

# **Dannevirke Community Board**

# **Notice of Meeting**

A meeting of the Dannevirke Community Board will be held in the Council Chamber, 156 High Street, Dannevirke on **Monday 15 September 2025** commencing at **9:00 am**.

Malcolm Alexander
Chief Executive

# Agenda

- 1. Welcome and Meeting Opening
- 2. Apologies
- 3. Public Forum

A period of up to 30 minutes shall be set aside for a public forum. Each speaker during the public forum section of a meeting may speak for up to 5 minutes.

Standing Orders may be suspended on a vote of three-quarters of those present to extend the period of public participation or the period any speaker is allowed to speak.

With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. If permitted by the Chairperson, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

# 4. Notification of Items Not on the Agenda

Major items not on the agenda may be dealt with at this meeting if so resolved by the Board and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Board may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

5.	Declarations of Conflicts of Interest in Relation to this Meeting's  Items of Business	
6.	Confirmation of Minutes	5
	Recommendation	
	That the minutes of the Dannevirke Community Board meeting held on 18 August 2025 (as circulated) be confirmed as a true and accurate record of the meeting.	
7.	Tararua District Council Report	
7.1	Report from Tararua District Council	12
	Recommendation	
	That the report from the Tararua District Council extraordinary meeting held 20 August 2025 and the meeting held 27 August 2025 and be received.	
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9.	Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities	
10.	Correspondence	
11.	Valedictory Address	
	Address from Retiring Chairperson Pat Walshe	
12.	Discussion Items	
13.	Chairperson's Remarks	

Items not on the Agenda

14.

# 15. Closure



# **Dannevirke Community Board**

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 156 High Street, Dannevirke on Monday 18 August 2025 commencing at 9:00 am.

# 1. Present

Board Members: P F Walshe (Chairperson), T J Hynes (Deputy Chairperson), E J Christison, R T Wallace; and Cr E L Peeti-Webber

### In Attendance

Her Worship the Mayor Mrs T H Collis

Mr P Wimsett – Interim Chief Executive (via Teams)

Mrs K Tani – Group Manager – Strategy and Information

Mrs A Dunn – Manager – Democracy Services Mrs S Anthony – Democracy Support Officer

# 2. Apologies

There were no apologies.

### 3. Public Forum

# 3.1 Public Forum - Ken Stevenson

Ken Stevenson was in attendance and spoke of his concerns regarding Council spending in relation to the loan to Pukāha National Wildlife Centre — Mount Bruce. He asked for further information on the length of the term of the loan, the interest rate for the loan, and whether there was security against the loan. He expressed concern over the interest amount of \$146,000.00 and whether it was expected that this amount would be paid for by ratepayers.

He was provided with a printed copy of the current Dannevirke Community Board meeting's agenda which included the minutes from the Tararua District Council meeting held 30 July 2025 that provided further information in relation to the loan agreement. It was also responded that the Mayor would meet with him following the meeting to further address his questions or concerns due to his

difficulty hearing responses to his questions during the meeting.

# 4. Notification of Items Not on the Agenda

Dannevirke Skate Park

# 5. Confirmation of Minutes

That the minutes of the Dannevirke Community Board meeting held on 21 July 2025 (as circulated) be confirmed as a true and accurate record of the meeting.

Hynes/Wallace Carried

# 6. Tararua District Council Report

# **Report from Tararua District Council**

The Dannevirke Community Board considered the report from Tararua District Council.

Further information was sought regarding the Energy Efficiency and Conservation Authority's Community Renewable Energy Fund Programme. It was advised that the Community Engagement Officer was involved in compiling a list of Halls for submission, with a focus on which Halls could be funded and why. A request was made for the Community Engagement Officer to provide a report to the Board to provide further information.

That the report from the Tararua District Council extraordinary meeting held 22 July 2025 and the meeting held 30 July 2025 be received.

Peeti-Webber/Walshe

Carried

# 7. Reports

# 7.1 Management Report

The Dannevirke Community Board considered the report of the Democracy Support Officer dated 12 August 2025 that provided an update on key activities and items of interest as reported at the Community Development and Wellbeing Committee meeting held on 6 August 2025.

In response to a question regarding feedback on the transition of the Dannevirke Information Centre to the Dannevirke Service Centre, it was advised that transition is complete. The Communications team publicised a list of services to the public, and there is currently a training plan in place to ensure services are fully integrated. It was noted that the Group Manager – Strategy and Information would request the Communications team compile any feedback received

regarding the transition and provide an update to the Board.

Board members acknowledged that the frontline customer service staff were very efficient and responsive. It was noted that often feedback is not received from officers following CRM submissions, and the Group Manager – Strategy and Information advised that this feedback would be taken back to the team to seek ways to improve.

That the report from the Democracy Support Officer dated 12 August 2025 concerning the Management Report be received.

Peeti-Webber/Walshe

Carried

# 7.2 Information Sign at Dannevirke Town Hall

The Dannevirke Community Board considered the report of the Manager – Democracy Services dated 11 August 2025 that provided an update on the outcome of discussions about the feasibility of continued use of the current digital sign at the Dannevirke Town Hall.

The Board spoke briefly of the history of the information sign and queried whether this could be taken for discussion to the Road Safety Committee, however, following further discussion it was noted that the sign is no longer operable nor compliant, therefore it was agreed that the digital information sign is no longer feasible and will need to be removed.

That the report from the Manager - Democracy Services dated 11 August 2025 concerning the Information Sign at Dannevirke Town Hall be received.

Wallace/Hynes Carried

That the Dannevirke Community Board note that the continued use of the digital information sign located on the Dannevirke Town Hall is no longer feasible and that the digital sign will need to be removed from its current location.

Wallace/Christison

Carried

# 7.3 Response to Information Requests by Board Members

The Dannevirke Community Board considered the report of the Manager – Democracy Services dated 12 August 2025 that provided an update following the number of questions asked by members in relation to the information reports provided on the agenda.

A request was made for further information to be provided on the Aerodrome

Road rehabilitations to include the time and amount spent on this job, while noting the commercial sensitivity of revealing amount spent on this rehabilitation it was felt that ratepayers would be interested to know.

It was noted that the Smith Street speed sign has been installed however is not currently working due to issues with the electronics.

A comprehensive update was requested regarding the Carnegie Centre and whether this building can be retained. It was responded that a comprehensive report is currently being compiled to be put before Council which will outline all options investigated and provide further information. A date will be provided to the Board of when this is likely to be put before Council.

In response to questions regarding action for repair and replacement to be taken with the Dannevirke Impounded Supply, it was advised that this was going through a current process with land acquisition formalised, and was not involving the water entity.

That the report from the Manager - Democracy Services dated 12 August 2025 concerning the Response to Information Requests by Board Members be received.

Wallace/Peeti-Webber

Carried

- 8. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities
- 8.1 Chamber of Commerce The AGM was due to be held 18 August 2025 at 5:30pm. The next After Fives meeting is scheduled for Tuesday 26 August 2025 at Dannevirke Mitre 10.
- 8.2 **Dannevirke Community Vehicle Trust** The AGM was held last week; the Trust has secured additional funding, the service is operating well and is well supported.
- 8.3 Lamason Memorial Trust The Trust held a recent event to showcase to the community the Lamason-Buchenwald Memorial Project and seek funding. This was a very successful event. The Trust require a large amount of funding and donations have been received following the recent event held, including a donation received from an overseas organisation. Subject to funding and procurement of materials from Metalform for the project, the Memorial is hoped to be established in mid 2026.
- 8.4 **Dannevirke Brass Band** A meeting was held last week; discussion was had regarding the letter from the TDC Chief Executive advising them to seek advice from Community Law regarding the historical agreement for ongoing funding. The Band have spoken to lawyers and were advised that further advice is being sought to see if the legal agreement can be changed. The Band is going well and their AGM is set to be held Saturday 6 September 2025 at 10:00am.
- 8.5 **Dannevirke Domain Rose Garden** a working event was held on Sunday 17

August 2025 and was well attended by over 12 people. New plants were added to the garden including 40 lavender plants, 44 roses, and 8 hydrangea plants, and perennials are soon to be added.

- 8.6 **Dannevirke A&P Association** The new committee has settled in with regular working bees set to be held. Usage of the grounds and facilities is increasing, with success and growth seen with the Sunday market.
- 8.7 **Dannevirke Multisport Park** The Spring Swing Boxing fundraising event is set to be held Saturday 4 October 2025 with Boxers training three times per week for the event. The tickets will be available for purchase in the next couple of weeks, with tables and seating initially being offered to the Boxers, their supporters, families, and sponsors, before opening up to the public. No further progress can be made with the parks development until sufficient funds have been raised.
- 8.8 **Road Safety Meeting** This is set to be held on 10 September 2025. Members are encouraged to contact the Dannevirke Community Board Chair to notify of items to take to the meeting.

# 9. Items not on the Agenda

9.1 **Dannevirke Skate Park** – this agenda item was bought forward following on from the Dannevirke Multisport Park report. It was raised that members of the community had spoken to Board members with concerns about the proposed location of the skate park. Views had been expressed that the proposed location was too close to the cenotaph and proposed Lamason Memorial, with an unpleasant visual aesthetic from the street. It was noted that the community members were not opposed to the concept, just the visual aesthetic streetwise and the location, and were threatening to protest if the current plan proceeds.

It was responded that this was disappointing and has potential to hold back the project. Members were reminded that a 5 year feasibility study was carried out for this project and the location was identified as the best visual standpoint for parents and children, where parents had the ability to supervise children on the playground and the skatepark at the same time. The location was proposed well before the rose garden or proposed Lamason Memorial came about. The RSA were consulted during the design process given the proximity to the Cenotaph and support was granted.

During the concept phase, multiple options were explored for the location, and many of the options presented challenges such as safety, access to wifi, toilets, water, lack of ability for parents to supervise, and lack of agreement from nearby residents. It was reminded that an event is scheduled to be held in the summer once plans are finalised. This will be a fun family event, with the planned location marked out with cones and the plans displayed, providing an opportunity for the community to attend and provide feedback. In the meantime the Deputy Mayor can be contacted to discuss concerns.

# 10. Correspondence

# 10.1 Correspondence

That the correspondence as listed be received:

- **Dannevirke Information Centre.**
- **2** Letter to KiwiRail re: Service Lane potholes
- **2** Letter of thanks to True Honey Co Limited
- Letter of thanks to Kay Thomson

Hynes/Peeti-Webber

**Carried** 

### 11. Discussion Items

- 11.1 Wackrow Memorial Youth Award The Board acknowledged the success of the youth nominated and the awards evening. The guest speaker was inspirational, noting her early education in Dannevirke and Wackrow nomination. The judging experience was a great opportunity for those involved and very satisfying. A suggestion was made to include information about each nominee on the awards night so the community are aware of their achievements.
- 11.2 **Elections FAQs** The Board were provided the link to the TDC website for election related questions and were reminded to direct election questions from the community to the website.
- 11.3 **General Assistance Grants Scheme** The Board were reminded to notify the community of the available funding which closes 29 August 2025, noting there are only a small amount of applications received to date.
- 11.4 Flagtrax A question was asked as to whether a booking system had been set up for the allocation of flags for the new flagtrax system, and to consider sponsorship and purchase of Christmas flags to be ready for 1 December 2025. It was identified and agreed by the Board that the flags and booking system process is to be managed and operated by the Dannevirke Community Board, with Council staff informed of the process. Any request for this process to be managed and operated by Council staff needs to made clear and must not be assumed.
- 11.5 **Market Day** The Board Chair has led arrangements for Market Day for the last triennium and with the upcoming elections it was agreed by the Board that the incoming elected members of the Dannevirke Community Board commit to take over arrangements for future Market Day events. The Board also agreed to support new members during the transition if required.

That the newly elected Chairperson of the Dannevirke Community Board,

	Wallace/Christison		Carried
12.	Chairperson's Remar	rks	
	Nil		
	_	Chairperson thanked those present for their meeting closed at 10:09am.	attendance
	Chairperson		

following the 2025 elections, act as Dannevirke Community Board convenor for

the Flagtrax process, Spring festival and Market Day.



Minutes of an Extraordinary Meeting of the Tararua District Council held in the Council Chamber, 156 High Street, Dannevirke on Wednesday 20 August 2025 commencing at 9:31am.

### 1. Present

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), N L Chase, A K Franklin, S M Gilmore, M F Long, K A Sutherland, S A Wallace and S M Wards

### In Attendance

Ms K Meerman - Project Director – Wairarapa+Tararua Local Water Done

Well

Mr P Wimsett - Interim Chief Executive

Mrs K Tani - Group Manager – Strategy and Information

Ms T McDonald - Chief Financial Officer

Ms J Smith - Legal Counsel and Procurement Manager

Mr M Dunn - Three Waters Manager

Mrs A Dunn - Manager - Democracy Services

# 2. Welcome and Meeting Opening

The meeting opened with prayer.

# 3. Apologies

That the apologies from Councillor Peter Johns be accepted and leave of absence granted for the meeting.

Crs Wallace/Wards

Carried

### 4. Public Forum

### 4.1 Evan Nattrass

Mr Nattrass spoke, expressing his opposition to the proposed Local Waters Done Well proposal.

TARARUA DISTRICT COUNCIL

He spoke about the submissions made to Council in May against the proposed Local Waters Done Well, noting that those that spoke at the hearing were in objection to the proposal to join with Wairarapa Councils to create a new water organisation. He spoke about his concern about past decisions where state owned enterprises and local authority trading enterprises had ended up being privatised, and how through these debt levels had not reduced. He believed amalgamation of Councils was also not a solution, giving Auckland super city as an example. He spoke about looking after the more vulnerable people in the community, and his view that anything involving water meters and water rates would cost these people more if they had larger families.

He felt that just because we are being told we have to do something, this does not mean we should do it. He believed that the Council should stand up and resist the direction set by the Government. He felt that Council's resources should be kept within New Zealand, as if the proposed company goes ahead and it fails, he was concerned that it would be sold off to overseas interests and run for profit that would be taken out of New Zealand. He urged the Council to receive the report and leave it lying on the table for the new Council to look at after the election.

In response to clarification from the Mayor that legislation had been passed that prevented privatisation of the water organisations set up through the local water done well reforms, Mr Nattrass reminded the Council that the Government had the ability to change laws. The Mayor advised that she would ask the Chief Executive to forward to Mr Nattrass information on the legislation placed to protect against privatisation of the water organisations.

The Chief Executive provided clarification that there was a time limit to supply the Water Services Delivery Plan to the Department of Internal Affairs by 3 September 2025.

# 5. Reports

# 5.1 Local Waters Done Well - Water Services Delivery Plan Wairarapa + Tararua

The Tararua District Council considered the report of the Interim Chief Executive dated 15 August 2025 that sought the Council's approval of the attached Water Services Delivery Plan and agreement to formally submit the Water Services Delivery Plan to the Department of Internal Affairs.

Approval was also sought for unbudgeted expenditure to meet the establishment costs of the Water Services Organisation and delegation to the Chief Executive to prepare the Water Services Organisation constitution and shareholder agreement for approval by Council in September.

It was noted that the Government required submission of the Water Services

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Delivery Plan to the Department of Internal Affairs by 3 September 2025.

The Interim Chief Executive spoke about the comprehensive planning that had been undertaken, that provided worst-case scenario modelling based on the Long Term Plan. He noted extensive technical assessments had been completed through hydraulic modelling, infiltration studies, leak assessments and full inspection of wastewater and stormwater infrastructure.

He spoke about the growth study that had been completed to inform where future growth should go from a planning perspective.

He outlined the concerns about affordability, noting that while the Council had developed a plan to meet all requirements (compliance, renewals, new service levels, and growth) the plan would be unaffordable for the district as a standalone entity. He noted the higher compliance standards being brought in by the Government that the Council needed to prepare for.

It was also noted that Local Water Done Well was a structural change that would change the way water would be delivered throughout New Zealand for decades to come.

He spoke about how the proposed joint Council-Controlled organisation represented the best available option, providing a mechanism to balance affordability with compliance requirements and an opportunity to minimise costs through scale and shared resources, providing access to low-cost capital with low interest costs.

The Interim Chief Executive introduced Katharine Meerman, the Project Director for the Wairarapa-Tararua Group.

Katharine Meerman provided a briefing on the shareholder agreement documents. She noted the draft plans had been sent to Department of Internal Affairs, and feedback had been received from the Department yesterday. There was nothing concerning in the feedback.

She provided an explanation of the voting controls that provided surety over cross-subsidisation issues. She explained the commitment agreement and how that signalled to the Government the Councils' commitment to the Water Services Organisation. It included principles of how the organisation would be established, and how it would be governed. On the pricing issue in particular, there were a number of agreements reached that go to pricing principles that will be included in the constitution. This included ring-fenced pricing for at least a nine year period.

The Interim Chief Executive spoke about how the Water Services Delivery Plan provided a starting point for the joint Council-Controlled Organisation to work with. The Water Services Organisation was required to start working on a strategy to bring all of the four Councils' work programmes together in a manner that would achieve efficiency. They needed a mechanism for balancing

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affordability and compliance requirements. There will then be an opportunity to reduce costs through economies of scale and timing of works.

He highlighted that there was a risk of Government intervention, with a Cabinet decision that would impose Crown facilitators and Ministry water experts if the deadline for submitting a Water Services Delivery Plan was not met. Any such intervention would be at the cost of Council.

Questions for clarification were asked with the following responses provided:

- Expected critical decisions to be made by the Council In response it was advised that the next year would be the formation process with decisions still to be made. The joint Council-Controlled Organisation would become operational on 1 July 2026, but not fully operational until 1 July 2027. There was information to be transferred, centralising of asset management information, and consolidation of systems and strategies. The new Council Controlled Organisation would require a clear guide as to what it is required to be doing, and would be aligning work programmes and consolidation project work within the next five years. Standardisation of engineering design is currently being done to reduce costs.
- What would be Council's influence over the capital expenditure programme it was advised that the main task through transition would be to look at the capital expenditure programme. Once the entity was established the Council's influence would be through the appointments made to the stakeholders forum, who would be representing the Councils. The Councils would also have influence through the Statement of Expectations. Another area of influence would be through the people appointed as Directors to the Board. There would also be economic regulation of the Water Service Organisations through the Commerce Commission.
- What would the points of influence be for Council around rephasing of capital works programmes – it was advised that the Council would have input to the strategy, and noted that the transition team would be working together over the next two years on prioritisation and phasing for a combined works programme ready to hand over to the new organisation.
- What could future economic controls look like for affordability purposes it
  was advised that the purpose of the regulation through the Commerce
  Commission was to ensure that sufficient investment was being
  undertaken, and people were receiving a good quality service for the cost.
  Affordability itself was not a regulatory focus. This was due to insufficient
  investment being undertaken in the past.
- What would the impact of any future amalgamation of Councils be it was advised that voting required unanimous decisions so there would still be that voting power. There would also be input at the Statement of Expectations development. Shareholding voting rights were based on the

number of consumers in each area, which would be influential and there would be a reset required as to that as a future possibility. The documentation will include a requirement for agreeing changes should there be major changes in the Councils that are party to the agreement.

- What would the process be should an additional Council be proposed to join
  the Joint Council-Controlled Organisation it was advised that the Water
  Services Delivery Plan was a one off regulatory hurdle which would not
  need to be repeated. Any other shareholder council that came along would
  be subject to the shareholder principles that are documented.
- Was there any certainty with bipartisan agreements it was advised that
  the previous Government had started the three waters reform process with
  its Affordable Water Reforms, with the current Government continuing
  reform through its Local Water Done Well scheme.
- What was the source of the transition funding for the new entity it was
  advised that the Department of Internal Affairs had made it clear that
  transition funding was necessary for the new entity. This was intended to
  be debt funded and transferred to the water services organisation once
  operational. It was noted that this had been included in the consultation on
  local water done well.
- Who would be the sponsor for the project and what was the reason South Wairarapa District Council had been chosen as the lead Council – it was clarified that the sponsor would likely be the Chief Executive and the lead Council had been decided by the Chief Executives following an offer from South Wairarapa District Council to undertake this role. Note that this role involved the administrative work for the transition.
- Clarification of the role of the project steering group, and decision-making around statement of expectations it was advised that this related to the structure of the transition. Once the Water Services Organisation had been legally established, the stakeholder forum would then be established and they would drive the transition from that point onwards. Decisions would start to be taken by the stakeholder forum and the Board of Directors. It was advised that a new operating model was being adopted where you set the strategic direction and the operational decisions are made by the water services organisation. It is different through design of the reform process.
- What would the transition reporting to the shareholder Councils look like –
  it was advised that this was to be determined through their planning the
  Project Director would continue to report to the Chief Executives and would
  develop a programme of reporting to the four Councils as well as to the
  Board of Directors.
- Was there any comment on affordability in the feedback from the Department of Internal Affairs – it was advised that this was noted it in their

feedback, but also noted that in the Masterton plan there was a significant investment that would be required in years 11 and 12 and the Department understood the dynamics of the transition.

• What the were the risks for Tararua District funding its own deficit in its infrastructure during the ring-fencing period, and then in nine years' time due to its voting power being forced to contribute to another district's capital project – it was advised there was a review to be participated in that would be subject to the Board's advice. Also, through the next five years the entity would be required to look at its pricing structure and standardise that, for example whether this was through fixed charges, volumetric charges, commercial rates. There could be options for part harmonisation of charges.

The Interim Chief Executive thanked Katharine Meerman, Project Director, for attending the meeting, noting that she was now due to attend the South Wairarapa District Council's meeting.

The meeting adjourned at 11:00am and resumed at 11:12am.

The Tararua District Council continued with questions for clarification to which the following responses provided:

- Clarification was sought about what benefits there had been for the Council
  in collaborating early with other Councils it was advised that this had
  resulted in funding from the Department of Internal Affairs of \$250,000
  which had enabled the completion of this work to date.
- What was the likelihood of lowering of rates to counter the cost of water in response the Interim Chief Executive showed the calculations he had undertaken for the 2023-24 financial year. He noted that assurance for water staff being employed by the Water Services Organisation had been confirmed through the third reading of the legislation on 19 August 2025, noted that less time would be required to be spent by elected members on decision-making about waters, there would be a resolution of the debt issue, and in any climate event there would be choices around how to make repairs. There will be the ongoing cost of part ownership in a Council Controlled Organisation. Other direct costs, for example a portion of Council's audit costs and insurance costs would be transferred to the water services organisation.
- Would the pricing principles be agreed by the Council or the entity it was clarified that this would be a responsibility of the water services organisation.
- What would the risk be for Councils that may later want to exit from the
  joint Council Controlled Organisation, noting that would require a
  unanimous decision, and what protections would there be should the
  Council not receive the benefits they had expected it was advised that

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through the Commerce Commission, and there may be a financial sustainability driver. There would also be Council influence over the performance of the Board and through the statement of expectations.

- How would any projected surpluses be utilised it was noted that any surpluses would be utilised for repayment of debt. It was further noted that funding of depreciation would no longer be required.
- Who would carry the risk for any non-compliance with statutory requirements – it was advised that risk would be with the Council Controlled Organisation.
- Was the population level of each area being factored in to provide fairness and equity across the district in response it was advised that 0.8% growth had been modelled across the district. The averaging effects were in scaled wastewater charges as that was different to other councils, also Tararua District had school pan charges of 1:20 students and staff representing one toilet charge. There was also the Pongaroa water rural scheme, extraordinary water users and metered users. This meant there were different ways that this district made charges, all of which have made the averaging calculation very difficult, and has made calculating the number of connections complicated.
- What would be the impact on smaller schemes such as Akitio and Pongaroa

   in response it was noted that Taumata Arowai regulations relate to water
   supply size as a level of pragmatism.
- Has the Council's pricing factored in such things as the amount of asbestos cement piping into the renewal assumptions – in response it was advised that this had been taken into account where main lines were being renewed.
- Were there any guidelines for the level of remuneration of the skills-based Board – in response it was advised that the transition team had looked at some numbers, but had not yet gone to market. However averaging the cost of a professional Board over a larger number of connections would help absorb those costs.

In conclusion the Interim Chief Executive noted that both Tararua District and Masterton District Councils were currently making this decision, with the South Wairarapa District Council meeting about to start, and the Carterton District Council meeting scheduled to start at 2:30pm. He advised that if one of the Councils decided not to join the Wairarapa Tararua Water Services Organisation the Department of Internal Affairs would send assistance to the remaining Councils, with further decision-making by the remaining Councils and submission of a Water Services Delivery Plan required within the next 13 days, i.e. by 3 September 2025. It was highlighted that the date had been set by the Government and there was full awareness that this decision-making was taking

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place one month prior to the Council elections.

That the report from the Chief Advisor dated 26 July 2025 concerning the Local Waters Done Well - Water Services Delivery Plan Wairarapa + Tararua be received.

That the Tararua District Council approves the Water Services Delivery Plan for Tararua District Council and a Wairarapa Tararua Water Services Organisation to be submitted to the Department of Internal Affairs.

That the Commitment Agreement be submitted to the Department of Internal Affairs as an appendix to the Water Services Delivery Plan.

That the Tararua District Council delegates to the Chief Executive the authority to make minor, final changes to the Water Services Delivery Plan, as required, prior to Chief Executive certification of the plan and submission to the Department of Internal Affairs.

That the Tararua District Council delegates to the Chief Executive the authority to prepare the Water Services Organisation Constitution and Shareholders' Agreement in line with the commercial agreements appended to the Commitment Agreement.

That the Tararua District Council notes that final form versions of the Constitution and Shareholders' Agreement will be brought back to the Council for approval in September 2025.

That the Tararua District Council approves \$1.25m of unbudgeted expenditure to meet Tararua District Council's share of the Water Services Organisation establishment costs as set out in the Commitment Agreement, and as included in the public consultation on this matter.

That the Tararua District Council authorises that the unbudgeted expenditure be capitalised and borrowed and transferred to the Water Services Organisation at go live as part of the Council's transfer of water-related debt.

That the Tararua District Council approves that the Water Services Organisation be legally established on or before 1 July 2026 and operational on or before 1 July 2027.

Crs Wards/Franklin Carried

Cr M Long recorded his vote against the motion.

Meeting of the Dannevirke Community Board – 15 September 2025

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 11:51am.				
contributions, and declared the me	eeting closed at 11:51am.			
Mayor				



# Report

Date : 10 September 2025

To : Chairperson and Board Members

Dannevirke Community Board

From : Simone Anthony

**Democracy Support Officer** 

Subject : Management Report

Item No : **8.1** 

### 1. Recommendation

1.1 That the report from the Democracy Support Officer dated 25 August 2025 concerning the Management Report be received.

# 2. Reason for the Report

2.1 This report is to update the Board on key activities and items of interest over the period 9 July to 9 August 2025 as reported at the Infrastructure, Climate Change and Emergency Management Committee meeting held 20 August 2025. The report also includes additional information updates related to requests received since that meeting.

