



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 156 High Street, Dannevirke on Wednesday 24 September 2025 commencing at 9:30am.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), N L Chase, A K Franklin, S M Gilmore, P A Johns, M F Long, K A Sutherland, S A Wallace and S M Wards

In Attendance

Ms K Meerman	- Project Director – Wairarapa+Tararua Local Water Done Well
Mr A Nunns	- Partner, Bell Gully
Mr D Pettigrew	- Xyst Ltd
Mr P Tayler	- Positively Woodville Incorporated
Mrs V Tomlinson	- Positively Woodville Incorporated
Ms K Stevens	- Positively Woodville Incorporated
Mrs R Treder	- Sport Tararua
Mr M Alexander	- Interim Chief Executive
Mrs K Tani	- Group Manager – Strategy and Information
Ms S Lowe	- Group Manager – People, Capability and Customer Experience
Mr H Featonby	- Group Manager - Operations
Ms T McDonald	- Chief Financial Officer
Ms J Smith	- Legal Counsel and Procurement Manager
Mr M Dunn	- Three Waters Manager
Mrs S Walshe	- Finance Manager
Ms F Chase	- Facilities Manager
Ms K Payne	- Facilities Property Officer
Mr D Erard	- Tararua Alliance Manager
Mrs S Fountaine	- Community Engagement Officer
Mrs A Dunn	- Manager – Democracy Services

2. Council Prayer

The Mayor opened the meeting with the Council Prayer.

3. Apologies

There were no apologies.

4. Public Forum

There were no requests for public forum.

5. Notification of Items Not on the Agenda

Nil

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

Councillor Peter Johns – Woodville Skatepark Business Case and Site Approval

7. Confirmation of Minutes

That the minutes of the Council meeting held on 27 August 2025 (as circulated) be confirmed as a true and accurate record of the meeting.

Crs Peeti-Webber/Sutherland

Carried

8. Community Boards and Community Committees Reports

8.1 Minutes - Positively Woodville Community Committee

That the minutes of the Positively Woodville Community Committee meeting held 5 August 2025, and the meeting held 2 September be received.

Crs Johns/Gilmore

Carried

8.2 Minutes - Explore Pahiatua Community Committee

That the minutes of the Explore Pahiatua Community Committee meeting held 03 September 2025 be received.

Crs Franklin/Gilmore

Carried

8.3 Minutes - Eketahuna Community Board

That the minutes of the Eketāhuna Community Board meeting held 08 September 2025 be received.

Crs Johns/Gilmore

Carried

8.4 Minutes - Dannevirke Community Board

That the minutes of the Dannevirke Community Board meeting held 15 September 2025 be received.

Crs Wallace/Chase

Carried

9. Change to Order of Business

With the leave of the meeting, it was agreed to amend the order of business to take the item regarding the Woodville Skatepark Business Case and Site Approval as the first item of business.

10. Reports

10.1 Woodville Skatepark Business Case and Site Approval

The Tararua District Council considered the report of the Manager – Democracy Services dated 13 August 2025 that presented Positively Woodville’s business case for the Woodville Skate Park Project for consideration by the Tararua District Council and approval for the project to proceed on land next to the Woodville Sports Stadium in Ross Street, Woodville.

Members of Positively Woodville Incorporated were in attendance to speak to their Business Case. In attendance from Positively Woodville were Kimberley Stevens, Vicki Tomlinson, Paul Tayler, with apologies tendered from their President Joy Kopa who was unable to attend. Also in attendance was Raylene Treder, of Bush Multisport Trust and Sport Tararua.

In speaking to their Business Case, they highlighted the contribution the project would make to the people of Woodville and outlined the history of the project, the fundraising to date and future application for funding they would be able to lodge once the site had been confirmed. In response to questions, it was noted that the Police were supportive of the proposed skatepark at the intended site, that a resource consent for siteworks was required and was underway, and that the intended site was near the glass recycling facility and across the road from the current children’s playground. In the future it was hoped to have a pedestrian crossing installed on Ross Street from Fountaine Square to the skatepark site.

