



Community Development and Wellbeing Committee

Notice of Meeting

A meeting of the Community Development and Wellbeing Committee will be held in the Council Chamber, 156 High Street, Dannevirke on **Wednesday 4 June 2025** commencing at **1:00 pm**.

Bryan Nicholson
Chief Executive

Agenda

- 1. Welcome and Meeting Opening**
- 2. Apologies**
- 3. Public Forum**

A period of up to 30 minutes shall be set aside for a public forum. Each speaker during the public forum section of a meeting may speak for up to five minutes.

Standing Orders may be suspended on a vote of three-quarters of those present to extend the period of public participation or the period any speaker is allowed to speak.

With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. If permitted by the Chairperson, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

3.1 Public Forum - Te Kahu Hauora

Tania Chamberlain, Chief Executive and Andrea Monaghan, Chief Operations Manager for Te Kahu Hauora will be in attendance to provide the committee with an update on the community health hub including the setting up and functioning of the clinic, local demand, and future goals and aspirations providing a health service to the Dannevirke community.

4.	Confirmation of Minutes	3
	<i>Recommendation</i>	
	<i>That the minutes of the Community Development and Wellbeing Committee meeting held on 2 April 2025 (as circulated) be confirmed as a true and accurate record of the meeting.</i>	
5.	Presentation	
5.1	Presentation - Update on Te Pae Oranga o Ruahine o Tararua Iwi Māori Partnership Board Community Health Plan	9
	Naomi Manu, Chief Executive of Te Pae Oranga o Ruahine o Tararua Iwi Māori Partnership Board will be in attendance to provide an update on Te Pae Oranga o Ruahine o Tararua Iwi Māori Partnership Board Community Health Plan.	
6.	Notification of Items Not on the Agenda	
	Major items not on the agenda may be dealt with at this meeting if so resolved by the Committee and the Chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.	
	Minor matters not on the agenda relating to the general business of the Committee may be discussed if the Chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.	
7.	Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business	
8.	Reports	
8.1	Management Report	23
9.	Items not on the Agenda	
10.	Closure	



Minutes of a meeting of the Community Development and Wellbeing Committee held in the Council Chamber, 156 High Street, Dannevirke on Wednesday 2 April 2025 commencing at 1:00 pm.

1. Present

Cr A K Franklin (Chairperson), Her Worship the Mayor - Mrs T H Collis, Crs P A Johns, M F Long, S A Wallace and S M Wards

In Attendance

- | | |
|-------------------|--|
| Ms K Shanks | - Chief Executive Officer, Sport Manawatu |
| Mrs R Treder | - Community Connector, Sport Tararua |
| Mr B Nicholson | - Chief Executive |
| Mrs K Tani | - Group Manager – Strategy and Community Wellbeing |
| Mr H Featonby | - Group Manager - Infrastructure |
| Mr K van der Oord | - Communications Team Manager |
| Ms Z Brighthouse | - Human Resources Business Partner (via Teams) |
| Ms B Graves | - District Librarian (via Teams) |
| Mrs A Dunn | - Manager – Democracy Services |
| Mrs S Anthony | - Democracy Support Officer |

2. Welcome and Meeting Opening

The Chair opened the meeting with the prayer.

3. Apologies

That the apologies from Councillor E L Peeti-Webber (Deputy Mayor), Councillor K Sutherland, Councillor N Chase and Councillor S Gilmore be accepted, and leave of absence granted from the meeting.

Wards/Johns

Carried

4. Public Forum

4.1 Public Forum - Hato Hone St John

It was noted that the Area Operations Manager, Mid Central, from Hato Hone St John was no longer able to attend today's meeting, however would be invited to attend the June meeting of the Community Development and Wellbeing Committee.

The Chair noted that she had visited the Hato Hone St John site and work is well underway with the surface poured.

5. Presentation

5.2 Presentation - Update on Te Pae Oranga o Ruahine o Tararua Iwi Māori Partnership Board Community Health Plan

It was noted that the Chief Executive of Te Pae Oranga o Ruahine o Tararua Iwi Māori Partnership Board was not in attendance for today's meeting, however would be invited to attend the June meeting of the Community Development and Wellbeing Committee.

6. Notification of Items Not on the Agenda

Replacement apparatus for Fountaine Square, Woodville

7. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

Nil

8. Confirmation of Minutes

That the minutes of the Community Development and Wellbeing Committee meeting held on 5 February 2025 (as circulated) be confirmed as a true and accurate record of the meeting.

Johns/Long

Carried

9. Reports

9.1 Sport Tararua report to March 2025

The Community Development and Wellbeing Committee considered the report of Sport Tararua that provided an update on activities during the second and third quarters of the financial year, aligned with the four key outcomes in their service contract. It highlighted the positive impact of their work and set the stage for the initiatives planned for the remainder of the year.

An overview of the report was presented by Kelly Shanks and Raelene Treder. Kelly advised that transport for High School sports teams in Tararua travelling to Palmerston North is a concern which will be raised at the upcoming Principal Cluster Meeting. It was asked if the Ministry of Education provided funding for transport and it was responded that no funding was received from the Ministry, there is a small amount of rural travel funding available from Sport Manawatu which is oversubscribed, however the rural schools faced additional charges in relation to time and additional costs of transport when travelling to Arena Manawatu, Palmerston North. This has a significant inequity as travel often disadvantages sports teams when schools only send top teams over to Palmerston North due to costs.

It was noted that Green Prescriptions saw an increase of referrals on the opening of Te Pae Oranga - this was a higher volume than normal, however no statistics have been captured to date to ascertain level of self-referrals.

Cr Wallace asked for clarification around the role of Community Connector and was advised that the role resonates with connection to other groups and connecting those groups to mechanisms.

Information was sought regarding trends for headphone use as this is now more common and what the safety risks are for this. It was agreed that Sport Manawatu would seek further information and report back on this.

It was noted that the calibre of youth at the recent Tararua Sports Award was very high and diverse.

That the Quarterly Partnership report from Sport Tararua for the period ending March 2025 be received.

Collis/Wallace

Carried

9.2 Management Report

The Community Development and Wellbeing Committee considered the report of the Group Manager – Strategy and Community Wellbeing that provided an

update on key activities and items of interest over the period since the last report to the committee.

The survey of Funeral Directors was highlighted showing positive results overall. A concern was raised regarding difficulties maintaining plots at the cemeteries, noting that this is a very sensitive topic. The team have been working with the Funeral Directors to increase engagement with families. There is a communications plan to carefully release further information around limiting decoration of plots and the safety risks.

An update was provided regarding the tree in Pahiatua, it was advised that there is a strict process to follow and a letter has now been sent by the Facilities Manager and the contractors are now booked to carry out the work in the next week or two.

A concern was raised regarding the high data count for the swimming pool usage which appeared to be inflated, it was advised that the figures were obtained from the operators of the pools, the council has no control over this information however do question the data and understand the data collection is not fabricated but collected in an unsatisfactory way.

A discussion was had around the equipment in various playgrounds in the district, it was advised that some are decommissioned following condition assessments which deem them to be unsafe and all equipment is prioritised for repair or replacement from a health and safety perspective. Audit checks are carried out to ensure compliance.

The committee acknowledged the great work from the Communications team engaging with the community for the Local Water Done Well proposal..

Cr Wards requested a comparison of Antenno use against other councils. It was noted that the app is user friendly and receives quick responses. A request was made for further promotion of Antenno, however caution was raised around using 'Sam' as the name of the promotional character as this was used by another organisation.

Mayor T Collis left the meeting at 2:03pm and returned at 2:04pm

That the report from the Group Manager - Strategy and Community Wellbeing dated 12 March 2025 concerning the Management Report be received.

Wards/Johns

Carried

10. Items not on the Agenda

10.1 Replacement apparatus for Fountaine Square, Woodville

Cr Johns expressed concern about the two items of apparatus that have been removed from the Fountaine Square playground. A slide had been removed in the past for safety reasons and the replacement apparatus was installed approximately 8 years ago and is now being removed. The Group Manager – Strategy and Wellbeing advised that the apparatus was removed 25 November 2024 as no longer compliant, the project manager is consulting with the community and the schools for replacement preference. It was noted that there is a strict procurement process in place for purchase of any future equipment.

11. Public Excluded Items of Business

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Te Awa Community Foundation - Review of Memorandum of Understanding

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
<i>Te Awa Community Foundation - Review of Memorandum of Understanding</i>	<i>To protect commercial and industrial negotiations</i>	<i><Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

Collis/Wallace

Carried

The meeting went into public excluded session at 2:12pm and resumed open session at 2:30pm.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 2:30pm.