# 3. Background

- 3.1 As part of the scope of functions and authority delegated by the Council to the Dannevirke Community Board, the Board has the responsibility for maintaining an oversight of the level of service concerning the facilities and activities provided within the Board's geographical area and make submissions to the Council on those levels of service, through the Annual Plan/Long-term Plan consultation process.
- 3.2 This report is provided to keep the Board informed on key activities and items of interest.
- 3.3 The scope of the update provided is districtwide, therefore contains information related to services and facilities outside of the wider Dannevirke Community

Board area. Where it has been possible, information relating solely to the southern ward area has been removed from the following report.

### 4. Executive Overview

The start of the financial year has been marked by strong delivery across Council's operational areas, with last year's reporting finalised ahead of schedule and this year's work programmes well underway. Statutory and external reporting requirements - including inputs to Council's Annual Report, asset valuations, and NZTA's Achievement & Insights tool were all completed in a timely manner, reflecting improved efficiency compared with previous years.

### 4.1 Transport

The Transport team successfully delivered an expanded renewals programme while progressing recovery works from Cyclone Gabrielle, which are now nearing completion. NZTA's technical audit commended the team for sound network management decisions and the overall quality of the network last year as well which provides confidence in the team. Seasonal weather has increased pressure on our unsealed roads. Within the current budget, the programme allows for an average of two grader runs per year, with scheduling prioritised according to road use and condition. To ensure the timing is effective the team have Road Inspectors monitor the network on a rolling basis. The Tararua Alliance's differential level of service project will provide clearer expectations for maintenance frequencies based on factors such as traffic and usage because not all roads require the same amount of maintenance input. Draft proposals will be workshopped with elected members before wider community consultation as part of the next Asset Management Plan for the Long-Term Plan. Agreement is also very close on the formal hand back of roads managed by NZTA during recent new road construction. Once confirmed, remedial works will be scheduled in for the summer period. As these roads now experience lower traffic volumes, the works will focus on delivering an appropriate level of service within the existing maintenance contract.

# 4.2 Three Waters and Project Management Office

The Three Waters and PMO teams have made solid progress this year. Key achievements in the past month include the commissioning of the Eketahuna wetlands, installation of the Pahiatua chemical shed, and relocation of recycled water tanks to Akitio ready for plumbing. Stability has continued to be maintained at the Impounded Supply following liner repairs earlier in the financial year, with subsoil drains now operating as expected. Regular on-site monitoring and underwater inspections have confirmed the system remains in equilibrium and that the imminent risk is mitigated. Significant progress is also being made on resilience projects - including a new treated water reservoir, improved intake, and pre-treatment technology - which will reduce reliance on the Impounded Supply and enhance the network's ability to cope with drought and poor river conditions. Several projects were concluded by year-end, with carryover projects limited to those already in contract or underway. While the carryover value is slightly higher

than last year, this is largely due to the multi-year Impounded Supply and Pahiatua Pool projects, both of which are progressing well and expected to be completed early in the financial year.

### 4.3 **Solid Waste**

The Solid Waste team has completed its first year of in-house kerbside and bulk movement recycling services without a single missed day of collection. Alongside this operational success, they have run a strong public education campaign, improved transfer station sites, and delivered significant operating budget savings.

The next key milestone is the rollout of kerbside recycling in Norsewood and Ormondville in November, coinciding with the end of the current contract and the arrival of our own Kerbside truck to service the district. This focus on Norsewood and Ormondville also includes relocating of the Drop-Off Centre bins in both communities to more suitable sites and replacing older manual-empty bins with newer units compatible with the Council's Hook Truck system. Location challenges are being worked through to ensure readiness for the November changeover but we are quietly confident.

# 4.4 Information Update request re Otanga Road

A request for information was received from a member of Dannevirke Community Board regarding the emergency works costs to build bridge and reopen road severely damaged by an earthquake and Cyclone Gabrielle in 2023 is outlined below.

- The below costs were funded by NZ Transport Agency Waka Kotahi at a Funding Assistance Rate of 97.5%.
- The cost to ratepayers as of 5 September was \$22,015
- The work was completed by Tararua Alliance and local contractors, and the bridge work was carried out by bridge specialists Lattey Group (Hawke's Bay) as there is currently no one in the district able to provide bridge building services to the level that were required for this project.
- Recycling bridge beams from the Rakaiatai Road bridge saved the project \$10,000.
- There is further work in summer with old culvert removal and potentially sealing depending on land movement.

Activity	Brief description of works	Cost to date \$
New bridge	New single lane 16 meter span bridge, steel beam concrete deck spanning	\$506,598.74

Activity	Brief description of works	Cost to date \$
	Whakaruatapu Stream	
Abutment	De-watering abutment via drainage subsoils, large, engineered fill wrapped with geosynthetic wraps	\$197,336.76
Road build leading into bridge / new alignment	New road alignment leading onto the bridge. Dewatering slope via intensive drainage, tree removal, slight retreat, bunding along seal edge. Slip stabilisation and making road safe along landslide head scarp.	\$176,680
	Total as at 5 September 2025	\$880,615.50

# 5. Transport

# 5.1 Alliance Management Overview

With the end of the FY25, below is a high-level overview on the financial spend for the year using Waka Kotahi NZTA's budget categories:

Budget Categories	FY25 Budget	FY25 Actual Spend	Variance
Local Road Pothole	\$14,553,895	\$12,842,688	\$1,711,207
Prevention			
Local Road Operations	\$4,427,184	\$4,120,090	\$307,094
Walking and Cycling	\$212,112	\$206,930	\$5,182
Programme			
Emergency Works	\$28,907,614	\$28,907,614	See note below

1.

**Local Road Pothole Prevention** — Due to the FY25 being the start of a new National Land Transport Programme (NLTP) period, the budgets were confirmed late, which led to under programming the reseal and rehabilitation programmes. The effect of this is that the total budget allocated to this budget category was underspent. The remaining \$1.7m from FY25 will be spread across FY26 and FY27 to ensure it is utilised before the end of the 24-27 NLTP period and to meet NLTP targets.

**Local Road Operations** - This budget was well utilised in FY25 as the majority of the underspend was against the Minor Events category, which is a fund for minor weather events that do not meet the criteria for an emergency works funding application to NZTA.

Walking and Cycling Programme – This budget was utilised for footpath repairs. As highlighted in previous reports, this reduced budget will continue to be prioritised for footpath safety issues, which means reduced footpath cleaning in the main streets of Dannevirke and Woodville.

**Emergency Works** - The Emergency Works Budget was fully expended to enable the clearing of the balance of Cyclone Gabrielle's Initial Response costs, which had been held in a suspense account.

As we move into FY26, it is the final year for completing the Cyclone Gabrielle recovery repairs. Although the recovery work is reducing compared to recent years, the road renewals programme has increased with close to 90km planned for reseals compared to 65km completed in FY25, and 5.5km planned for rehabilitations compared to the 2.8km of rehabilitations in FY25.

In addition to general roading maintenance, renewal and cyclone recovery programmes, the Alliance continues to plan for other transport projects including the Lindauer Trail, Gorge Detour Routes Handback, and Targeted Funds for Resilience as detailed in this report.

# 5.2 Transportation Network Management Overview

### Gorge detour routes hand-back

As of 1 July, the responsibility for the management and maintenance of the detour routes has returned to TDC. With traffic volumes having now decreased on these roads, we have undertaken a detailed inspection with Inspectors walking the majority of the routes updating the fault data. These updates enable us to make informed decisions around what sections of pavement need to be fully rebuilt, and what sections can be treated through lower costs interventions (i.e. surface cracking).

The Tararua Alliance design team is now reviewing the fault data to determine the repair requirements. Routine patrols have recommenced, and minor maintenance is being undertaken as required.

Select repairs will be undertaken on the worst faults and to achieve operational efficiencies, we are anticipating the bulk of the work to happen after the Christmas/New Year holiday period. We plan to undertake the repairs under full road closure conditions to reduce the cost.

### **Tararua Land Stability and Roading Resilience Project**

Pole planting for the Land Stability project is nearing completion for this winter, with 62 sites completed.

We have been limited to slightly fewer sites than planned due to limitations around the availability of willow poles, with these being preferred by many landowners over poplars.

The land stability planting team has also been undertaking wildling pine removal along some of our key routes and will move onto some native planting sites in the coming weeks to provide slope stability for those areas unsuitable for larger poplar or willow poles.

The detailed scope of the Roading Resilience project is being refined, with select activities such as asphalt bunding of erosion prone downslope areas having started. This work is planned to be progressed alongside our Maintenance and Renewals programmes to achieve better cost efficiencies.

### School speed zone update

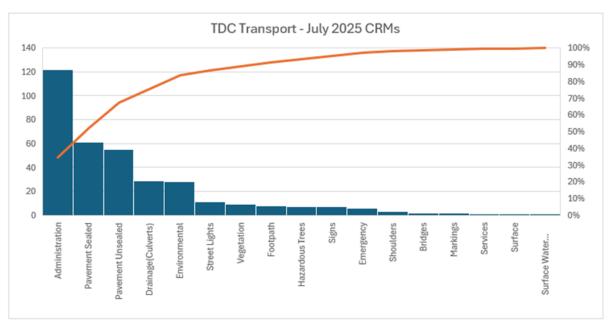
As of 7 August 2025, the six-week consultation period for two specific school speed zone changes has commenced. While the majority of variable speed zones outside schools across the district are mandated and do not require public consultation under the Land Transport Rule: Setting of Speed Limits 2024, two of the roads potentially require permanent speed zone changes therefore trigger public consultation under the new Rule.

These roads are Te Rehunga South and Makirikiri Roads in Dannevirke, which have existing 70km/hr areas that will conflict with new variable speed zone signs.

A number of options are proposed to address this issue, and public consultation will run from 7 August 2025 to 18 September 2025. An update on the outcome of the consultation will be brought to the next ICCEM meeting.

### 5.3 Transport Operational Delivery Management Overview

# **Customer Requests**

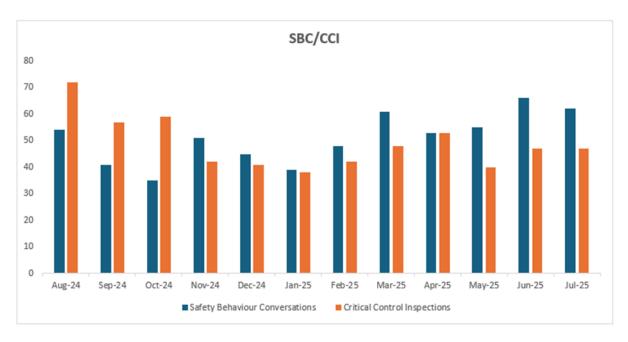


353 CRMs were received for the month of July, the reasoning behind for the large number is the required response to additional work being completed by the Alliance supporting with the maintenance of facilities, these are reported in the administration column. There are a high number of sealed and unsealed pavement CRMs which is typical for this time of the year, however we are working on alternate strategies to combat some of these through grading, metalling, drainage improvements and cyclic patrols.

**Tararua Alliance Zero Harm Performance Summary** 

Item	July 2025	FYTD
Total Incidents Reported	10	10
Near Misses	0	0
HiPo/Serious Harm	0	0
TRIFR	0	-
Recordable Injuries	0	0
Cardinal Rule Breaches	0	0
Incidents Involving a Critical Risk	1	1
Working Hours	12201	12201

The Alliance continues its positive trend relating to Zero Harm. All reported incidents in July are minor incidents: 7 relating to equipment/plant/property damage, 2 relating to first aid and 1 relating to a health case. Near miss reporting continues to be an area for improvement. There were no near misses reported for July.





In June, the Tararua Alliance achieved 98% of the target Safety Behaviour Conversations (SBCs) and Critical Control Inspection/Audit (CCI/CCAs). The focus of the month's inspections and audits was how well the field teams had implemented a vehicle movement plan onsite to control plant/ground staff interaction, traffic management and remote work due to the numbers of teams working in isolated areas of the network.

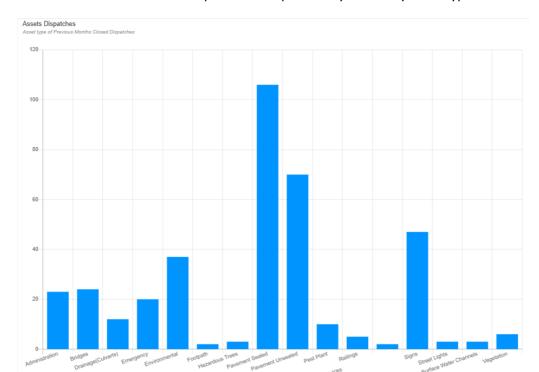
### 5.4 Maintenance Overview

# **Maintenance Delivery Overview**

Drainage maintenance teams are removing high road shoulders on pre-reseal sites, cleaning out surface water channels and carrying out dig-outs where pavement defects require. We are also mapping out where we can provide synergy with funding allocation to provide resilience to the network, as part of our maintenance programming.

Maintenance metaling of the unsealed network to support the grading and where required from our network inspection generally occurs more during this time of the year, due to saturated pavements. Some areas with higher traffic volumes on unsealed roads can dictate where this resource is directed.

We are proactively reviewing our grading and maintenance strategy to ensure the level of service is being met. The Northern and Southern patrol have been concentrating on making sure sealed potholes are treated in a timely manner and that the physical repairs are to a higher standard.



### All Works – Dispatches Completed July 2025 – By Asset type.

### **Routine Maintenance**

- 390 sealed potholes
- 116km of unsealed grading (lower due to grader broken down)
- 1448 cubic meters of unsealed metaling

### 5.5 Renewals Overview

# **Reseal Delivery**

The reseal programme for the 25-26 season is the largest programme the Tararua Alliance will have delivered to date, with 89.95km or 500,000m2. We have drainage teams and the stabilisation crew working ahead of the sealing team to get the sites ready. Procurement and stockpiling of chip have started, with reseals planned to begin in November in the southern part of the district, working north. We are also aiming to gain safety and productivity efficiencies by using road closures and detours to enable the reseals team to get in and out of each road quickly, to maximise productivity and minimise duration of disruption for the community. We will notify the community early about this ahead of the start of the reseals season.

#### Rehabilitations

### 2025/2026 pavement rehabilitation programme

25-26 AWPTs

Item		Length (m)	Phase
> Oringi Rd RP 2.869-3.208 35	$\oplus$	339	Pre-Construction
> Oringi Road RP 1.867 - 2290 12	$\oplus$	423	Design
> Maharahara Rd RP 3.515-3.989 29	$\oplus$	474	Pre-Construction
<b>&gt;</b> Laws Rd RP 6.399-6.757 <b>24</b>	$\oplus$	418	Design
> Top Grass Rd RP 15.785-16.183 24	$\oplus$	398	Design
> Top Grass Rd RP 16.419-16.993 24	$\oplus$	574	Design
> Weber Rd RP 18.335-18.802 29	$\oplus$	467	Design
> Norsewood-Ormondville Rd RP 5560-5931 29	$\oplus$	371	Design
> Matamau Ormondville Rd RP 7.843-8.194 24	$\oplus$	351	Design
> Takapau Ormondville Rd RP 5.241-5.724 24	$\oplus$	483	Design
> Takapau Ormondville Rd RP 4.455-4.978 24	$\oplus$	532	Design
> Route 52-109 RP 10.570-11.275 7	$\oplus$	705	Design

### **Rehabilitation Planning**

Additional rehabilitation sites have been added to the 2025/26 programme with approval from NZTA. The planned rehabilitation length is 5.53kms of sealed pavement, which has increased from the original planned 4.56kms (see sites above). The programme may change somewhat as further designs and target cost estimates are set for each site.

### **Rehabilitation Delivery**

Enabling works has started on Oringi Road where we have been stripping the road shoulders and undertaking drainage improvements so when we return to do the pavement overlay the subgrade has dried out. Following this, we plan to continue with enabling works until mid-September where we will start on the overlay in Spring through to mid-Autumn.

# 5.6 **Emergency Works Recovery**

### 2025/26 FY - Emergency Works Forecast Expenditure

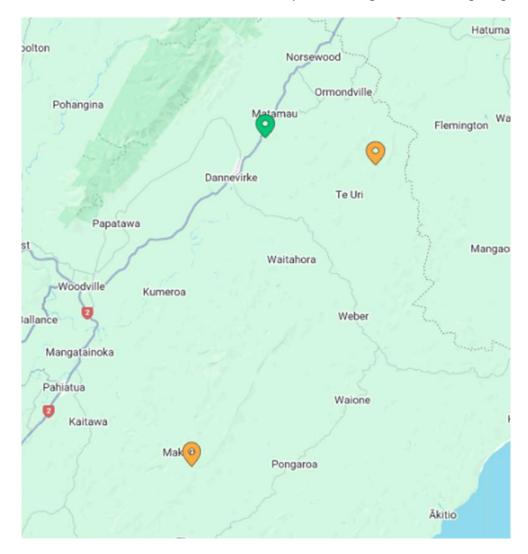
Now that we are in the final year of working through the Cyclone Gabrielle recovery work along with outstanding work from other events, below is the current approved budget for FY26 and what was spent in July.

Total Approved Emergency Works Funding (FY26)	\$8,531,213.00
(NZTA Work Category 141)	
FY26 Spend to Date (end of July 2025)	\$859,113.00

# 5.7 **Emergency Works Delivery**

### **High Complexity works**

Below are the current active worksites depicted with green and orange tags.



### **Otanga Road Bridge**

Construction activities at Otanga Bridge Road are progressing well, with a key focus on stabilising the eastern slope. The team is currently placing a substantial fill—estimated at over 350 cubic metres—to restore a 3-metre vertical drop caused by earlier weather-related damage. This work forms a critical part of the overall road rehabilitation effort. Following completion of the eastern fill, further earth bunding and road widening will be undertaken along the western side of the road. These measures are aimed at improving long-term road safety and resilience, particularly in response to the challenging terrain and previous damage. Regular inspections and monitoring are being carried out to ensure construction quality and slope stability throughout the process. We are working towards opening the road to the public in late August.



# Pahiatua-Pongaroa Road RP 30km

A further two drop-out sites using Eco Reef® have been awarded to a local contractor and will commence construction 11 August. Shoulder re-instatement on this narrow stretch of road is achieved with honeycomb-like Eco Reef® structures. This solution will enable minimal disruption to the carriageway and construction to be carried out in wet conditions.

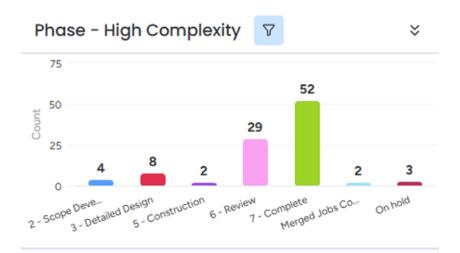


# Coast Road (Akitio) RP 20km

A large down slope drop out between Coast Road and Aohanga River has been repaired with a MSE wall contruction. A new larger culvert was also installed within the same site providing improved resilience in future weather events.



**Current High Complexity Work Phase for 2025-2026 Programme** 



Phase	June Number	July Number	Change
Scope development	5	4	-1
Detailed design	8	8	0
Approval/startup	0	2	2
Construction	6	2	-4
Review	35	29	-6
Complete	44	54	
On hold	4	3	-1

# 6. 3-Waters

# 6.1 Dannevirke Impounded Supply

### Monitoring

The ROV issue was identified as the sonar unit was not working as expected and had a manufacturing fault. The ROV has been tested and returned. Recently we conducted another inspection of the impound supply and need to now review and analyse the findings.

Initial investigations have found some minor movement around the depressions has occurred, however, there has been no change in terms of detectable leaks through monitoring flow from the underdrain outlets and discharge point. Further analysis and consultation to determine if further action is required e.g. whether divers need to be sent in to undertake further remedial work to stabilise the repairs.



# **Infiltration gallery and Alternative Water Infrastructure**

A meeting is to be arranged to go over the intake gallery infrastructure and its operating history and determine historical maintenance programmes, optimum valve positions according to river flows and possible weir heights to improve performance of the current structure while further investigations continue to determine options for further development of the intake Gallery.

### Submersible pumps

Effectively, we have been working to reduce the initial cost while ensuring the configuration for <6m depth of extraction is achieved. All calculations including hydraulic checks have now been conducted and confirmed. We are working to sign off the works and schedule in the delivery.

Works have been signed off to commence with the target completion date by mid-December, before the onset of summer.

#### **Pretreatment Plant**

Progress has been made with modelling the intake line to the impound, with the goal of confirming the head pressure at the top. Currently a few issues have been noted with fluctuating pressures that need to be investigated further to allow model calibration, including a series of flow 'step-tests' to confirm and site investigations to determine pipe performance characteristics. A pre-liminary draft report and recommendations has been issued and we are currently working through these.

It is in our best interest to locate the clarifier at this higher elevation to avoid the significant costs associated with pumping up hill when currently gravity fed. In terms of waste management, it has been confirmed that a lagoon-based system is preferred and would be ideally located downhill from the plant site. Geotechnical investigations have been awarded and commencing soon to confirm ground suitability for construction. We remain on track to approach the market in September with a design and build Request for Proposal (RFP). An FPO (Future Procurement Opportunity has been issued on GETS, 29 July, to give the market a pre-warning of the impending RFP that will be issued, this allows potential suppliers to prepare for the upcoming opportunity to tender interest in the project.

### Generator

The generator was purchased for the Dannevirke Site and successfully lifted on to the prebuilt slab. Electrical tie in has been scheduled for completion by end of August 2025.

# Intake line - Leak Detection

We have organised for work to begin identifying leaks along the below planned flight paths. The dates for the Drone Survey Flight have been scheduled for 4/08/2025 through 7/08/25 due to a forecasted 'cold' snap which aids identification of leaks, water temperature versus soil temperature differential and thermal imaging.

Survey and flight path shown in the images below.

Armstrong Road – Smith Road – Laws Road

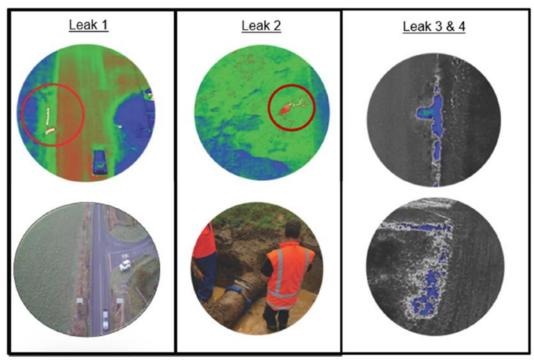




Laws Road to Taradale/Adelaide Road



Essentially, a UAV is flown along the route of the pipeline, using thermal imaging cameras onboard, it detects temperature variances, as water is generally cooler than the surrounding soil, the thermal image detects 'anomalies' or temperature differences where water maybe leaking from the pipe showing as cooler than the surrounding soil or substrate. The data is processed and analysed and where a potential 'anomaly' is found a visual search is undertaken at the location of the 'anomaly' to determine if the 'potential' leak is visible above ground e.g. it has come to the surface as a flow or the area is boggy or wet in comparison to the wider area. If a strong detection is made and not visually apparent some physical investigation may be required e.g. exploratory dig.



Leak 1 – UAV Thermal and aerial images (left)
Leak 2 – UAV Thermal image and onsite repair works (centre)
Leaks 3 & 4 - UAV thermal images (right)

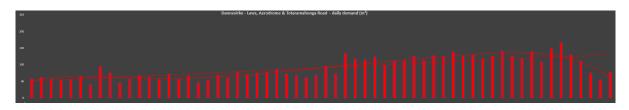
Figure 2.2: Example images and photos of previous water leaks identified by BTW using UAV Thermal survey.

# Water Demand and Leak monitoring

Water use monitoring is routinely undertaken utilising strategically placed Bulk flow meters, Demand Monitoring Area (DMA), to detect unusual usage patterns or increased demand. An anomaly was noted from a bulk meter serving the Totaramahonga and Aerodrome Road catchment. It was noted this catchment was consistently double usual monitored usage, average during winter months between 45 to 70 m³/day, Demand gradually increased to >150 m³/day.

A technician was dispatched to investigate to see if there were any visible leaks or high meter readings on individual connections. The technician found an area of interest, on further investigation a leak was detected. This was subsequently repaired and water use instantly reduced to normal background levels, saving water losses equivalent to >75 m³/ day.

This method of monitoring highlights the substantial benefit of monitoring network usage patterns to determine unusual patterns, further investigation is taking place for strategic placement of DMA's to rollout to more catchments across the district to monitor Demand patterns.

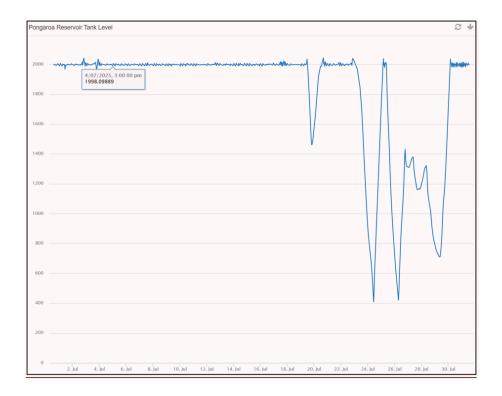


## 6.2 **Pongaroa WTP**

# **Water Disruptions**

Between 23rd to 30th July, there had been a series of high-water consumption in the town, causing the treated water reservoirs to fall to low levels despite having the water treatment plant running continuously in the same time period. At low levels, the reticulation pumps are programmed to turn themselves off as a protection against running dry and overheating. As the reticulation is managed by the Rural Supply Community, they have assisted to check that there were no leaks or events that caused the high water consumption. The council has put up a post on Facebook 28th July to seek the public's support and cooperation in reporting leaks and identifying any suspicious activities within the town. Water demand has since dropped off on the 29th July, and reservoir levels recovered on 30th July.

Currently the cause remains unknown, no significant leaks were found, the assumption is losses were due to un-notified or unauthorised take.



#### 6.3 Wastewater

#### **Trade Waste**

We are continuing to work through the review of fees and charges and are finalising the report for council with key input from our internal departments. It is intended to start hiring for a Trade waste and Backflow officer to manage and pursue these initiatives.

# **Reticulation Programmes**

We have established a network programme management group in order to deconflict work programmes and ensure that our asset management plans are up to date and work is prioritised accordingly. This ensures that we manage by complexity and progress the necessary designs with the correct technical input to ensure that we deliver on issues or concerns that have interdependencies across the portfolio. It is already proving useful as we are better postured to now react operationally to raised issues and create actionable plans.

Notably, some opportunities have arisen and being investigated to coordinate 3 Waters infrastructure renewals in conjunction with road rehabilitation work. This is beneficial to upgrade infrastructure in the most efficient and cost-effective way to prevent disturbing renewed roading infrastructure by reprogramming and bringing forward planned renewals, placing less critical renewals into the forward works programme.

#### **Consenting and Compliance**

Last month we reported on the below abatement notice, work is well underway to meet this requirement. We have previously discussed with Horizons our schedule for installation and are working through our delivery.

