

Eketāhuna Community Board

Notice of Meeting

A meeting of the Eketāhuna Community Board will be held in the Eketāhuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketāhuna on **Monday 14 October 2024** commencing at **10:00am**.

Bryan Nicholson Chief Executive

Agenda

- 1. Welcome and Meeting Opening
- 2. Apologies

3. Public Forum

A period of up to 30 minutes shall be set aside for a public forum. Each speaker during the public forum section of a meeting may speak for up to 5 minutes.

Standing Orders may be suspended on a vote of three-quarters of those present to extend the period of public participation or the period any speaker is allowed to speak.

With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. If permitted by the Chairperson, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

4. Notification of Items Not on the Agenda

Major items not on the agenda may be dealt with at this meeting if so resolved by the Board and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Board may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

6. Confirmation of Minutes

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Recommendation

That the minutes of the Eketāhuna Community Board meeting held on 9 September 2024 (as circulated) be confirmed as a true and accurate record of the meeting.

7. Tararua District Council Report

7.1 Report from Tararua District Council

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Recommended

That the report from the Tararua District Council meeting held 25 September 2024 and the extraordinary meeting held 2 October 2024 be received.

8. Reports

8.4

8.1 Management Report

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8.2 Rates Rebate Direct Debit Error

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- 8.3 Bylaw Review Programme
 - Rationalisation of Land and Buildings Project 73
- 8.5 Reserve Management Plan Consultation

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- 8.6 Eketahuna Community Plan
 - Discussion of Eketāhuna Community Plan draft survey and poster.
- 8.7 Capital Portfolio Report

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- 9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities
- 10. Correspondence

10.1 Minutes from Eketahuna Our Town Meetings

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That the minutes from the Eketāhuna Our Town meeting held 8 August 2024 be received.

- 11. Discussion Items

 Amendment to Appointed Membership of the Community Board
- 12. Chairperson's Remarks
- 13. Items not on the Agenda
- 14. Closure



Eketāhuna Community Board

Minutes of a meeting of the Eketāhuna Community Board held in the Eketāhuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketāhuna on Monday 9 September 2024 commencing at 10:00am.

1. Present

Board Members: S C McGhie (Chairperson), L J Barclay, T M Carew (via Teams), E E Chase, and Crs S M Gilmore and M F Long

In Attendance

Mrs K Tani – Group Manager – Strategy and Community Wellbeing

Mrs A Dunn – Manager – Democracy Services

Mr E Priest - Project Manager

Mr C Yonge - Team Leader Economic & Community Development
Ms K Stevens - Economic and Community Development Advisor

Ms S Ellis – Democracy Support Officer

2. Apologies

There were no apologies.

3. Public Forum

There were no requests for Public Forum.

4. Notification of Items Not on the Agenda

Cr S Gilmore: Proposed toll and consultation on Te Ahu a Turanga/Manawatu-Tararua Highway

Manager – Democracy Services: Installation of a TV, internet, and meeting equipment for the Eketāhuna War Memorial Hall

5. Confirmation of Minutes

That the minutes of the Eketāhuna Community Board meeting held on 12 August 2024 (as circulated) be confirmed as a true and accurate record of the meeting.

Gilmore/Carew Carried

6. Tararua District Council Report

6.1 **Report from Tararua District Council**

That the report from the Tararua District Council meeting held 28 August 2024 be received

Barclay/Chase Carried

7. Reports

7.1 Eketāhuna Community-Led Development Plan (Eketāhuna Community Plan)

The Eketāhuna Community Board considered the report of the Economic and Community Development Advisor dated 19 August 2024 which provided an updated version of the Eketāhuna Community Plan to discuss progress and to determine next steps.

The Economic and Community Development Advisor was in attendance, and presented an updated version of the Eketāhuna Community Plan to the Board.

It was resolved that the Chairperson, Deputy Chairperson, Secretary, and Treasurer of Eketāhuna Our Town be contacted, and optimal meeting times requested.

That the report from the Economic and Community Development Advisor dated 19 August 2024 concerning the Eketāhuna Community-Led Development Plan (Eketāhuna Community Plan) be received.

That the Eketāhuna Community Board determines that it currently has capacity to move forward with a community plan with an aim to have adopted a final Plan within the next 3 months; and

Agrees on a date to meet and discuss the Updated Plan, assign project leads where required, reaffirm next steps and select method of community engagement moving forward.

McGhie/Chase Carried

7.2 Update - Progress with Review of Bylaws

The Eketāhuna Community Board considered the report of the Manager - Democracy Services dated 27 August 2024 that provided an update to the Board on progress with Council's bylaw review programme. It was noted that several concerns had been cleared up surrounding the Keeping of Animals Bylaw, and that all updated Bylaws post deliberations would be up for adoption next? Council meeting. It was underlined that the public would be notified of this.

That the report from the Manager - Democracy Services dated 27 August 2024 concerning the Update - Progress with Review of Bylaws be received.

Barclay/Carew Carried

7.3 Management Report

The Eketāhuna Community Board considered the report of the Democracy Support Officer dated 03 September 2024 provides an update to the Board on key activities and items of interest as reported to the meeting of the Infrastructure, Climate Change and Emergency Management Committee held 14 August 2024, and Community Development and Wellbeing Committee meeting held 4 September 2024.

The reduction in footpath funding from Waka Kotahi was noted, and that work was being done to ascertain what impact this would have going forward.

Board Member Barclay floated a concept for a repurposing and reselling facility for salvageable waste items to reduce total waste costs.

Chairperson McGhie, Board Member Barclay, and Board Member Chase expressed interest in attending the next funders forum. Likewise, Board Member Chase expressed interest in attending a future Canva course.

It was noted that the Eketāhuna radio station was interested in a revival, and that it could be discussed with Council – notably as the radio constituted a good option in an emergency and would be worth maintaining.

That the report from the Democracy Support Officer dated 03 September 2024 concerning the Management Report be received.

Barclay/Gilmore Carried

7.4 Capital Portfolio Report

The Eketāhuna Community Board considered the report of the Manager - Democracy Services dated 03 September 2024 that provided an update on the capital programme and key project statuses as reported to the Community Development and Wellbeing Committee on 3 July 2024 and the Infrastructure,

Climate Change and Emergency Management Committee on 17 July 2024.

Eugene Priest, Project Manager, spoke regarding infiltration of stormwater flowing into the wastewater treatment plant, and advised the Board of work being undertaken to install flow monitors into the public owned wastewater mains, and source detection works for investigating inflow and infiltration source over the next 6-8 weeks. On completion of source detection works, a report would be provided to show where the issues were, on both the public and private networks, and what the recommended fixes would be.

The Board discussed whether tanks could be installed to capture stormwater for other uses, noting this would require funding support.

That the report from the Manager - Democracy Services dated 03 September 2024 concerning the Capital Portfolio Report be received.

Barclay/Chase Carried

8. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

8.1 Report from Board Member Chase

Community Board Conference Update: Board Member Chase attended the Community Board Conference, and noted that many of the Community Board attendees were in a similar situation to them. She noted that she was pleased to meet Rt Hon Christopher Luxon, Prime Minister and Hon Simeon Brown, Minister of Transport, and commended their ability to speak their mind despite opposition from the audience. She stated that the primary purpose of the Board was that of community education, and that the difficulty of this was acknowledged. She underlined the importance of communication as a Board with the community. Whilst unable to attend a resilience workshop at the conference, she had obtained the notes from another attendee, and reported that the Board should consider different methods of engagement. She cited use of sausage sizzles by a Chatham Island Community Board member. She also advocated for the use of Council apps – i.e. Antenno – with the Board helping to facilitate their use, and to prompt community members to fill out CRMs for any issues they find.

Social Services: Board Member Chase noted that Rangitane o Tamaki Nui a Rua had instated a new service known as the 'Hauora Heartlands', which was connected to services from Work and Income NZ, and to other budgeting services, and would provide support to Eketāhuna every second week. She stated that St Johns hall was being used as a hub for the services, including healthcare services from MidCentral DHB, WINZ services from Dannevirke, and an IRD service as an extension from its Pahiatua service. She noted that this service would be taken to Pongaroa next.

Driver Licensing: Board Member Chase noted some issues with Eketāhuna residents with accessing driver licensing and transport services, and outlined that

a proposal had been made to the twice monthly Dannevirke service that looked at adding an Eketāhuna branch at least once monthly.

Information Board and Signage: Board Member Chase noted that an information board for Eketāhuna was in the works. It would feature several QR codes, which when scanned would provide a brief history of Maori in the area. It was also noted that the museum was in an obscure location that was not visible from the street. It was suggested that an enquiry be made with the library to suggest the inclusion of a sign with directions to the museum. Board Member Carew noted that an information board with several QR codes was being worked on to direct visitors around the area, and that pamphlets would be distributed at the library. Chairperson McGhie advocated for the inclusion of additional signage alongside the information board.

Disabled Parking: Board Member Chase requested the addition of disabled parking to the church hall. She suggested that this be included in the enquiry to the library, and taken up with roading teams.

Maori Wards: She commended Rt Hon Christopher Luxon, Prime Minister, and Hon Simeon Brown, Minister of Transport, as well as Cr M Long, for speaking their minds regardless of the backlash.

