



Notice of Meeting

A meeting of the Strategy, Growth and Planning Committee will be held in the Council Chamber, 156 High Street, Dannevirke on **Wednesday 5 March 2025** commencing at **9:30am**.

Bryan Nicholson
Chief Executive

Agenda

- 1. Welcome and Meeting Opening**
- 2. Apologies**
- 3. Public Forum**

A period of up to 30 minutes shall be set aside for a public forum. Each speaker during the public forum section of a meeting may speak for up to five minutes.

Standing Orders may be suspended on a vote of three-quarters of those present to extend the period of public participation or the period any speaker is allowed to speak.

With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. If permitted by the Chairperson, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

- 4. Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Council and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Council may be discussed if the Chairperson explains at the beginning of the meeting, at

a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

6. Confirmation of Minutes

Recommendation

That the minutes of the Council meeting held on 4 December 2024 (as circulated) be confirmed as a true and accurate record of the meeting.

7. Reports

7.1 Policy and Bylaw Update

7.2 Strategy Update

8. Items not on the Agenda Accepted in Accordance with the Procedure Outlined as per Agenda Item 4

9. Closure



Minutes of a meeting of the Strategy, Growth and Planning Committee held in the Council Chamber, 136 Main Street, Pahiatua on Wednesday 4 December 2024 commencing at 9:30am.

1. Present

Councillor P A Johns (Chairperson), Her Worship the Mayor - Mrs T H Collis (via Teams), Crs E L Peeti-Webber (Deputy Mayor), N L Chase, A K Franklin, S M Gilmore, P A Johns, M F Long, K A Sutherland (via Teams), and S A Wallace

In Attendance

Mr B Nicholson - Chief Executive
Mrs K Tani - Group Manager – Strategy and Community Wellbeing
Ms G Nock - Strategy and District Development Manager (via Teams)
Mrs A Dunn - Manager – Democracy Services
Ms S Ellis - Democracy Support Officer

2. Welcome and Meeting Opening

The Chairperson opened the meeting with a reminder of Council’s fiduciary duty in decision making.

3. Apologies

That the apologies from Councillor S M Wards be accepted and leave of absence granted for the meeting.

Chase/Franklin

Carried

4. Public Forum

There were no requests for public forum.

5. Notification of Items Not on the Agenda

Nil

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

Nil

7. Confirmation of Minutes

That the minutes of the Strategy, Growth and Planning Committee meeting held on 7 August 2024 (as circulated) be confirmed as a true and accurate record of the meeting.

Gilmore/Chase

Carried

8. Reports

8.1 Policy and Bylaw Update

The Strategy, Growth and Planning Committee considered the report of the Policy and Planning Advisor dated 10 September 2024 that provided an update on the policies and bylaws work programme. Concerns were expressed about misunderstandings about the schedules relating to stock control / stock crossings both within the Public Places Bylaw 2024, and also the proposed Traffic and Road Use Bylaw, which was being spread in the community without being corrected, subsequently allowing the misinformation to spread. It was asked that some thought be given to how this could be addressed.

That the report from the Policy and Planning Advisor dated 10 September 2024 concerning the Policy and Bylaw Update be received.

Wallace/Long

Carried

Her Worship the Mayor and Councillor K A Sutherland joined the meeting in person at 9:44am.

8.2 Strategy Overview and Future Planning

The Strategy, Growth and Planning Committee considered the report of the Strategy and District Development Manager dated 30 October 2024 that presented revisions made to the District Strategy, provided an accessible one-pager that summarises the strategy, and sought to define the scope of work for the upcoming year.

That the report from the Strategy and District Development Manager dated 30 October 2024 concerning the Strategy Overview and Future Planning be received.

That the updated District Strategy 2050 be approved.

That any priorities not otherwise specified in this report be recommended for action.

Wallace/Sutherland

Carried

9. Items not on the Agenda

Nil

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 9:51am.

Chairperson



Report

Date : 28 February 2025
To : Chairperson and Committee Members
Strategy, Growth and Planning Committee
From : Angela Rule
Policy and Planning Advisor
Subject : **Policy and Bylaw Update**
Item No : **7.1**

1. Recommendation

1.1 *That the report from the Policy and Planning Advisor dated 10 February 2025 concerning the Policy and Bylaw Update be received.*

2. Reason for the Report

2.1 Regular update on policies and bylaws work programme.

3. Background

3.1 This committee has oversight of the whole policy and bylaw work programme.

3.2 The terms of reference for committees determines which policies and bylaws will be reviewed through each committee.

4. Status of Policies Reported to this Committee

4.1 All policies are current.

4.2 The Local Alcohol Policy is in development. Please refer to update to the DLC this month.

4.3 Refer to update on bylaws reviews.

5. Status of Policies Reported to other Committees

5.1 Since the last Strategy, Growth and Planning Committee meeting on 4 December 2024 the following policies have been presented at other Council Committees:

Audit and Risk Committee (18 Feb)

- Strategic Procurement Policy
- Contract Management Policy
- Asset Disposal Policy
- Vehicle User Policy and Agreement
- Sensitive Expenditure Policy
- Health and Safety Policy
- Complaints Policy
- Delegations Policy

Infrastructure, Climate Change and Emergency Management Committee (19 Feb)

Update provided in the Infrastructure Management report tabled at the Council meeting on 26 February 2025.