- Abatement Notice 1495 to undertake flow meter verifications at the water abstractions that relate to the Pahiatua Municipal Water Treatment Plant, Eketāhuna Municipal Water Treatment Plant, and Dannevirke Municipal Water Treatment Plant.
- This Abatement notice relates to the installation and verification of flow monitors. Pahiatua flow meters were installed last reporting period.
- Eketahuna is now installed.
- Dannevirke is scheduled in this financial year. Preliminary site investigations have been completed mid July and a methodology and quote is being put together for approval by mid August.

#### **Water Permits**

Following previous report we have had no significant changes to report to the following.

The Section 92 information for the Eketahuna (expired 2019) and Pahiatua (expired 2022) water permits were submitted.

We are currently working through the final Section 92 information for Woodville (expired 2021) with WSP. When complete Woodville will be submitted.

Traverse Environmental have been contracted for the Dannevirke Water Permit renewal.

WSP have been engaged to prepare and lodge Norsewood water supply resource consent application. The Norsewood bore is used for public water supply and has not required resource consent to date due to 50m3/day being a permitted activity, TDC wishes to apply for a volume of 90m3/day.

#### 6.4 **Administration**

An update on our staffing considerations as relayed at the last management update.

Hiring positions:

- Water Treatment Trainee Position has started.
- Water Treatment Operator Offer through Tararua Alliance has been accepted by the international candidate and visa applications are in progress.
- 3 Waters Field Technician (Sampler) Position has started.
- Trade waste and Backflow Officer role Identified as part of the Better Off Funding is to be advertised shortly.

As an update to our previous communication, our Water Treatment Team Leader remains on extended leave. We continue to fully support this well-earned break and have adjusted our operations accordingly.

To manage the ongoing resourcing constraints, we have prioritised our workstreams, which has meant placing some projects on temporary pauses until the necessary capacity becomes available to progress the work effectively and with the necessary technical insights and diligence. Despite these adjustments, our mitigation plan remains effective, and day-to-day operations are running smoothly.

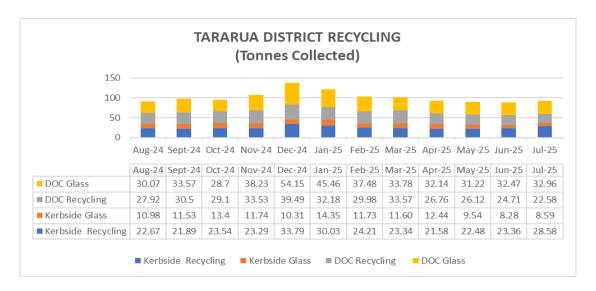
Thanks to the continued efforts of the team and the support from across the organisation, we are in a strong position and maintaining operations. We'll continue to monitor and adapt as needed and will keep you informed of any significant changes through the Executive Leadership Team and/or ICCEM as appropriate.

# 7. Solid Waste

# 7.1 **Operational Activities**

Budget/Activity	
Refuse Transfer Stations (RTS Sites)	All transfer stations are operating smoothly with no disruptions.  The replacement of the mesh fencing is now complete for the top half of Dannevirke Transfer Station (see below pics)  Site signage is still to come  July 2025:  Waste diverted from landfill 2.61 Tonne Contaminated recycling to Landfill 2.74 Tonne
Recycle Drop-off Centres (DOC Sites)	We are experiencing a low amount contamination in the town drop off bins.  We are currently investigating a possible new site for the Norsewood Town Recycle drop off, also investigating a possible site relocation of the Ormondville Town Recycle drop off.  5.
Kerbside Recycling Services	Kerbside collections are currently going extremely well.  We are in preparation for the Norsewood/Ormondville kerbside Recycle bin and glass crate rollout, prior to the current service contract ending 30 <sup>th</sup> November 2025.  Kerbside Recycle bin audit data (see below)

## 7.2 Waste Minimisation



# 8. <u>DANNEVIRKE TRANSFER STATION FENCING</u>









# 9. <u>KERBSIDE BIN AUDIT REPORT</u>

	JULY														
DESC	MON	TUE	WED	THUR		MON	TUE	WED	THUR		MON	TUE	WED	THUR	TOTAL
DATE		1st	2nd	3rd		14th	15th	16th	17th		28th	29th	30th	31st	
TRUCK COUNT		580	594	320		534	595	601	361		496	600	533	300	5514
TARGETED BINS		93	98	81		74	85	76	85		112	89	86	91	970
RANDOM BINS		23	45	20		37	43	109	73		115	69	33	22	589
BNO		79	37	76		40	48	38	55		97	74	33	54	631
PASS		29	100	11		55	67	122	89		119	62	69	50	773
WARNING		6	6	5		9	8	23	12		3	10	14	3	99
REJECTED		2	0	9		5	5	2	2		5	10	3	6	49
REMOVED		0	0	0		2	0	0	0		3	2	0	0	7

# KEY:

Truck Count = Total bins emptied on that day.

Targeted Bins = Total bins previously identified as contaminated.

Random Bins = Total bins randomly audited on route that day.

BNO = From Targeted list Bin Not Out that day.

Pass = Bin audited & passed inspection.

Warning = Education literature provided for 2-3 items of contamination. Rejected = Bin was rejected today as contamination exceeded warning level. Removed = Bin has failed audit inspection on 3 occasions or more – OR Fire Risk due to Hot Ashes or Batteries located.

# **Attachments**

Nil.



# Report

Date : 10 September 2025

To : Chairperson and Board Members

Dannevirke Community Board

From : Simone Anthony

**Democracy Support Officer** 

Subject : Portfolio Programme Project Report

Item No : **8.2** 

#### 1. Recommendation

1.1 That the report from the Democracy Support Officer dated 25 August 2025 concerning the Portfolio Programme Project Report be received.

# 2. Reason for the Report

2.1 This report is to update the Board on the key portfolios, programmes and project statuses as reported at the Infrastructure, Climate Change and Emergency Management Committee meeting held 20 August 2025.

# 3. Capital Portfolio Report

3.1 This report has a new focus to bring in all the projects and programmes into one report and will require some additional adjustments.

Portfolio Health Status	Forecast	General Comment
Green	<b>1</b>	Key projects have been closed out ensuring that progress is maintained in current projects through diligent management. As carry forwards have been identified it is critical that momentum is maintained, and project creep is kept to a minimum through the proven project management framework

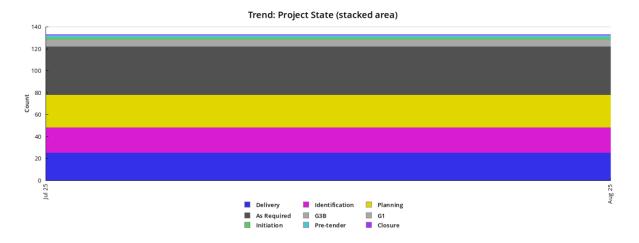
Portfolio Heal	th Status	Forecast	General Comment
Schedule	Green		Most schedules have been confirmed with carry forwards considered and given priority to complete to reduce further carry overs. Resourcing for some multi-year projects has provided some challenges with some time needing to be added to allocate for these changes.
Budget	Green		All carry forwards have been reviewed and will be presented to Council for adoption. Following a year of strong delivery progress, where we successfully aligned our work within the allocated budgets our focus for the new financial year will be to ensure that committed resources have been correctly programmed for delivery, and that we are always well-positioned for Council review.
Risk	Green		Project risks to note are the ongoing concern with the Dannevirke Impounded supply, Wastewater programmes and maintaining a strong focus on complex project expenditure. All of these are being effectively mitigated utilising project specific risk registers.
Resourcing	Amber		Resourcing constraints still pose a challenge as we continue to navigate our projects alongside our operational requirements. We are still navigating some resource limitations, continuity issues, specialised skills and contractor availability. These constraints where they present a project risk will be a part of a project risk register that will show risk, ownership & mitigation.

# Legend

Status							
On track against baseline plan	Green	Corrective action required	Amber	Critical state - needs urgent attention	Red		
Forecast	ı	ı	L	ı	ı		
Green - the forecast for the next	period is that	this area will remain in a positiv	e status or w	ill improve from current reported state.			
Red - the forecast for the next period is that this area will remain in a negative status or will deteriorate from current reported state.							
Amber - the forecast for the next	period is that	the current status may change.					

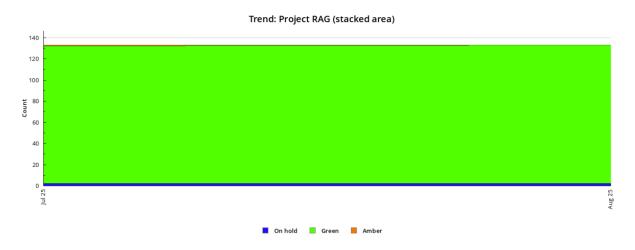
# 4. Capital Projects by State

4.1 Our project management framework stipulates Gates for approval processes as depicted by G0, G1 etc. Monitoring the overall inflight project states is crucial as this enables greater oversight and ensures transparency and accountability throughout the project's lifecycle.



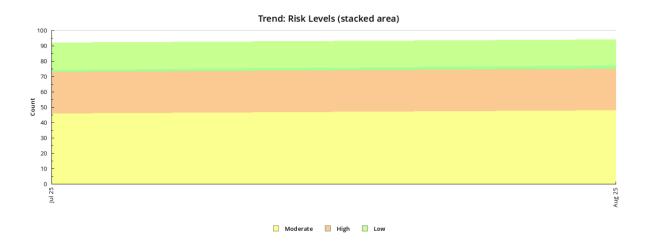
# 5. Capital Project by Status

5.1 By tracking the above project status indicators over time, stakeholders can identify emerging patterns, assess the portfolio, and proactively address potential issues. A consistent green status indicates progress according to plan, while amber signals caution, suggesting potential risks or delays that require attention. Red status indicates critical issues that demand immediate action to mitigate negative impacts. Regular review of RAG status trends enables leaders to make data-driven decisions, allocate resources strategically and optimise project outcomes.



# 6. Portfolio – Projects Risk levels

6.1 The below graph displays our efforts to start compiling project risks into our project management software to better mitigate, manage and report on our risk registers at a portfolio level.



# 7. Project Updates

Complete	On Hold	On Track	Revised but on	Off Track
			track	

# Infrastructure

Project	Managed by	Comments	Status
Dannevirke Water – Generator	Sue Lawrence	Successfully lifted on to the prebuilt slab. Electrical tie in has been scheduled for completion by end of August 2025.	
Side Loader Truck - Recycling	Jo Neilson	Truck has been purchased, and the body is currently being built.	
Upgrading Fencing at RTS Sites	Jo Neilson	Mesh fencing is currently being upgraded and installed at the Dannevirke Transfer Station.	

# **Facilities and Corporate**

Project	Managed by	Comments	Status
Carnegie	Sue Lawrence	As the last structural assessment and costings is now 11 years old, 1Geo has been commissioned to provide an updated report that will inform the publicly notified consent process, enabling Council to understand the structural, financial, and heritage implications of strengthening, partial demolition, or full demolition. The report is due early to mid-September.	
Cemetery Development	Robert Hood	Construction commenced & significant progress made as weather/ground conditions better than expected. New 'standard' burial berm installed along boundary of existing & major earthworks completed. Will continue to progress when ground/weather conditions allow.	

## **Attachments**

- 1. Dannevirke Impounded Supply Treated Reservoir committee report July 2025
- 2<u>U</u>. District Water Universal Water Metering Committee Report July 2025
- 3. Dannevirke Impounded Supply Pre Treatment Committee Report July 2025
- 4. Wastewater I & I Project Committee Report July 2025
- 5₫. SCADA and Telemetry Committee Report July 2025

# Dannevirke Impound Supply - Treated Reservoir



Report date:	Start date:		Approved end da	ate: Pro	ojected end date		Status update:	:					
Jul-25	Jul-23	J	un-26	-				PREVIOUS STATUS					
Purpose: Project team:	Supply and install Sponsor: Mike Du Project Manager:	ınn	ed water reservoir f earancke	or the Dannevirke	township.		Overall:	G	G	1/07/2025 to review and provide comments on the civil and structural documents. 31/07/2025 Currently evaluation of the EOI submissions is underway. The civil and structural documentation have been completed and just need to be pulled together for the RFP. TPG are working with the valuers of the land purchase and Phocus Planning continue to work through th consents required for both Dannevirke and now Woodville.			
Key stakeholders:  Horizons Regional Council Tararua District Council Dannevirke Community Alliance Group			Horizons Regional Council Tararua District Council Dannevirke Community				Scope:	G	G	Supply and install additional new reservoir for the Dannevirke township. 03/06/2025 Purchase of land for the purpose of building an additional reservoir to supply treated water to the Dannevirke Township. 31/07/2025 the scope of works required has been defined and proposed designs completed.			
	Contractor - TBC Consultants						Time:	G	G	The property purchase and consent process is working concurrently with the EOI/ RFP process to ensure that there are minimal delays to program.			
Project budget:							Budget:	G	G	\$2,500,000. Current budget allocated to the design, Technical spec and RFP. Once Geo-tech has been completed and suitable land identified a budget forecast can be completed inline with project schedule.27/03/25 Budget is still on track. 03/06/2025 Budget forecasting is still being undertaken and once we engage with contractors we will be in a better position to confirm budget and carry overs required.			
Plan					Whole of Life		Quality:	G	G				
- Budget - EAC				Approved budget: \$2,500,000 Actuals: \$54,827 Estimate at completion: \$55,317			\$2,500,000 Actuals: \$54,827 Estimate at completion:			Risks:	G	G	There is a financial risk, contractor availability to complete work with in the programmed timeframe. Work may effect water supply when undertaking connections into existing supply lines. Communications need to be clear and concise. 27/03/25 the communications team have provide a brief overview within the water done well communications. There are also other projects being undertaken that will require coordination to ensure that overlapping work areas are managed closely. 03/06/2025 Land purchase and consent requirements may delay the project start date. We are also looking to submit a RFI and this will take time to undertake but hope to progress quickly.
0 8 8			.6.6.6				Opportunities	: G	G	Plant and pipeline upgrades.03/06/2025 There are several other projects being undertake concurrent with these and there is likely to be some cross over within the project.			
~ K		\$ (000's)  Baseline Actual  Under budget		\$(000's) 98%			Health & Safety:	G	G	03/06/2025 The PM will work closely with the H&S team to ensure H & S requirements are clearly defined in the RFP and throughout the implementation and construction phase.			
Plan Forecast	to Complete				Resources:	G	G	03/06/2025 Have met with the TDC planning team and received guidance on the consent requirements. Have engaged Consultant to provide earthworks documentation and will engage a planner to assist with the land use consent along with either a boundary adjustment application or a designation application.					
							Comms:	G	G	Communications Team are working with the team to ensure the public are updated as work progresses.			
										on property purchase. Have applications for consents being processed, just need to wait for any ts. RFP documentation package will need to be pulled together ready for the RFP to the selected			
Project timeline: Planning	Specialist Engagement	Testing undertaken/ Property Purchase	Property Purchase /Design and RFQ issued	Property Purchase/ EOI to Market	EOI Received and Evaluated Invitation to Tender. Property Purchase continuing	Design an Tender p Prope Purch contin	rocess. Pro erty Pui ase Finia	operty rchase listation		and Build RFP Submissions and Evaluation Finalise contract and work on start date etc.  Finalise contract Site handover Completion FINISH			

Sep-25

Oct-25

Oct-25

Nov-25

Dec-25

Jan-26

Oct-26

Dec-24

Mar-25

Apr-25

May-25

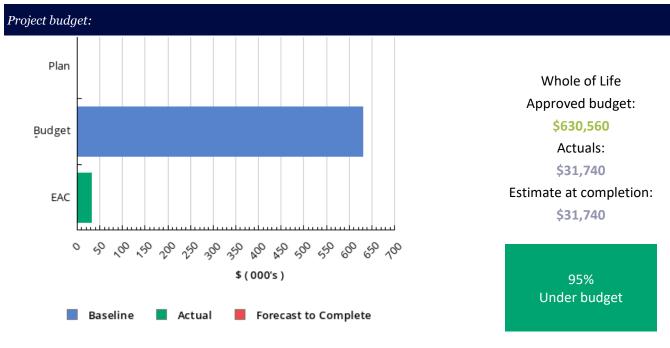
Jun-25

Aug-25

# **District Water Network Universal Metering**



Report date:	Start date:	Approved end date:	Projected end date:
Jul-25	Jul-24	Jun-26	-
Purpose:	Supply and install a universal water water management program.	metering system to provide data to as	sist in the districts
Project team:	Sponsor: Mike Dunn Project Manager: Priscilla O'Neale-	Searancke	
Key stakeholders:	Horizens Regional Council Tararua Community TDC Alliance Contractor - TBC Consultants		
Project budget:			





Working through the draft RFP. Confirm pricing schedule and work on the budget for year 3, 4 and 5.

Project timeline:										
START	Pre-planning	Elected members consultation	System, Software and Hardware Workshop	Planning	Contractor engagement	Phase one	FINISH			
	May-25	Jun-25	Jun-25	Jul-25	Oct-25	Nov-25				

# Dannevirke Impound Supply - Pre-treatment



Report date:	Start date:	Approved end	date: Projec	eted end date:	Status update:						
Jul-25	Jul-23	-	-			PREVIOUS STATUS	CURRENT STATUS				
Purpose:	Run of river treatment is require permanent pre-treatment solut reservoir. Turbidity levels of < 1 filtration process in not overload coagulation, flocculation and cla	ion is required that can ONTU (preferably < 5N <sup>-</sup> ded. Based on the jar to	treat either run-of-river, or w TU) must be achieved to ensur esting conducted, TDC is progr	vater from the storage re that the existing direct ressing installation of	Overall:	G	G	Design and Build contra establish the head we h requirements. Following the purchase	act. To finalise our requirem nave at the Water treatmen	rements for engagement with the nents we are completing he had a plant in order to establish the eadily progress the identification or to confirm.	draulic model to e design
Project team:  Key stakeholders:  Project budget:	Sponsor: Hamish Featonby Project Manager: Mike Dunn	inneation as the pre-ti-	atment option for the bullic		Scope:	G	G	have at Woodville Wate lagoon-based system of aligns better with our p effectively. Lagoon syst	er Treatment plant in terms ever mechanical sludge treat eriorities, particularly the ne ems offer a low-cost, low-n d provides reliable performa	ed water, to avoid future situals of sludge management. We had the toour rural setting. Seed to manage operational and maintenance solution that suits ance without the complexity or	ave opted for a This approach capital costs our long-term
Plan					Time:	G	G	will position us to begin		ent on the RFP for design and b pcoming summer period, with a s.	
-			A	Whole of Life  Approved budget:	Budget:	G	G	Rough order costings haprocess.	ave been reviewed and will	continue to be refined throug	h the design
Budget				\$3,200,000	Quality:	G	G		ntinue to be taken and we a ne developed product will n	re researching all the historic s neet our requirements	amples we can
-				Actuals: \$54,714	Risks:	G	G	Two main risks involve	Land purchase timeframe a	and the Impounded supply stab	ility.
EAC			Estir	mate at completion: \$54,714	Opportunities:	G	G	To include a residuals n	nanagement package of wo	ork.	
				<b>734,714</b>	Health & Safety:	G	G	No concerns			
	\$ (000		*000	98%	Resources:	G	G	No concerns			
	asolino Astual Eso	recast to Complete		Under budget	Comms:	G	G	Communications plan t	o be drafted		
		estate to complete			Next steps:  Geotech investiga Site layout with tie Test market with E Develop performa	e-in Expression	n of Inter	est			
Project timeline:											
	view and investigation of asible options developed	Jar Testing	Clarifier requirements defined	Geotech investigations	RFP Design and	Build	Со	ntract Finalisation	Construction Start	Project closure and handover	FINISH
	Mar-25	Apr-25	Jun-25	Jul-25	Sep-25			Oct-25	Nov-25	Sep-26	

# District Wastewater Infiltration and Inflow Strategy Implementation + carry forward



Report date:	Start date:	Арр	proved end date:	Projected end date:	Status update:			
Jul-25	Jul-24	Jun-2	6	Jun-25		PREVIOUS STATUS	CURRENT STATUS	
Purpose: Project team: Key stakeholders:	programme of investi Sponsor: Marcus Clift Project Manager: Eu	gations, council and pul ford gene Priest uncil āmaki nui-a-Rua	cts known Inflow and Infiltration ( blic consultations, and targeted re		Overall:	Α	G	Taonga Water Services has written a brief outlining the work completed, issues found and possible ways forward for TDC.  Other amended reports received with additional smoke testing carried out.  Tararua Alliance have carried out some CCTV work in the Bridge St catchment with results indicating poor lateral - main connections allowing Ground Water Infiltration.  Vendor will supply an interim proposal with low I&I options to repair med-major manhole chambers highlighted in inspections report. It is believed that the benefits of these repairs could be reasonable in relation to overall I&I. Vendor has finished carrying out minor repairs up to the agreed amount in the Contract within the highest priority catchment as laid out in report.  Communication with the Eketahuna community and their associated community groups will be paramount during both the investigation and the rehabilitation phases.  NOTE: Eketahuna WwTP Upgrade will be re-scoped with specifications drafted after release of new wastewater standards, I&I project completion and known Eketahuna wetland performance results.
Project budget:				Whole of Life	Scope:	G	G	A targeted investigation into the towns wastewater network utilising technology such as UAV, cameras and Smoke testing coupled with any previous I & I investigation data that TDC can make available. Utilising the data gathered in 1. to design and cost remediation works, and supply a programme of works to target the main areas of concern to be able to realise a greater than 50% reduction in I & I.Delivering the works programme as prioritised by TDC to best suit, or assist, in delivering infrastructure upgrades for growth or consenting purposes.
_				Approved budget:	Time:	Α	G	Smoke testing retest will be complete in week ending 8/8/25. All reports and related estimates have been received with consequent CCTV work being carried out where necessary.
Budget -				\$1,221,160 Actuals: \$368,877	Budget:	А	G	Works estimate for major manhole chamber repairs and replacement has been received (approx. \$100k), but TDC is asking for a low I&I option to consider possibly lowering future OPEX costs.  Cost for investigation is confirmed at \$197k. Some extra services if required might need to be employed and have been outlined in the Modular Agreement with the vendor
EAC				Estimate at completion: \$368,877	Quality:	G	G	This will be covered off in procurement process and any agreements between TDC and selected vendor. All NZ standards to be adhered to.  Concerns that some aspects of the investigation have not followed best practice guidelines as laid out in WNZ I & I Controls Manual. Items to be discussed with vendor to remedy.
ი ემ ■ Baselin	\$	S (000's)		70% Under budget	Risks:	G	G	Community engagement is critical to the success of this project therefore we need to ensure good communications with the Eketahuna community to ensure they are aware of the investigations. This project poses many risks, through vendor selection, carrying out investigation and remediation, and the public facing private network issues that will arise due to investigation findings. This will require a substantive risk workshop to involve many facets of TDC and community to be able to solve what could potentially be a large net saving to TDC and community.
					Opportunities:	G	G	1. Reducing treatment plant upgrade capacities to fit reduced I & I flows. 2. Creating extra capacity in current network to allow for planned district growth. 3. Reducing the need to have to construct larger infrastructure to meet growth expectations.
					Health & Safety:	G	G	All TDC requirements to be adhered to by any Vendor/Contractor and their associated sub-contractors
					Resources:	G	G	Current resource requirements are low but will need to be increased in due course
					Comms:	G	G	Comms plan completed and reviewed. Comms has been pushed out to the community advising them of the upcoming and ongoing works.
					Plan & deliver cham	ber repair ormation s	works essions fo	up vendor for repair works or private connection issues.
Project timeline:  START  Pro	curement (RFP)	Agreement Negotiated Signed	& Contract Delivery Starts	Flow Monitoring & Investigations	Investigation Find Released	ings		Received Remediation Supplier Implementation Complete FINISH

# Telemetry and SCADA Upgrade Phase 2



Report date:	Start date:	Approved end date:	Projected end date:	Status update:			
Jul-25	Jul-24	Jun-26	Jun-26		PREVIOUS STATUS		
Purpose:	compliance with NZ water stand rationalise SCADA and Telemetry visibility across the entire TDC tr Stocktake, Framework, Architect network.	dards. This project will pull the differer y framework, architecture, software a eatment and network systems. Phase ture and system implementation to ac	•	Overall:	G	G	Agreements have been negotiated and signed by all parties for the main Scada upgrade, VPN & Server Upgrade, Piping &Instrumentation Diagram (P&ID) & asset data collection (Better Off Funding), & Radio Package portions of this project.  VPN/Server upgrade vendor is into delivery with equipment arriving and being built for Factory Acceptance Testing (FAT).  A portion of Better Off Funding (BOF) has been allocated to this project to facilitate the necessary work in capturing Asset information, P&ID, plant functional descriptions & asset valuations.
Project team:  Key stakeholders:	Sponsor: Mike Dunn Project Manager: Eugene Priest Horizons Regional Council TDC 3-Waters Team TDC IS Team Tararua Alliance	:		Scope:	G	G	Pre-determined scope to be followed in Tender process with detailed solution provided by successful respondent.  IS added scope of separate servers to add cyber security resilience  Remote site to be prioritised for upgrade to new SCADA for increased remote operator capability is currently Pongaroa WTP, Akitio WTP with the Pahiatua WwTP to be completed before DAF upgrade. Dannevirke will be considered in Yr 2 if budgets allow.
				Time:	G	G	Long Term Plan budget has allowed for up to 3 years to deliver this project. It has many complexities that are outlined in the Risk Register
Project budget:			Whole of Life	Budget:	А	А	Up to \$1.2m has been allocated in the LTP years 1-3. Recommended upgrades exceed current LTP budget. Prioritisation of works will need to be carried out to ensure project stays within LTP budgets. BOF has been allocated to cover asset data collection.  Yr 2 costs are currently planned for a total of \$649k
-			Approved budget:	Quality:	G	G	To follow best practice and all NZ Standards that are applicable.
Budget -			\$831,229 Actuals: \$187,851	Risks:	Α	Α	Risk and prioritisation workshop has been held on 11/7 for Phase II of project  Licensing costs have been confirmed and TDC are happy to proceed with project as it outlined.
EAC			Estimate at completion:	Opportunities:	G	G	Increased cyber security and redundancy due to possible physical server separation
			\$187,851	Health & Safety:	G	G	No health and safety items to be reported
9	\$ (000°	Ve Ve Ve	77%	Resources:	G	G	Appropriate resources are available and workloads are currently sufficient.
Pla	an Base		Under budget	Comms:	G	G	Due to interest in project we will be doing external and internal communications.
<b>■</b> Fo	recast to Complete			Next steps: Complete Upgrad Remote site upgra Start remote site Pongaroa WTP up	ade works upgrade d	hop with	vendors

Project t	Project timeline:											
START	Vendor Agreement	Infrastructure Upgrade RFP	Select Infrastructure Vendor	Kick-Off Meeting	VPN/Server Upgrade	Prioritised WTP Site Upgrades	Complete Infrastructure Upgrade	Pongoaro WTP Upgrade	Akitio WTP Upgrade	Pahiatua WwTP Upgrade	Dannevirke WTP/WI/Res	FINISH
	Nov-24	Nov-24	lan-25	Mar-25	lun-25	Διισ-25	Oct-25	Nov-25	Dec-25	Feh-26	Δnr-26	



# Report

Date : 10 September 2025

To : Chairperson and Board Members

Dannevirke Community Board

From : Simone Anthony

**Democracy Support Officer** 

Subject : Ormondville Te Uri Road Renaming

Item No : **8.3** 

#### 1. Recommendation

1.1 That the report from the Democracy Support Officer dated 25 August 2025 concerning the Ormondville Te Uri Road Renaming be received.