9. Chairperson's Remarks

Nil

10. Items not on the Agenda

10.1 **Proposed toll and consultation on Te Ahu a Turanga/Manawatu-Tararua Highway:** It was announced that Te Ahu a Turanga would be one of three roads to be tolled, and that the consultation opened that day. Cr S Gilmore outlined several concerns to the Board regarding the proposed toll;

That the toll was set to \$4.30 per light vehicle, and \$8.60 for heavier vehicles, though this was not final.

He noted that the Saddle Road was a costly and unsafe asset, and would grievously burden ratepayers should the road be handed back to Council as agreed upon after the completion of Te Ahu a Turanga. He underlined that the current maintenance cost for the Saddle Road as a state highway was \$1 million per annum.

He stated that NZTA would breach two parts of its Tolling Policy should it proceed with the proposed toll. This included that a toll road needs to be considered during the planning stage, prior to the start of construction. It was also emphasised that the highway was a replacement road, not a new route, and that generally

when highways were consulted upon with a toll planned, the consultation would stipulate that either the road would have a toll, or would not be constructed.

He noted potential issues regarding consent through environmental court, and questioned whether iwi or stakeholders were consulted about this decision. This was in especial regard to those in the district highly impacted by the closing of the Manawatu Gorge, whether for business, employment or healthcare reasons.

He encouraged everyone to make an individual submission, and for the Community Board to make one in itself. He stated that a public meeting would be taking place in Woodville on the 17th of September about this.

That the Eketāhuna Community Board makes a submission on the proposed tolling of Te Ahu a Turanga Manawatu Tararua Highway.

Carew/Barclay Carried

10.2 **Meeting room connectivity:** The Manager – Democracy Services provided an update on the installation of internet connectivity and meeting room equipment in the Eketāhuna War Memorial Hall. The upgrade was commended by Board members as a way for Council staff to present to the Board without needing to travel, and as a means of increasing the versatility of the space for other interested community groups in need of a meeting room. Chairperson McGhie noted that he could help set up and operate the devices, and Board Member Carew suggested training library staff on its use.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 11:28am.

Chairperson



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 25 September 2024 commencing at 9:00am.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), N L Chase, A K Franklin, S M Gilmore, P A Johns, M F Long, K A Sutherland, S A Wallace and S M Wards

In Attendance

Ms R Bell - RFB Consulting Ms J Avery - Riverstone Law

Mr D Pettigrew - Xyst Ltd

Mr B Nicholson - Chief Executive

Mr R Suppiah - Group Manager – Corporate and Regulatory

Mrs K Tani - Group Manager – Strategy and Community Wellbeing

Mr H Featonby - Group Manager - Infrastructure

Ms J Smith - Legal Counsel and Procurement Manager
Ms G Nock - Strategy and Corporate Planning Manager

Mr D Watson - Manager - Special Projects

Mr R Earp - 3-Waters Manager

Mr K van der Oord - Communications Team Manager
Mr J Single - Regulatory Services Manager

Mrs S Walshe - Finance Manager

Mrs B Fowler - Senior Financial Accountant

Ms K Stevens - Economic and Community Development Advisor

Ms F Chase - Facilities Manager
Mr S Dunn - Risk & Assurance Advisor
Ms G Rainey - Contract Specialist

Mrs A Dunn - Manager - Democracy Services

2. Council Prayer

The Mayor opened the meeting with Karakia.

TARARUA DISTRICT COUNCIL

3. Acknowledgements

- 3.1 The Mayor acknowledged the Māori Queen, Te Arikinui Kuīni Ngā Wai Hono i te Pō, who was raised to the throne on 5 September 2024, being elected to succeed her father Kīngi Tūheitia.
- 3.2 The Mayor acknowledged the recent passing of Glennis McDonald, and spoke about her long standing commitment to the community through her volunteer involvement in community organisations. As an example of her service to the community, she highlighted the number of hours Glennis had recorded for volunteer contributions, including 4,500 hours for Dannevirke Radio, 7,800 hours for the Dannevirke Health Shuttle, and her long standing commitment to St John Cadets in Dannevirke.

4. Apologies

Her Worship the Mayor offered her heartfelt and sincerest apologies for the hurt, distress, hardship, trust and confidence that had been broken in our direct debit error. She advised that Council would be working with the community to find pathways forward to ease the financial burden this had caused, and would also make public any recommendations from the investigation that would be undertaken to ensure transparency, necessary improvements in systems, and earn back the community's confidence and trust.

5. Public Forum

There were no requests for public forum.

6. Notification of Items Not on the Agenda

Nil

7. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

Nil

8. Confirmation of Minutes

That the minutes of the Council meeting held on 28 August 2024 (as circulated) be confirmed as true and accurate record of the meetings.

Crs Wallace/Johns

Carried

That the minutes of the Extraordinary Council meeting held on 4 September 2024 (as circulated) be confirmed as true and accurate record of the meetings.

Crs Peeti-Webber/Chase

Carried

9. Community Boards and Community Committees Reports

9.1 Minutes - Positively Woodville Community Committee

That the minutes of the Positively Woodville Community Committee meeting held 3 September 2024 be received.

Crs Sutherland/Gilmore

Carried

9.2 Minutes - Explore Pahiatua Community Committee

That the minutes of the Explore Pahiatua Community Committee meeting held 4 September 2024 be received.

Crs Sutherland/Gilmore

Carried

9.3 Minutes - Eketahuna Community Board

That the minutes of the Eketāhuna Community Board meeting held 9 September 2024 be received.

Crs Sutherland/Gilmore

Carried

9.4 Minutes - Dannevirke Community Board

That the minutes of the Dannevirke Community Board meeting held 16 September 2024 be received.

Crs Sutherland/Gilmore

Carried

10. Reports

10.1 Request for funding from Positively Woodville Community Committee

The Tararua District Council considered the report of the Manager – Democracy Services dated 3 September 2024 that presented a request from Positively Woodville Community Committee for funding towards construction of a new skate park in Woodville.

Cr Johns declared an interest, took no part in the discussion and did not vote.

With regard to the Tararua General Purposes Woodville Gifted Land CT HB P2/147 special reserve fund, the Council noted the history of the fund. The fund was generated from the sale of a 21.9 hectare block of farmland, west of Woodville.

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The land had been gifted to the then Woodville Borough Council, for the purpose of benefitting the town of Woodville. The proceeds from the sale of the land was set aside in the special reserve fund, with interest that accrued being added to the fund. The original proceeds from the sale of the land was \$260,286.00 and interest proceeds received as at 30 June 2024 were \$277,763.79. The closing balance of the reserve fund as at 30 June 2024 was \$482,481.79. Making a grant of \$150,000 from this reserve fund would leave a balance of \$332,481.79. With regard to the Tararua District Community Recreation Fund, the amount of funding sought was in line with similar amounts contributed to other community recreation facilities in the district.

That the report from the Manager - Democracy Services dated 03 September 2024 concerning the Request for funding from Positively Woodville Community Committee be received.

That the Tararua District Council approves the request from Positively Woodville Inc for funding of \$150,000 from the Tararua General Purposes Woodville Gifted Land CT HB P2/147 special fund reserve fund, and \$50,000 from the Tararua District Community Recreation fund towards the costs associated with constructing a skatepark in Woodville.

Crs Gilmore/Franklin

Carried

10.2 Submission on Tolling for Te Ahu a Turanga: Manawatū Tararua Highway proposal

The Tararua District Council considered the report from the Group Manager – Infrastructure dated 20 September 2024 that presented the draft submission on Tolling for Te Ahu a Turanga Manawatū Tararua Highway for feedback from the Mayor and Councillors.

The Council discussed the draft submission, and suggestions for amendments were made. These included:

- Remove current opening wording, and replace with "we are opposed to the proposal to toll the replacement road in any form at all."
- Add references to Land Transport Act 2003, section 48(1) that lists a number of areas that NZTA must be satisfied with;
- Note the inadequate consultation, due to the refusal to provide the tolling assessment at the start of the consultation;
- Note the multiple breaches of the NZTA tolling policy;
- Note the replacement road would be a slower journey at 12 minutes, and involve steep gradients, whereas the Manawatū Gorge had been a 7 minute journey and was flat;

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- Include information on the impacts on young people in the district, and their connection to Palmerston North for sport, driving lessons re gaining experience with traffic lights, university and polytechnic;
- Outline the increased cost of maintenance of the Saddle Road and Pahiatua Track from additional traffic diverting from Te Ahu a Turanga, which was unaffordable for Tararua District ratepayers. The maintenance cost would exceed the amount received in tolls;
- Include concerns about traffic being diverted to use unsafe alternative routes, increasing the danger to motorists who cannot afford to use the safer, tolled route, putting them at greater risk of being involved in an accident:
- Note the fragility of the proposed alternative routes, with both alternatives regularly closed due to impacts of weather events, and by accidents from an unsafe level of traffic using these routes;
- Include information about how the toll would impose a barrier for retaining health professionals and access to health services.

The Council noted with concern that although a copy of the tolling assessment undertaken by NZTA had been requested on 3 September, it had not yet been provided.