Chairperson

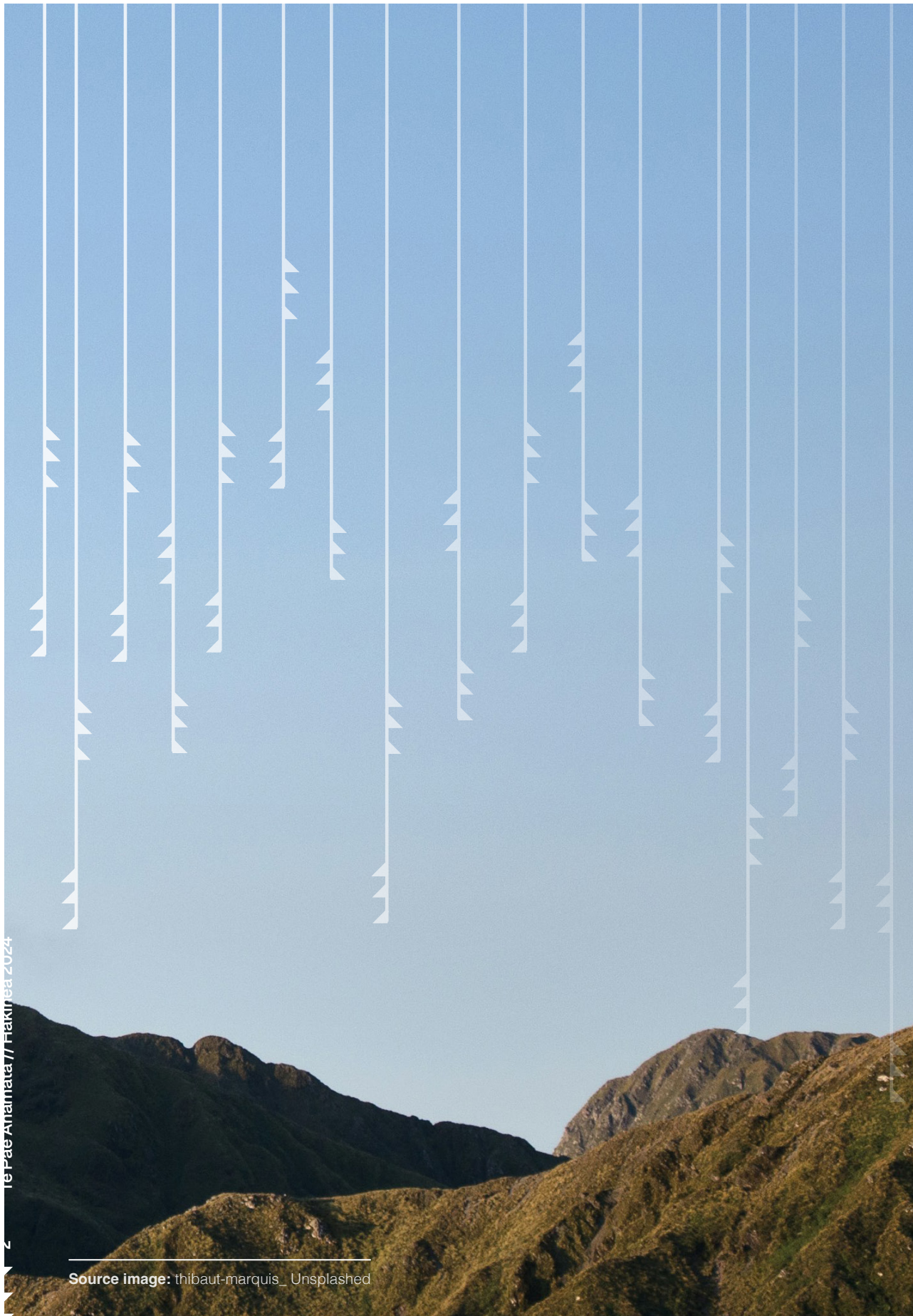


TE PAE ANAMATA

Summary

Te Pae Oranga o Ruahine o Tararua Iwi Māori
Partnership Board

Hakihea 2024



Source image: thibaut-marquis_ Unsplashd

Ihirangi | *Contents*

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**Ka anga atu au ki te anamata, ka titiro ki tua ki te pitomata, he
ao anō kei mua i te aroaro – he reanga hou, he reanga reo!**

*As I set my sights on the future, promising prospects yonder, a new direction ahead –
the proclamation of a revolutionary transformation!*

MISSION

*Is to influence and advance hauora
Māori planning, commissioning,
monitoring and success across our
rohe's wellbeing sector through a
Mātauranga Māori lens underpinned
by whānau voice.*

VISION

*Is to support whānau control
of their own hauora outcomes
by acknowledging their lived
experiences and supporting them
with the tools and opportunities to
participate and be successful.*

NGĀ UARA CORE VALUES Our Values



Whanaungatanga

Te Pae Oranga acknowledges the importance of unity and cohesion in all we do with each other and others.



Manaakitanga

Te Pae Oranga demonstrates its support and kindness, generosity and respect for each other, and whānau.



Te Reo Māori

Te Pae Oranga acknowledges and upholds te reo Māori as our key identity and what makes Māori so unique as tangata whenua of Aotearoa.



Kaitiakitanga

Te Pae Oranga serves its whānau by serving as guardians for equal and better well-being outcomes for whānau.



Whakapapa

Te Pae Oranga understands that as iwi we have a connection to each other that is more than a mutual understanding but is by blood ties and tikanga.



Rangatiratanga

Te Pae Oranga upholds the leadership, self-determination, sovereignty, independence, and autonomy of each other, and whānau.



Pūkengatanga

Te Pae Oranga will strive to ensure there are opportunities for the organisation and whānau to develop the skills and knowledge to live fulfilling and healthy lifestyles.



Wairuatanga

Te Pae Oranga upholds the sanctity of our spiritual connections as a people and to the places we live.



Ūkaipōtanga

Te Pae Oranga recognises the power of belonging and its importance to ensuring the success of achieving our vision.

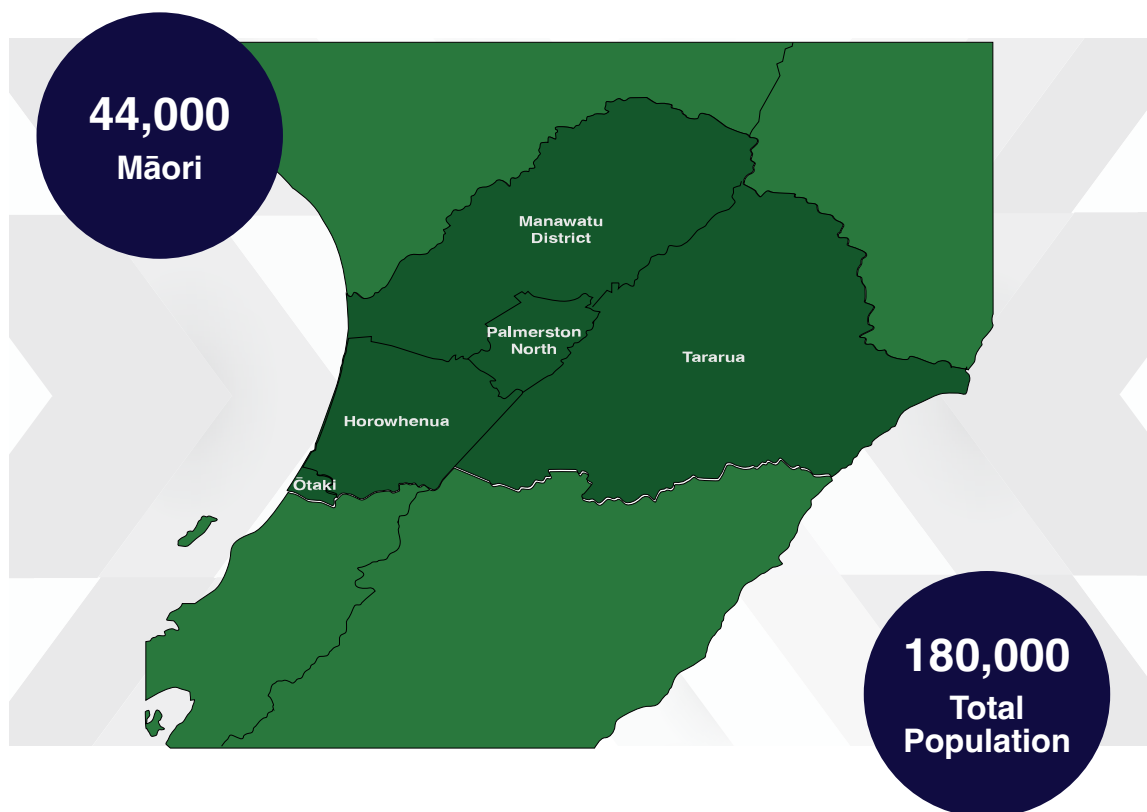
Te Pae Oranga is comprised of a representative from each of the seven iwi that are Mana whenua in the rohe, two mātāwaka representatives and a mana whaikaha representative.

*E rere arorangi ki ngā maunga kōrero a Ruahine, a Tararua
Kāhū hōmiromiro i ngā whetū o Tamaki nui-ā-Rua, o Rangitāne,
o Kahungunu hoki rā*

*Hoka hōkai atu ki te karamatatanga o Rangitūmau e
Koko aro i te pae ka tau ki Te Punga Tokotoko o Te Tonga i ngā
Hekenga-mai-i-raro ki te ūpoko e,
Hāro ki tai, hāro ki uta ki Te Punahau, ki Te Hihī o Te Rā o Muaūpoko
kairau noho whenua e*

*Tākina, tākina i te uru whakararo , e ko Raukawa, e ko Kauwhata, e ko Maniapoto,
e ko Tūwharetoa hau Hoki pēnei mai ki te manawarū o te oha a Te Aweawe mā
koutou, mā tātou, e whakaoti*

Ko te ora o te tāngata ki runga, hau, hau, hauora e





Executive Summary

Te Pae Oranga o Ruahine o Tararua Iwi Māori Partnership Board Community Health Plan, Te Pae Anamata provides a comprehensive approach that aligns our rohe and takiwā health needs and wellbeing aspirations with our overall strategy to measure and monitor the system to ensure it is providing valued services that benefit whānau Māori.

The health environment in Aotearoa New Zealand has seen significant change and structural reform. The Pae Ora (Healthy Futures) Act created Te Whatu Ora – Health NZ, Te Aka Whai Ora – Māori Health Authority and Iwi Māori Partnership Boards. The establishment of Iwi Māori Partnership Boards brought advising on the commissioning of Health Services, Whānau Voice and monitoring of the health system for hauora Māori outcomes under their mandate. This saw Iwi and Hāpori invest in building their capability and capacity and establish the required infrastructure. Locally this saw Horowhenua become a Prototype for the locality approach, the establishment of Te Pae Oranga o Ruahine o Tararua and Tāhū Ora (back office function), who then drove the development of the Tapatoru Accountability Framework and supported the initial planning of Takiwā (Locality) Plans.



Post the 2023 October election a change in government saw an ideological shift and the disestablishment of Te Aka Whai Ora. Despite turbulent times IMPBs continue to make a major contribution to improving the outcomes for whānau and hāpori. Te Pae Oranga o Ruahine o Tararua IMPB (Te Pae Oranga) remains committed to our collective aspirations and leverage our existing mahi, relationships and infrastructure to ensure we continue to serve the interest of Māori.

Our Community Health Plan is divided into four key chapters:

- **Whakamarama Whānui** – establishes the foundational understanding of Te Pae Oranga, outlining our objectives and the strategies we plan to implement to achieve them. This chapter sets the context for our vision and mission.
- **Te Tapatorutanga** – details our strategic monitoring and commissioning framework. This chapter provides a comprehensive overview of the types of outcomes that we aspire for our people, what we intend to hold the system accountable to and where we will leverage information to influencing commissioning decisions.

- **Rohe and Takiwā Demographics** – Recognises the unique characteristics of our rohe and the diverse needs and aspirations of our whānau Māori who access the health system. This data is essential for understanding these differences and designing our approach accordingly.
- **Hauora Māori Profiles** – showcasing our existing digital dashboards with our goal to expand the available data in order to inform our activities to achieve the desired outcomes identified within our strategic monitoring and commissioning framework.