# 2. Reason for the Report

2.1 To provide an update to the Board on the process for the request to change the name of Ormondville Te Uri Road, Dannevirke.

# 3. Background

- 3.1 At its 19 May 2025 meeting, the Dannevirke Community Board discussed the correspondence received requesting the road name change and re-numbering for Ormondville Te Uri Road, Dannevirke due to health and safety concerns.
- 3.2 A CRM was lodged on 23 May 2025 to initiate the process for assessment and to prioritise the validity of the request.
- On 20 August 2025, the Information Services team received the correspondence and supporting documentation regarding road naming and numbering concerns in the Tararua District. Due to initial miscommunication between departments, there was a delay in progressing this matter.
- 3.4 The Information Services team are currently drafting a Road Naming and Numbering Policy for the Tararua District. While Council generally discourages

road renaming, in this instance it may be necessary due to duplication in road names and numbering, which poses a health and safety risk.

# 4. Key Issues Identified

- 4.1 Similar Road Names The names Ormondville Te Uri Road and Te Uri Road are too similar. This duplication is likely to cause confusion, particularly for emergency services.
- 4.2 Property Numbering Conflicts The numbering on Te Uri Road begins at 1460 and continues sequentially, appearing to follow on from Ormondville Te Uri Road.
- 4.3 Additionally, numbering from the Central Hawke's Bay District starts from the opposite end of Te Uri Road and also increases sequentially. This creates a risk of duplicate addresses (e.g., two properties numbered 47 Te Uri Road in different districts).
- 4.4 To address these issues, the Information Services team propose renaming Ormondville Te Uri Road and renumbering properties along Te Uri Road within the Tararua District to align with Central Hawke's Bay's addressing direction. This will help eliminate confusion and improve emergency response accuracy.

# 5. Proposed Road Name

- 5.1 The Information Services team have reviewed the proposed name Waikopiro Road, and it is currently only used to name two roading features nationwide:
  - Waikopiro Road (Wairoa District)
  - Waikopiro Lane (Far North District)
- 5.2 Additionally, Lake Waikopiro is a small lake near Lake Tutira in Hawke's Bay. Given this limited use, we do not anticipate any naming conflicts.
- 5.3 As Waikopiro is a Te Reo Māori name, we will seek feedback from iwi to verify the accuracy and appropriateness of the name.

# 6. Next Steps

6.1 This will be a significant project, affecting over 40 properties. However, the Information Services team considers it essential for public safety and operational clarity. Council approval will be required, and the final road name will be adopted via Council resolution, subject to their confirmation that the change provides a clear benefit to the community.

Attachments	
Nil.	



# Report

Date : 10 September 2025

To : Chairperson and Board Members

Dannevirke Community Board

From : Sarah Fountaine

Community Engagement Officer

Subject : Energy Efficiency and Conservation Authority Solar Project

Item No : **8.4** 

#### 1. Recommendation

1.1 That the report from the Community Engagement Officer dated 02 September 2025 concerning the Energy Efficiency and Conservation Authority Solar Project be received.

# **Executive Summary**

This report provides an update on Tararua District Council's involvement in the Community Renewable Energy Fund (CREF), administered by the Energy Efficiency and Conservation Authority (EECA). It outlines progress to date, including previously funded installations, and seeks to inform Community Board of the next phase of funding opportunities, the proposed site nominations, and implementation.

Energy Efficiency and Conservation Authority (EECA) have provided Tararua District Council funding for five sites, each site will be eligible for a grant covering up to 75% of the installation for renewable energy solar panels and batteries, with the remaining 25% to be sourced by the selected sites from co-funding partners.

Tararua District Council Community Engagement Officer will be administering the funding, supporting selected sites in securing additional funding requirements, and preparing reports on milestone completion for both EECA and Council.

# 2. Reason for the Report

2.1 To give Dannevirke Community Board information about the funding opportunity available through EECA's CREF programme.

# 3. Background Information

- 3.1 At the end of 2023, the Tararua District Recovery Team was approached by Ministry of Business Innovation and Employment (MBIE) to nominate community buildings and marae within cyclone-affected areas for solar renewable energy funding. In consultation with the Recovery Team, six sites were nominated. Of those, three community halls were selected and have now successfully installed solar panels and battery storage systems, fully funded through MBIE's Community Energy initiative.
- 3.2 The three selected sites were:
- 3.2.1 TeUri Community Hall,
- 3.2.2 Herbertville Community Hall
- 3.2.3 Kumeroa Community Hall
- 3.3 This year, Energy efficiency and conservation authority (EECA) has taken over the administration of the Community Renewable Energy Fund (CREF), committing a further \$9.2 million in grants to support up to 140 additional community resilience sites across New Zealand. These sites are focused on regions most exposed to natural hazards. Tararua District has been allocated funding for up to five additional sites. Each site will receive a grant of up to 75% to put towards the solar panels and battery quote, with an expectation of 25% co-funding to be sourced from funding partners.

# 4. Objectives of the Fund

- 4.1 The CREF aims to enhance community resilience by supporting solar PV and battery system installations on key community buildings—such as marae, places of worship, schools, and community halls—that serve as critical infrastructure during emergency events. The systems will also contribute to long-term cost savings through reduced energy bills.
- 4.2 Outcomes for Tararua District include:
- 4.2.1 up to five additional emergency-ready community resilience sites across our most vulnerable areas, equipped with renewable energy solutions,
- 4.2.2 a total potential investment of \$355,000 (excl. GST) into the local economy, and
- 4.2.3 continued reduction in reliance on the national grid during outages, with added long-term sustainability benefits for day-to-day use.

## 5. Milestones and Monitoring

5.1 The project will be delivered in phases, with clear milestones for site selection, procurement process, Quotation of work, and the installation. Progress will be

- monitored through regular reporting to EECA and to the Tararua District Council meeting
- 5.2 Tararua District Council Community engagement officer has been engaging with nominated communities throughout the process to ensure transparency, ensure their site is suitable and willing to participate in this initiative.

Milestone Number	Indicative/ Milestone Date	Milestone
1.	30 July 2025	The Agreement has been signed by both parties and Regional Partner has provided the list of CR Sites
2.	30 September 2025	The Regional Partner has contacted owners of CR Sites and EECA has approved installer quotes for at least 50% of the CR Sites
3.	30 November 2025	The Regional Partner has contacted owners of CR Sites and EECA has approved installer quotes for 100% of the CR Sites Submission of the Regional Partner's reporting as per this
4.	31 January 2026	Agreement  Confirmation from the Regional Partner that at least [50%] of installations at CR Sites have confirmed scheduled installation dates and confirmed Regional Partner/CR Site owner funding agreement
		Submission of the Regional Partner's reporting as per this Agreement
5.	31 March 2026	Confirmation from the Regional Partner that 100% of installations at CR Sites have confirmed scheduled installation dates and confirmed Regional Partner/CR Site owner funding agreement  Submission of the Regional Partner's reporting as per this Agreement

# 6. Site Nomination and Selection

- 6.1 The Tararua District Council's Community Engagement Officer has actively engaged with power line providers, the Emergency Management Adviser, and local Emergency Controllers to gather input for the site nomination process.
- 6.2 A comprehensive assessment of all community buildings within the district, including marae, places of worship, schools, and community halls, has been conducted. Each site was evaluated against the criteria provided by the Energy Efficiency and Conservation Authority (EECA).

6.3 In accordance with the contractual agreement between Tararua District Council and EECA, we are not permitted to publicly disclose the nominated site(s) at this stage. Once EECA has formally announced the selected site(s), an update will be provided at Tararua District Council meeting.

## **Attachments**

Nil.



# Report

Date : 10 September 2025

To : Chairperson and Board Members

Dannevirke Community Board

From : Allie Dunn

Manager - Democracy Services

**Subject**: **Discretionary Grant Fund Applications 2025** 

Item No : **8.5** 

#### 1. Recommendation

- 1.1 That the report from the Manager Democracy Services dated 04 September 2025 concerning the Discretionary Grant Fund Applications 2025 be received.
- 1.2 That the Dannevirke Community Board makes the following grants from its General Assistance Grants Fund:
  - Dannevirke Bowling Club, \$..... towards the costs of painting the mens' amenities block at the Bowling Club.
  - NZ Police, \$..... towards the costs of providing a treat for the school patrol volunteers.
  - Tararua Aquatic Community Trust, \$..... towards the costs of purchasing two professional-grade pace clocks.
  - Friends of Dannevirke Domain, \$...... towards the costs of revitalisation of the "Long Garden" at the Dannevirke Domain.
  - Phil Lamson Heritage Centre Trust (Inc), \$...... towards the costs of constructing the Lamson-Buchenwald Memorial in Dannevirke Domain.
  - Dannevirke Community Patrol, \$..... towards the operational costs of the patrol.
  - Dannevirke Combined Indoor Bowling Club, \$...... towards the costs of hall hire for an indoor bowling tournament to raise funds for IHC.

- Dannevirke Athletics Club, \$..... towards the costs of ground hire at the Dannevirke Domain.
- Dannevirke Fantasy Cave Charitable Trust Inc, \$...... towards the costs of re-establishing a pop-up Christmas Cave for children and families to visit Father Christmas.

# 2. Reason for the Report

2.1 To present to the Board applications for funding from the General Assistance Grants Scheme, for consideration and decision.

# 3. Background

- 3.1 The Community Board has a discretionary funding budget, from which the Board operates a General Assistance Grants Scheme. This budget also funds any general expenses of the Board, such as the Wackrow Memorial Youth Award, the Spring Festival and Market Day, and the purchase of wreaths for Anzac Day and Armistice Day services.
- 3.2 Following a reduction in funding through the Long-Term Plan 2024-34, the Dannevirke Community Board amended its previous process for distributing funding within its community. At its meeting held 21 July 2025, the Board agreed that one third of its discretionary budget would be made available for discretionary grants, equating to \$6,500, and up to two rounds would be held each financial year if funds were available. In the event there were remaining funds in the Board's budget from its first round of funding, this would be reviewed for addition to the funding pool by the board for consideration for a second round of funding.
- 3.3 The Board also agreed to apply a maximum amount of \$750 per application for grants from this fund.
- 3.4 All grants made under the General Assistance Grants Scheme must be paid out prior to 30 June, which is the end of the financial year.

## 4. Significance Assessment

4.1 The Council's Significance and Engagement Policy is not triggered by matters raised in this report.

## 5. Discussion and Considerations

5.1 The Board called for applications for funding in July 2025, with a closing date of 29 August 2025. A total of \$6,500 is available for grants in the 2025-26 financial year.

# 5.2 Nine applications were received. These are set out below.

# 5.3 **Summary of Applications**

Organisation	Purpose of request	Amount requested
Dannevirke Bowling Club	Funds are sought towards the cost of painting the mens' amenities block at the Bowling Club as it is too high for their members to paint.	\$1,400.00
NZ Police - School Patrol Treat	Funds are sought to pay for a trip to Waisplash and a barbecue treat for the children that volunteer throughout the year to patrol the Dannevirke School Crossings.	\$615.00
Tararua Aquatic Community Trust	Funds are sought towards the costs of purchase two professional-grade pace clocks to enhance the aquatic training environment at Waisplash Community Pools.	\$750.00
Friends of Dannevirke Domain	Funds are sought towards the revitalisation of the "Long Garden" at the Dannevirke Domain.	\$750.00
Phil Lamason Heritage Centre Trust (Inc)	Funds are sought towards the costs of constructing the Lamason-Buchenwald Memorial in Dannevirke Domain.	\$750.00
Dannevirke Community Patrol	Funds are sought towards the operational costs of the Dannevirke Community Patrol.	\$500.00
Dannevirke Combined Indoor Bowling Club	Funds are sought towards the costs of hall hire for an indoor bowling tournament to raise funds for the IHC.	\$102.00
Dannevirke Athletics Club	Funds are sought towards the costs of ground hire at the Dannevirke Domain.	\$225.00
Dannevirke Fantasy Cave Charitable Trust Inc	Funds are sought towards the costs of re-establishing a pop-up Christmas Cave for children and	\$500.00

	families to visit Father Christmas and provide entertainment and goodwill.	
Total of Applications Receiv	\$5,592.00	

#### 6. Consultation

There are no community consultation requirements associated with matters addressed in this report. The availability of the General Assistance Grants Scheme is intended to be publicly notified as part of seeking applications for funding from the community.

## 7. Conclusion

7.1 The Board has decided to set aside \$6,500 from its discretionary funding budget for applications from the community for funding. Nine applications for funding have been received and are presented for consideration.

#### **Attachments**

- 1. Application General Assistance Grants Scheme 2025 Dannevirke Bowling Club (Inc)\_Redacted
- 2. Application General Assistance Grants Scheme 2025 TACT Pace Clocks Redacted
- 31. Application General Assistance Grants Fund 2025 NZ Police School Patrol Treat\_Redacted
- 41. Application General Assistance Grants Scheme 2025 Friends of Dannevirke Domain\_Redacted
- 5. Application General Assistance Grants Scheme 2025 Phil Lamason Heritage Trust Redacted
- 6. Application General Assistance Grants Scheme 2025 Dannevirke Community Patrol\_Redacted
- 71. Application General Assistance Grants Scheme 2025 Dannevirke Combined Indoor Bowling Club\_Redacted
- 8. Application General Assistance Grants Scheme 2025 Dannevirke Athletic Club Redacted
- 9. Application General Assistance Grants Scheme 2025 Dannevirke Fantasy Cave\_Redacted



# DANNEVIRKE COMMUNITY BOARD General Assistance Grants Scheme Application Form

Name of organisation:
DANNEVILLE BOWLING CLUB CINC)
Contact Person:
Michael Lithock Phone No.
Muchael Littoci Phone No.
Deuts Lend Free II Address
Postal and Email Address
19 WATERLOO STREET DITNIBURKE
danvikbe a xisa.co.N2
Non-hour formation in the contraction 56
Number of members in your organisation:
Objectives of your organisation:
TO Frovide well being and sport to the MAN
of NOT SO OCTIVE elderly and young in
our area of Tarasua
Is your organisation a legally constituted society or trust? Yes / No
is your organisation a rogary denominated desirety of macri
If your club/organisation is registered for GST, please supply your GST number:
10654580
1-014120

8.	Describe the project for which you are seeking financial assistance	
	The painting of the mens ament	res
	the painting of the mens ament block of the Bowling Chais as it is	s To high
1	- of our members to paint.	
9.	Please detail complete cost of the project and attach written quotes involves either labour and/or material costs.	s where the project
	SuiPhy and Pain 2 conis CELING and wells	. 2896
	JONES BRJ. HEZS	
	Total Cost:	· 289 b
	Total Cost.	Ψ
10.	How much are you applying to this fund for?	s_1-4-00
11.	Please show where the remainder will come from:	\$ 1486.
	Chub Account	,
12.	Have you received any funding from the Creative Communities Government Agency in the past three years? Yes / No	Scheme or other
	Please give details:	\$
	FOR THE COS, OF NEW CUTTAINS	500.00
	PUB CHARTY FUT heat SUMPS	<u>500.00</u> <u>9750</u> .00
13.	Outline how your project will benefit the community:	
	our chas here out facilities to va	crious groups
	For Functions at a reasonable price	e at the
	Moment that area is an eyesore . IT	will impact
O	n the community greatly with of pealance and hopefully encourage	smarter
-	Willandoned and board. He born of	in ca Alivida

15.	Please enclose your latest Balance Sheet or Statement of Income and Expenditure that has been reviewed independently. Please also attach a deposit slip or formation from your bank regarding the details of your account for payment of any
	funding that may be granted – note we must have formal verification of your bank account details for audit compliance. The verification must show the name and branch of your bank, your account name, and your account number. A screenshot from online banking is acceptable only if it shows all of the above details.
16.	I hereby declare the above information is correct and if our application is successful agree to complete a certificate stating how the money has been spent:
Signe	ed: No pate: 19.08.2025
Desic	nation: SECRETARY
Chec	k List (To Be Completed By The Applicant)
	To ensure that this application is eligible for consideration the following must be provided:
	(tick)
	1) All questions have been answered
	2) Requests for funding do not exceed half of the project's total cost
	3) Written quotes for labour and/or material costs are attached
	Latest Balance Sheet or Statement of Income and Expenditure is enclosed that has been reviewed independently
	5) Bank deposit slip or verification from your bank of account details for

3,584.00

1,744.00

2,310.00

https://doc-1 O-c4-apps-viewer.googleusercontent.com/viewer/secur..

# JONES BROTHERS

QUOTE

Dannevirke Bowling Club

Date Jones Brothers Painting 31 Jul 2025 22 King Street Dannevirke

31 Dec 2025 jonesbrospaint@gmail.c

0273302280 Quote Number

QU-0247 **GST Number** 126-906-

	137			
Description	Quantity	Unit Price	GST	Amount NZD
Quantity		Unit Price	GST	NZD

Bar room. Quote to prepare and paint interior rooms. 1.00 wallpaper, fill holes and gaps, 2 coats paint to ceilings and walls.

3,584.00 Seal/undercoat and glue back 15%

Entry way 1.00 1,744.00

15% 1.00 2,896.00 Mens room 15%

15% Toilet 1.00 830.00 2.896.00

830.00 Supper room. Ceiling, walls, windows, doors and 1.00 7,596.00 frames. 7,596.00 15%

Kitchen. Walls, ceiling, windows and frames. 1.00 2,310.00 15%

Ladies toilets and locker rooms. 1.00 Ceilings, walls, windows Md frames. 4, 180.00 4,180.00 Subtotal 23,140.00

> **TOTAL CST** 3,471.00 TOTAL ND 26,611.00

> > า/ว∩ว⊿ln∘ln。...



# DANNEVIRKE COMMUNITY BOARD General Assistance Grants Scheme Application Form

1.	Name of organisation:
	The Taronua Aquatic Community Trust
2.	Contact Person:
	Talum Kingen Phone No.
3.	Postal and Email Address
	Po Box 16, Dannevirke 4942
	Secretary @wai splash.org
4.	Number of members in your organisation: 24 (Full time, part time, casual +
5.	Objectives of your organisation:
	The primary objective of the trust is to maintain both the physical and financial integrity of the swimming pool complex in Damevirke, for the benefit of the local community and the people of the wider Tararva District The Trust promotes safe and professionally managed aquatic spand recreational activities by qualified and professional staff.
6.	Is your organisation a legally constituted society or trust? Yes No
7.	If your club/organisation is registered for GST, please supply your GST number:

8.	Describe the project for which you are seeking financial assistance to a professional-grade pace clocks to enhance training environment at waisplash community will serve as vital tools for skill development as a community users them you tessens to advanced lane swimmers, older	the aquatic
9.	Please detail complete cost of the project and attach written of involves either labour and/or material costs.	quotes where the project
	x2 1000mm 240 Pace clocks	\$ 1655 · CO
	Total Cost:	\$ 1655.00
10.	How much are you applying to this fund for?	\$ 750.00
11.	Please show where the remainder will come from:  Wai Splash Funds - maney raised  from entrance fees, swimming ressons +  aqua aerobics	\$ 905.00
12.	Have you received any funding from the Creative Commu Government Agency in the past three years? Yes / No	nities Scheme or other
	Please give details:	\$
13.	Outline how your project will benefit the community: The pace clocks will enhance training and lessons helping swimmers of all ages impressing skills. These clocks will make lessons fit lane swimming more effective by enabling sessions for individuals and graps. Instruction improved tools to deliver inclusive, his advities. This simple upgrade will make effective and appealing, providing last the entire Tarana District.	ness programmes and structured, engaging tors will benefit appatic The facility more
		R)

14.	14.6	ase add any further information you consider may assist your application:  have obtained a quate from a provider in the  who can supply two pace ciccls for the price  are in NZ.
	cor	NZ, one pace dock costs \$1,400.00, but we get two clocks from the UK for raighly the same ce. Although shipping may take abit larger the ality of the docks is comparable to the local ares.
15.	that veri fund acco	has been reviewed independently. Please also attach a deposit slip or formal fication from your bank regarding the details of your account for payment of any ling that may be granted — note we must have formal verification of your bank ount details for audit compliance. The verification must show the name and branch our bank, your account name, and your account number. A screenshot from online king is acceptable only if it shows all of the above details.
16.		reby declare the above information is correct and if our application is successful, see to complete a certificate stating how the money has been spent:
		Date: 25-07-2025  n: Wai Splash community Poels Trust searchary
Checl	k List	(To Be Completed By The Applicant)
		ensure that this application is eligible for consideration the following must be vided:
	1)	All questions have been answered (tick)
	2)	Requests for funding do not exceed half of the project's total cost
	3)	All questions have been answered  Requests for funding do not exceed half of the project's total cost  Written quotes for labour and/or material costs are attached  Latest Balance Sheet or Statement of Income and Expenditure is
	4)	Latest Balance Sheet or Statement of Income and Expenditure is enclosed that has been reviewed independently
	5)	Bank deposit slip or verification from your bank of account details for payment of any funding granted





# Specialist :: Sports Timing & Clock MANUFACTURES

# **Sportclox Ltd**

The Cottage
Wolston Grange
Rugby UK
CV23 9HJ
sales@sportclox.com

Tel. 07775 810170

23.7.25

Quotation For. Steph Duff No Address? Dannvirke New Zealand 4930

2 x 1000mm 240 Pace Clocks £249 ea Total £498

£ 240 shipping . 2 / 5 days DHL

**Grand Total £ 738** 

2 days to ship from order.

**Kind regards** 

**Steven Marshall** 

Sportclox.com is part of RMS Ltd reg England 2761241 vat 536207066



	DATE		
Dannevirke	NOTES	S	
69 High Street, Dannevirke, NZ	COINS	\$	
	TOTALC	ash \$	
PAID IN BY: (PLEASE PRINT NAME)	CHEQUE AS REVE	S \$ RSE \$	
FOR THE CREDIT OF	Transfer from account i	No. S	
TARARUA AQUATIC COMMUNITY TRU	ST		
	TOTAL	\$	



Tararua Aquatic Community Trust	
For the year ended 30 June 2025	
	2
Trading Income	
Fees - Entry	81,46
Fees - Facility Hire	9,25
Fees - Swim School Lessons	131,06
MSD - Training Scheme	8,55
School Lessons	38,43 22,39
Shop Sales - Food Shop Sales - Non Food	10,41
Total Trading Income	301,58
Cost of Sales	55,,55
Cost of Goods Sold	43
Shop Purchases - Food	14,68
Shop Purchases - Non Food	6,67
Total Cost of Sales	21,79
Gross Profit	279,78
Other Income	
Donations Received	1,21
Events & Promo Income	26,23
Grants - Council Management Funding	397,08
Grants - Non Council	98,40
Interest Income - Westpac Bank - 000 Main Account Interest Income - Westpac Bank - 001 Deposits Account	1,13
Interest Income - Westpac Bank - 025 Online Saver Account	2
Interest Income - Westpac Bank - 081 Term Deposit Account	9,85
Rent - Dvke Toy Library	5,19
Sponsorship	18,55
Total Other Income	557,93
Operating Expenses	
Accident Compensation (ACC)	2,25
Accountancy	6,00
Advertising	5,4
Audit Fees Bank Fees	11,4% 1,17
Cleaning	3,6i
Compliance - CEL Water Tests	1,59
Compliance - Commercial Door Services	3:
Compliance - Max Tarr	1,50
Compliance - McAlpine	2,10
Compliance Costs	18
Depreciation - Buildings	15,4
Depreciation - Other	2,5
Depreciation - Plant & Equipment	47,0
EFTPOS Expenses Entertainment	6
Expenses for Events and Promos	11,3
Freight, Courier & Postage	11,5
Gas Heating	2,3
Health & Safety	2
Insurance	35,8
Interest Expense	
Light, Electricity / Power	156,6
Minor Capital Purchases	1,3
Motor Vehicle Expenses	9
Office Expenses	2
Pool Treatment & Supplies  Pature & Waste Disposal	18,8
Refuse & Waste Disposal Registrations & Licenses	2,3 1,3
Repairs and Maintenance	55,7
Salaries & Wages	434,9
Software	5,2
	9



# 8.5 Discretionary Grant Fund Applications 2025

# Attachment 2 Application General Assistance Grants Scheme 2025 - TACT Pace Clocks\_Redacted

Staff Expenses	1,660.21
Staff Training & Welfare	3,592.09
Staff Uniforms	1,240.58
Stationery	1,155.32
Subscriptions	1,105.78
Swim School Expenses	2,237.08
Telephone & Internet	1,610.63
Water Meter Usage	22,737.65
Total Operating Expenses	865,492.82
Net Profit	(27,768.15)



# **Balance Sheet**

Tararua Aquatic Community Trust As at 30 June 2025

Assets	
Bank	
Westpac Bank - Deposit 01 Account	49,181.8
Westpac Bank - Online Saver 25 Account	1,359.9
Westpac Current Account 00	72,994.2
Total Bank	123,536.0
Current Assets	
Accounts Receivable	116,281.4
Cash Floats/Petty Cash	250.0
Interest Accrual	2,092.9
Inventory (Untracked)	5,928.1
Simply Swim Debtor Control	70.5
Sundry Accounts Receivable	(114,887.4
Westpac Term Deposit 004	20,000.0
Westpac Term Deposit 006	70,000.0
Westpac Term Deposit 007	101,024.
Total Current Assets	200,759.6
Fixed Assets	
Buildings - Fixed Asset	1,272,060.4
Buildings :- Accumulated Depreciation	(629,575.1
Computer Equipment - Fixed Asset	21,640.6
Computer Equipment :- Accumulated Depreciation	(17,739.5
Computer Software - Fixed Asset	4,500.0
Computer Software :- Accumulated Depreciation	(4,500.0
Motor Vehicles - Accumulated Depreciation	(6,604.3
Motor Vehicles - Fixed Assets	12,173.9
Plant & Equipment - Fixed Asset	656,050.0
Plant & Equipment :- Accumulated Depreciation	(512,994.4
Total Fixed Assets	795,011.4
Total Assets	1,119,307.
Liabilities	
Current Liabilities	
Accounts Payable	34,606.
Accrued Expenses	20,049.
GST	(13,802.3
Revenue Received In Advance	9,822.6
Wages Payable	41,317.:
Total Current Liabilities	91,992.0
Total Liabilities	91,992.
Net Assets	1,027,314.
Equity	
Contributed Capital	500.
Current Year Earnings	(27,768.1
Retained Earnings	1,054,582.
Total Equity	1,027,314.