That Council endorse the submission on Tolling for Te Ahu a Turanga: Manawatū Tararua highway.

That the delegation to incorporate amendments and additions of the draft submission as discussed in this Council meeting is assigned to the Mayor and Chief Executive to have final sign off prior to submission.

Crs Gilmore/Wards Carried

10.3 Draft Rates Postponement Policy - Adoption for Consultation

The Tararua District Council considered the report from the contractor dated 16 September 2024 that presented a draft Rates Postponement Policy for adoption for public consultation. In considering options for responding to impacts on people from the direct debit calculation error, it was noted that Council was concerned to minimise the impact on impacted households of this error as much as possible; to ensure equity and fairness to all ratepayers; to act with integrity and transparency; and remain within the legal framework. A suggestion was made to amend the wording of the phrase "talking to each other" in the statement of proposal.

That the report from the Contractor dated 16 September 2024 concerning the Draft Rates Postponement Policy - Adoption for Consultation be received.

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That Council adopts the draft Rates Postponement Policy and Statement of Proposal for public consultation.

That the Chief Executive be authorised to make any minor amendments required prior to consultation.

Crs Johns/Peeti-Webber

Carried

The meeting adjourned at 9:56am and resumed at 10:15am

10.4 Dannevirke Impounded Supply Options Assessment

The Tararua District Council considered the report from the 3 Waters Manager dated 19 September 2024 that sought endorsement from Council to realign the Impounded Supply work programme in the Long Term Plan 2024-34, to prioritise implementing the resilience measures previously approved by Council in October 2023 prior to making a substantive decision on the future of the Impounded Supply. The 3 Waters Manager outlined the actions taken since the decision in October 2023, and the analysis of the final geotechnical investigation report from Tonkin and Taylor, the review of the Dannevirke water supply system and options analysis from Rationale, and the report from New Plymouth Underwater following their recent inspection.

He advised that a demand management and conservation plan will be provided for Council consideration at the next meeting of the Infrastructure, Climate Change and Emergency Management Committee.

It was noted that the new legislation regarding dams was now in force, which makes the landowner co-responsible for the impounded supply.

The previous decision of the Council to commence pretreatment and storage was noted, however this work was delayed until information related to the status of the impound supply was finalised. The reports had verified the decision made by Council, with the only change to include permanent additional pre-treatment.

That the report from the 3-Waters Manager dated 19 September 2024 concerning the Dannevirke Impounded Supply Options Assessment be received.

That Council endorses the proposed approach, including implementing its October 2023 decision to install pre-treatment and additional treated water storage facilities.

Crs Peeti-Webber/Johns

Carried

Cr M F Long recorded his vote against the second resolution.

10.5 Adoption of Bylaws - Keeping of Animals Bylaw, Alcohol Bylaw, Cemeteries Bylaw and Public Places Bylaw

The Tararua District Council considered the report of the Manager – Democracy Services dated 10 September 2024 that sought adoption of the Keeping of Animals Bylaw 2024, Alcohol Bylaw 2024, Cemeteries Bylaw 2024 and Public Places Bylaw 2024.

The Council noted the changes that had been made as a result of feedback received during consultation. It was asked that the adoption of each bylaw be taken separately.

That the report from the Manager - Democracy Services dated 10 September 2024 concerning the Adoption of Bylaws - Keeping of Animals Bylaw, Alcohol Bylaw, Cemeteries Bylaw and Public Places Bylaw be received.

Crs Wallace/Johns Carried

That the Tararua District Council's Keeping of Animals Bylaw 2024 be adopted, with an effective date of 30 September 2024.

Crs Wallace/Johns Carried

Councillors M F Long and S M Gilmore recorded their votes against the motion.

That the Tararua District Council's Alcohol Bylaw 2024, be adopted, with an effective date of 30 September 2024.

Crs Chase/Peeti-Webber

Carried

That the Tararua District Council's Cemeteries Bylaw 2024 be adopted, with an effective date of 30 September 2024.

Crs Peeti-Webber/Sutherland

Carried

That the Tararua District Council's Public Places Bylaw 2024 be adopted, with an effective date of 30 September 2024.

Crs Gilmore/Long

Carried

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10.7 Draft Bylaws Review and Consultation - Trade Waste Bylaw 2024, Waste Management and Minimisation Bylaw 2024 and Traffic and Road Use Bylaw 2024

The Tararua District Council considered the report of the Policy and Planning Advisor dated 12 September 2024 that sought approval to public notify the draft Trade Wastes Bylaw, Waste Management and Minimisation Bylaw, and Traffic and Road Use Bylaw. These bylaws were proposed to replace the Trade Waste Bylaw 2018, Traffic and Road Use Bylaw 2018 and Solid Waste Bylaw 2018 that expired in late 2023.

That the report from the Policy and Planning Advisor dated 12 September 2024 concerning the Draft Bylaws Review and Consultation - Trade Waste Bylaw 2024, Waste Management and Minimisation Bylaw 2024 and Traffic and Road Use Bylaw 2024 be received.

That the Tararua District Council determines, pursuant to s155(1) of the Local Government Act 2002, that a bylaw is the most appropriate way of addressing perceived problems identified for the regulation of trade wastes and tanker discharges, the collection, storage, management and disposal of waste (including recyclable material), and road use.

That the Tararua District Council approves the combined Statement of Proposal and the Tararua District Council's draft Trade Waste Bylaw 2024, for public consultation in accordance with s83, s86 and 148 of the Local Government Act 2002.

That the Tararua District Council approves the combined Statement of Proposal and the Tararua District Council's draft Waste Management and Minimisation Bylaw 2024, for public consultation in accordance with s83 and s86 of the Local Government Act 2002.

That the Tararua District Council approves the combined Statement of Proposal and the Tararua District Council's draft Traffic and Road Use Bylaw 2024, for public consultation in accordance with s83 and s86 of the Local Government Act 2002.

That the Tararua District Council agrees that the Chief Executive be delegated the power to approve any minor amendments to the draft bylaws or statements of proposal that he considers appropriate, prior to consultation starting.

Crs Johns/Long Carried

10.6 Deliberations - Waste Management and Minimisation Plan consultation

The Tararua District Council considered the report of the Manager Democracy Services dated 4 September 2024 that presented the results of the public consultation on the draft Waste Management and Minimisation Plan and sought

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decisions from Council on each of the matters raised through the consultation.

That the report from the Manager - Democracy Services dated 04 September 2024 concerning the Deliberations - Waste Management and Minimisation Plan consultation be received.

That the following responses to matters raised through submissions be made:

Issue One: That the Council notes the proposal for a solution recycle glass and concrete locally, and thanks the submitter for demonstrating a potential local solution which is consistent with the goals, objectives and proposed methods highlighted in the draft Waste Management and Minimisation Plan.

Issue Two: That the Council thanks the submitter for their suggestion to introduce a system for collecting bottle lids, glass jar lids, milk caps and tin can lids to divert these from the landfill, and notes that a trial has been proposed for capturing some clean bottle lids for alternative use, however currently there was no alternative solution available for dealing with such waste other than disposal to landfill.

Issue Three: That the Council thanks the submitter for their suggestion to facilitate introduction of soft plastic recycling with a local supermarket, noting that officers were investigating options for soft plastic recycling.

Issue Four: That the Council thanks the submitter for their suggestion to facilitate introduction of alternative drop off points for used batteries, such as the Council office and libraries, and advises that officers were investigating options for this service.

Issue Five: That the Council thanks the submitter for their suggestion to introduce collection of E-waste such as computers and televisions, noting that an amnesty day for such collection was being planned.

Issue Six: That the Council thanks the submitter for their suggestion to return to providing a Council service for kerbside rubbish collection, noting that the Waste Management and Minimisation Plan details the objective for investigation options for introducing a Council-run or contracted household kerbside collection service, that budget provision has been included in the Long Term Plan 2024-34 from year four of that plan, and that the next Long Term Plan, 2027-37 will include consulting on options for this with the community.

Issue Seven: That the Council thanks the submitter for their suggestion to invest more in education to empower people with knowledge to recover their own resources.

Issue Eight: That the Council thanks the submitter for their suggestion to identify rural vs urban impacts on Council waste services, and identify amounts of waste produced by each rating group e.g. urban, rural and introduce a targeted rate.

Issue Nine: That the Council thanks the submitter for their suggestion to encourage the community to collect food scraps for feeding to pigs and poultry, but notes the risks associated with this and the need to comply with legal requirements for feeding of pigs.

Issue Ten: That the Council thanks the submitter for their note about investing more time in consultation to provide opportunities for people to have options explained to them.

That the draft Waste Management and Minimisation Plan be made the final version of the Waste Management and Minimisation Plan and be submitted to Council for adoption on 30 October 2024.

Crs Wallace/Johns Carried

10.8 Rationalisation of Land and Buildings Project

The Tararua District Council considered the report of the Group Manager – Strategy and Community Wellbeing dated 13 September 2024 that communicated the scope, approach and deliverables of the land and buildings rationalisation project. Dafydd Pettigrew, of Xyst Ltd, attended via Teams and provided an overview of the project. He outlined the next steps of the process, which would be to develop a list of potential land and buildings that could be considered, prepare a report on rationalisation for discussion with Council and bringing to a future meeting for decision. He noted the statutory requirement for community consultation on sale of any community land. An undertaking was made for regular reporting on milestones of this project, and it was asked that this project be shared with the community boards and community committees.

