4. Capital Projects by State

4.1 Our project management framework stipulates Gates for approval processes as depicted by G0, G1 etc. Monitoring the overall inflight project states is crucial as this enables greater oversight and ensures transparency and accountability throughout the project's lifecycle.



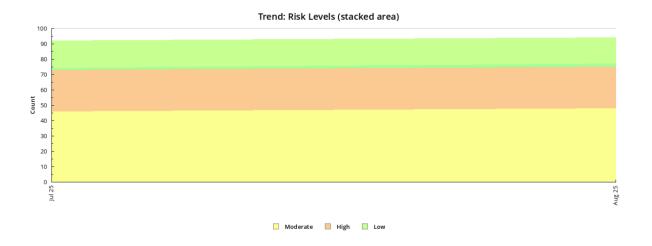
5. Capital Project by Status

5.1 By tracking the above project status indicators over time, stakeholders can identify emerging patterns, assess the portfolio, and proactively address potential issues. A consistent green status indicates progress according to plan, while amber signals caution, suggesting potential risks or delays that require attention. Red status indicates critical issues that demand immediate action to mitigate negative impacts. Regular review of RAG status trends enables leaders to make data-driven decisions, allocate resources strategically and optimise project outcomes.



6. Portfolio – Projects Risk levels

6.1 The below graph displays our efforts to start compiling project risks into our project management software to better mitigate, manage and report on our risk registers at a portfolio level.



7. Project Updates

Complete	On Hold	On Track	Revised but on	Off Track
			track	

Infrastructure

Project	Managed by	Comments	Status
Wastewater Ponds Perimeter Safety Fencing	Dave Watson	Fencing at the Pahiatua WWTP is currently underway and meeting to discuss the next site to be done.	
Woodville Wetlands	Eugene Priest	Concept design being developed.	
Woodville Reservoir	Priscilla O'Neal- Searancke	Meeting next week for the evaluation of the EOIs. Consents in with the planning team and Regional Council.	
Plant Aerator	Vito Lim	New air disc aerator put into the ponds at Pahiatua. Option for another free trial at another location. Currently looking at possible sites for this.	
Town Signs	Andrew Desmond	Woodville and Mangatainoka still to be undertaken.	
Dannevirke Water – Generator	Sue Lawrence	Successfully lifted on to the prebuilt slab. Electrical tie in has been scheduled for completion by end of August	

Project	Managed by	Comments	Status
		2025.	
Pahiatua Weighbridge	Jo Neilson/PMO	Working on the business case.	
Side Loader Truck - Recycling	Jo Neilson	Truck has been purchased, and the body is currently being built.	
Upgrading Fencing at RTS Sites	Jo Neilson	Mesh fencing is currently being upgraded and installed at the Dannevirke Transfer Station.	

Facilities and Corporate

Project	Managed by	Comments	Status
Carnegie	Sue Lawrence	As the last structural assessment and costings is now 11 years old, 1Geo has been commissioned to provide an updated report that will inform the publicly notified consent process, enabling Council to understand the structural, financial, and heritage implications of strengthening, partial demolition, or full demolition. The report is due early to mid-September.	
Pahiatua Town Hall Roof	Robert Hood	Leaking skylight removed and roof fixed (builders found more water damage in ceiling & walls (including framing) than was expected), rainwater head & downpipes blockages cleared, main entrance ceiling & soffits repaired. Will paint to complete asap but operational.	
Integration of Services - Woodville	Robert Hood	Engaged architect to design. On site meeting occurring early August.	
Pahiatua Carnival Park Ablution block and accessible upgrades	Robert Hood	Work is nearly completed, just final tidy up to go.	
Cemetery Development	Robert Hood	Construction commenced & significant progress made as weather/ground conditions better than expected. New 'standard' burial berm installed along boundary of existing & major earthworks completed. Will continue to progress when ground/weather conditions allow.	
District Parks and Reserves Playground Equipment	Robert Hood	Woodville Fountaine Square - 'Matta' safety surfacing (modular tile PVC/rubber mats, up to 85% recycled material used) replaced old (non-compliant) mats around the junior climbing structure & Roktopus. Two single spring rides relocated adjacent to junior structure & spiral climbing ladder moved to opposite side which allowed build as one large safety surface (vs three 'stand-alone' surfaces resulting easier mowing/maintenance, better aesthetics & stopped	

Project	Managed by	Comments	Status
		ongoing damage to 'significant tree' roots). New two bay swing (two 'belt' & one 'Lillypad' basket type purchased by 'Positively Woodville') installed with 'Matta' safety surface. Some safety surface matting stolen from site during installation. Damaged lawns resown & will be rolled/finished when dry.	
Eketahuna Cliff Walk Track Upgrade	Fontayne Chase	Planning is to upgrade and extend the limestone track and some fencing and tree work needed as part of this upgrade. Waiting on quotes from arborist. This work does not include the track down to the swimming hole.	

Attachments

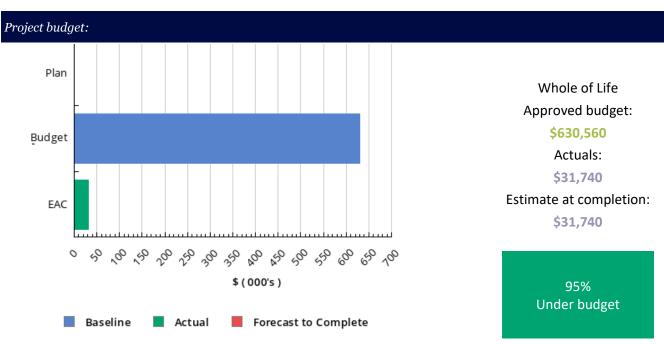
- 1 $\frac{1}{2}$. District Water Universal Water Metering Committee Report July 2025
- 2<u>↓</u>. Wastewater I_I Strategy_Committee Report_Jul 25
- 3<u>U</u>. Scada Upgrade Phase II_Committee Report_Jul 25

Project name

District Water Network Universal Metering



Report date:	Start date:	Approved end date:	Projected end date:
Jul-25	Jul-24	Jun-26	-
Purpose:	Supply and install a universal water water management program.	metering system to provide data to as	sist in the districts
Project team:	Sponsor: Mike Dunn Project Manager: Priscilla O'Neale-	Searancke	
Key stakeholders:	Horizens Regional Council Tararua Community TDC Alliance Contractor - TBC Consultants		
Project budget:			



Status update:			
	PREVIOUS STATUS	CURRENT STATUS	
Overall:	G	G	Mid-Central Downers still working on the pricing Schedule and have confirmed that we will start the manifold works in October. RFI submissions received and working on RFP the go out to market. Meeting has been arrange with rates, finance and legal to discuss water charging and the process we need to take. the PM has attended two community board meeting and have received some feedback. The water charging consultation out to the community has been pushed out from September to February 2026 due to the council elections and the extensive work required to ensure TDC meet the legal and financial obligations to ensure solid information is clearly presented.
Scope:	G	G	The project scope continues to be defined and planning is progress well, with more direction and development being undertaken to ensure no surprises in the implementation phase.
Time:	G	G	The project schedule has been further defined and adapted with in ground works looking to start in October.
Budget:	А	G	Once we have defined the scope of works etc we will be able to better project the program budget.27/03/25 Further investigation has identified a budget risk due to the scope of works required and the challenges with aging infrastructure. 08/05/2025 we are current over budget as the consultancy and investigate costs have been realised. 30/05/25 Working with finance to mitigate the budget over spend and bring year 3 budget forward. Working with the Alliance team to provide a pricing schedule that will better provide budget forecasting for the following years. 31/07/2025 the budget for 25/26 financial year has been approved and work can start as planned. Alliance team still to provide a pricing schedule to workout year 3, 4 and 5 budget.
Quality:	G	G	
Risks:	Α	Α	The project acceleration will also affect the project budget which I am working with finance to mitigate.
Opportunities:	G	G	This work will affect and be affected by other projects and there maybe opportunities to align work streams to create some efficiencies.
Health & Safety:	G	G	PM to ensure that the contractor work teams are adhering to all health and safety requirements. 03/06/2025 Traffic management will be managed by the Alliance team and contractor will be required to provide health and safety plans when undertaking works.
Resources:	G	G	27/03/25 Currently we have sufficient resources to undertake the work required. 30/05/2025 we have engaged with the alliance team to provide resource to undertake this work. 31/07/2025 The current resource requirements are sufficient for this planning stage, The PM have also sourced input from other departments within TDC for specialist knowlegde.
Comms:	G	G	Comms plan has been supplied to the Comms team for review. 26/03/25 The Comms team have issued an short overview of the program to the public within the water done well update. Further communications will go out as the program progresses. 03/06/2025 Once the agenda for the ICCEM meeting is released and communications team intend to go live with a web page on our Tararua district council web site, this will provide information on what is being undertaken and when we expect to start garden work.
Next steps:			

Working through the draft RFP. Confirm pricing schedule and work on the budget for year 3, 4 and 5.

Project timeline:							
START	Pre-planning	Elected members consultation	System, Software and Hardware Workshop	Planning	Contractor engagement	Phase one	FINISH
	May-25	Jun-25	Jun-25	Jul-25	Oct-25	Nov-25	

Project name

District Wastewater Infiltration and Inflow Strategy Implementation + carry forward



Report date:	Start date:	Ap	proved end date:	Projected end date:	Status update:					
Jul-25	Jul-24	Jun	-26	Jun-25			S CURRENT STATUS			
Purpose: To explore, quantify and remediate the districts known Inflow and Infiltration (I & I) issues through a phased programme of investigations, council and public consultations, and targeted remediation works. Sponsor: Marcus Clifford Project Manager: Eugene Priest TDC - 3 Waters Tararua Alliance Horizons Regional Council Ngāti Kahungunu ki Tāmaki nui-a-Rua Rangitāne o Tamaki nui-a-Rua					Overall:	Α	G	Taonga Water Services has written a brief outlining the work completed, issues found and possible ways forward for TDC. Other amended reports received with additional smoke testing carried out. Tararua Alliance have carried out some CCTV work in the Bridge St catchment with results indicating poor lateral - main connections allowing Ground Water Infiltration. Vendor will supply an interim proposal with low I&I options to repair med-major manhole chambers highlighted in inspections report. It is believed that the benefits of these repairs could be reasonable in relation to overall I&I. Vendor has finished carrying out minor repairs up to the agreed amount in the Contract within the highest priority catchment as laid out in report. Communication with the Eketahuna community and their associated community groups will be paramount during both the investigation and the rehabilitation phases. NOTE: Eketahuna WwTP Upgrade will be re-scoped with specifications drafted after release of new wastewater standards, I&I project completion and known Eketahuna wetland performance results.		
Project budget:				Whole of Life	Scope:	G	G	A targeted investigation into the towns wastewater network utilising technology such as UAV, cameras and Smoke testing coupled with any previous I & I investigation data that TDC can make available. Utilising the data gathered in 1. to design and cost remediation works, and supply a programme of works to target the main areas of concern to be able to realise a greater than 50% reduction in I & I.Delivering the works programme as prioritised by TDC to best suit, or assist, in delivering infrastructure upgrades for growth or consenting purposes.		
-				Approved budget:	Time:	А	G	Smoke testing retest will be complete in week ending 8/8/25. All reports and related estimates have been received with consequent CCTV work being carried out where necessary.		
Budget -				\$1,221,160 Actuals: \$368,877	Budget:	А	G	Works estimate for major manhole chamber repairs and replacement has been received (approx. \$100k), but TDC is asking for a low I&I option to consider possibly lowering future OPEX costs. Cost for investigation is confirmed at \$197k. Some extra services if required might need to be employed and have been outlined in the Modular Agreement with the vendor		
EAC		, , , , ,		Estimate at completion:	Quality:	G	G	This will be covered off in procurement process and any agreements between TDC and selected vendor. All NZ standards to be adhered to. Concerns that some aspects of the investigation have not followed best practice guidelines as laid out in WNZ I & I Controls Manual. Items to be discussed with vendor to remedy.		
© √o	\$368,877 \$368,877 \$1000's) Baseline Actual Forecast to Complete Under budget				Risks:	G	G	Community engagement is critical to the success of this project therefore we need to ensure good communications with the Eketahuna community to ensure they are aware of the investigations. This project poses many risks, through vendor selection, carrying out investigation and remediation, and the public facing private network issues that will arise due to investigation findings. This will require a substantive risk workshop to involve many facets of TDC and community to be able to solve what could potentially be a large net saving to TDC and community.		
					Opportunities:	G	G	1. Reducing treatment plant upgrade capacities to fit reduced I & I flows. 2. Creating extra capacity in current network to allow for planned district growth. 3. Reducing the need to have to construct larger infrastructure to meet growth expectations.		
					Health & Safety:	G	G	All TDC requirements to be adhered to by any Vendor/Contractor and their associated sub-contractors		
					Resources:	G	G	Current resource requirements are low but will need to be increased in due course		
					Comms:	G	G	Comms plan completed and reviewed. Comms has been pushed out to the community advising them of the upcoming and ongoing works.		
					Plan & deliver cham	ber repair	works sessions fo	p vendor for repair works or private connection issues.		
Project timeline: START Pro	curement (RFP)	Agreement Negotiated Signed	Contract Delivery Starts	Flow Monitoring & Investigations	Investigation Find Released	ings		ediation Costs Received Received Remediation Supplier Implementation Complete FINISH		