Having declared an interest, Councillor Peter Johns took no part in the decision-making and did not vote.

That the report from the Manager - Democracy Services dated 13 August 2025 concerning the Woodville Skatepark Business Case and Site Approval be received.

That the Tararua District Council notes its previous approval in principle for use of the land next to the Woodville Sports Stadium in Ross Street, Woodville for

the location of the proposed Woodville Skatepark, and

That the Tararua District Council receives the business case submitted by Positively Woodville Community Committee Inc for the Woodville Skate Park and gives approval for the project to proceed at that location.

Crs Gilmore/Long

Carried

10.2

Water Services Organisation - Wairarapa Tararua Water Draft Constitution and Shareholders' Agreement

The Tararua District Council considered the report of the Chief Advisor dated 18 September 2025 that sought approval of the principal governing documents Constitution and Shareholders' Agreement for Wairarapa Tararua Water Limited (the working name for the regional Water Services Organisation). Ms Katherine Meerman, Project Director – Wairarapa+Tararua Local Water Done Well, and Mr Amon Nunns of Bell Bully were in attendance via Teams to answer questions related to the documents.

The Chief Adviser spoke to the report, noting the tight timeframe to get the water services company up and running. He noted that once acceptance was given by the Department of Internal Affairs for the Council's Water Services Delivery plan, which was imminent, this would trigger the Section 22 requirements for establishment of the water services company. He spoke about the Water Services Act, plus the amendment Act that amends associated legislation that have been impacted by this major change.

He noted that a check of the amendments proposed to the Income Tax Act had been undertaken and that the water services company would be exempt.

With regard to Council's bylaws, it was confirmed that there were a number of years left to run before the Council's bylaws required review, and this would align with the establishment of the water services company.

With regard to the key changes in the documents, it was noted that the suggestion to have an alternate in attendance on the stakeholders forum had been accepted. Guidelines would be developed for this and be brought back to the new Council for consideration.

The Chief Executive reminded the Council of the decision-making leading to the current step in the process. Council had agreed a water services delivery plan which was currently with the Department of Internal Affairs and likely to be accepted. This acceptance would then require the Council to proceed with the Joint Council Controlled Organisation. The documents before the Council are intended to protect the Tararua District Council's interests in the set up of the water services company. Following all four member Councils adopting these documents, the transfer arrangements would come next with a number of decision points coming to Council for that process.

It was noted that part of the economic regulation framework for Local Water Done Well required the income of the water services company to be spent on the water services provided.

It was noted that three of the four member Councils were deciding this matter today.

The Chief Executive advised that if a member Council chooses not to proceed, the Crown had remedies available to it and a Council could be in breach of the requirements.

That the report from the Chief Advisor dated 18 September 2025 concerning the Water Services Organisation - Wairarapa Tararua Water Draft Constitution and Shareholders' Agreement be received.

That the Tararua District Council approve the attached draft Constitution and Shareholders' Agreement for the Wairarapa Tararua Water Services Organisation.

That the Tararua District Council note, as the next step in the transition to the Water Services Organisation, the new Council once inducted, will be required to appoint representative(s) to the Stakeholder Forum from October/November 2025.

That the Tararua District Council delegate to the Chief Executive and the Council's appointed member of the Stakeholders' Forum to agree any required final, non-material changes to the Constitution and Shareholders' Agreement.

That the Tararua District Council request that the Chief Executive report back to Council on any changes made under this delegation.

Crs Wards/Johns

Carried

The meeting adjourned at 10:15am and resumed at 10:25am.

10.3 Capital Expenditure Report - Carry Forwards 2024/25

The Tararua District Council considered the report of the Three Waters Manager dated 8 September 2025 that sought approval for carry forward of unspent budgets to the 2025/26 financial year. The Three Waters Manager spoke to the report, noting that 83% of projects had been completed and progress on projects had been reported to the Council through the year.

