



Eketāhuna Community Board

Notice of Meeting

A meeting of the Eketāhuna Community Board will be held in the Eketāhuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketāhuna on **Monday 14 April 2025** commencing at **10:00 am**.

Bryan Nicholson
Chief Executive

Agenda

1. Welcome and Meeting Opening

2. Apologies

3. Public Forum

A period of up to 30 minutes shall be set aside for a public forum. Each speaker during the public forum section of a meeting may speak for up to 5 minutes.

Standing Orders may be suspended on a vote of three-quarters of those present to extend the period of public participation or the period any speaker is allowed to speak.

With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. If permitted by the Chairperson, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

3.1 Public Forum - Pūkaha Team - Garden Tour

The Pūkaha team will be in attendance to address the Board regarding the Garden Tour.

4. Notification of Items Not on the Agenda

Major items not on the agenda may be dealt with at this meeting if so resolved by the Board and the chairperson explains at the meeting at a time when it is

open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Board may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

5.	Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business	
6.	Confirmation of Minutes	5
	<i>Recommendation</i>	
	<i>That the minutes of the Eketāhuna Community Board meeting held on 10 March 2025 (as circulated) be confirmed as a true and accurate record of the meeting.</i>	
7.	Tararua District Council Report	
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	<i>Recommendation</i>	
	<i>That the report from the Tararua District Council meeting held 26 March 2025 be received.</i>	
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10.	Correspondence	
131.	Discussion Items	
	Use of Eketāhuna War Memorial Hall as a Civil Defence Management Hub	
	Update on Kiwi Artwork	
142.	Chairperson's Remarks	
153.	Items not on the Agenda	

164. Closure



Eketāhuna Community Board

Minutes of a meeting of the Eketāhuna Community Board held in the Eketāhuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketāhuna on Monday 10 March 2025 commencing at 10:00am.

1. Present

Board Members: S C McGhie (Chairperson), L J Barclay, T M Carew, E E Chase, and Cr M F Long

In Attendance

Her Worship the Mayor Mrs T H Collis

Mrs K Tani	–	Group Manager – Strategy and Community Wellbeing
Mrs A Dunn	–	Manager – Democracy Services
Mrs S Anthony	–	Democracy Support Officer

2. Apologies

Nil

3. Public Forum

There were no requests for public forum

4. Notification of Items Not on the Agenda

Removal of kiwi art work

5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

A declaration of conflict of interest was declared by Terry Carew in relation to the Returned Services Association.

6. Confirmation of Minutes

That the minutes of the Eketāhuna Community Board meeting held on 10 February 2025 (as circulated) be confirmed as a true and accurate record of the meeting.

Chase/Barclay

Carried

7. Tararua District Council Report

7.1 Report from Tararua District Council

The board sought further information regarding the contestable funds and Her Worship the Mayor provided clarification on the criteria and process for allocation of funding and the proposal to revisit criteria for application. It was advised that applications for the next round would open 1 April 2025.

That the report from the Tararua District Council meeting held 26 February 2025 be received.

Barclay/Carew

Carried

8. Reports

8.1 Community Board Budget Discussion

The Eketāhuna Community Board considered the report of the Manager – Democracy Services dated 14 February 2025 that presented information relating to the previous financial years' expenditure, to support discussion by the Board for prioritising expenditure for this current financial year.

The board sought clarification around dates for the end of financial year and were advised the new financial year for budgets begins 1 July 2025.

The board agreed that \$1000 in funds be made available for funding, and up to two rounds to be held each financial year if funds are available, with the next round opening for applications at the beginning of the financial year. Funds will be held for conference attendance, training, events and expenses, and Alf Rowden Awards. In the event there are remaining funds this will be reviewed for addition to the funding pool by the board for consideration for a second round of funding.

That the report from the Manager - Democracy Services dated 14 February 2025 concerning the Community Board Budget Discussion be received.

Chase/Barclay

Carried

That the Eketāhuna Community Board agree that up to two rounds of funding be undertaken each financial year with the amount of \$1000 to be set aside at

the beginning of the financial year.

Carew/Chase

Carried

8.2 **Consideration of Applications For Funding**

The Eketāhuna Community Board considered the report from the Manager – Democracy Services dated 20 February 2025 presenting two applications for funding from the General Assistance Grants Scheme, for consideration and decision.

The board agreed that a commitment could not be undertaken to secure annual funding for the Returned Services Association as unable to make funding commitments for future Boards.

That the report from the Manager - Democracy Services dated 20 February 2025 concerning the Consideration of Applications For Funding be received.

That the Eketāhuna Community Board notes the request from the Eketahuna Returned Services Association for a commitment to fund half of the costs of holding ANZAC and Remembrance Day events, however advises that the Board has no ability to make funding commitments for future Boards and Council.

That the Eketāhuna Community Board makes the following grants from its General Assistance Grants Fund:

Eketāhuna Returned Services Association, \$350.00. towards the costs of running the ANZAC and Remembrance Days in 2025.

Long/Barclay

Carried

Eketāhuna Community Op Shop, \$400.00 towards the cost of disposing of refuse left as donations.

Chase/Carew

Carried

8.3 **Nominations for Alf Rowden Humanitarian Award**

The Eketāhuna Community Board considered the report from the Manager – Democracy Services dated 20 February 2025 concerning initiation of the process for calling for nominations for the Alf Rowden Humanitarian Award for 2025.

It was advised that advertising for the Alf Rowden Humanitarian Award would be publicised in the Bush Telegraph on 24 March 2025 and will be published on the Tararua District Council website. Nominations will open 24 March 2025 and close 30 April 2025.

That the report from the Manager Democracy Services dated 20 February 2025 concerning the Nominations for Alf Rowden Humanitarian Award be received.

Barclay/Chase

Carried

That the Eketāhuna Community Board advertise in the community newsletter that nominations were open for the Alf Rowden Humanitarian Award on 24 March 2025, with nominations to close on 30 April 2025.

Barclay/Long

Carried

8.4 Local Water Done Well Consultation

The Eketāhuna Community Board considered the report from the Manager – Democracy Services dated 28 February 2025 providing information of the community consultation on Council’s proposal for how it will manage and deliver water services in the future.

Her Worship the Mayor provided an overview of the Local Waters Done Well proposal including the formation and responsibilities of the Council Controlled Organisation, the involvement of the economic regulator, the formation of a skills-based board, and mandates from the government.

The board expressed concern about rural water schemes and how these would be impacted with the new proposal. It was advised that the majority will not be included as not Council owned, however where there are extraordinary users such as rural schemes providing water supply to houses or towns, these will be included. This concern will be addressed at the public consultation briefings.

It was advised that copies of the consultation document would be available to the public in the local library and on the Tararua District Council website, and would be published in the local newsletter.

That the report from the Manager - Democracy Services dated 28 February 2025 concerning the Local Water Done Well Consultation be received.

Carew/Barclay

Carried

8.5 Management Report

The Eketāhuna Community Board considered the report from the Manager – Democracy Services dated 20 February 2025 that provided an update on key activities and items of interest from the Infrastructure, Climate Change and Emergency Management Committee.

That the report from the Manager - Democracy Services dated 20 February 2025 concerning the Management Report be received.

Barclay/Chase

Carried

8.6 Capital Portfolio Report

The Eketāhuna Community Board considered the report from the Three Waters Manager dated 20 February 2025 that provided an update on the capital programme and key project statuses as reported to the Infrastructure, Climate Change and Emergency Management Committee.

That the report from the Three Waters Manager dated 20 February 2025 concerning the Capital Portfolio Report be received.

Carew/Barclay

Carried

9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

Nil

10. Correspondence

Nil

11. Discussion items

- 11.1 **Emergency plan update** – Chairperson McGhie spoke about a new system implemented for Civil Defence that is now in place for staff and is of great value. A needs assessment course will be available to attend in June for those who wish to attend. It was requested that at least two members of the board should attend this course. It was noted that the Emergency Management Bill will be released April 2025.

The board discussed the use of the Eketahuna War Memorial Hall as a Civil Defence management hub for communications, separate from the welfare centre, in the event of an emergency. It was asked that this be included as an item on the next agenda.

- 11.2 **Update on Eketāhuna Community Plan** – It was noted that the plan is now updated and can be loaded on the website. A total of 6 submissions were received. A request was made for copies of the submissions to be made available to take to the next Eketahuna Our Town meeting.

- 11.3 **Eketāhuna Time Capsule** – It was noted that the time capsule is located in front of the old fire station tower under the concrete pavement and was put down by the Eketahuna Community Board 25 years earlier and it was asked that the minutes regarding the original event be located. It was proposed that due to the location being close to the road, this would need to be removed separately and hold a public event after. It was asked that this be included as an item on the next agenda.

- 11.4 **ANZAC planning** – It was advised that a singer was secured to perform at the event. Requests have been made to clean the cenotaphs prior to the event and a

response received. Chairperson McGhie advised he would undertake to touch up paint the flag poles and sculpture. Some members of the board were scheduled to meet on Wednesday to create the programme for the event and would then forward on to the Communications team.

The board requested that an acknowledgement be considered to recognise the 35 years support received from the 10th Transport Company for the Eketahuna ANZAC event.

- 11.5 **Piano tuning before ANZAC day** – Chairperson McGhie advised that he would cover the cost of tuning the piano and the board agreed to reimbursement of this cost.
- 11.6 **Recap of the Across the Ages Event** – The board noted that this was a very successful event with a turnout of over 700 people. It was requested that this event be held yearly on Wellington Anniversary weekend during school holidays to build momentum for the event.

12. Chairperson's Remarks

Nil

13. Items not on the Agenda

- 13.1 Board member Chase advised that there had been a letter received requesting to remove the Kiwi artwork from a shop front on the main street. It was advised that there is a health and safety risk in removing the artwork due to its size, support and location. It was noted that this artwork is positioned on private property owned by the complainant. There are no minutes recorded historically regarding the commissioning or installation of the artwork. The board advised they would inform the members at the Eketahuna Our Town meeting. Board member Chase will continue discussions with parties involved and inform the Board of the outcome.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 11:18am.

Chairperson



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 156 High Street, Dannevirke on Wednesday 26 March 2025 commencing at 9:30am.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs N L Chase, A K Franklin, S M Gilmore, P A Johns, M F Long, K A Sutherland, S A Wallace and S M Wards

In Attendance

Ms N Malone	- Xyst (online)
Ms R Bell	- RFB Consulting (online)
Mr J Gregory	- Mercury Energy Ltd (online)
Mr B Nicholson	- Chief Executive
Mr R Suppiah	- Group Manager – Corporate and Regulatory
Mrs K Tani	- Group Manager – Strategy and Community Wellbeing
Mr H Featonby	- Group Manager - Infrastructure
Ms J Smith	- Legal Counsel and Procurement Manager
Mr P Wimsett	- Chief Advisor (online)
Mr K van der Oord	- Communications Team Manager
Mr J Single	- Regulatory Services Manager
Ms A Charmley	- Planning Services Manager
Ms A Rule	- Policy and Planning Advisor
Ms F Chase	- Facilities Manager
Ms K Payne	- Facilities Property Officer (online)
Mrs A Dunn	- Manager – Democracy Services

2. Council Prayer

The Mayor opened the meeting with the Council Prayer.

3. Apologies

That the apologies from Councillor Erana Peeti-Webber be accepted and leave of absence granted for the meeting.

Crs Chase/Wards

Carried

4. Public Forum

There were no requests for public forum.

5. Notification of Items Not on the Agenda

Nil

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

Nil

7. Confirmation of Minutes

That the minutes of the Tararua District Council meeting held on 26 February 2025 (as circulated) be confirmed as a true and accurate record of the meeting.

Crs Franklin/Wallace

Carried

8. Community Boards and Community Committees Reports

8.1 Minutes - Explore Pahiatua Community Committee

That the minutes of the Explore Pahiatua Community Committee meeting held 05 March 2025 be received.

Crs Gilmore/Johns

Carried

8.2 Minutes - Eketahuna Community Board

That the minutes of the Eketāhuna Community Board meeting held 10 March 2025 be received.

Crs Gilmore/Johns

Carried

8.3 Minutes - Dannevirke Community Board

In discussion of the minutes from the Dannevirke Community Board, it was asked that an update on the Dannevirke Multisport Complex Inc project be provided to the Council. An update on the Rose Garden project was also sought, and in response it was noted that a meeting had been held between the Facilities team and the volunteers that would be undertaking the work. In response to a request for an update on the Kahikatea tree that had been felled at Four Mile Reserve in Pongaroa, the Chief Executive noted that the investigation was still in progress. Once that was complete, legal advice would be sought for the next steps to be taken. Until the investigation was complete, there was no other comment that

could be made. He confirmed that at no point had the Council given permission for the tree to be felled.

That the minutes of the Dannevirke Community Board meeting held 17 March 2025 be received.

Crs Gilmore/Johns

Carried

9. Reports

9.1 Tararua District Reserves Management Plan

The Tararua District Council considered the report of the Group Manager – Strategy and Community Wellbeing dated 21 March 2025 that sought approval from the Council to publicly notify the draft Tararua Reserve Management Plan, and establish a hearing panel to undertake the hearing process should submissions be received.

Nikki Malone, from Xyst was in attendance online to answer any questions arising at the meeting.

In discussion, some concern was raised about the cost of having the submissions heard by an Independent Commissioner, and it was noted that the Tararua District Council had two members that had completed their certification for decision-making under the Resource Management Act 1991.

It was asked that the name of Victory Park in Pahiatua be corrected, as this had been shown in the draft as Victoria Park.

That the Tararua District Council:

- 1. Receive the report from the Group Manager - Strategy and Community Wellbeing dated 19 March 2025 concerning the Tararua District Reserves Management Plan.***
- 2. Approve the draft Tararua District Reserve Management Plan for public consultation following any minor corrections,***
- 3. Appoint a hearings panel consisting of Her Worship the Mayor and Councillors Gilmore, Johns, Wallace, Chase, Long and Wards to:***
 - hear submissions and make recommendations to the Council,***
 - consider the extent to which objections and comments should be allowed or accepted, or disallowed or not accepted.***
- 4. Endorse the proposed engagement approach for consultation on the draft plan,***
- 5. Note that the decision to approve the final Tararua Reserves Management Plan will remain with the full Council.***

Crs Sutherland/Wallace

Carried

9.2 **Resolution for response to the Direct Debit Error**

The Tararua District Council considered the report of the Contractor dated 21 March 2025 that provided an update on the Rates Rebate Direct Debit error, outlined available options and recommended a course of action for the resolution of the Council's response to the Direct Debit error.

Rebecca Bell, of RFB Consulting, was in attendance online to answer any questions raised at the meeting.

In discussion it was noted that both options 1 and 2 outlined within the report included a deadline of 30 June 2025, and that for both of these options ratepayers could still elect to postpone their rates arrears, or enter into a repayment plan for those arrears.

That the report from the Contractor dated 15 March 2025 concerning resolution of the response to the Direct Debit error be received.

That the Tararua District Council resolves to adopt Option 2 where arrears would be managed according to Council's existing debt management process from the new rating year, without applying penalties.

Crs Gilmore/Wards

Carried

The meeting adjourned at 10:42am and resumed at 10:43am.

9.3 **Mercury Energy's Ltd Pre-Consultation Summary on the Puketoi Windfarm and Stakeholder Feedback on Potential Paper Road Stopping**

The Tararua District Council considered the report of the Planning Manager dated 12 March 2025 that presented an update from Mercury Energy Ltd on pre-consultation summary on stakeholder feedback on potential paper road stopping along the Puketoi ridge line within their proposed Wind Farm area.

James Gregory from Mercury Energy was in attendance online to answer any questions arising at the meeting.

In response to a question raised during discussion, he highlighted that the stakeholder feedback received was in response to the pre-consultation engagement that had been undertaken with key stakeholders. Should Mercury Energy proceed to seek a stopping of the paper road, the requirements of Schedule 10 of the Local Government Act 1974 would need to be followed which included wide public consultation.

That the report from the Planning Manager dated 11 March 2025 concerning the Mercury Energy's Ltd Pre-Consultation Summary on the Puketoi Windfarm

and Stakeholder Feedback on Potential Paper Road Stopping be received.

Crs Sutherland/Johns

Carried

The meeting adjourned at 10:47am and resumed at 11:01am.

9.4 **Freedom Camping Bylaw**

The Tararua District Council considered the report of the Policy and Planning Advisor dated 19 March 2025 that provided information to the Council on the Freedom Camping Bylaw research to assist in decision-making for developing a new bylaw for Freedom Camping. It was noted that the third recommendation proposed in the report was not required at this stage, and could be redacted.

In response to questions raised during discussion, it was noted that there was no cost to Council for developing the proposed bylaw, due to funding received from the Ministry of Business, Innovation and Employment and an explanation was provided on how the Freedom Camping Act 2011 allowed Councils to adopt a Freedom Camping Bylaw to make rules about the use of specific sites, and deal with any negative impact from freedom camping within the Tararua District.

That the report from the Policy and Planning Advisor dated 24 January 2025 concerning the Freedom Camping Bylaw be received.

That the Tararua District Council approve the development of a Freedom Camping Bylaw.

Crs Johns/Wards

Carried

9.5 **Deliberations on Matters During Traffic and Road Use Bylaw Consultation**

The Tararua District Council considered the report of the Policy and Planning Advisor dated 21 March 2025 that presented the results of the public consultation on the draft Traffic and Road Use Bylaw, and sought decision on each of the matters raised through submissions to reflect in the final version of the bylaw for adoption by Council at its 30 April 2025 meeting.

That the report from the Policy and Planning Advisor dated 27 February 2025 concerning the Deliberations on Matters During Traffic and Road Use Bylaw Consultation be received.

That, in regard to the prohibition of parking on grass verges, the Tararua District Council agree to change the wording of clause 6.3 b) to "A grass verge or kerb, where it causes or is likely to cause damage to the grass verge or kerb (or underground infrastructure)".

That, in regard to the prohibition of parking on grass verges, the Tararua District Council agree to include an explanatory note and image to clarify the

meaning of a grass verge or kerb for the purposes of this section (6).

That Tararua District Council agree to the removal of the words “or is capable of being” from clause 6.4 b).

That, in regard to the correction of schedules, the Tararua District Council note that a correct and updated Schedule G: Bus Stops will be provided in the final bylaw.

That, in regard to the correction of schedules, the Tararua District Council note that a correct and updated Schedule H: Operation Mobility Parking will be provided in the final bylaw.

That, in regard to the prohibition of heavy vehicle parking in residential areas, Tararua District Council agree that:

Clause 5.1 c) v. remain as it is written in the draft.

Section 8 Parking of Heavy Motor Vehicles is changed to:

8.1 No person may stop, stand or park a heavy motor vehicle on a road or other land under the control or ownership of Council in a manner which may create a nuisance or a health and safety hazard.

8.2 An authorised officer may direct a heavy motor vehicle to be moved, if, in the opinion of the authorised officer, the heavy motor vehicle is or is likely to: create a nuisance; disrupt others in their use of the road or other land; create a health and safety hazard; or damage the road or underground services.

That, in regard to the stock control provisions, that Tararua District Council agree note that the Schedule to the Traffic and Road Use Bylaw would remain until a new Bylaw for Livestock Control is adopted, and the Schedule would be removed at that time.

That, in regard to the definition in the Interpretation Section for “Operation Mobility Permit” that the definition include “or any other approved agency” in addition to permits or concession cards issued by CCS Disability Action Incorporated.

Crs Gilmore/Johns

Carried

9.6 **Requests for Information under the Local Government Official Information and Meetings Act 1987**

The Tararua District Council considered the report of the Manager – Democracy Services dated 21 March 2025 that provided information on requests for information received under the Local Government Official Information and Meetings Act 1987.

That the report from the Manager - Democracy Services dated 18 March 2025 concerning the Requests for Information under the Local Government Official Information and Meetings Act 1987 be received.

Crs Wallace/Johns

Carried

10. Portfolio Reports

- 10.1 Horizons Passenger Transport Committee – Councillor Franklin provided an update on the recent meeting of the Horizons Passenger Transport Committee that she attended. She noted that the Tararua District Council was commended by the Chairperson for continuing to attend the committee meeting despite having no funding provided for passenger transport within the Tararua District. The Council noted that it was important to continue to attend, so that the district’s voice could be heard.
- 10.2 Opening of Te Kahu Hauora Practice – Councillor Chase spoke about the powhiri for the opening of Te Kahu Hauora Practice, the new medical practice opened in Dannevirke, that she attended.

11. Mayoral Matters

Nil

12. Items not on the Agenda

Nil

13. Public Excluded Items of Business

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Monument Phil Lamason Trust - Dannevirke Domain

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
<i>Monument Phil Lamason Trust - Dannevirke Domain</i>	<i>To protect information provided</i>	<i><Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(c)(i) The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied.