Moving forward, our plan clearly articulates our Actions and functions in line with our legislative mandate. We are driven by our vision and mission informed by the voice of whānau with the view to making sustainable, enduring changes to services that deliver positive outcomes for our whānau. We expect the system to enable us to fulfil our mandate by providing dedicated resourcing. This includes access to timely, relevant information and collaborative pathways that influence and advance hauora Māori outcomes across our rohe through a mātauranga Māori lens underpinned by whānau voice.

Our role

Our mission is to influence and advance hauora Māori planning, commissioning, monitoring and success across the wellbeing sector in our rohe through a mātauranga Māori lens underpinned by whānau voice and a living example of Te Tiriti o Waitangi.

This involves setting overarching goals and priorities, ensuring that health services meet community needs and values, and overseeing the effectiveness and quality of these services. We hold ourselves and other stakeholders accountable for meeting legislative duties and upholding responsibilities to whānau Māori. The table below illustrates the alignment between our function as an IMPB and our legislative mandate.

Amplifying Whānau Voice

- » Conduct community consultations and surveys to gather health needs, aspirations and priorities.
- » Facilitate focus groups and hui with whānau to discuss health and wellbeing.
- » Compile and analyse data from community engagements.
- » Report findings and insights to HNZ.
- » Implement whānau report back on progress cycle.

Pae Ora Act 2022 Section 30(1)(a):

“to engage with whānau about local health needs and communicate the results and insights to HNZ.”

Pae Ora Act 2022 Section 30(1)(b):

“evaluate the current state of Hauora Māori for the purpose of determining priorities for improving Hauora Māori.”

Pae Ora Act 2022 Section 30(1)(d):

“monitor the performance of the health sector in [the IMPB] Locality”

Monitoring for Outcomes

- » Analyse health data to identify gaps and areas needing improvement.
- » Observing actions from specific contracts and organisations.
- » Ensuring the system delivers to the right populations and takiwā.
- » Collaborate with health professionals and researchers to evaluate health services.
- » Report on the performance of the health sector to HNZ and the community.

Priorities for Hauora Māori

- » Recommend priorities for health service improvements based on evaluations.
- » Participate in strategic planning sessions with HNZ.
- » Provide input on health priorities based on community feedback and data analysis.
- » Work with HNZ to align national health strategies with local needs.
- » Advocate for resources and support for Hauora Māori initiatives.
- » Monitor the implementation of agreed-upon priorities.

Pae Ora Act 2022 Section 30(1)(c):

“work with HNZ in developing priorities for Hauora Māori.”

Pae Ora Act 2022 Section 30(1)(e):

“engage with HNZ to support stewardship of Hauora Māori and priorities for Kaupapa Māori investment and innovation”

Strategic Commissioning

- » Identify opportunities for investment in Kaupapa Māori health initiatives.
- » Collaborate with HNZ to develop and fund innovative health programmes.
- » Monitor and evaluate the impact of these investments.
- » Advocate for continued support and funding for successful initiatives.

Inform Hāpori Māori

- » Develop communication strategies to ensure whānau are informed about health services and outcomes.
- » Report back to Māori communities through various channels.
- » Ensure transparency and accountability.
- » Use feedback to improve future health services and reporting processes.

Pae Ora Act 2022 Section 30(1)(f):

“report on Hauora Māori activities of HNZ to Māori in the IMPB Locality”

Te Pae Oranga IMPB Function

Legislative Mandate

Our Focus

Our key focus areas include:

- » Creating a strategic communications plan to effectively engage whānau Māori within our five takiwā.
- » Strengthening our monitoring framework with detailed information provided by Health New Zealand / Te Whatu Ora and THINKHauora.
- » Partnering to improve hauora data for tangata whaikaha across all monitoring indicators.
- » Developing our own monitoring data dashboards and creating independent data insights.
- » Collaborating with providers in our rohe to ensure hauora Māori outcomes are prioritised.
- » Collaborating with Health New Zealand/ Te Whatu Ora through strategic commissioning.

Health New Zealand/ Te Whatu Ora Responsibilities

To build a more transparent, collaborative relationship that supports equitable health outcomes, we are asking HNZ to take specific steps that ensure Māori voices, data, and insights are valued and integrated into decision-making processes.

Our key requests are:

- » Continue to share targets and baseline measures.
- » Provide transparency for services delivered in our rohe to allow for genuine collaboration in commissioning decisions for health services.
- » Ensure an automated flow of data for effective monitoring, with suitable Data Sharing Agreements in place.
- » Take an active, transparent approach that respects Māori data sovereignty—viewing us not just as data consumers but as partners capable of telling our own data stories.
- » Value our insights, with a commitment from HNZ to take meaningful action in response.
- » Use our insights in policy development and engage with us regularly to support ongoing collaboration.

Minister's Minimum Viable Product (MVP)

In the development of Community Health Plans nationally the Minister has emphasised that the MVP Priorities and Actions must feature. We also acknowledge the role played by the Hauora Māori Advisory Committee (HMAC) and that the essential additions of their priorities brings greater focus, these priorities are:

- » Communicable disease prevention
- » Māmā and Pēpi
- » Pākeke – Primary and Community Care

Te Pae Oranga has identified three further priorities:

- » Mokopuna Ora
- » Oral Health
- » Prevention of Family Harm

In many instances the Minister's MVP, HMAC and Te Pae Oranga priorities overlap. For example, receiving childhood immunisations (MVP priority) is a wellbeing indicator for both Māmā and Pēpi and Mokopuna Ora. These overlaps will be highlighted where they occur in Te Tapatorutanga o Te Pae Oranga.

We have included all of the Minister's 5+5+5 in Te Tapatorutanga o Te Pae Oranga. However, the focus initially will be on the priorities listed below.

MVP Clinical Priority	MVP Action
Māori are protected from communicable disease across the life course through the use of immunisation	Increase timely access to immunisations for whānau Māori with a view to increasing immunisation rates for pēpi Māori.
Pakeke are accessing primary and community healthcare early, with positive outcomes and experiences relating to CVD	Increase access and uptake of (CVD) cardiovascular risk assessments
Pakeke are accessing primary and community healthcare early, with positive outcomes and experiences relating to diabetes	Increase access and uptake of annual diabetes reviews
Detection, screening and diagnosis of cancers are timely, comprehensive and effective	Increase uptake of national cancer screening programmes for Māori
Rangatahi experience stronger mental health and resilience through better access to preventative and clinical mental health services	Increase access to rangatahi mental health and addiction services (non-hospital)

Tapatoru Framework

The Tapatoru Framework captures the health and wellbeing aspirations of our rohe and gives focus to our measurement, monitoring, and advocacy for strategic commissioning.

The Tapatoru framework is in its infancy with further implementation and improvement to occur across the ensuing months. It is designed so that it can be refined as new priorities emerge for whānau and hāpori creating a more dynamic framework that represents our duty of responsibility in elevating whānau voice. It provides a strong basis from which to activate a holistic approach to defining the aspirations of our whānau Māori and to monitor the system and its provision of valued (Uara) services that benefit (Hua) them.

TAPATORU



Te Pae Oranga o Ruahine o Tararua Iwi Māori Partnership Board

12





Report

Date : 29 May 2025
To : Chairperson and Committee Members
Community Development and Wellbeing Committee
From : Kawtar Tani
Group Manager - Strategy and Community Wellbeing
Subject : **Management Report**
Item No : **8.1**

1. Recommendation

- 1.1 *That the report from the Group Manager - Strategy and Community Wellbeing dated 14 May 2025 concerning the Management Report be received.*

2. Reason for the Report

- 2.1 This report is to update the Community Development and Wellbeing Committee on key activities and items of interest over the period since the last report to the committee.
- 2.2 Reports attached are:
- 2.2.1 Communications Management Report
 - 2.2.2 Facilities Management Report
 - 2.2.3 Libraries Management Report
 - 2.2.4 Customer Services Management Report

Attachments

- 1 [!\[\]\(1207edb9a08751d3d55970560645ed23_img.jpg\) Communications Management Report](#)
- 2 [!\[\]\(d7a34a706cfa4ef37c62a369101e1b36_img.jpg\) Facilities Management Report](#)
- 3 [!\[\]\(7325769475e8f4bf67f57a0cbebc8ab9_img.jpg\) Library Management Report](#)
- 4 [!\[\]\(1a468f12cdfc63dc07896d0781cf55ec_img.jpg\) Customer Services Management Report](#)

Strategic Priority	Interactive Council	
Status Report	Communications	
	Reporting period	15 Feb – 15 Apr 2025
	Activity Group Manager	Kawtar Tani
	Presented By	Karsten van der Oord

Activity status Red: Roadblocks present Orange: Potential risks Green: on track	Overall	Staffing	H&S	Levels of service	Budget
Communications Activities					

Activity progress in reporting period
<p>Consultations / Engagement</p> <p>The following public engagement activities were conducted/are ongoing:</p> <ul style="list-style-type: none"> • Local Water Done Well • Proposed District Plan • Freedom Camping Bylaw • Road Naming Policy • Annual Plan 2025/26 • Reserve Management Plan
<p>Campaigns</p> <p>The following campaigns were conducted, with comprehensive coverage in the Bush Telegraph, the TDC Facebook Page, the TDC website and local radio:</p> <ul style="list-style-type: none"> • Water conservation (including community signage) • Quarterly rates reminder • Creative Communities • Grant Guru (funding opportunities) • Contestable Fund • Woodville 150th anniversary events • Waste-Ed (promotion) • Anzac Day promotion of events • Anzac Day support to district wide RSA's • Top tips for exploring the Tararua District over Easter

<ul style="list-style-type: none"> • Preferred Dog Ownership • Te ahu a Turanga – Manawatū-Tararua Highway communications planning
Projects <ul style="list-style-type: none"> • Land Stability • Universal Water Meters • Norsewood Water Treatment Plant Upgrade • Digital Spaces Equipment • Boil Water Notice Process review
TDC Website The main work on the www.tararua.govt.nz website were: <ul style="list-style-type: none"> • Updating of the “How much water is our town using” page • Creation of a new Citizenship page • Creation of a new Complaints & Compliments page • Creation of a Land Stability & Roading Resilience page • Creation of 3 Waters Main Renewals page • Updating the Alcohol Licensing page • Updating existing project pages • Updating forms and brochures • Consultation pages
Priorities in upcoming reporting period
<ul style="list-style-type: none"> • Local Elections planning and deliverables, (incl. Pre-election report) • Annual Plan 2025/26 consultation and wrap up • Reserves Management Plan consultation and wrap up • Communications survey • Universal water meters preparation and planning, and other project planning • Urban enhancement preparation and planning

Key risks
<ul style="list-style-type: none"> • Workload: Concurrent consultation and the absence of one team member for a period, currently on light duties/reduced hours, have increased the workload for the remaining team members. • Managing community information effectively remains a challenge. Our Communications Team is often required to follow formal processes for approvals

and ensure accuracy before publishing, which can be time-consuming. However, in the meantime, misinformation or unverified information quickly spread through the community grapevines, gaining momentum and sometimes leading to confusion within the community.

