



Dannevirke Community Board

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 156 High Street, Dannevirke on Monday 16 June 2025 commencing at 9:00 am.

1. Present

Board Members: P F Walshe (Chairperson), T J Hynes (Deputy Chairperson), E J Christison; R T Wallace

In Attendance

Her Worship the Mayor Mrs T H Collis

Mrs K Tani	–	Group Manager – Strategy and Information
Mrs A Dunn	–	Manager – Democracy Services
Mrs S Anthony	–	Democracy Support Officer

2. Apologies

That the apology from Councillor E L Peeti-Webber be accepted, and leave of absence granted from the meeting.

Hynes/Christison

Carried

3. Public Forum

Nil

4. Notification of Items Not on the Agenda

- 4.1 Pukaha Mount Bruce concerns
- 4.2 Dannevirke Rose Garden Report
- 4.3 Tree at Pongaroa

5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

Nil

6. Confirmation of Minutes

That the minutes of the Dannevirke Community Board meeting held on 19 May 2025 (as circulated) be confirmed as a true and accurate record of the meeting.

Christison/Wallace

Carried

7. Tararua District Council Report

7.1 Report from the Tararua District Council

The Dannevirke Community Board considered the report of the Tararua District Council and sought clarification on:

- The Contestable Funds process - community funding had previously been managed by Community Boards who are connected to their community and organisations. It was advised that this had been discussed by Council and agreed that the new process with Council is in place for transparency and accountability and has seen a wider range of applications received from across the district which had not been seen through Community Board applications in the past. It was acknowledged that while this process is now managed by Council, the Community Boards still have a valued and important role in the district, and still have funding available for distribution through their General Assistance Grants Funds.
- The time frame for recruitment of the interim Chief Executive - it was advised that this would be as soon as possible with the aim to have someone in the position prior to the exit of the current Chief Executive who departs 6 August.
- Local Water Done Well progress update – it was advised that the Chief Executives from all 4 Councils are meeting weekly and the Department of Internal Affairs have offered to provide a representative to sit in and advise. The water services delivery plan is required to be submitted to Government by 3 September 2025.
- Solar Farm start date – the Board were informed that there had been no further update as yet but the Board will be kept updated with progress in due course.
- The management of the grazing land around the waste water ponds – it was noted that community use of grazing carries a health and safety concern and is limited due to having no access to yarding.
- Dannevirke Information Centre closure and management of services – it was advised that all services including travel bookings are able to be carried out at the Dannevirke Service Centre. Overall this a more efficient

model and offers cost savings and better use of facilities.

That the report from the Tararua District Council extraordinary meetings held 21 May 2025, 4 June 2025 and 11 June 2025, and the meeting held 28 May 2025 be received.

Hynes/Wallace

Carried

8. Reports

8.1 Draft Urban Enhancement Strategy

The Dannevirke Community Board considered the report from the Democracy Support Officer dated 5 June 2025 providing information on the Draft Urban Enhancement Strategy.

The Board agreed to meet during the week to discuss and enter a submission before the closing date of 27 June 2025, and they would include discussion and submissions for the other Council consultations on the Freedom Camping Bylaw and Reserves Management Plan at the meeting noting that the closing date for submissions is 20 June 2025.

That the report from the Democracy Support Officer dated 05 June 2025 concerning the Draft Urban Enhancement Strategy be received.

Hynes/Walshe

Carried

8.2 Application for Funding

The Dannevirke Community Board considered the report of the Manager – Democracy Services dated 10 June 2025 presenting an application for funding from the General Assistance Grants Scheme for consideration and decision.

That the report from the Manager - Democracy Services dated 10 June 2025 concerning the Application for Funding be received.

That the Dannevirke Community Board grant \$650 from its General Assistance Fund to the Dannevirke South School 125th Reunion Committee towards the cost of venue hire for their event.

Walshe/Christison

Carried

That the Dannevirke Community Board allocate all remaining funds from its General Assistance Fund from this round towards the purchase of the Flagtrax System.

Christison/Hynes

Carried

8.3 **Flagtrax System for Street Poles on High Street Dannevirke**

The Dannevirke Community Board considered the report of the Manager – Democracy Services dated 10 June 2025 that summarised progress to date and next steps for the project to install a Flagtrax system on street poles in Dannevirke's High Street, to be used for flying flags to commemorate community events, and dates of significance.

It was noted that there has been interest from two organisations wishing to purchase flags for the Dannevirke Spring Festival and Christmas. It was suggested that a booking system may be required to manage the use of the flagtrax by other organisations and this could be managed and reviewed by the Board on a monthly basis.

That the report from the Manager - Democracy Services dated 10 June 2025 concerning the Flagtrax System for Street Poles on High Street Dannevirke be received.