Project name

Telemetry and SCADA Upgrade Phase 2



Report date:	Start date:	Approved end date:	Projected end date:	Status update:			
Jul-25	Jul-24	Jun-26	Jun-26		PREVIOUS STATUS		
Purpose:	This project has been initiated to align and comply with new requirements for resource consent monitoring for compliance with NZ water standards. This project will pull the different upgrade funding together to develop a rationalise SCADA and Telemetry framework, architecture, software and dashboarding that provides operation visibility across the entire TDC treatment and network systems. Phase 1 is to determine asset and system Stocktake, Framework, Architecture and system implementation to achieve operational visibility across the network. Phase II is the implementation and delivery of agreed recommendations provided by the investigation and report the Phase I vendor.		ent upgrade funding together to develop and and dashboarding that provides operational e 1 is to determine asset and system schieve operational visibility across the	Overall:	G	G	Agreements have been negotiated and signed by all parties for the main Scada upgrade, VPN & Server Upgrade, Piping &Instrumentation Diagram (P&ID) & asset data collection (Better Off Funding), & Radio Package portions of this project. VPN/Server upgrade vendor is into delivery with equipment arriving and being built for Factory Acceptance Testing (FAT). A portion of Better Off Funding (BOF) has been allocated to this project to facilitate the necessary work in capturing Asset information, P&ID, plant functional descriptions & asset valuations.
Key stakeholders:	Sponsor: Mike Dunn Project Manager: Eugene Pr Horizons Regional Council TDC 3-Waters Team TDC IS Team Tararua Alliance	Scope:	G	G	Pre-determined scope to be followed in Tender process with detailed solution provided by successful respondent. IS added scope of separate servers to add cyber security resilience Remote site to be prioritised for upgrade to new SCADA for increased remote operator capability is currently Pongaroa WTP, Akitio WTP with the Pahiatua WwTP to be completed before DAF upgrade. Dannevirke will be considered in Yr 2 if budgets allow.		
				Time:	G	G	Long Term Plan budget has allowed for up to 3 years to deliver this project. It has many complexities that are outlined in the Risk Register
Project budget:			Whole of Life	Budget:	Α	А	Up to \$1.2m has been allocated in the LTP years 1-3. Recommended upgrades exceed current LTP budget. Prioritisation of works will need to be carried out to ensure project stays within LTP budgets. BOF has been allocated to cover asset data collection. Yr 2 costs are currently planned for a total of \$649k.
-			Approved budget:	Quality:	G	G	To follow best practice and all NZ Standards that are applicable.
Budget -	get		\$831,229 Actuals: \$187,851	Risks:	А	А	Risk and prioritisation workshop has been held on 11/7 for Phase II of project Licensing costs have been confirmed and TDC are happy to proceed with project as it outlined.
EAC			Estimate at completion:	Opportunities:	G	G	Increased cyber security and redundancy due to possible physical server separation
			\$187,851 	Health & Safety:	G	G	No health and safety items to be reported
0	\$ (000's) Plan Baseline Actual Forecast to Complete		77%	Resources:	G	G	Appropriate resources are available and workloads are currently sufficient.
			Under budget	Comms: Next steps:	G	G	Due to interest in project we will be doing external and internal communications.
				Complete Upgrade Remote site upgra Start remote site u Pongaroa WTP upg	ide works upgrade d	hop with	vendors

Proje	ct timeline:												
STA	RT Vendor	Agreement	Infrastructure Upgrade RFP	Select Infrastructure Vendor	Kick-Off Meeting	VPN/Server Upgrade	Prioritised WTP Site Upgrades	Complete Infrastructure Upgrade	Pongoaro WTP Upgrade	Akitio WTP Upgrade	Pahiatua WwTP Upgrade	Dannevirke WTP/WI/Res	FINISH
	Ni	nv-74	Nov-24	lan-25	Mar-25	lun-25	Διισ-25	Oct-25	Nov-25	Dec-25	Feh-26	Δnr-26	



Report

Date : 25 August 2025

To : Chairperson and Board Members

Eketahuna Community Board

From : Allie Dunn

Manager - Democracy Services

Subject: **Discretionary Grant Fund Applications 2025**

Item No : **8.3**

1. Recommendation

- 1.1 That the report from the Manager Democracy Services dated 25 August 2025 concerning the Discretionary Grant Fund Applications 2025 be received.
- 1.2 That the Eketāhuna Community Board makes the following grants from its General Assistance Grants Fund:
 - NZ Police, \$...... towards the costs of providing a treat for the school patrol volunteers.
 - Eketāhuna Golf Club, \$...... towards the cost of replacing worn and damaged flooring.
 - Eketāhuna Health Centre Te Whare Ora o Eketāhuna, \$...... towards the cost of maintaining the health centre grounds.
 - Eketāhuna Early Settlers Museum, \$...... towards the cost of conservation supplies for preserving museum treasures.

2. Reason for the Report

2.1 To present to the Board applications for funding from the General Assistance Grants Scheme, for consideration and decision.

3. Background

- 3.1 The Community Board has a discretionary funding budget, from which the Board operates a General Assistance Grants Scheme. This budget also funds any general expenses of the Board, such as the Alf Rowden Memorial Award, and the purchase of wreaths for Anzac Day and Armistice Day services.
- 3.2 Following a reduction in funding through the Long-Term Plan 2024-34, the Eketāhuna Community Board amended its previous process for distributing funding within its community. At its meeting held 10 March 2025, the Board agreed that \$1000 in funds would be made available for discretionary grants from its budget, and up to two rounds would be held each financial year if funds were available. In the event there were remaining funds in the Board's budget from its first round of funding, this would be reviewed for addition to the funding pool by the board for consideration for a second round of funding.
- 3.3 Any grants made under the General Assistance Grants Scheme require to be paid out prior to 30 June, which is the end of the financial year.

4. Significance Assessment

4.1 The Council's Significance and Engagement Policy is not triggered by matters raised in this report.

5. Discussion and Considerations

- 5.1 The Board called for applications for funding in July 2025, with a closing date of 22 August 2025. A total of \$1,000 is available for grants in the 2025-26 financial year.
- 5.2 Four applications were received. These are set out below.

5.2.1 NZ Police – School Patrol Treat

Amount applied for:

\$135.00

Funds are sought to pay for a trip to the movies for the children that volunteer throughout the year to patrol the Eketāhuna School Crossing.

5.2.2 Eketāhuna Golf Club

Amount applied for:

\$3,400.00

Funds are sought towards replacing worn and damaged floor coverings at the Eketāhuna Golf Club.

5.2.3 Eketāhuna Health Centre – Te Whare Ora o Eketāhuna

Amount applied for:

\$897.50

Funds are sought towards the maintenance costs for the health centre grounds, including installing two more security cameras and trellis to new shelter over public table.

5.2.4 Eketāhuna Early Settlers Museum

Amount applied for:

\$1,600.00

Funds are sought towards the purchase of conservation supplies for the preservation of museum treasures.

6. Consultation

There are no community consultation requirements associated with matters addressed in this report. The availability of the General Assistance Grants Scheme is intended to be publicly notified as part of seeking applications for funding from the community.

7. Conclusion

7.1 The Board has decided to set aside \$1,000 from its discretionary funding budget for applications from the community for funding. Three applications for funding have been received and are presented for consideration.

Attachments

- 1. Application General Assistance Grants Scheme 2025 NZ Police School Patrol_Redacted
- 2. Application General Assistance Grants Scheme 2025 Eketahuna Golf Club redacted
- 3. Application General Assistance Grants Scheme 2025 Eketahuna Health ~ Te Whare Ora o Eketahuna Redacted
- 41. Application General Assistance Grants Scheme 2025 Eketahuna Early Settlers Museum_Redacted



EKETĀHUNA COMMUNITY BOARD General Assistance Grants Scheme Application Form

 Name of organis 	sation:
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New Zealand Police

2. Contact Person:

Senior Constable Maxine Walshe Phone No.

- 3. Postal and Email Address: 13 Gordon Street / P O Box 24, Danevirke
- 4. Number of members in your organisation: NA
- Objectives of your organisation: New Zealand Police / My role is School
 Community Officer within Tararua District Schools Prevention
- 6. Is your organisation a legally constituted society or trust? No
- 7. If your club/organisation is registered for GST, please supply your GST number:

 NA

8. Describe the project for which you are seeking financial assistance:

Eketahuna School Kia Crossing & Wardens: The Eketahuna students operate the Kia Crossing & Warden system all years. There are 40 weeks in the school year, where the crossing is operated 5 afternoons a week. Eketahuna's crossing is on a busy road near the town boundary where traffic tends to move quicker as they transition from a 50km zone to open road speeds.

9. Please detail complete cost of the project and attach written quotes where the project involved either labour and/or material costs.

27 students @ \$5.00 per student

\$135.00

Total Cost:

\$135.00

10. How much are you applying to this fund for?

\$ 135.00

11. Please show where the remainder will come from:

\$ NIL

12. Have you received any funding from the Creative Communities Scheme or other Government Agency in the past three years? Yes

Eketahuna School Patrol Treat 2024 letter dated 04/03/24 (23 students @ \$5.00, The Regent Theatre of Pahiatua generously subsidised the cost per child from \$8.00 to \$5.00)

\$185.00

13. Outline how your project will benefit the community:

Without some form of an acknowledgement it becomes very difficult to maintain the motivation of these children throughout the cold months. The Tararua has a particularly long period of cold wet months.