Crs Wards/Sutherland

Carried

The meeting went into public excluded session at 11:52am and resumed open session at 12:03pm.

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 12:04pm.

Mayor



Report

Date : 9 April 2025

To : Chairperson and Board Members
Eketahuna Community Board

From : Allie Dunn
Manager - Democracy Services

Subject : **Consultation on draft Annual Plan and Supporting Information**

Item No : **8.1**

1. Recommendation

- 1.1 *That the report from the Manager - Democracy Services dated 09 April 2025 concerning the Consultation on draft Annual Plan and Supporting Information be received.*

2. Reason for the Report

- 2.1 To provide information to the Board on upcoming consultation on the draft Annual Plan and supporting information.

3. Background

- 3.1 Council must prepare an Annual Plan for each financial year as required by Section 95 of the Local Government Act 2002.
- 3.2 The Annual Plan is defined by Sections 95(5) and (6) of the Local Government Act and requires that Council present an account of significant changes from the Long Term Plan for the year in which the Annual Plan is being developed and include all relevant financial and funding impact statements for the year in which the Annual Plan is being prepared.
- 3.3 At its meeting held 9 April 2025, the Council adopted the consultation document and supporting information for the Annual Plan 2025-26 financial year, for consultation with the community. At this meeting, the Council agreed to revise pensioner housing fees for the 2025-26 financial year for incorporation into the

draft Annual Plan and Schedule of Fees and Charges. This was to ensure pensioner housing remained a self-funding activity, not subsidised by other ratepayers in the district.

- 3.4 The consultation period runs from 14 April 2025 to 15 May 2025.

4. Discussion and Considerations

- 4.1 The responsibilities of the Community Board, as delegated to it by the Tararua District Council, include:

“3. Facilitate consultation with local residents and community groups on local issues and local aspects of district issues, including input into the District Plan, Long Term Plan and Annual Plan.

4. Make submissions or provide feedback on local issues and local aspects of district issues included in the District Plan, Long Term Plan and Annual Plan.

5. In respect of the Long Term Plan and Annual Plan (where appropriate) to:

(a) Prepare a submission to the budgetary process of Council for expenditure within the community and methods of funding.

(b) Identify and make recommendations on priorities for local projects and community issues.”

- 4.2 This report is provided to assist the Community Board with meeting its responsibilities.

5. Consultation with the Community

- 5.1 Council proposes an overall rates increase of 7.71% which is significantly lower than the increase proposed in the Long Term Plan. Of this increase, 3.23% relates to all activities other than water services, and the remaining 4.48% is for water, wastewater, and stormwater activities. Council has gone right back to basics and has reduced costs to include only essential works. To achieve this projects have been reassessed, and reforecast or deferred if appropriate. A deferral of the operational costs for the New Pahiatua Pool from year 2 to year 3, due to with external funding still being sourced. It is not anticipated that the new pool will be operational in the 2025/2026 year.

- 5.2 This year, only partial funding of depreciation is being undertaken, with the remaining portion deferred to future years of the Long-Term Plan. The significant increase in asset prices due to inflation necessitates spreading the cost and its recovery over a longer period.

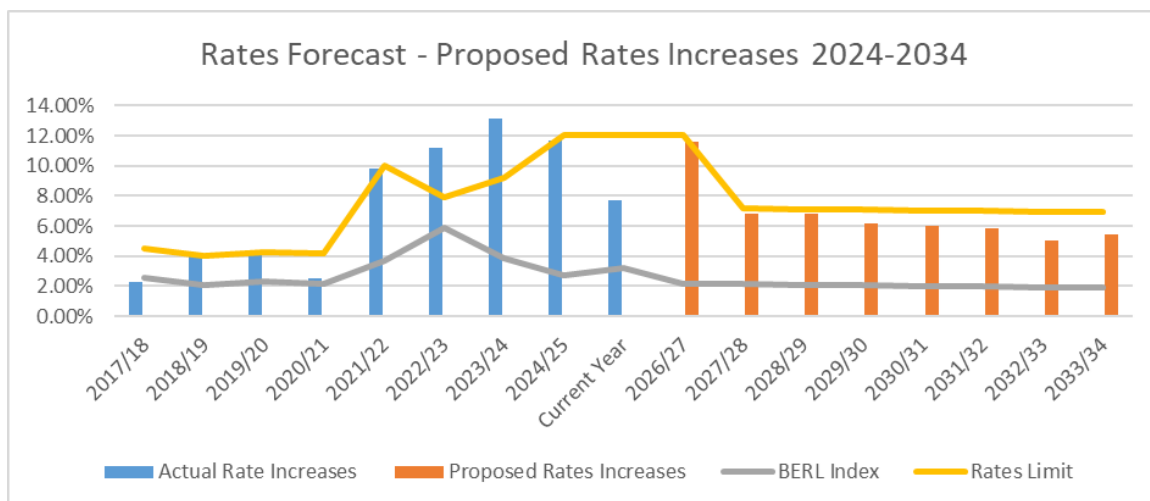
- 5.3 Additionally, the Government has introduced a new method for funding asset renewals through debt that supports this approach. This is under their framework for the future delivery of water services, called Local Water Done Well. This

approach allows for the use of loans to finance all asset purchases (including renewals) without the need to recover depreciation costs through rates. This usually occurs at the same time as funding is also being recovered for debt repayment, a practice considered as “double dipping”.

- 5.4 Water service assets, including those for water, wastewater, and stormwater, have very long lifespans. Consequently, if the debt on these assets is repaid over a short period (e.g, ten years), there will be ample time during the remaining useful life (upwards of 100 years) to address future long-term replacement funding requirements after the debt has been repaid.
- 5.5 Council has prepared a Consultation Document and supporting information to consult with the community on whether Council should rate an additional \$150,000 (resulting in an average increase of 0.40%) in rates for our footpaths. After the adoption of the 2024/2034 Long Term Plan Council received notification from NZTA Waka Kotahi that it had been unsuccessful in its funding request for its footpaths maintenance and renewal programme.
- 5.6 Council is also seeking feedback from the Community on a proposal Council received from Tararua Aquatic Community Trust to help solve an ongoing issue of carparking.
- 5.7 Consultation opens on 14 April 2025 and closes on 15 May 2025.
- 5.8 The engagement channels that Council will be using are:
- Social Media channels
 - Council Website including “Your Say Tararua”
 - Bush Telegraph
 - Posters and documents at the Service Centres and Libraries
 - Radio
 - Community Meetings
 - Mock Rates Invoice

6. Financial Strategy

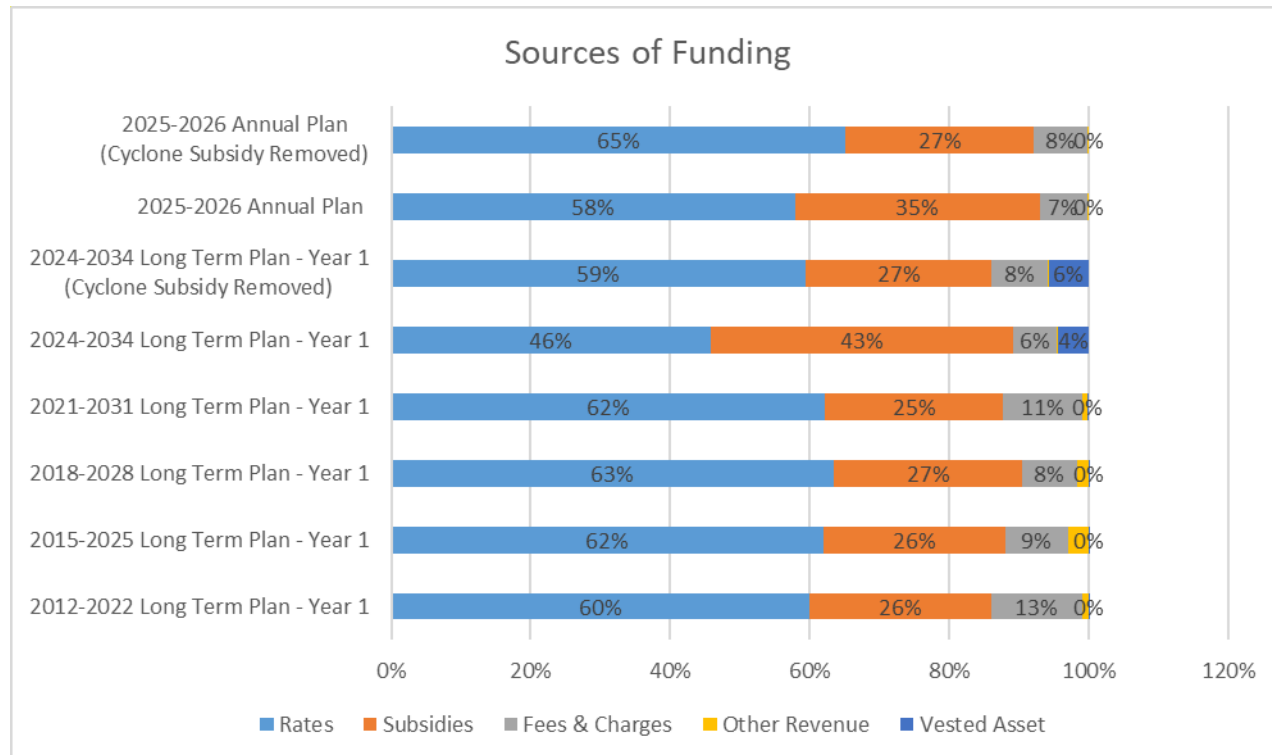
- 6.1 The 2024/2034 Financial Strategy set Council’s planned approach to financial management over the next 10 years, as part of this strategy Council identified five strategies it would follow to enable to financial management required for the LTP. Response to these how these strategies are being followed in year 2 of the LTP are as follows:
- 6.1.1 **Rates Limit:** Council agreed to increase the rates limits to a level that would all Council to service the increased debt levels, fund the operational cost increase resulting from investment in infrastructure and growth projects and increase cost to meet service levels. Rates limit for year 2 was set at <12%, with a proposed increase of 11.79%, the proposed rates increase for this annual plan is 7.71%.



6.1.2 Dedicated Debt Repayment: Council agreed to continue with the dedicated debt repayment programme that was implemented in the 2021/2031 LTP, the proposed rates increase includes a 2% of debt repayment.

6.1.3 Borrowing Limits: Council agreed to increase Council's borrowing limits within the LTP, for the proposed Annual Plan Council is within these limits.

6.1.4 Revenue Sources: Council agreed to continue its strategy of finding alternative sources of revenue to maximise external funding where possible. The table below shows the mix of Council's funding sources:



6.1.5 Balanced Budget: Council agreed that it would meet the s100 Local Government Act (LGA) balanced budget requirement. In this annual plan Council has met this requirement of being >100% at 112.71%.

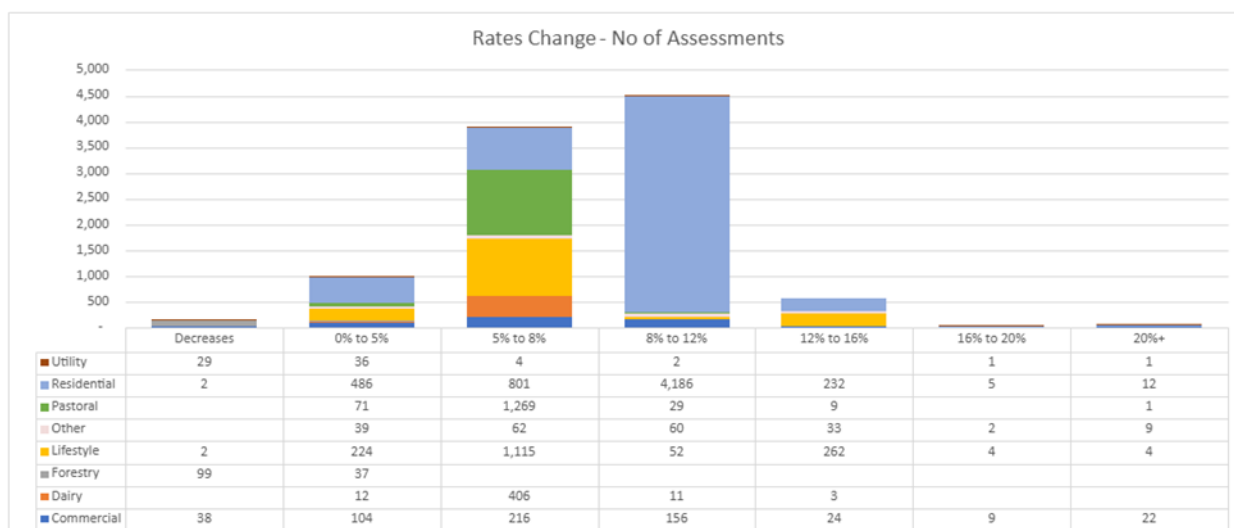
7. Key changes between the Draft Annual Plan and the Long-Term Plan

7.1 Rates Distribution

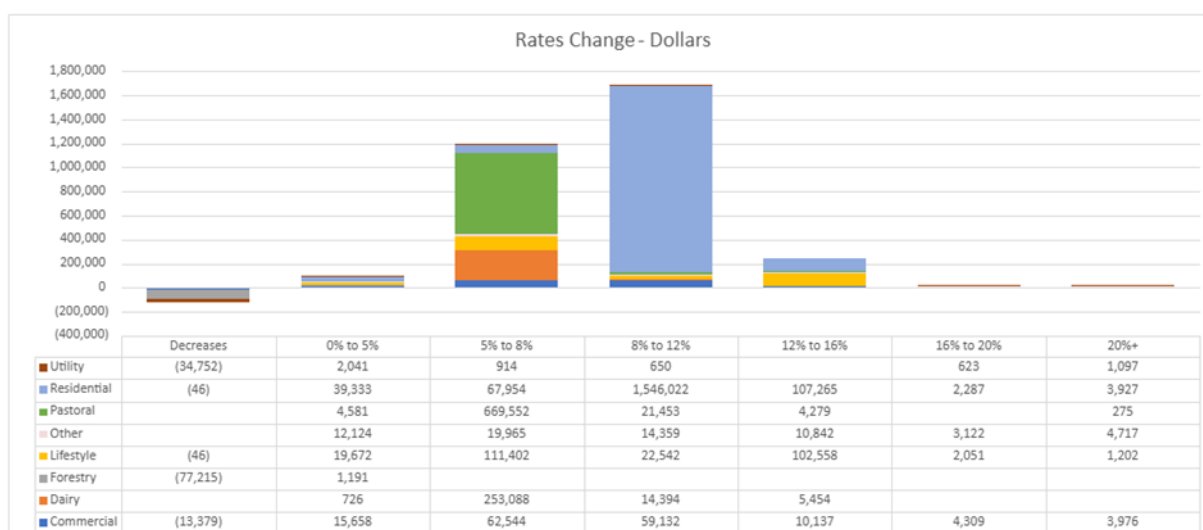
- 7.1.1 Officers have prepared a rates analysis to show the comparison between the impact of the rates increase on the different sectors between the current year and the proposed annual plan. This shows the impacts of the increases in the activities of Water and Wastewater that primarily effects urban properties.

	2026	2025	Change
Rural	21,453,262	20,124,974	6.60%
Urban	21,354,092	19,501,750	9.50%
Commercial	3,230,179	3,115,449	3.68%
	46,037,533	42,742,173	7.71%

7.2 Rates change distribution in %



7.3 Rates change distribution in dollars



7.4 Debt Repayment

7.4.1 As noted in paragraph 7.1.2 above

7.5 Capital Programme

7.5.1 Total capital expenditure is \$46 million compared to \$52 million in Year 2 of the LTP. Below is the summary of the capital projects by Group of Activities.

Long Term Plan			
	Year 2	Annual Plan	
	2025/2026	2025/2026	Variance
	\$000's	\$000's	\$000's
Summary of Capital Projects by Group of Activities			
Community & Economic Development	58	-	(58)
Community Facilities & Services	3,561	3,299	(262)
District	3,104	2,343	(761)
Environmental Management	390	865	476
Governance & Community Engagement	-	-	-
Regulatory Compliance	-	-	-
Stormwater Drainage	595	595	-
Transportation	25,418	20,914	(4,504)
Wastewater	8,506	8,765	259
Water Supplies	10,749	9,438	(1,311)
TOTAL	52,379	46,219	(6,160)

7.6 Grants and Subsidies

7.6.1 Grants and subsidies revenue has decreased from year 2 of the LTP by \$4.4m in this annual plan. This comprises mainly a reduction in subsidy to be received from Cyclone Gabrielle Recovery project (\$4.1m) in the roading activity as a result in the decrease in this project's requirements after the completion of works scheduled in 2024/2025.

7.7 Operational Costs

7.7.1 This has increased by \$212,000 from Year 2 in the LTP and by \$315,000 from the current year (2024/2025). This increase is driven by inflation increase which is pushing up the price of goods and services, disruptions in the supply chain, increases in insurance costs and the ongoing increase in compliance and regulations that Local Government must comply with.

7.8 Funding of Depreciation Costs

7.8.1 Depreciation costs have decreased from year 2 budgets by \$855,000, and increased from current year budgets by \$91,000. This decrease is made up of two items, a decrease in depreciation costs – these are calculated as part of annual

revaluations of Council’s infrastructure assets, this helps us determine the correct level of depreciation we are required to rate for to ensure reserve balances are maintained at an appropriate level to allow for assets to be renewed when they reach the end of their useful life. The second part of this reduction is that in this Annual Plan Council has deferred the “catch up” of un-funding of depreciation from year 1 of the LTP. Council has deferred this “catch up” for Community Buildings, Stormwater, Wastewater and Water activities. With land rationalisation project underway, Council has elected to fund an appropriate amount of depreciation to allow for the budgeted renewal programme. This is to ensure Council isn’t rating to build up a reserve where Council may no longer hold onto all of the currently owned community buildings.

7.8.2 Changes in the funding of depreciation from year 2 of the LTP are as follows:

Activity	\$ Change
Community Buildings	(412,000)
Stormwater	(157,000)
Wastewater	(421,000)
Water	141,000
Total	(849,000)

7.9 Personnel cost

7.9.1 Personnel cost has increased by \$165,000 from year 2 budgets and from the previous year \$414,000. The increase is due to anticipated market movements and change in staff resources. There is an increase of \$279,000 or 2.5% on the prior year plus in-housing of waste management services of \$135,000 or 1.2% on the prior year.










7.10 Finance cost

7.10.1 Finance cost has decreased by \$270,000 from year 2 budgets and increased by \$82,000 compared to current year. The decrease is due to change in interest rates from 4.71% to 4.2%. The increase from current year is a result of expected borrowings having increased from the current year.

8. Financial Strategy Limits and Revenue and Financing Compliance

8.1 Financial Prudence Benchmarks

8.1.1 The table below displays Council’s planned limit as per the Annual Plan 2024/2025 against its Quantified Maximum limits set in the Financial Strategy.

	Quantified Maximum Limit	Planned Limit	Met
Rates affordability benchmark			
Increases in accordance with financial strategy	12%	9.51%	
Actual Increases	11.79%	7.71%	
Debt Affordability			
Net Debt as a percentage of total revenue	175%	139.31%	
Net interest as a percentage of total revenue	10%	4.83%	
Net interest as a percentage of annual rates income (debt secured under debenture)	15%	8.33%	
Liquidity (External term debt + committed loan facilities + available liquid investments to existing external debt)	>110%	111.88%	
Balanced Budget Benchmark	>100%	112.71%	
Essential Services Benchmark	>100%	27.8%	
Debt Servicing Benchmark	<10%	4.87%	

8.1.2 Council complies with the rates limits set in the Financial Strategy.

8.1.3 Council complies with all of the debt limits set in the Financial Strategy. The debt limit with the least headroom is liquidity. However, this was expected in the Financial Strategy. If an unplanned event occurred (such as a major earthquake) Council has options to increase its liquidity either through a larger standby loan facility, or re-prioritising planned projects if required.

8.2 Council has also set lower benchmark limits than LGFA (Local Government Funding Agency) covenants. The LGFA limit for net debt as a percentage of total revenue is <175% compared to Council's limit of <175%. This allows for future headroom and also ensures the cost of debt is maintained at an affordable level to ratepayers.