# The Tararua Aquatic Community Trust

This is to certify that The Tararua Aquatic Community Trust was registered as a charitable entity under the Charities Act 2005 on 30 June 2008.

Registration number: CC32225



# DANNEVIRKE COMMUNITY BOARD General Assistance Grants Scheme Application Form

1.	Name of organisation:
	New Zealand Police
2.	Contact Person:  Senior Constable Maxine Walshe  Phone No.
3.	Postal and Email Address: 13 Gordon Street / P O Box 24, Dannevirke
4.	Number of members in your organisation: NA
5.	Objectives of your organisation:
	New Zealand Police / My role is School Community Officer within Tararua District Schools - Prevention
6.	Is your organisation a legally constituted society or trust? No
7.	If your club/organisation is registered for GST, please supply your GST number: NA

8. Describe the project for which you are seeking financial assistance:

The children do wardens and patrols throughout Dannevirke for no financial gain, which they operate in all types of weather voluntarily. These children help keep their fellow students safe to and from school including people in their community. The treat is for the acknowledgement of the fabulout work that these children do throughout the year.

9. Please detail complete cost of the project and attach written quotes where the project involves either labour and/or material costs.

Northern Tararua Schools	Numbers
Dannevirke South	54
Huia Range School	35

TOTAL 89 students

AMP Wai Splash Leisure Swim @ \$3.60/child x 89	\$320.40
Blow up inflatable pool toy \$60 per hour x 2.5 hours =	
\$150 Dannevirke School % Share	\$137.00
(Positively Woodville" for 15 Woodville School Students	
percentage = \$22.00)	

to AMP Wai Splash \$457.40

BBQ – sausages/sauce/bread (Total quote from NW is \$184.14. \$157.60 for Dvke Schools share; balance of \$26.57 is Woodville Schools)

\$157.60

Total cost: \$615.00

10. How much are you applying to this fund for?

\$615.00

11. Please show where the remainder will come from: (applying for entire request)

\$ NIL

12. Have you received any funding from the Creative Communities Scheme or other Government Agency in the past three years? Yes

Please give details:

2023 - 76 students / South School, Huia Range School (granted) \$538.20

2022 - 74 students / South School, Huia Range School (granted) \$455.20

13. Outline how your project will benefit the community:

Without some form of an acknowledgement it becomes very difficult to maintain the motivation of these children throughout the cold months. The children operate the crossings every morning and every afternoon.

The children are trained annually during term 4 of the school year followed by a refresh training during term 1 of the following year. Patrol duties further enhances their road safety skills.

Patrol duties in a great sense of responsibility operated on local streets including State Highway 2. They keep their fellow students safe including members of the community whom cross the crossing during operation.

14. Please add any further information you consider may assist your application:

The large number of students at Dannevirke South School and Huia Range school show a high level of commitment to their role. The volunteer for this duty and do so admirably. They operate the crossings in all weather conditions (under supervision) where they learn valuable road safety including vehicle movement.

The proposed day for the treat is yet to be determined and will need to suit both schools; however, it will be during term 4. Term 4 commences Monday 6<sup>th</sup> October 2025. The time of the treat will be 11am until 2pm.

As like previous years, I can arrange for Wai-Splash to invoice the Community board after the "treat" to ensure the exact total is charged. I will also get Dannevirke New World to invoice the Community Board for the Dannevirke Schools Share. New World have said "We think it is great to see the responsibility that has been taken on by these young people and giving their time freely to make the community a better and safer place"

15. Please enclose your latest Balance Sheet or Statement of Income and Expenditure that has been reviewed independently. Please also attach a deposit slip or formal verification from your bank regarding the details of your account for payment of any funding that may be granted – note we must have formal verification of your bank account details for audit compliance. The verification must show the name and branch of your bank, your account name, and your account number. A screenshot from online banking is acceptable only if it shows all of the above details.

NA – This request is for local children performing duties within the Tararua District. As indicated, I am a Police Officer, my role being School Community Officer. Annually the children operating the Patrol / Warden crossing are thanked for their hard work during the year.

16. I hereby declare the above information is correct and if our application is successful, agree to complete a certificate stating how the money has been spent:

Signed: \_\_\_\_\_\_ Date: 7<sup>th</sup> August 2025

Designation: Senior Constable / School Community Officer / New Zealand Police

# Check List (To Be Completed By The Applicant)

To ensure that this application is eligible for consideration the following must be provided:

1)	All questions have been answered	YES
2)	Requests for funding do not exceed half of the projects total cost	NO
3)	Written quotes for labour and/or material costs are attached	YES
4)	Latest Balance Sheet or Statement of Income and Expenditure is Inclosed that has been reviewed independently	NA
5)	Bank deposit slip or verification from your bank of accounts details For payment of any funding granted	NA



# Dannevirke 25 Denmark street Dannevirke Ph 063747039

To whom it may concern,

Please find below a price estimate to the items you requested.

7 bags of Value Sausages 35 to a bag at \$19.99x7 =\$139.93 2 Wattie's 1.1I tomato sauce \$7.99x2 =\$15.98 11 Loaves of Value bread 1.30x11 =\$14.30 7 packets of servettes Pams 100 pack 7x1.99 =\$13.93 Total =\$184.14



**QUOTE** 

Police Patrol

Date Tararua Aquatic Community 31 Mar 2025

Trust

c/- PO Box 16 Expiry 13 Apr 2025 Dannevirke 4942

Email: **Quote Number** 

accounts@waisplash.org QU-0071 Account Number

**GST Number** 03-0614-0569648-00 059 939 491

Description	Quantity	Unit Price	Amount NZD
Patrol Students end of Year Swim			
Swim	89.00	3.30	294.09
Inflatable	1.00	111.30	111.30
BBQ Free use	1.00	0.00	0.00
All inclusive rate, for swim, inflatable & BBQ Hire			
		Subtotal	405.39
		TOTAL GST 15%	60.81
		TOTAL NZD	466.20



# DANNEVIRKE COMMUNITY BOARD General Assistance Grants Scheme Application Form

Name of organisation:  FRIENDS OF DANNEVIRKE DOMAIN  Contact Person:  Partrara Ferguson Phone No.  Postal and Email Address  Number of members in your organisation:  Over 60 supportive Frience (a counting.)  Objectives of your organisation:  To revitalise the Dannevirke Domain  Gardens which surround our Cenotaph  thus showing the Community's continued respect for this memorial space.  Is your organisation is registered for GST, please supply your GST number:		
Contact Person:  Parbara Ferguson Phone No.  Postal and Email Address  Number of members in your organisation:  Over bo supportive Fried (a counting.)  Objectives of your organisation:  To revitalise the Dannewirke Domain  Gardens which surround our Cenataph  thus showing the Community's continued respect for this memorial space.  Is your organisation a legally constituted society or trust? Yes/No	Na	
Postal and Email Address  21 Working 'Friends' plus  Number of members in your organisation:  Over 60 supportive 'Friends' (a counting)  Objectives of your organisation:  To revitalise the Dannevirke Domain  Gardens which surround our Cenotaph  thus showing the Community's continued  respect for this memorial space.  Is your organisation a legally constituted society or trust? Xes/No		FRIENDS OF DANNEVIRKE DOMAIN
Postal and Email Address  21 Working 'Friends' plus  Number of members in your organisation:  Over 60 supportive Friends' (a counting.)  Objectives of your organisation:  To revitalise the Dannevirke Domain  Gardens which surround our Cenotaph  thus showing the Community's continued  respect for this memorial space.  Is your organisation a legally constituted society or trust? Yes/No		
Postal and Email Address  21 Working 'Friends' plus  Number of members in your organisation:  Over 60 supportive 'Friends' (a counting.)  Objectives of your organisation:  To revitalise the Dannevirke Domain  Gardens which surround our Cenotaph  thus showing the Community's continued  respect for this memorial space.  Is your organisation a legally constituted society or trust? Xes/No	Сс	ontact Person:
Number of members in your organisation:  Over 60 supportive Fried (a counting.)  Objectives of your organisation:  To revitalise the Dannevirke Domain  Gardens which surround our Cenotaph  thus showing the Community's continued respect for this memorial space.  Is your organisation a legally constituted society or trust? Xes/No	P	partara Ferguson Phone No.
Number of members in your organisation: Over 60 supportive Fried (a counting.)  Objectives of your organisation:  To revitalise the Dannewirke Domain  Gardens which surround our Cenotaph  thus showing the Community's continued  respect for this memorial space.  Is your organisation a legally constituted society or trust? Yes/No	Po	estal and Email Address
Number of members in your organisation: Over 60 supportive Fried (a counting.)  Objectives of your organisation:  To revitalise the Dannevirke Domain  Gardens which surround our Cenotaph  thus showing the Community's continued  respect for this memorial space.  Is your organisation a legally constituted society or trust? Yes/No		
Number of members in your organisation: Over 60 supportive Fried (a counting.)  Objectives of your organisation:  To revitalise the Dannevirke Domain  Gardens which surround our Cenotaph  thus showing the Community's continued respect for this memorial space.  Is your organisation a legally constituted society or trust? Yes/No		
Number of members in your organisation: Over 60 supportive Fried (a counting.)  Objectives of your organisation:  To revitalise the Dannewirke Domain  Gardens which surround our Cenotaph  thus showing the Community's continued  respect for this memorial space.  Is your organisation a legally constituted society or trust? Yes/No	2	
Number of members in your organisation: Over 60 supportive Fried (a counting.)  Objectives of your organisation:  To revitalise the Dannevirke Domain  Gardens which surround our Cenotaph  thus showing the Community's continued respect for this memorial space.  Is your organisation a legally constituted society or trust? Yes/No	_	
Objectives of your organisation:  To revitalise the Dannewirke Domain  Gardens which surround our Cenotaph  thus showing the Community's continued  respect for this memorial space.  Is your organisation a legally constituted society or trust? Yes/No		
To revitalise the Dannevirke Domain  Gardens which surround our Cenotaph  thus showing the Community's continued  respect for this memorial space.  Is your organisation a legally constituted society or trust? Yes/No	Nι	umber of members in your organisation: Over 60 supportive Frier (a counting.)
Gardens which surround our Cenotaph thus showing the Community's continued respect for this memorial space.  Is your organisation a legally constituted society or trust? Yes / No	Ob	ojectives of your organisation:
thus showing the Community's continued respect for this memorial space.  Is your organisation a legally constituted society or trust? Yes/No		To revitalise the Dannevirke Domain
Is your organisation a legally constituted society or trust? Yes / No		jardens which surround our Cenotaph
Is your organisation a legally constituted society or trust? Yes / No	4	ous showing the Community's continued
	1	espectfor this memorial space.
If your club/organisation is registered for GST, please supply your GST number:	Is	your organisation a legally constituted society or trust? Yes / No
If your club/organisation is registered for GST, please supply your GST number:		
	If y	your club/organisation is registered for GST, please supply your GST number:
	-	

8.	Describe the project for which you are seeking financial assis	tance:
	The "Long Garden" stretches From High St	to the Grandsland
ļ	Assistance is needed to purchase grantit	y of compost a ial clearance
9.	Please detail complete cost of the project and attach written convolves either labour and/or material costs.	uotes where the project
Cor	stractor to digout Long Garden'	
	Quote attached.	
	Total Cost:	\$
10.	How much are you applying to this fund for?	\$ <u>750.00</u> .
11.	Please show where the remainder will come from:	\$
	Donations.	
	J. D.C. Contestable fund.	
12.	Have you received any funding from the Creative Commu Government Agency in the past three years? Yes / No	nities Scheme or other
	Please give details:	\$
	From Tourarua District Council	
	Contestable Fund. for Contractor.	10,940.00
untra a	der removed tainted soil from sunken or replaced clean soil in July '25.	garden
13.	Outline how your project will benefit the community:	
	By restoring a re-furbishing these	gardens.
	,	7
	To give back to the Community a pl	lace to enjoy.

14.	Plea	ase add any further information you consider may assist your application:	
15.	that verifund accordance of you	ase enclose your latest Balance Sheet or Statement of Income and Exp has been reviewed independently. Please also attach a deposit slip of fication from your bank regarding the details of your account for paymer ling that may be granted — note we must have formal verification of yount details for audit compliance. The verification must show the name and pur bank, your account name, and your account number. A screenshot from king is acceptable only if it shows all of the above details.	<mark>r formal</mark> nt of any our bank d branch
16.		reby declare the above information is correct and if our application is such to complete a certificate stating how the money has been spent:	ccessful,
Signe	d: <u></u>	Beforguson Date: 19.8.25.	
Desig	natio	n: Friends of Danneville Domain	
Check	List	(To Be Completed By The Applicant)	
		ensure that this application is eligible for consideration the following muovided:	ist be
	1)	All questions have been answered	~
	2)	Requests for funding do not exceed half of the project's total cost	~
	3)	Written quotes for labour and/or material costs are attached	~
	4)	Latest Balance Sheet or Statement of Income and Expenditure is enclosed that has been reviewed independently	V
	5)	Bank deposit slip or verification from your bank of account details for payment of any funding granted	V



UOTE

Friends Of Domain

Date 7 Aug 2025

Expiry 6 Sep 2025

Quote Number QU-0019

Reference Domain Project GST Number

139-517-555

VMH Contracting Limited 52 Burns Street Dannevirke Dannevirke 4930 NEW ZEALAND

eription	Quantity	Unit Price	Amount NZD
te to remove vegetation (Long Garden from high street to grandstand) & away, overlay garden with topsoil from stockpile located at domain. bject to dump site location - dump site to be confirmed.	1.00	18,820.00	18,820.00
		Subtotal	18,820.00
	TO	TAL GST 15%	2,823.00
		TOTAL NZD	21,643.00

ns

I Contracting LTD are not responsible for any unmarked services. nent within 7 days of invoice.

oods remain property of VMH Contracting LTD until paid in full.



UOTE

Friends Of Domain

Date 14 Aug 2025

Expiry 13 Sep 2025

Quote Number QU-0020

Reference Domain Project

GST Number 139-517-555 VMH Contracting Limited 52 Burns Street Dannevirke Dannevirke 4930 NEW ZEALAND

scription	Quantity	Unit Price	Amount NZD
se Garden closest to public toilet block. tote to remove/dig out soil from rose garden at 400/500mm deep as cussed with Sue Buchanan and add to existing stockpile in domain. fill garden with raw topsoil.	1.00	4,202.00	4,202.00
		Subtotal	4,202.00
	то	TAL GST 15%	630.30
		TOTAL NZD	4,832.30

# rms

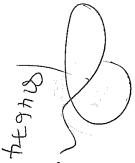
1H Contracting LTD are not responsible for any unmarked services, yment within 7 days of invoice.

goods remain property of VMH Contracting LTD until paid in full.

Pate: 21/08/2025	ACCOL	ACCOUNT NO: U614-UU1/64U-UU		
Account Name: Friends of Dannevirke Domain	Last S	Last Statement Date: 06/07/2025		
Date From Batch Serial/Ref	Payee	Account Number T/C	Amount Source	Account Balance
07/08/25 12:58 0614 0000 Sue Castles		03-0614-0017640-000 64	50.00 CR MR	
07/08/25 13:00 0614 0000 Sheryl Dornb		03-0614-0017640-000 64	100.00 CR MR	150.00 CR



Date:	21/08/2025		Account No:	No: 0687-0069134-00			
Account Name	:: Friends of Da	Account Name: Friends of Dannevirke Domain	Last Stat	Last Statement Date: 06/07/2025			
Date	From	Batch Serial/Ref	Рауее	Account Number	T/C Amount	unt Source	Account Balance
21/07/25	12:34 0047	21/07/25 12:34 0047 0000 Projects	Lions Club	Lions Club 03-0687-0069134-000	50 9000.00 CR	00 CR DC	9000.00 CR
22/07/25	07:59 0047	22/07/25 07:59 0047 0000 Projects	Lions Club	Lions Club 03-0687-0069134-000 50		4090.00 CR DC	
22/07/25	08:00 0047	22/07/25 08:00 0047 0000 Donation	Lions Club	Lions Club 03-0687-0069134-000 50		1000.00 CR DC	14090.00 CR
23/07/25	23/07/25 08:03 0047 0000	0000 Donations	Lions Club	Lions Club 03-0687-0069134-000 50		631.27 CR DC	14721.27 CR
24/07/25 12:46	12:46 0614	0000	Barbara Fe	Barbara Fe 03-0687-0069134-000 .	50 90.	90.00 CR MR	
24/07/25	17:47 5372	24/07/25 17:47 5372 0000 donation	MOSS, ROSEM	MOSS, ROSEM 03-0687-0069134-000 50		50.00 CR BP	
24/07/25	24/07/25 18:16 0613	0000	MCKAY J D	03-0687-0069134-000 50	50 100.00	00 CR BP	
24/07/25 19:45	19:45 1255	0000 WI Roses	TARARUA WO	TARARUA WO 03-0687-0069134-000 .	50 200.00	00 CR BP	15161.27 CR
01/08/25	01/08/25 17:16 1255	0000	CONNORS E	CONNORS E 03-0687-0069134-000 50		100.00 CR DC	15261.27 CR
14/08/25	14/08/25 10:02 0047 0000	0000 59270898	Tararua RE	Tararua RE 03-0687-0069134-000 00	00 14.65	65 DR DE	
14/08/25 10:04	10:04 0614	0000 ray juliette	Barbara Fe	Barbara Fe 03-0687-0069134-000	64 150.00	00 CR MR	15396.62 CR
15/08/25 14:49	14:49 0047	0000 59188176	VMH CONTRA	VMH CONTRA 03-0687-0069134-000 00	00 10603.58	58 DR DE	4793.04 CR
21/08/25	21/08/25 11:32 0000 0000	0000		03-0687-0069134-000 00	00 1152.73 DR	73 DR DE	







# DANNEVIRKE COMMUNITY BOARD General Assistance Grants Scheme Application Form

Name of organisation:
The Phil Lamason Heritage Centre Trust (Inc)
The Phil Lamason Heritage Centre Trust (Inc) (Reg No cc52057)
Contact Person:
Mille HAROZO Phone No.
Destel and For 'I A I I
Postal and Email Address
Number of members in a second of the first transfer of the first t
Number of members in your organisation: 5 Trustees (Unpaid volunteers)
Objectives of your organisation:
1. To promote a greater understanding of Phil Lamason's
epic WWI story of comage and leadership
à To hala assesse ather in asstant land has ton stain
2. To help preserve other important local heritage stories
Is your organisation a legally constituted society of trust? Yes No
If your club/organisation is registered for GST, please supply your GST number:
117-436-667

8.	Describe the project for which you are seeking financial as	sistance:
	To construct the hamason-Buchenwald Med	morial in
	Danneurhe Domain.	
9.	Please detail complete cost of the project and attach writte involves either labour and/or material costs.  Design / planning / consent (Already paid out)  Construction and election of Newwood	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
	Total Cost:	\$\$25,000
10.	How much are you applying to this fund for?	\$750.00
11.	Please show where the remainder will come from:	\$
	Application to bottery Environment + Heritage	\$ 100,000
	Funds raised (donations) at 20 August 2025	\$265000
	Further donotrons from individuals local Trusts, Pub charity and other sources	\$ 69,250
12.	Have you received any funding from the Creative Comr Government Agency in the past three years? Yes / No	nunities Scheme or other
	Please give details:	\$
	Glengory Soldier Settlement Heritage	
	_ Site Project (2024)	5870.00
	Site Project (2024)  Choject completed September 2024)	
13.	Outline how your project will benefit the community:	
0	The Lamason-Buckerwald Memorial is an inte	
	unique opportunity for Donner Nu to a	role a visitor
0	destination which has a golobal outreach.	
(2)	The design of the Memorial will acc Special feature to Dannovivlo Domai	Is another very
	Species Tearere 10 Dannovivus Domai	M.

14.	Plea	ase add any further information you consider may assist your application:
1	Thi	s is a one-off major local project. It will add a unique
	de	struction to Dannevirke and ID. There has been
	very	positive endossement of the project locally nationally and internationally Important we have tocal groups as
15.	that veri fund acco	has enclose your latest Balance Sheet or Statement of Income and Expenditure has been reviewed independently. Please also attach a <b>deposit slip or formal fication</b> from your bank regarding the details of your account for payment of any ling that may be granted – note we must have formal verification of your bank bount details for audit compliance. The verification must show the name and branch bour bank, your account name, and your account number. A screenshot from online king is acceptable only if it shows all of the above details.
16.		reby declare the above information is correct and if our application is successful, see to complete a certificate stating how the money has been spent:
Signed		Date: 21/08/2025  n: Chamman The Mil Lamason Heritage Centre  Trust (Inc)  Dannevirke.
Check	List	(To Be Completed By The Applicant)  (To Be Completed By The Applicant)
		ensure that this application is eligible for consideration the following must be vided:  (tick)
	1)	All questions have been answered
	2)	Requests for funding do not exceed half of the project's total cost
	3)	Written quotes for labour and/or material costs are attached
	4)	Latest Balance Sheet or Statement of Income and Expenditure is enclosed that has been reviewed independently
	5)	Bank deposit slip or verification from your bank of account details for payment of any funding granted

Entity Information  For the year ended  31 March 2025					
Legal Name of Entity:*	The Phil Lamason Heritage Centre Trust Incorporated				
Other Name of Entity (if any):					
Type of Entity and Legal Basis (if any):*	Registered Charity				
Registration Number:	CC52057				
Entity's Purpose or Mission: * The Phil Lamason Heritage Centre Trust Incorporated has the Visi a community to create a dynamic and sustainable destination in (	ion Statement: To use the Phil Lamason War Story as a key focus for working together as Dannevirke.				
	d by Phil Lamason's son John on 12th May 2015. The Trustees were incorporated as a 1957. At 31 March 2025, the Trustees are: Michael Gerrard Harold (Chairman), Sandra an, Terence John Hynes.				
emphasis on his WWII story. Monies received were directed town	ose of creating an authentic, biographical account of Phil Lamason's life, with special rards researching, writing, laying-out, publishing and printing a hard-copy book for this ass. A second print run of the book was funded from revenue received from book sales.				
Main Methods Used by the Entity to Raise Funds:* After the initial cash donations and grants to write and publish Ph the Trust work in a sustainable way to achieve the additional goal	hil Lamason's biography, the sale of books has created a revenue stream which will help is of the Trust's "Phil Lamason Project" (see goals listed below).				
Entity's Reliance on Volunteers and Donated Goods or Services: * The Trustees of the Phil Lamason Heritage Centre Trust Incorpora the process of book launching, promoting and selling.	ated are all volunteers. Additional volunteer help has been gratefully received as part of				
of the Phil Lamason WWII story. Through proactive online activity interested in its goals.  All hard covered copies of the Lamason biography book "I Would	to pursue the primary goal focus: to communicate and promote a better understanding by the Trust continues to communicate with and consolidate a global network of people (Not Step Back" have been sold (2022). Soft covered and e-book versions of the				
ongoing as at 31 March 2025. The Trust has undertaken four local history book publication proje Soldier Settlement" (2021) and "From the Farthest Outpost" (202) both the Dannevirke Gallery of History and the Woodville Art and held in those two local museum collections (2022). The Trust undertook to support a local project to create a small he was carried out and completed in the 2025 financial year, the Trust has been to manage a project initiative (commenced in Dannevirke to Squadron Leader Phil Lamason RNZAF, and the allie	ust to create a graphic novel book version of the Lamason WWI leadership story is iects: "Becoming Airminded" (2020); "Airminded" (2021); "Giengarry-The Story of a 21). The Trust has also engaged collaboratively with the Dannevirke Host Linos Ciub and d History Gallery to purchase more secure display cabinets for treasured historical taonga ieritage site to commemorate the significant WWI Glengarry Soldier Settlers. This project A major ongoing focus for 2023) from the New Zealand Remembrance Army Trust to create a memorial in ded airmen of Buchenwald (1944). The target date for completion of this project has included undertaking the necessary stakeholder				
	or the memorial in order to advance the project to the stage of achieving a working				

### Phil Lamason Heritage Centre Trust Incorporated Statement of Service Performance For the year ended 31 March 2025

Description of the Entity's Outcomes\*:

The Trust published the hard copy of the Phil tamason biography, "I Wood Net Step Back..." by Milary Rederson and Associated Wilders, Laurched in February 2018, the Initial hard copy print run of 800 books sold out, and a Juriher print run of 800 books arrived in June 2018. As are now rold (2022) The Trust also prepared an ebook version of the Lamason biography which is widely available for processes through established on all select under 100 books. The control of 100 books arrived in June 2018. As are now rold (2022) The Trust also prepared an ebook version of the Lamason biography which is widely available for processes through established in the War Lamided, who are UK based, to great exclusive worldwide publishing rights for the English language version in printed paperbask format. In 2021 the Trust supported the Damoniek English Dissipative to reasone the Damoniek As arcdome as "The Poli Lamason Fedic", by publishing two books. "Decoming Airminded" and "Airminded." These recent the history of 100 years of food avaidon. I will utther facel history (William). "The Cincaptary Soldie stellment" and "From the Farbott Outboots..." were completed in 2021 by the Trust. A graphic novel version of the Lamason War Story remains a work no progress at 31 March 2024.

The Trust has orderaken a greater repeanability to lead a collaborative mange project mistated in 2022 by the R.D. Remembrance Army Trust to create in Damonicks, a memoratia to Phil Lamason and the allied alimine of Buchenovald (1944). Design concept planning has been onegoing throughout they are to 13 March 2024.

A small local heritage project has been supported by the Trust to create a memoratial in the Gengary district near Ozannevicke to commemorate the national significant VVVV Glegglyy Soldier Settlers. This project will be completed within the 2024 calendary year.

The state of the s	Actual*	Budget	Actual
Description and Quantification (to the extent practicable) of the Entity's	1		
Outputs:*	This Year	j This Year	Last Year
Researching, writing, laying out, publishing and printing of the Phil Lamason	· · · · · ·	,	
biography "I Would Not Step Back". 1,400 copies of the hard copy version	1		
have been published to date.	}	•	
The decorposition to bate.	1 -		•
Company and the contract of th	4	1	
Researching, writing, faying-out, publishing and printing of the limited		1	
edition book "Becoming Airminded - A Timeline of One Hundred Years of		!	
Aviation in Dannevirke". 150 copies were published.			
			•
	]		
Researching, writing, laying out, publishing and printing of a companion	}		
second limited edition volume "Airminded - Details, Stories and Anacdotes			
of One Hundred Years of Aviation in Dannevirke". 25 copies were published.			•
Researching, writing, laying-out, publishing and printing of the limited	<del></del>		
edition book "Glengarry - The Story of a Soldiers Settlement". 125 copies	i		
were published.	i .		
	i	•	•
Researching, writing, laying-out, publishing and printing of the limited			
edition book "From the Farthest Outpost", 60 copies were published.			
Revenue received from book sales to balance date	582		
HOLDING HOLD DOOK SALES TO DESILE DEED	. 582	•	161
Royalties / commission received from ebook and paperback sales to balance		************	
date			213
A-1			
Creation of website and ebook		•	•
	Writer is working		
Engaged a writer to draft a graphic novel version of the Phil Lamason's PANII	writer is working		Writer is working
	novet.		on the graphic novel
the completed work. This remains ongoing project at 31 March 2025.	illores,		110461
	1		
The Trustees have as become the major project driver and key stakeholder	Working to refine		Conducted
in a project initiated by the HZ Remembrance Army Trust in 2022 to create	the memorial		consultations and
in Dannevirke, a memorial to Phil Lamason and the allied airmen of	design and create		acquired
Buchenwald [1944]. The completion target date has been reviewed and is	a working plan		permissions,
now set for ANZAC 2026.			Worked with
The Trust has undertaken to support an interested group of local residents	Carried out and		Stakeholder
of the Glongarry district near Dannevirke, to create a small heritage site	completed the		consultation,
which will commemorate the nationally significant WAVI Glengarry Soldier Settlers. The project was carried out and completed within the 2025	project.		creating and
financial year	!		communicating
The state of the s			overall project
			plan, applying for a
			permissions and
			consents.
Additional Control of the Control of			
Additional Output Measures:			
Additional Information:			

esge.