Health and Safety

None identified.

Key performance indicators

An increase in Council digital platform traffic

- **Facebook Followers:** 6,664 (previous reporting period 6,561 - up 103)
- **TDC website visitors:** 17,800 (previous reporting period 15,482 – up 2,318)

An increase in the number of submissions/feedback forms received:

- LTP 2024/34 Submissions: 502
- LTP 2021/31 Submissions: 70
- AP 2025/26 Submissions: 45
- AP 2023/24 Submissions: 136
- Super Consultation 2022 Round 2 Submissions: 48
- Super Consultation 2022 Round 1 Submissions: 173

An increase in the number of Annual Communication Survey respondents

- 2025 Communications Survey open 19 May – 20 June 2025 – no numbers available
- 2024 Communications Survey: 149 respondents

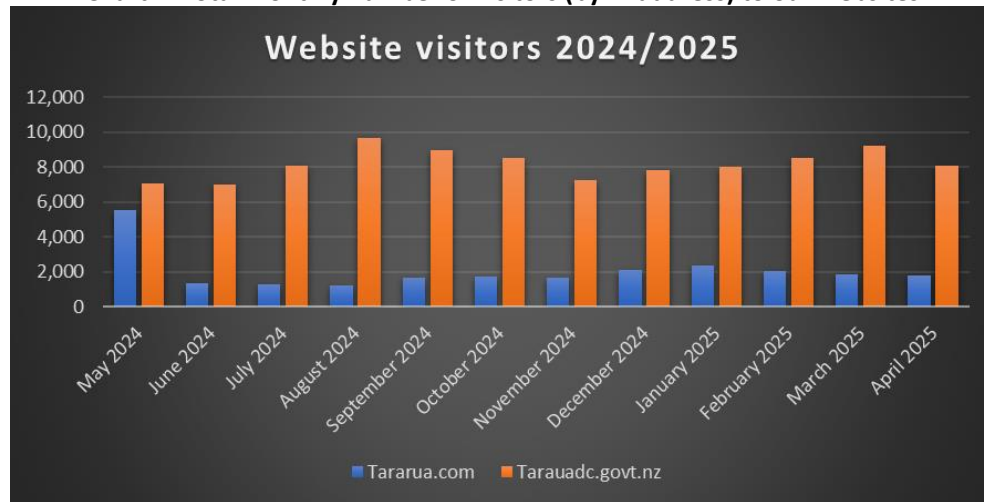
Trends

Overall, Graffiti and vandalism still feature heavily on Antenno reports to Council, and Election-related comments are beginning to increase on our Council's Facebook page and website

Trend statistics

Websites:

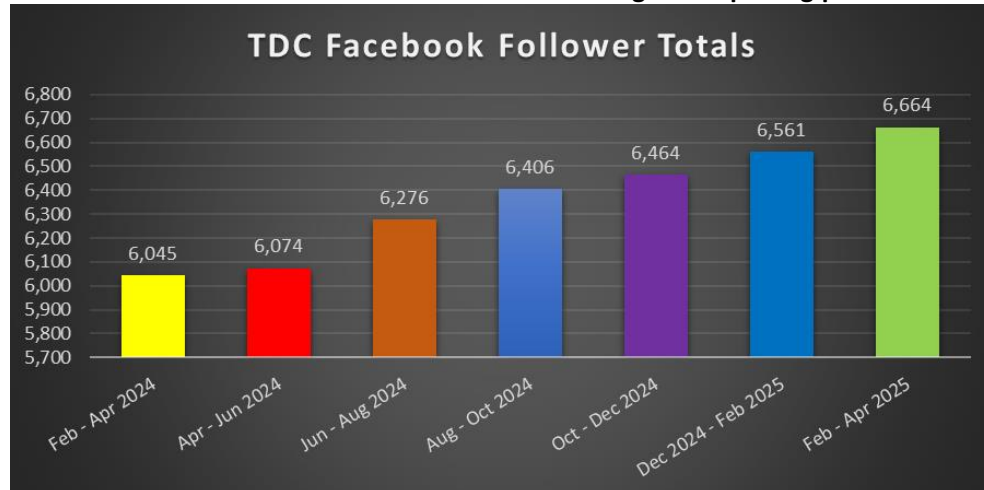
Chart 1: Total monthly number of visitors (by IP address) to our websites



Social Media (Facebook):

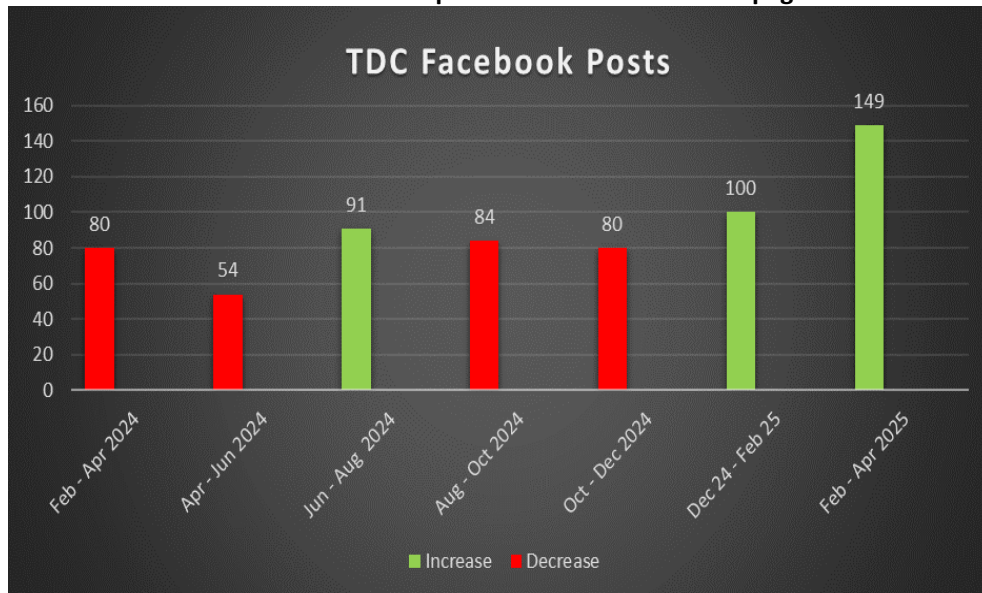
Overview: Activity remains high on our Facebook page with 123 new followers taking us to 6,664 followers (up 103) – see chart 2

Chart 2: Total of TDC Facebook followers throughout reporting periods



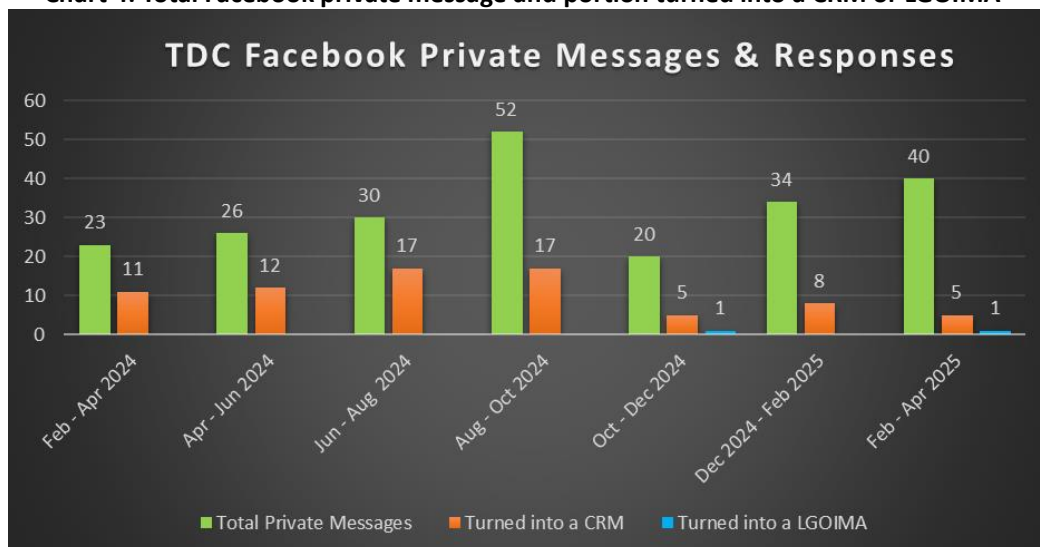
- 149 posts (up 49) – see chart 3

Chart 3: Total of TDC posts on the TDC Facebook page



- 40 private messages (all responded to)* – see chart 4
- 5 private messages classed as a CRM – see chart 4
- 1 private message classed as a LGOIMA – see chart 4