Community Development and Wellbeing Committee (5 Feb)

- Road Numbering and Naming Policy.

6. Bylaws

6.1 See attached work schedule for status of all bylaws.

6.2 Administration Bylaw - removed from the register as all matters now accommodated in tranche 1 and 2 of the bylaws review programme.

6.3 Speed Limits Bylaw - removed from the register as matters have subsequently been addressed through central government legislation.

6.4 The Traffic and Road Use Bylaw hearings were held on 26 February 2025.

6.5 Stormwater, Wastewater Drainage, Water Supply - on hold due to expected legislation changes late 2024/early 2025.

6.6 Freedom Camping - initiated in January 2025. Reported to Community Development and Wellbeing Committee in February 2025.

- Stakeholder engagement is underway, running from 17 February to 2 March, 2025.
 - Information is on Council’s website “Have your say”.
 - A Facebook post which provided access to the survey.
 - We have engaged with Iwi, Community Boards and Committees, domain boards and private land holders with sites named on Tararua.com.
 - Signs with survey information and a QR code to access the survey have been attached to the green freedom camping signs in the district.
- As at 9.30am Monday 24 February 2025, 134 online surveys had been received.
- A snippet of these responses:
 - 67% said Yes to the question “Should there be limits on the number of vehicles allowed at a site at any one time? “
 - 30% said two nights was a fair maximum number of nights stay. 32% said three nights. The rest gave suggestions for alternatives.
- A full analysis will be provided in due course.

7. Public Engagement and Consultation

Attached is the public engagement and consultation calendar, highlighting upcoming public engagement and consultation.

Attachments

- 1 [↓](#). Policy Schedule
- 2 [↓](#). Bylaw Schedule
- 3 [↓](#). Consultations and Engagements Schedule for SGPC

Policy Schedule

Colours differentiate the committees the policies are reported to, see column E

Updated 21 February 2025

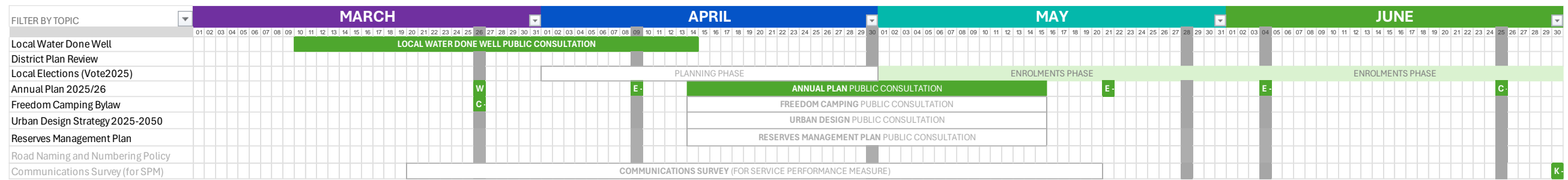
Policy Name	Purpose	Dated	Review Frequency	Approving Committee	Status	Sponsor
Litter Infringement Policy	This Policy shall ensure that the Tararua District is kept tidy and free from illegal dumping. To provide guidance to Council Officers on issuing infringement notices under the Litter Act 1979. It shall also define what is meant by litter; provide a graduated level of litter for infringement purposes; provide a fee schedule for infringements and define the rights of the Council in litter removal. Only by adopting Section 13 and 14 of the Litter Act by resolution, can the Council issue infringements for any breach of the Act.	30/03/2022	5 yearly	SGP	Current	GM Corporate/Regulatory
Enforcement	How we give effect to enforcing legislation, bylaws, infringements, etc.	1/03/2022	3 yearly	SGP	Current	GM Corporate/Regulatory
Dog Control Policy	to enable people to enjoy the benefits of dog ownership and provide for the exercise and recreational needs of dogs, while minimising danger, distress, and nuisance to the wider community.	25/05/2022	5 yearly	SGP	Current	GM Corporate/Regulatory
Class 4 Gambling and Racing Board Venue Policy	This policy is to be read in conjunction with the Tararua District Council Dog Control Bylaw 2022. To: • address Tararua District Council's (Council) responsibilities in regard to the Gambling Act 2003 and the Racing Industry Act 2020, and • state it's approach to class 4 venues and gaming machines; and • state its approach to NZ Racing Board (NZRB) venues.	29/06/2022	3 yearly	SGP	Current	GM Corporate/Regulatory
Dangerous and Insanitary Buildings Policy	To clearly outline: • The approach that Tararua District Council (Council) will take in performing its functions under the Act. • Council's priorities in performing those functions. • How the policy will apply to heritage buildings.	1/07/2024	5 yearly	SGP	Current	GM Corporate/Regulatory
Local Alcohol Policy	By having a LAP, communities can: • limit the location of licences in particular areas or near certain types of facilities such as in specific neighbourhoods or near schools or churches (this doesn't apply to special licences) • limit the density of licences by specifying whether new licences or types of licences should be issued in a particular area (this doesn't apply to special licences) • impose conditions on groups of licences, such as a 'one-way door' condition that would allow patrons to leave premises but not enter or re-enter after a certain time • restrict or extend the maximum opening hours set in the new Act.			SGP	In development	GM Corporate/Regulatory
Freedom Camping Policy	Council allows limited freedom camping by self-contained motor caravans on all Council land except for prohibited areas. Legislation changed in 2022.	1/03/2006	3 yearly	CDW	To be replaced with new bylaw in 2025.	GM Strategy and Community Wellbeing
Stopping of Unformed Roads	Provides a process for assessing a request to purchase an unformed road.	15/04/1992	Unknown	ICCEM	To be reviewed	GM Infrastructure
White Crosses At Fatal Accident Sites	That Council adopt the Transit NZ guidelines.	23/02/1995	Unknown	ICCEM	To be reviewed	GM Infrastructure