# Phil Lamason Heritage Centre Trust Incorporated Statement of Financial Performance For the year ended 31 March 2025

	Note	Actual*	Budget	Actual*
		This Year	This Year	Last Year
		\$	\$	\$
AND THE PARTY OF T	1 7 1	ſ · · · · · · · · · · · · · · · · · · ·	[	
Revenue				
Donations, fundraising and other similar revenue*	1	24,290		51,635
Fees, subscriptions and other revenue from members *	1 1	-		
Revenue from providing goods or services*	1	612	and the same of th	374
Interest, dividends and other investment revenue*	1 1	1,527		2,036
Other revenue		-		-
	-			
	-			; ;
TOTAL TOTAL TOTAL TO A STATE OF THE STATE OF				
Total Revenue*		26,429	36.74	54,045
Expenses				
Expenses related to public fundraising*	2	37		
Volunteer and employee related costs*				
Costs related to providing goods or services*	2	4,831		7,300
Grants and donations made*	2	-		*
Other expenses				
				<del></del>
Total Expenses*		4,868	-	7,300
Surplus/(Deficit) for the Year*	1	21,561	- 4-500 B B B 400	46,745

# Phil Lamason Heritage Centre Trust Incorporated Statement of Financial Position

As at 31 March 2025

S   S   S   S   S   S   S   S   S   S		Note	Actual*	Budget	Actual
Assets  Current Assets Bank accounts and cash* Debitors and prepayments* 3 3,34,498 141 Debitors and prepayments* 3 390 Inventory* Other current assets Total Current Assets  Property, plant and equipment* Investments* Other non-current assets 3 73,202 30 Total Non-Current Assets  Total Non-Current Assets 3 73,202 30 Total Non-Current Assets 3 73,202 30 Total Non-Current Assets 3 73,202 30 Total Non-Current Liabilities Bank overdraft* Cerditors and accrued expenses* 3 — Employee costs payable* Unused donations and grants with conditions* 3 — Other current liabilities  Non-Current Liabilities  Non-Current Liabilities Other non-current liabilities Other non-current Liabilities Other non-current Liabilities Other non-current Liabilities			This Year	This Year	Last Year
Current Assets Bank accounts and cash* 3 34,498 44 Debtors and prepayments* 3 390 47 Inventory* Other current assets  Total Current Assets  Non-Current Assets  Property, plant and equipment* Investments Other non-current assets  Total Non-Current Assets 3 73,202 36  Total Non-Current Assets 732,002 36  Current Liabilities  Current Liabilities  Bank overdraft* Creditors and accrued expenses* 3 Employee costs payable* Unused donations and grants with conditions* 3 Employee costs payable* Unused donations and grants with conditions* 3 Cother current liabilities  Total Current Liabilities  Non-Current Liabilities  Non-Current Liabilities Other current liabilities  Total Current Liabilities  Non-Current Liabilities Other non-current liabilities			·	<b>\$</b>	
Current Assets Bank accounts and cash* 3 34,498 44 Debtors and prepayments* 3 390 47 Inventory* Other current assets Total Current Assets  Non-Current Assets Property, plant and equipment* Investments* Other non-current assets  Total Non-Current Assets  Total Non-Current Assets  \$ 3 73,202 36  Total Non-Current Assets  Total Assets*  Current Liabilities  Bank overdraft* Creditors and accrued expenses* 3 Employee costs payable* Unused donations and grants with conditions* 3 Employee costs payable* Unused donations and grants with conditions* 3 Cother current Liabilities  Total Current Liabilities  Non-Current Liabilities  Non-Current Liabilities  Non-Current Liabilities  Other non-current liabilities  Other non-current liabilities					America
Current Assets Bank accounts and cash* 3 34,498 44 Debtors and prepayments* 3 390 47 Inventory* Other current assets Total Current Assets  Non-Current Assets Property, plant and equipment* Investments* Other non-current assets  Total Non-Current Assets  Total Non-Current Assets  \$ 3 73,202 36  Total Non-Current Assets  Total Assets*  Current Liabilities  Bank overdraft* Creditors and accrued expenses* 3 Employee costs payable* Unused donations and grants with conditions* 3 Employee costs payable* Unused donations and grants with conditions* 3 Cother current Liabilities  Total Current Liabilities  Non-Current Liabilities  Non-Current Liabilities  Non-Current Liabilities  Other non-current liabilities  Other non-current liabilities					
Bank accounts and cash*  3 34,498 44  Debtors and prepayments* 3 390 4  Inventory*  Other current Assets  Total Current Assets  3 73,202 36  Total Non-Current Assets  3 73,202 36  Total Assets*  108,090 86  Liabilities  Current Liabilities  Bank overdraft* Creditors and accrued expenses*  Unused donations and grants with conditions* 3 73  Other current Liabilities  Total Current Liabilities  Source of the conditions of the conditions of the current liabilities  Total Current Liabilities  Other current Liabilities  Total Current Liabilities  Other current Liabilities  Total Current Liabilities  Total Current Liabilities  Other current Liabilities  Total Current Liabilities  Total Current Liabilities  Total Current Liabilities  Other current Liabilities					
Bank accounts and cash*  3 34,498 44  Debtors and prepayments* 3 390 4  Inventory*  Other current Assets  Total Current Assets  3 73,202 36  Total Non-Current Assets  3 73,202 36  Total Assets*  108,090 86  Liabilities  Current Liabilities  Bank overdraft* Creditors and accrued expenses*  Unused donations and grants with conditions* 3 73  Other current Liabilities  Total Current Liabilities  Source of the conditions of the conditions of the current liabilities  Total Current Liabilities  Other current Liabilities  Total Current Liabilities  Other current Liabilities  Total Current Liabilities  Total Current Liabilities  Other current Liabilities  Total Current Liabilities  Total Current Liabilities  Total Current Liabilities  Other current Liabilities	Accete				
Debtors and prepayments*  Inventory* Other current assets Total Current Assets  Non-Current Assets Property, plant and equipment* Investments* Other non-current assets 3 73,202 36 Total Non-Current Assets 75,202 - 36  Total Assets* 108,090 - 36  Liabilities  Current Liabilities Bank overdraft* Creditors and accrued expenses* 3 - Employee costs payable* Unused donations and grants with conditions* 1 - Other current liabilities Total Current Liabilities Total Current Liabilities  Non-Current Liabilities Total Current Liabilities			74.400		
Inventory* Other current assets Total Current Assets  Non-Current Assets Property, plant and equipment* Investments Other non-current assets 3 73,202 36 Total Non-Current Assets 73,202 - 36  Total Assets* 108,090 86  Liabilities  Current Liabilities Bank overdraft* Creditors and accrued expenses* Semployee costs payable* Unused donations and grants with conditions* Total Current Liabilities  Total Current Liabilities  Non-Current Liabilities  Non-Current Liabilities  Non-Current Liabilities Other current liabilities  Total Current Liabilities  Non-Current Liabilities Other non-current liabilities					45,291
Other current assets Total Current Assets  Non-Current Assets  Property, plant and equipment* Investments* Other non-current assets  Total Non-Current Assets  Total Non-Current Assets  Total Non-Current Assets  Total Assets*  Liabilities  Current Liabilities  Bank overdraft* Creditors and accrued expenses*  Temployee costs payable* Unused donations and grants with conditions* Total Current Liabilities  Total Current Liabilities  Non-Current Liabilities  Non-Current Liabilities  Non-Current Liabilities  Non-Current Liabilities  Other non-current liabilities  Other non-current liabilities  Other non-current liabilities			250		4,988
Total Current Assets  Non-Current Assets  Non-Current Assets  Property, plant and equipment*  Investments:  Other non-current assets  3 73,202 36  Total Non-Current Assets  73,202 - 36  Total Assets*  108,090 - 86  Liabilities  Current Liabilities  Bank overdraft*  Creditors and accrued expenses*  3 Employee costs payable*  Unused donations and grants with conditions*  3 Other current liabilities  Total Current Liabilities  Other current liabilities  Total Current Liabilities  Other non-current liabilities  Other non-current liabilities  Other non-current liabilities			* * * * * * * * * * * * * * * * * * * *		
Non-Current Assets Property, plant and equipment' investments' Other non-current assets 3 73,202 33 Total Non-Current Assets 73,202 - 33  Total Assets' 108,090 86  Liabilities  Current Liabilities Bank overdraft' Creditors and accrued expenses' 3 - Employee costs payable' Unused donations and grants with conditions' 3 - Cother current liabilities Total Current Liabilities  Non-Current Liabilities  Non-Current Liabilities Other current liabilities  Total Current Liabilities Other current liabilities  Non-Current Liabilities Other non-current liabilities		200	24 000	FT 47 TO 11 TO 1	FA 220
Property, plant and equipment* Investments* Other non-current assets 3 73,202 36 Total Non-Current Assets 73,202 - 36  Total Assets* 108,090 - 86  Liabilities  Current Liabilities Bank overdraft* Creditors and accrued expenses* 3 - Employee costs payable* Unused donations and grants with conditions* 3 Other current liabilities Total Current Liabilities  Non-Current Liabilities Other non-current liabilities Other non-current liabilities		4 1	34,000		50,279
Investments' Other non-current assets Other non-current Assets 3 73,202 - 32  Total Non-Current Assets 108,090 - 86  Liabilities  Current Liabilities Bank overdraft' Creditors and accrued expenses' 3 - Employee costs payable' Unused donations and grants with conditions' 3 Other current liabilities Total Current Liabilities  Non-Current Liabilities Other non-current liabilities Other non-current liabilities	rent Assets		· · · · · · · · · · · • · · · · · · · ·		
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Total Non-Current Assets 73,202 - 32  Total Assets* 108,090 86  Liabilities  Current Liabilities  Bank overdraft* Creditors and accrued expenses* 3 - Employee costs payable* Unused donations and grants with conditions* 3 - Other current liabilities  Total Current Liabilities  Non-Current Liabilities  Non-Current Liabilities  Other non-current liabilities  Other non-current liabilities					
Total Non-Current Assets 73,202 - 32  Total Assets* 108,090 86  Liabilities  Current Liabilities  Bank overdraft* Creditors and accrued expenses* 3 - Employee costs payable* Unused donations and grants with conditions* 3 - Other current liabilities  Total Current Liabilities  Non-Current Liabilities  Non-Current Liabilities  Other non-current liabilities  Other non-current liabilities	on-current assets	3	73 202		36,250
Total Assets*  Liabilities  Current Liabilities  Bank overdraft*  Creditors and accrued expenses*  Employee costs payable*  Unused donations and grants with conditions*  Jother current liabilities  Total Current Liabilities  Non-current Liabilities  Non-current Liabilities  Other non-current liabilities  Other non-current liabilities		7		\$1.00 to 2.00 to 1.00	36,250
Liabilities  Current Liabilities  Bank overdraft' Creditors and accrued expenses' Employee costs payable' Unused donations and grants with conditions' 3 Other current liabilities Total Current Liabilities  Non-Current Liabilities Loans' Other non-current liabilities	er en	3		Gentalisiani, and and	30,230
Current Liabilities  Bank overdraft*  Creditors and accrued expenses*  Employee costs payable*  Unused donations and grants with conditions*  Other current liabilities  Total Current Liabilities  Non-Current Liabilities  Loans*  Other non-current liabilities	sets*		108,090		86,529
Current Liabilities  Bank overdraft* Creditors and accrued expenses* 3 - Employee costs payable* Unused donations and grants with conditions* 3 - Other current liabilities Total Current Liabilities Non-Current Liabilities Loans* Other non-current liabilities	Mayoren (Mayoren Carantel Cara				
Bank overdraft Creditors and accrued expenses* 3 Employee costs payable Unused donations and grants with conditions* 3 Other current liabilities Total Current Liabilities  Non-Current Liabilities Loans* Other non-current liabilities	5			**************************************	WA 50 W. 11
Bank overdraft Creditors and accrued expenses* 3 Employee costs payable Unused donations and grants with conditions* 3 Other current liabilities Total Current Liabilities  Non-Current Liabilities Loans* Other non-current liabilities	Fabilities				
Creditors and accrued expenses' 3 - Employee costs payable'  Unused donations and grants with conditions' 3 - Other current liabilities  Total Current Liabilities  Non-Current Liabilities  Loans' Other non-current liabilities					***************************************
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Unused donations and grants with conditions* 3		3			· . · -
Other current liabilities Total Current Liabilities  Non-Current Liabilities  Loans* Other non-current liabilities			0.000000000000000000000000000000000000		
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Other non-current liabilities			***************************************	/*************************************	W
	n-current liabilities				
			1-1-1	P. C.	g
	<u></u>				
Total Liabilities 6	bilities <sup>6</sup>		175000000000000000000000000000000000000	Ferror	
Total Assets less Total Liabilities (Net Assets)* 108,090 286	gts loss Total Lightliting (Not Secotal*				
Total Assets less Total Liabilities (Net Assets)"		·	108,090	21.25.15.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1.1	86,529
Accumulated Funds	ated Funds		***************************************		
Capital contributed by owners or members*			(1) TO THE 80 L		Ellery Company
Accumulated cumulated cumulates at deficited			The transfer of the property of the second o		10
Reserves* Usuau 86			100,000		86,519
Table Assembled Fig. 1 &			108 000	177724	OC TOP
36			100,030	1	86,529

This performance report has been approved by the Trustees, for and on behalf of The Phil Lamason Herifage Centre Trust Incorporated:

Position Chairperson

Position

Page 6

# Phil Lamason Heritage Centre Trust Incorporated Statement of Cash Flows For the year ended 31 March 2025

	Actual*	Budget	Actual*	
	This Year	This Year	Last Year	
	\$	\$	\$	
	***************************************			
Cash Flows from Operating Activities*				
Cash was received from:				
Donations, fundraising and other similar receipts *	24,290		51,635	
Fees, subscriptions and other receipts from members *	24,230		31,033	
Receipts from providing goods or services*	612		374	
Interest, dividends and other investment receipts *		ļ		
interest, dividends and other investment receipts -	1,527		2,036	
Net GST				
Cash was applied to:				
Payments to suppliers and employees "	4,858		7,300	
Donations or grants paid *	-		•	
Net Cash Flows from Operating Activities*	21,561		46,745	
	/		19039	
Cash flows from Investing and Financing Activities*				
Cash was received from:				
Receipts from the sale of property, plant and equipment *				
Receipts from the sale of investments *			-	
Proceeds from loans borrowed from other parties*	4,598			
Capital contributed from owners or members *			-	
Cash was applied to:				
Payments to acquire property, plant and equipment *	<del></del>			
Payments to purchase investments *				
Payments to purchase other non-current assets *	36,952		26.350	
Repayments of loans borrowed from other parties*	30,932		36,250 4,992	
Capital repaid to owners or members *			4,992	
	H			
Net Cash Flows from Investing and Financing Activities *	(32,354)	<u> </u>	(41,242)	
Net increase / (Decrease) in Cash*	(10,793)	7.03 (A. P. A. G. ) A	5,503	
Opening Cash*	45,291		39,788	
Closing Cash*	34,498	1875 957 772 57	45,291	
This is represented by:				
Bank Accounts and Cash *	34,498	555555555555	45,291	
Michigan Company of the Company of t			1	

Page 7

## Phil Lamason Heritage Centre Trust Incorporated Notes to the Performance Report For the year ended 31 March 2025

### Note 1 : Analysis of Revenue

	Note 1 : Analysis of Revenue		
		This Year	Last Year
Revenue Item	Analysis	5	<u>s</u>
fundralsing revenue	Raffies	-	<u> </u>
	Total		
		This Year	Last Year
Revenue Item	Analysis	\$	\$
Donations and other similar revenue	Grant received from Monty Fairbrother Charitable Trust	4,500	
	Grant received from Dannevirke Community Board	870	
	Grant received from Pub Charity Limited	7,900	-
	Donations/koha from the public	11,020	1,63
	Total	24,290	1,63
		This Year	Last Year
Revenue Item	Analysis	S	S
Fees, subscriptions and other revenue from members	Donations, koha or offerings from members		50,00
	Total		50,00
		This Year	Last Year
Revenue Item	Analysis	\$	S
Revenue from providing goods or services	Revenue from book sales	582	16
nereine nom pronoung goods of territors	Royalties from paper back sales	1 .	21
	Commission received	30	
·	Total	612	37
		This Year	Last Year
Revenue Item	Analysis	\$	\$
nterest, dividends and other investment evenue	Interest	1,527	2,03
	Total	1,527	2,03
		, This Year	Last Year
tevenue Item	Analysis	\$	\$
Other revenue	Prize money from book awards		
	<u> </u>		
	Total	1940200000000000	The state of the s
		reconstant de reconstant de la constant de la const	×

### **Copies of Estimates and Quotes:**

Metalform; Morris and Bailey; Trevor Nelson Plastering Ltd; Scanpower; Donnelly Contracting Ltd; McIntosh Cranes; Allan Giddens.

### Mike & Sherynn

From: "Robbie McNair" <Robbie McNair@metalform.co.nz> 30 May 2025 2:37 PM

Date:

To: Ce:

"Liam Dewhurst" <a href="mailto:sliam.dewhurst@metalform.co.nz">"Brad Dippie" <Brad.Dippie@metalform.co.nz</a> R&D project evaluation - Lamason Bomber Wing (1).xlsx

Attach:

Subject: Catch up and Costings

Hi Mike,

It was great catching up today!

Apologies for being a little unprepared - we hadn't yet received any of the files from Venky and Warrick regarding the foundation ideas, so we were a bit on the back foot.

It's fantastic having Johnny and Pat involved on the technical side; they're bringing valuable expertise and raised some really important questions as we head toward the next stage.

I've attached our indicative costings for your meeting next week, reflecting our best estimate of how the project will likely unfold.

One point I want to flag is the supply of materials Corten and Stainless Steel - depending on timing, securing the required quantities could come at a higher cost, so we'll want to monitor that closely. Also, as mentioned, we're anticipating the project will take approximately 8-9 months from the start date once finances are secured.

Thanks again, and looking forward to keeping the momentum going with this project!

Kind regards,



ROBBIE MCNAIR

**BUSINESS DEVELOPMENT MANAGER** 

m. +64 21 374 056 | ddi. +64 6 374 4426 | e.

robbie.mcnair@metalform.co.nz

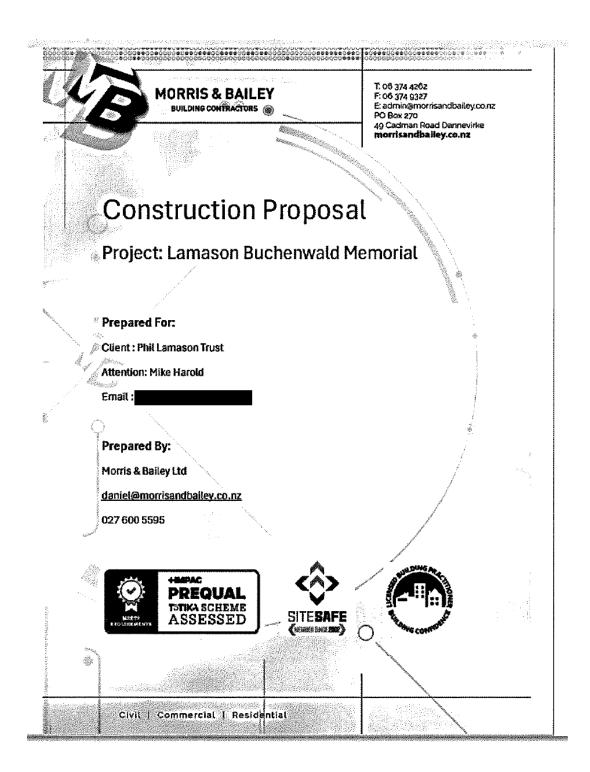
Metalform (Dannevirke) Ltd

A: 74 Miller Street, Dannevirke 4930, New Zealand

P: +64 6 374 7043

W: metalform.co.nz

lamacan Drainch					***************************************
Project Costs	Quantity	Rate	Total		Notes
Design work + working drawings (remaining)		\$180.00	\$37,800.00		
Programming + Routing	<del>\$</del>	\$65.00	\$2,600.00		
Welding M/S Fab	1020	\$85.00	\$86,700.00		
Assembly +Clean up	243	\$65.00	\$15,795.00		Allowance for clean up of edge of specific parts
· · · · · · · · · · · · · · · · · · ·					
Sub-total			\$142,895.00		
Individual parts list					
Per unit Costs	Quantity	Rate		,	1100
			Q	Quoted	
Internal Structure + Baseplate components (exclude foudation	-	\$24,847.07	\$24,847.07 Y		Overseas material + cutting - Liam to dxf
Wing components only 6mm Corten	1	\$31,582.94	\$31,582.94		Using NZ Material
Buchenwald Gate stainless steel 316 12mm No.1 finish.	1	\$8,185.02	\$8,185.02		Check - hard to get No.4 can whole job move to bead blasted S/S
Front + Rear Name plates (with top lighting housing)	2	\$5,540.98	\$11,081.96		Now with allowance for top lighting (extention and fold)
Plinths Debris C/WSS Info plate (Generic price x 3)	3	\$6,394.80	\$19,184.40		
Cladding Bolts M8 SS dome	500	\$3.37	\$1,685.00		
Concrete base bolts - M30x300mm Galv	14	\$28.06	\$392.84		
Galv M30 nuts	28	\$14.56	\$407.68		
					Supplied to Morris and baily to match our base plate for fit up.
M10 standoffs SS(20mm)	55	\$16.00	\$890.00		
Sundry	1		\$0.00		
Parts costing			\$101,603.33		
- The state of the					
Site installation	2,4	\$85.00	\$2,040.00		
Total			\$246,538.33		HALL TO THE PROPERTY OF THE PR



### About Us:

Your Trusted Partner in Construction

Since 1969, Morris & Bailey has been a cornerstone of construction across Dannevirke, Tararua, Palmerston North, Manawatu, and Central Hawkes Bay. Our legacy is built on a foundation of delivering projects that consistently meet our clients' needs, whether for new homes, bridges, or commercial ventures.

### Our Core Values:

- Timely and Budget-Conscious Execution: We pride ourselves on completing projects on schedule and within budget.
- Uncompromising Quality: Meeting and exceeding quality standards is at the heart of everything we do.

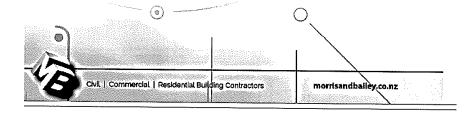
Personalized Service: We offer tailored attention to ensure an exceptional client experience.

Our philosophy centres on collaboration with our clients, striving for outcomes that exceed expectations. Our long-standing reputation for high standards of workmanship has earned us numerous accolades and awards for excellence.

At Morris & Balley, we are dedicated to crafting sound solutions and maintaining the trust of our clients through every project. Discover why so many have chosen us for their civil construction needs and experience the difference our expertise and commitment can make.

### **Table Of Contents:**

- 1. Our Pricing Proposal
- 2. Scope of Work
- 3. Exclusions & Tags
- 4. Testimonials
- 5. Health & Safety Statement
- 6. Contact Information



### Our Pricing Proposal:

We are pleased to submit our pricing proposal offer for the earthworks and concrete construction as outlined in the design documentation and scope of work provided.

After careful consideration and evaluation of the project requirements, we are confident that our proposal not only meets but exceeds the expectations set forth.

### Breakdown of Costs

Total (	Quoted Amount =	\$31,755.44 + gst
7.	Concrete Pump =	\$1,200.00
6.	Concrete Supply =	\$7,716.00
5.	Reinforcing Steel & Mesh =	\$3,392.44
4.	Construction Materials =	\$2,155.92
3.	Construction Labour =	\$9,830.88
2	Excavation & Backfilling =	\$5,110.20
1.	Preliminaries & General =	\$2,350.00

### Scope of Work

- Establishment of site, including site fencing, Health and Safety signage, Hazard notification etc.
- Set out of site based on the project drawings, site levels and location of wing foundation and plinth foundations.
- Excavation of the site footprint, wing foundation and plinth foundations. Supply, install
  and compact AP40 to site footprint and foundation bases. Removal of spoil from site.
- Supply and installation of required reinforcing steel and mesh as shown on the project drawings.
- · Set up of supplied bolt assembly for wing attachment.
- Supply, pump and finish concrete to wing and plinth foundations and topping slab.
- Prepare subbase under concrete pavers, supply and install 668 reinforcing mesh and pour 100mm thick concrete bedding layer.
- Assist with subtrades throughout the project.
- Reinstatement of grassed areas up to the pavers.

### **Exclusions & Tags**

We have not allowed for the following:



- Any design, engineering, geotech or compliance documentation.
- Any sub trade engagement such as Electrician, Paving Contractor, Craneage etc.

morrisandballey.co.nz

Civil | Commercial | Residential Building Contractors



### **Testimonials**

I have found Morris and Bailey Ltd to be both a client and project focussed building company. Together we have completed several difficult projects. They play as part of the team, roll up their sleeves and get things done. When things get tricky, they come with solutions. They're a hardworking and honest team. I have always enjoyed working with Morris and Bailey Ltd. I look forward to having that chance again.

Craig Dalgleish - Director

Our company has been involved with Morris & Balley for over 30 years. In that time, there has been construction of three large workshops, one of the larger shops has two 25 metre pits for truck servicing, which required some expertise in the manufacture.

More recently, a large covered in canopy for parts and truck storage and a new paint storage and mixing room.

Over the years, there has been a change of the guards for different reasons, (ie. retirements), in these transitions, Morris & Bailey have never failed to deliver expertise on and off site.

On a personal note, I was so happy with their attention to detail, and the service they provided while on site at Jacksons, I employed them to build my family home.