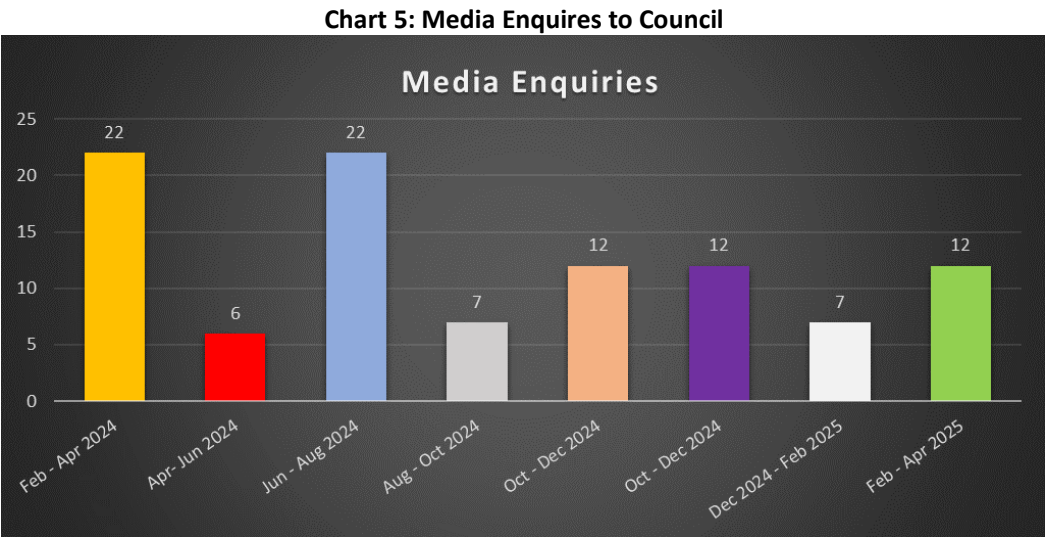
Chart 4: Total Facebook private message and portion turned into a CRM or LGOIMA*



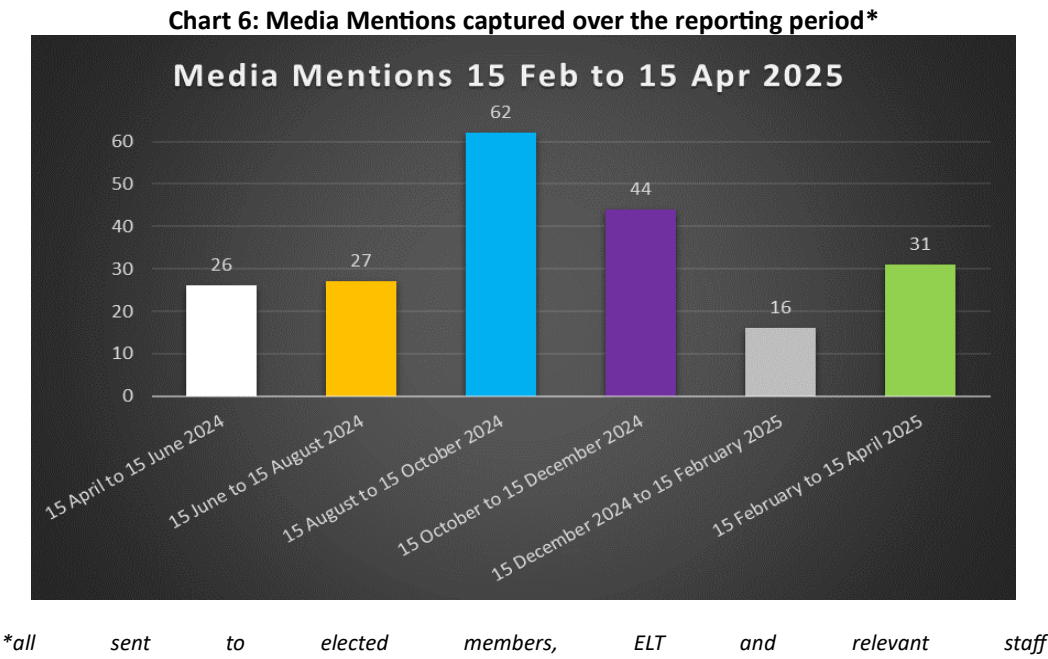
**A single private message often turns into multiple questions or responses*

Media Statistics

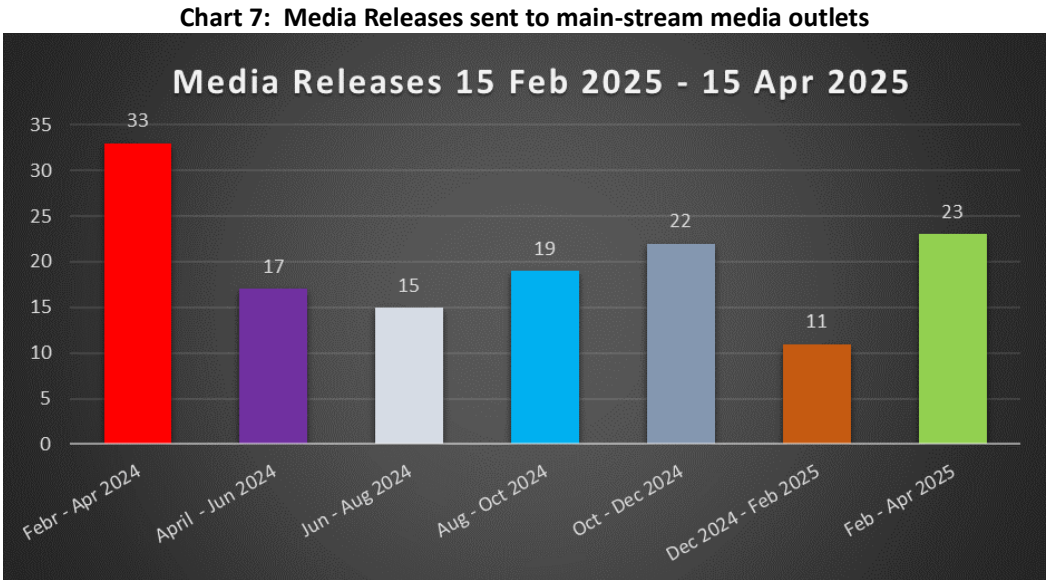
12 Media enquiries: Consisting of multiple questions were responded to by the team, including RNZ, Stuff, Hawke’s Bay Today and the Bush Telegraph – see chart 5.



31 Media Mentions: Main-stream media and blogs concerning Tararua District Council – see chart 6.



23 Media Releases: See Chart 7



Strategic Priority	Connected Communities	
Status Report	Community Facilities	
	Reporting period	April – May 2025
	Activity Group Manager	Kawtar Tani
	Presented By	Fontayne Chase

Activity status Red: Roadblocks present Orange: Potential risks Green: on track	Overall	Staffing	H&S	Levels of service	Budget
Cemeteries (N= 23)					
Community Buildings (N= 37)					
Parks and Reserves (N= 94)					
Pensioner Housing (N= 85)					
Public Conveniences (N= 21)					
Swimming Pools (N= 3)					
Camping Grounds (N=4)					
Commercial Property & Aerodrome					

Activity progress in reporting period
<p>Cemeteries:</p> <ul style="list-style-type: none"> Digitalisation of Cemetery mapping - Better-off Funded Project - IT are currently working through all interment entries in the cemeteries database to standardise the location details to ensure it will align with the mapping. Once the data has been corrected, the database will be adjusted to ensure all entries going forward are standardised and less prone to human error. This mitigates the risk of future mapping errors. Cemeteries management – Staff are proactively refining the maintenance mapping of cemeteries to boost efficiency, enhance the development and execution of maintenance plans/contracts, and ensure economical service delivery. Decorated plots – Staff are currently working through the list of interred in the database to extract details of funeral director and next of kin. Once these details

have been recorded, we will reach out to the Funeral Directors to ask for assistance in approaching the topic with Families. We will be asking the Funeral Director and grounds contractors to assist with this in future to keep the grounds clear of decorations going forward.

- Old Gorge Cemetery Work – Contractors will be onsite 26th May to remove the dead trees on the northwestern boundary and fence will be repaired to stop sheep coming into the cemetery. Monument repairs will be programmed for June.

Property:

- Mangamutu Domain lease is being drawn up and will go for tender in the coming months.
- Right of Renewal to be exercised on the Marchant Street Land Lease.
- A new Hockey Park lease is being drawn up for the WAFC, to enable further development of the field by the club.

Community Buildings:

- Eketāhuna Grandstand staircase replacement installed. Paintwork scheduled to be finished in May
- Investigations are currently underway to identify optimal strategies for enhancing our booking system that will effectively promote each facility and availability providing online access for users to self manage bookings.
- Civic Centre emergency exit signage is scheduled for completion 30 June to meet building compliance obligations.
- Dannevirke Sports Pavilion roof rescrew rescheduled for completion mid May.
- Dannevirke Sports Stadium ridge cap and gutter renewals scheduled for completion mid to late May.
- Boundary fence at Woodville Community Centre has been replaced – shared cost with neighbour.
- Electrical Supply Authority, Blue Current have reported meter board upgrades required prior to Smart meters being installed. Cost yet to be determined.

Parks and Reserves:

- Ongoing condition assessment of playground equipment.
- As we prepare for the winter sports season all sports fields have been treated.
- JAB junior rugby has relocated from Coronation Park to Dannevirke Rugby Park a private facility.
- Resources required to establish a Tree Register
- Fountaine Square replacement swing awaiting delivery
- Pest eradication carried out in Anzac Park Norsewood
- Engagements with Puketoi Catchment who are delivering the EnviroSchools program at Pongaroa School. Minor improvement to the Pongaroa Reserve track.

Pensioner Housing:

- 100% occupancy as at 28th April. With 2 Contributions Units vacated and added back to the main pool, changing the rent generated from \$100 per week to \$305.

- Vacancy during the reporting period

1 Bedroom Unit	14 days vacant	Lost Revenue \$380
2 Bedroom Contribution Unit	27 days vacant (deceased estate)	Lost Revenue \$386
2 Bedroom Contribution Unit	2 days vacant	Lost Revenue \$28.50

- Tenancy inspections are underway with Eketahuna, Pahiatua and Woodville completed. Inspections include wellbeing checks, with a strong focus on prioritising maintenance to maintain compliance with Healthy Homes regulations.
- Inspections are scheduled for completion on 10 June.
- Current waiting list across the district is 23 local and 5 out of town.
- No new housing applications were received during this reporting period.

Campgrounds:

- Carnival Park Accessibility Ablutions project underway
- QR Codes responses from Anzac and Matthew Park and Woodville Campground showing high level of satisfaction from users
- Woodville Campground occupancy review as per LTP request. Monitoring ongoing, with potential for improvements if investments are made into online bookings/ promotions and keyless access.