8.3 See the discussion on the Balanced Budget benchmark in section 10 below.

9. Revenue and Financing Policy

9.1 Council has set funding limits by way of the Revenue and Financing Policy in the 2024/2034 Long Term Plan. Where Council does not comply with these limits, it must formally approve those that fall outside the policy limits. Below is the table of the those that fall outside of the rates policy limits

Revenue & Financing Policy				
			Policy Maximum	Actual
Thriving District				
Community & Economic Development				
	Community Development		100.00%	96.58% ✓
	Economic Development		100.00%	99.52% ✓
Improving Our Environment				
Environmental Management				
	District Planning		70.00%	60.61% ✓
	Emergency Management		100.00%	100.00% ✓
	Waste Management		60.00%	60.00% ✓
	Recycling		100.00%	100.00% ✓
	Refuse		0.00%	0.00% ✓
	Transfer Station		100.00%	40.17% ✓
	Stormwater		100.00%	99.80% ✓
	Wastewater		100.00%	91.25% ✓
	Water Supplies		80.00%	77.72% ✓
Connected Communities				
Community Facilities & Services				
	Animal Management		15.00%	19.90% ✗
	Cemeteries		70.00%	74.72% ✗
	Community Buildings		95.00%	96.06% !
	Libraries		100.00%	99.16% ✓
	Parks and Reserves		95.00%	91.35% ✓
	Pensioner Housing		0.00%	0.00% ✓
	Public Conveniences		100.00%	100.00% ✓
	Swimming Pools		100.00%	100.00% ✓
Regulatory Compliance				
	Building Compliance		60.00%	58.14% ✓
	Compliance & Monitoring		90.00%	83.69% ✓
Transportation				
	Footpaths		55.00%	79.06% ✗
	Footpaths		55.00%	7.04% ✓
	Town Centre Refurbishments		100.00%	100.00% ✓
	Roading		40.00%	49.91% ✗
Interactive Council				
Governance & Community Engagement				
	Communication		100.00%	100.00% ✓
	Customer Services		100.00%	100.00% ✓
	Democracy		100.00%	96.19% ✓
District & Treasury				
	District & Treasury		100.00%	96.12% ✓
Note:	<i>Total revenue excludes capital subsidies</i>			

9.2 Five activities are not currently compliant with the funding splits:

- Roading – Cyclone recovery funding and increasing depreciation funding has meant Council funding splits are non-compliant. Council has increased its depreciation funding in the later years of the LTP to build up its reserves by an additional \$10.5m by year 10 of this LTP. This ensures that Council's

depreciation reserves can fund its share of any unbudgeted climate related events that cause significant damage to our roading network.

- Footpaths – as signalled in the LTP (as with Roding), in later years of this LTP, depreciation funding is increased in anticipation of growth and cost escalation. The reserves will increase by an additional \$2m by year 10 of this LTP.
- Community Buildings - In the LTP we have proposed a funding split range of 85%-95% for rates. This is our desired funding approach. However, as planned we were compliant only in year one. The non-compliance in years 2 onwards is minor. We are doing the rationalisation of our community assets which will help bring us back in line with our desired funding splits for this activity
- Animal Management – the team have worked hard to bring this activity to within an 80 / 20 split which is in line with other Councils. To bring this activity into an 85 / 15 split would mean Council would need to increase its fees and charges by \$50,000. We are not recommending any change at this time. We will continue to monitor the activity's performance over the next twelve months.
- Cemeteries – An increase in maintenance costs with tree removal work particularly that is required has meant this activity is outside of the funding split. If these costs continue to increase in subsequent years it will mean that either the fees and charges needs to be reassessed in more detail or the policy limits will need to be reassessed in light of the future maintenance requirements for tree removal.

10. Balanced Budget Requirement

- 10.1 Section 100(2) of the LGA allows for Council to set projected operating revenue at a different level from operating expenses if the local authority resolves that it is financially prudent to do so.
- 10.2 Council is required to take into account achieving and maintaining level of service provision, maintenance of assets and facilities and the equitable allocation of funding the provision and maintenance of assets and facilities, when setting an unbalanced budget.
- 10.3 Council has met the balanced budget requirement.

11. Conclusion

- 11.1 Consultation and engagement with the community will take place starting 14 April 2025, with the closing date for feedback from the community being 15 May 2025.

- 11.2 The Community Board is asked to assist with engagement with the community, ensuring that members of their community are aware of the consultation and encourage people to provide their feedback.
- 11.3 Consultation documents will be brought to the Board's meeting for members to share within the community.
- 11.4 The Community Board is also encouraged to make a submission.

Attachments

Nil.



Report

Date : 8 April 2025
To : Chairperson and Board Members
Eketahuna Community Board
From : Simone Anthony
Democracy Support Officer
Subject : **Management Report**
Item No : **8.2**

1. Recommendation

- 1.1 *That the report from the Democracy Support Officer dated 07 April 2025 concerning the Management Report be received.*

2. Reason for the Report

- 2.1 This report provides an update to the Board on key activities and items of interest from the Infrastructure, Climate Change and Emergency Management Committee and Community Development and Wellbeing Committee.

3. Background

- 3.1 As part of the scope of functions and authority delegated by the Council to the Eketāhuna Community Board, the Board has the responsibility for maintaining an oversight of the level of service concerning the facilities and activities provided within the Board's geographical area and make submissions to the Council on those levels of service, through the Annual Plan/Long-term Plan consultation process.
- 3.2 This report is provided to keep the Board informed on key activities and items of interest.
- 3.3 The scope of the update provided is districtwide, therefore contains information related to services and facilities outside of the wider Eketāhuna Community Board

area. Where it has been possible, information relating solely to the northern ward area has been removed from the following report.

4. Transport

4.1 Alliance Management Overview

A significant amount of work has been achieved in our reseals, rehabs and emergency work sites with a run of good weather in February. We are preparing for this year's principal bridge assessments.

The Alliance team carried out a safety toolbox session called Our Safety Focus which is a safety session carried out every year shortly after the Christmas break. The session covered off key risks associated with the work carried out by the team and controls we use to control those risks. The risks and controls covered were people plant interaction, situational awareness, underground services and excavations.

The first stakeholder meeting of the year was on 13 February. The focus of these monthly meetings remains primarily emergency works but as the Cyclone Gabrielle work closes out, we will increasingly use these meetings as a way to update Horizons, Iwi and NZTA on other areas of our work that would benefit from stakeholder input.

The collaborative Land Stability Project that is facilitated by the Alliance will soon be tendered for planting for winter. This is a good news story for the district with potential long-term benefits to the roading network.

It is awards season – we have submitted an entry for Route 52 in the Āpōpō Asset Management Excellence Awards and have nominated Tararua Alliance TTM Supervisor Lara Harris in the National Association of Women in Construction Awards in the Rising Star – Site category. Lara is 21 and manages a team of 12.

4.2 Transportation Network Management Overview

NZTA Targeted Fund for Resilience

Following NZTA's release of information with regards to the Targeted fund for Resilience, we have developed and submitted an application for \$3.1 million worth of funding. There is \$100 million available across to all Local Authorities across the country.

The request covers activities where funding was not secured as part of the 2024-27 NLTP bid, with a focus on improving existing drainage infrastructure and protecting vulnerable parts of the network.

If funding is secured the plan is to deliver the scope over the 2025/26 and 2026/27 work programmes.

NZTA Technical Audit – October 2024

At time of writing, the Tararua Alliance received the draft NZTA Technical Audit report.

The report reinforces the positive sentiment that we have been provided with from various stakeholders in recent times. The executive summary has been provided below.

Audit Executive Summary

Tararua District Council's Road network is generally in good condition and is being well managed, through the Tararua Alliance, despite a very challenging time dealing with the extensive impacts of Cyclone Gabrielle. Council and the Alliance have also made good progress in implementing the recommendations from the previous audit, which was great to see.

Network condition indicators for Pavement Integrity Index (PII), Surface Condition Index (SCI) and Smooth Travel Exposure (STE) show that Council's network is performing well compared against its peer group. However the current average sealing and rehabilitation rates as a proportion of the network are very low, and it is appropriate that the Alliance plans to increase these rates over the next three years during this NLTP, in order to meet the demands of the network. It is also timely to convey that while we acknowledge that the focus for the Alliance has been on the extensive emergency work response to Cyclone Gabrielle impacts over the past two years, it is important that Council ensures the Alliance pivots its focus back to delivering all of its routine maintenance activities out on the network, so that it does not deteriorate in condition.

There has been a noticeable downward trend in deaths and serious injuries, and crashes involving death or serious injury, on the network over the last five years, including no fatalities on the network for the 2021 calendar year, which is a positive result for Council. However, a focus on improving road safety by Council and the Alliance needs to continue. The Communities at Risk Register 2023 listed Tararua District in the top 10 worst performing with respect to Urban Intersections, based on personal risk across the area, and vulnerable road users (particularly motorcyclists) are over-represented in crash statistics for the network, a significant number of crashes are occurring on bends and 'Road Factors' are being recorded as a causal factor in many reported crashes. There are many opportunities to address these safety issues on the network, including reviews of the Safe System Audit processes to ensure these are completed and a project is well aligned with Safe System outcomes, and investment in improving road delineation.

As a draft report, TDC have the opportunity to respond to the feedback provided – once this has been completed, the report will be provided in full.

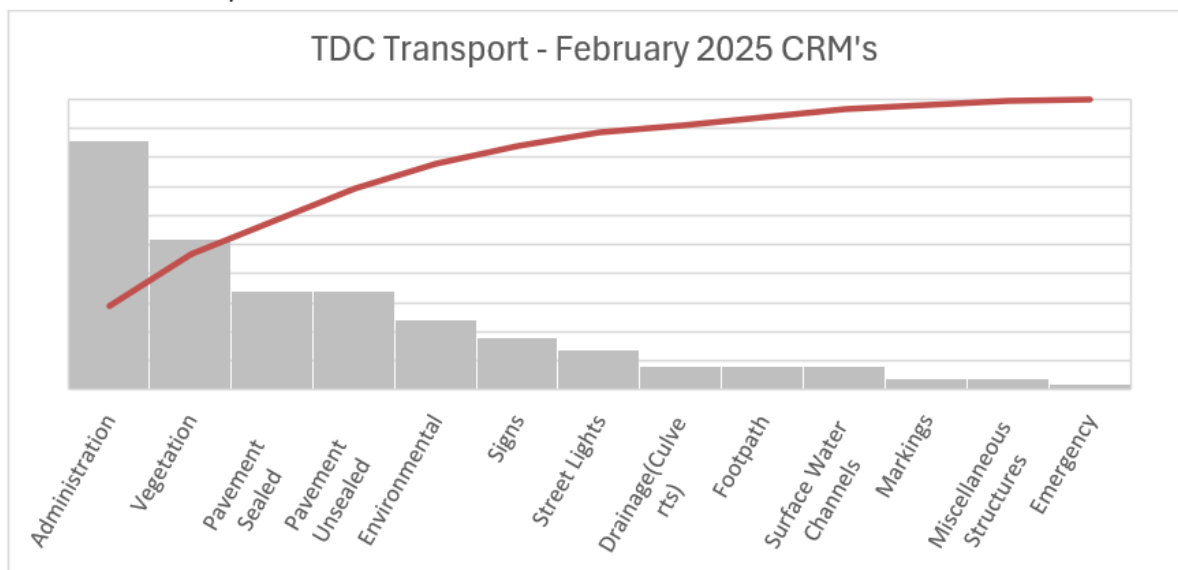
Recommendations of the report largely relate to issues we are aware of and have taken or are taking steps to address. These are;

- A refocussing back to Routine Maintenance Activities following the significant disruption placed on the district since Cyclone Dovi in February 2022,
- A need to increase in Resealing activities. The need for this had been recognised when developing the 2024-27 AMP, with funding for increased Reseals secured. The 2024/25 reseal programme has achieved the 5% target network length stated in the Annual Plan. The 2025/26 and 2026/27 reseal programmes are seeking to cover over 6% of the target network length.
- Road safety has been highlighted as an area in need of improvement, however the funding provided through the current NLTP does not allow for this, with Traffic Services budgets cut (signage, line marking), and no funding provided for Safety Improvements. We will use the information provided in the Audit to target safety improvements to the areas of concern. The key metric identified were risks at intersections. TDC has addressed two of its intersections in the 2023/24 FY, with other intersections being those that interact with the State-Highway network.

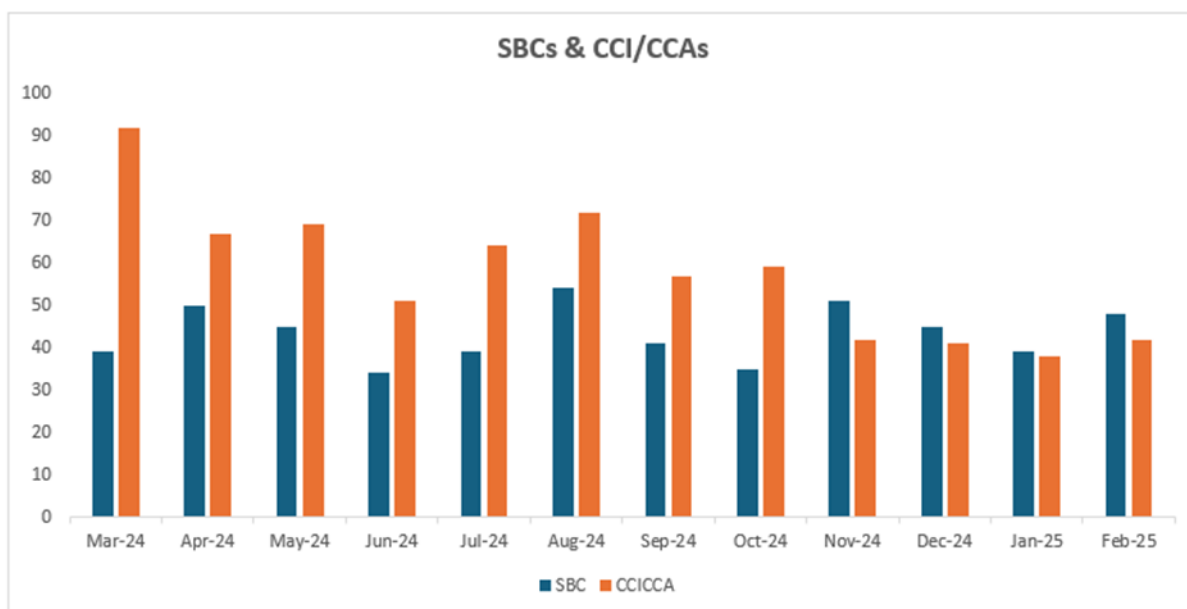
4.3 Transport Operational Delivery Management Overview – Delivery Manager

Customer Requests

148 CRMs were received for the month of February with 38% have been resolved. 33% of CRMs required no action.

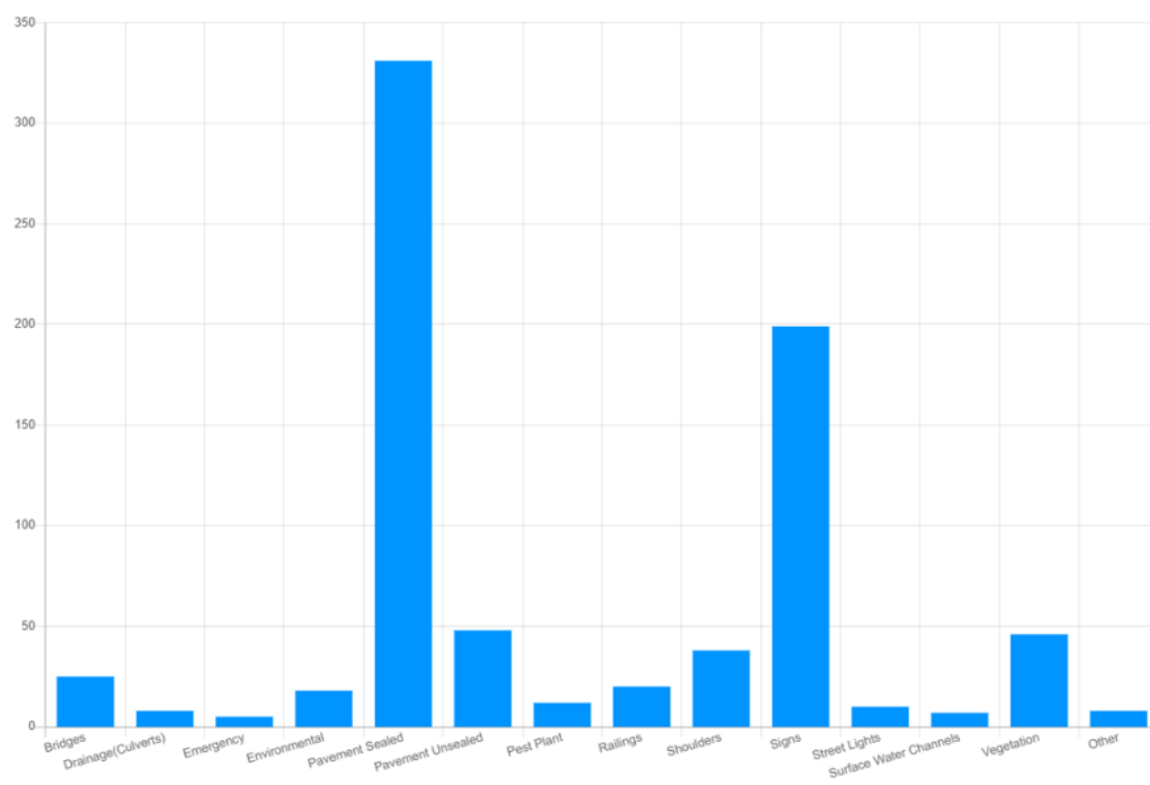


Zero Harm



4.4 Maintenance Overview

The 2024/25 pre-seal repairs are now completed so the pavement maintenance team are now carrying out high priority maintenance repairs and assisting the recovery team with pavement repairs on emergency works sites. Due to the impact to the sealed pavement maintenance budget completing a large pre-seal programme, the remaining budget will only be used on high priority and safety repairs until the end of the financial year. Urban spraying was completed in February and rural spraying will begin in March.



All Works – Dispatches Completed February 2025 – By Asset type.

Routine Maintenance

- 9908m2 sealed pavement maintenance repairs completed
- 490 potholes filled on the sealed road network
- 199 signs replaced, cleaned or repaired
- Graded 102 km of unsealed roads
- 25 bridges were cleaned
- 105km of kerb and channel cleaned
- 33 edge marker posts replaced
- 34 signs replaced and 79 signposts replaced

4.5 Renewals Overview

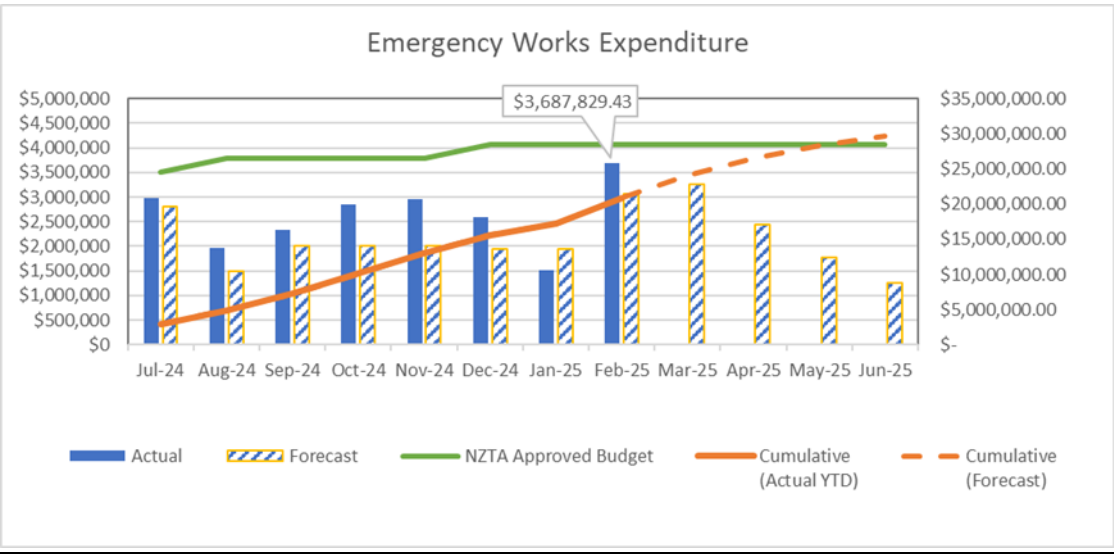
Reseal Delivery

With a big month in February, the reseal programme is nearing completion with only 5km out of the 64km left to complete. It is a great result to have the programme completed ahead of schedule given that the 24/25 reseal programme is the largest programme the district has had in recent years with the additional funding received for this budget category.

4.6 Emergency Works Recovery

2024/25 FY - Emergency Works Expenditure

The Tararua Alliance is seeking to maximise Emergency Works expenditure in the 2024/25 FY to maximise the opportunity provided by the current 97.5% FAR. As a result, we are on track to over deliver on the initial planned Emergency Works budget. If this forecast continues, we will be required to seek a cost adjustment through NZTA.



Total Approved Emergency Works Funding (2024/25+) (NZTA Work Category 141)	\$28,423,502
2024/25 Spend to Date (end of January 2025)	\$20,858,452
Expenditure in February	\$3,687,829

Emergency Works Delivery

High Complexity works

During the month of February, we have had some great progress on getting two large culverts replaced, one on River Road Akitio, and the other on Putara road. In terms of resilience, we have both upsized the capacity from 900mm to 1350mm diameter and replaced with concrete, which gives longevity to the asset.