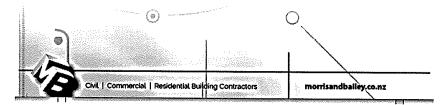
Trevor Jackson

**Managing Director** 

Jackson Enterprises

Morris and Bailey have been our preferred choice of builders for the last 16 years. They have done a broad range of work for us on our dairy farm, such as house renovations, calf shed and super bin build, building 3 farm bridges, concrete laying and most recently a repair to a wind damaged shed. Their standard of work is high, and their staff are always obliging and friendly. Although we've used them for a lot of work, at no stage have they become complacent. Morris and Bailey come with our highest recommendation for any building or concrete work.

Keith and Sandy Charmley



,

### **Contact Information**

General Manager & Company Director

Daniel Pinfold

daniel@morrisandbailey.co.nz

0276005595

Contracts Manager & Company Director

Luke Ransom

luke@morrisandbailey.co.nz

027 220 8594

Administration Manager

Mary Jo Smyth

admin@morrisandballev.co.nz

06 374 4262

Thank you for considering Morris & Bailey for your upcoming project. We are committed to delivering exceptional quality and value, ensuring that your vision is not only realized but surpassed. Our team of experienced professionals is dedicated to maintaining the highest standards of craftsmanship and service, tailored to your specific needs.

We understand that choosing a builder is a significant decision, and we are here to provide support and guidance every step of the way. Our transparent pricing and collaborative approach mean you can trust us to be a reliable partner throughout the process.

We look forward to the opportunity to bring your project to life and to forge a lasting relationship built on trust and excellence. Please feel free to reach out with any questions or to discuss the proposal further.

Thank you once again for considering us.

Signed: Daniel Pinfold

Dated: 23<sup>rd</sup> July 2025

Civil. | Commercial. | Residential Building Contractors

ghest standards of health and safety be Site Safe and Totika accredited, a safe and compliant working isitors.

ously implemented, with a focus on tinuous improvement. We achiere to added into every aspect of our igh to project completion.

eed regulatory requirements, ensuring a : involved.

tematically identify and manage hazards iate tools, equipment, and skills to work

ir employees in safety-related activities fety that benefits everyone. If subcontractors will undergo induction to rocedures. Ongoing training will ensure recognize and manage hazards

e appropriate supervision to ensure that ies to perform their work safely, nsure that safety controls are effective ployees, ecord and investigate all incidents

ecord and investigate all incidents to the action to prevent recurrence, nergency and evacuation procedures will cated to all personnel, all plant, machinery, and equipment to

ees will be provided with appropriate PPE safety on the job.

yees to take an active role in ensuring iny concerns related to health and safety.

omply with the Health and Safety at Work ulations 2018, and any relevant

tors morrisandballey.co.nz



### Mike & Sherynn

"Lee Bettles" <Leeb@scanpower.co.nz>
7 April 2025 8:45 AM From:

Date: To:

Aaron Bowles" <aaronb@scanpower.co.nz>

Subject: Lamason Memorial Power Supply

### Hi Mike and Terry

Aaron Bowles in my team here has designed and priced up the power supply for the Lamason Memorial.

The total cost is \$4,700 and I can confirm that Scanpower will provide this free of charge.

As part of this work, Peter Donnelly of Donnelly Contracting has kindly offered to provide the civil work (trenching and reinstatement) free of charge which is very generous for a local small business owner and worthy of thanks. If you have the opportunity to give him any positive PR I am sure he would appreciate it.

We can undertake the work at pretty much any time if there is a particular date that would sult, otherwise we would probably prefer to do it sooner rather than later.

Thanks

Lee

Lee Bettles Chief Executive Scanpower Limited Oringi Business Park
PO Box 157
Oringi Road
Dannevirke 4942
New Zealand T: 0800 80 80 39
M: 021 706 285
E: leeb@scanpower.co.nz
W: www.scanpower.co.nz



QUOTE

Mike Harold

Date 15 Jul 2025 Expiry 14 Aug 2025

14 Aug 2025

Quote Number
QU-1070

Reference
Lamason Memor

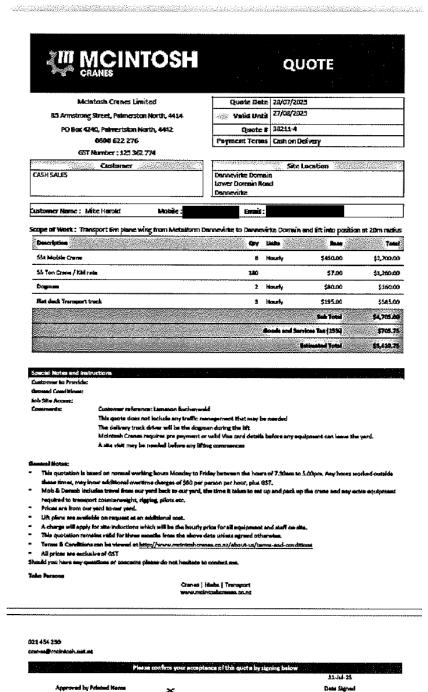
GST Number 106-799-309 Donnelly Contracting Ltd 31 Victoria Avenue Dannevirke 0274 853 953 admin@donnellycontracting.

Memorial

Description	Quantity	Unit Price	<b>GST</b>	Amount NZD
TIMP full form (+ application) - discounted from \$650	1,00	250,00	.15%	250.00
Level 1 Road TTM - 1 Vehicle, STMS & 2 TC - Road Closed	3.00	1,800,00		5,400.00
			Subtotal	5,650.00
			L GST 15%	847.50
			OTAL NZD	6,497.50

Terms

Quote for 3 days - 2 for concrete truck and pump and 1 for trane.



Meeting of the Dannevirke Community Board – 15 September 2025

### Electrical Installation Estimate for Lamason-Buchenwald Memorial Project Received from Allan Giddens 5 August 2025

Page 1

### Mike & Sherynn

<judyandallan.giddens@xtm.co.nz> \$ August 2025 7:45 PM

Dule:

Re: Progress on electrical estimate for the Lamason-Bachenwald Memorial Subjects

Hi Mike

Light fittings ex Led focus = \$2633.50 Wiring gear only - labour free = \$1000.00

Cheers. Allan

Hi Allan,

Sorry for reply this late.

- 1. The unit price of XD1 is \$335+GST each and the unit price of XD2 is \$385+GST.
- All these inground lights will come with two core flex connected. There is no two cable entries to allow "daisy chaining" with the light.
- 3. The light fittings come complete with the in-ground mounting tubes.
- 4. All six light fittings can work on one 24V driver. Please make sure the cable distance between the driver and the fitting is less than 10m.
- The driver is MEANWELL 24V constant voltage driver: XLG-100-24. The price for driver is \$80+GST.
   I will send you the spec sheet in a following email tomorrow.

Cheers.

Ping Jiao Director

LedFocus Ltd

www.ledfocus.co.nz Landline: 09-4456218 Mobile: 027-4456618

Email: ping@ledfocus.co.nz Address: 23B Canaveral Drive, Rosedale, Auckland, 0632



# Proof of account ~



### **Our Details**

ANZ Bank New Zealand Limited

Our registered office is Ground Floor, ANZ Centre, 23-29 Albert Street, Auckland, 1010.

More information about us, including the branch nearest you, is on our website and co.nz, or call 0800 269 296

### 26 April 2023

### Confirmation of bank account

This is confirmation that the following is an active bank account held at ANZ Bank New Zealand Limited (Swift: ANZBNZ22).

Name on account: THE PHIL LAMASON HERITAGE CENTRE TRUST

Account number: 06-0613-0113032-00 Account address: 48 BOYTES RD RD 7

DANNEVIRKE 4977

The information in this letter is accurate at the time it was produced.

### Any questions?

If you have any questions, give us a call on 6800 269 296 from Barn to 8pm (NZT) on weekdays, and 8am to 6pm (NZT) on weekends or from overseas, call +64 4 470 3142

Kind regards The Team at ANZ

# LAMASON-BUCHENWALD MEMORIAL PROJECT Dannevirke Domain

Website: <a href="www.phillamason.com">www.phillamason.com</a> Email: <a href="contact@phillamason.com">contact@phillamason.com</a>

acebook: Phil Lamason

Phone: Mike Harold, Chairman, Phil Lamason Heritage Centre Trust Incorporated IZ Charities Number: CC52057. Donations of IZD5.00 and over are eligible for tax credits. Use your phone number as a reference

Bank Account for Donations 06-0613-0113032-00

Phil Lamason's story is a timeless reminder of the power of positivity and triumph of the human spirit. Lamason was a reluctant war hero. He seldom spoke of his WWII experiences. Few New Zealanders of his generation knew of his epic, inspiring, internationally significant story of leadership and courage.

Lamason is now regarded as being among the most important New Zealand WWII heroic figures.

The experience of Phil Lamason and the Allied airmen of Buchenwald is a poignant reminder of the horrors of the Holocaust.

For 35 years after WWII, many of these "Lost Airmen of Buchenwald" experienced hardships and injustices in their own countries through official denials of the authenticity of their story.

authenticity of their story.

While awarded medals for his courage and leadership on operational flying with RAF Bomber Command, Phil Lamason was never formally acknowledged for his leadership and courage whilst held captive in Buchenwald.

W YOU CAN HELP...

The Phil Lamason Heritage Centre Trust (Inc) has of 1 August 2025) a goal of raising a further \$250,000 smplete the Lamason-Buchenwald Memorial Project annevirke Domain by mid-year 2026.

**he Phil Lamason Heritage Centre Trust (Inc)** is a registered charity with the Charities Commission, number CC52057.

Donations of (NZ)\$5.00 and over are eligible for tax credits.

Onations in support of this project are greatly appreciated and can be made ugh the following channels:

Directly to The Phil Lamason Heritage Centre Trust (Inc) Account:

Dannevirke. Through the link provided on the Trust's website: www.phillamason.com

06-0613-0113032-00 (The Phil Lamason Heritage Centre Trust Inc, ANZ,

or by email to: contact@phillamason.com By making contact directly with Mike Harold, Chairman of the Phil

LAMASON -BUCHENWALD MEMORIA PROJECT

Dannevirke Domain

RNZAF Squadron Leader Phillip John (Phil) Lamason, NZ403460, DFC and Bar, (then aged 25 years) was, along with 167 other Allied airmen, wrongly incarcerated in the horrific conditions of Buchenwald work/death camp in Nazi Germany in 1944.

Lamason quickly emerged as the natural leader of this disparate group of

Lamason quickly emerged as the natural leader of this disparate group of captives.

Confronted by seemingly insurmountable obstacles and certain death at the ruthless hands of the SS and Gestapo in WWII, Phil Lamason's determination, positivity, courage and non-violent selfless actions

ultimately delivered justice for the group of airmen. On his return from WWII, Phil Lamason and his wife Joan made their home in Dannevirke.

Phil Lamason died in 2012 and is buried in the Mangatera Cemetery, Dannevirke.

# EADERSHIP COURAGE DETERMINATION

"Phil Lamason was a very, very, very brave man... The boys in Buchenwald with Phil in 1944 would have followed him anywhere... I've tried for years to have him considered for a Victoria Cross for what he did." (2018)

Ailsa Cullen, widow of Fl/Lt Malcolm
Cullen NZ421963, RNZAF, the only
ther Kiwi in Buchenwald with Phil
amason in 1944.



"Squadron Leader Lamason epitomized all that is good in a leader and there is no doubt in my mind that his commendable, sustained effort as the front man of our group during the trials and tribulations at the hands of the SS and Gestapo was a major contributing factor in us getting recognised as prisoners of war... His action were completely selfless – always positive, no matter what the danger – and by direction far above the normal call of duty, were most worthy of official recognitions by the Allied authorities at the end of the Second World War." (1995)

Fl Lt Thomas H Blackham, 78380 RAFVR DFC OBE Air Commodore UK 1973-75 (Buchenwald survivor, who acted as Phil Lamason's support leader in regard to the RAF contingent of prisoners in the Buchenwald Camp, 1944.)

"All of us would follow him almost anywhere because he was that kind of person... consider it one of the greatest blessings of this challenging time (in Buchenwald) to have Squadron Leader Lamason as our commander. His quiet, strong but aggressive leadership was a critical factor not only in holding us together but also in facilitation our eventual release." (2009)

1st/Lt Joseph (Joe) F. Moser O-755999 USAAF (Buchenwald survivor)

"I was inspired by the leadership of Squadron Leader Phil Lamason RNZAF, who motivated 168 captured Allied Airmen to find an inner strength to withstand the horrors and brutality of everyday life in Buchenwald in 1944. He was a true hero a role model." (2022)

F/O Stanley A. Booker 51872, RAF (Buchenwald survivor; co-author of "168 Jump Into H

"I am amazed by the story of Phil's defiance – still amazed and I've watched this film hundreds of times... I tell people that Phil's actions over those two months (in Buchenwald) were a lesson in leadership. His story should be required reading for everyone from the military to the corporate boardroom. And we must remember... he did this in his 20's! There were 82 Americans, 48 Brits, and 26 Canadians, but the all decided that they would take orders from one of only two New Zealanders in the group. What does that tell you about Phil's presence and leadership? I asked Phil if he was afraid of being shot, but he said that he knew there were other men behind him ready to pick up where he left off. I think about how much of that survival rate would have suffered had he capitulated and sent them to the factories." (2016)

Mike Dorsey (USA). Maker of the Film/Documentary "Lost Airmen of Buchenwald" (2011 Grandson of 2nd Lt Elmer Clayton Freeman O/805432 USAAF (Buchenwald survivor)

"Phil Lamason was a wonderful man who should have received far more recognition in his lifetime." (2018)

POSITIVITY and EMPOWERMENT



# DANNEVIRKE COMMUNITY BOARD General Assistance Grants Scheme Application Form

1.	Name of organisation:  Dannevirle Community Patrol (DVCP)
2.	Bruce Burlace (Teasuler) Phone No.
3.	Postal and Email Address
4.	Number of members in your organisation: 38 active patrollers
5.	Objectives of your organisation:  To support the NZ police in Dannevivhe town and district in their efforts to create a safer community for everyone.
6.	Is your organisation a legally constituted society or trust? Yes No
7.	If your club/organisation is registered for GST, please supply your GST number:  DVCP is Not 65T Registered. It is affiliated to  Community Potrals NZ (CPNZ) which is GST Registered.

8.	Describe the project for which you are seeking financial assistance:
	To help meet the ongoing operational costs of
	sunning DVCP through the 2025-26 year.
9.	Please detail complete cost of the project and attach written quotes where the project involves either labour and/or material costs.
	See the attacked budget (yr entry 31/3/26)
	Also accounts for year ented 31/3/25.
	2025/26 Projected of Total Cost: \$ 8,370
10.	How much are you applying to this fund for? \$_500
11.	Please show where the remainder will come from:
	Cogs Grant (Received) \$3000
	DVCP Functraising locally. \$ 1500
	Local donations \$ 2000
12.	Have you received any funding from the Creative Communities Scheme or other Government Agency in the past three years? Yes / No
	Please give details: \$
	Operational Support 2022-23 F600
	× × × × × × × × × × × × × × × × × × ×
	11 11 2024-25 \$800
13.	Outline how your project will benefit the community:
	- the 2025-26 year and cours new achollers
	Aim is to grow the overal Patrol hours during  the 2025-26 year and equip new patrollers  with required uniforms and training.

14.	Plea	ase add any further information you consider may assist your application:
	Con	mmunty potrol members are all voluntaers
	M	mmunty potrol members are all voluntaers.  ene are uniform provision requerements for new members.
	_C	est of running niotor potrolishick.
15.	that veri fund accord of you	ase enclose your latest Balance Sheet or Statement of Income and Expenditure has been reviewed independently. Please also attach a <b>deposit slip or formal fication</b> from your bank regarding the details of your account for payment of any ling that may be granted – note we must have formal verification of your bank bunt details for audit compliance. The verification must show the name and branch our bank, your account name, and your account number. A screenshot from online king is acceptable only if it shows all of the above details.
16.		reby declare the above information is correct and if our application is successful, ee to complete a certificate stating how the money has been spent:
Signed	-	Date: 21/08/2025 n: DKP Volunteer + Delegated fundraiser.
Check	List	(To Be Completed By The Applicant)
		ensure that this application is eligible for consideration the following must be vided:
	1)	All questions have been answered (tick)
	2)	Requests for funding do not exceed half of the project's total cost
	3)	Written quotes for labour and/or material costs are attached
	4)	Latest Balance Sheet or Statement of Income and Expenditure is enclosed that has been reviewed independently
	5)	Bank deposit slip or verification from your bank of account details for payment of any funding granted

Balance at 16 Feb 2025:	69 .	11231 77		
•			nt distance to see	
INCOME:	69	1004.66	Debits outstanding:	115.04
			Deposits outstanding:	1.40
Dvke A & P	1000.00			
Interest	4.66 (1.40)*	,	Balance:	11728.47
EXPENDITURE:				
(DD) NZ Fuel	\$7.77	507.96	Feb Fuel	
(POL) Mary Ritchie	94.13	(10/03)	Feb Fuel	
(POL) Dvke Tyres	40.00	(13/03)	Plinchira Plinchira	
(DD) NZ Fuel	121.02	(25/03)	Marfiel	
(DD) NZ Fuel	115.04 *	(10/04)	Mar fuel	
Balance at 31 Mar 2025:	<b>⇔</b>	\$ 11728.47		
SIGNED:				
Bruce Burlace				
On theil				

Dannevirke Community Patrol Registered under the Charities Act 2005 No. CC3124

income and Expenditure from 1st April 2024 to 31st Mar 2025

	APDO DO		5000.00	200.00	1882.00	75.55	11957.55	Balance 1 Apr 24	Galn for year	2377.53 Balance 31 Mer 25	2072.01	0.00	426,49	1804.10	<b>19</b> 6680.13	Excess Income over Expenditure: 5277.42
income.	Gramman Donations:	Tararua Dist. Council	Masonic Lodge	Rose Croix - Ruahine	Community Work	Bank Interest	Total Income:	Expenditure:		Fuel	Maintainence	Uniforms	Admin	Reginsurance/RUC	Total Expenditure	Excess Income o

									•
SIGNED:  STUCE BUTTACE	Balance at 1 Apr 2024: Income: Expenses: Balance at 31 Mer 2025:	Community Work: TOTAL:	Income: Interest: Grants/Donations	TOTAL:	Admin : Stationary Insurance, Rego,	Maintenance: Uniforms:	RUC .	Expenditure;	
Treasurer.	6451.05 11957.55 6680.13 11728.47								
			55 88 22		18.97	271.70	235.98	Apr	Dannevii 2024
			5.58 5.58		28.75	į	196,93	May	rke Com
			55 465		104.94		245.56	Jun	munity f
					28.75		274.72	Ē	atrol An
			9.89 11.96 5000.00 4000.00	**	٠,	1199,65		Aug	nual Inco
·			9,46	•	40.38 464.30	J., •		Sep	me/ Expe
,	Excess		6 7.87		8 28.75 0 174.92	4	200.80 162.10 187.63 107.10	Oct	Dannevirke Community Patrol Annual Income/ Expenditure 2024 - 2025
	Excess Income over Expenditure : Excess Expenditure over Income :		6.37				187.63	Nov	)24 - 202!
	ver Expe	882.00					107.10	Dec	: '
	andifure :		4.20		125.95	560,66	163.03	<b>2025</b> Jan	· .
	7	1000.00	3.2 6	٠				Feb	
			:1. 46		50.00	40.00	181.90 236.06	Mar	
	5277.42	10000.00 1882.00 0.00 11957.55	75.55	0.00 6680.13	0.00 426.49 639.22		2377.53	TOTALS:	

DVCP Operational Budget for Year ending 31 March 2026 (With Actuals 2025/25)

	Bud	get 2024/25	Acti	uals 2023/24
Expenses				
Vehicle Insurance & Registration	\$	650	\$	640
Road User chgs	\$	1,170	\$	1165
Fuel	<b>, \$</b>	3,500	\$	2,380
Other vehicle maintenance /WOF	\$	2,000	\$	2,100
Other Patrol costs Jackets, T shirts	\$	200	\$	00
Training Costs	\$	400	\$	00
Accounting/Administration/CPNZ fee	\$	450	\$	425
Total Expenses	\$	8,370	\$	6,710
Income				
COGs Grant	\$	4,500		4,000
Dvke Community Board Grant	\$	500	\$	700
Dannevirke Patrol Local Fundraising	\$	1,500	\$	1,880
Local donations	\$	2,000	\$	1,500
Interest	\$	50		67
Total Revenue	\$	8,550	\$	7.517

folm Heald

			Deposit
		DATE	200000
Dannevirke		notes \$	tokon ja senseka karangan ja
69 High Street, Dannevirke, NZ		coins \$	
		TOTAL CASH \$	
PAID IN BY: (PLEASE PRINT NAME)		CHEQUES AS REVERSE \$	
FOR THE CREDIT OF	transfer from A	CCOUNT No. \$	
DANNEVIRKE COMMUNITY PATR	OL .	. Spinister contraction contraction	and the second
		TOTAL \$	
	Pakidana da	Kabing conscious and conservation	ningen men ang akan salamah ang

#030614# 0586448#00 # 50



# DANNEVIRKE COMMUNITY BOARD **General Assistance Grants Scheme Application Form**

1.	Name of organisation:	
	Dannevicke Combined Indoor Bowling C	lieb
2.	Contact Person:	
	Jacelyn mc Kay Phone No	·
3.	Postal and Email Address	
4.	Number of members in your organisation: 36	
5.	Objectives of your organisation:	
	fromoting indoor booking in the Pararua Die	Inct
6.	Is your organisation a legally constituted society or trust? Yes 7 No	
7.	If your club/organisation is registered for GST, please supply your GST number	er:
	No,	

Describe the project for which you are seeking financial assistance	e:
Indoor bowling Tournament which give proceeds to the local IHC	all the
proceeds to the local IHC	
Please detail complete cost of the project and attach written quote involves either labour and/or material costs.	
Hall Hire as quoted on web sight	102-00
Ser Community Groups (Donnerike Sports, Centre)	W. 1
Total Cost:	\$ 102-00.
How much are you applying to this fund for?	\$ 102-00.
Please show where the remainder will come from:	\$
other money comes from sponsors entry fees and raffles.	
Have you received any funding from the Creative Communities Government Agency in the past three years? Yes / No	s Scheme or oth
Please give details:	\$
Outline how your project will benefit the community:	
The money we raise helps to give-	the clients
The money we raise helps to give- in IHC core things they need in the ho	uses (new lo
Borbaque a out door Serniture	

14.	Please add	any further	information	you consider	may assist	your application:
-----	------------	-------------	-------------	--------------	------------	-------------------

This is the 51 year we have run this tournament and it is the main fundraised for the local IHC. Over the years we have caused in excess of \$95,000-00 to support this worthy course

- 15. Please enclose your latest Balance Sheet or Statement of Income and Expenditure that has been reviewed independently. Please also attach a deposit slip or formal verification from your bank regarding the details of your account for payment of any funding that may be granted note we must have formal verification of your bank account details for audit compliance. The verification must show the name and branch of your bank, your account name, and your account number. A screenshot from online banking is acceptable only if it shows all of the above details.
- 16. I hereby declare the above information is correct and if our application is successful, agree to complete a certificate stating how the money has been spent:

Signed: DMCKoy

Date: 24- 4 - 2025

Designation: Seese tasy

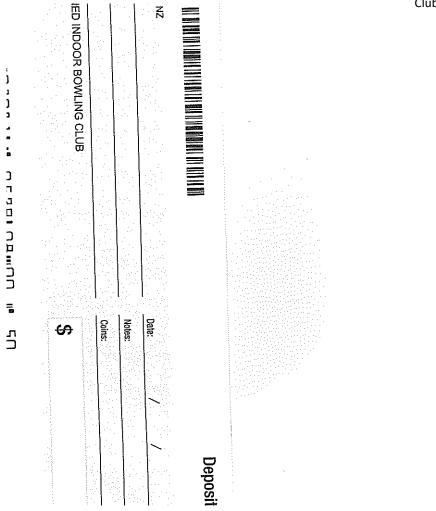
### Check List (To Be Completed By The Applicant)

To ensure that this application is eligible for consideration the following must be provided:

- 1) All questions have been answered
- 2) Requests for funding do not exceed half of the project's total cost
- 3) Written quotes for labour and/or material costs are attached
- 4) Latest Balance Sheet or Statement of Income and Expenditure is enclosed that has been reviewed independently
- 5) Bank deposit slip or verification from your bank of account details for payment of any funding granted

NA

(tick)





# DANNEVIRKE COMMUNITY BOARD General Assistance Grants Scheme Application Form

1.	Name of organisation: Dannevike Athletic Club
2.	Contact Person:  Holy Guerd Phone No.
3.	Postal and Email Address
4.	Number of members in your organisation: Oppost 150 kids
	Objectives of your organisation:  Objectives of your organisation:
5.	Objectives of your organisation:
	To get the community and children active
	by coaching an athletic organimo every
1	bedros day might Me support when by
<i>) (</i>	reducing of high. We support series eg
ing	OUT OU GRAI and help with Othicating
6:J	Is your organisation a legally constituted society or trust? Yes / (To )
	Non Profit
7.	If your club/organisation is registered for GST, please supply your GST number:
	$\mathcal{A}\mathcal{O}$ .

Page 136

8.	Describe the project for which you are seeking financial assistance With the Inclease of feels we need to be the seeking financial assistance	
P	pay for our ground hire at 1.	Le Dannevia
9.	Please detail complete cost of the project and attach written quotes involves either labour and/or material costs,	s where the project
	Ground thre of the	\$500·50
	upper Domain For 2025/26	
	LUSON)	. 500 50
	Total Cost:	\$ <u>000.</u> 00
10.	How much are you applying to this fund for?	\$ <del>500.50</del> 225.00
11.	Please show where the remainder will come from:	\$
LIANL	IND HOVE a SMAIL Savings but	
Wont	high jumo acad	
	Man Jarry area.	
12.	Have you received any funding from the Creative Communities Government Agency in the past three years? Yes / No	Scheme or other
	Please give details:	\$
	100 1011anng	
		<u></u>
13.	Outline how your project will benefit the community:	11
	Ne Want to keep tees as low a	s possible so
We	can allow more tamiles to pain	hapate 110
ath	lencs. By having ground fees p	vaid to Her
H	15 one less yeast on familie	es.