July - June 12 month period	2022/2023		2023/2024	2024/2025
	1494		(995 April) 1137	843 to April
			-23.89%	-15.28%
Jan - Dec 12 month period	2022	2023	2024	2025
	1074	1283	(467 April) 1096	356 to April
		19.47%	-14.58%	-23.76%

Priorities in upcoming reporting period

Cemeteries:

- Cemeteries stakeholder quarterly survey
- Tree maintenance at Mangatera Cemetery Old War Section and Old Gorge Cemetery

Pensioner Housing:

- Elsinore, Dannevirke: Installation of a new water main, replacing all original PVC.
- Aften Court, Dannevirke: Two new soak pits are being installed to meet building regulations.
- Pollen St, Woodville: Replace borer damaged floorboards in 2 units

Playground Equipment:

- Community Project - Schick Basketball hoop for Dannevirke at Upper Domain, foundation prep.
- Installation of new swing set at Fountaine Square

Community facilities:

- Meter board upgrades required at various facilities including Exceloo on High St, 3 Community Halls and Campground

Rationalisation:

- Disposal plans in draft.

Key risks

Pensioner Housing:

- Non-compliance with Tenancy Services: Due to the new Bond Lodgement process established by MBIE, the Council needs to invest in a new Property Management system to facilitate the payment of Tenancy Bonds. A solution will be incorporated in the new Property Management system.

Health and Safety

- Cemeteries: damage caused by trees and H&S concerns around decorated plots
- Recommendation received from Blue Current smart metering service to investigate upgrade of Dannevirke Town Hall meter board. Inspection identified old and brittle wiring.
- Parks and Reserves: Pests Control & Pest Plants Management is ongoing.
- River protections work required to mitigate erosion of bank bordering the Dannevirke Holiday Park near campground manager's house. HRC have advised this section of the river is not rated for bank protection work. Solution being investigated, sight monitored.
- Asbestos meter board requiring upgrade at Elsinore.

Key performance indicators

Cemeteries:

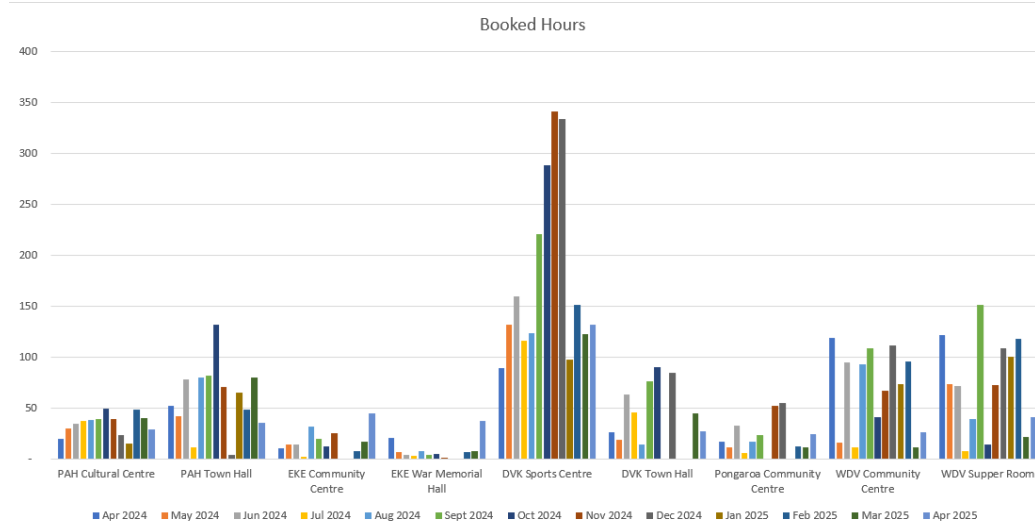
- Burials April: 5
- Burials May: 0
- Ashes Interments April: 10
- Ashes Interments May: 3

Facility booking hours:

- **Community Buildings** bookings compared to same period last year
March: 28.24% increase and 6 cancellations recorded
April: 20% increase and 7 cancellations recorded
- **Sports grounds:** bookings compared to same period last year
March: 47.31% increase
April: 31.63% decrease. No JAB rugby bookings this club has relocated to Rugby Park

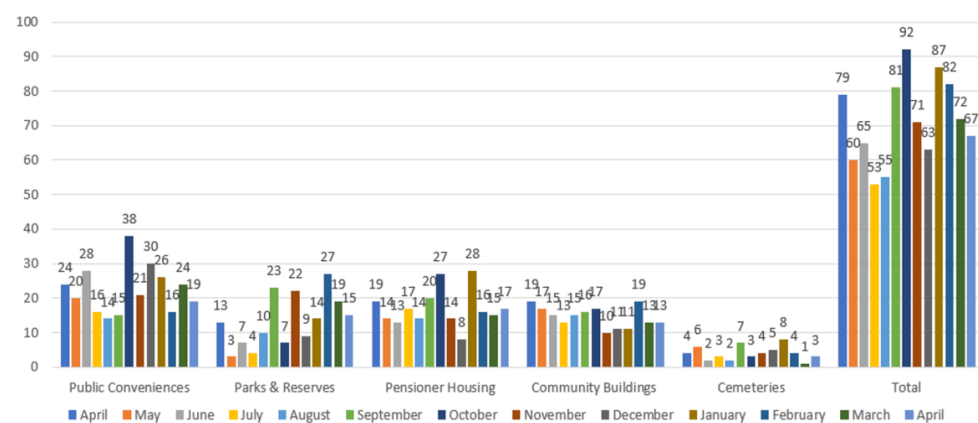
Trends

Facility Bookings



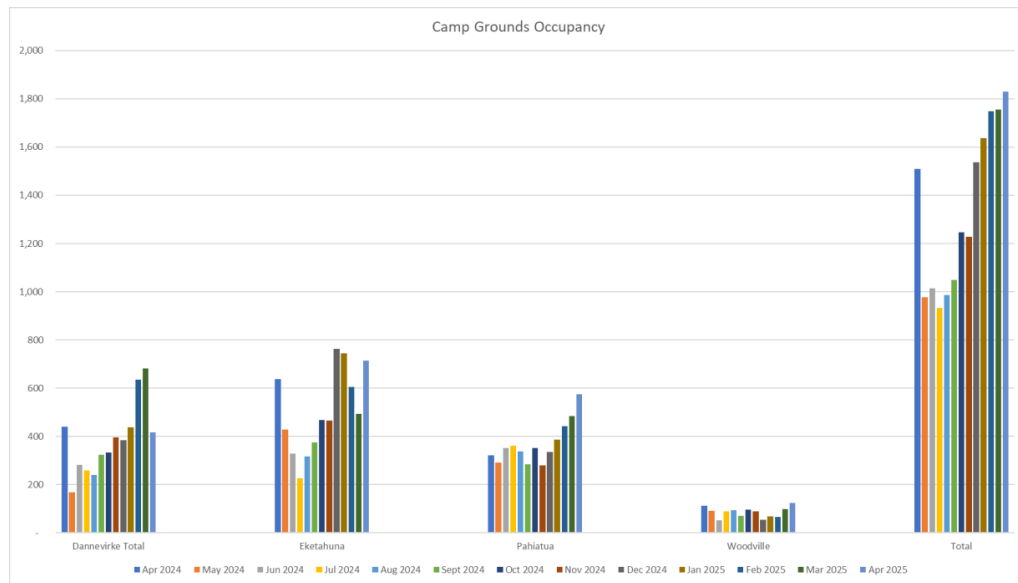
2024 bookings at Woodville Community Centre included a significant number of hours associated to Kapa Haka event one off event.

Maintenance CRMs received



No significant changes in CRM counts, slight reduction in April 2025 vs March 2025 and lower than 2024 also.

Campgrounds



No significant changes in bookings. 1 Trespass notice issued for the Dannevirke Holiday Park.

S17 a Review Update

Swimming Pools

Stage One:

SLA requirements reviewed – Outdoor Pools <ul style="list-style-type: none"> Action: Service Level Agreements reviewed amended to include additional support from Council to ensure compliance. 	Completed
TDC to introduce an operations check/audit to ensure service remains compliant. <ul style="list-style-type: none"> Action: Pool Safe audit scheduled for December. TDC to complete preseason audit mirroring PoolSafe audit. 	Completed
TDC to connect with Wimbledon Memorial Baths Committee to discuss land use expectations. <ul style="list-style-type: none"> Action: TDC asset Next Steps: Develop condition assessment and asset plan 	In progress

<p>TDC to propose a less restrictive approach to securing Depreciation Reserve funds for critical assets.</p> <ul style="list-style-type: none"> Action: TACT to complete Condition Assessment of their facility producing an Asset Plan Asset Plan will provide Council with the foresight required to schedule critical asset renewals and work with TACT to maintain Asset Register. 	Scheduled for 25 th June.
<p>TDC to complete the recording of the outdoor pools assets in the RAMM system.</p> <ul style="list-style-type: none"> Action: New Asset Register produced with costings and life expectancy. Next Steps: Data to be loaded into RAMM. In conjunction with pool operators asset renewal plan to be developed for 2026 - 2028 	In Progress
<p>TDC to seek asset cost estimates and asset condition assessments to populate the Asset Management Planning function in RAMM</p> <ul style="list-style-type: none"> Condition assessment report completed with a draft AMP. Additional feedback from pool operators required to finalise the AMP. 	Completed
Stage Two:	
<p>TDC to formally confirm the land use arrangement with the Wimbledon Memorial Baths Committee.</p> <ul style="list-style-type: none"> Outcome: TDC Asset 	Complete
<p>Improve the measure of success of the facilities to be measurable of the SLA performance</p> <ul style="list-style-type: none"> Action: Monthly reporting templates utilised to capture admission data from 24/25 season to compare with the 25/26 season. Regular EHO visits are scheduled for preseason and monthly during operation. Next step: Develop Business plan in conjunction with pool operators. 	In progress
<p>TDC to work with TACT to develop the facility Asset Management Planning</p> <ul style="list-style-type: none"> Action: proposal submitted to TACT in March to have an independent assessor complete condition assessment. TACT accepted proposal in May. Assessment date to be confirmed. 	In progress

