



## Notice of Meeting

An Extraordinary Meeting of the Tararua District Council will be held in the Training Room, Business Network Building, 40 Denmark Street, Dannevirke on **Tuesday 5 November 2024** commencing at **1:00pm**.

Bryan Nicholson  
Chief Executive

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## Agenda

1. Welcome and meeting opening
2. Apologies
3. Reports
- 3.1 Hearing of Submissions - draft Rates Postponement Policy 3
4. Public Excluded Items of Business

Recommendation

*That the public be excluded from the following parts of the proceedings of this meeting, namely:*

*Hearing of Submissions on draft Rates Postponement Policy*

*The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.*

<b><i>General subject matter to be considered</i></b>	<b><i>Reason for passing this resolution in relation to each matter</i></b>	<b><i>Ground(s) under Section 48 (1) for the passing of this resolution</i></b>
<b><i>Hearing of Submissions on draft Rates Postponement Policy</i></b>	<b><i>To protect the privacy of natural persons</i></b>	<b><i>&lt;Section (1)(a)(i)</i></b>

***This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:***

***s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.***

## **5. Closure**



## Report

Date : 24 October 2024

To : Mayor and Councillors  
Tararua District Council

From : Allie Dunn  
Manager - Democracy Services

Subject : **Hearing of Submissions - draft Rates Postponement Policy**

Item No : **3.1**

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### **1. Recommendation**

- 1.1 *That the report from the Manager - Democracy Services dated 17 October 2024 concerning the Hearing of Submissions - draft Rates Postponement Policy be received.*
- 1.2 *That the Tararua District Council provide direction to officers on matters to be considered at the extraordinary Tararua District Council meeting scheduled for 11 November 2024 as follows:*

### **2. Reason for the Report**

- 2.1 To provide the Council with a copy of all the submissions received in relation to the draft Rates Postponement Policy and a schedule of the submitters who wish to present their views to the Council in person.

### **3. Background**

- 3.1 The formal consultation period on the draft Rates Postponement Policy took place from 27 September 2024 to 20 October 2024.
- 3.2 A total of 20 submissions were received. Each submission was shared with the elected members as it was received to enable sufficient time for submissions to be read.

3.3 Of the 20 submissions, four submitters have confirmed they wish to present their views to Council in person at the hearing.

3.4 The schedule of speakers is appended to this report.

#### **4. Discussion and Options**

4.1 Hearings are an opportunity for those who have provided feedback on the draft Rates Postponement Policy to present their views to Council in person, and for the Council to ask questions and seek clarification from submitters on the matters raised.

4.2 However, no options are considered, decisions made or discussions entered into during the hearings stage of the process.

4.3 The views presented to the Council via both written and verbal submissions need to be received by the Council with an open mind, and given due consideration when Council comes to the next step of the process.

4.4 At the completion of the hearing, the Council is asked to provide direction to officers on matters to be considered at the extraordinary Council meeting scheduled for 11 November 2024, where matters raised in the submissions will be deliberated upon and given consideration.

4.5 Following the 11 November 2024 extraordinary Council meeting, any changes to the proposed Rates Postponement Policy agreed to by the Council will be made and the final version of the Rates Postponement Policy brought to Council for adoption on 15 November 2024.

#### **5. Statutory Requirements**

5.1 Section 102(4)(a) of the Local Government Act 2002 requires that Council consults on a draft Rates Postponement Policy in a manner that gives effect to section 82 of the Act.

5.2 Section 82 of the Local Government Act 2002 sets out the principles of consultation. These are set out below, in the following Principles of Consultation:

(1) Consultation that a local authority undertakes in relation to any decision or other matter must be undertaken, subject to subsections (3) to (5), in accordance with the following principles:

(a) that persons who will or may be affected by, or have an interest in, the decision or matter should be provided by the local authority with reasonable access to relevant information in a manner and format that is appropriate to the preferences and needs of those persons:

- (b) that persons who will or may be affected by, or have an interest in, the decision or matter should be encouraged by the local authority to present their views to the local authority:
- (c) that persons who are invited or encouraged to present their views to the local authority should be given clear information by the local authority concerning the purpose of the consultation and the scope of the decisions to be taken following the consideration of views presented:
- (d) that persons who wish to have their views on the decision or matter considered by the local authority should be provided by the local authority with a reasonable opportunity to present those views to the local authority in a manner and format that is appropriate to the preferences and needs of those persons:
- (e) that the views presented to the local authority should be received by the local authority with an open mind and should be given by the local authority, in making a decision, due consideration:
- (f) that persons who present views to the local authority should have access to a clear record or description of relevant decisions made by the local authority and explanatory material relating to the decisions, which may include, for example, reports relating to the matter that were considered before the decisions were made.

(2) A local authority must ensure that it has in place processes for consulting with Māori in accordance with subsection (1).

## **6. Community Engagement and Consultation**

- 6.1 A three-week period of consultation was agreed to by Council. This amount of time enabled the community to provide feedback while also enabling Council to progress resolving the issue with the impacted households as quickly and efficiently as possible.
- 6.2 All affected households were sent a copy of the consultation documents and submission form, inviting them to make a submission. The option of speaking at a hearing in a public excluded session was provided for, as was the opportunity affected parties to withhold their name from publicly released documentation for the hearing and decision-making stages of the Rates Postponement Policy development and adoption.
- 6.3 Public notice was included in the Bush Telegraph on 30 September 2024, and the Council's consultation page on its website went live on 27 September 2024.
- 6.4 Copies of consultation documents were made available in Council's service centres and libraries on 27 September 2024.

## **7. Conclusion**

- 7.1 A total of 20 submissions were received in response to consultation on Council's proposed Rates Postponement Policy. Each submission was shared with the elected members as it was received, to enable sufficient time for all submissions to be read.
- 7.2 A copy of all submissions received is appended separately, and a schedule provided of those submitters who arranged to present their views in person at this hearing.
- 7.3 Elected members are asked to listen to the views presented, and ask questions for clarification where needed.
- 7.4 At the completion of the hearing, the Council is asked to provide direction to officers on matters to be considered at the extraordinary Council meeting scheduled for 11 November 2024, where matters raised in the submissions will be deliberated upon and given consideration.
- 7.5 Following the 11 November 2024 extraordinary meeting, any changes to the proposed Rates Postponement Policy agreed to by the Council will be made and the final version of the Rates Postponement Policy brought to Council for adoption on 15 November 2024.

## **Attachments**

Nil.