The children are trained annually during term 4 of the school year followed by a refresh training during term 1 of the following year. Patrol duties further enhances their road safety skills.

Patrol duties is a great sense of responsibility where they can keep their fellow students safe including members of the community whom cross the cross during operation.

14. Please add any further information you consider may assist your application:

This small number of students show a high commitment to their role, and they are volunteers. These children help keep fellow students in their community safe crossing Alfredton Road outside their school.

Unfortunately. Lam unable to get exact numbers of children attending until the

actual day. I can only get approximations, the numbers requested are the maximum. Myself, supervisors and teachers are free of charge.

The movie theatre in Pahiatua is Community run by a Committee who have offered a discounted cost per child, which ultimately shows their commendable support for local children.

The movie treat will occur during term 4, 2025. A date for this has not been determined given the outcome of this request, and all schools will be required to agree on a date that suits them all.

Like 2024, an invoice can be made after the screening from the Pahiatua Regent Theatre, which will be sent to and the Eketahuna Community Board for payment.

Eketahuna School will arrange transport themselves for the attending students.

- 15. Please enclose your latest Balance Sheet or Statement of Income and Expenditure that has been reviewed independently, and attach a deposit slip or verification from your bank regarding the details of your account for payment of any funding that may be granted:
 - NA This request is for local children performing duties within the Tararua District. As indicated I am a Police Officer, my role being School Community Officer. Annually the children operating the Kia Patrols/Wardens are thanked for their hard work during the year.
- 16. I hereby declare the above information is correct and if our application is successful, agree to complete a certificate stating how the money has been spent:

Signed: Date: 07/08/25

Designation: Senior Constable Maxine Walshe / School Community Officer / New Zealand Police

Check List (To Be Completed By The Applicant)

To ensure that this application is eligible for consideration the following must be provided:

1)	All questions have been answered	YES
2)	Requests for funding do not exceed half of the project's total cost	NO
3)	Written quotes for labour and/or material costs are attached	NA
4)	Latest Balance Sheet or Statement of Income and Expenditure is enclosed that has been reviewed independently	NA
5)	Bank deposit slip or verification from your bank of account details for payment of any funding granted is attached	NA

REGENT UPSTAIRS CINEMA

62 Main Street Pahiatua 4910 New Zealand

Pahiatua 4941 New Zealand Tel: 06 376 8607

Email: regentpahiatua@xtra.co.nz



Web-site: www.regentupstairs.com

TO:

Maxine Walsh School Patrol Treat Eketahuna School GST Reg No. 55 525 692

QUOTE

Date: 7 Aug 2025

Description		Rate	Discount	Amount
Movie Screening for School Patrol Tickets:	27	\$5.00		\$135.00
Total includes GST of \$	517.61			
	TOTAL (i	ncl gst)		\$135.00

Thank you for supporting our community cinema



EKETĀHUNA COMMUNITY BOARD General Assistance Grants Scheme Application Form

1.	Name of organisation:
	EKETAHUNA GOLF CONT INC
2.	Contact Person:
	HAMINISH ANDERSON Phone No.
3.	Postal and Email Address
	Number of members in your organisation:
4.	Number of members in your organisation.
5.	Objectives of your organisation:
	TO PROUDE A GOLF COURSE OF A
	LERY HIGH STANDARD FOR WE BY
	MEMBERS, LOCAL ORGANISATIONS & USITORS
6.	Is your organisation a legally constituted society or trust? Yes / No.
7.	If your club/organisation is registered for GST, please supply your GST number:
	13 OSH 815

8.	Describe the project for which you are seeking financial assistant	ce:
	ASSISTANCE TOWARDS THE COST	OF
	REPLACING WORN & DAMPGED F	
9.	Please detail complete cost of the project and attach written quote involves either labour and/or material costs. AS REL QUOTE MATERIALS CARRET/DINGS ON HAND	s where the project
	Total Cost:	\$ 6885. \$ 3,400.
10.	How much are you applying to this fund for?	\$3,400.
11.	Please show where the remainder will come from:	\$
	CLUB FILMS.	3,455
		<u> </u>
12.	Have you received any funding from the Creative Communities Government Agency in the past three years? Yes / No	s Scheme or other
	Please give details:	\$
Toc	CONTESTABLE FUND	<u> </u>
	for child House PAINTING	<u> </u>
	PAINTINS	1921-50
13.	Outline how your project will benefit the community:	
	EKETAHUNA SCHOOLS & DISTRIC	
	closs country ARE HELD ON	
	COURSE, A CONCIDERABLE AM	OUNI CHONEINC. 1
	COURSE. A CONCIDERABLE AM OF MUD WAS WALKED INTO C TOILETS. THIS IS THE MAIN AR	EA MUDWED

14.	Plea	ase add any further information you consider may assist your application:
	_	THE CLUB IS VERY GRATEFUL
		ANY ASSISTANCE.
15.	that you	ase enclose your latest Balance Sheet or Statement of Income and Expenditure has been reviewed independently, and attach a deposit slip or verification from the regarding the details of your account for payment of any funding that magranted:
16.		reby declare the above information is correct and if our application is successfue to complete a certificate stating how the money has been spent:
Signe	ed: //	Afflica . Date: 21-8-2025
Desig	natio	n: TREASURER.
<u>Chec</u>	k List	(To Be Completed By The Applicant)
		ensure that this application is eligible for consideration the following must be vided:
	1)	All questions have been answered (tick)
	2)	Requests for funding do not exceed half of the project's total cost
	3)	Written quotes for labour and/or material costs are attached
	4) 5)	Latest Balance Sheet or Statement of Income and Expenditure is enclosed that has been reviewed independently Bank deposit slip or verification from your bank of account details for payment of any funding granted is attached



QUOTE SJS Flooring

Jen ,			Quote ref: GST number: Quote date: Expiry date:	QUO-6717342 085-709-011 20/08/2025 20/09/2025
Description	Qty	Unit Price	GST	Total (excl GST)
TRAVEL FLAT FEE	5.00	\$25.00	\$18.75	\$125.00
GRIND & FRC	109.27	\$23.00	\$376.98	\$2,513.21
UPLIFT SINGLE BOND CARPET	26.80	\$18.00	\$72.36	\$482.40
VINYL INSTALL COMMERCIAL	49.50	\$40.00	\$297.00	\$1,980.00
VINYL COVING PENCIL SUPPLY AND FIT	12.00	\$10.00	\$18.00	\$120.00
LABOUR	2.00	\$60.00	\$18.00	\$120.00
DOOR BAR SUPPLY AND FIT	22.30	\$18.00	\$60.21	\$401.40
VINYL THERMOWELD	28.50	\$7.00	\$29.93	\$199.50
VINYL EXTERNAL OR BUTTERFLY CORNERS	2.00	\$10.00	\$3.00	\$20.00
	Sub	ototal (excl GST)):	\$5,961.51
* Total GST:			\$894.23	
	Tot	al Estimate:		\$6,855.74

For any queries relating to this Quote please contact SJS Flooring

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ketahuna Golf Club Incorporated Entity Information as at 31 July 2024

Nature of Business

Golf Club Operation

Trustees

Simon Bucklev - President Pob Cameron - Vice-President

Address

Macara Street Eketahuna

-ccountants

Bennett Currie (2014) Limited

502 Main Street Palmerston North

Bankers

Westpac Pahiatus

registration Number

215993

nuna Golf Club Incorporated

ment of Movements in Equity the Year Ended 31 July 2024

	Note	This Year	Last Ye
BALANCE AS AT 1 August 2023		1,204,220	1,094,38
ACC			
Realised Capital Gain	and the second s		164,14
Asset Revaluations	206,937		
		206,937	164,14
		1,411,157	1,258,52
1955			
Net Loss	12,778		23,22
Asset Devaluations			31,07
		12,778	54,30
BALANCE AS AT 31 July 2024		1,398,379	1,204,22

NOTE: This Statement is to be read in confunction with the Notes to the Financial Statement

ahuna Golf Club Incorporated ement of Financial Performance

r the Year Ended 31 July 2024

	Note	This Year	Last Year
REVENUE		¥	*
Grants. donations and fundraising revenue	6	14,751	34,930
Revenue from providing goods or services	6	96.614	77.902
Interest, dividends and other investment revenue	6	8,008	1,238
TOTAL REVENUE		119,373	114.070
Less EXPENSES			
Volunteer and employee related costs	7	54.927	59,360
Costs relating to providing goods or services	7	37.082	35,207
Other Expenses	7	40,142	42,729
TOTAL EXPENSES		132,151	137,296
SURPLUS/(DEFICIT) FOR THE YEAR		(12,778)	(23,225)

This Statement is to be read in conjunction with the Notes to the Financial Statements.





EKETĀHUNA COMMUNITY BOARD General Assistance Grants Scheme Application Form

1.	Name of organisation:
	EKETAHUNA HEAlth Centre-Te Whave Ora o EKETAHUNA
2.	Contact Person:
	Eura Elliot Phone No.
3.	Postal and Email Address
	Bengston Cheet
	Eketahuna 4900
	ehi-alcounts@xtra.co.nz
4.	Number of members in your organisation: 10 members, 500 + enrolled pate
5.	Objectives of your organisation:
	Exetinuna Health Centre aims to provide services
	to promote a healthy community through afforda
	Exetitiona Health Centre aims to provide services to promote a healthy community through afforda health services, community partiportion & education
6.	Is your organisation a legally constituted society or trust? Yes / No
7.	If your club/organisation is registered for GST, please supply your GST number:
	51-878-876

8.	Describe the project for which you are seeking financial assistance:
	Maintenance Ests (excluding lawn mowing Ests)
	for health centre grounds inc. installation of 2 more
9.	Security carments of trells to New Shelter over pur Please detail complete cost of the project and attach written quotes where the project to involves either labour and/or material costs.
	FY26 bridget for seeds Longost (FY25 \$750.90) \$800-00
	F126 budget for intrastructure (news of 835-00
	Total Cost: Camera groles 1:795-00
10.	How much are you applying to this fund for? \$\\ \\$\\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\
11.	Please show where the remainder will come from: \$897 - 50
	Oner grant applications to
	Rub Charoty
12.	Have you received any funding from the Creative Communities Scheme or other Government Agency in the past three years? Yes / No
	Please give details: \$FY25 FY24 F
	Munstry of Social Development
	Food secure Communities funding 4820 3028 18
	Gruninty Organisation Grants Scheme 6500 6500 65
13.	Outline how your project will benefit the community:
	The grounds of Eketahunatheath Centre house Eketahu
	Community garden & a newly exected sheller for a BBQ
	area for community events Assistance with the
	maintenance will benefit Etiefahung tood Bornk &
	those in need of Kai assistance. The new BBQ an

14. Please add any further information you consider may assist your application:
As reported into Eketahuna Community Board weetu
Etic is only part funded by teath Now Zealand for
of Local funders to support continuation of Community
that has been reviewed independently, and attach a deposit slip or verification from your bank regarding the details of your account for payment of any funding that may be granted:
16. I hereby declare the above information is correct and if our application is successful, agree to complete a certificate stating how the money has been spent:
Signed: Date:
Designation:
Check List (To Be Completed By The Applicant)
To ensure that this application is eligible for consideration the following must be provided:
All questions have been answered (tick)
2) Requests for funding do not exceed half of the project's total cost
Written quotes for labour and/or material costs are attached
Latest Balance Sheet or Statement of Income and Expenditure is enclosed that has been reviewed independently
5) Bank deposit slip or verification from your bank of account details for payment of any funding granted is attached

8.3 Discretionary Grant Fund Applications 2025

Contents

- 3 Compilation Report
- 4 Entity Information
- 6 Approval of Financial Report
- 7 Statement of Service Performance
- 8 Statement of Financial Performance
- 9 Statement of Financial Position
- 10 Statement of Cash Flows
- 11 Statement of Accounting Policies
- 12 Notes to the Performance Report

Compilation Report

Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc For the year ended 30 June 2024

Compilation Report to the Executive Management Committee of Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc.

Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc for the year ended 30 June 2024.

These statements have been prepared in accordance with the accounting policies described in the Statement of Accounting Policies.

Responsibilities

The Executive Management Committee are solely responsible for the information contained in this financial report and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Independence

We have no involvement with Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.

Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on this financial report.

McPhee Accounting Services Limited 106 Alfredton Road Eketahuna

Dated: 28 December 2024

Performance Report

Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc

Page 3 of 16

Entity Information

Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc For the year ended 30 June 2024

'Who are we?', 'Why do we exist?'

Legal Name of Entity

Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc

Entity Type and Legal Basis

Registered Charity and Incorporated Society

Registration Number

CC37228

Entity's Purpose or Mission

The Eketahuna Health Centre aims to provide services to promote a healthy community through affordable health services, community participation and education.

Entity Structure

The society is governed by an Executive Management Committee of 5 elected members and 2 staff: Chair: Daivd Kinzett
Secretary: Rena Tyler
Vice Chair/Treasurer: Ross Terry
Property Committee Member: Joe Sweeney
IT Committee Member: Graeme Nelson

Staff:

Lee Ann Tait (nurse), Kendra Crafar (nurse)

Main Sources of Entity's Cash and Resources

Contract Income from Te Whatu Ora and Think Hauora.

Along with ACC payments, patients fees, donations and grants.

Main Methods Used by Entity to Raise Funds

Contracts for Primary Health services including Immunisations, and additional Palliative Care and Sexual Health services. ACC reimbursement payments. User pays consultations covered by Patients Fees. Donations by local churches, organisations and individuals. Grant applications for national and local organisations.

Entity's Reliance on Volunteers and Donated Goods or Services

All five executive management committee members are volunteers. The Registered Nurses and the community coordinator provide additional volunteer hours to those paid. There are additional volunteers involved in food bank activities, well being activities and some property management.

With regard to donated Goods or Services, Eketahuna food bank receives donations of local food rescue deliveries and non-perishable food items via a Christmas Food Drive.

Physical Address

Performance Report Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc

Page 4 of 16

Ekatahuna Dadartad Entity Information 1 Bengston Street, Eketahuna, New Zealand, 4900 Postal Address 1 Bengston Street, Eketahuna, New Zealand, 4900 Page 5 of 16 Performance Report Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc

Approval of Financial Report

Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc For the year ended 30 June 2024

The Executive Management Committee are pleased to present the approved financial report including the historical financial statements of Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc for year ended 30 June 2024.

APPROVED

Name:....

Position

Name:...

Data 30: 12

Statement of Service Performance

Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc For the year ended 30 June 2024

'What did we do?', 'When did we do it?'

Description of medium to long term objectives

To provide pro-active services for physical and mental health and well-being maintenance and promotion, whilst being responsive to acute clinical presentations with affordable health provision and service equity, within the guidelines set out by Te Whatu Ora – Health New Zealand.

	2024	2023
Description and Quantification of the Entity's Key Activities		
Face to Face Consultation	4,509	4,512
Childhood presentation	588	568
Call Outs	87	129
Activity or consult relating to diabetes	1,066	868
Activity or consult relating to cardiac health	1,371	1,158
Activity or consult relating to mental health	481	497
Activity or consult relating to physical health	869	584
Activity or consult relating to mental well-being	1,006	798

Description and Quantification of the Entity's Activities

The Eketahuna Health Centre is part funded by Te Whatu Ora and provides primary health care services to the local Eketahuna town and wider community. It provides additional health and well-being services for mental health (counselling services), palliative care and sexual health services. Eketahuna Health Centre is also a multi-disciplinary hub for external clinicians (i.e. clinical psychologists, Plunket). There are well-being activities made available through the health centre in the form of health education, mental health community worker from Rangitane, chair yoga, gym facilities for self-directed exercise, one to one gym sessions with clinical health facilitator, and Menz Shed.

Additional Activity Measures

Additional Output Measures:

Eketahuna Health Centre administers Eketahuna foodbank and Eketahuna Community Garden.

The community coordinator has received and spent grants from Ministry of Social Development to improve and manage the community

garden. This garden has been part of the public health model here in Eketahuna since 2014. This increased focus has resulted in greater volumes of fresh vegetables being made available to patients, food parcel recipients and the wider community.

Eketahuna Health Centre remains the sole primary health service for the local population with the nearest other provision 25km away in Pahiatua. 66% of our health encounters are with patients registered with Tararua Health Group which services Dannevirke, Woodville and Pahiatua. 34% are with patients with GPs elsewhere.

Performance Report

Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc

Page 7 of 16

Statement of Financial Performance

Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc For the year ended 30 June 2024

'How was it funded?' and 'What did it cost?'

	NOTES	2024	2023
Revenue			
Donations, koha, bequests and other general fundraising activities	1	50,178	59,491
Revenue from commercial activities	1	193,534	165,591
Interest, dividends and other investment revenue	1	4,018	1,263
Total Revenue		247,731	226,345
Expenses			
Employee remuneration and other related expenses	2	187,102	169,238
Expenses related to commercial activities	2	70,703	62,101
Other expenses	2	5,446	6,279
Total Expenses		263,250	237,618
Surplus/(Deficit) for the Year		(15,520)	(11,272)

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Performance Report Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc

Statement of Financial Position

Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc As at 30 June 2024

'What the entity owns?' and 'What the entity owes?'

		NOTES	30 JUN 2024	30 JUN 2023
Assets		H	man reilino	n mpini
Current Assets				100000
Cash and short-term deposits		3	56,376	65,329
Debtors and prepayments		3	20,871	11,587
Investments	design.	6	35,000	35,000
Total Current Assets			112,247	111,916
Non-Current Assets Property, Plant and Equipment		5	12 727	16 000
Total Non-Current Assets	Sweet Step () and	Nied wards Dw panes	13,737 13,737	16,908 16,908
Total Assets Liabilities			125,984	128,824
Current Liabilities			THE RESERVE	
Creditors and accrued expenses		4	17,152	12,304
Employee costs payable		4	24,008	30,755
Deferred revenue		4	39,480	24,901
Total Current Liabilities			80,639	67,960
Total Liabilities			80,639	67,960
Fotal Assets less Total Liabilities (Net Assets)		entration v	45,345	60,864
Accumulated Funds		and the same of th	And and a second	day bear
Accumulated surpluses (or deficits)		7	45,345	60,864
Total Accumulated Funds			45,345	60,864

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Performance Report Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc

Page 9 of 16

Statement of Cash Flows

Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc For the year ended 30 June 2024

of the year chaca so same 202.	2024	2023
ash Flows from Operating Activities	aitr funitif ben i mon grin	
Operating receipts (money deposited into the bank account)		
Donations, koha, bequests and other general fundraising activities	84,738	59,411
Gross sales from commercial activities	11,514	10,692
Interest or dividends received	4,018	1,263
GST received	32,446	31,373
Other cash received	170,019	159,809
Total Operating receipts (money deposited into the bank account)	302,736	262,548
Operating payments (money withdrawn from the bank account)		
Employee remuneration and other related payments	(185,712)	(170,562)
Payments related to commercial activities	(67,604)	(61,456)
GST paid	(34,812)	(38,949)
Other payments		(222)
Total Operating payments (money withdrawn from the bank account)	(288,129)	(271,190)
ash Flows from Other Activities		
Receipts from other activities Receipts from sale of property, plant and equipment		
Receipts from other activities	35,706	126,785
Total Receipts from other activities	35,706	126,785
Payments from other activities		
Payments to acquire property, plant and equipment	(2,274)	(10,789)
Payments for other activities	(56,991)	(94,845)
Total Payments from other activities	(59,265)	(105,635)
Total Cash Flows from Other Activities	(23,559)	21,150
Net Increase/(Decrease) in Cash	(8,952)	12,508
Bank Accounts and Cash		
Opening cash	65,329	52,820
Net change in cash for period	(8,952)	12,508
Closing cash	56,376	65,329

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Performance Report Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc

Page 10 of 16

Statement of Accounting Policies

Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc For the year ended 30 June 2024

'How did we do our accounting?'

Basis of Preparation

The entity is permitted by law to apply the Tier 3 (NFP) Standard issued by the External Reporting Board (XRB) and has elected to do so. A PBE may apply the standard if it does not have public accountability and has total annual expenses less than or equal to \$5,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Performance Report

Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc

Page 11 of 16

Notes to the Performance Report

Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc For the year ended 30 June 2024

	2024	20
. Analysis of Revenue	I branding out the	
Donations, koha, bequests and other general fundraising activities		
Donation - Eketahuna Ball		2,5
Donation - Eketahuna Charitable Trust	5,000	
Donation - Eketahuna Op Shop	2,232	3,00
Donation - Newman Rec Reserve		1,50
Donation - St Cuthbert's Anglican Church	3,525	3,64
Donations Received (other)	3,235	7,70
FB - Hukanui Hamua CWI		28
Foodbank Donations	1,023	60
Fundraising	385	27
Grant - CoGS	8,190	2,44
Grant - Eastern & Central -	10,000	2,44
Grant - MPI Mental Health	10,000	24,00
Grant - Waireka	4,807	
Grants Received	8,755	5,76
MSD - Food Response	3,028	3,04
Other Revenue	3,028	4,65
Total Donations, koha, bequests and other general fundraising activities	50,178	59,49
ACC Income DHB - Contract	6,229	3,76
DHB - Contract	128,235	122,700
DHB - Immunisations	8,943	5,012
DHB - Mental Health	14,000	
Med Lab	1,245	
Patient Fees	11,514	10,692
Rental Income	615	2,615
THINK Hauora	20,750	20,000
Think Hauora - Claims for Pallative Care	1,609	753
Think Hauora - Claims for Sexual Health		
	394	59
Total Revenue from commercial activities		59 165,591
Total Revenue from commercial activities	394	
Total Revenue from commercial activities	394 193,534	165,591
Total Revenue from commercial activities nterest, dividends and other investment revenue	394 193,534 51	165,591 13
Total Revenue from commercial activities nterest, dividends and other investment revenue Interest - Foodbank Interest Income	394 193,534 51 3,967	165,591 13 1,250
Total Revenue from commercial activities nterest, dividends and other investment revenue Interest - Foodbank	394 193,534 51	165,591
Total Revenue from commercial activities Interest, dividends and other investment revenue Interest - Foodbank Interest Income Total Interest, dividends and other investment revenue	394 193,534 51 3,967	165,591 13 1,250
Total Revenue from commercial activities nterest, dividends and other investment revenue Interest - Foodbank Interest Income	394 193,534 51 3,967 4,018	13 1,250 1,263
Total Revenue from commercial activities Interest, dividends and other investment revenue Interest - Foodbank Interest Income Total Interest, dividends and other investment revenue	394 193,534 51 3,967 4,018	13 1,250 1,263