<p>TDC to seek asset cost estimates and asset condition assessment to populate the Asset Management Planning function in RAMM for WaiSplash</p> <ul style="list-style-type: none"> Action: In conjunction with TACT, TDC has arranged for the Condition Assessment to be completed by Amotto Consultants. The report will provide an Asset Register with estimated costing to contribute to the Asset Management Plan Next Steps: TDC will support the administration of the Asset Register for WaiSplash and assist with development of maintenance planning. 	Scheduled
<p>TDC to initiate discussions with TACT regarding a change of focus to service delivery only and taking on Woodville Pools and divestment of asset management responsibility.</p> <ul style="list-style-type: none"> Outcome from discussion. Not interested at this stage. 	Complete
<p>TDC to initiate discussion with BAT regarding the motivation to manage the new facility and Eketahuna Pools.</p> <ul style="list-style-type: none"> Action: Nil. Project brief already indicated no desire to manage the new facility. 	Complete
<p>TDC and current outdoor pool operators agree to a year extension to the SLA term 30 June 2026.</p> <ul style="list-style-type: none"> Action: Verbal agreement provided. Contract variations completed for signing by operators 	In progress
Stage Three:	
<p>TDC to monitor the SLA performance measures, supporting the operators to achieve them where appropriate. (All Pools)</p> <ul style="list-style-type: none"> Action: TDC has engaged PoolSafe to support with compliance. Variation contract now includes an Accountability Schedule for transparency. 	Monitoring
<p>TDC to maintain and monitor the asset management actions and work with the operators for any asset works as required (All Pools)</p>	Ongoing
<p>TDC confirms or not the suitability of continuing aquatic service delivery under Option 1</p>	Complete
<p>TDC confirm or not the suitability of Option 2</p>	Complete

Camping Grounds - Short Term	
Ensure TDC Omnibus Reserve Management Plan allows for camping activity on each of these sites	Complete
Conduct an updated asset data collection and valuation across all sites <ul style="list-style-type: none"> • Woodville TDC assets • Carnival Park, mix of TDC and Board assets • Eketahuna Motor Camp, Infrastructure TDC owned, operational assets contractor owned assets. 	Completed
Reassess three sites (excluding Woodville) against the Camping Ground Regulations 1985	
<ul style="list-style-type: none"> • Compliant camping ground plan/sites marked and labelled 	Completed
<ul style="list-style-type: none"> • Non self-contained site within required proximity of ablutions Action: assessment completed. Non urgent amendments to be made at later date. Ie. Consider relocating Cabin at DHP or alternative solution	Completed
<ul style="list-style-type: none"> • Occupancy data is accurately collected and reported as per the regulations Action: The team are investigating an online AIO package.	Monitoring
Develop a policy on the maximum duration of stay and a stand-down period at all TDC owned camping grounds. Ensure all operators are required to comply <ul style="list-style-type: none"> • Action: regulations applied. 	Not started
Develop a more comprehensive financial data collection/reporting system to account for operational and renewal expenditure	With Procurement
Work with all operators to encourage the development of online bookings and credit card pre-payment/security facilities in alignment with their accommodation inventory. <ul style="list-style-type: none"> • Action: investigations are ongoing to determine the most appropriate platform to implement for this activity. The team is considering a platform that will also support online bookings for bookable spaces. 	With Procurement
Work with all operators to improve websites and online presences. <ul style="list-style-type: none"> • Action: Online platform will address this recommendation in due course. 	Initiated

<ul style="list-style-type: none"> Improve campground websites 	Initiated
<ul style="list-style-type: none"> Update TDC own website 	Initiated
Pahiatua Carnival Park – not legally incorporated	
<ul style="list-style-type: none"> Enter new operational service deliver agreement/licence for an agreed initial term of 14 months with right of renewal of 2+3 years 	Drafting
<ul style="list-style-type: none"> Disclose to TDC daily occupancy and full financial information included in new service delivery agreement/licence. 	Monitoring
<ul style="list-style-type: none"> Discontinue to pay the management fee in exchange for Board retaining the visitor fee and allowance for the operator to remain in the onsite house under a legal tenancy agreement at peppercorn or low rent. 	Not started
Eketahuna Motor Camp	
<ul style="list-style-type: none"> TDC to work with the current operators to enter into a new licence agreement where maximum stays are enforced and daily occupancy and full financial information disclosed 	Developing
<ul style="list-style-type: none"> Agree an initial term of 14 months with negotiated renewal 	
Dannevirke Holiday Park	
<ul style="list-style-type: none"> Renew contract for a further 14 months with recommended variations 	
<ul style="list-style-type: none"> Relocate the non-compliant basic A-Frame cabin 	Not started
Woodville Campground	
<ul style="list-style-type: none"> a) Council de-register the Woodville site as a camping ground and instead runs this facility in the immediate term as a self-contained overnight campground. Action: 	
<ul style="list-style-type: none"> b) Update advertising and signage Action: no changes required 	Complete
<ul style="list-style-type: none"> c) Continue with iSite for reservations and payments Action: no changes made. Online platform being investigated. 	Complete
<ul style="list-style-type: none"> d) Add rubbish disposal and promote local laundromat services 	Not started
<ul style="list-style-type: none"> e) Engage contractors for daily security and cleaning checks Action: 	Monitoring

f) Operate as self-contained only freedom (free) camping over the Christmas Shutdown period	Pending approval
Each campground operator is agreeable to extending existing contracts. Variation schedules in development.	

Strategic Priority	Connected Communities	
Status Report	Libraries Tararua	
	Reporting period	March to April 2025
	Activity Group Manager	Sandy Lowe
	Presented By	Brenda Graves

Activity status					
Red: Roadblocks present Orange: Potential risks Green: on track	Overall	Staffing	H&S	Levels of service	Budget
Libraries					

Activity progress in reporting period
<ul style="list-style-type: none"> • External signage for Pahiatua Library erected 2 March 2025. • External signage for Dannevirke Library quoted and accepted. • District Librarian and Community Librarian represented Libraries Tararua at Bush Children's Day in Pahiatua. First outing for branded gazebo. 197 goody bags distributed. Little Ears promoted • School holiday programme with Easter and Anzac as theme run at all branches. 132 children participated • 21 children from St Anthony's School visited Pahiatua Library. Alfredton School visited Eketahuna Library. • Volunteer Central quarterly clinics were held at Dannevirke and Pahiatua Libraries.
Priorities in upcoming reporting period
<ul style="list-style-type: none"> • National Simultaneous Storytime 21 May for all branches. • Pahiatua School class visit.