That the report from the Group Manager - Strategy and Community Wellbeing dated 13 September 2024 concerning the Rationalisation of Land and Buildings Project be received.

That Council is satisfied with the proposed approach, scope, and deliverables of the rationalisation project.

Crs Gilmore/Wards Carried

10.9 Capital Expenditure Budget Carryforwards 2023/24

The Tararua District Council considered the report of the Manager – Programmes and Projects dated 19 September 2024 that sought approval for carry forwards of unspent budgets to the 2024-25 financial year. It was noted that the proposed carry forwards were all projects that were currently underway, or had a contract for delivery.

That the report from the Manager - Programmes & Projects dated 19 September 2024 concerning the Capital Expenditure Budget Carryforwards 2023/24 be

received.

That the Council approves the carry forwards as outlined in section 4.1 of the report of the Manager – Programmes & Projects dated 19 September 2024 for addition into the 2024-25 year's capital budget.

Crs Sutherland/Franklin

Carried

The meeting adjourned at 11:57am and resumed at 1:00pm

10.10 **12 Month Performance Report - Period Ending 30 June 2024**

The Tararua District Council considered the report of the Senior Financial Accountant dated 11 September 2024 that presented the performance report for the period 1 July 2023 to 30 June 2024. In response to a question asked about the variance noted for accrual of staff leave, it was noted that a note would be included for consideration by Council when it considers adoption of its draft Annual Report.

Cr S M Wards left the meeting at 1:45pm and returned at 1:47pm.

That the report from the Senior Financial Accountant dated 11 September 2024 concerning the 12 Month Performance Report - Period Ending 30 June 2024 be received.

Crs Wallace/Chase

Carried

Carried

10.11 2023/2024 Annual Report of the Tararua District Licensing Committee

The Tararua District Council considered the report of the Regulatory Services Manager dated 19 July 2024 that presented the annual report on the administration of alcohol licensing for the period 1 July 2023 to 30 June 2024 to Council for information.

That the report from the Regulatory Services Manager dated 19 July 2024 concerning the 2023/2024 Annual Report of the Tararua District Licensing Committee be received and noted.

Crs Long/Johns

10.12 Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974

The Tararua District Council considered the report of the Alliance Administrator dated 5 September 2024 that presented an application from Eketāhuna Our Town Inc for road closures on Saturday 30 November 2024.

That the report from the Alliance Manager dated 05 September 2024 concerning a road closures application under the Tenth Schedule of the Local Government

Meeting of Tararua District Council - 25 September 2024

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Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1)(b)and the Tenth Schedule of the Local Government Act 1974, the Council resolves to close the following roads for the purpose of allowing the Eketahuna Our Town Inc to hold the Eketahuna Christmas Parade event:

Road name: Haswell Street, Herbert Street, and Bengston Street

Date of closure: Saturday 30 November 2024

Conditions Applied to the Granting of these Road Closures

That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.

That if the Tararua Alliance identifies any road or roads as being in an unsuitable condition arising from this assessment, then they have the discretion to request the organiser to withdraw such road from the route of this event.

That shortly after the event has been held, the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event, then those expenses shall be recovered from the event organiser.

Crs Gilmore/Sutherland

Carried

10.13 Requests for Information under the Local Government Official Information and Meetings Act 1987

The Tararua District Council considered the report of the Manager – Democracy Services dated 10 September 2024 that provided information on requests for information received under the Local Government Official Information and Meetings Act 1987.

That the report from the Manager - Democracy Services dated 10 September 2024 concerning the Requests for Information under the Local Government Official Information and Meetings Act 1987 be received.

Crs Wallace/Sutherland

Carried

11. Correspondence

11.1 Letters to Ministers re Proposed Tolling for Te Ahu a Turanga Manawatu Tararua Highway

That the Council notes the correspondence sent to the Ministers regarding the

Proposed Tolling for Te Ahu a Turanga Manawatu Tararua Highway.

Crs Gilmore/Johns Carried

12. Portfolio Reports

Public meeting in Woodville – Cr Gilmore spoke about the public meeting arranged by Positively Woodville, to unite against the proposed tolling of Te Ahu a Turanga. He recorded his thanks to Positively Woodville for their efforts in arranging that meeting, and to everyone involved in the organisation and running of the meeting. He also thanked the people of Woodville, and people from across the district and beyond for their support.

Civic Honour presentation to Heather Monk – Cr Wards acknowledged the organisation of the event, and spoke about its success. She thanked everyone involved on behalf of the Pongaroa community.

Rural Support Trust - Cr Wards spoke about the rural support trust planning event that she recently attended. She noted the changes in the governance structure of that organisation, with three of the four trustees standing down including herself. She advised the new Chairperson would be Lisa Simms, who comes from Eketāhuna.

Polish Reunion – Cr Franklin provided an update on the work being undertaken in preparation for the upcoming Polish Reunion. She invited any councillors that were available to help with the event to let her know and their help would be appreciated.

Connect Tararua – Cr Franklin reported that there had not been much progress with the Norsewood tower, investigations into delay were underway.

Refurbishment of Remembrance Plaque of the Boer War – Cr Wallace reported on his attendance at an event in Norsewood to celebrate the refurbishment of the remembrance plaque.

13. Mayoral Matters

Nil

14. Items not on the Agenda

Nil

15. Public Excluded Items of Business

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Confirmation of Public Excluded Minutes

Civic Honour Nomination for Community Service

Chief Executive 2023-24 Annual Performance Review and End of First Term Review

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Chief Executive 2023-24 Annual Performance Review and End of First Term Review	To protect the privacy of natural persons	<section (1)(a)(i)<="" td=""></section>
Civic Honour Nomination for Community Service	To protect the privacy of natural persons	<section (1)(a)(i)<="" td=""></section>
Confirmation of Public Excluded Minutes	To protect legal privilege	<section (1)(a)(i)<="" td=""></section>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

- s7(2)(g) The withholding of the information is necessary to maintain legal professional privilege.
- s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.
- s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.

Crs Johns/Sutherland

Carried

The meeting went into public excluded session at 2:21pm and resumed open session at 3:23pm.

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Meeting of Tararua District Council – 25 September 2024

There being no further business the contributions, and declared the me	ne Mayor thanked those present for their attendance and eeting closed at 3:24pm.
Mayor	

Meeting of Tararua District Council – 25 September 2024

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Minutes of an Extraordinary Meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 2 October 2024 commencing at 11:00am.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), N L Chase, A K Franklin, S M Gilmore, P A Johns, M F Long, K A Sutherland, S A Wallace and S M Wards

In Attendance

Mr B Nicholson - Chief Executive

Mr R Suppiah - Group Manager – Corporate and Regulatory

Mr P Wimsett - Chief Advisor
Mrs S Walshe - Finance Manager

Mrs B Fowler - Senior Financial Accountant
Mrs A Dunn - Manager - Democracy Services

2. Apologies

There were no apologies.

3. Declaration of conflicts of interest

Nil

4. Reports

4.1 Draft Annual Report for the year ending 30 June 2024

The Tararua District Council considered the report of the Senior Financial Accountant dated 27 September 2024 that presented the draft Annual Report for the year ending 30 June 2024, and detailed the process required to adopt the Annual Report.

It was noted that the 12 month measures were reported through to Council on 25 September 2024. She spoke about some of the measures that had been updated, and would be reflected in the final Annual Report. She spoke about the

TARARUA DISTRICT COUNCIL

benchmark report that was received, and included in the agenda. She noted that financial prudence benchmarks had not been able to completed at the time the draft report was prepared, but had now been completed and would be included in the final report. With regard to the direct debit error, it was asked whether those figures had been included in rates receivables. It was noted that the figures within debtors includes all debtors owing to Council. A detailed report was provided to the Auditors on all outstanding debtors. The meeting discussed highlighting the direct debit error issue within the Annual Report, due to it being a key accountability document. It was noted that a discussion needed to be had with the Auditors, about how this could be reported. This will be highlighted when the final Annual Report is adopted. The controls that Council puts in place can be scrutinised by Audit to give assurance that the controls are appropriate. It was asked that the Finance Manager report back to Council with more detailed breakdown on the audit fees that were reported in the draft Annual Report. It was asked that the amounts reported for Community Board members in note 9 be checked, and that further information be provided to clarify the number of staff employed at Council.

That the report from the Senior Financial Accountant dated 27 September 2024 concerning the Draft Annual Report for the year ending 30 June 2024 be received.

That the Tararua District Council receive the draft Annual Report for the year ended 30 June 2024.

That the Mayor and Chief Executive be delegated authority to make any minor changes requested by Audit New Zealand and to sign the Statement of Compliance and Responsibility that is contained within the Annual Report for the year ending 30 June 2024.

Crs Long/Peeti-Webber

Carried

5. Closure

There b	peing no	further	business	the Mayo	r thank	ed th	ose p	resent	for the	ir attend	lance	and
contrib	utions, aı	nd decla	red the r	meeting cl	osed at	12:05	pm.					