Conditions of use for reflectorised House Numbers on Kerbs	Council permits the use of reflectorised numbers on kerbs subject to conditions.	26/04/1995	Unknown	ICCEM	To be reviewed	GM Infrastructure
Historical Road Name Signs	Applications will only be considered by the Historic Places Trust and cost met from Heritage Protection Reserve subject to the maximum amount of funding available for this purpose in any year not to exceed 10% of the reserve's annual budget allocated from the Council. Note, this reserve is no longer being funded.	26/09/2007	Unknown	ICCEM	Will expire as Heritage Protection Reserve depletes.	GM Infrastructure
Stock Underpasses	Ownership of underpass, use and construction agreements, inspections, public liability insurance of indemnity.	6/09/2010	Unknown	ICCEM	To be moved to Livestock Control Bylaw	GM Infrastructure
Unformed Legal Roads	Initiated and in draft.	Draft	TBC	ICCEM	In development	GM Infrastructure
Backflow Policy	To meet the requirements of the Water Services Act 2021 (part of 3 waters reform).	New	TBC	ICCEM	In development	GM Infrastructure
Asset Disposal Policy	Initiated because the disposal of items originally purchased by Council for use in delivering community services requires a transparent process that is understood by staff and community.	Draft	TBC	F&P	In development	GM Corporate/Regulatory
Debtors Management Policy	A recommendation from an independent review of the DD issue.		TBC	F&P	In development	GM Corporate/Regulatory
Rating Policy (LTP)	Refer to LTP 2024-34, page 161 "Rating system"	LTP2024-34	3 yearly	F&P	Current	GM Corporate/Regulatory
Rates Remissions Policy (LTP)	Refer to LTP 2024-34, page 180 "Rates Remission Policy"	LTP2024-34	3 yearly	F&P	Current	GM Corporate/Regulatory
Rates Remission on Freehold Maori Land (LTP)	Refer to LTP 2024-34, page 187, clause 14, as part of the "Rates Remission Policy".	LTP2024-34	3 yearly	F&P	Current	GM Corporate/Regulatory
Revenue and Financing (LTP)	How the Council funds each activity it is involved in and why.	LTP2024-34	3 yearly	F&P	Current	GM Corporate/Regulatory
Significance and Engagement (LTP)	Council is empowered to consider and make decisions on a wide range of matters on behalf of our communities. Whether these decisions are considered significant, depends in part on how they will impact our communities.	LTP2024-34	3 yearly	F&P	Current	GM Corporate/Regulatory
	This policy sets out those decisions and activities which Council and its communities consider to be significant and how our communities can expect to be engaged with and to participate in Council's decision making.					
Treasury Risk Management	Refer to LTP 2024-34, page 193 "Treasury Risk Management Policy"	LTP2024-34	3 yearly	F&P	Current	GM Corporate/Regulatory
Vehicle User Policy	Use of Council owned vehicles and user responsibilities.	06/2017	3 yearly	ARC	Current	GM People and Capability
Procurement Policy	Contains the high level statements of the principles and values that guide procurement decisions for Council in regards to planning, sourcing, and managing procurement.	05/2018		ARC	Current Being reviewed 2024/25	GM Corporate/Regulatory
Sensitive Expenditure Policy and Guidelines	To provide Council staff with a clear framework for identifying, reviewing, approving and managing sensitive expenditure, and addressing any potential conflicts of interest or impropriety that may arise. Specifically: <ul style="list-style-type: none"> • Explains what types of expenditures are and are not allowed • Outlines a clear approval procedure • Sets spending limits/boundaries where practicable • Defines when staff are expected to exercise judgement 	11/2021	2 yearly	ARC	Current Being reviewed 2025	GM Corporate/Regulatory