That the Dannevirke Community Board note with appreciation the funding received from the Contestable Grant Fund and note that an order for the Flagtrax system will be progressed with the supplier.

Christison/Wallace

Carried

8.4 **Management Report**

The Dannevirke Community Board considered the report of the Democracy Support Officer dated 30 May 2025 that provided an update on key activities and items of interest as reported to the meeting of the Community Development and Wellbeing Committee held 4 June 2025.

A question was asked whether pensioner flats were upgraded only when vacated and if the rent increased following the upgrade. It was advised that all units are charged the same rent, and all units are on a strict maintenance plan to ensure all are compliant with health and safety standards and functional.

It was queried whether pest control at Anzac Park carried any cost to Council or if this was managed by Horizons. It was advised that the Council work closely with Horizons and there is no cost to the Council; the Norsewood Lions also carry out maintenance work on this reserve.

That the report from the Democracy Support Officer dated 30 May 2025 concerning the Management Report be received.

Walshe/Hynes

Carried

8.5 Election Campaigning - Protocols for Current Elected Members

The Dannevirke Community Board considered the report of the Manager – Democracy Services dated 30 May 2025 that provided information on protocols for elected members seeking re-election.

The Manager – Democracy Services provided a brief overview of the report . It was asked what happens if a breach occurs and it was advised that this would be referred to the police. Board members were reminded that election candidate briefing sessions will be held on 28 June 2025 and 21 July 2025.

That the report from the Manager - Democracy Services dated 30 May 2025 concerning the Election Campaigning - Protocols for Current Elected Members be received.

Hynes/Wallace

Carried

9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

9.1 **Chamber of Commerce** – the After Fives ‘Myth Busters’ event is due to be held at the Council Chambers on 24 June 2025 and all Board members are invited to attend. Further After Five meetings are planned for July and August. Plans are beginning for the Christmas Parade which is set for the first Saturday in December, there is a local company who has agreed to support with Traffic Management.

9.2 **Dannevirke Community Vehicle Trust** – patronage continues to grow particularly through the winter months.

9.3 **Dannevirke Brass Band** – a letter was sent to Council regarding funding for Dannevirke Brass Band. It was advised that this is currently being addressed by the Chief Executive. The Band is concerned about lack of communication around funding changes. The Band has been successfully operating in Dannevirke for 137 years.

9.4 **Dannevirke A & P Association** – the recent market day was a success. The community garden is going well with the next meeting scheduled for 17 June 2025.

10. Correspondence

10.1 Correspondence

That the correspondence as listed be received:

Letter of thanks from Dannevirke Community Board to KiwiRail

Acknowledgement Letter – Road Name Change Proposal – Waikopiro Road

11. Discussion Items

- 11.1 **Wackrow Memorial Youth Award** – 10 nominations have been received, all judges and the guest speaker have been arranged. The judges will meet at 9:30am on 23 July 2025 before the judging session commences at 10:20am.
- 11.2 **Spring Festival** – the Board agreed to discuss this further when they meet for consultation discussions this week.
- 11.3 **Current TDC Consultations** – the Board agreed to meet this week to discuss the Freedom Camping Bylaw, Reserve Management Plan and Urban Enhancement Strategy consultations and provide submissions. It was noted that consultations close 20 June 2025 for Freedom Camping Bylaw and Reserve Management Plan, and 27 June 2025 for Urban Enhancement Strategy.
- 11.4 **Speed Indicator Sign for Smith Street Dannevirke** – it was advised that this had been accepted. The Chair will obtain an update to advise the Board.

12. Chairperson's Remarks

Nil

13. Items not on the Agenda

- 4.1 **Pūkaha Mount Bruce concerns** – a concern was raised regarding Tararua District Council's investment into Pūkaha and it was advised that TDC are actively working with Pūkaha. A new Board has been established for Pūkaha with Shane McManaway as the Chairperson and Bob Francis as the Deputy Chair. Discussions are ongoing and the information is commercially sensitive.
- 4.2 **Digital Sign** – when queried it was advised that the digital sign over the Town Hall in Dannevirke previously managed by the Dannevirke Service Centre would be managed by the Dannevirke Service Centre going forward; the Woodville sign is managed by the Woodville Service Centre.
- 4.3 **Dannevirke Rose Garden Report** – the Board acknowledged the positive work that has been carried out. Fifteen people attended in the weekend to assist with the garden. There has been a great response to calls for sponsorship and donation of rose bushes.
- 4.4 **Tree at Pongaroa** – a request was made to inform the community on this matter. It was acknowledged that the investigation is ongoing, however it is important the community is made aware of the outcome.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 9:59am.

Chairperson