Pavement is currently being laid on many of our sites with the vision of getting these sealed during the month of March/April.

Putara Road Culvert Replacement RP – 4.4km

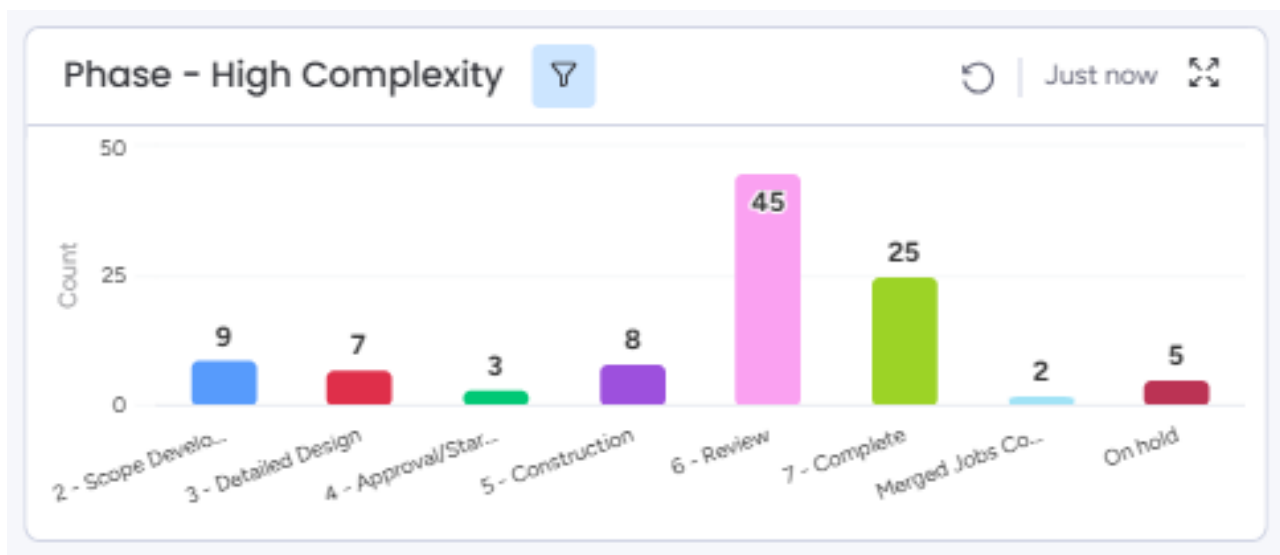
During the August rain event a large tomo appeared on Putara Road, during the application to NZTA options were sought and developed to replace this.

Along with increasing size to have the ability to cope with future weather events we had to consider the environmental surroundings, as this is a culturally significant area and bounds a conservation estate.

Working with the collective stakeholder management team we were able to land on an option where a 1350mm concrete culvert along with concrete wing walls and an inlet debris trap have been built.



Current high complexity work phase for 2024-2025 programme



Progress since February 2025 is depicted below (snapshot taken 3rd March 2025).

Phase	January number	February number	Change
Scope development	10	9	1
Detailed design	6	7	1
Approval/startup	3	3	0
Construction	8	8	0
Review	44	45	1
Complete	25	25	0
On hold	6	5	1

5. 3-Waters

5.1 Water Shortage Management Committee

The below was the outcome and communications of our last Water Shortage Management Committee with the next booked for review the week of the 17th March.

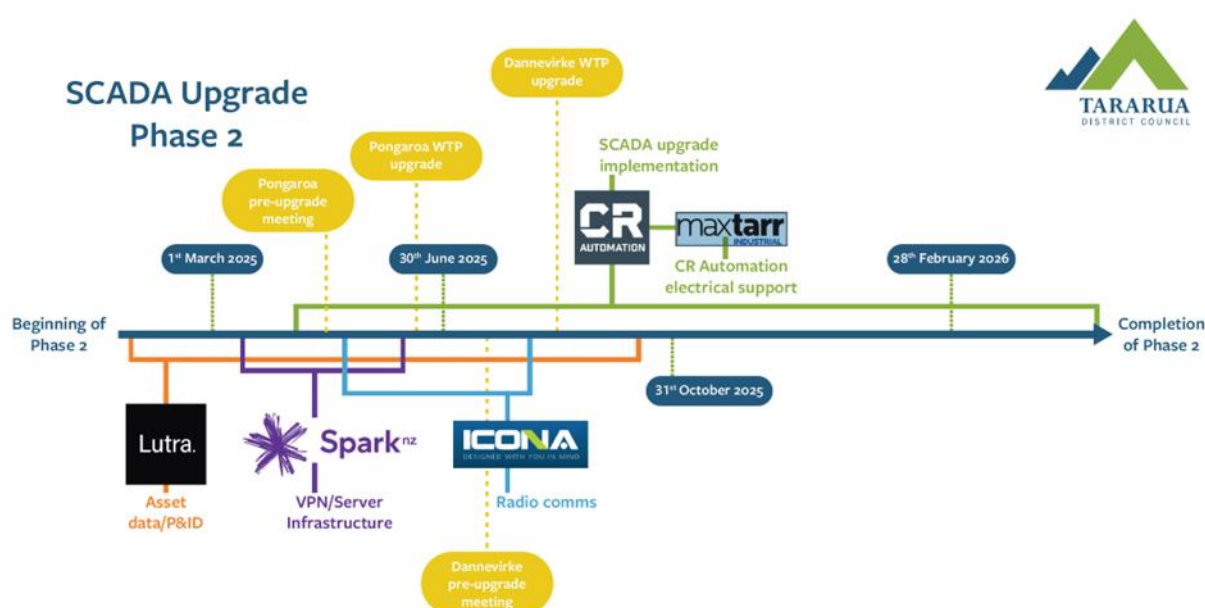
Eketāhuna

The Makakahi River is lower than usual, but we're still able to take enough water. Our reservoir has about three days' worth, and at this stage we don't need to introduce restrictions.

District wide - Telemetry Scada phase 2

To develop a rationalised SCADA and Telemetry framework, architecture, software and dashboarding that provides operational visibility across the entire TDC treatment and network systems. This summary is to further highlight the complexities of the work programme.

The below image is a High-Level timeline that showcases the amount of work that was accomplished through phase one in organising these future works. The coordination of this highly complex project certainly benefits from dedicated in house project management. Multiple stakeholders and work program deconfliction is critical to the successful delivery of this critical project.



Universal Water Metering

Universal water metering is a critical aspect of our water demand management strategy, so that the scale and investment in any future water supply infrastructure is kept to a minimum. We now have a one page project report being generated on this project to track and will provide a future update to the overall timeline within these reports.

It is expected that trials on water meter technology and meter installations will take place in Year 2 (before June 2026) to enable us to learn key lessons before a full programme roll-out in subsequent years.

5.2 Wastewater

Wastewater Treatment Plant Upgrades

Key upgrade projects are discussed within the project sheets.

Sludge Management

We are now organising our dates for sludge removal and disposal to CHB. Concurrently, we are determining if composting is a viable course of action and will draft a business case to understand our options for future sludge management. Engagement will continue with iwi and technologists on potential long-term solutions.

Consenting and Compliance

Completion of our Annual Reporting has been underway, there have been some general software issues that have necessitated an extension to the time for submission of this report. All registered drinking water suppliers must ensure the water they supply is safe and that it complies with legislative requirements, including the reporting requirements of the Rules. Our Compliance team has been working hard to get this finalised.

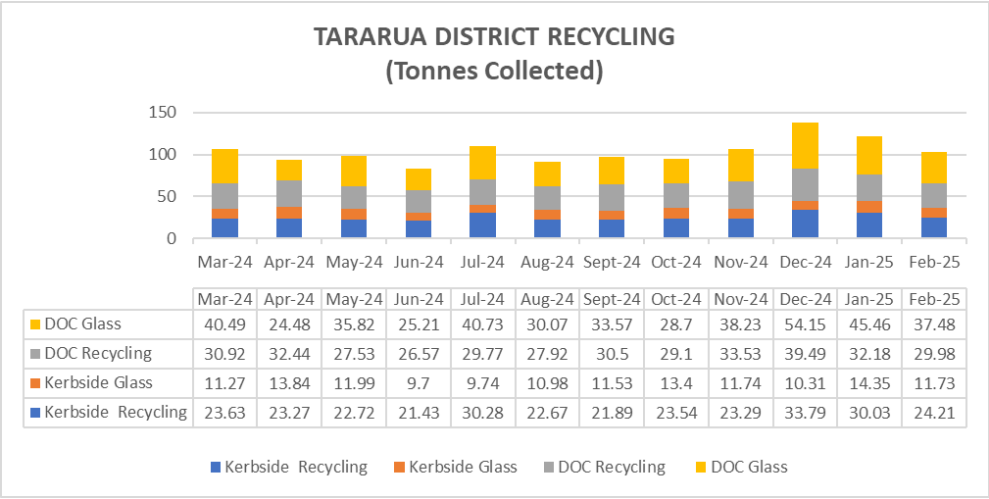
Consenting strategy work is underway and a plan is to be organised for the workstreams required.

6. Solid Waste

6.1 Operational Activities

Budget/Activity	
2. Refuse Transfer Stations 3. (RTS Sites)	5. February 2025: Waste diverted from landfill 1.36 Tonne Contaminated recycling to Landfill 5.61 Tonne
Recycle Drop-off Centres (DOC Sites)	7. We are experiencing moderate contamination in the Town Drop off Bins. 8. 9.
11. Kerbside Recycling 12. Services	14. Kerbside collections are going well, and we have removed 2 more 15. highly contaminated bins from circulation. 16. New Plymouth Material Recovery Facility audits every load delivered. 17. Keeping in mind our Team also pulls out contamination before each 18. load heads up the line. <i>See below analysis for February Loads.</i> 19.

6.2 Waste Minimisation



6.3 Load Audit Report

LOAD AUDIT REPORT									
Total Weight		20.4	KG						
Recoverable Material		Percentage		Non Recoverable Material		KG	Percentage <th colspan="2">Description</th>	Description	
Steel	0.6	2.94%		General Waste	0.5	2.45%		Truck Rego Number	
Aluminium	0.6	2.94%		Gross Contamination	0	0.00%		Fleet Number	
PET clear 1	1.3	6.37%		Contaminated Recycle	0.1	0.49%		Date	4.2.25
HDPE Natural	0.3	1.47%		Non Recycled Material	0.3	1.47%		Day	Tuesday
HDPE Janitorial	0.3	1.47%		Glass		0.00%		Arrival time	7am
PP	0.2	0.98%		Vapes		0.00%		Run	
Paper	10.1	49.51%				0.00%		Area	Danniverke
OCC	6.1	29.90%				0.00%		Type	
Total Recoverable Products Weight		19.5 KG	95.59%	Total Non-Recoverable Products Weight		0.9 KG	4.41%		
Truck Audit									
Total Weight		16.1	KG						
Recoverable Material		Percentage		Non Recoverable Material		KG	Percentage <th colspan="2">Description</th>	Description	
Steel	1	6.21%		General Waste	0.4	2.48%		Truck Rego Number	
Aluminium	1	6.21%		Gross Contamination	0	0.00%		Fleet Number	
PET clear 1	2	12.42%		Contaminated Recycle	0.2	1.24%		Date	5.2.25
HDPE Natural	0.7	4.35%		Non Recycled Material	0.3	1.86%		Day	Wednesday
HDPE Janitorial	0.4	2.48%		Glass		0.00%		Arrival time	7am
PP	0.5	3.11%		Vapes		0.00%		Run	
Paper	4.4	27.33%				0.00%		Area	Danniverke
OCC	5.2	32.30%				0.00%		Type	
Total Recoverable Products Weight		15.2 KG	94.41%	Total Non-Recoverable Products Weight		0.9 KG	5.59%		
Truck Audit									
Total Weight		24.3	KG						
Recoverable Material		Percentage		Non Recoverable Material		KG	Percentage	Description	
Steel	2.2	9.05%		General Waste	1.6	6.58%		Truck Rego Number	
Aluminium	1.4	5.76%		Gross Contamination	0	0.00%		Fleet Number	
PET clear 1	1.7	7.00%		Contaminated Recycle	1.3	5.35%		Date	11.2.24
HDPE Natural	1.6	6.58%		Non Recycled Material	0.5	2.06%		Day	Tuesday
HDPE Janitorial	0.6	2.47%		Glass	0.4	1.65%		Arrival time	7am
PP	0.2	0.82%		Vapes		0.00%		Run	
Paper	7.4	30.45%				0.00%		Area	Danniverke
OCC	5.4	22.22%				0.00%		Type	
Total Recoverable Products Weight		20.5 KG	84.36%	Total Non-Recoverable Products Weight		3.8 KG	15.64%		
Truck Audit									
Total Weight		18.8	KG						
Recoverable Material		Percentage		Non Recoverable Material		KG	Percentage	Description	
Steel	1.6	8.51%		General Waste	0.2	1.06%		Truck Rego Number	
Aluminium	0.7	3.72%		Gross Contamination	0	0.00%		Fleet Number	
PET clear 1	2.4	12.77%		Contaminated Recycle	0	0.00%		Date	12.2.24
HDPE Natural	0.7	3.72%		Non Recycled Material	0.6	3.19%		Day	Wednesday
HDPE Janitorial	0.6	3.19%		Glass		0.00%		Arrival time	7am
PP	0.2	1.06%		Vapes		0.00%		Run	
Paper	2.4	12.77%				0.00%		Area	Danniverke
OCC	9.4	50.00%				0.00%		Type	
Total Recoverable Products Weight		18 KG	95.74%	Total Non-Recoverable Products Weight		0.8 KG	4.26%		

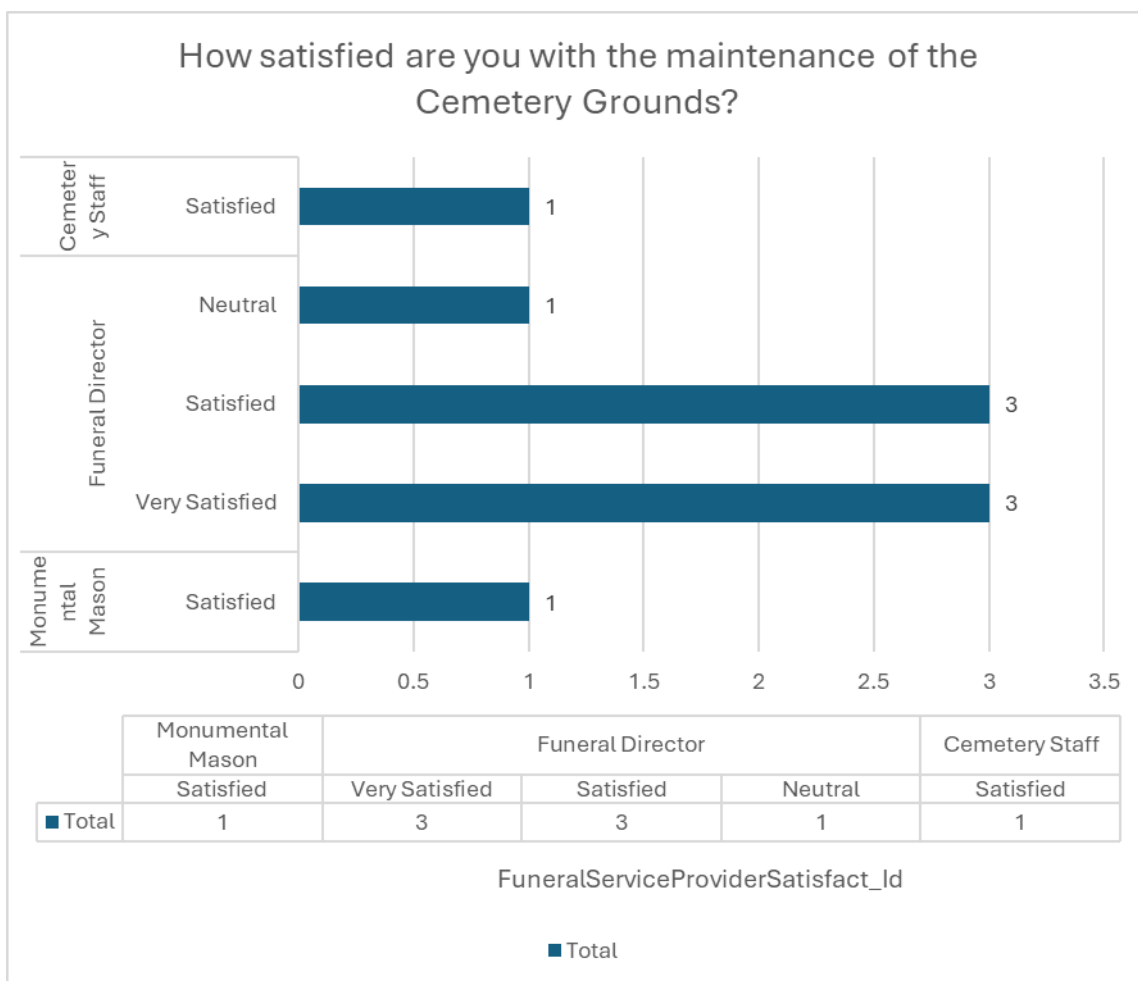
Truck Audit									
Total Weight		16.1	KG						
Recoverable Material			Percentage	Non Recoverable Material		KG	Percentage	Description	
Steel		0.9	5.59%	General Waste		1.5	9.32%	Truck Rego Number	
Aluminium		0.6	3.73%	Gross Contamination		0	0.00%	Fleet Number	
PET clear1		1.6	9.94%	Contaminated Recycle		0.2	1.24%	Date	17.2.25
HDPE Natural		0.5	3.11%	Non Recycled Material		0.1	0.62%	Day	Monday
HDPE Janitorial		0.4	2.48%	Glass		0.3	1.86%	Arrival time	7am
PP		0.2	1.24%	Vapes			0.00%	Run	
Paper		2.6	16.15%				0.00%	Area	Danniverke
OCC		7.2	44.72%				0.00%	Type	
Total Recoverable Products Weight		14 KG	86.96%	Total Non-Recoverable Products Weight		2.1 KG	13.04%		
Truck Audit									
Total Weight		17.9	KG						
Recoverable Material			Percentage	Non Recoverable Material		KG	Percentage	Description	
Steel		0.9	5.03%	General Waste		0.5	2.79%	Truck Rego Number	
Aluminium		0.8	4.47%	Gross Contamination		0	0.00%	Fleet Number	
PET clear1		2.1	11.73%	Contaminated Recycle		0.1	0.56%	Date	20.2.25
HDPE Natural		1.2	6.70%	Non Recycled Material		0.1	0.56%	Day	Thursday
HDPE Janitorial		0.3	1.68%	Glass			0.00%	Arrival time	7am
PP		0.5	2.79%	Vapes			0.00%	Run	
Paper		3.2	17.88%				0.00%	Area	Danniverke
OCC		8.2	45.81%				0.00%	Type	
Total Recoverable Products Weight		17.2 KG	96.09%	Total Non-Recoverable Products Weight		0.7 KG	3.91%		
Truck Audit									
Total Weight		17.7	KG						
Recoverable Material			Percentage	Non Recoverable Material		KG	Percentage	Description	
Steel		0.8	4.52%	General Waste		0.6	3.39%	Truck Rego Number	
Aluminium		0.8	4.52%	Gross Contamination		0	0.00%	Fleet Number	
PET clear 1		2.3	12.99%	Contaminated Recycle		0	0.00%	Date	
HDPE Natural		0.7	3.95%	Non Recycled Material		0.1	0.56%	Day	26.2.25
HDPE Janitorial		0.8	4.52%	Glass			0.00%	Arrival time	7.30am
PP		0.5	2.82%	Vapes			0.00%	Run	
Paper		2.4	13.56%				0.00%	Area	Danniverke
OCC		8.7	49.15%				0.00%	Type	
Total Recoverable Products Weight		17 KG	96.05%	Total Non-Recoverable Products Weight		0.7 KG	3.95%		

7. Facilities

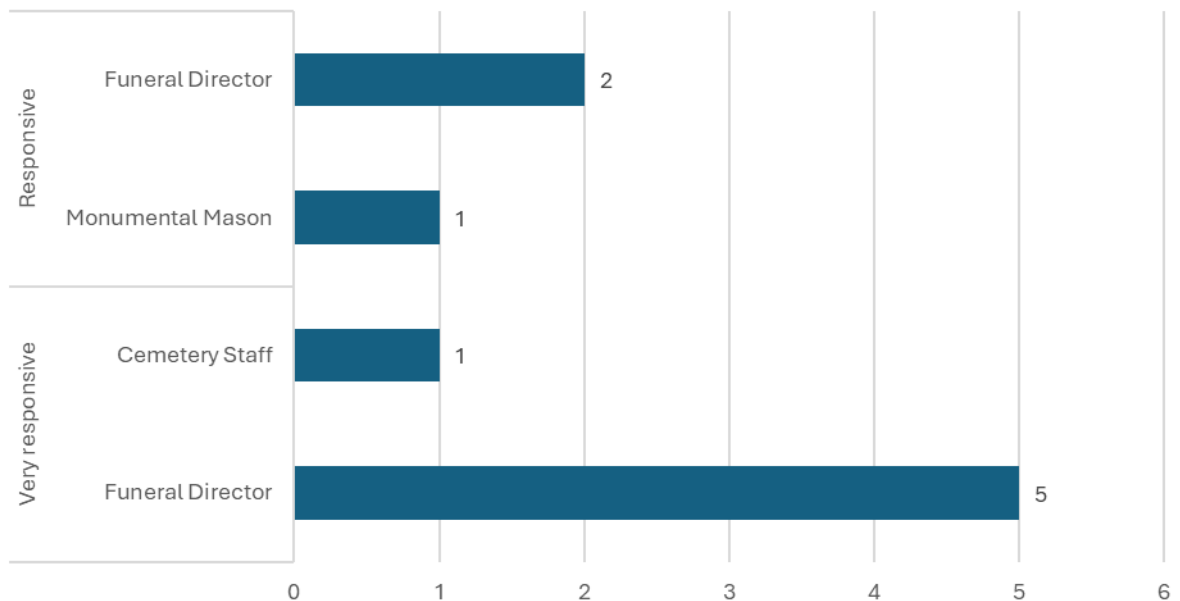
7.1 Cemeteries

- 7.1.1 February provided an uncommonly quiet period for interments in the Tararua district, with only two Burials and one ash interment. March has remained stable at only two burials but the ashes interments have increased to a more common trend with around seven ash interments so far.
- 7.1.2 The district wide cemetery plot reservations have slowed from the Christmas increase to a steadier trend.
- 7.1.3 The project to photograph every headstone in the district continues. Photos will be uploaded to the cemetery database that will pull through to the cemetery search on Cemeteries web page which happens to be the most used page on the website. There were approximately 12,000 headstones already photographed, leaving approx. 10,000 to be photographed. The project is around 30% complete.
- 7.1.4 Facilities are starting to work more closely with some of the “Friends of the Cemetery” groups to better utilise their knowledge and volunteer capacity to look after graves and gardens.