Delegations	The purpose of the Delegations Policy is to define and authorise the scope of: - The division between governance and management activities. - Council's delegations of governance activities to Council Committees and Community Boards. - Council delegations of management activities to the Chief Executive. - The Chief Executive's delegations to Council Officers, including the Executive Leadership Team (Group Managers).	05/2022	Triennial	ARC	Current	GM Corporate/Regulatory
Conflicts of Interest	To state Council's position and guidelines on conflicts of interest for employees.	09/2022	3 yearly	ARC	Current	GM Corporate/Regulatory
Fraud and Corruption	To provide pathways for prevention, detection and response to fraud and corruption at Council.	09/2022	3 yearly	ARC	Current	GM Corporate/Regulatory
Protected Disclosures Policy and Guidelines	To describe Council's responsibilities based on the Protected Disclosures (Protection of Whistleblowers) Act 2022.	09/2022	3 yearly	ARC	Current	GM People and Capability
Security Policy	To reduce security risk to the organisation, its stakeholders, and the community at large.	10/2022	2 yearly	ARC	Current	GM Corporate/Regulatory
Information Management Policy	To document requirements relating to the creation and management of information at Council. The term information management encompasses both records and information management.	06/2023	2 yearly	ARC	Current	GM Corporate/Regulatory
Remote and Lone Worker	The purpose of this Policy is to provide a set of protocols to keep staff, contractors, and visitors safe while at Tararua District Council (Council) sites in accordance with the Health and Safety at Work (General Risk and Workplace Management) Regulations 2016 and Council's Health & Safety Policy.	03/2024	3 yearly	ARC	Current	GM People and Capability
Health and Safety	Council is committed to providing and maintaining a working environment where employees, visitors, contractor, and members of the public are protected against harm to their health, safety, and welfare from hazards and risks arising from work carried out as part of its operations or undertakings as far as is reasonably practicable.	04/2024	2 yearly	ARC	Current Being reviewed 2025	GM People and Capability
ICT Acceptable Use Policy	To ensure that all computer systems (software, hardware, and networks) owned or managed by Council are operated in an effective, safe, and lawful manner. This protects the user, Council, and our data and information.	05/2024	2 yearly	ARC	Current	GM Corporate/Regulatory
Privacy (Information Services)	To ensure that employees, contractors, consultants, secondees, volunteers, and elected members of Council are aware of their obligations and how to comply with the Privacy Act 2020.	06/2024	2 yearly	ARC	Current	GM Corporate/Regulatory
Unreasonable Customer Behaviour and Complaints	To protect the health, safety, wellbeing, and security of our staff, while ensuring that all customers have fair and equitable access to our services, and our interactions remain respectful, constructive, and efficient.	10/2024	2 yearly	ARC	Current	GM Corporate/Regulatory
Artificial Intelligence	To establish a framework and provide guidance for the practical and ethical use of Generative Artificial Intelligence (GenAI) products for work purposes by employees, contractors, consultants, secondees, volunteers, and elected members of our Council.	11/2024	2 yearly	ARC	Current	GM Corporate/Regulatory
CCTV	The Tararua District Council is committed to ensuring a safe and secure environment for its staff, customers, and ratepayers. To achieve this, Closed Circuit Television (CCTV) cameras are installed and operated, some to assist the NZ Police in public areas, and others over council property.	Draft	TBC	ARC	In development	GM Corporate/Regulatory
Contract Management	Initiated and being drafted.	New	TBC	ARC	In development	GM Corporate/Regulatory