_____ Mayor

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Extraordinary Meeting of Tararua District Council – 2 October 2024



Report

Date: 9 October 2024

To : Chairperson and Board Members

Eketahuna Community Board

From : Sarah Ellis

Democracy Support Officer

Subject : Management Report

Item No : **8.1**

1. Recommendation

1.1 That the report from the Democracy Support Officer dated 01 October 2024 concerning the Management Report be received.

2. Reason for the Report

2.1 This report provides an update to the Board on key activities and items of interest as reported to the meeting of the Infrastructure, Climate Change and Emergency Management Committee held 18 September 2024.

3. Background

- 3.1 As part of the scope of functions and authority delegated by the Council to the Eketāhuna Community Board, the Board has the responsibility for maintaining an oversight of the level of service concerning the facilities and activities provided within the Board's geographical area and make submissions to the Council on those levels of service, through the Annual Plan/Long-term Plan consultation process.
- 3.2 This report is provided to keep the Board informed on key activities and items of interest.
- 3.3 The scope of the update provided is districtwide, therefore contains information related to services and facilities outside of the wider Eketāhuna Community Board

area. Where it has been possible, information relating solely to the northern ward area has been removed from the following report.

4. Transport

4.1 Alliance Management Overview

CCNZ Awards

On 16 August the Tararua Alliance won the Maintenance Contract category of the Civil Construction New Zealand Hirepool Construction Excellence Awards.

The Alliance was one of six finalists in the Maintenance Contract category along with McConnell Dowell for the Mangere Wastewater Treatment Plant, HEB for Christchurch City Road maintenance, Fulton Hogan contracts in the Chatham Islands and Auckland central, and HiRoads Tairāwhiti emergency works.

The entry requirements included a 4000-word submission that explained key operational areas including asset management, planning and control (10% weighting), collaboration, relationships and client satisfaction (40%), results, effectiveness and delivery (30%), and innovation (20%). Supporting documentation included the Performance Framework Strategy, the Stakeholder Engagement & Communications Strategy, and examples of stakeholder engagement.

Judges' citation:

The Tararua Alliance Maintenance Contract is a partnership between Tararua District Council and Downer NZ to maintain the local road and water network in the Tararua District. The Alliance team includes TDC and Downer staff that work together delivering capital works, renewals, and maintenance.

Following the impact of Cyclone Gabrielle the estimated cost of emergency works was estimated at \$90m, for an emergency works programme normally \$4m-\$5m per annum. Given the scale of the event it was evident that support from key stakeholders would be required to ensure compliance with the RMA requirements including local iwi and Horizons Regional Council.

Reliable asset data, strong stakeholder relationships and a make it happen approach has enabled the Tararua Alliance to provide the community with a fast, robust, and resilient roading response.

By the end of this financial year the Tararua Alliance is on track to deliver \$38m of works all delivered to a high standard of workmanship. Ongoing streamlining including subcontractor pre-qualification is progressing in anticipation of a further \$45m of work required to bring the network up to standard. Underpinning this exemplary performance is the collaborative relationship of trust between the alliance partners and the comprehensive asset system used to manage the changing network conditions such as the influence of Cyclone Gabrielle.



Tararua Alliance Network Manager Andrew Desmond and Emergency Works Project Manager Jamie Hughes represented the Alliance at the CCNZ Awards ceremony in Invercargill.

Alliance Strategy Workshop

The TDC Executive Leadership team, the Tararua Alliance Principals Group and Tararua Alliance Leadership team completed a strategy workshop Within the context of the new Government Policy Statement on Land Transport 2024 and the National Land Transport Programme 2024-2027. The purpose of this workshop was to refine the Alliance's focus for the next three years and identify opportunities for improvement in the Alliance's strategy to enhance the value the Alliance provides to the community.

During the workshop, the team reviewed the Alliance Maturity Survey that was sent to key stakeholders. Using the feedback, the team reviewed its strengths, areas for improvement and stakeholder priorities, which will be used to adjust the key performance measures in the Alliance Performance Framework to ensure the team is focused on the right areas.

The Alliance also reviewed the strategic principles (below) that were developed by Bryan Nicholson, Tararua District Council Chief Executive, and Craig West, Downer New Zealand Country Lead, to determine if they are still relevant or need to be adjusted.



Using the discussions from the workshop, the Alliance will develop and implement a three-year strategy aligning with the 2024-2027 National Land Transport Programme and a 12-month high performance plan to ensure the Alliance performance framework is strategically optimised to achieve the strategy.

4.2 Transportation Network Management Overview

2024-27 NLTP Funding Update

On 3 September, TDC received confirmation of funding for the three-year NLTP period. Our final approved funding for the 2024-27 NLTP period is \$58,635,000. This is a \$15M reduction (-24%) from the \$77,344,186 originally proposed to TDC and NZTA during the LTP and NLTP process. These figures do not include the Cyclone Gabrielle funding.

A full breakdown of the approved funding allocation is provided on the following pages. Overall, the Tararua District's 2024-27 NLTP funding allocation has increased 35% compared to the \$43,584,024 received for the 2021-24 NLTP period.

While on face value the increase appears significant, when taking into account cost fluctuations of 21% over the previous three years, and entering the new NLTP with high inflationary pressures, the approved budget is still relatively limited compared to what was originally proposed.

Funding Confirmation - Key Points

Sealed Pavements

In line with the government's GPS for Transport, our request for increased funding to maintain, reseal and rehabilitate our sealed pavements has been approved.

Reseals and rehabilitations have been approved at the full amount requested, with a slight reduction of 2.9% for sealed pavement maintenance.

Minor Events

With increasing need to respond to storm events, we had sought increased funding for events not covered by emergency works funding (events under \$100k in value). Our approved funding is a 39% decrease in what was requested. Given the proposed changes to emergency works funding criteria, this was a surprise. We are waiting for the decision on emergency works funding criteria to understand how much impact this could have on our network.

Network and Asset Management

This category has seen a 32% reduction on what was requested. Post submission, NZTA advised that certain costs associated with nationwide Consistent Condition Data (CCDC) and the nationwide transition to the Asset Management Data Standard (AMDS) will be funded by NZTA. This means reduced local input and reduced costs.

Structures

Reduced funding for the maintenance (-16%) and renewals (-31%) of structures will see a decline in the condition of bridges and retaining walls. The proposal for this NLTP was to start proactive maintenance of retaining walls. With aging assets, the burden remains and associated costs will be deferred to future NLTPs.

Unsealed Road Maintenance and Metalling

In line with the government's GPS for Transport priorities, our request for funding for unsealed road maintenance such as grading has been approved at the requested amount, and unsealed road metalling seeing a reduction of 14% on requested funding.

Traffic Services

General maintenance of our traffic services (signage and guardrail) has been fully funded. Renewals of traffic services has seen a reduction of 39%. This will see a general deterioration of signage, guardrail and sight rails over the next three years.

Drainage Maintenance and Renewals

These work categories have seen a significant reduction in approved funding.

- Drainage maintenance (-40%)
- Drainage renewals (-55%).

Given drainage is critical to protecting the pavement assets, we are surprised there has been such a large reduction. The reduced amount places pressure on our pavements and impacts our ability to complete quality reseals and rehabilitation, as this funding supports preparatory works for reseals and rehabilitations. We intend to seek clarification around the reason for the reduction, with the view to increase this budget.

Footpaths

As indicated in the previous ICCEM report, footpath funding has taken a significant hit. Details about the impacts of this are provided further in the report.

Low Cost, Low Risk

We have received no funding for the Low Cost, Low Risk work categories. (-\$5.5M). The bulk of this request was associated with local road improvements, which assisted improvements (like minor realignment and pavement widening) associated with pavement rehabilitations.

We are reviewing the funding allocations to determine the impacts on the proposed plan. If our minimum requirements can't be met, we have the opportunity to move funding from certain work categories. (e.g. if we need to increase drainage maintenance, we can reduce roadside mowing.)