Performance Report Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc

Page 12 of 16

	2024	200
Conferences & Courses	2,775	8
Financial Admin	6,110	2,17
Insurance - ACC	410	54
Licences & Registrations	526	17
MSD Food Security	3,460	3,58
Staff Expenses	1,750	21
Travel - National	Manager Color	2,00
Wages - Staff	163,872	155,56
Total Employee remuneration and other related expenses	187,102	169,23
xpenses related to commercial activities		
Advertising	#1000 A	18
Audit Fees	2,718	3,40
Bank Fees		4
Computer Costs	5,567	3,35
Consulting & Accounting	1,047	30
Counsellor - K MacKinnon	5,625	4,72
Counsellor - P L Piper	16,350	18,80
Foodbank - Community Garden	87	37
Foodbank - Fuel Vouchers	500	
Foodbank - Groceries	5,096	1,53
Freight & Courier	4	73
Insurance - Business	. 820	59
Laundry & DryCleaning	508	56
Lawns & gardens service	1,471	2.41
Light, Power, Heating	2,477	2,41
Medical Supplies	236	15
Medical Supplies - Amtech	1,496	1,84
Medical Supplies - BOC NZ	469	59
Medical Supplies - Ebos	2,439	1,45
Medical Supplies - Healthcare Logistics	1,723	2,11
Medical Supplies - Mediab Central	104	4
Minor Equipment Purchases.	485	1,22
MSD Food Security Expenses	4,249	1,22
Office Expenses	639	
Printing & Stationery		1,22
R&M - Surgical Equipment	2,727 3,080	2,72 2,56
Rent Penairs and Maintenance	3,080	2,56
Repairs and Maintenance Service Contract - EftPos Now	436	. 59
Service Contract - Ettipos Now Service Contract - GP Docs	2,200	2,20
Service Contract - GP Docs Service Contract - Health Link	660	93
Service Contract - Health Link Service Contract - Medtech	2,020	1,80
Service Contract - Meditech Service Contract - WorldLine	227	24
Service Contract - WorldLine Service Contract - Xero	837	78
	831	73
Service Contracts	631	13
		Page 13 of 1

Notes to the Performance Report

	2024	2023
Telephone & Internet	2,451	2,660
Total Expenses related to commercial activities	70,703	62,101
Other expenses		
Depreciation	5,356	6,057
Interest Expense	>=	10
IRD penalties		213
Loss on sale of fixed assets	89	
Total Other expenses	5,446	6,279
	2024	2023
3. Analysis of Assets		
Cash and short-term deposits		
Eketahuna Health Centre	54,773	62,948
Eketahuna Health Centre - Food	1,603	2,380
Total Cash and short-term deposits	56,376	65,329
Debtors and prepayments		
Account Receivables	19,654	10,496
Interest Accrued	481	356
Prepayments	736	736
	2024	2023
4. Analysis of Liabilities	2021	2023
Creditors and accrued expenses	•	
Accounts Payables	10,245	5,054
Audit Fee Accrued	3,200	3,200
GST	3,707	4,050
Total Creditors and accrued expenses	17,152	12,304
Employee costs payable		
Annual Leave Accrued	24,008	21,555
Salary & Wages Accrued	-	9,200
Total Employee costs payable	24,008	30,755
Deferred revenue		
Receipts received in Advance	39,480	24,901
Total Deferred revenue	39,480	24,901
	2024	2023
5. Property, Plant and Equipment		
Buildings		
Opening Balance	1,620	1,790

Performance Report Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc

Page 14 of 16

Notes to the Performance Report		
	2024	2023
	2024	2023
Accumulated depreciation - buildings	(154)	(170)
Total Buildings	1,466	1,620
201 201	, ,,,,,,	_,,
Plant and Equipment		
Opening Balance	15,289	12,239
Plant and machinery owned	(2,376)	8,936
Accumulated depreciation - plant and machinery owned	(642)	(5,886)
Total Plant and Equipment	12,271	15,289
Total Property, Plant and Equipment	13,737	16,908
Acres than a been acress growing to become a process of the country and a second	2024	2023
5. Investments	Hay on a sinon	2023
Other current investments	CCCL DEP LIST HENCE SEE	orthus tree
Opening Balance	25 000	3F 000
Total Other current investments	35,000 35,000	35,000 35,000
Total Investments	35,000	
- Continues and the continues	35,000	35,000
notice the second secon	2024	2023
. Accumulated Funds	sung respuntations The	
Accumulated surpluses or (deficits)		
Opening Balance	60,864	72,137
Current year earnings	(15,520)	(11,272)
Total Accumulated surpluses or (deficits)	45,345	60,864
Total Accumulated Funds	45,345	60,864
Commitments		
here are no commitments as at 30 June 2024 (Last year - nil).		
. Contingent Liabilities and Guarantees		
here are no contingent liabilities or guarantees as at 30 June 2024 Last year - nil).		
	2024	2023
0. Deferred Revenue: Unused Significant Donations and Grants with Expectations ov	er Use	
From: Eastern & Central Community Trust / For: Mental Health Activities / Original Amount: \$10,000	10,000	10,000
From: COGS/Community Matters / For: Community Coordinator Wages / Original Amount: \$6,500	2,364	4,053
From: Ministry of Social Development / For: Food Secure Communities / Original Amount: \$9,700 (\$6,700 received 2023)	4,820	4,848
From: Eketahuna Opportunity Shop / For: Computer upgrade / Original Amount: \$5,000	2,768	
From: Nireaha Recreational Reserve / For: Account PD / Original Amount: \$1,000	1,000	
	10,927	
From: Ministry of Social Development / For: Food provider grant / Original Amount: \$15,000	5,000	-
		-
From: Ministry of Social Development / For: Food Provider / Original Amount: \$5,000	525	
From: Ministry of Social Development / For: Food provider grant / Original Amount: \$15,000 From: Ministry of Social Development / For: Food Provider / Original Amount: \$5,000 From: St. Cuthberts Anglican Church / For: Foodbank / Original Amount: \$525 From: Various Sources / For: Food bank / Original Amount: \$3,099	525 2,076	
From: St. Cuthberts Anglican Church / For: Foodbank / Original Amount: \$525		
From: Ministry of Social Development / For: Food Provider / Original Amount: \$5,000 From: St. Cuthberts Anglican Church / For: Foodbank / Original Amount: \$525		Page 15 of 16

Notes to the Performance Report

		2024	2023
From: Eketahuna Catholic Church / Original Amount: \$1,000		-	1,000
From: Think Hauora / Original Amount: \$5,000		J. +12. (1)	5,000
Total	- 110 - 7.ºx Hammillion - 110 - 110 - 110 - 110 - 110 - 110 - 110 - 110 - 110 - 110 - 110 - 110 - 110 - 110 - 1	39,480	24,901

11. Related Party Transactions

Eketahuna Health Centre had the following related parties:

2024

- Two members of the executive are also employed by the Society on normal business terms and conditions
- Executive members also use the services of the Health Centre in the normal course of business and under normal business terms 2023:
- Two members of the executive are also employed by the Society on normal business terms and conditions
- Executive members also use the services of the Health Centre in the normal course of business and under normal business
- For half of the year, the Chairpersons husband was a supplier of IT goods and services

12. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

13. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

Repairs and Maintenance Transactions Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc For the period 1 July 2024 to 30 June 2025

Date	Source	Description	Reference	Debit	Credit Gross	Gross	GST
Repairs and Maintenance							
31 Jul 2024	Payable Invoice	Pahiatua Mitre 10 - a-711547 HASP & STAPLE 90MM SAFETY GL CD1 EACH 1 14.58 14.58	July sundries	14.58	0.00	16.77	2.19
31 Jul 2024	Payable Invoice	Pahiatua Mitre 10 - a-711547 104896 *N PADLOCK MAGNUM MASTER 45MM EACH 1 36.57 36.57	July sundries	36.57	0.00	42.06	5.49
31 Jul 2024	Payable Invoice	Pahiatua Mitre 10 - credit note for hasp & staple	July sundries	0.00	14.58	14.58 (16.77)	(2.19)
01 Aug 2024	Spend Money	Tararua District Council - Dump fee	Dump fee	26.96	0.00	31.00	4.04
31 Oct 2024	Spend Money	Tararua District Council - Dump fee	Dump fee	45.22	0.00	52.00	6.78
17 Dec 2024	Payable Invoice	Rollex Medical - Preventative Maintenance 17 Dec 24 1 230.00 264.50 264.50 Annual Preventative Maintenance Check completed on your Medical/Vaccine Fridge by Mark Smith on 05.12.24	328300	230.00	0.00	264.50	34.50
15 May 2025	Payable Invoice	Scott Installation - Replace security alarm back up battery	inv 00070522	156.00	0.00	179.40	23.40
22 May 2025	Payable Invoice	Pahiatua Upholstery Ltd - Recover Items 1 - Recover blood chair arm rest x2 2 - Recover large seat base .750 x .650 Included vinyl bottom instead of spuntex	Inv 14239	574.54	0.00	660.72	86.18
24 May 2025	Spend Money	Eke Dump - Pre audit tidy up	Pre audit tidy up	32.61	0.00	37.50	4.89
31 May 2025	Payable Invoice	MacDougalls - REGISTERED ELECTRICIAN 4.00 95.00 57.00 437.00 MILEAGE.EL TRAVEL RECOVERY 50.00 1.80 13.50 103.50 P237.EL SMALL ELECTRICAL PARTS-EL 1.00 14.00 2.10 16.10 TEST-TAG TEST AND TAG LABELS 42.00 1.41 8.88 68.10 55790540 SWITCH ISOLATOR 20A 1P WP IP66 1.00 59.71 8.96 68.67	Tag & Test	602.93	0.00	693.37	90.44
Total Repairs and Maintenance				1,719.41	14.58 1	14.58 1,960.55 255.72	25
Total				1.719.41	14 58 1 960 55 255 72	200	1

Account Transactions Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc For the period 1 July 2024 to 30 June 2025 Date Description