7.1.5 Quarter 3 Survey results of funeral directors and monumentalist on the presentation and maintenance of cemetery grounds below.



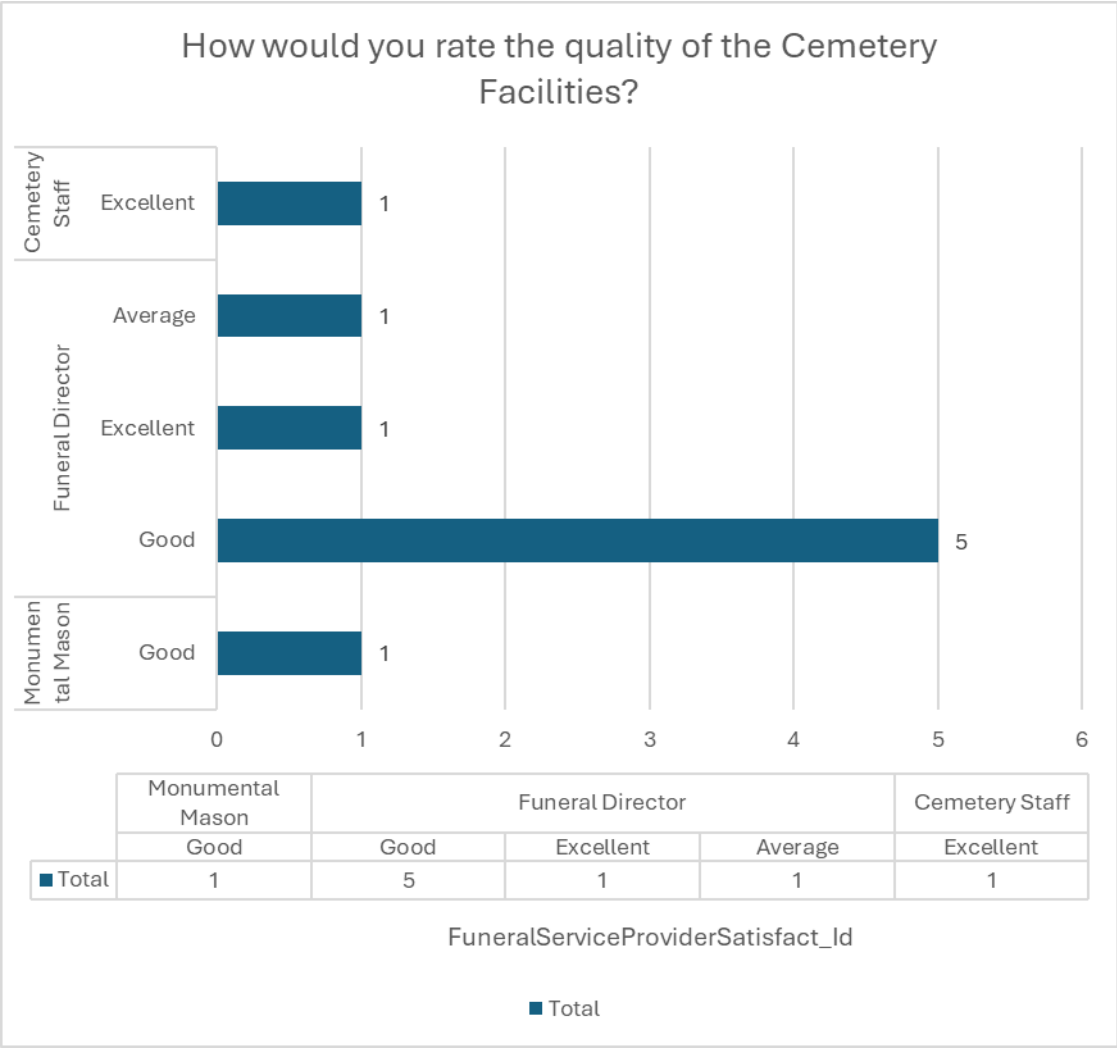
How responsive is the Cemetery Management Team to your inquiries and concerns?

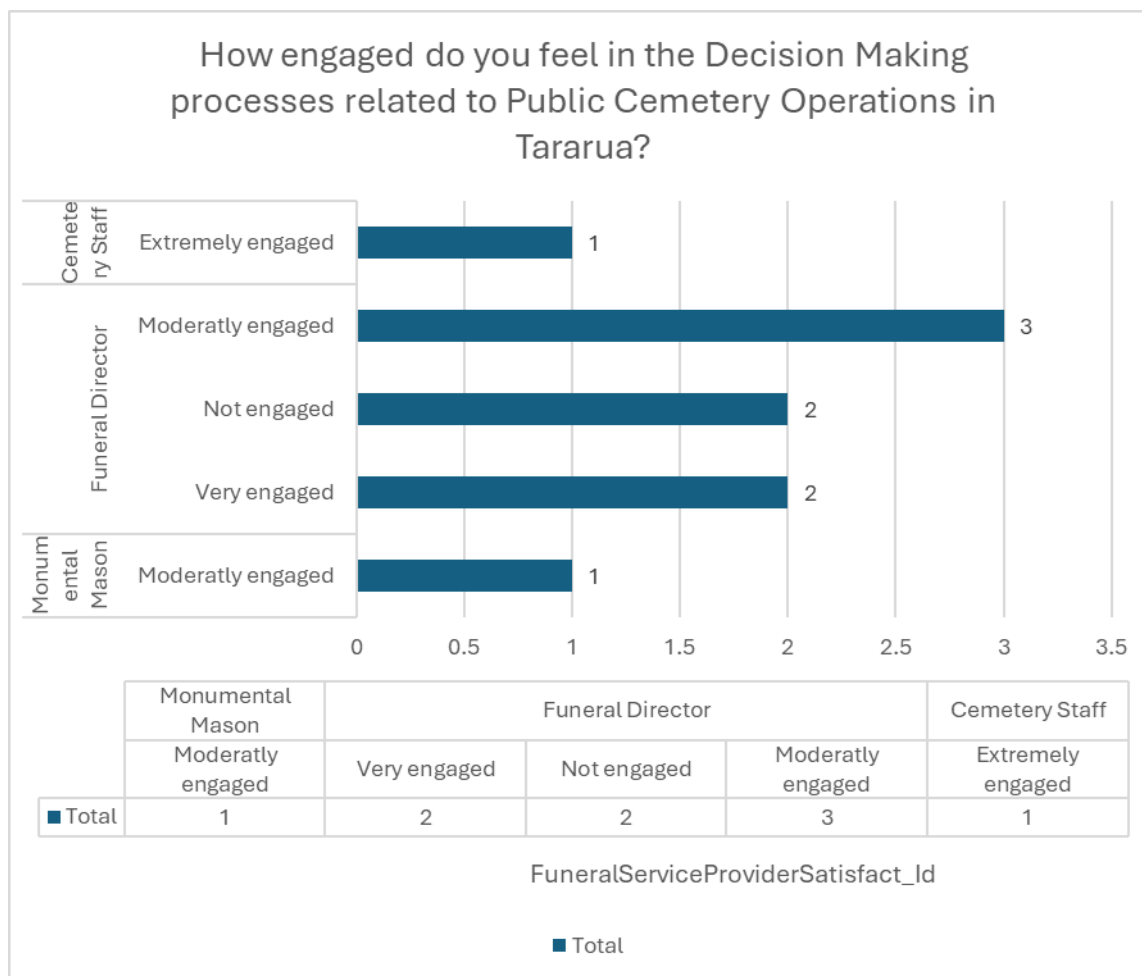


	Very responsive		Responsive	
	Funeral Director	Cemetery Staff	Monumental Mason	Funeral Director
■ Total	5	1	1	2

FuneralServiceProviderSatisfact_Id

■ Total





7.2 Pensioner Housing

7.2.1 All units will become fully occupied as of 1 April 2025.

7.2.2 MBIE's Tenancy Compliance and Investigations Team carried out an audit on three TDC units for compliance with certain sections of the Residential Tenancies Act 1986 in February.

- Health Home Standards
- Tenancy Agreements
- Working Smoke Alarm

7.2.3 Minor updates to Tenancy Agreements were required. All healthy home standards met. However, council currently has 2 units facing cleansing orders

7.2.4 Pensioner Housing CRM Enquires and Complaints

	Number of Enquiry Only	Number of Complaints
July 2024	16	Nil
August	14	1 - Poor communication regarding Chorus Installation
September	13	2 – Ground maintenance
October	13	1 – non resident disposing of rubbish in tenant bins 1 – garden waste bin location at the complex was moved needs to go back to its original location.
November	13	1 – Noise control
December	1	Nil
January 2025	5	1 – non resident vehicle parking in complex blocking access for residents.
February	7	Nil

7.2.5 Current waiting list for Pensioner Housing:

Town	Total Number of People	Meets Criteria	<i>Out of District</i>	<i>Two Bedroom</i>	<i>Has Pets</i>	<i>Under 65</i>
Dannevirke	14	12	3	0	2	0
Woodville	6	6	0	0	0	0
Pahiatua	7	6	0	0	0	1
Eketāhuna	0	0	0	0	0	0

7.3 Maintenance CRMs

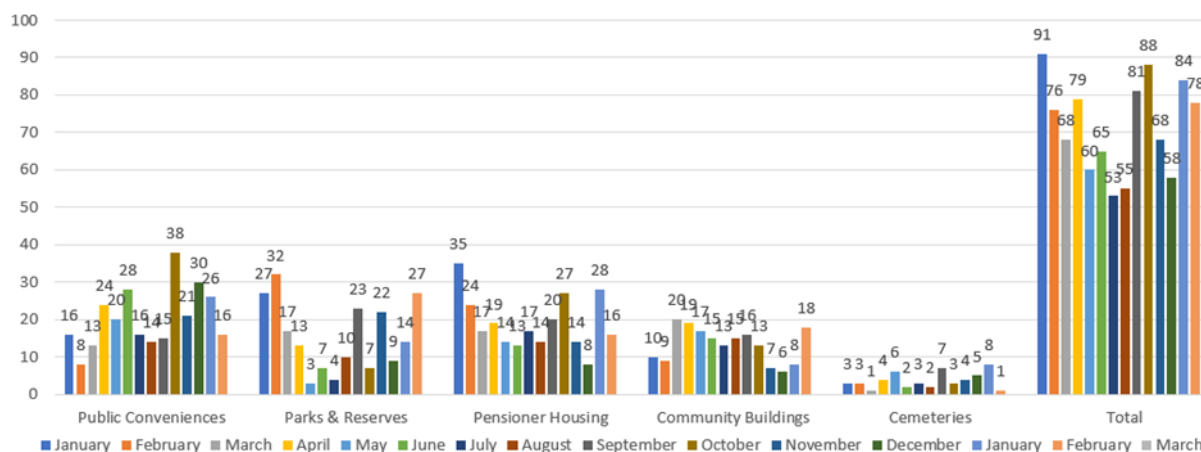
7.3.1 The number of Maintenance CRMs received for Council facilities:

	Public Conveniences	Parks & Reserves	Pensioner Housing	Community Buildings	Cemeteries	Total
January	16	27	35	10	3	91
February	8	32	24	9	3	76
March	13	17	17	20	1	68
April	24	13	19	19	4	79
May	20	3	14	17	6	60
June	28	7	13	15	2	65
July	16	4	17	13	3	53
August	14	10	14	15	2	55
September	15	23	20	16	7	81
October	38	7	27	13	3	88
November	21	22	14	7	4	68
December	30	9	8	6	5	58
January	26	14	28	8	8	84
February	16	27	16	18	1	78
March						

7.3.2 Public Conveniences detailed info in section 3.7

7.3.3 Some of the key contributions to the Parks and Reserves were for multiple CRMs for various branches down, vandalism at Eketāhuna playground, and multiple complaints about the tracks at Mangatoro Reserve (Ngapaeruru Rd).

Maintenance CRM's Recieved

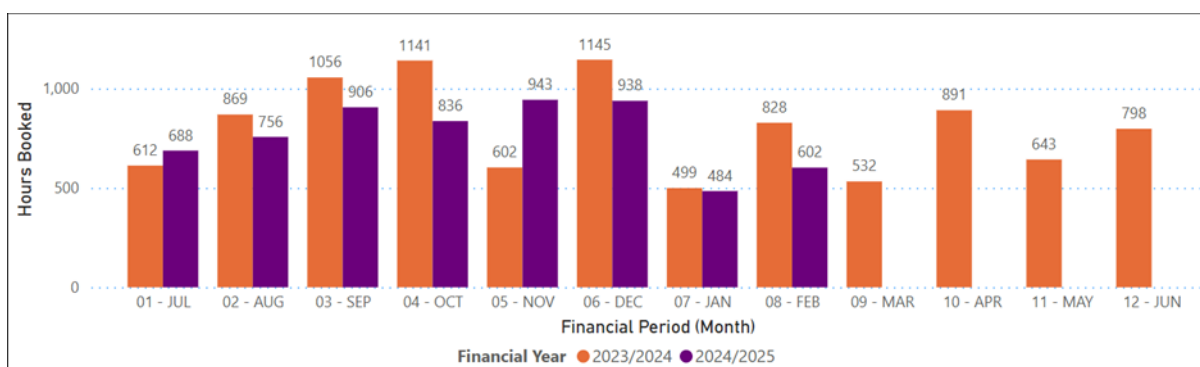


7.4 Community Buildings

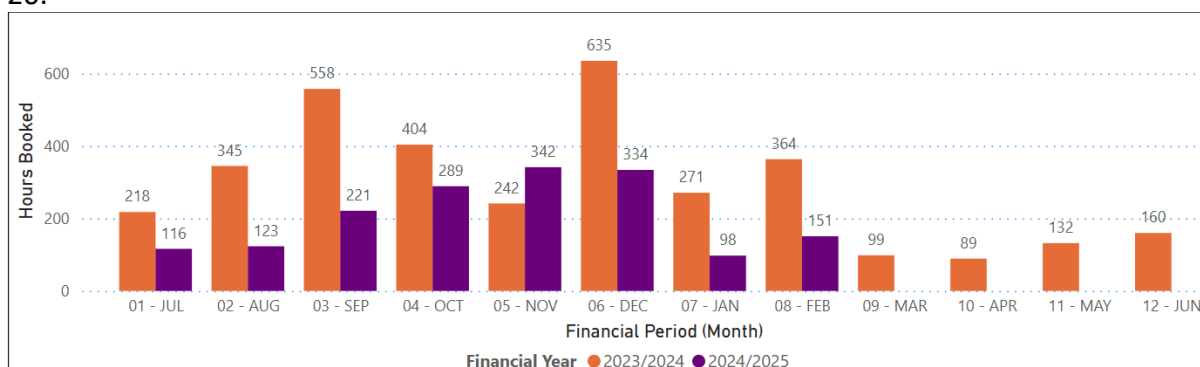
7.4.1 Total number of hours per month the Community Buildings have been utilised:

Financial Year	2021/2022		2022/2023		2023/2024		2024/2025		Total	
Financial Period	Bookings	Hours	Bookings	Hours	Bookings	Hours	Bookings	Hours	Bookings	Hours
01 - JUL	148	846.00	145	581.25	159	612.25	189	687.59	641	2,727.09
02 - AUG	150	593.00	153	459.25	166	869.00	222	756.46	691	2,677.71
03 - SEP	123	1,385.00	132	845.75	153	1,055.50	192	905.50	600	4,191.75
04 - OCT	164	661.25	139	530.50	156	1,140.72	174	836.00	633	3,168.47
05 - NOV	204	1,164.00	155	592.75	148	602.49	202	943.03	709	3,302.27
06 - DEC	152	710.00	98	464.25	104	1,145.00	155	938.01	509	3,257.26
07 - JAN	117	2,019.00	81	565.00	83	499.00	104	484.00	385	3,567.00
08 - FEB	121	745.50	116	850.00	145	827.50	114	601.83	496	3,024.83
09 - MAR	126	653.00	100	573.00	129	532.46			355	1,758.46
10 - APR	115	427.00	104	750.75	135	890.71			354	2,068.46
11 - MAY	127	443.00	165	661.00	187	642.93			479	1,746.93
12 - JUN	151	641.00	157	1,043.75	185	797.50			493	2,482.25
Total	1698	10,287.75	1545	7,917.25	1750	9,615.06	1352	6,152.42	6345	33,972.48

7.4.2 The key difference from 2023/2024 data is that the DVK Sports Stadium, the data in TIP has a corruption.



20.





7.5 Public Conveniences

7.5.1 Key trends identified:

Lighting Issues – Two reports indicate problems with lighting, particularly in the early morning. One is due to a faulty light, and the other is related to a timer not activating early enough.

Security Concerns – Theft and vandalism (stolen padlock) suggest security weaknesses in public toilet facilities.

Cleaning & Maintenance Timing – Reports indicate that maintenance and cleaning occur early in the morning, which may require adjustments to automated systems (e.g. lighting timers).

7.5.2 Freedom Camping and Squatting

We have seen an increase in the number of vehicles moving around the reserves and car parks as residence's. One such bus has been trespassed from Hopelands Reserve and Kohinui Road Reserve due to complaints from the locals, the Police have taken a lead in dealing with this situation due to the person being known to them.

7.6 Camping Grounds

7.6.1 Eketāhuna Motor Camp

Camp Saver Discount Rate – Eketāhuna operators have confirmed discount rates for NZ Caravan Club and the All Points Camping for the next 12 months. These are large organisations who continue to support Eketāhuna Motor Camp and promote the facility through their web sites and newsletters.