Approved NZTA Funding Allocations

Activity Class	NZTA Work Category	Description	Requested Funding 2024-27 NLTP	Approved Funding 2024-27 NLTP (4/09/24)	Variance betwee Request / Approv	
	114	Structures maintenance	\$2,069,511.00	\$1,736,939.00	-\$332,572.00	-16.1%
	121	Environmental maintenance	\$4,039,807.00	\$3,898,277.00	-\$141,530.00	-3.5%
	122	Network Service Maintenance (Traffic service maintenance)	\$1,418,504.00	\$1,368,808.00	-\$49,696.00	-3.5%
SI .	123	Network operations	\$0.00	\$0.00	\$0.00	
Operations	131	Rail level crossing warning devices maintenance	\$107,726.00	\$103,952.00	-\$3,774.00	-3.5%
ď	140	Minor events	\$1,896,989.00	\$1,157,959.00	-\$739,030.00	-39.0%
	151	Network and asset management	\$3,838,281.00	\$2,605,408.00	-\$1,232,873.00	-32.1%
	215	Structures component replacements	\$2,903,555.00	\$1,929,932.00	-\$973,623.00	-33.5%
	221	Environmental renewals	\$0.00	\$0.00	\$0.00	
	222	Traffic services renewals	\$1,050,096.00	\$723,725.00	-\$326,371.00	-31.1%
		Total Local Road operations	\$17,324,469.00	\$13,525,000.00	-\$3,799,469.00	-22%
e pe	111	Sealed pavement maintenance	\$9,208,563.00	\$8,999,918.00	-\$208,645.00	-2.3%
ition - Cannot be	112	Unsealed pavement maintenance	\$2,306,920.00	\$2,306,899.00	-\$21.00	0.0%
ntio Ca	113	Routine drainage maintenance	\$6,763,175.00	\$3,999,964.00	-\$2,763,211.00	-40.9%
evel Class	211	Unsealed road metalling	\$3,718,599.00	\$3,199,971.00	-\$518,628.00	-13.9%
Pothole Prevention Ring-fenced Activity Class - Canr moved)	212	Sealed road resurfacing (Ring-fenced WC - cannot be moved)	\$15,148,596.00	\$15,148,459.00	-\$137.00	0.0%
oth	213	Drainage renewals	\$4,485,705.00	\$1,999,983.00	-\$2,485,722.00	-55.4%
(Ring-f	214	Sealed road pavement rehabilitation (Ring-fenced WC - cannot be moved)	\$8,806,885.00	\$8,806,806.00	-\$79.00	0.0%

		Total Local Road pothole prevention	\$50,438,443.00	\$44,462,000.00	-\$5,976,443.00	-12%
Walking &	125	Footpath maintenance	\$1,156,119.00	\$ 648,000.00	-\$508,119.00	-44.0%
Cycling	225	Footpath renewal	\$2,860,155.00	\$0	-\$2,860,155.00	- 100.0%
		Total Walking & Cycling	\$4,016,274.00	\$648,000.00	-\$3,368,274.00	-84%
	341	Road to Zero				
Low Cost / Low Risk	341	Walking & Cycling Improvements	\$100,000.00	\$0	-\$100,000.00	- 100.0%
Programme	341	Local Road Improvements	\$5,465,000.00	\$0	-\$5,465,000.00	- 100.0%
		Total Low Cost, Low Risk	\$5,565,000.00	\$0	-\$5,565,000.00	-100%
			2024-27 Request	2024-27 Approved	Variance to Requ	est
		Totals	\$77,344,186.00	\$58,635,000.00	-\$18,709,186.00	76%

4.3 Transport Operational Delivery Management Overview

Routine Maintenance

The Tararua District Council network is broken up into 11 Zones to undertake routine maintenance activities such as grading, safety patrols, mowing and spraying. Work within these zones is programmed monthly for greater productivity and efficiency. This map with the zones will be used in future reports to provide more detail on where the focus areas are. Fig 1.6.1

Customer Requests

August CRMs were predominantly focused on flooding from the rain event on 18 August, where we received 67 CRMs – 25% of the month's CRM's. Fig 1.6.2

Planned Maintenance

Throughout August the focus of works delivery has been preparing for this season's resurfacing programme, including removing high shoulders and water table clearing to ensure water is shedding and draining off the road. Pavement repairs will commence in September.

Renewal Activities

Planning is underway for the delivery of this year's resurfacing programme. All Resurfacing sites have been identified and treatment selections completed. A Drive over with NZTA in early September will confirm locations and budget.

Emergency Response

Works have generally been on shutdown for the winter months with all major sites held over winter. Back-room work has been underway with scoping and planning for this season's workload. Options reports have been prepared and signed off by NZTA.



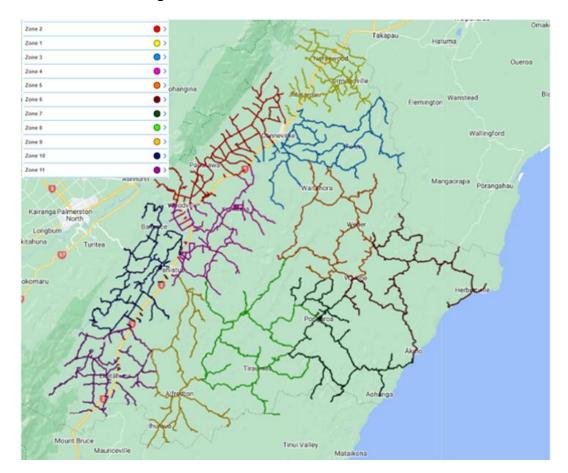
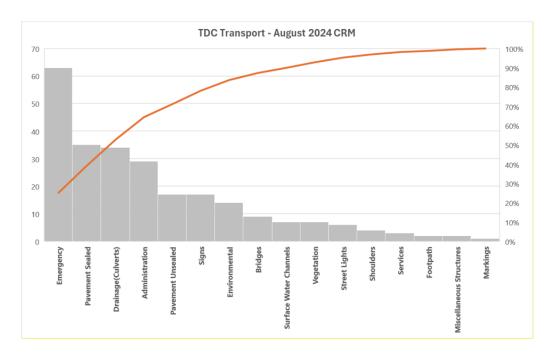


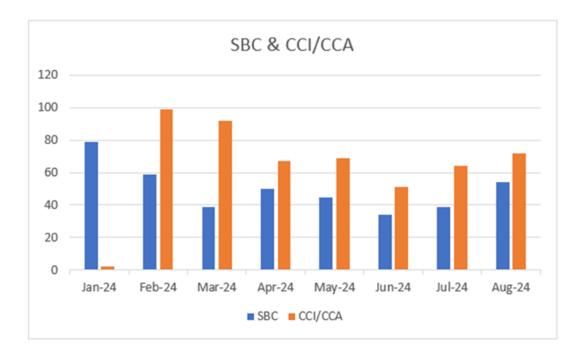
Fig 1.6.1 – Tararua District Zone locations

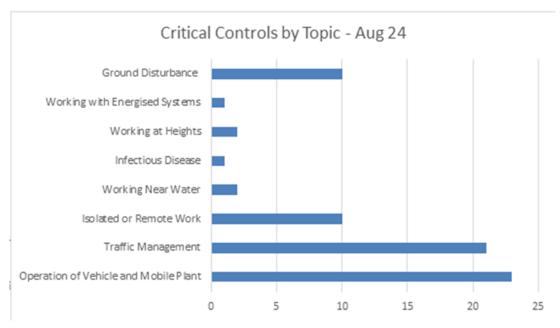




4.4 Zero Harm

The Alliance had zero incidents to report in August. Our continued focus on our proactive approach to zero harm through Safety Behaviour Conversations (SBCs), Critical Control Inspections (CCIs) and Critical Control Audits (CCAs) is providing benefits in preventing harm to our staff, the environment and our stakeholders. Coming into September we are rolling out training for all our Leading Hands, Supervisors, Project Engineers, Project Managers and Operational Leaders. This training is focusing on our roles and responsibilities, proactively leading safe work practices and environmental responsibility, effectively applying our risk management process, and developing leadership skills for communicating zero harm and demonstrating front-line leadership behaviours.





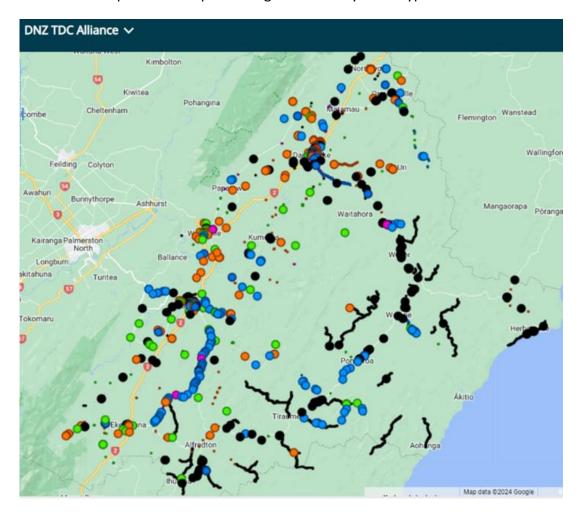
4.5 **Maintenance**

Maintenance Strategic Planning

With funding allocations now available, we are reviewing the options for maintenance in line with the workshops held during the development of the Transport AMP. Due to reductions in key work categories, we are needing to re-evaluate our strategic approach to maintenance, with reduced levels of service in certain areas expected. The coming three months' focus is on commencing pre-reseal pavement repairs. This forms the bulk of the asset planning at present.

Delivery

All Works – Dispatches Completed August 2024 – By Asset type.