Date	Source	Description	Reference	Debit	Debit Credit	Gross	GS.
Foodbank - C	Foodbank - Community Garden sundries	n sundries					
07 Aug 2024	Spend Money	EDIBLE GARDEN LTD - Guava Bushes	Guava Bushes	86.96	0.00	100.00	13.0
31 Aug 2024	Payable Invoice	Pahiatua Mitre 10 - A-714847 CABBAGE CANNONBALL GROWFRESH 6PK EACH 2 4.35 8.00 222802 "NM CAVOLO NERO TUSCAN KALE 6PK EACH 1 4.35 4.00	August garden costs	10.43	0.00	12.00	1.5
30 Sept 2024	Payable Invoice	Pahiatua Mitre 10 - A-716442 POTTING MIX ALL PURP 40L+25% FREE TUI EACH 3 13.98 41.94	September: garden sundries & shed materials	36.47	0.00	41.94	5.4
30 Sept 2024	Payable Invoice	Pahiatua Mitre 10 - A-717130 SEED POTATOES & BLOOD AND BONE FERT	September: garden sundries & shed materials	34.41	0.00	39.57	5.16
04 Oct 2024	Spend Money	Pahiatua New World - Epsom salts	Epsom salts	5.37	0.00	6.18	0.8
23 Oct 2024	Payable Invoice	Pahiatua Mitre 10 - A-719071 SEED RAISING MIX 15L TUI EACH 1 12:79	October invoices to 16 Oct	11.12	0.00	12.79	1.6
23 Oct 2024	Payable Invoice	Pahiatua Mitre 10 - A-719465 SPECIAL PUTTY 450G EACH 1 14.38	October invoices to 16 Oct	12.50	0.00	14.38	1.88
31 Oct 2024	Payable Invoice	FIVE KINGS KEIBII LIG - A-12U31/ HOE TORPEDO WOOD BLOOM EACH 1 22.98 22.98 1881 78 *M COSMOS TALL MIX GROWFLORA 6PK EACH 1 4.35 4.00 1881 67 *M CAL ENDI II A TOI ICH OE RED GROWFL DRA 6PK EACH 1 0.75 4.00	October purchases	30.42	0.00	34.98	4.56
31 Oct 2024	Payable Invoice	Five Rings Retail Ltd - A-720947 *N SEED RAISING MIX 15L TUI EACH 1 12.79	October purchases	11.12	0.00	12.79	1.67
29 Nov 2024	Spend Money	Emma Elliott - Compost for Perennials	Compost for Perennials	52.17	0.00	60.00	7.83
30 Nov 2024	Payable Invoice	Five Rings Retail Ltd - A-722832 BEAN CLIMBER SCARLETRUNNER GROWFRESH 6PK EACH 1 4.35 4.35 144432 *N GLOVES SHOWA310 MED SUPERGARDEN 63650 EACH 1 10.45 10.4	November	21.55	0.00	24.78	3.23
31 Dec 2024	Payable Invoice	T IVE KINGS KEIBILID - A-7238U/ SEED VEG CARROT MANCHESTER TABLE EACH 1 3.39 3.39 188438 "NM BEETROOT RED TORPEDO GROWFRESH 6PK EACH 1 4.35 4.00 188438 "NM BEETROOT ROMNED ARRY GROWFRESH 6PK EACH 1 4.35 4.00 188437 "NM REFTROOT ROMNED ARRY GROWFRESH 6PK FACH 1 4.35 4.00 TORE KINGS KEIBILID - A-725431V RARY GROWFRESH 6PK FACH 1 4.35 4.00	December invoices	13.38	0.00	15.39	2.01
31 Dec 2024 31 Dec 2024	Payable Invoice Payable Invoice	*NM LETTUCE LITTLE GEM GROWFRESH 6PK EACH 1 4.35 4.00 188487 *NM LETTUCE DRUNKEN WOMAN GROWFRESH 6PK EACH 2 4.35 8.00 188487 *NM I ETTITCE GREAT LAKES GROWFRESH 6PK EACH 2 4.35 8.00 FRAZIS *NM I ETTITCE GREAT LAKES GROWFRESH 6PK EACH 2 4.35 8.00 FIVE Rings Retail Ltd - A-724241 CUCUMBER TELEGRAPH ELITE 10CM EACH 1 8.49 8.49 154899 *M CUCUMBER TELEGRAPH ELITE 10CM EACH 2 8.49 15.0	December invoices December invoices	48.70 20.43	0.00	56.00	7.30 3.06
31 Dec 2024	Payable Invoice	Five Rings Retail Ltd - A-724553 CHRYSANTHEMUM WHITE GROWFLORA 6PK EACH 2 4.35 8.70 343385 *NM FLORAVIVA FLOWERS 10CM ASSORTED EACH 5 3.59 15.00	December invoices	20.61	0.00	23.70	3.09

1	,		
Date	Source	Pescription Five Kings Ketali Ltd - A-724910	Reference
31 Dec 2024	Payable Invoice	LETTUCE SALANOVA ASST 90M 6PK EACH 1 14.49 14.49 188487 **MM LETTUCE DRUNKEN WOMAN GROWFRESH 6PK EACH 1 4.35 4.00 989475 **MM LETTUCE PED COS GROWERESH APK EACH 1 4 35 4 00	December invoices
31 Dec 2024	Payable Invoice	TWE YAUGE NORTH TO THE TOWN EACH 1 8.49 8.49 CUCUMBER LEBANESE ELITE 10CM EACH 1 8.49 8.49 139593 N SLUG CONTROL QUASH 400G EACH 1 8.19 8.19	December invoices
31 Dec 2024	Payable Invoice	TWE KINGS KERIII LIO - A-126262. CUCUMBER LEBANESE ELITE 10CM EACH 1 8.49 8.49 188011 * NM COURGETTE ZORRO GF VEGE 10CM EACH 1 5.49 5.00 188011 * NM COURGETTE CARRIEL I ES COI D GE VEGE 10CM EACH 1 5.49 5.00	December invoices
31 Dec 2024	Payable Invoice	THE TRIES REAL IN 1 - A- (2007) *MM SILVERBEET IRONMAN GROWFRESH 6PK EACH 2 4.35 8.00 274667 *M BEETROOT RAINBOW MIX GROWFRESH 6PK EACH 1 4.35 4.00	December invoices
17 Jan 2025	Spend Money	Garden Barn - Seedlings	Seedlings
31 Jan 2025	Payable Invoice	Five Rings Retail Ltd - A-726714 CAPSICUM MIGHTY BITE ORANGE 15CM	Jan 2025 invoices
31 Jan 2025	Payable Invoice	Five Rings Retail Ltd - A-727126 *NM SILVERBEET IRONMAN GROWFRESH 6PK EACH 3 4.35	Jan 2025 invoices
31 Jan 2025	Payable Invoice	THE KINGS KEIBILLIG - A-/2//39 CUCUMBER APPLE GF VEGE TOCM EACH 1 5.49 5.49 188433 **M BEAN BUTTERBEAN GROWFRESH 6PK EACH 2 4.35 8.00 188405 **M PAPSI EY AFERO GROWFRESH 6PK EACH 1 4 35 4 00	Jan 2025 invoices
13 Feb 2025	Spend Money	Pahiatua New World - Seedlings	
19 Mar 2025	Spend Money	Pahiatua New World - Leeks for working bee	Leeks for working bee
23 Mar 2025	Spend Money	Pahiatua New World - Seedlings	Seedlings
31 Mar 2025	Payable Invoice	Five Rings Retail Ltd - A-731955 SILVERBEET BRIGHT LIGHTS GROWFRESH 6PK EACH 1 4 35 4.00 188499 "NM SILVERBEET IRONMAN GROWFRESH 6PK EACH 2 4 35	March 2025
01 Apr 2025	Spend Money	Pahiatua New World - Leek seedlings	
26 May 2025	Payable Invoice	HWE KINGS KEIBII LTG - A-73/417 128793 *N GARLIC PRINTANOR 4PK EACH 1 10.00 10.00 223862 *N GARLIC ELEPHANT 4PK EACH 1 10.00 10.00	May sundries
04 Jun 2025	Spend Money	Pahiatua New World - Leeks seedlings	Leeks seedlings
30 Jun 2025	Payable Invoice	rwe kings kelali Lio - A- /413ub CAULIFLOWER MINI WHITE GROWFRESH 6PK EACH 1 4,35 4,00 188452 "NM CABBAGE LION HEART GROWFRESH 6PK EACH 1 4,35 4,00	June sundries

0.00

1.82

0.00

11.98

1.56

0.00

11.98

1.56

0.78

0.00

2.28

0.00

12.00

1.57

0.00

32.97

4.30

24.88

3.25

12.00

1.57

2.41

0.00

12.00

1.57

0.00

0.00

20.00

2.61

5.99

Credit

Gross

50.49

GST 6.59

Account Transactions
Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc
For the period 1 July 2024 to 30 June 2025

Flatahuna Padartad

ו טו נוופ טפוו	ou I July 2024	roi nie peliod i July 2024 to 30 Julie 2023					
Date	Source	Description	Reference	Debit	Debit Credit	Gross	GST
			Seeds, seedlings, compost etc	652.94	0.00	750.90	97.96
14 Apr 2025	Spend Money	GAS Ekelahuna - Petrol for mower		22.86	0.00	26.29	3.43
01 Jul 2024	Spend Money	GAS Eketahuna - Petrol top up for community garden lawnmower	Petrol top up for community garden lawnmower	7.85	0.00	9.03	1.18
			Fuel for lawn mower	30.71	0.00	35.32	4.61
31 Jul 2024	Payable Invoice	Parliatua winde 10 - 4-7 12203 100X25 RAD MERCH H4 RS LM LM 4.8 2.39 11.47 1 x 4.8m 6 14840 *N 150X50 RAD NO H4 RS 1 M 1 M 20 8 8 50 190 80	July sundries	205.27	0.00	236.06	30.79
31 Jul 2024	Payable Invoice	Pahiatua Mitre 10 - a-712682 WHEEL WHEELBARROW PNEUMATIC 350X8 EACH 1 69.98 69.98 342759 SCREW TIMBER BATTEN GALV 14GX100MM 100PK EACH 1 41.95 41.95	July sundries	111.93	0.00	128.72	16.79
31 Jul 2024	Payable Invoice	Pahiatua Mitre 10 - a-713594 SECATEUR BYPASS GARDENA CLASSIC S/GRIP EACH 1 44.98	July sundries	44.98	0.00	51.73	6.75
05 Aug 2024	Spend Money	PGG Wrightson - Values and pipes for water tank	Values and pipes for water tank	128.55	0.00	147.83	19.28
31 Aug 2024	Payable Invoice	PARIBILIA MITE 1U - A-714404 MARLEY RP80 DOWNPIPE 80MM X 3M WHITE EACH 4 38.84 155.36 288527 MARLEY RP80 ROUND DOWNPIPE 80MM 1.5M EACH 1 29.57 29.57 161724 *N SOLVENT MELDING MARIEY 180C EACH 1 17 69 17 69	August garden costs	332,55	0.00	382.43	49.88
31 Aug 2024	Payable Invoice	Pahiatua Mitre 10 - A-714845 150X50 RAD N2 H4 RS LM LM 12 8.50 102.00	August garden costs	88.70	0.00	102.00	13.30
31 Aug 2024	Payable Invoice	Pahiatua Mitre 10 - CREDIT NOTE MARLEY RP80 DOWNPIPE 80MM X 3M WHITE EACH -2 38.84-77.68	August garden costs	0.00	67.55	(77.68)	(10.13)
31 Aug 2024	Payable Invoice	Pahiatua Mitre 10 - A-715407 150X50 RAD NZ H4 RS LM LM 9.6 8.50	August garden costs	70.96	0.00	81.60	10.64
31 Aug 2024	Payable Invoice	Pahiatua Mitre 10 - A-715945 WIRE NETTING HEX GLV 13MM X 900MM X 10M EACH 1 65.00	August garden costs	56.52	0.00	65.00	8.48
31 Aug 2024	Payable Invoice	Pahiatua Mitre 10 - A-715947 Staples	August garden costs	4.52	0.00	5.20	0.68
31 Aug 2024	Payable Invoice	Pahiatua Mitre 10 - CN against A-714464	August garden costs	0.00	52.02	(59.82)	(7.80)
30 Sept 2024	Payable Invoice	PADIANIA MITTE 1U - A-717353 1UUX1UU KALI N1 HA KS LM LM 72 52,48 235,80 2 x 3,6m 835015 *N 100X100 RAD POST H4 RS 3,0M EACH 2 30,85 61,70 814840 *N 150X50 PAIN N2 H4 PS 1 M 1 M 30 R 50 255 00	September: garden sundries & shed materials	878.10	0.00	1,009.81	131.71

Attachment 3 Application General Assistance Grants Scheme 2025 - Eketahuna Health ~ Te Whare Ora o Ekatahuna Padartan