10.1 Policy and Bylaw Update
Attachment 2 Bylaw Schedule

Bylaw Schedule										Updated 20 November 2024												
All items in the Committee file are subject to the approval of the Council																						
Bylaw Name	Purpose of Bylaw	Bylaw Date	Review Frequency	Approving Committee	Status at time of Reporting	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Bylaw Sponsor	
Administrator Bylaw	The purpose of the Bylaw is to identify those terms and expressions common to and used in all Bylaws. This Bylaw also addresses the scope of orders and notices, powers of designation and entry, and the enforcement of orders and notices. The purpose of the Bylaw is to identify those terms and expressions common to and used in all Bylaws.	31/12/2018	5yrs	SGP	Being engaged by Bylaw review program.																	GM/Regulatory
Dog Control Bylaw	The Bylaw will ensure the health and safety of the community by requiring the removal of dog waste from public places and ensuring that dog owners are responsible for the removal of dog waste, while also promoting responsible dog ownership and recognizing the rights and needs of dog owners.	1/09/2022	10yrs	SGP	Current																	GM/Regulatory
Accord Bylaw	The purpose of the Bylaw is to enhance safety and the public enjoyment of public places within the District by providing for a public order in public places for those who use such public places.	30/09/2024	10yrs	SGP	Current																	GM/Regulatory
Corneries Bylaw	To provide for the efficient management and maintenance of corneries under Council's control, promote and maintain health and safety and the public enjoyment of public places within the District by ensuring that public places are used in a manner that will not cause any adverse effect on the health and safety of the public.	30/09/2024	10yrs	SGP	Current																	GM/Regulatory
Public Places Bylaw	To provide for the efficient management and maintenance of corneries under Council's control, promote and maintain health and safety and the public enjoyment of public places within the District by ensuring that public places are used in a manner that will not cause any adverse effect on the health and safety of the public.	30/09/2024	10yrs	SGP	Current																	GM/Regulatory
Keeping of Animals	To provide for the efficient management and maintenance of corneries under Council's control, promote and maintain health and safety and the public enjoyment of public places within the District by ensuring that public places are used in a manner that will not cause any adverse effect on the health and safety of the public.	30/09/2024	10yrs	SGP	Current																	GM/Regulatory
Waste Management and Minimisation Bylaw	To promote and deliver effective and efficient waste management and minimisation in the District. To provide for the efficient management and maintenance of corneries under Council's control, promote and maintain health and safety and the public enjoyment of public places within the District by ensuring that public places are used in a manner that will not cause any adverse effect on the health and safety of the public.	31/12/2018	5yrs	KCEM	Currently in consultation (14 November to 18 December)			X														GM/Infrastructure
Trade Waste Bylaw	To provide for the efficient management and maintenance of corneries under Council's control, promote and maintain health and safety and the public enjoyment of public places within the District by ensuring that public places are used in a manner that will not cause any adverse effect on the health and safety of the public.	31/12/2018	5yrs	KCEM	Currently in consultation (14 November to 18 December)			X														GM/Infrastructure
Traffic and Road Use Bylaw	The purpose of the Bylaw is to set out the requirements for parking and control of vehicles and other traffic on any road in the district other than state highways which are controlled by Waka Kotahi NZ Transport Agency.	31/12/2018	5yrs	KCEM	Currently in consultation (14 November to 18 December)			X		Consultation												GM/Infrastructure
Overstock Control	"Stock Control" addressed in schedule of reserved (2024) Traffic and Road Use Bylaw. To provide for the efficient management and maintenance of corneries under Council's control, promote and maintain health and safety and the public enjoyment of public places within the District by ensuring that public places are used in a manner that will not cause any adverse effect on the health and safety of the public.	None		KCEM	Initiated and in development.																	GM/Infrastructure
Water Sewerage or Drainage Bylaw	This Bylaw is for wastewater drainage from both domestic and trade premises to the Council's wastewater treatment plant. To provide for the efficient management and maintenance of corneries under Council's control, promote and maintain health and safety and the public enjoyment of public places within the District by ensuring that public places are used in a manner that will not cause any adverse effect on the health and safety of the public.	31/12/2018	5yrs	KCEM	On hold - pending Central Govt legislative change 14/06/2024																	GM/Infrastructure
Water Supply Bylaw	The purpose of this Bylaw is to provide for the efficient management and maintenance of corneries under Council's control, promote and maintain health and safety and the public enjoyment of public places within the District by ensuring that public places are used in a manner that will not cause any adverse effect on the health and safety of the public.	28/08/2019	5yrs	KCEM	On hold - pending Central Govt legislative change 14/06/2024																	GM/Infrastructure





Report

Date : 28 February 2025
To : Chairperson and Committee Members
Strategy, Growth and Planning Committee
From : Grace Nock
Strategy and District Development Manager
Subject : **Strategy Update**
Item No : **7.2**

1. Recommendation

- 1.1 *That the report from the Strategy and District Development Manager dated 26 February 2025 concerning the Strategy Update be received.*

Executive Summary

This report provides updates on key strategic initiatives, including strategy development, central government submissions, and performance reporting improvements. It outlines the review of existing strategies, the exploration of a Council Facilities Strategy to guide land rationalisation, and upcoming legislative changes affecting Council reporting.

2. Strategy

- 2.1 **District Strategy 2050:** Following its adoption, the updated District Strategy 2050 has now been made publicly available on the Council website, ensuring transparency and accessibility for the community. This update reflects the Council's commitment to a structured, long-term strategic approach that aligns with evolving priorities and community needs.
- 2.2 **Strategy Register and Review of Existing Strategies:** A comprehensive strategy register has been established, consolidating existing strategies and mapping their associated actions and objectives. This register serves as a vital tool for tracking progress, ensuring accountability, and identifying any gaps in strategic delivery.