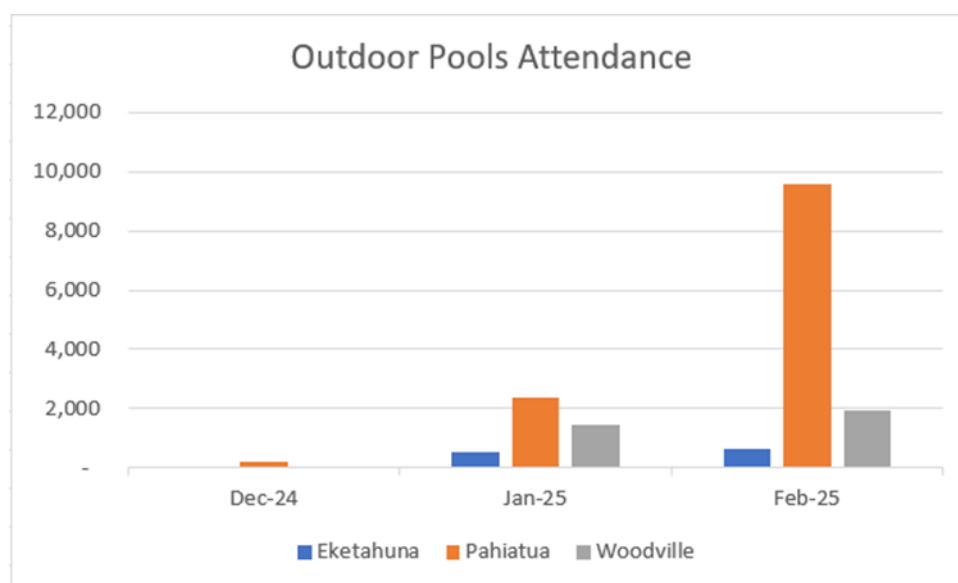
7.7 S17a Service Deliver Review Recommendations – Campgrounds

- 7.7.1 **Data and Asset Collection:** Asset register for each site is recorded in RAMM this database identifies asset owner. Eketāhuna Campground furniture assets are owned by the operator. Reporting templates have been generated to create a streamline reporting process for operators. These would be replaced by the online facility when implemented.
- 7.7.2 **Regulatory Compliance:** Compliance audits have been carried out on 3 campgrounds, Facilities officers are working with operators to address priority compliance requirements, consideration is applied where non-compliance poses no health and safety risk i.e. Camp site proximity to ablutions. Campground Maps are being designed in collaboration with the campground operators, these are 80% completed. Woodville campground recommendation suggested deregistration. Facilities has chosen to apply for a Certificate of Exemption under Clause 14 of the Regulations rather than de-register. Application pending approval.
- 7.7.3 **Online Infrastructure:** An online booking system is being investigated to identify a platform to facilitate our online presence and operational needs.
- 7.7.4 **Service Level Agreement (SLA) renewals:** All operators expressed their desire to renewal SLA and understanding current SLA require amendments.

7.8 Swimming Pools

- 7.8.1 The outdoor pools were all opened for the summer season just before Christmas and over the New Year as the weather was so poor and the water not warm enough. The Environmental Health Officer and Facilities representative have visited all three outdoor pools to confirm operations.

7.8.2 Visitor stats for this reporting period



	Eketahuna	Pahiatua	Woodville	Wai Splash
Dec-24	0	200	0	3081
Jan-25	548	2343	1435	3224
Feb-25	618	9591	1928	4886

7.9 S17a Review – Swimming Pools

7.9.1 Immediate and Medium recommendations:

- Condition assessment of aquatic facilities will be carried out by Amotto Consultants mid-March, creating Asset plans for Eketāhuna and Woodville. A proposal has been presented to Tararua Aquatic Community Trust (TACT) to have the condition assessment and asset plans created by Amotto with an indicative date of mid-April. TACT will confirm acceptance of proposal after their April meeting.
- Internal investigation completed for Wimbledon Memorial Baths. Facilities have not yet engaged this community to discuss a land lease.
- Internal audit for Water Quality testing has been established with the Environmental Health Officer. Data collection platform training is ongoing.
- RAMM database will be updated by the Asset plans produced by Amotto Consultants.
- SLA performance measures are currently under review to improve the measures of success for Eketāhuna and Woodville.

8. Community Building and Land Rationalisation

- ### 8.1
- Status update: Draft Disposal Plans are awaiting the Land Information NZ (LINZ) report. We aim to have the final draft submitted at the April Council meeting.

9. Community Development

9.1 Contestable Grant

- 9.1.1 Round 2 opened on 1 April and will close on 30 April with recommendations to be presented for decision making at Council on 28 May.
- 9.1.2 Urgent applications can be submitted outside of funding rounds. These will be assessed and presented to Council for decision making at the earliest Council meeting.

10. Communications

10.1 Local Water Done Well Key activities:

- 10.1.1 The TDC communications team has spearheaded several initiatives to support *Local Water Done Well*. They established a shared workspace and developed collaborative materials for Tararua, Carterton, Masterton, and South Wairarapa. They also created working documents to assist the communications teams in producing joint materials.

10.2 Water Conservation Key activities:

- 10.2.1 The communications team has been actively promoting water conservation efforts to help prevent the imposition of water restrictions in towns within the Tararua District. The team has been sharing simple water conservation techniques that can be used by everyone. The team is currently in phase 2 of the summer water conservation messaging, titled "Conserve Water to Avoid Water Restrictions."

10.3 Freedom Camping Bylaw key activities:

- 10.3.1 A Freedom Camping Bylaw Facebook post generated significant engagement.

The Facebook post on the Pre-consultation Survey for Freedom Camping reached 14,000 people, was viewed 28,000 times, and generated 168 interactions, including 127 comments—requiring 43 council responses in just a few days. It also prompted media coverage and further public discussion. This all contributed to increased survey participation. The communications team have instigated a case-study on this, which highlights the effort which is required for online engagement and consultation. The case study is attached to this document.

10.4 Touring Tararua Promotional Series for Waitangi weekend key activities:

- 10.4.1 The Communication Team created a Facebook video in support of local tourism over the Waitangi Day weekend. This included:
 - Promoting local swimming pools
 - Linkage to the LAWA "Can I swim here" online tool for river swimming

- Promotion of local cinema
- Promotion of local golf clubs

The campaign was completed with a promotion of the 2025 Tararua District Photography

10.5 Rules of Engagement key activities

- 10.5.1 The Rules of Engagement are now available on the TDC Facebook page, where they are permanently pinned as a Featured Post for easy public access. They have also been published on the TDC website under the "Contact Us" section. Since the Rules were introduced, there have been several breaches. In response, individuals involved have received written warnings, and their posts have been removed.

Building on the Rules of Engagement, the team has created a "Compliments and Complaints" page on the website. This page aligns with the Rules of Engagement by offering a clear and structured way for the public to provide feedback or report any issues.

10.6 Cyclone Gabrielle Book launch key activities:

- 10.6.1 The Communication Team supported the Cyclone Gabrielle book launch.

The Communication Team formatted the Cyclone Gabrielle photo book into our electronic book format on Flipsnack.

The communications team embedded the Cyclone Gabrielle Photobook onto the Cyclone Gabrielle Photobook page ahead of the official launch.

A Council news segment was created on LOKI that linked to the photobook and an all-staff email was sent out with the link to the book and a Facebook with the link was posted.

10.7 Schedule of Upcoming Consultations and Engagements

- 10.7.1 2025 is proving to be an extremely intensive year for various consultation periods, it is imperative the Communications Team have a useful tool that will help them better co-ordinate planning for each round of consultation.

10.8 Rates Amendments key activities

- 10.8.1 Correcting erroneous rates assessment notices in PDF format for the Rates Team. To date the team has amended 51 instalment 3 rates invoices in support of the Rates Department.

10.9 Website Statistics (15 December 2024 – 15 February 2025):

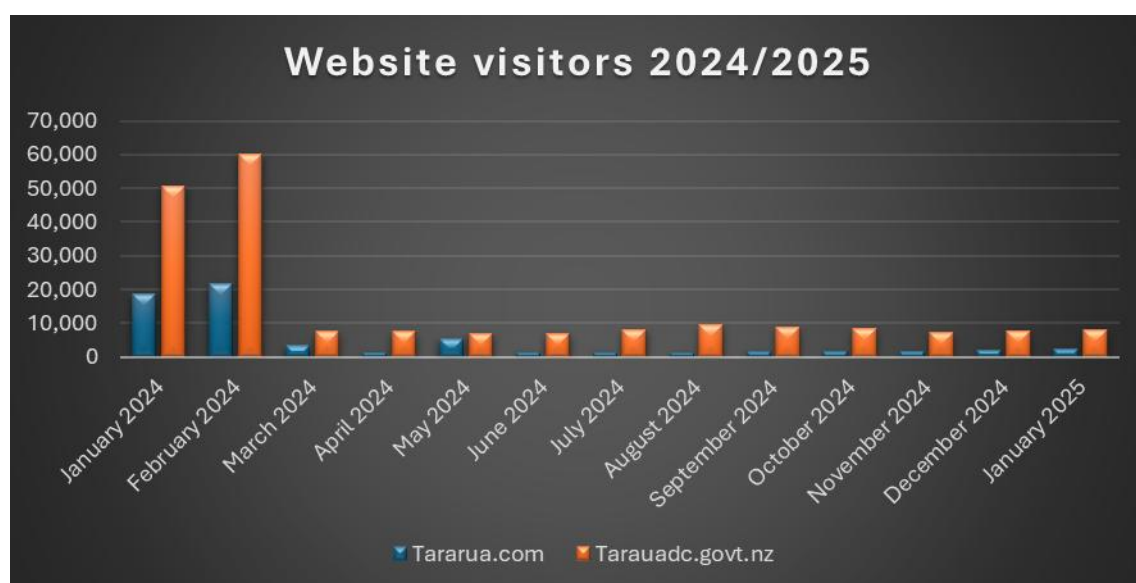
10.9.1 TDC (www.tarauadc.govt.nz) website:

- Total visitors 15,482 – see chart 2 (amber bar).
- Top Pages: Cemetery records (details/search) and rates search

Visitors (www.tararua.com) website:

- **Total visitors:** 4,491 – see chart 2 (blue bar).
- **Top Pages:** Events and accommodation (Camping Ground).

Chart 2: Total monthly number of visitors (by IP address) to our websites

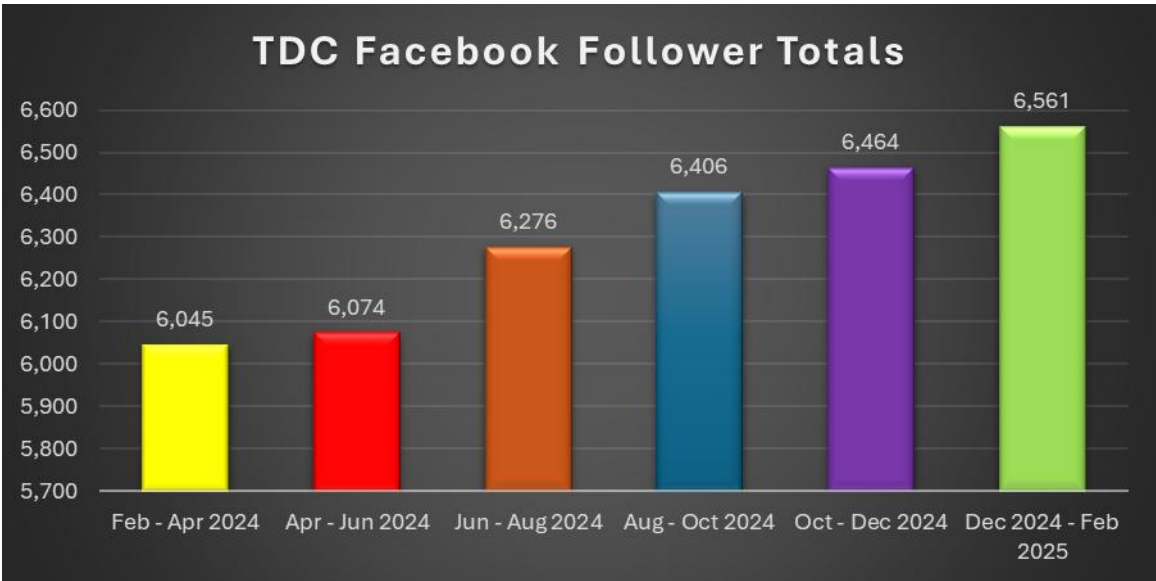


**Note: In the bar chart, above, the January – February 24 spike was unfiltered PageFreezer IP addresses archiving the website multiple times daily. These IP addresses have now been filtered.*

10.10 Facebook

- 10.10.1 Facebook followers continue to rise on our Facebook page, 97 new followers in the reporting period taking us to 6,561 followers (see chart 3). The Communications Team invest much time in creating informative posts, responding to comments and responding to private messages.

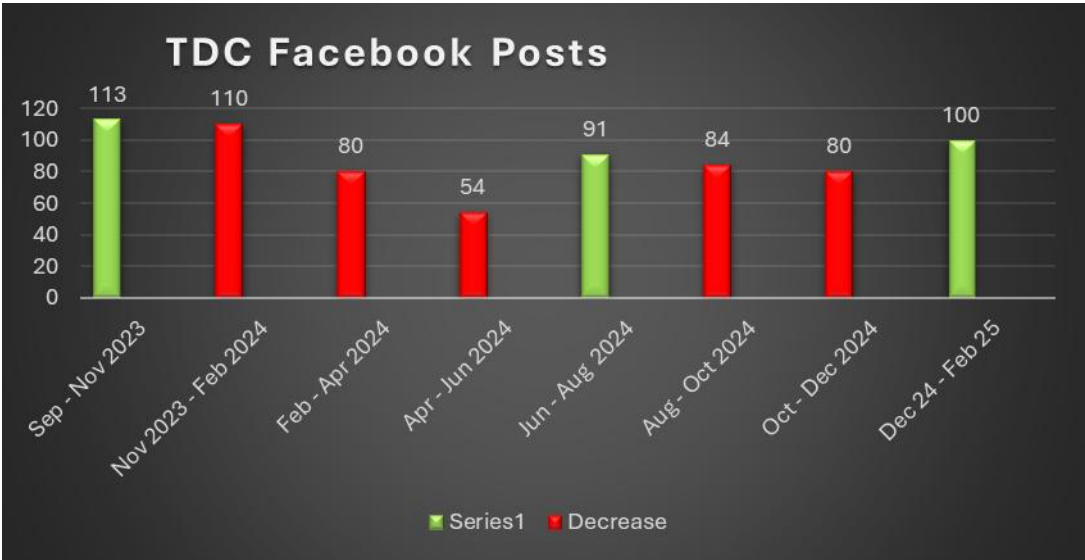
Chart 3: Total of TDC Facebook followers throughout reporting periods



10.10.2 Facebook Statistics:

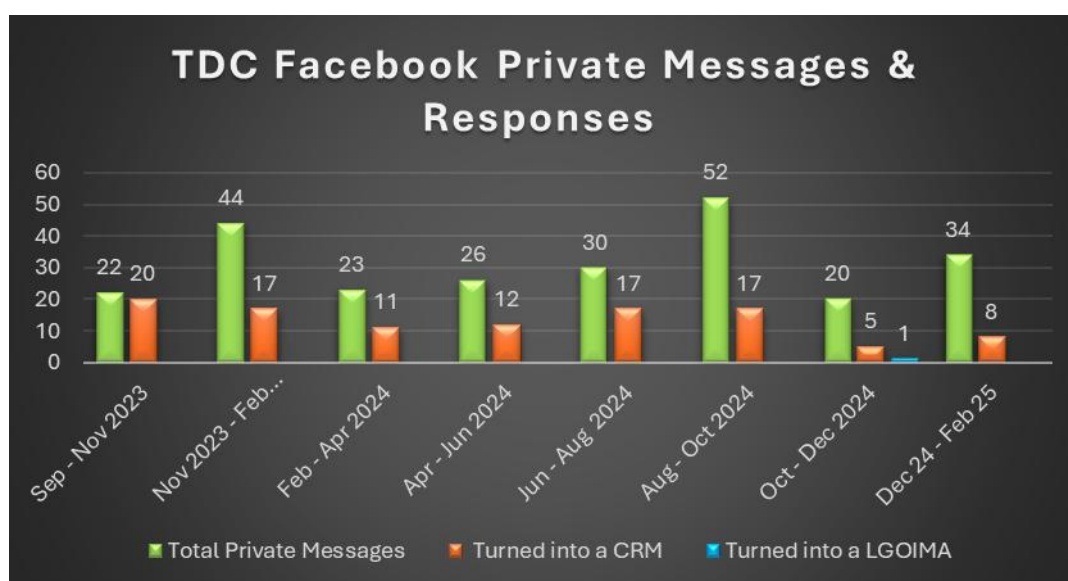
Facebook posts/stories – 100 new posts/stories (as compared to 80 in the previous report). Many posts resulted in significant engagement. Where possible, the team continues to provide answers to comments and questions on Facebook - see chart 4:

Chart 4: Facebook posts/stories made over the reporting period



10.10.3 Private Messages and Responses – There were 34 private message conversations (Messenger) which were all responded to. 8 of this total were turned into CRM’s for additional action - see chart 5:

Chart 5: Total of private messages received via the TDC Facebook page



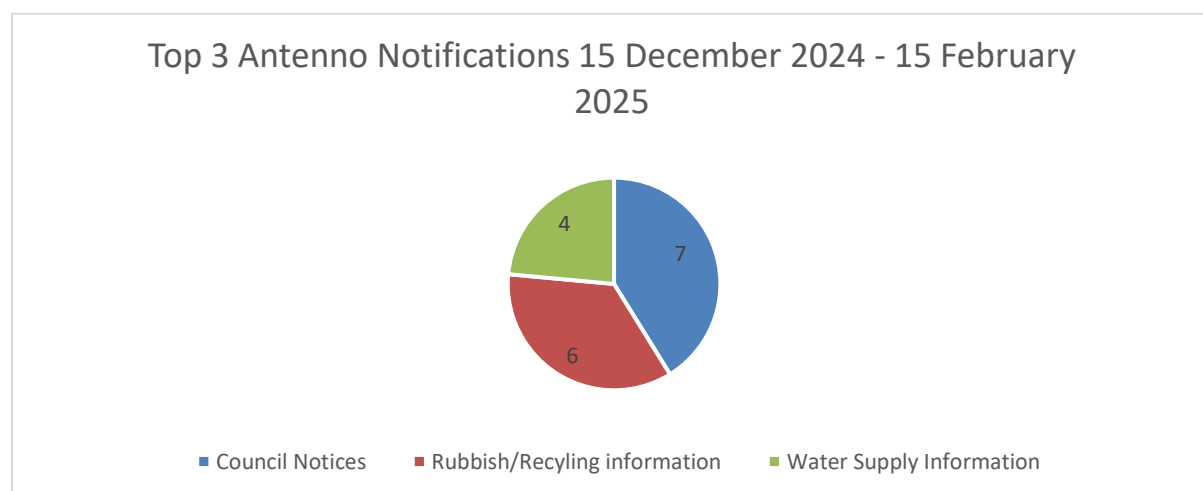
Note: Green represents total private messages, amber shows portion treated as CRM's and blue shows portion treated as LGOIMAs.

10.11 Antenno

10.11.1 Antenno continues to be a useful tool to help enhance overall communications throughout the district. It is often used to draw attention to communications already made on our Facebook and website channels as well as for routine communications (such as recycling reminders). There are currently 925 Antenno users (down 24).

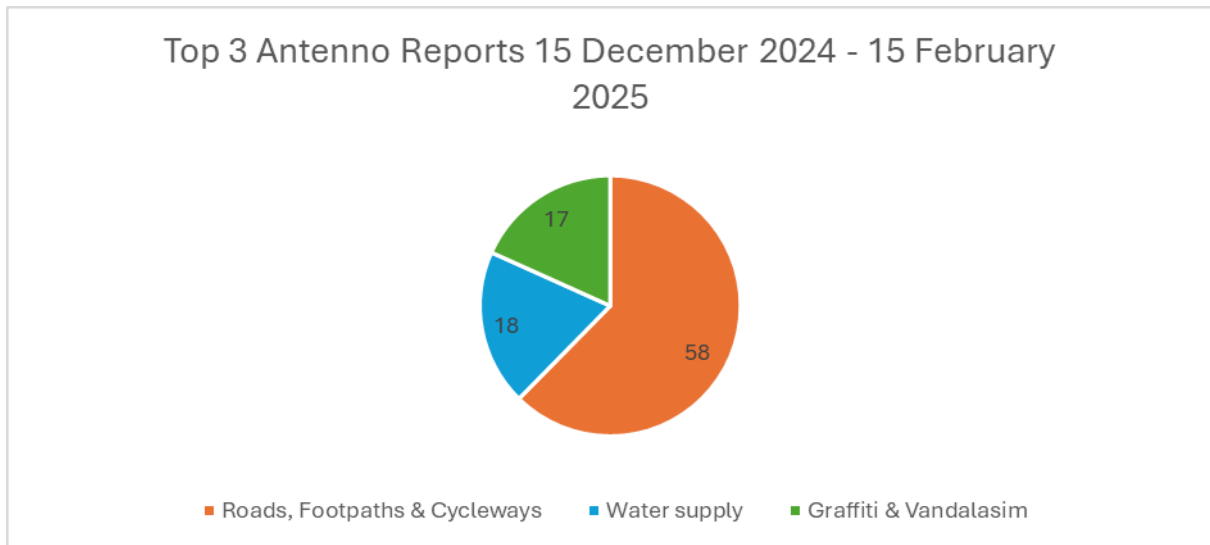
- Antenno **Notifications: 42** - Top 3 notifications shown in chart 6

Chart 6: Top 3 Antenno notifications from council



- Antenno **Reports: 139** – Top 3 report topics show in chart 7

Chart 7: Top 3 Antenno report topics to council



10.11.2 The Communications Team utilised the Digital Spaces Trailer at the Dannevirke A+P show to provide audio visual promotion of a number of topics, including the District Plan Review, Route 52, Antenno, Water conservation and Civil Defence. The capability was showcased to the Horizons Regional Council Civil Defence Team – see image 7.