Grand Total	1029
Vegetation	25
Surface Water Channels	43
Signs	209
Shoulders	39
Services	5
Railings	6
Pavement Unsealed	91
Pavement Sealed	158
Miscellaneous Structures	1
Footpath	80
Environmental	48
Emergency	88
Drainage(Culverts)	154
Bridges	67
Administration	15

Routine Maintenance

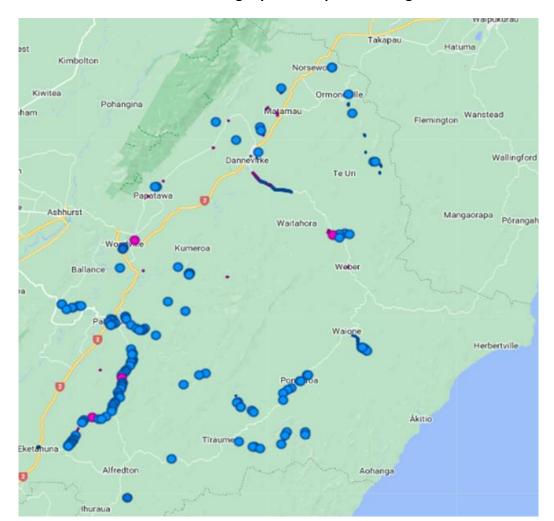
- Routine maintenance has been ongoing.
- 61 bridge decks cleaned with a total of 5,262 m2
- 148 culverts were unblocked
- 1,174 potholes were filled on the sealed road network
- Response to emergency events 32 flooding sites, 36 slips cleared, and 20 trees removed from the roadway
- Cleared detritus from 1,768m of road
- Replaced, cleaned or repaired 166 signs
- Graded 633 km of unsealed road

Planned Maintenance

Due to the current weather conditions and the seasonal risk, there has been limited planned maintenance activities undertaken on the network. The focus has been on the pre-resurfacing repairs to ensure that the resurfacing sites are available to reseal when the weather is more favourable.

Drainage has been the focus with 5 culverts replaced, 47km of high shoulder removed, and 42.5km of surface water table cleared.

590 tonne of aggregate was placed on unsealed roads where adverse weather has created soft spots and weather has caused aggregate loss.



Pre-Resurfacing repairs completed in August

4.6 Renewals

Reseals

Reseal Planning

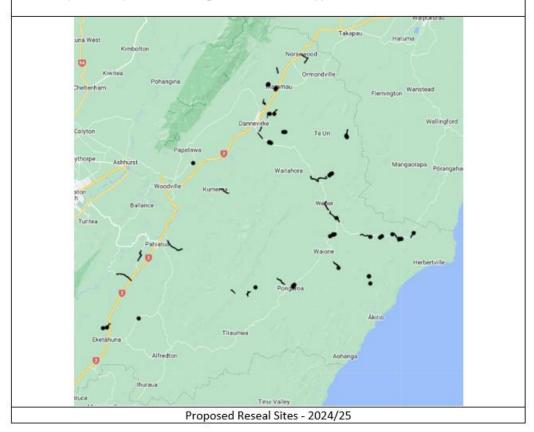
The Tararua Alliance completed a drive-over of reseal sites with our NZTA Investment Advisor on 9 September. This will confirm our programme for the year.

Activity	Proposed length	LTP target per year (5.5%)
Reseals	68km	60.5km

The network drive over scheduled for the week of the 9 Sept may see sites removed from the programme of works, hence the proposed length currently set at 68km.

Final approved funding for reseals enables our target reseal length to be increased to ~6km per year, however, with reductions in other budgets, we may be restricted in achieving this target as due to the reduction in funding for corresponding preparatory works (high-shoulder removal, pavement repairs).

Having seen restrictions in budgets associated with pre-seal repairs (ie. water-tabling and culvert replacement), we are needing to reevaluate our approach to reseals.



Reseal Design

Designs have been completed for this season's reseal programme. Treatment selection has been based on the lowest risk/longest life options to ensure that the Tararua District has the best value for money in this season's delivery.

Reseal Delivery

Resurfacing sites been identified and validated over the last couple of months. The team is currently planning on the delivery, with stockpiles being tidied up in preparation for the delivery of sealing chip. The final site drive over with NZTA in early September will confirm the scope that will initiate the commencement of sealing chip delivery.

Rehabilitations

Rehabilitation Planning

The Tararua Alliance has reviewed the rehabilitation programme. With increased emphasis on pavement rehabilitations over this NLTP, the rehabilitation programme is expected to grow compared to previous years.

The proposed programme for the 2024/25 FY is detailed in the table below.

Road	Start RP -End RP	Length
Aerodrome Road, Dannevirke	361 - 1650	1289m
Maharahara Road	3256 - 3500	244m
Maunga Road	7439 - 7839	400m
Weber Road	18335 - 18802	467m
	Total	2400m

Rehabilitation Design/Engineering

Test pits and laboratory results have been undertaken, where samples of existing pavement materials are examined to determine to determine the available treatment types (stabilisation or overlay). Two draft designs are available, with all designs to be finalised by the end of November.

Rehabilitation Delivery

Planning is underway to ensure the Alliance is ready to commence renewal works once the weather and construction conditions improve.

Drainage Renewals

Planning

Following NZTA's confirmation of budgets, we have seen a significant reduction in what was sought for the coming three-year programme. Through the AMP workshops it had been decided that we would commence with the replacement of all poor condition culverts across the network over a 6-year period.

The approved funding amount prevents us from starting this programme and means a return to the previous strategy of replacing culverts in poor condition alongside rehabilitations and reseals where appropriate.

The delivery team is currently validating the condition of these culverts to ensure we are only intervening on poor condition assets at the end of their life.

Footpaths

Planning

We continue to work to understand the impacts of the significantly reduced funding for footpath maintenance and renewals.

The following table shows how the total footpath budget was invested over the 2021-24 NLTP period. Comparing this to the \$648,000 received for the 2024-27 NLTP period we are needing to decide what activities are not priority.

One key item of discussion is the Main Street water-blasting across the various town centres. This is competed six times a year (Total \$418,600)

Work Category Total E	xpenditure 2021-24 NLTP
■ Footpath Maintenance	\$785,980.74
Footpath - Isolated maintenance AC	\$40,689.08
Footpath - Isolated Maintenance Concrete	\$71,443.63
Footpath - Lichen Control	\$36,686.99
Footpath - Main Street Waterblasting	\$418,600.56
Footpath - Routine maintenance	\$51,079.23
Footpath - Vegetation control & spraying	\$19,297.76
Footpath Dayworks	\$12,588.97
Street Furniture Maintenance	\$135,594.53
■ Footpath Renewals	\$782,626.30
Footpath - Adjust service lids	\$805.85
Footpath - Renewals Concrete	\$44,144.86
Footpath Excavate & Reconstruct - AC	\$590,711.61
Footpath Renewals Dayworks	\$124,043.60
Vehicle crossing - Renewals Concrete	\$22,920.38
Grand Total	\$1,568,607.04

Footpath Renewals are not funded over the 2024-27 NLTP cycle.

Victoria Avenue Bridge

Further work has been undertaken to determine the most suitable solution to address the issue of Pedestrians entering the live traffic lane along the Victoria Ave Bridge. The formation of the walkway in the Peri-Urban zone has created a liability for Council with regards to the safety of pedestrians. Refer to Attachment 1 in appendices to view the different options to be considered to remedy this issue.

Bridge Component Replacements

Planning

We are in the early stages of planning for this season's bridge component replacement programme. There has been a reduction in the bridge maintenance and structures component replacement budgets so it is critical that prioritise our highest risk bridges.

4.7 Emergency Works Recovery

<u>August 2024 – Emergency Works Events</u>

Following heavy rain throughout August we have notified NZTA of a pending Emergency Works application.

On 1 August we saw the northeast portion of the district hit by a 'weather bomb', with the Akitio River level monitor recording a depth of 7.2m. This depth exceeds that of all the storms experienced in 2022 and is equivalent to that recorded during Cyclone Hale in January 2023.

We have identified one dropout, which closed Ngapaeruru Road to heavy traffic, as well as creating slips across the Akitio River catchment.

Additional to the 1 August event, on 18 August a rain event caused damage across the southern parts of the network, including flooding in Pahiatua.

Damage is still being assessed for these events, with the value of damage expected to be known by the end of the month.



Ngapaeruru Road - Dropout leading to closure for Heavy Traffic

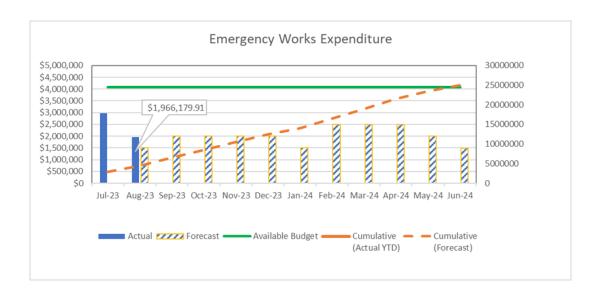


Omata Road, Pahiatua. Erosion is leading to the likelihood of the loss of the approach leading up to a single lane bridge.

2024/25 FY - Emergency Works Forecast Expenditure

Our forecasted expenditure for the 2024/25 FY for WC141 (Emergency Works) is \$24,472,823 based on available approved funds in TIO and the ability to complete design and engage suitable contractors over the financial year.

Comparatively, our total Emergency Works Expenditure for the 2023/24 FY was \$32,114,925



Total Approved Emergency Works Funding (2024/25+) (NZTA Work Category 141)	\$24,472,823
2024/25 Spend to Date (end of August)	\$4,943,407.28
Expenditure in Month	\$1,966,179
Forecasted Monthly Expenditure	\$1,500,000

Emergency Works Delivery

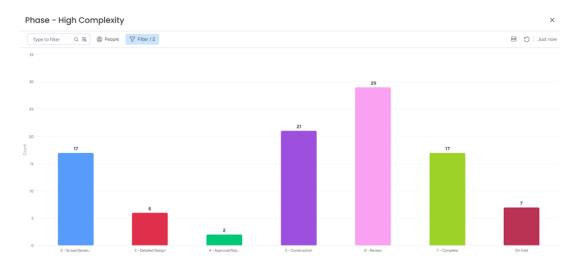
High Complexity works

There has been no change to sites completed this month due to the slow progress of the winter months and sites placed on hold until weather conditions are favourable for pavement construction.