- 2.3 An initial key insight from the register’s development is that a number of objectives across various strategies are not currently being met or actioned. As a result, a systematic audit is required to assess:
- 2.3.1 **Alignment with Council Activities:** Identifying whether any ongoing or planned work within Council contributes to strategic goals.
 - 2.3.2 **Future Implementation Plans:** Determining whether there are any upcoming plans to deliver on these objectives.
 - 2.3.3 **Relevance and Utility of Strategies:** If objectives are not being actively pursued and there are no plans for implementation, the Council must consider whether these strategies remain relevant or should be revised, streamlined, or removed.
- 2.4 Several existing strategies and associated plans require review to ensure their continued relevance and effectiveness, including, but not limited to:
- 2.4.1 **Economic Development Plan** – Requires assessment to determine whether its strategic objectives remain aligned with the district’s economic landscape and goals.
 - 2.4.2 **Visitor and Walk-Cycle Strategy and Action Plan** – Needs evaluation to establish whether actions outlined are still relevant or require revision in light of changing council focus areas and financial limitations.
 - 2.4.3 **Housing Strategy** – Given recent shifts in Council funding, a review should be undertaken to assess whether the strategic objectives outlined in the Housing Strategy remain appropriate and achievable. This review will also evaluate whether further action is required to advance key housing initiatives, ensuring they align with available resources and evolving community needs.
 - 2.4.4 **Play, Active Recreation, and Sport Strategy** – A review of this strategy is necessary to determine whether there will be future opportunities to implement its recommendations. Additionally, given the delays in adopting its proposed actions, there is a risk that the strategy could become outdated, leading to unfulfilled objectives and a lack of relevant guidance when opportunities do arise. This review should assess whether updates or refinements are needed to maintain its relevance and applicability.
 - 2.4.5 **Civil Defence Plan** – The Civil Defence Plan is currently under review; however, there is a need to assess its effectiveness over the past nine years and determine whether it has provided tangible benefits. This evaluation will inform whether a new Civil Defence Plan is required or if an alternative approach would better serve the Council’s role in civil defence and emergency management.
- 2.5 This review process will enable the Council to refine its strategic focus, ensuring that efforts are directed toward actionable, high-impact priorities while eliminating outdated or impractical strategies.

- 2.6 **Development of New Strategies to Inform Decision-Making:** Beyond reviewing existing strategies, there is also a need to ensure that strategic priorities effectively guide operational decision-making. One key area requiring a stronger strategic framework is the management of Council facilities and assets, including land rationalisation. A land rationalisation process has already been undertaken to review Council-owned assets, with a report developed to assess their current use and future potential. However, decision-making arising from this review should be guided by strategic priorities to ensure that any actions taken align with broader Council objectives.
- 2.7 To support this, the potential for a Council Facilities Strategy will be explored. This strategy could provide a structured, principle-based framework for managing land and facility assets, helping to guide decisions on whether Council-owned land and facilities should be retained, repurposed, or divested. The framework would aim to align decisions with:
- 2.7.1 Long-term urban planning objectives
 - 2.7.2 Economic development goals
 - 2.7.3 Community needs and service delivery priorities
- 2.8 By integrating land rationalisation within a broader Council Facilities Strategy, decision-making could become more cohesive, ensuring that property and asset management contribute to well-planned and sustainable outcomes. This approach would also support facilities management, providing clearer direction on how Council assets should be maintained, repurposed, or consolidated to optimise their long-term value and public benefit. Further work will continue to explore how best to embed strategic direction into facilities and land management decisions, with recommendations to be presented for further discussion.

3. Submissions

- 3.1 The following outlines the status of central government legislative submissions, as identified by Taituarā. The submissions are categorised as follows:
- 3.1.1 Final stages of the Parliamentary process – (Red): These submissions are nearing completion, and no further input is likely to be accepted.
 - 3.1.2 Live for submissions – (White): These submissions are currently open for feedback, and Council has the opportunity to provide input.
 - 3.1.3 Upcoming – (Green): These submissions are expected to open soon, allowing Council to prepare for engagement in advance.

Bill	Description	Status in Parliament	Proposed Taituarā Action
Arms Amendment Bill (Government Bill) Bill introduced September 2024	Loosens requirements on shooting ranges, shooting clubs regarding consents.	Second reading on 13 February.	None – Bill now past point where we can influence.
Responding to Abuse in Care Legislation Bill (Government Bill) Introduced 12 November	Allows the Chief Archivist to audit agencies more frequently.	At Select Committee – written submissions are closed. Report due on 14 March.	None – Bill now past point where we can influence.
Building (Overseas Products, Standards and Certification) Amendment Bill (Government Bill) Bill introduced September 2024	Responds to competition issues by reducing barriers to overseas building products entering New Zealand.	At Select Committee – written submissions closed. Report due 26 March.	None – Bill now past point where we can influence.
Statutes Amendment Bill Introduced 23 September	Omnibus Bill making technical and non-controversial amendments to legislation (often these are to correct drafting errors).	At Select Committee – written submissions closed. Report due 17 April.	None – Bill now past point where we can influence.
Principles of the Treaty of Waitangi Bill (Government Bill) Introduced 7 November	Bill proposes a set of Treaty Principles to replace those developed through case law. Note: while a Government Bill, the Prime Minister has ruled out National party support for this Bill at second reading.	At Justice Select Committee – submissions closed. Select Committee report due 14 May,	Taituarā submitted. No further action proposed.
Crimes (Countering Foreign Interference) Amendment Bill Introduced 14 November	The Bill strengthens the law around foreign interference targeting New Zealand. The Bill brings local authorities into the provisions related to the wrongful communication, retention or copying of official information in	Bill referred to Justice Committee – submissions closed. Select Committee report due 19 May.	No action proposed.