The Chief Executive reminded the Council of the impact that transfer of three-waters related debt would have on Council's debt headroom.

That the report from the Three Waters Manager dated 08 September 2025 concerning the Capital Expenditure Report - Carry Forwards 2024/25 be

received.

That the Council approves the carry forwards as outlined in section 6.1 of the report of the Manager – 3 Waters dated 8 September 2024 for addition into the 2025-26 year's capital budget.

Crs Johns/Peeti-Webber

Carried

10.4 2024/2025 Transportation Budget Carry Forward Request

The Tararua District Council considered the report of the Finance Manager dated 15 September 2025 that sought carry forward for deferred spending of the transportation budgets as at 30 June 2025 as signalled in the 12 month performance report to Council on 27 August 2025. It was highlighted that this request for carry forward of budget related to operational spending, rather than capital expenditure. The reason for the request was due to the late approval of the National Land Transport Programme, which impacted on the operational programme, along with the change in focus required by central Government to prioritise pothole repairs. By carrying forward the operational funding the Council would be able to complete the projects agreed to in the National Land Transport Programme.

That the report from the Finance Manager dated 15 September 2025 concerning the 2024/2025 Transportation Budget Carry Forward Request (as circulated) be received and the contents noted.

Crs Wallace/Wards

Carried

10.5 Tararua District Council Omnibus Reserve Management Plan - Final Draft

The Tararua District Council considered the report of the Facilities Manager dated 28 August 2025 that sought approval to adopt the draft Tararua District Omnibus Reserve Management Plan. It was noted that it had been intended that the amendments made to the document would be shown via track changes, unfortunately these did not transfer through the publication process for the agenda.

There was some discussion over the proposed rewording of the section dealing with the gifting of a Te Reo name for a reserve. It was asked that more clarity be provided, and that it be noted that the gifting of a Te Reo name would be in addition to any existing name. Suggested wording was "When a Council requests a Te Reo name from mana whenua, and when a Te Reo name is gifted ...". It was noted that a stand alone policy could be written on how to deal with requests from different iwi for naming of any reserve rather than including such detail in the Reserve Management Plan.

It was also asked that the proposed delegation of authority for approving the minor wording changes discussed be given to the Chief Executive and that the

elected members be informed of the updated wording that is used.

It was noted that two parcels of land noted within the Reserves Management Plan were currently still out for consultation until 29 September 2025 and would be included in the Plan once that process had been completed.

That the report from the Facilities Manager dated 28 August 2025 concerning the Tararua District Council Omnibus Reserve Management Plan - Final Draft be received.

That the Tararua District Omnibus Reserve Management Plan be approved for adoption by Council.

That the Council delegate to the Chief Executive the authority to approve any minor amendments to the Reserve Management Plan prior to publication.

Crs Wards/Long

Carried

10.6 Better Off Funding Timeline – Urban Enhancement Strategy

The Tararua District Council considered the report of the Group Manager – Strategy and Information dated 9 September 2025 that provided additional information on the timeline of the Better Off Funding fund, in relation to the Urban Enhancement Strategy which was funded through Better Off Funding. The report sought adoption of the Urban Enhancement Strategy 2025-2050 following completion of public engagement and consideration of matters raised through submissions. It was noted that having a strategy would enable the Council to respond quickly to emerging needs and would be a useful reference point for feeding into the Council's Long Term Plan.

That the report from the Group Manager - Strategy and Information dated 09 September 2025 concerning the Better Off Funding Timeline be received.

That the Tararua District Council's Urban Enhancement Strategy be adopted, with an effective date of 1 October 2025.

That the Group Manager Strategy and Information be delegated authority to make editorial and typographical amendments to the Urban Enhancement Strategy prior to publishing.

Crs Peeti-Webber/Wallace

Carried

Councillors Gilmore and Franklin recorded their votes against the motion.