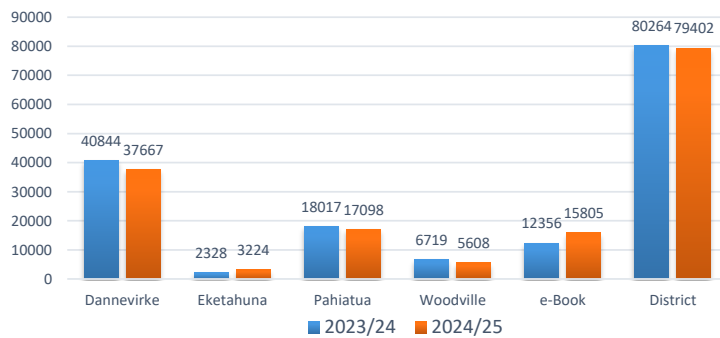
Key risks
None to report

Health and Safety

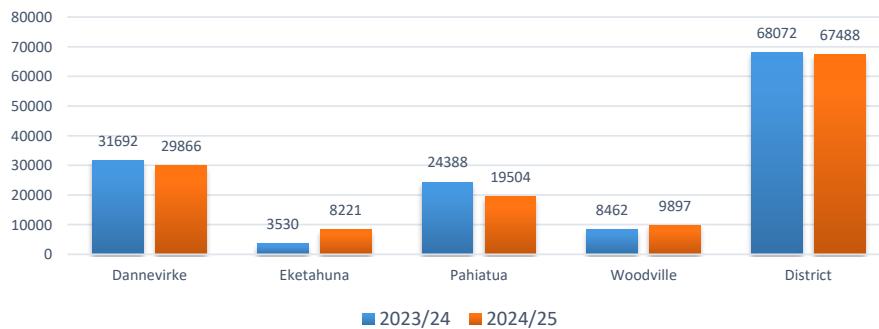
None to report

Key performance indicators

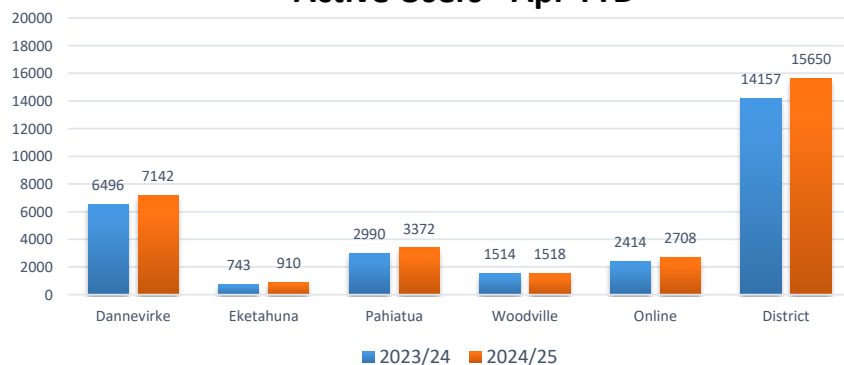
Circulation - Apr YTD

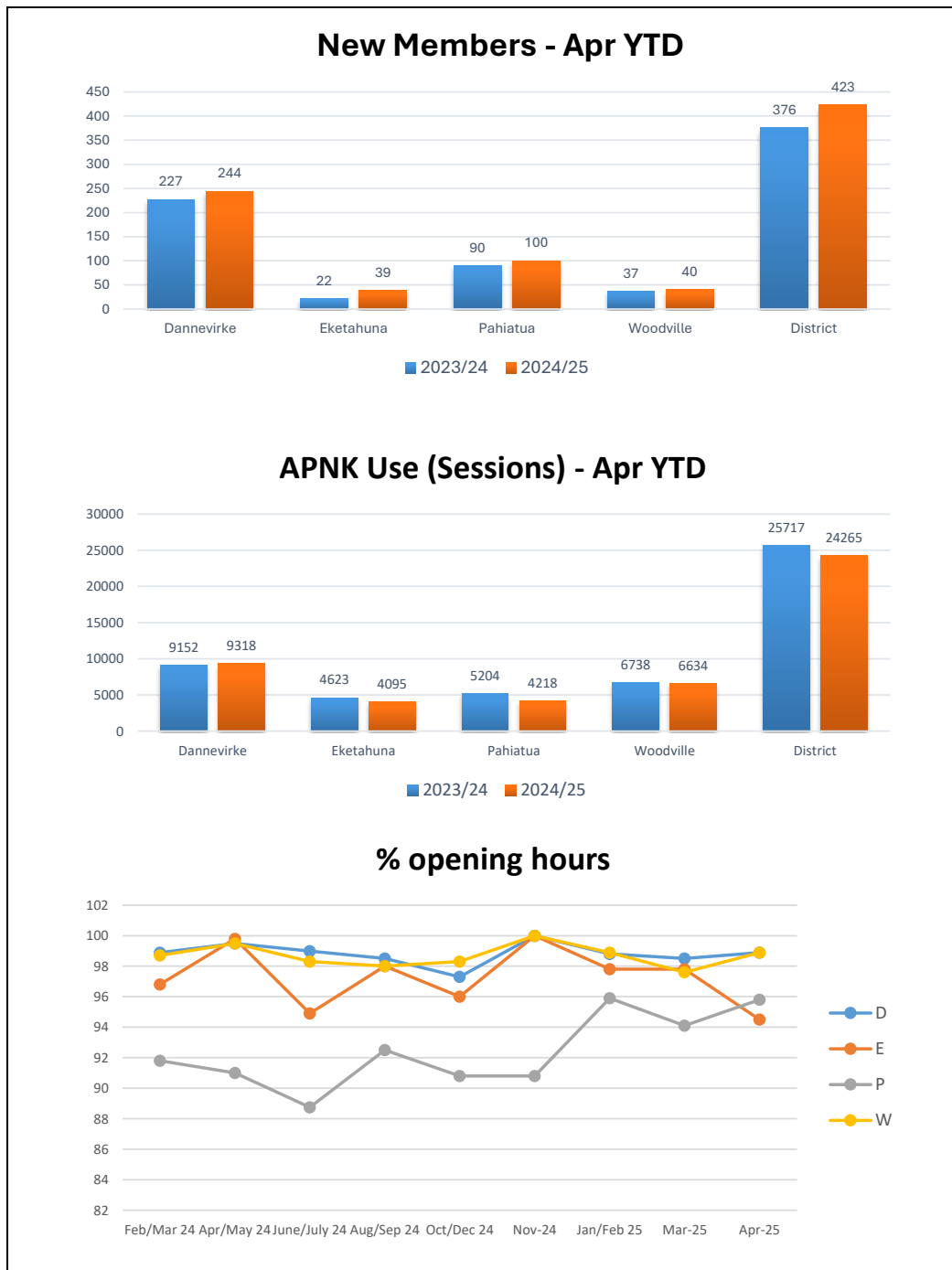


Pedestrians Apr YTD



Active Users - Apr YTD





Trends

None to report

Strategic Priority	Interactive Council	
Status Report	Customer Services	
	Reporting period	01 March 2025 – 30 April 2025
	Activity Group Manager	Sandy Lowe
	Presented By	Zara Brighthouse

Activity status					
Red: Roadblocks present Orange: Potential risks Green: on track	Overall	Staffing	H&S	Levels of service	Budget
Customer Services					

Activity progress in reporting period
<ul style="list-style-type: none"> Continued support to the Revenue Team Preparation underway for: <ul style="list-style-type: none"> Rates Rebate processing Receiving 4th Rates Instalment Upcoming Dog Registration Period Transfer of Information Centre Services
Priorities in upcoming reporting period
<ul style="list-style-type: none"> Integration of Services Project - Telecommunications and Contact Centre Solution Strengthening the Customer Services capability and capacity to enhance support to wider Council Services
Key risks
None to report
Health and Safety
None to report

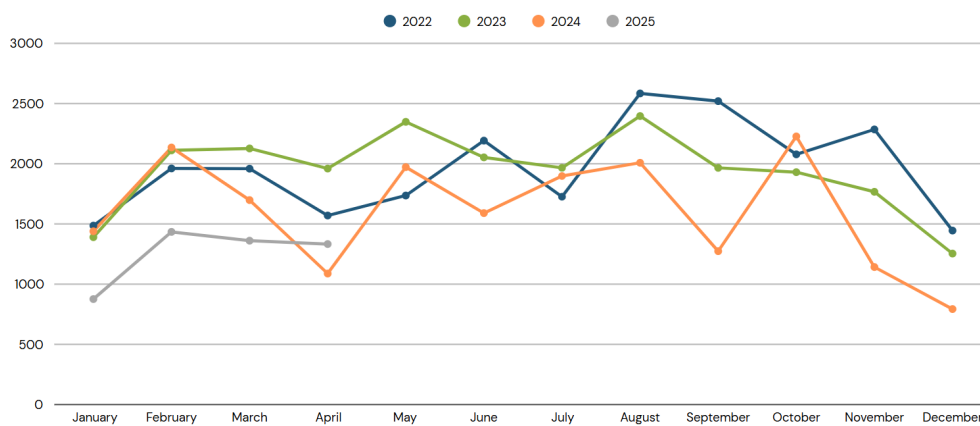
Key performance indicators

Service Centre Opening Hour %

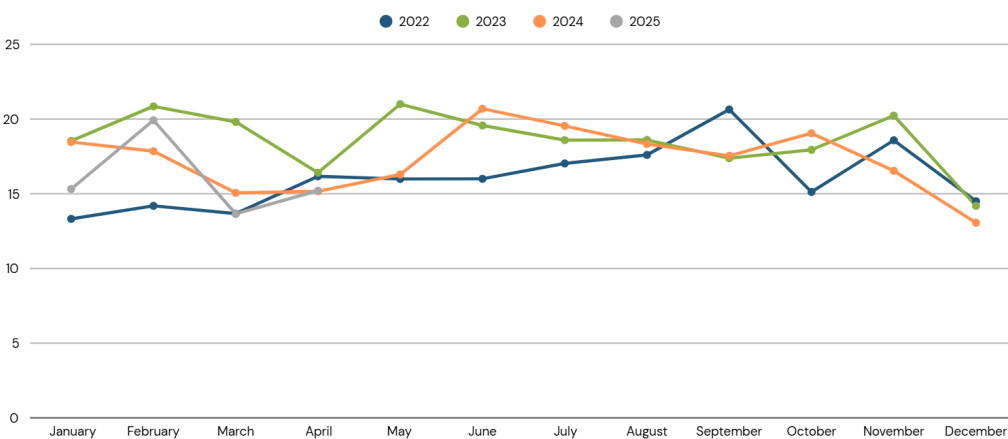


Call Statistics

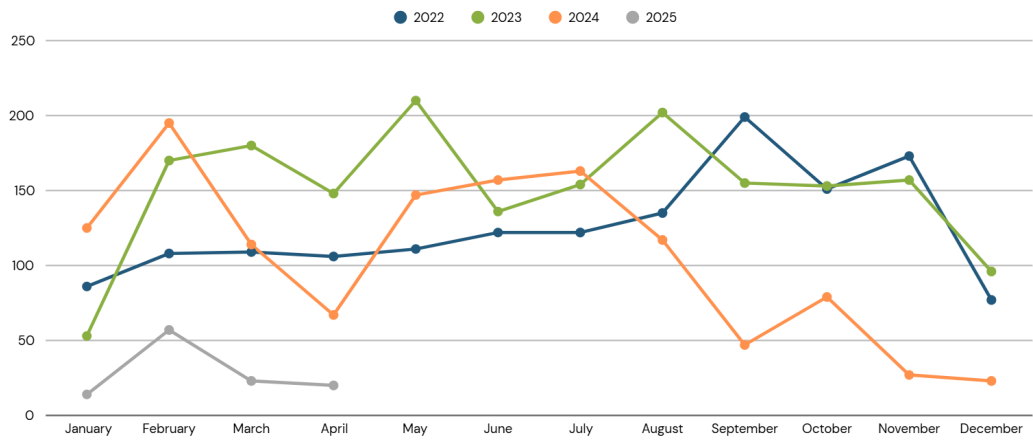
Total Calls Received



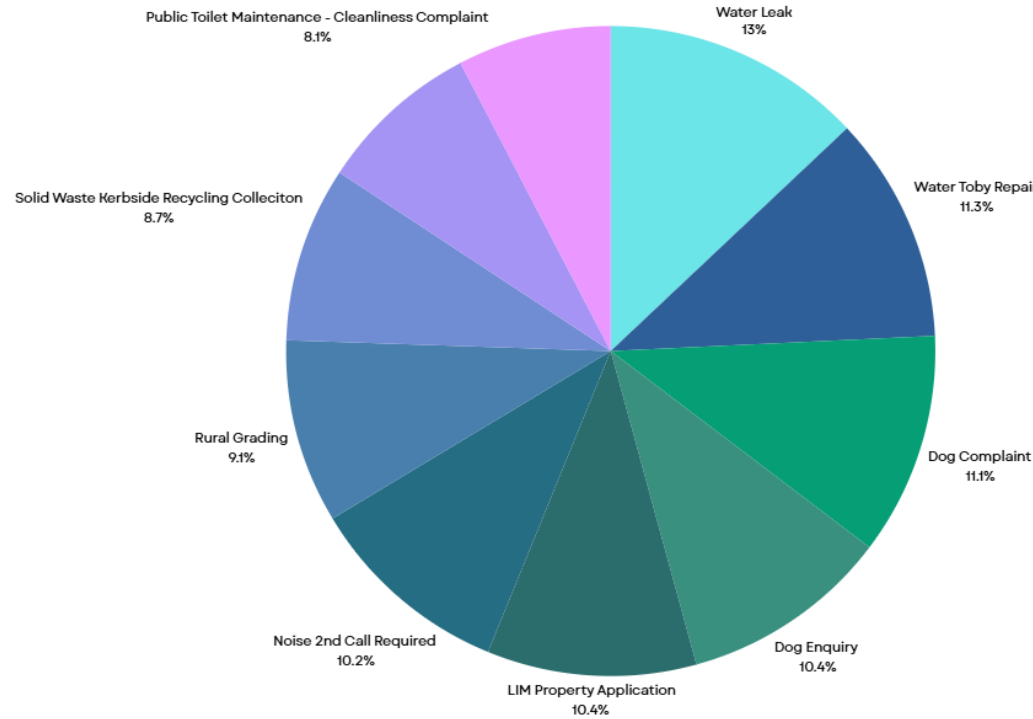
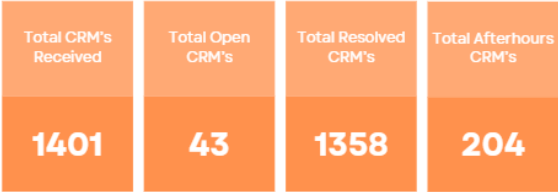
Average Wait Time (Seconds)



Abandoned Calls



CRM Statistics



Trends
None to report