Bill	Description	Status in Parliament	Proposed Taituarā Action
	section 78A of the Crimes Act.		
Resource Management Act (Consenting and Other System Changes) Amendment Bill Introduced 9 December 2024	This Bill amends the Resource Management Act 1991 to progress Government priorities, including making it easier to consent new infrastructure, encouraging investment in renewable energy, and making medium-density residential standards optional for councils.	Bill referred to Environment Select Committee – submissions closed. Select Committee report due 17 June.	Taituarā submitted. Awaiting a hearing.
Local Government (Water Services) Bill (Government Bill) Introduced 10 December 2024	Gives effect to the Government decisions about the powers and duties of new water services entities, and the framework for economic regulation. Makes changes to quality regulation and powers of Taumata Arowai.	Bill referred to the Finance and Expenditure Select Committee. Submissions due by 23 February. Report due 17 June.	Submit
Land Transport Management (Time of Use charging) Amendment Bill (Government Bill)	Gives effect to the Government decisions to allow time of use charging on roads that meet policy criteria.	Bill awaits a first reading and referral to Select Committee. Submissions due in late March 2025 (likely).	Submit in favour of proposal and putting case for wider road pricing.
Public Works (Prohibition on the Compulsory Acquisition of Māori Land) Amendment Bill (Private Members Bill)	This bill amends the Public Works Act 1981 to protect Māori freehold and Māori customary land from being acquired for public works.	A private member's bill awaiting first reading. We expect this one will <u>not</u> be referred to Select Committee as the core issue has been added to the review of the Public Works Act.	To be determined if and when the Bill is referred to Select Committee.
RMA Replacement Bill	A new act to “manage environmental effects that arise from the use of natural resources”.	Signalled in coalition agreements – mid 2025.	Submit
Urban Development and Infrastructure Bill	Bill to enable urban development and infrastructure. This act	Signalled in coalition agreements – mid-late 2025.	Submit

Bill	Description	Status in Parliament	Proposed Taituarā Action
	will also be aligned with the Government’s Going for Housing Growth plan and its 30-year National Infrastructure Plan.		
Granny Flats Amendment Bill	New NES and changes to Building Act to allow for building of 60m2 secondary dwellings without consents.	Signalled in coalition agreements this is expected by the end of March 2025. Follows MBIE consultation that closed August 2024.	Submit depending on positions taken in our August submission.
Constitution (four Year Term) Amendment Bill	Provide for a referendum for a four year term for Parliament.	Signalled in coalition agreements this is expected by the end of March 2025.	Submit arguing that the Bill should extend to local government (LGNZ likely to submit on same lines).
Local Water Done Well Bill #4	Speculative – we anticipate a final tidy-up Bill to fix errors or additional policy matters.	Would be needed by mid-2025 at the latest.	Submit
Local Government Systems Improvements Bill (Appeared in the last tracker as the Local Government Legislation Bill)	Gives effect to proposed change of purpose of local government, rate-capping and performance comparisons.	Signalled in the back to basics announcements at the LGNZ Conference. Mid 2025. Speculative – we suspect that there will be a Bill to give effect to the change of purpose, rate capping and performance comparisons in March/April 2025.	Submit
Te Ture Whenua Māori Amendment Bill (New initiative)	Amends Te Ture Whenua Māori Act 1993 to “better enable Māori economic development”.	Announced in the release of the Quarter One 2025 Action Plan. Policy decisions in the first quarter and legislation late 2025. Speculative – this may include changes to the Rating Act	Submit
Building Act Amendment Bill	More comprehensive changes to Building	Late2025?	Submit

Bill	Description	Status in Parliament	Proposed Taituarā Action
	<p>consenting making it easier for private BCAs, address barriers to voluntary consolidation, national consenting body, ensuring national consistency, strengthening roles and responsibilities, new consent pathway for commercial buildings, new assurance pathways more self certification – further streamlining, risk and liability.</p>		
Public Works Act Amendment Bill	<p>Gives effect to recommendations made by PWA Expert Panel and other tidy-ups.</p>	<p>Policy decisions to be made in late 2024. Legislation is expected late 2025 – Government has announced acquisition and disposal of Māori land has been added to the terms of reference.</p>	<p>To be determined</p>
Emergency Management Bill	<p>The Government will implement a programme of changes in five broad areas:</p> <ul style="list-style-type: none"> • Give effect to the whole-of-society approach to emergency management. • Support and enable local government to deliver a consistent minimum standard of emergency management across New Zealand. • Professionalise and build the capability and capacity of the emergency management 	<p>In preparation – expected mid 2025</p>	<p>Submit – perhaps in conjunction with CDEM groups.</p>