10.7 Notification of District-wide Contestable fund Round 1 2025/2026 outcome.

The Tararua District Council considered the report of the Community Engagement Officer dated 10 September 2025 that presented the outcome of the assessment and decisions of District-wide Contestable fund applications round 1 2025/2026

for noting by the Council. It was noted that from the 36 applicants, 18 applications were successful.

That the report from the Community Engagement Officer dated 10 September 2025 concerning the Notification of District-wide Contestable fund Round 1 2025/2026 outcome be received.

That the following District-wide contestable fund round 1 2025/2026 applicants be received and accepted.

<i>Applicant</i>	<i>Amount Requested</i>	<i>Amount Allocated</i>
<i>Te Tahua o Rangitāne Limited</i>	<i>\$10,000</i>	<i>\$5,000</i>
<i>Miss Melissa Reiri</i>	<i>\$4,200</i>	<i>\$500</i>
<i>Dannevirke Ross Shield</i>	<i>\$5,000</i>	<i>\$1,000</i>
<i>Nayna Patel</i>	<i>\$750</i>	<i>\$750</i>
<i>Pahiatua and Districts Museum Inc. Society</i>	<i>\$1,699</i>	<i>\$970</i>
<i>Miss Jodie Kent</i>	<i>\$12,000</i>	<i>\$1,500</i>
<i>Pongaroa The Way To Go</i>	<i>\$7,301.41</i>	<i>\$1,500</i>
<i>Miss Hannah Donald</i>	<i>\$2,000</i>	<i>\$1,500</i>
<i>Pahiatua Trout Fishing Carnival</i>	<i>\$1,500</i>	<i>\$1,000</i>
<i>Mr Brian Hales</i>	<i>\$2,650</i>	<i>\$2,650</i>
<i>The Phil Lamason Heritage Centre (Inc)</i>	<i>\$15,000</i>	<i>\$10,000</i>
<i>Te Kete Hauora o Rangitāne- Pēpi Ora Rōpu</i>	<i>\$6,000</i>	<i>\$3,000</i>
<i>Dannevirke Highland Pipe Band</i>	<i>\$5,000</i>	<i>\$4,250</i>
<i>Akitio Boating Club</i>	<i>\$3,600</i>	<i>\$1,275</i>
<i>Tararua Young Farmers Club</i>	<i>\$1,800</i>	<i>\$500</i>
<i>Dannevirke Fantasy Cave Charitable Trust Inc.</i>	<i>\$6,000</i>	<i>\$1,043</i>
<i>Dannevirke Basketball</i>	<i>\$13,839</i>	<i>\$3,500</i>

<i>The Dannevirke District Agricultural and Pastoral Association</i>	\$4,688	\$2,000
TOTAL FUND ALLOCATED Round 1		\$41,938

Crs Chase/Franklin

Carried

10.8

Road Closure Requested Under the Tenth Schedule Local Government Act 1974

The Tararua District Council considered the report of the Alliance Manager dated 11 September 2025 that presented an application by the Ultimate Rally Group for road closures on Sunday 19 October 2025.

That the report from the Alliance Manager dated 11 September 2025 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1)(b) and the Tenth Schedule of the Local Government Act 1974, the Council resolves to close the following roads for the purpose of allowing The Ultimate Rally Group to hold the Targa Rally event:

Road name: Tourere Road

Date of closure: Sunday 19 October 2025

Period of closure: 10:20am to 3:15pm

Road name: Ormondville Te-Uri Road

Date of closure: Sunday 19 October 2025

Period of closure: 10:20am to 3:15pm

Road name: Mangahei Road

Date of closure: Sunday 19 October 2025

Period of closure: 10:20am to 3:15pm

Road name: Route 52-0044

Date of closure: Sunday 19 October 2025

Period of closure: 10:20am to 3:15pm

Road name: Wimbledon Road

Date of closure: Sunday 19 October 2025

Period of closure: 10:20am to 3:15pm

Conditions Applied to the Granting of these Road Closures

That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.

