



Notice of Meeting

An Extraordinary Meeting of the Tararua District Council will be held in the Council Chamber, 156 High Street, Dannevirke on **Wednesday 21 May 2025** commencing at **10:15am**.

Bryan Nicholson
Chief Executive

Agenda

- 1. Welcome and Meeting Opening**
- 2. Apologies**
- 3. Reports**
- 3.1 Hearing of Submissions on draft Annual Plan Consultation 3**
- 4. Closure**



Report

Date : 16 May 2025

To : Mayor and Councillors
Tararua District Council

From : Allie Dunn
Manager - Democracy Services

Subject : **Hearing of Submissions on draft Annual Plan Consultation**

Item No : **3.1**

1. Recommendation

- 1.1 *That the report from the Manager - Democracy Services dated 09 May 2025 concerning the Hearing of Submissions on draft Annual Plan Consultation be received.*
- 1.2 *That the Tararua District Council provide direction to officers on matters to be considered at the extraordinary meeting of Council scheduled for 4 June 2025 as follows:*
- 1.3

2. Reason for the Report

- 2.1 To provide the Tararua District Council with a copy of the submissions received in relation to the draft Annual Plan consultation.
- 2.2 The purpose of this Hearing is to enable those submitters who wish to be heard to present their views and verbally interact with the Council, as required by Section 83(1)(d) of the Local Government Act 2002.

3. Background

- 3.1 The formal consultation period on the draft Annual Plan 2023-24 took place from 14 April 2025 to 15 May 2025.
- 3.2 A total of 45 formal submissions were received.
- 3.3 Of the 45 submissions, eight submitters asked to present their views to Council in person.
- 3.4 The schedule of speakers is appended to this report.

4. Discussion and Options

- 4.1 Hearings are an opportunity for those who have provided feedback on the draft Annual Plan 2025-26 to present their views to Council in person, and for the Council to ask questions and seek clarification from submitters on the matters raised.
- 4.2 However no options are considered, decisions made or discussions entered into during the hearings stage of the process.
- 4.3 The views presented to the Council via both written and verbal submissions need to be received by the Council with an open mind, and given due consideration when Council comes to the next step of the process.
- 4.4 At the completion of the hearing, the Council is asked to provide direction to officers on matters to be considered at the extraordinary Council meeting on 4 June 2025, where matters raised in the submissions will be deliberated upon and given consideration.
- 4.5 Following the 4 June 2025 extraordinary Council meeting, any changes to the proposed Annual Plan agreed to by the Council will be made and the final version of the Annual Plan brought to Council for adoption on 25 June 2025.

5. Statutory Requirements

- 5.1 Section 95 of the Local Government Act 2002 sets out requirements for the Council to follow in preparing and adopting an Annual Plan for each financial year.
- 5.2 If the proposed Annual Plan includes significant or material differences from the content of the Long-Term Plan for the financial year to which the proposed Annual Plan relates, then the Council must consult in a manner that gives effect to section 82 of the Local Government Act 2002 before adopting an Annual Plan.
- 5.3 Section 82 of the Local Government Act 2002 sets out the principles of consultation. These are set out below, in the following Principles of Consultation:

- (1) Consultation that a local authority undertakes in relation to any decision or other matter must be undertaken, subject to subsections (3) to (5), in accordance with the following principles:
- (a) that persons who will or may be affected by, or have an interest in, the decision or matter should be provided by the local authority with reasonable access to relevant information in a manner and format that is appropriate to the preferences and needs of those persons:
 - (b) that persons who will or may be affected by, or have an interest in, the decision or matter should be encouraged by the local authority to present their views to the local authority:
 - (c) that persons who are invited or encouraged to present their views to the local authority should be given clear information by the local authority concerning the purpose of the consultation and the scope of the decisions to be taken following the consideration of views presented:
 - (d) that persons who wish to have their views on the decision or matter considered by the local authority should be provided by the local authority with a reasonable opportunity to present those views to the local authority in a manner and format that is appropriate to the preferences and needs of those persons:
 - (e) that the views presented to the local authority should be received by the local authority with an open mind and should be given by the local authority, in making a decision, due consideration:
 - (f) that persons who present views to the local authority should have access to a clear record or description of relevant decisions made by the local authority and explanatory material relating to the decisions, which may include, for example, reports relating to the matter that were considered before the decisions were made.
- (2) A local authority must ensure that it has in place processes for consulting with Māori in accordance with subsection (1).

6. Community Engagement and Consultation

6.1 The engagement channels that Council used were:

- Social Media channels
- Council Website including “Your Say Tararua”
- Bush Telegraph
- Radio

- Mock Rates Invoice

7. Conclusion

- 7.1 A total of 45 submissions were received in response to consultation on Council's proposed Annual Plan. A copy of all submissions received is appended to this report, and a schedule provided of those submitters who arranged to present their views in person at this hearing.
- 7.2 Members are asked to listen to the views presented, and ask questions for clarification where needed.
- 7.3 At the completion of the hearing, the Council is asked to provide direction to officers on matters to be considered at the extraordinary Council meeting scheduled for 4 June 2025, where matters raised in the submissions will be deliberated upon and given consideration.
- 7.4 Following the 4 June 2025 extraordinary Council meeting, any changes to the proposed Annual Plan agreed to by the Council will be made and the final version of the Annual Plan brought to Council for adoption on 25 June 2025.

Attachments

- 1 [↓](#). Hearing Schedule Annual Plan Submissions 2025 Consultation

Hearing Schedule
Draft Annual Plan Submissions
21 May 2025

Sub #	Submitter Details	Time	Page # Attachments
041	Colleen Cotter	10:20am	88
036	Philip Cotter	10:30am	78
039	Susan Lyford	10:40am	84
011	Alison Amboy	10:50am	23
045	Craig Ellmers	11:00am	100
003	Stephanie Duff	11:10am	7
034	John Robertson	11:20am	74
035	Pat Walshe	11:30am	76