Bill	Description	Status in Parliament	Proposed Taituarā Action
	<p>workforce.</p> <ul style="list-style-type: none"> • Enable the different parts of the system to work better together. • Drive a strategic focus on implementation and investment to ensure delivery. 		
Treaty Clauses Legislation Bill (New initiative)	Bill implementing results of the review of existing Treaty clauses in legislation.	Mid-late 2025	To be determined
Going for Housing Growth Bill (New initiative)	Speculative – Bill to implement latest decisions from the Going for Housing Growth programme. This includes the Treasury led review of development contributions.	Late 2025	To be determined
Biosecurity Amendment Bill	Bill to give effect to any policy decisions to modernise this legislation. Consultation closed December 2024. .	Mid-late 2025	To be determined
Land Transport Legislation Bill	Bill to place government under an obligation to prepare the GPS Land Transport with a ten-year investment horizon (as signalled in the draft GPS). Will empower road tolling. Will be needed to empower transition away from fuel excise, and value capture.	Signalled by minister – expected in mid-2025.	Submit
Waste Management Bill	Speculative – implementing the conclusions of the 2023 consultation on waste management.	Not clear how fast this is progressing within MFE. Mid-late 2025.	Submit if and when it comes.

Bill	Description	Status in Parliament	Proposed Taituarā Action
Emissions Trading Scheme Amendment Bill	Introduces the split gas approach and methane targets referred to in the National/Act agreement.	Not clear how fast this is progressing within MFE.	To be determined
Hazard Substances and New Organisms Amendment Bill	liberalises the laws around GMOs as set out in the National/Act agreement.	Not clear how fast this is progressing.	To be determined
Credit Contracts and Customer Finance Bill	Intended to make access to this finance easier and cost effective. Submission would ensure there are no unintended consequences for the sector (for example, nothing gets in the way of the operation of voluntary targeted rates).	Review announced in June. Late 2025?	Submission would ensure there are no unintended consequences for the sector (for example, nothing gets in the way of the operation of voluntary targeted rates).
Infrastructure Funding and Financing Amendment Bill	Speculative – would give effect to refinements to the vehicle for special purpose vehicles signalled in DIA Brief to Incoming Minister	????	To be determined – unlikely to be a major piece of work.
Climate Adaptation Bill	Bill sets the legal framework for powers and responsibilities with respect to climate adaptation. If there is a climate adaptation fund it will be in this Bill.	Not clear how fast this is progressing within MFE.	Submit if and when it comes.
Regulatory Standards Bill	Bill to improve standards of government regulation and the policy-making process in general. (This would give effect to any policy decisions arising from the November 2024 consultation document).	Signalled for introduction in mid-2025.	Submit – the sector will have views about the allocation of functions, funding, cost/benefit analysis, engagement etc that this is a vehicle for putting to Government.
GST Amendment Bill	Speculative – a Bill may be needed to give effect	Signalled in the ACT/National agreement	Submit in favour (Taituarā would

Bill	Description	Status in Parliament	Proposed Taituarā Action
	to any decision to hypothecate a share of the revenue from GST for new builds to the sector.	for investigation. Likely to be and end of 2025 (if at all).	not submit on any proposals for distribution of any fund between councils).
Rates Rebates Amendment Bill	Speculative – extends scheme for Super Gold Card holders.	Investigation signalled in the NZ First/National agreement has not progressed to date.	To be determined

4. Performance Reporting

4.1 Efforts are underway to improve performance reporting to enhance staff utility, Council, and public transparency, and compliance with future legislative requirements. A key focus is exploring better methods for collecting community data to inform service delivery more effectively. This work has been ongoing for the past few months and was recently presented to the Executive Leadership Team (ELT) for direction (03/02/2025). Once next steps are determined, an update will be provided on how best to collect and utilise real-time data mechanisms to drive service improvements.

4.2 **Future Development of Internal Dashboards for Elected Members:** Looking ahead, there is an opportunity to develop internal dashboards to streamline management reports and present clearer, more accessible data to elected members. These dashboards would aim to ensure that Councillors receive well-structured, easily understandable insights into service levels across the organisation. While this work has not yet commenced, it is a key future goal. As a preparatory step, all performance measures in the reporting dashboard have been updated to reflect changes from the Long-Term Plan (LTP) service performance measures, ensuring that reporting mechanisms align with strategic priorities.

4.3 **Future Legislative Changes in Performance Reporting:** Upcoming legislative changes are expected to introduce a more standardised approach to Council performance reporting. Currently, Council reporting is inconsistent across activity groups, making public accountability and performance assessment more challenging. To address this, the System Improvements Bill proposes the following reforms:

4.3.1 Establishing a Council performance measurement framework, including regular information releases.

4.3.2 Introducing new Council reporting requirements to ensure a consistent and transparent approach.

4.4 The Department of Internal Affairs (DIA) is also working on Council performance dashboards, which will be published on the DIA website in 2025 to provide publicly accessible insights into Council operations and service performance.

4.5 The following key milestones outline the expected timeline for these reporting changes:

Milestone	Date
Cabinet report back – second tranche policy approvals	Q1 2025
Bill introduced	June 2025
2025 Local Elections	11 October 2025
Bill enacted	Late 2025
Implementation begins	Early 2026

Attachments

Nil.