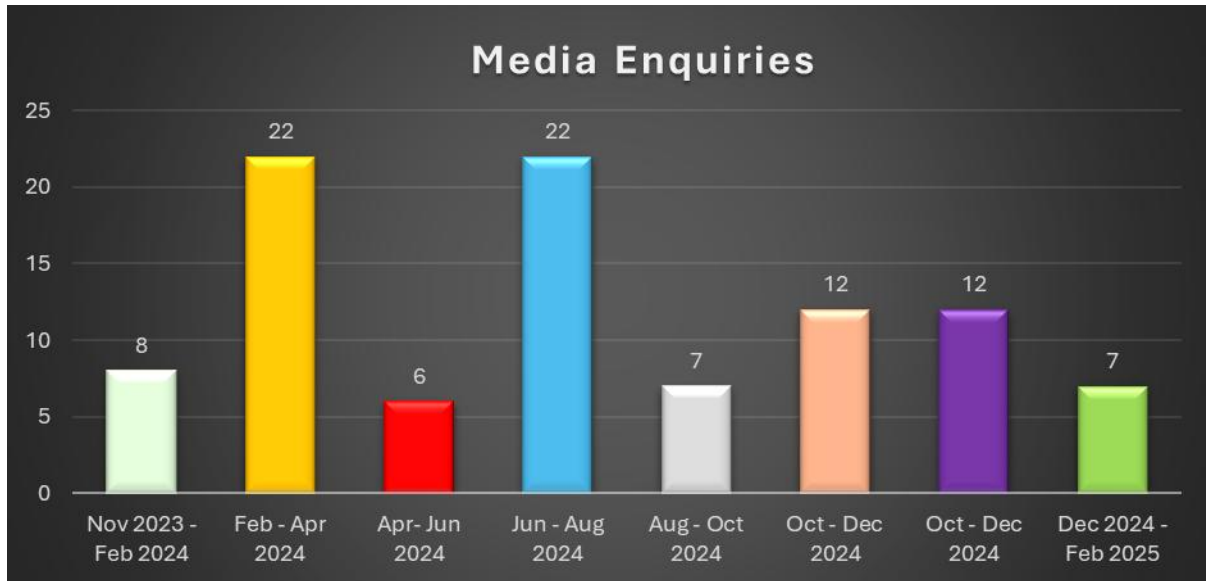
Image 7: Promoting Antenno, water conservation and weather (Civil Defence)



10.12 Media Enquiries, Mentions & Releases

10.12.1 **7 Media Enquiries** were responded to by the team including RNZ, Stuff.nz, Hawkes Bay Today and the Bush Telegraph. There was no specific theme to the enquiries. Chart 8 shows recent media enquiry totals:

Chart 8: Total numbers of media enquiries to TDC



10.12.2 **16 Media Mentions** were collected over the reporting period. All media mentions are sent to the Mayor, Councillors and ELT for their awareness. The top TDC media mention was focussed on Route 52. Chart 9 shows recent media mention totals, Chart 10 show the tone of media mentions:

Chart 9: Number of media mentions for the reporting period

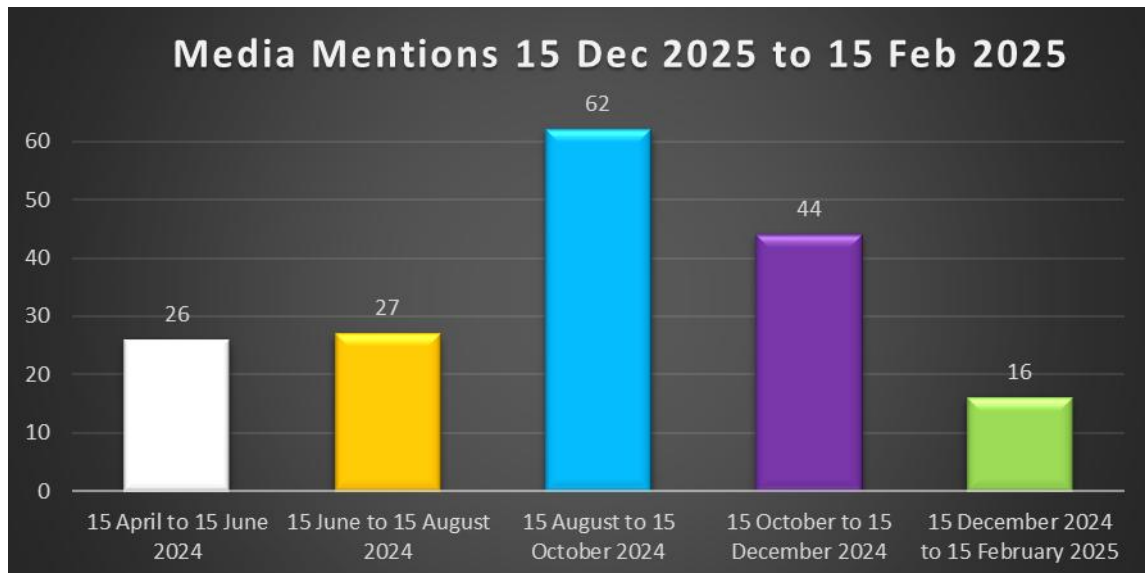
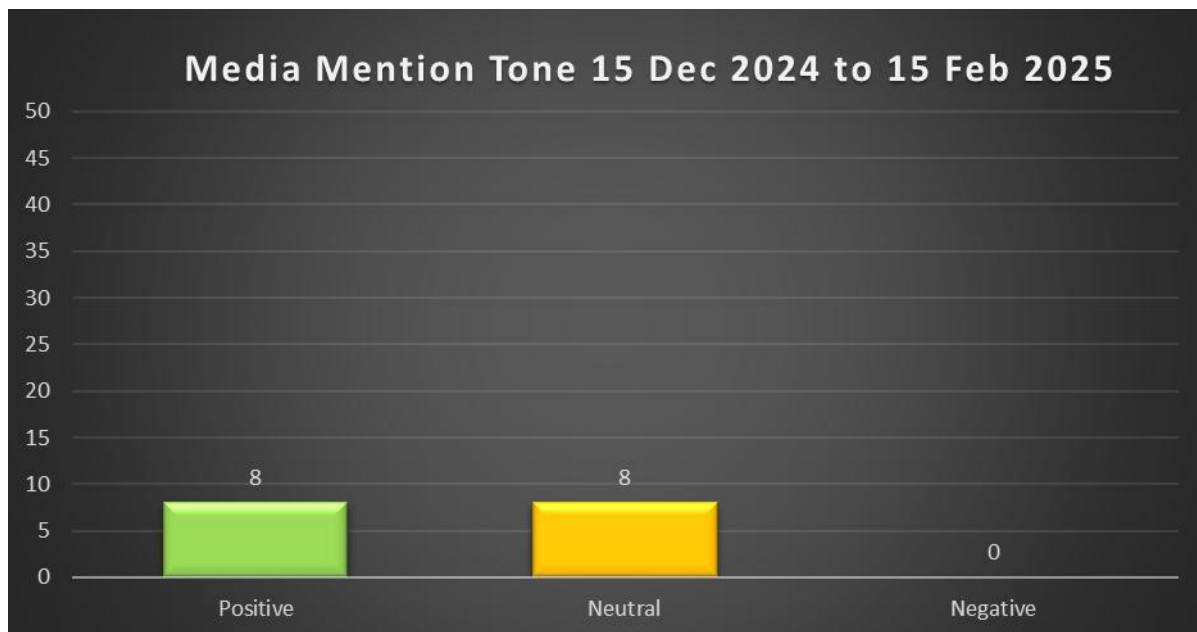
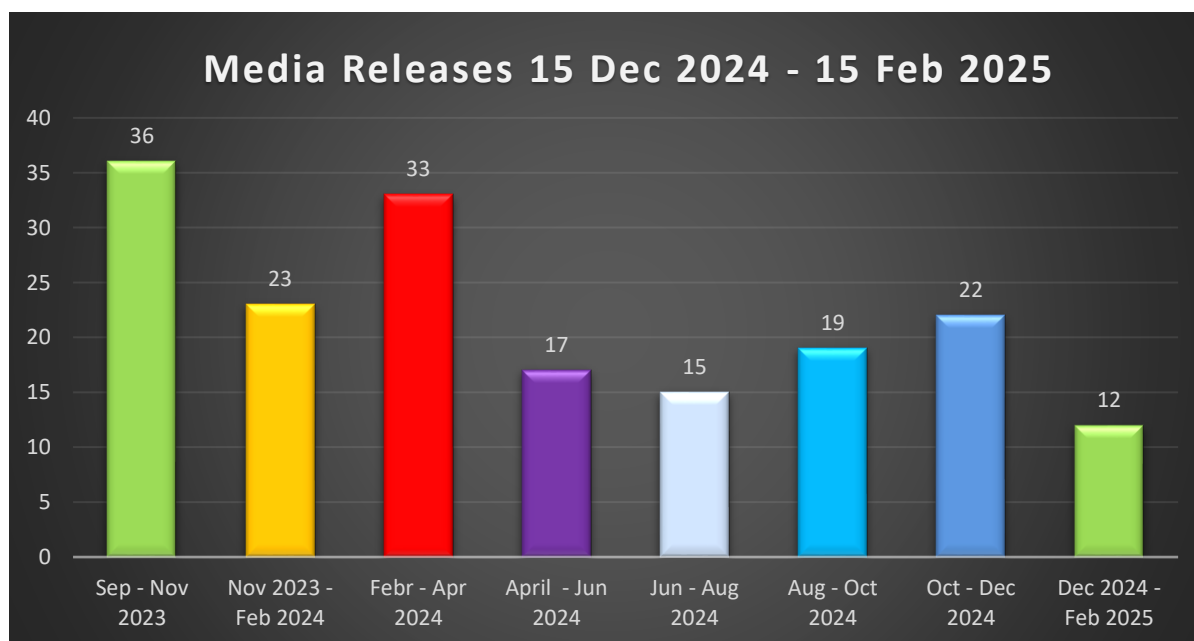


Chart 10: Breakdown of positive, neutral and negative tone of media mentions



10.12.3 12 media releases were sent out to mainstream print, radio and TV media outlets. Examples of media releases have included Annual Report, pursual of Council owned asset disposal, water conservation and the sale of Birch North Forest – see chart 11 for data:

Chart 11: Number of media releases sent over various reporting periods



11. Library

11.1 Library Programmes & Engagement

- 11.1.1 During January and February, our inaugural “Raumati Toa’ Summer Reading Programme was piloted across the Tararua District. Registrations for the programme were up by 30% on last year’s traditional programme. Participant feedback was sought and will be analysed to inform next year’s programme.

Little Ears sessions at Woodville, Pahiatua, and Eketāhuna have resumed for the year. Team members at each site have been empowered to develop their own programme. This has resulted in a feeling of ownership and a higher level of engagement with the community. The photo is an example of the cats crafted at Woodville’s Little Ears session.



All adult in-house programmes resumed in February as is traditional. Woodville’s Poetry group has enjoyed a surge in membership as has their monthly Book Club.

11.2 Branch Operations

- 11.2.1 Eketāhuna branch held its inaugural Poetry meeting in February. Five people attended and worked on writing and listening to limericks.

The local Writer’s Group have begun meeting fortnightly at the Eketāhuna Branch. From January this year, the group began meeting weekly and have subsequently decided fortnightly is a better fit for members.

Eketāhuna township will soon have two new JPs bringing the total available to three. The existing service held weekly on a Friday is rostered until the end of April. We are negotiating for this to continue as people expect access weekly.

Eketāhuna has a fibre connection to APNK as the copper network is being removed in the area from June this year.

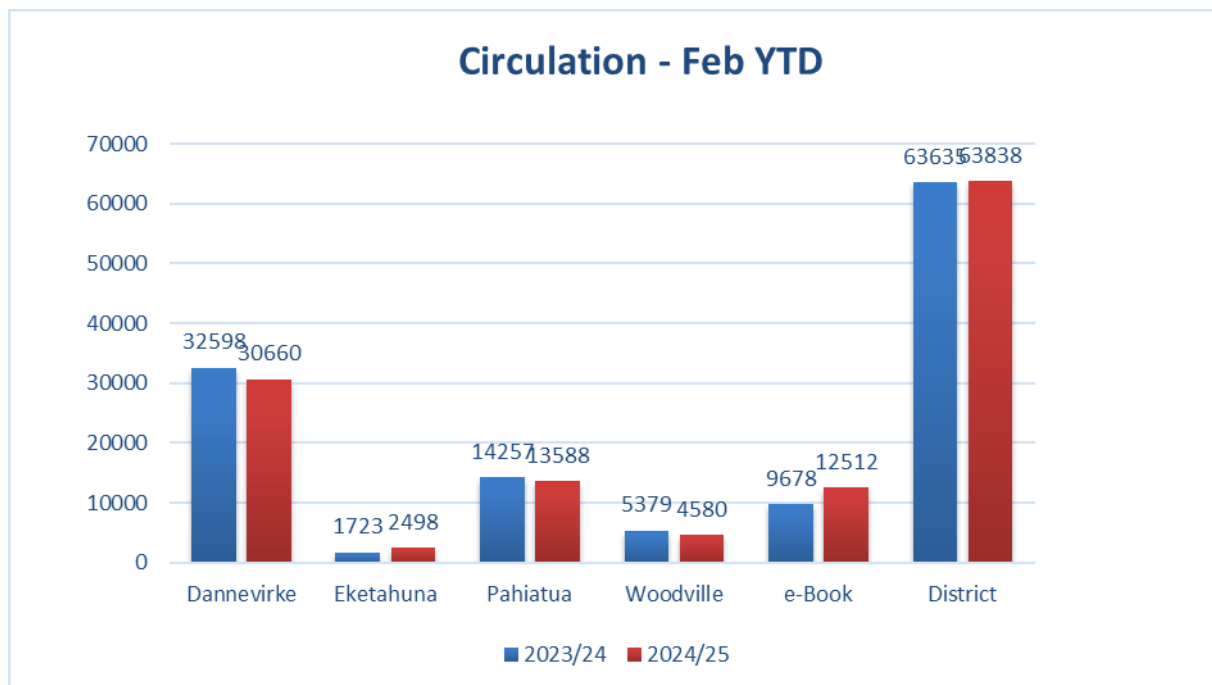
All branches have refreshed their display boards for the New Year.

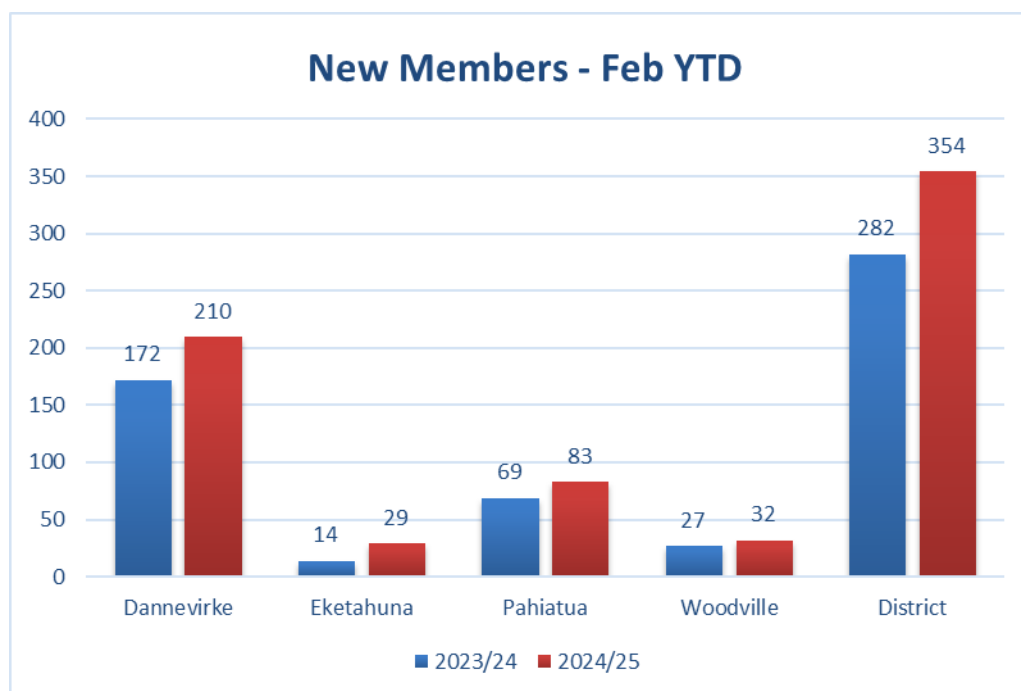
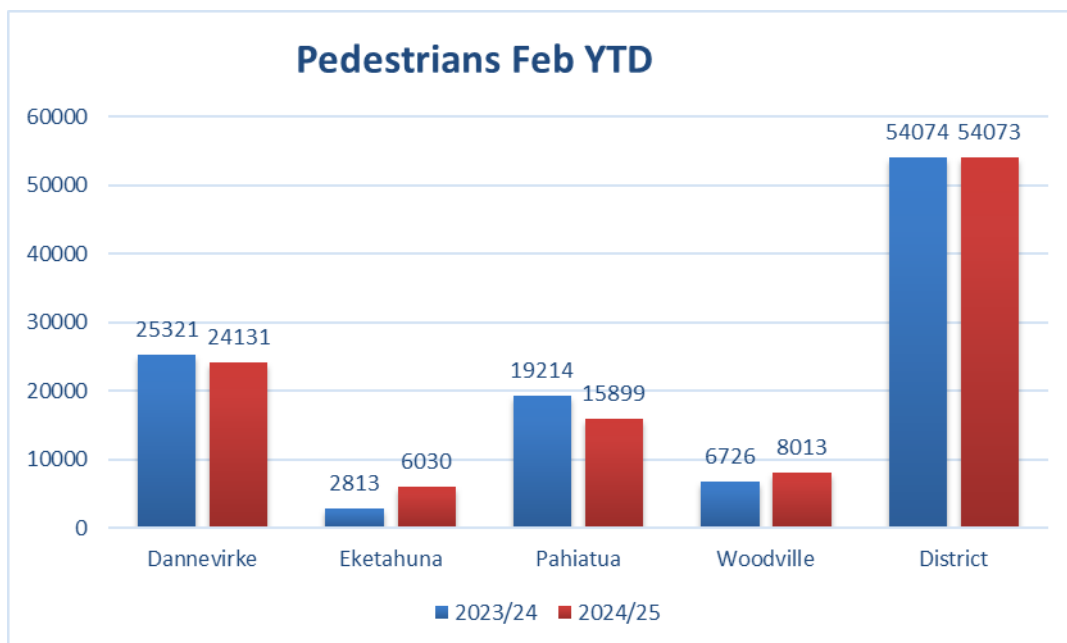
We experienced minimal disruption to our service over the past two months. During that time, there were two team meetings attended.

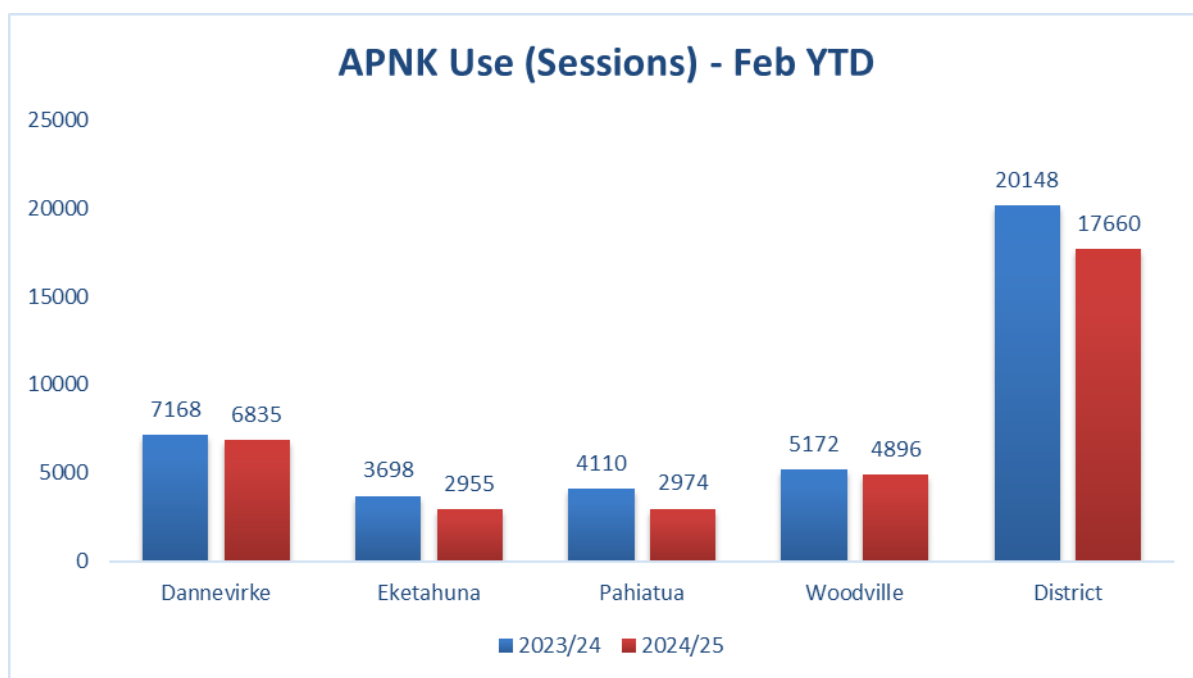
- Dannevirke Library experienced 98.8% normal opening hours.
- Eketāhuna Library experienced 97.8% normal opening hours.
- Pahiatua Library experienced 95.9% normal opening hours.
- Woodville Library experienced 98.9% normal opening hours.