14.	Plea	ase add any further information you consider may assist your application:
15.	that veri fund acco	has been reviewed independently. Please also attach a <b>deposit slip or formal fication</b> from your bank regarding the details of your account for payment of any ling that may be granted — note we must have formal verification of your bank bunt details for audit compliance. The verification must show the name and branch our bank, your account name, and your account number. A screenshot from online king is acceptable only if it shows all of the above details.
16.		reby declare the above information is correct and if our application is successful, et to complete a certificate stating how the money has been spent:
Signed	(	yllard Kelly Gollard Date: 4th /08/2025
Check	List	(To Be Completed By The Applicant)
		ensure that this application is eligible for consideration the following must be vided:
	1)	All questions have been answered (tick)
	2)	Requests for funding do not exceed half of the project's total cost
	3)	Written quotes for labour and/or material costs are attached
	4)	Latest Balance Sheet or Statement of Income and Expenditure is enclosed that has been reviewed independently —MCI
	5)	Bank deposit slip or verification from your bank of account details for payment of any funding granted



29 July 2025

Dannevirke Athletic Club

Dear Kelly

Regarding to the email that we have received from Vanessa Dorreen, please find below the quote for the hireage of the Dannevirke Upper Domain for the 2025/2026 athletics season:

Venue: Dannevirke Upper Domain
Hire Period: Commences 15 October 2025

Total \$500.50

Kind Regards

Belinda Crosswell

Facilities Administration and Project Support

Tararua District Council • Dannevirke • Woodville • Pahiatua • Eketahuna

PO Box 115 26 Gordon Street Dannevirke 4942 Tararua Tel: 06 374 4080 Fax: 06 374 4137 email:info@tararuadd.govt.nz

## DANNEVIRKE ATHLETIC AND HARRIER CLUB INC

### **FINANCIAL POSITION AS AT 31 March 2025**

	2025	2024
Opening Balance	14,342	12,415
Surplus/(Deficit)	498	1,927
Closing Balance	\$ 14,840	\$ 14,342
Represented by:		
ANZ Business Premium Current Account ANZ Serious Saver	\$ 5,606 9,234 <b>14,840</b>	\$ 8,642 5,700 <b>14,342</b>

### COMPILATION REPORT TO THE MEMBERS OF DANNEVIRKE ATHLETICS CLUB

### Scope

I have compiled these performance reports of the Dannevirke Athletic and Harrier Club for the period detailed above, as set out on the attached pages, from the information you provided.

No audit or review engagement has been performed and accordingly I express no assurance on the financial information.

You are solely responsible for the information contained in the performance reports. The performance reports were prepared exclusively for your benefit.

John 21/7/2015

Reviewed by Shargne Wimselt

# DANNEVIRKE ATHLETIC AND HARRIER CLUB INC

# FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 March 2025

INCOME	2025	2024
Registrations	2,400	3,402
Colgate Games	-	-
Equipment Hire	150	150
Donations	160	30
Barbeque	83	-
Ribbon Meet	-	-
Interest	423.78	439
Raffles	-	-
	3,217	4,021
EXPENDITURE		
Affiliation & Registration Fees	175	
HBG Championships		107
Colgate Games		_
Ribbon Meet	-	-
Repairs & Maintenance		692
Age Patches	-	-
Prizegiving & Christmas	841	275
Gifts	140	-
Ground Hire	463	-
Insurance	600	770
Equipment	285	-
Administration & Postage	215	250
Inter-Provincials	-	-
	2,719	2,094
SURPLUS/(DEFICIT)	\$ 498	\$ 1,927



### Statement of Accounts

Your accounts at a glance as at 30 May 2025

0613

DANNEVIRKE AMATEUR ATHLETIC & HARRIER C C/O K GILLARD



Today's statements

Account type
Account number
Business Premium Current Account
01-0611-0064820-00

Account number Balance 01-0611-0064820-00 4,736.62

### Upcoming automatic payments

Account number	Payee	Frequency	Payment date	Payment amount
01-0611-0064820-00	DVK AM ATH & HA	MONTHLY	10 Jun 25	20.00

### **Business Premium Current Account**

Account name DANNEVIRKE ATHLETIC & HARRIER CLUB

Account number 01-0611-0064820-00

Statement number 00341

Statement period 01 May 2025 - 30 May 2025

Date	Transaction type and details	Withdrawals	Deposits	Balance
01 May	Opening balance			4,754.67
12 May	AP DVK AM ATH & HA TRF TO -50AC	20.00		4,734.67
30 May	GROSS CREDIT INTEREST PAID		1.95	4,736.62
Totals at	tend of page	\$20.00	\$1.95	\$4,736.62
Totals a	t end of period	\$20.00	\$1.95	\$4,736.62

Your available credit is \$4,736.62 as at the closing date of this statement.

AP Automatic Payment 8P BIB Payment OC Circct Credit ED Electronic Dishonour FX Foreign Exchange IP International EFFOS Transaction OD Direct Debit EP EFFOS Transaction IA International Money Machine VT Visa Transaction VT Visa Transaction

Payment dates displayed on bank statements are business day dates only (even if a payment was made or received on a non-business day prior). To find out the date a payment was made or received, you can check your transaction details online, or contact us.

anz.co.nz



ANZ Bank New Zealand Limited, Private Bag 92210, Victoria St West, AUCKLAND 1142

AALT Decide Steel Tendowell moies d

A 25/CER COMPA WER

Dage 1 of 1



# DANNEVIRKE COMMUNITY BOARD General Assistance Grants Scheme Application Form

1.	Name of organisation: Dannevirke Fantasy Cave Charitable Frust Ine.
2.	M. Peffers Phone No.
3.	Postal and Email Address
4.	Number of members in your organisation: 8 Committee 30 Volunteers
5.	Objectives of your organisation:  assistence to re-establish populp  Ymas Cave for children rfamilies to visit  Father Ymas * provide entertainment & Coodwill
6.	Is your organisation a legally constituted society or trust? Yes / No
7.	If your club/organisation is registered for GST, please supply your GST number:

8.	Describe the project for which you are seeking financial assistance	:
	2025 Xmas Dopup Cave during	month
	2025 Kmas popup Cave during of December Sth - 24th in Foun	tainTheatre
9.	Please detail complete cost of the project and attach written quotes involves either labour and/or material costs.	where the project
	Rental Fourtain Theatre	\$ 1043
	Photo costs, printing costs, advoltising. Small gifts for children etc.	
	Small gifts for children etc.	4674
	Total Cost:	\$ <u>5717</u>
10.	How much are you applying to this fund for?	\$ 500
11.	Please show where the remainder will come from:	\$5000
	Donations a sponsorships	
	Donations a sponsorships Various grants	
		************************
12.	Have you received any funding from the Creative Communities Government Agency in the past three years? Yes	Scheme or other
	Please give details:	\$ 3450
	Grants 2022, 2023-, 2024	
	\$ 1250, \$1200, \$1000	
		was the second s
13.	Outline how your project will benefit the community:	/
	Moviding goodwill to the Laca	1 Community
	froviding goodwill to the Laca the bringing visitors to the from far afield.	town
	71001 701 01 1010	

14.	4. Please add any further information you consider may assist your application:			
	an	y surplus funds raised will be		
	ad	ded to our building fund for the		
	26	tablishment of a new Venue		
15.		ise enclose your latest Balance Sheet or Statement of Income and Expenditure has been reviewed independently. Please also attach a deposit slip or formal		
	veri	fication from your bank regarding the details of your account for payment of any		
		ling that may be granted – note we must have formal verification of your bank bunt details for audit compliance. The verification must show the name and branch		
	of yo	our bank, your account name, and your account number. A screenshot from online		
	bank	king is acceptable only if it shows all of the above details.		
16.		reby declare the above information is correct and if our application is successful,		
	agre	ee to complete a certificate stating how the money has been spent:		
		mosses 28/8/25		
Signe	d: <u>/</u>	Date: 48 / 5/ 25		
Desig	natio	n: Megsurer		
01 1	1	(T. D. O		
Check	List	(To Be Completed By The Applicant)		
		ensure that this application is eligible for consideration the following must be vided:		
	pro	(tick)		
	1)	All questions have been answered		
	2)	Requests for funding do not exceed half of the project's total cost		
	3)	Written quotes for labour and/or material costs are attached		
	4)	Latest Balance Sheet or Statement of Income and Expenditure is enclosed that has been reviewed independently		
	5)	Bank deposit slip or verification from your bank of account details for payment of any funding granted		

Unotes etc.	
Fountain Theatre - Rest	1043
Damians Confroters - Ills . paper	. 299
for Photos plus batteries	49
Damians Computers - Lills " paper for Photos plus batteries for dispays Brebner mint - Huro Stickers	698 695
Mra Mank - Thoto Mounts	6 10
Paper Plus - Admix one Tickets	97
	3593 1407
Estimated costs for adventising Insurance	60
Display Materials (mitre 10) Cleaning Lainta Smits	600
execuring / Lanta / suits	
	5717



### TAX INVOICE

Dannevirke Fantasy Cave Charitable Trust

Involce Date 4 Aug 2025

Invoice Number INV-0122

GST Number 040 596 024 Dannevirke Theatre Company Inc 2 Ward Street Dannevirke Dannevirke 4930 NEW ZEALAND

Description	Quantity	Unit Price	Amount-NZD
Theatre Hireage for Pop Up Santa's Cave from Mon 8th Dec - Wed 31st Dec 2025	3.00	347.8261	1,043.48
		Subtotal	1,043.48
	тот	AL GST 15%	156.52
·		TOTAL NZD	1,200.00

Due Date: 20 Oct 2025

Payment due 20th month following invoice date.

Please make payments to bank account 03-0614-0572601-000

## **PAYMENT ADVICE**

To: Dannevirke Theatre Company Inc 2 Ward Street Dannevirke Dannevirke 4930 NEW ZEALAND Customer

Dannevirke Fantasy Cave

Charitable Trust

Invoice Number INV-0122

Amount Due 1,200.00

**Due Date** 20 Oct 2025

**Amount Enclosed** 

Enter the amount you are paying above



www.damians.co.nz service@damians.co.nz

(06) 374 9949 (021) 082 85999

102 High Street, Dannevirke 4930

**Dannevirke Fantasy Cave** 

Dannevirke

Quote

Quote# 0604 Invoice Date 5/08/25 GST Number 108-121-939

Description	Quantity	Unit Price	Price
Canon RP-108 Selphy 6x4 Photo Paper & Ink Kit - 108 Sheets	6	\$49.90	\$299.40
Panasonic AA Battery 24 Pack	2	\$24.50	\$49.00
		Net:	\$302.96
	GS	T 15.00%:	\$45.44
	Total due by	/ 12/08/25	\$348.40

Model with Coss.
Paper and Taks for Wisplays
Batteries for Wisplays

If using Internet Banking, please deposit into:

Damian's Computers and Security Ltd. Westpac Dannevirke 03 0614 0624635 000

Please detach and return with your payment to

Damian's Computers and Security Ltd. PO Box 163, Dannevirke 4942

Find me on Facebook: facebook.com/DamiansComputers

12/08/25

Invoice # 0604 \$348.40

da Marcha 18 2 bar 1 8 bar

Date: 5 August 2025

Dannevirke Fantasy Cave Charitable Trust Inc.

New Zealand

brebnerprint

powered by **bluestar**\*

68 Taradale Rd Napier, New Zealand PO Box 613, Napier

Telephone 0800 273 263

www.brebnerprint.co.nz

Brebner Print, a division of Blue Star Group (New Zealand) Limited

Quote No. 1491071/1

ATTENTION: Malcolm Peffers

Job Description

\_\_\_\_\_

Fluro Stickers - 3 x colours

Copy Source:

Repat Job

Material: Colour:

Ritrama Perm S/A - mix of Fluro colours - yellow, orange, red Printed black one side

Thank you for the opportunity to quote on the following

Proofs:

PDF proof to Malcolm - malsylv@xtra.co.nz

Finish:

Kisscut using existing 4 up die (78mm diameter)

Trimmed to singles

Packing:

Freight to one North Island destination included - rural excluded

Finished Size: 78 wide x 78 deep

Quantities	Printing	TOTAL	Unit Price
2000	698.00	69B.00	0.35 per 1

All prices quoted are NZD, and exclusive of GST and freight unless otherwise stated.

Additional charges may apply as follows: \$25 for resupplied files & up to \$35 for digital proof on stock.

Canva files will incur additional charges to be made print-ready if incorrectly supplied.

Please ensure all files are in CMYK, at the correct size, and include 3mm bleed

We trust that this quote is acceptable and await your further instructions.

(ind Regards,

haquelle Leitch

leception Administrator

haquelle.Leitch@brebnerprint.co.nz

his quote remains valid for 30 days, unless withdrawn earlier by Brebner Print.

ing specified above is not, excludes GST and delivery (unless specified otherwise above), and is subject to the qualifications set out in the dicable Terms and Conditions of Trade.

ment is due 20th of the month following the date of invoice unless Brobner Print has specified that other payment terms apply, brief Print Terms and Conditions of Trade (a copy of the current version of which is available at www.brobnerprint.co.nz) applies to all dealings

is quote relates to Blue Star Promote products, Blue Star Promote's Terms and Conditions of Trains for convent the contract immigrant studies to

Hinling for Cove Stickers

TOITU

FSC ESC







### H & A DESIGN AND PRINT

PO BOX 305 WANGANUI

### H & A Design and Print

7-9 Purnell Street PO Box 305, Wanganui ph: 06-345 3145 fax: 06-345 3144 email: info@haprint.com www.haprint.com

#### QUOTATION

**Number:** 201905 **Date:** 5 August 2025

P	F** 4	Pate - 4	
Dannevirke	rantasy Cave	- Photo mounts	Landscape

Dear Malcolm

Thank you for the opportunity to present this quote

FANTASY CAUE.

Dannevirke Fantasy Cave - Photo mounts Landscape - Printed black 1 side on a 210gsm husky, trimmed to A5 and die cut with 4 slits. Artwork held by H& A Print.

QUANTITY	2000	
Production NZ\$	\$685.86	
GST	\$102.88	
Total inc GST	\$788.74	

Pricing is subject to confirmation of details and review of materials supplied. This quotation is valid for 30 days and costs are subject to availability at the time of order.

Kind Regards

Eric Hallett

CLIENT ACCEPTANCE

Qty:

Signed:

Date:

Purchase order no:

Or email your acceptance of this quote citing the quantity and quote number.

Payment Terms: Cash - H&A Print 02-0792-0090656-00 using the Quote No. as your reference.

### 11-49 AM Fri 15 Aug Outlet: Dannevirke Fantasy Cave Everyday Order Subtotal: Code Description 100519478 Carousel Tangy Sticks 2kg -101191808 Marsnz M&Ms Milk Chocolate Bag 180g - Lar 101294713 Swl Grape Whip 2kg -101294716 Swl Peach Whip 2kg -101294717 Swl Strawberry Whip 2kg -100518084 Fini Marshmallows Mix Bk Bag 1kg -100518921 Trolli Cola Bottles Oiled 2kg -100518333 Trolli Strawberries Oiled 2kg -Summary **Documents Total Units** 30. Take Photo Item Lines Order Number Nc 10TD6410 Add Item ID Add Note Subtotal: \$ 720.83 Header 108.13 Everyday Ord... \$ 828.96 **Email Opmetrix**CRM Orote Por, Children Christmas Treets Kind Regards

Jarad

DKSH

Paper Plus Palmerston North

Parked sale

Operator GP Till 6 Tr# 144000819 Date 08/08/2510:19

Cash Sale

Gode Qty Price Disc % Extn 2000000178752 18.99 × 6 113.94 ADMIT ONE TICKET ROLL 1000

Total (incl GST of \$ 14.86)

113.94

Paperrus ramidisum worth 85-88 The Square Palmerston North Ph: (06) 359 4635

Ph: (06) 359 4635
paimerstonnorth@paperplus.co.nz
www.paperplus.co.nz

97.00 excluding BAT



## **Performance Report**

The Dannevirke Fantasy Cave Charitable Trust Incorporated For the year ended 31 March 2025



### Contents

- 3 Compilation Report
- 4 Entity Information
- 5 Approval of Financial Report
- 6 Statement of Financial Performance
- 7 Statement of Financial Position
- 8 Statement of Cash Flows
- 9 Statement of Accounting Policies
- 10 Notes to the Performance Report
- 13 Taxation Depreciation Schedule



### **Compilation Report**

## The Dannevirke Fantasy Cave Charitable Trust Incorporated For the year ended 31 March 2025

Compilation Report to the Trustees of The Dannevirke Fantasy Cave Charitable Trust Incorporated.

### Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of The Dannevirke Fantasy Cave Charitable Trust Incorporated for the year ended 31 March 2025.

These statements have been prepared in accordance with the accounting policies described in the Statement of Accounting Policies.

### Responsibilities

The Trustees are solely responsible for the information contained in the financial statements and have determined that the Special Purpose Reporting Framework used is appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

### No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

### Independence

We have no involvement with The Dannevirke Fantasy Cave Charitable Trust Incorporated other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.

### Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on these financial statements.

AllanMcNeill Chartered Accountants Dannevirke

Dated: 28 April 2025

Performance Report The Dannevirke Fantasy Cave Charitable Trust Incorporated

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## **Entity Information**

Dannevirke Fantasy Cave Charitable Trust

Legal Name of Entity

IRD Number

The Dannevirke Fantasy Cave Charitable Trust Incorporated For the year ended 31 March 2025

133-221-395
NZ Charities Number
CC58835
NZBN
9429050879113
Incorporated Trust Board Number
50125972
Officers/Trustees:
E Edwards G J Hurrell H J Cheer M C Peffers
Bankers
ANZ Bank
87 - 89 High Street
Dannevirke 4930
Solicitor
Dorrington Poole PO Box 69
Dannevirke 4942





### **Statement of Financial Performance**

# The Dannevirke Fantasy Cave Charitable Trust Incorporated For the year ended 31 March 2025

	NOTES	2025	2024
Revenue			
Donations, fundraising and other similar revenue	1	36,473	39,953
Revenue from providing goods or services	1	5,497	5,045
Interest, dividends and other investment revenue	1	2,853	3,248
Total Revenue		44,822	48,245
Expenses			
Expenses related to public fundraising	2	2,016	3,473
Costs related to providing goods or service	2	16,750	25,004
Total Expenses		18,766	28,477
Surplus/(Deficit) for the Year		26,056	19,768

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Performance Report The Dannevirke Fantasy Cave Charitable Trust Incorporated

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### **Statement of Financial Position**

## The Dannevirke Fantasy Cave Charitable Trust Incorporated As at 31 March 2025

	NOTES	31 MAR 2025	31 MAR 2024
Assets			
Current Assets			
Bank accounts and cash	3	108,502	137,071
Debtors and prepayments	3	5,003	2,000
GST	3	500	200
Inventory	3	659	659
Prepayments - New Build	3	68,325	12,000
Total Current Assets		182,988	151,929
Non-Current Assets			
Property, Plant and Equipment	5	71,516	71,516
Total Non-Current Assets		71,516	71,516
Total Assets		254,504	223,446
Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	5,043	40
Other current liabilities	4	-	42,011
Total Current Liabilities		5,043	42,051
Total Liabilities		5,043	42,051
Total Assets less Total Liabilities (Net Assets)		249,461	181,394
Accumulated Funds			
Capital contributed by members	6	42,011	
Accumulated surpluses or (deficits)	6	207,450	181,394
Total Accumulated Funds		249,461	181,394

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Performance Report The Dannevirke Fantasy Cave Charitable Trust Incorporated

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### Statement of Cash Flows

# The Dannevirke Fantasy Cave Charitable Trust Incorporated For the year ended 31 March 2025

	2025	' 2024
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	34,123	30,838
Interest, dividends and other investment receipts	2,853	3,248
Cash receipts from other operating activities	5,497	5,045
GST	(300)	<sup>(</sup> (32)
Payments to suppliers and employees	(14,416)	(21,669)
Total Cash Flows from Operating Activities	27,756	17,430
Cash Flows from Investing and Financing Activities		
Cash flows from other investing and financing activities	(56,325)	(12,000)
Total Cash Flows from Investing and Financing Activities	(56,325)	(12,000)
Net Increase/(Decrease) in Cash	(28,569)	5,430
Bank Accounts and Cash		
Opening cash	137,071	131,641
ANZ Building Account 01	(30,046)	5,444
ANZ Serious Saver 50	864	(2,829)
ANZ Working Account 00	613	2,815
Closing cash	108,502	137,071
Net change in cash for period	(28,569)	5,430

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Performance Report The Dannevirke Fantasy Cave Charitable Trust Incorporated

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## **Statement of Accounting Policies**

# The Dannevirke Fantasy Cave Charitable Trust Incorporated For the year ended 31 March 2025

### **Entity Reporting**

The entity is a Registered Charity formed to build new displays and attractions to attract and educate visitors and to promote the artistic and cultural talents in the district. It is also to educate and inform visitors to the Dannevirke Fantasy Cave about the Tararua District and story telling.

#### **Basis of Preparation**

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

### Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

#### Income Tax

The Dannevirke Fantasy Cave Charitable Trust Incorporated is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

#### Fixed Assets

Fixed assets are stated at cost (unless otherwise noted) less accumulated depreciation, and are as recorded on the Schedule of Fixed Assets that form part of these financial statements. Depreciation is recorded at diminishing value rates published by the Inland Revenue. The property improvements in progress have not been depreciated in this financial year because they are not completed or in use.

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## Notes to the Performance Report

# The Dannevirke Fantasy Cave Charitable Trust Incorporated For the year ended 31 March 2025

	2025	202
Analysis of Revenue		· · · · · · · · · · · · · · · · · · ·
Donations, fundraising and other similar revenue		
Donations and other similar revenue	11,958	17,638
Grants Received	24,514	22,315
Total Donations, fundraising and other similar revenue	36,473	39,953
Revenue from providing goods or services		
Pop Up Income	5,497	5,045
Total Revenue from providing goods or services	5,497	5,045
nterest, dividends and other investment revenue		
Interest Received	2,853	3,248
Total Interest, dividends and other investment revenue	2,853	3,248
	2025	2024
Analysis of Expenses		
Costs related to providing goods or services		
Accountancy Fees	5,734	7,805
Consultancy	-	8,350
Insurance	1,074	999
Hire Equipment - Eftpos	76	76
Pop up costs	4,568	2,976
Rates - Mills Building	2,415	2,033
Repairs & Maintenance - Property	203	-
Repairs and Maintenance - Display materials	50	392
Storage	2,087	2,087
Subscriptions	80	166
Telephone	464	420
Total Costs related to providing goods or services	16,750	25,303
·	•	•

Performance Report The Dannevirke Fantasy Cave Charitable Trust Incorporated

Notes to the Performance Report





	2025	2024
Expenses related to public fundraising		
Advertising	455	1,253
Hall Hire	122	129
Meeting Expenses	310	351
Photocopying, Printing, & Stationery	1,129	1,741
Total Expenses related to public fundraising	2,016	3,473
	2025	2024
. Analysis of Assets		
Bank accounts and cash		
ANZ Working Account 00	5,422	4,809
ANZ Building Account 01	86,468	116,514
ANZ Serious Saver 50	16,612	15,748
Total Bank accounts and cash	108,502	137,071
Debtors and prepayments		
Accounts Receivable	5,003	2,000
Total Debtors and prepayments	5,003	2,000
Inventory		
Stock on Hand	659	659
Total Inventory	659	659
Other current assets		
New Build - Development	68,325	12,000
GST	500	200
Total Other current assets	68,825	12,200
	2025	2024
. Analysis of Liabilities		
Creditors and accrued expenses		
Accounts Payable	5,043	40
Total Creditors and accrued expenses	5,043	40
Other current liabilities		
Dannevirke Cave - Dwellers Incorporated	-	42,011
Total Other current liabilities	•	42,011

Performance Report The Dannevirke Fantasy Cave Charitable Trust Incorporated

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Notes to the Performance Report



	2025	2024
5. Property, Plant and Equipment		
Buildings		
Buildings at cost	71,516	71,516
Total Buildings	71,516	71,516
Total Property, Plant and Equipment	71,516	71,516
	2025	2024
6. Accumulated Funds		
Accumulated Funds		
Opening Balance	181,394	161,626
Accumulated surpluses or (deficits)	26,056	19,768
Total Accumulated Funds	207,450	181,394
Total Accumulated Funds	207,450	181,394

#### 7. Grants Received

Date	Grant Organisation	Amount (GST exc.)	GST (if any)
5 November 2024	Pub Charity	\$4,164	\$0
3 April 2024	NZ Lottery	\$15,000	\$2,250
20 May 2024	Tararua District Council - Community Arts	\$1,000	\$0
31 March 2025	Monty Fairbrother Charitable Trust	\$4,350	\$653



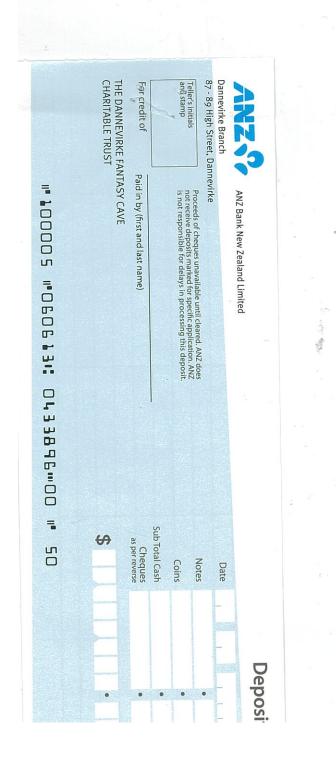


## **Taxation Depreciation Schedule**

# The Dannevirke Fantasy Cave Charitable Trust Incorporated For the year ended 31 March 2025

NAME	COST	OPENING VALUE	METHOD	DEPRECIATION	CLOSING ACCUM DEP	CLOSING VALUE
Buildings						
Mills Building - 7 Barraud Street Dannevirke (2022 Costs)	60,198	60,198	None	•	-	60,198
Mills Building - 7 Barraud Street Dannevirke (2023 Costs)	11,318	11,318	None	-	4	11,318
Total Buildings	71,516	71,516		-	-	71,516
Total	71,516	71,516		-	*	71,516

The accompanying notes form part of these financial statements. The above information has been prepared without performance of audit or review engagement procedures and must be read subject to the compilation report.





#### DANNEVIRKE COMMUNITY BOARD

### GENERAL ASSISTANCE GRANTS SCHEME

#### **GUIDELINES FOR APPLICANTS**

- 1. Assistance will only be available for locally recognised organisations whose principal functions and/or activities are of a community or charitable nature.
- 2. Financial assistance will only be available for a specific project or projects, or for the maintenance of a facility.
- 3. Only one grant per organisation will be available in any financial year.
- 4. Applications should be for no more than \$750.00.
- 5. Funding will **not** be available for the following:
  - · subsidise subscriptions or rents
  - wages and salaries
  - reduce debt load i.e. debts already incurred
  - schools and early childhood educational facilities
- 6. No assistance is to exceed half of project or maintenance costs.
- 7. Applications will not be considered unless accompanied by a balance sheet or statement of income and expenditure for the current financial year that has been reviewed independently.
- 8. Applications must be made on the form available.
- 9. Applications will be considered on merit.
- 10. Late applications will not be considered or carried forward.
- 11. Written quotes <u>must</u> be provided from suppliers to support any application seeking financial assistance for a project that involves either labour and/or material costs.
- 12. All funds granted from this Scheme must be uplifted prior to 30 June.
- 13. In the event a grant recipient is unable to use the funds for the purpose agreed, the grant recipient is to advise in writing of the reason for not being able to utilise the funds for the purpose granted and return the funds to the Council for crediting to the Community Board's grants fund.