Total			28 Feb 2025 Payable Invoice	31 Jan 2025 Payable Invoice	31 Jan 2025 Payable Invoice	30 Nov 2024 Payable Invoice	29 Nov 2024 Spend Money	23 Oct 2024 Payable Invoice	23 Oct 2024 Spend Money	30 Sept 2024 Payable Invoice	30 Sept 2024 Payable Invoice	30 Sept 2024 Payable Invoice	30 Sept 2024 Payable Invoice	30 Sept 2024 Payable Invoice	30 Sept 2024 Payable Invoice	30 Sept 2024 Payable Invoice	Date Source	Account Transactions Te Whare Ora O Eketahuna - Eketahuna H For the period 1 July 2024 to 30 June 2025
			Five Rings Retail Ltd - A-730040 HOSE SOAKER 15M NUMBER 8 EACH 1 17.98		FIVE KINGS KETAII LTG - A-720/15 150X25 RAD PALING H3.2 RS 1.8M EACH 18 6.25 112.50 621207 *N 100X25 RAD MERCH H4 RS LM LM 32 2.39 76.48	Five Rings Retail Ltd - A-722723 SCREW CLEARFIX S/DRV 14X50MM W/SEAL 50PK	Bunnings - Buckets for Spud in a Bucket	Pahiatua Mitro 10 - A-718562 ACCENT W/B EN WALL&TRIM GLOSS WHITE 1L EACH 1 47.98 47.98 304544 PAINTBRUSH 25MM NUMBER 8 EACH 1 2.59 2.59	Ziggy's Glass Masterton - Glass panes & putty	Pahiatua Mitre 10 - A- 718025 CEMENT	Pahiatua Mitre 10 - A-716590 CHICKEN WIRE	Pahiatua Mitre 10 - A-717811 WINDBREAK KNIT U/PRO XS GRN 1.0M P/M METRE 10 4.51	Pahiatua Mitre 10 - Credit Note A-717512 WINDBREAK SEMI KNIT 0.91X5M NUMBER 8 GRN EACH -4 14.98 -59.92 -77128 WINDBREAK KNIT U/PRO XS GRN 1.0M P/M METRE 10 4.51 45.10	Pahiatua Mitre 10 - A-717504 SCREW TPINE CSK SQ 8GX50 GALV 170PK JAR EACH -1 28:90 -28:90 244281 SCREW CHIPBOARD SQ 8GX50 CL3 100PK EACH 2 17:83 35:66	Pahiatua Mitre 10 - Credit Note A-717503 WINDBREAK ULTRA PRO XS 1MX10M EACH -2 44.98 -89.96 291827 *N WINDBREAK SEMI KNIT 0.91X5M NUMBER 8 GRN EACH 4 14.98 59.92	Pahiatua Mitre 10 - A-717335 SCREW CLEARFIX S/DRV 14X50MM W/SEAL 50PK EACH 1 42.56	Description	Account Transactions Te Whare Ora O Eketahuna - Eketahuna Health Centre Inc For the period 1 July 2024 to 30 June 2025
		Community Garden Infrastructure	February 2025	Jan 2025 invoices	Jan 2025 invoices	November	Buckets for Spud in a Bucket	October invoices to 16 Oct	Glass panes & putty	September: garden sundries & shed materials	September: garden sundries & shed materials	September: garden sundries & shed materials	September: garden sundries & shed materials	September: garden sundries & shed materials	September: garden sundries & shed materials	September: garden sundries & shed materials	Reference	
3,228.68		2,545.03	17.98	0.00	266.03	43.46	18.13	43.97	39.13	38.23	73.91	39.22	0.00	5.88	0.00	37.01	Debit	
179.63		179.63	0.00	21.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12.89	0.00	26.12	0.00	Credit	
3,506.43		2,720.21	20.68	(24.21)	305.94	49.98	20.85	50.57	45.00	43.96	85.00	45.10	(14.82)	6.76	(30.04)	42.56	Gross	
457.38	1 1	354.81	2.70	(3.16)	39.91	6.52	2.72	6.60	5.87	5.73	11.09	5.88	(1.93)	0.88	(3.92)	5.55	GST	

Attachment 3 Application General Assistance Grants Scheme 2025 - Eketahuna Health $^{\sim}$ Te Whare Ora o



Attachment 3 Application General Assistance Grants Scheme 2025 - Eketahuna Health ~ Te Whare Ora o Ekatahuna Padactad Quotation 401207497 24.07.2025 207603271 Quote Number erton TON WW 5810 Customer Number Date 06 3703308 06 3703370 mer. Currency NZD Sweeney lerbert Street O EKETAHUNA Sub total Price 499.00 Qty 499.00 1 EA 433.91 65.09 SECURITY CAMERA WIRELESS 2PK EUFY 2C Description 499.00 Item total - ex GST Item 589063 Invoice amount (inc GST): GST

QU	OTE	
Five Rings Retail Main Street Pahiatua P15	Limited	
21/08/2025	Op:JC	Till:A4

Quote#: A-7306.1 Customer Ref: Trellis Valid Until: 20/09/2025

Deposit: 50%

To: Q10211

EMMA EKE HEALTH CENTRE

EKE

Ph: 0212503015

Customer: Emma Eke Health Centre

TRELLIS UNFRAMED 1800X900 SQUAR 38X10 N8 398660 EACH

4 9 \$65.98

\$263.92

50X25 RAD MERCH H3.2 MG LM

613803 LM Pieces: 1 20 @ \$2.59 \$51.80

1 x 20m

SCREW TPINE CSK SQ 8GX25 GALV 100PK

327969 EACH

\$8.08

\$8.08

SCREW TPINE CSK SQ 8GX40 GALV 100PK

327976

EACH \$11.16

\$11.16

Total(incl GST)

\$334.96



100000104964

QUOTE

Terms and Conditions

Placing an order for Extra Choice Items requires full payment for all custom made products and products under \$200. For products over \$200, a \$200 deposit or the deposit percentage shown in this docket is required, whichever is greater.

Custom made orders cannot be returned or cancelled.

Other products may be returned or cancelled prior to delivery but are subject to a 20% restocking fee.

Signed:																				
	 	 7	 4	14	-	-	-	***	-	-	**	/*	-	*,*	-	 **	-	**	-	-

Name:

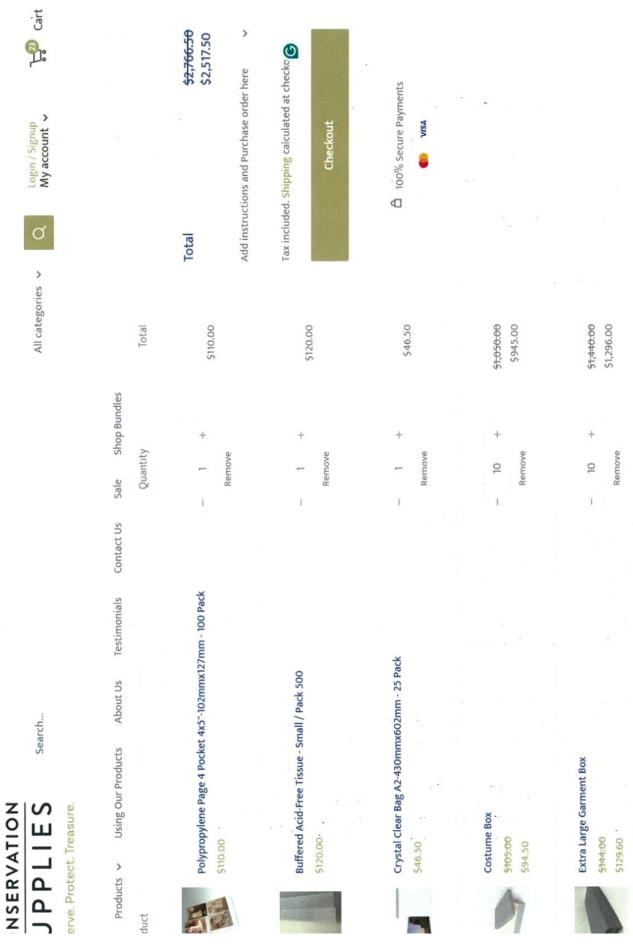


EKETĀHUNA COMMUNITY BOARD General Assistance Grants Scheme Application Form

1.	Name of organisation:
	Exetations a Districts Early Settless Museum Society Incorporated
2.	Contact Person:
	Maria McKenzie Phone No.
3.	Postal and Email Address
3.	Postal and Email Address
4.	Number of members in your organisation:
5.	Objectives of your organisation:
	To preserve, protect and treasure the stories and
	artifacts from the Early Settless and poside the
	community and visitors with a connection to the past, the present and preserving the storics for future
6.	past the present and preserving the storics for future Is your organisation a legally constituted society or trust? Yes / No generations
7.	If your club/organisation is registered for GST, please supply your GST number:
	na.

8.	Describe the project for which you are seeking financial assistance	
	To purchase mure conservation syphies wh	nich are essential
	containers and document protectors for the	e preservation of
	the miseum treasures (con	tin. Q.14)
9.	Please detail complete cost of the project and attach written quote involves either labour and/or material costs.	es where the project
	Polypropelene page pockets, bags,	2517.50
	costume box, glarment box,	·
	Tissue and clear bagacial free).	- 800.00
	new signinge with Total Cost:	\$3317.50
10.	How much are you applying to this fund for?	\$ 1600.00
11.	Please show where the remainder will come from:	\$
	Donations	1000.00
	Interest	200.00
	upcoming still of the Exetational Market - donated goods and proceeds to	H00.00.
12.	Have you received any funding from the Creative Communities Government Agency in the past three years? Yes / No	Scheme or other
	Please give details:	\$
	COGS finding glant 2024	1500 00
	-	
13.	Outline how your project will benefit the community:	
	The moseum has been temporarily alosed	for a refit
	of new duplay coloreds and additional done	d items. The
	moseum is aiming to alled more visitous,	and vent a wide
	audience to showcash the boat Scan	
	and European early settles.	,
	· · · · · · · · · · · · · · · · · · ·	70.05

	14.	Please add any further information you consider may assist your application:
		The arginal name is out legal entity. The trading
		nene is the Eketahum Mallanskal Moreum to valk
		the original name and new and imploved signage 'required to after node information
		required to offer note information
	15.	Please enclose your latest Balance Sheet or Statement of Income and Expenditure that has been reviewed independently, and attach a deposit slip or verification from your bank regarding the details of your account for payment of any funding that may be granted:
		attached deposit slip + Incopsage letter.
	la d	attached the reviewes letter
	16.	I hereby declare the above information is correct and if our application is successful, agree to complete a certificate stating how the money has been spent:
)
	Signe	d:
	Desig	nation: Secretary
	Check	List (To Be Completed By The Applicant)
		To ensure that this application is eligible for consideration the following must be provided:
		1) All questions have been answered (tick)
		Requests for funding do not exceed half of the project's total cost
		Written quotes for labour and/or material costs are attached
		4) Latest Balance Sheet or Statement of Income and Expenditure is
		enclosed that has been reviewed independently 5) Bank deposit slip or verification from your bank of account details for payment of any funding granted is attached
1	ote:	The museum also provides the voluntees with
		a sense of connection and pulpose and
		The museum also provides the volunteers with a sense of connection and purpose and benefited from 1176 volunteer hours in the last
		. 20 1