11.3 Statistics

11.3.1 As at 28 February 2025:







12. Customer Services

12.1 Service Centre Opening Hours

Service Centre Opening Hours % 2025



- 12.1.1 This graph presents an analysis of the Service Centre's opening hours, comparing the required service hours with the actual hours provided. It will visually display the percentage of service delivery against the planned operating hours. The graph also reflects the impact of two casual employees recently added to the customer services team, who assist in covering both Service Centres during planned and unplanned leave, helping to improve staffing contingency and ensuring consistent service delivery to our community.

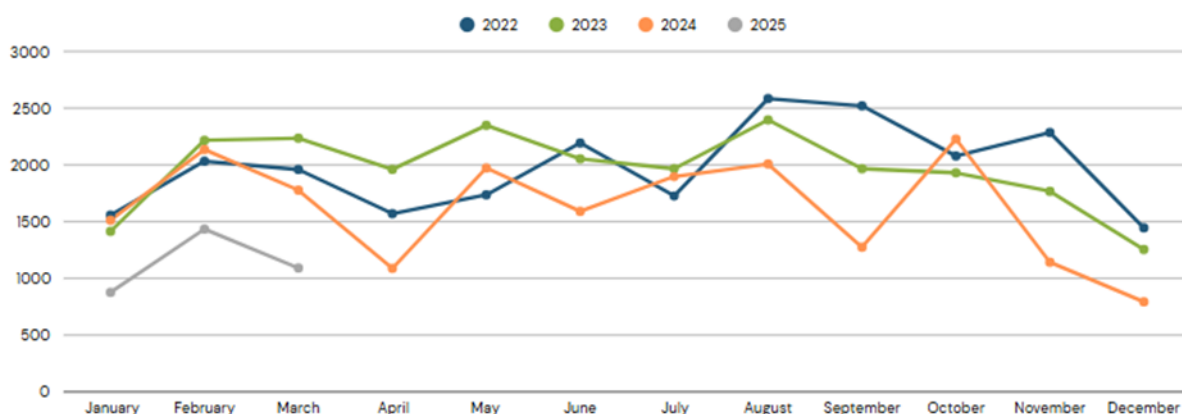
12.2 Call Centre Performance

- 12.2.1 Call volume has decreased, maintaining a consistent trend. While average wait times saw a peak in February, they have improved in March, with wait times remaining within the required measure. The rate of abandoned calls has shown

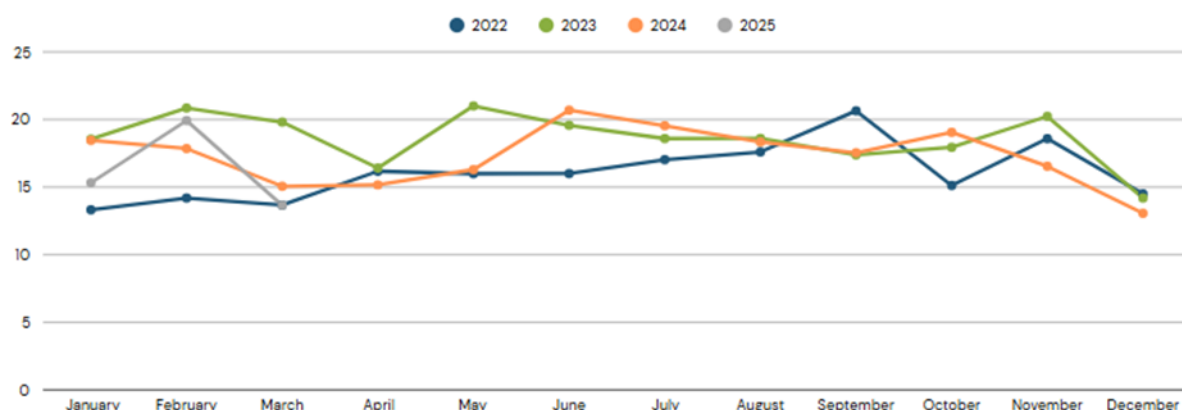
significant improvement compared to previous years, which can be attributed to the newly trained library staff now being included in a daily roster for phone system coverage. Additionally, the availability of casual employees to assist during periods of low staffing due to planned and unplanned leave has further enhanced our capacity to manage incoming calls.

Call Statistics

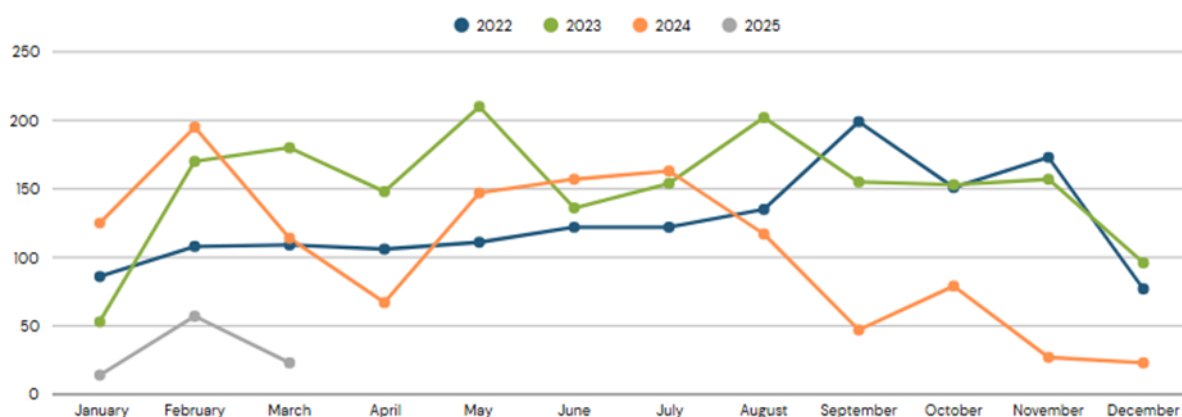
Total Calls Received



Average Wait Time for incoming calls

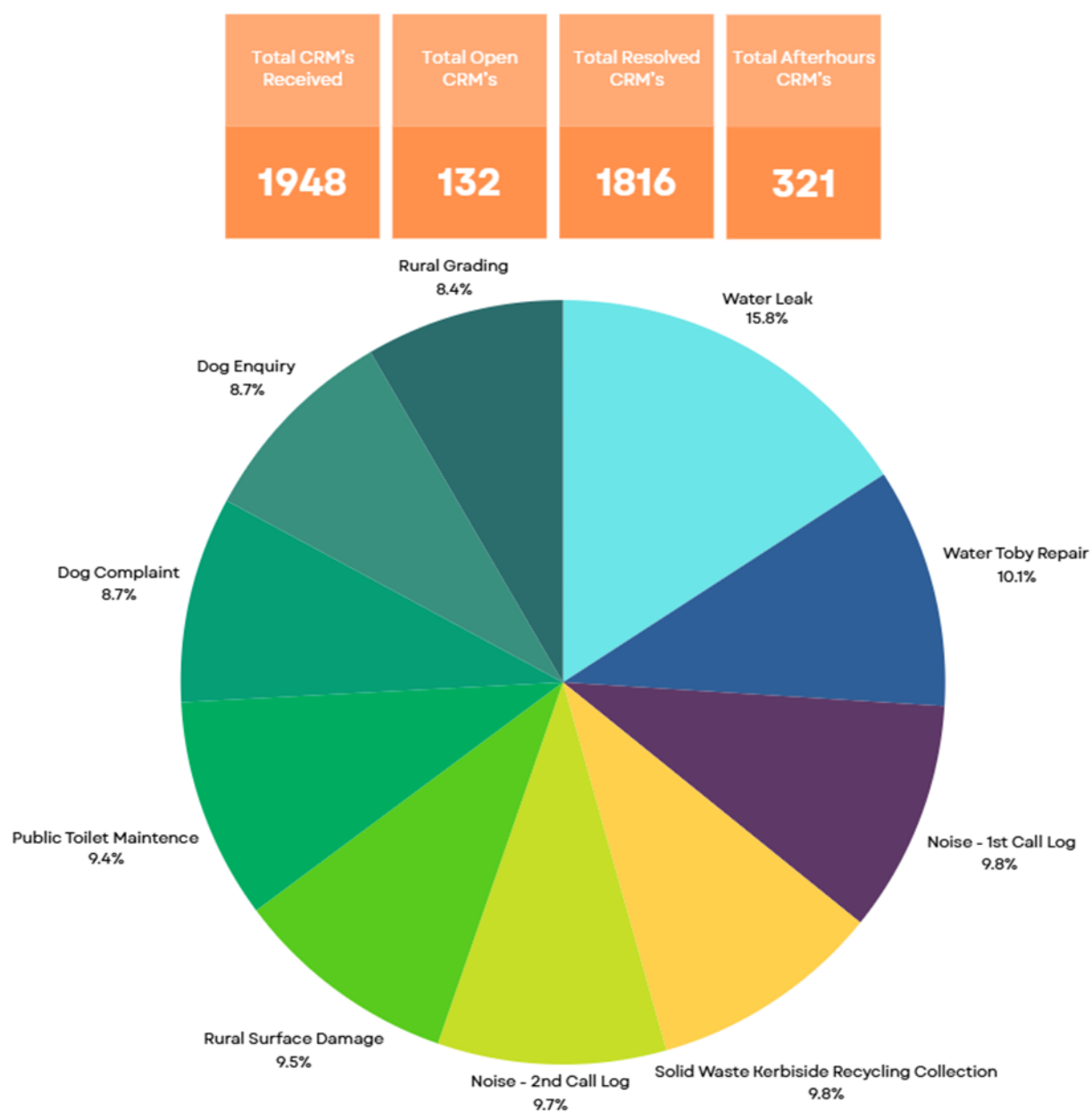


Abandoned Calls



12.3 CRM Insights

CRM Statistics - January - March 2025



Attachments

1. [Case Study - Freedom Camping Pre-consultation Survey - February 2025 \(003\)](#)

Case Study:

Facebook Post RE: Freedom Camping Pre-consultation Survey

Executive Summary

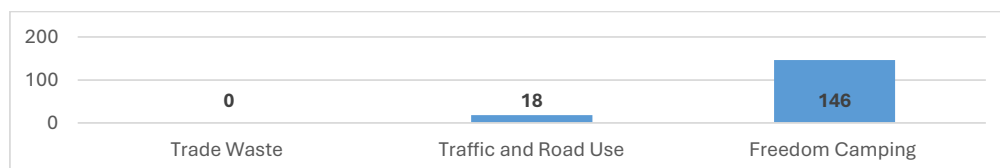
Public engagement on council initiatives, particularly consultations, requires significant effort from the Communications Team, extending well beyond the initial preparation of materials, webpages, and survey forms. The recent Facebook post about the **Pre-consultation Survey for Freedom Camping** illustrates the high demand placed on staff to manage real-time engagement on fast-paced digital platforms.

The post reached over **14,000 people** and was viewed nearly **28,000 times**, generating **168 direct interactions**. It received **127 comments**, with the majority of these coming in within the first 2-3 days after the content was posted. Of these comments, **43 were council responses**, demonstrating the effort required to address queries, concerns, and provide accurate information.

Additionally, the post was **shared 25 times**, generating **60 more comments on shared posts**, and it prompted **seven direct messages**, all of which required staff responses.

Beyond social media engagement, the consultation also attracted **one media enquiry**, resulting in an online article that generated further public comments and interest on the Facebook Post.

Importantly, the **Facebook engagement is believed to have significantly contributed to survey participation**, with a notable increase in survey responses compared to previous bylaw consultations. This demonstrates the power of social media as a tool for driving consultation outcomes when complemented by proactive and responsive engagement.



These figures highlight the substantial workload created by online consultation efforts, where council staff must not only publish information but also actively monitor, respond, and manage community feedback across multiple channels. This work is crucial for maintaining public trust and ensuring accurate information is shared, but it also requires dedicated resources to keep pace with public demand.

This case study reinforces the need for a well-resourced communications function to support meaningful engagement, particularly in high-interest topics where rapid, clear, and responsive communication is essential.

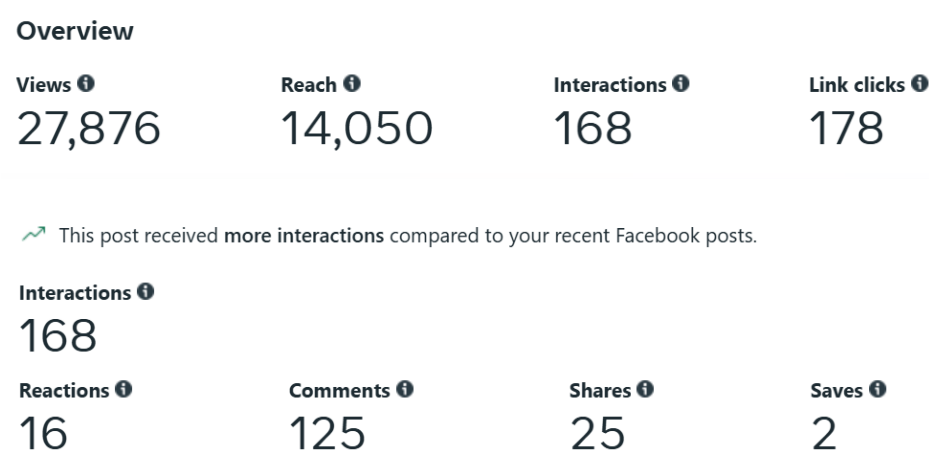
Context

Managing freedom camping effectively is important to ensure public spaces and natural areas remain protected while still allowing people to enjoy camping opportunities. Currently, the district does not have a local bylaw that enables council to regulate freedom camping. This means that while most campers do the right thing, there are instances of nuisance behaviour or misuse of designated sites that cannot be addressed due to the lack of formal rules and guidelines.

To determine whether a bylaw should be introduced, council sought input from the community through a Pre-consultation Survey on Freedom Camping. The aim was to understand how freedom camping is currently working in the district, gather insights on what fair management should look like, and learn from campers' experiences in other regions. The feedback collected would help shape the next steps in managing freedom camping in a way that balances community needs with responsible site use.

A Facebook post was shared on the Tararua District Council’s Facebook Page to promote the pre-consultation survey.

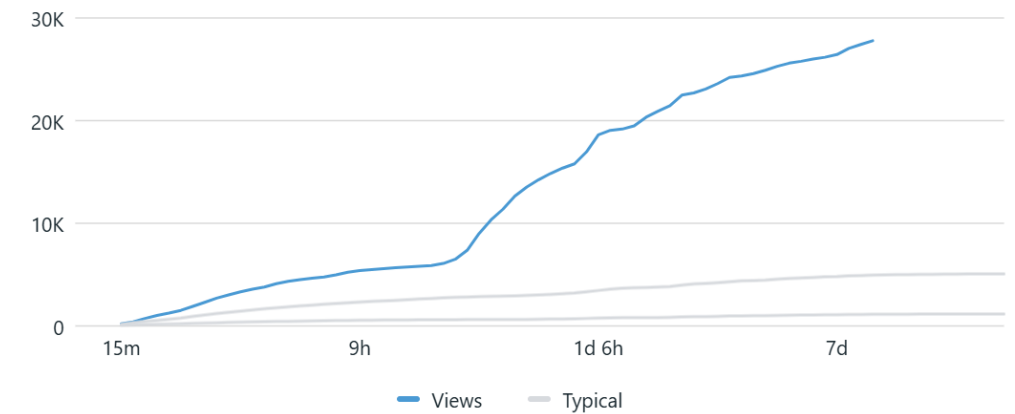
Statistics (generated by Facebook):



 This post received **more views** compared to your recent Facebook posts.

Views 

27,876








From followers



From non-followers



Staff Summary of Post Statistics:

	127 comments on our post 43 were council responses [posted by staff]
	25 shares by Facebook Users, Groups and Pages
	60 comments on shared posts
	7 direct messages received and replied to
	1 media enquiry resulting in an online article

To see the original post and comments go to

<https://www.facebook.com/photo/?fbid=1038733578290466&set=a.302418955255269>



Report

Date : 26 March 2025

To : Chairperson and Board Members
Eketahuna Community Board

From : Allie Dunn
Manager - Democracy Services

Subject : **Eketahuna Millennium Time Capsule**

Item No : **8.3**

1. Recommendation

- 1.1 *That the report from the Manager - Democracy Services dated 25 March 2025 concerning the Eketahuna Millennium Time Capsule be received.*

2. Reason for the Report

- 2.1 To present background information to the Board regarding the Eketāhuna Millennium Time Capsule.

3. Background

- 3.1 At its 10 March 2025 meeting, the Eketāhuna Community Board discussed the time capsule that was buried in front of the old fire station tower under the concrete pavement to commemorate the new millennium, which was due to be uplifted this year.
- 3.2 The Board asked that the minutes regarding the original event be located, and brought to the next meeting for discussion of holding a public event to uplift the time capsule.

4. Discussion and considerations

- 4.1 A search of Council's records system shows that the Eketāhuna Community Board discussed the Millennium Capsule on several occasions.

- 4.2 However, it appears from the records found that the Millennium Capsule may have been a project organised by the Eketāhuna Main Street Committee, which the Board contributed to.
- 4.3 Outlined below are extracts from the relevant agendas and minutes of the Board meetings where the project was discussed. Copies of the original documents are attached to this report.
- 4.4 The discussions include:
- 6 August 1999: consideration of a request from the Eketāhuna Main Street Committee to fund the hire costs of the Community Centre for the Millenium Celebrations;
 - 5 November 1999: decision by the Board to contribute items and prepare a Millennium document about the Eketāhuna Community Board, and include a photograph of the current Board at the site of the reservoir; and
 - 3 December 1999: discussion that a Millennium document had been prepared, and that together with a photo of the current board, would be placed in the Millennium Capsule.

5. Conclusion

- 5.1 The Eketāhuna Millennium Time Capsule is due to be uplifted this year.
- 5.2 The Eketāhuna Community Board have proposed organising a public event to commemorate the occasion, for discussion at this meeting.

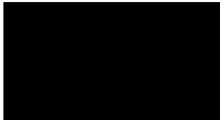
Attachments

- 1 [↓](#). Eketahuna Community Board Millennium Capsule_Redacted

Eketāhuna Community Board – 6 August 1999 agenda included:



J Popperwell



30 June 1999

● The Chairman
Eketahuna Community Board
Eketahuna

Dear Max

Eketahuna Main Street committee are coordinating the Eketahuna Millennium celebrations. The celebrations will cater for all ages at no cost.

Please could you consider waiving all fees relating to the hireage of the Community Centre.

Thank you for your consideration

● Yours sincerely

A handwritten signature in cursive script, appearing to read 'J Popperwell'.

Jane Popperwell
Secretary

The Board made the following resolution in response to this request:

11.1.3 Eketahuna Main St Committee

11.1.4 *That the Eketahuna Community Board will pay from its Discretionary Fund the hireage of the Community Centre for the Millennium Celebrations.*

Fraser-Davies/Harman

Carried

Eketahuna Community Board - 5 November 1999 minutes recorded:

9.3 Millennium Capsule

9.3.1 The Board will contribute some items to be included in the Millennium Capsule.

9.3.2 Board Members Fraser-Davies and Best are to prepare a millennium document on the board, and a photo of the current board is also to be taken at the site of the reservoir.

Eketahuna Community Board – 3 December 1999 minutes recorded:

7.5 Millennium Capsule (Item 9.3)

7.5.1 Board Members Fraser-Davies and Best had prepared a millennium document on the board, this together with a photo of the current board taken at the site of the reservoir would be placed in the Millennium Capsule.