That if the Tararua Alliance identifies any road or roads as being in an unsuitable condition arising from this assessment, then they have the discretion

to request the organiser to withdraw such road from the route of this event.

That shortly after the event has been held, the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event, then those expenses shall be recovered from the event organiser.

Crs Johns/Sutherland

Carried

10.9

Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974

The Tararua District Council considered the report of the Alliance Manager dated 11 September 2025 that presented an application by Explore Pahiatua Incorporated for road closures on Saturday 6 December 2025.

That the report from the Alliance Manager dated 11 September 2025 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1)(b) and the Tenth Schedule of the Local Government Act 1974, the Council resolves to close the following roads for the purpose of allowing the Explore Pahiatua Incorporated to hold the Christmas Parade event:

Road name: Main Street

Date of closure: Saturday 6 December 2025

Period of closure: 3:45pm to 4:45pm

Road name: Churchill Street

Date of closure: Saturday 6 December 2025

Period of closure: 3:15pm to 4pm

Conditions Applied to the Granting of these Road Closures

That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.

That if the Tararua Alliance identifies any road or roads as being in an unsuitable condition arising from this assessment, then they have the discretion to request the organiser to withdraw such road from the route of this event.

That shortly after the event has been held, the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event, then those expenses shall be recovered from the event organiser.

Crs Gilmore/Franklin

Carried

10.10 Requests for Information under the Local Government Official Information and Meetings Act 1987

The Tararua District Council considered the report of the Manager – Democracy Services dated 11 September 2025 that provided information on the requests for information received under the Local Government Official Information and Meetings Act 1987.

That the report from the Manager - Democracy Services dated 11 September 2025 concerning the Requests for Information under the Local Government Official Information and Meetings Act 1987 be received.

Crs Wallace/Chase

Carried

11. Correspondence

Nil

12. Portfolio Reports

Nil

13. Mayoral Matters

Her Worship the Mayor spoke about the triennium, noting the two cyclone events and civil defence emergency, and acknowledging Councillors and staff for their efforts to assist the community through those events. She also acknowledged the challenges through the change in Government, with Local Water Done Well, and the significance of the decision that the Council worked through.

She acknowledged Councillor Kerry Sutherland and Councillor Alison Franklin who had decided not to seek re-election. She spoke about Councillor Sutherland's work as the Chairperson of the Infrastructure, Climate Change and Emergency Management Committee, also for his work in Local Water Done Well and his support through the Dannevirke Impounded Supply public meetings. She thanked him for his leadership, patience and reality checks.

She spoke about Councillor Franklin's work as the Chairperson of the Community Development and Wellbeing Committee, her commitment to Connect Tararua and the results in extending connectivity in the Tararua District. She also spoke about her work on the Regional Passenger Transport Committee advocating for

provision of public transport services for the Tararua District, noting this was almost achieved until a change in funding priorities for NZ Transport Agency. She noted Councillor Franklin's compassion and efforts with the community following the collapse of the Columbarian wall and also her key role in identifying issues with direct debits and being part of the solution.

In summary she thanked both for their outstanding level of service to the community.

14. Items not on the Agenda

Nil

15. Public Excluded Items of Business

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Land Purchase - Dannevirke Additional Treated Water Reservoir

Land Purchase - 33 York Street, Dannevirke

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
<i>Land Purchase - 33 York Street, Dannevirke</i>	<i>To protect commercial and industrial negotiations</i>	<i><Section (1)(a)(i)</i>
<i>Land Purchase - Dannevirke Additional Treated Water Reservoir</i>	<i>To protect commercial and industrial negotiations</i>	<i><Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

Crs Wallace/Johns

Carried

The meeting went into public excluded session at 11:57am and resumed open session at 1:41pm.

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 1:42pm.

Mayor