Financial Statements for the Eketāhuna and Districts Early Settlers Museum For the year ended 31st March 2025

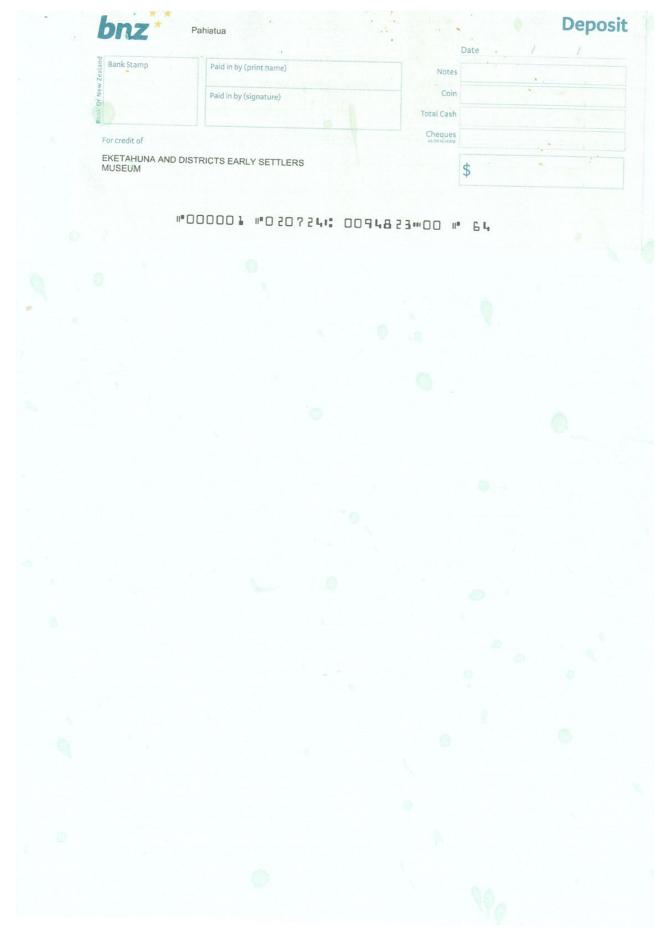
Opening Balance		\$8,374.28
		<u></u>
Donations		\$750.60
Grants Received (COGS)		\$1,500.00
Interest Received		\$205.62
N .		
Power	\$728.52	
Internet	\$360.60	
Museum Aotearoa	\$264.50	
Conservation Supplies	\$1,275.36	
Donations	\$50.00	
Volunteers Expenses	\$218.44	
Microsoft 365 Subscription	\$143.52	
Total Expenses		-\$3,040.94
Closing Balance		\$7,789.56

There were no major one-of expences this year. Of note the power bill is significantly higher, partly due to significant rate increases but also our longer opening hours.

As in other recent years I have not presented a balance sheet as I do not believe it would be meaningful. The only assets we have beyond the bank account and a small quantity of conservation materials are the collection and the building.

The collection does contain a small number of items of value but we do not have any valuations for these and any number put on them would be little more than speculation.

While the building does belong to us we do not own the land, and indeed have no guaranteed tenue. This plus the heritage classification of the building mean that the building does not really have a value on the open market.



Christopher Corlett

21/08/2025

To the Committee of the Eketahuna and Districts Early Settlers Museum

Subject: Review of Financial Information for the Year Ended 31 March 2025

Dear Committee,

I have reviewed the financial statement for the Eketahuna and Districts Early Settlers Museum for the year ended **31 March 2025**, along with the prior year statement ending **31 March 2024** and the BNZ bank statements covering this period.

What I Did

My review was based on the documents provided. I compared the figures in the financial statements against the bank statements and checked for any major inconsistencies or unusual transactions. This was a review, not a formal audit, so it was limited to basic checks rather than a full examination.

My Findings

The Details in the Financial Statement are true and correct,

Comments

- Conservation supplies, Note paid to Bruce Laurence 3rd Aug \$564.30, 10 Jan
 \$256.31, to make up with 2 invoices from TRIPTYCH, not coded in bank statement
- Office 365 subscription to Glynne MacLean 13th Aug \$143.52, Not coded in the bank statement

Conclusion

Based on the information I reviewed, nothing came to my attention that suggests the financial statements for the year ended 31 March 2025 are materially incorrect.

Yours sincerely,

Christopher Corlett

021-031-4101, Chris_Corlett@outlook.com

21/08/2025





Incorporated Society Extract

EKETAHUNA AND DISTRICT EARLY SETTLERS MUSEUM SOCIETY INCORPORATED NZBN: 9429042625643

Incorporation Number:

218884

Status:

Registered

Date of Incorporation:

11-Nov-1981

???sber.businesses.EXT-IS-002.

19-May-2025

template.label.

reregistrationDate???

Incorporated Societies Act:

2022

Registered Office Address

David Kinzett, 9 Bridge Street, Eketahuna, 4900, New Zealand

Officer Details

Type:

Society Officer

Name:

Warren CHASE

Start Date:

23-May-2024

Type:

Society Officer

Name:

Alan David KINZETT

Start Date:

23-May-2024

Type:

Society Officer

Name:

Bruce LAURENCE

Start Date:

23-May-2024

For further details relating to this incorporated society check https://app.businessregisters.govt.nz/view/IS/9429042625643

Extract generated on 03 August 2025 09:01 AM

page 1 of 2





Type:

Society Officer

Name:

Shona Glynne MACLEAN

Start Date:

19-May-2025

Type:

Society Officer

Name:

Chris PETERSEN

Start Date:

19-May-2025

For further details relating to this incorporated society check https://app.businessregisters.govt.nz/view/IS/9429042625643

Extract generated on 08 August 2025 09:01 AM

page 2 of 2

EKETĀHUNA SMELLEMSKOV MUSEUM

2024/25 STATISTIC

Scheduled open days [Sundays]	52	
Open days by appointment	24	
Total Open Days		<u>76</u>
Visitor numbers	558	
Volunteer hours [museum] 4-8 volunteers per day	918	
Lawn mowing HOURS	78	
IT/support	100	
Reports	80	
Total Volunteer Hours		1176

CONTACT DETAILS

Eketāhuna & Districts Early Settlers Museum Society 16 Bengston Street, Eketāhuna, Tararua, New Zealand 4900

Email: secretary@eketahunamuseum.nz Facebook: Eketahuna / Mellemskov Museum

OPENING HOURS

Sunday: 10:00am - 2:00pm or by appointment



12 August 2025

NZ Transport Agency Waka Kotahi Private Bag 11777 Palmerston North 4442 customer.relations@nzta.govt.nz

Dear Sir/Madam,

Speed limit signage on Te Ahu a Turanga

At their recent meeting, the Eketāhuna Community Board discussed the lack of signage showing the speed limit on the new Tararua-Manawatu highway – Te Ahu a Turanga. The Board felt that more speed limit signage is required to ensure people are aware of the speed limit on the highway and are seeking consideration and approval for further signs to be added.

Yours sincerely

Steen McGhie

Chairperson - Eketāhuna Community Board

From: <u>Dan Tate</u>
To: <u>Simone Anthony</u>

Subject: Te Ahu a Turanga Speed Limit signs

Date: Wednesday, 13 August 2025 4:38:08 pm

Attachments: image001.png image002.png

EXTERNAL EMAIL ALERT: Caution advised. This message is from an external sender. Verify the sender's identity and use caution with attachments and links.

Hi Simone

Great chatting with you today. As requested, here is the summary of the Agency feedback in writing.

The speed limit over Te Ahu a Turanga is 100km/h. 100km/h is considered one of the two default speed limits in New Zealand, the other being 50km/h. Road Controlling Authorities such as NZTA and TDC generally do not install repeater signs for these default speed limits.

We are not planning to install additional 100km/h signs on this route.

Ngā mihi

Dan Tate (he/him)

Team Leader - Safety Engineer, eMBA (Hons), BE (Hons)

System and Safety Performance, System Design

Te ara ki te ora – kia marutau | Transport Services

Email: dan.tate@nzta.govt.nz
Palmerston North Regional Office

Private Bag 11777, Palmerston North 4442, New Zealand

Facebook | Twitter | LinkedIn



www.nzta.govt.nz

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Minutes of 'Eketahuna Radio Station' meeting held 26th June 2025 @ 7.30pm at St Johns Building, Eketahuna

Present: Larissa Barclay, Margaret Drysdale, Emma Elliott Chris Corlett, Colin Fraser Davies, Peter Pollitt

Apologies: Mel Corlett, Eric Bodell, Alex Schobel

Minutes of previous meeting read and confirmed as a true and correct record:

Moved: Larissa Seconded: Chris

Matters arising: Emma will chase up the Downer donation.

Spectrum Radio, Colin is waiting to hear back from them.

Inward Correspondence: Inspire, full admin access now, once that's in place we can set up a website.

Incorporated Society, all sorted, we just need to add the officers.

We need one person who will manage the account with Radio Spectrum Management, they are currently contacting Colin.

ACTION, Emma will do it.

Outward correspondence: Nil

General Business:

Emma spoke to Everlyne and Warren about broadcasting something on 12th September, in honour of Russell Gaskin., this is the anniversary of his passing.

Emma knows a couple of people keen to broadcast but they are both on vinyl.

And we only have Sweeney's old turntable.

There needs to be some upskilling to operate the system on any / all formats.

Chris will have more time, later in July where he will get into learning Zara and getting it up and running.

AIM, not to use USB sticks as they pose a risk of viruses.

If people have files we need to check and make sure they are secure, so we need a process first, for security/safety reasons.

We need to make some goals and dates, NEWS by August for example.

Denyse will probably remember the running of things from previous years.

88.3 – Transmitter is getting power. The antenna is working but the transmitter is not broadcasting any signal.

Eric is the man who will have the knowledge.

Chris is working through it.

Tech update, the old pc is running and testing fine.

The new pc, it is on the UPS, Chris will order a cable for the UPS, will eliminate outages

Checked the 88 Transmitter, there are no rubber grommets, so could have cut through.

Chris needs some new hardware to do the testing and get better results.

Can run up to 5 watts, (need 30 to get to, say Pahiatua) there was an outage the other day for around 2 minutes, could be a corrupted file, Chris will check it out.

We need to go through the music and set up planned music.

We need Eric to initially show how ZARA works and then hopefully do a workshop for others sometime after that.

The files need a clean-up, they are currently not in the correct Genre's.

Voice for broadcasting.

Treasurers report: Accounts passed for payment,

\$285.00 Reimbursement to C Corlett for windows 10/11

\$500.00 Downer payment for use of transmission line 2025

\$500.00 Downer payment for use of transmission line 2026

Emma moves her report be accepted. Seconded Colin

Where are we with the constitution? We need contact details to be added. A deputy chair needs to be named, this will be done for the July AGM

Emma will forward the current wording in the 1908 doc and add it into the 2022 doc. We should receive it two weeks prior to our AGM

<u>Copyright</u>, <u>APRA AMCOS licensing</u>. We will join and pay the copyright payment fee. Emma is going to write to them.

We are building a list of interested broadcasters.

Meeting closed 7.45pm

Next meeting AGM on July 24th@ 7.00pm, St John's hall.

Chairperson: Larissa Barclay	Secretary: Margaret Drysdale

Attachment 1 Minutes of Eketahuna radio Station meeting held June				

10.2 Minutes - Eketāhuna Radio Station 26 June 2025