We have moved all our high complexity sites out of 'Identified' phase as they are all on track in scope development. We have moved four projects into 'Construction' phase where contracts have been awarded — Magnussen Road, Rakaiatai Road, Pori Road and Speedy Road. Three sites have been completed and moved to review awaiting as-builts and engineering sign off. Waiowaka Road has been placed on hold as we are considering Sustainable Land Use Initiative (SLUI) funding.

The following sites will be released to tender upcoming in September for early season construction works to commence – Pahiatua Pongaroa Road retreat, Coast Road bridge abutment, Waitahora Road retaining wall.

Physical works in September will be mainly focused on closing works sites that have been on hold over winter.



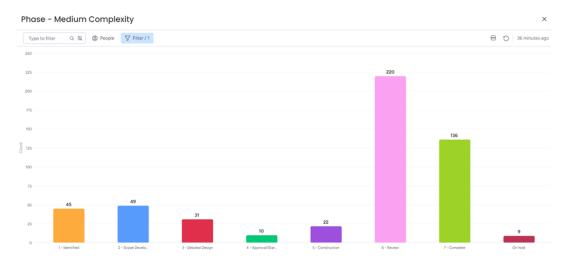


Maunga Road retaining wall completed.



Tourere Road - High specified willow brush retaining wall completed in August.

Medium Complexity Works



Medium complexity builds have progressed quickly through August with extra resource and suitable time of the year for construction. These works have consisted of low-risk bench and fills, MSE walls, brush willow walls and minor site retreats. Traction for the completion of these sites is forecast to continue in September, prior to moving our focus back into high complexity work, which will increase in November.

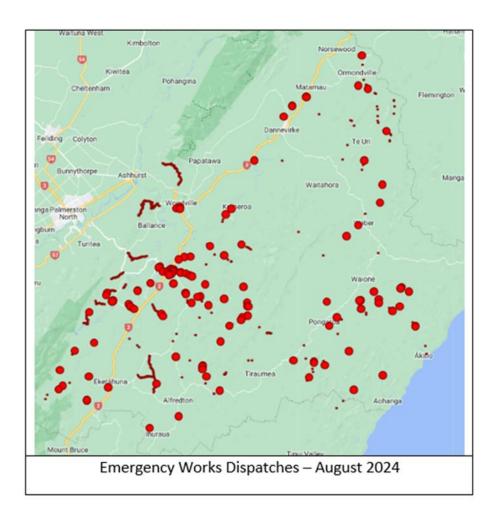


Route 52/157 MSE wall

Other Emergency Works

August 2024 event

281 dispatches were identified that can be attributed to the two weather events in August, of which 92 have been completed as part of the initial response.



Angora Road

Throughout June/July, the roading team has been monitoring a large land movement affecting Angora Road. There has been no change to the status of Angora Road over August. An estimated 30,000m3 slip has fallen into the stream running adjacent to the road and blocked the stream. The stream is now running down the road. Given the scale of the slip and the wet conditions, combined with the low traffic use of the road, only basic access has been restored to allow access to the farm operation and a hard rock quarry being used for the Route 52 Emergency Works projects. This road is expected to be closed to truck and trailer access for the foreseeable future.

5. 3-Waters

Stormwater Pond Detention Investigation

A qualified engineer specialising in stormwater management has commenced an investigation of the existing stormwater infrastructure in Pahiatua and will complete the modelling and prepare a proposal for a new stormwater detention pond aimed at reducing the flood risks in the area.

The proposed stormwater detention pond represents a critical step towards improving flood resilience in Pahiatua. By addressing the challenges posed by recent flooding events, this project aims to protect the community, enhance water quality, and promote sustainable stormwater management practices.

Stormwater detention ponds are an effective flood management strategy that provides both immediate and long-term benefits. By capturing and controlling stormwater runoff, they help protect communities from flooding while also improving water quality.

Stormwater ponds are used for three primary purposes:

- Reducing downstream flood potential,
- Providing water quality treatment, and
- Minimising to the extent possible, downstream channel erosion.

Advantages:

- Reduces downstream flood potential.
- Manages extreme event flow and volume.
- Reduces downstream channel erosion.
- Aesthetics through planting and added amenity value for local communities with potential for educational opportunities.
- Provides a naturalised haven for aquatic and avian species.
- Provides and enhances green corridors for existing riparian environments with improved biodiversity and habitat.

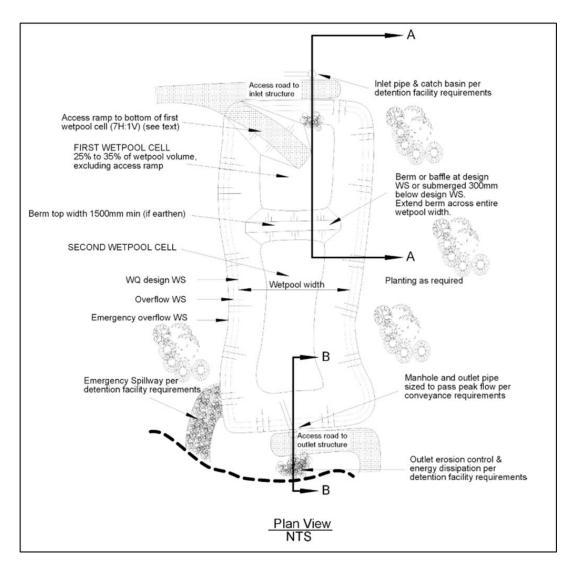
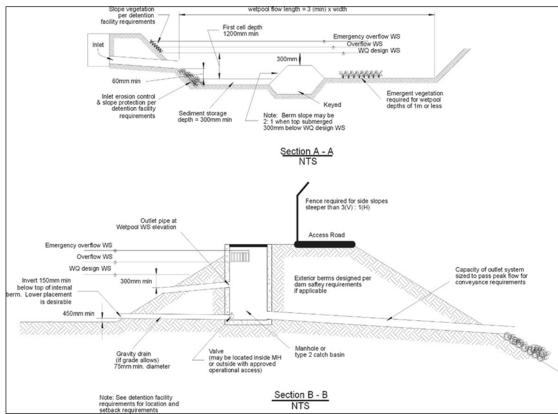


Figure 1: Schematic of an example of a Stormwater Management Pond

Continuation of Figure 1 showing Cross-Sections



Stormwater Intervention Funding Allocation

The bulk of the funding allocated in the LTP for stormwater over Years 1 to 3 is to investigate the extent and condition of the districts existing networks, factoring in future urban growth, and to then to develop and design fit-for-purpose stormwater networks for the whole district. This work will identify the cost and physical resources required to implement a long-term solution in subsequent years.

Inflow and infiltration (I&I) of stormwater into the wastewater network further complicated the situation across the district. I&I is being investigated independently as this hydraulically overloads the network and contributes to the overall impact on the system. However, the removal of stormwater from the wastewater system often serves to exacerbate the need to remove more stormwater from the town catchment.

A company called 'Citycare' has been engaged to complete an investigation of the impact of inflow and infiltration at Eketāhuna over the next six months period, starting in September 2024, as a pilot project. The intent is Pahiatua will be the second township in the district to have an inflow and infiltration investigated completed.

District wide funding for Stormwater Development and Renewals Years 1 - 3 of the LTP is as follows:

	Stormwater			
LTP Year	Development	Renewals		
1	\$257,000	\$328,346		
2	\$262,150	\$333,056		
3	\$267,900	\$1,134,072		
Total	\$787,050	\$1,795,474		

5.1 Consents and Compliance

Drinking Water Compliance for period 1 July 2023 – 30 June 2024. The annual review of the Tararua District Councils water supply performance against the Drinking Water Quality Assurance Rules 2022 [DWQAR], for the period 1 July 2023 – 30 June 2024 was recently conducted.

Compliance has improved significantly over the past year with only technical issues preventing full compliance for the four main treatment plants (Pahiatua was fully compliant). The residual disinfectant in the distribution zones was not fully met due to the gap between samples in Nov 2023 being exceeded for Eketāhuna. The smaller plants struggled to meet the chlorine, pH and UV requirements at the treatment plants. Water supply upgrades and improvements to communications will further improve compliance.

Water supply	Treatment plant		Distri	bution zone
	Bacterial Protozoa		Bacterial	Residual
				disinfectant
Eketāhuna	364/366	364/366	12/12	11/12

NOTE:

- Treatment plants using T3 rules have a compliance monitoring period of 1 day and have been assessed over 366 days, so the result is recorded as how many days out of 366 days the supply was compliant.
- Treatment plants using T2 rules have a compliance monitoring period of one month and have been assessed over 12 months, so the result is recorded as how many months out of 12 months the supply was compliant.

• It is possible that with the submission of an annual report in January 2025 individual compliance or the overall result may change.

The full report is attached as Attachment 2.

Demand Management and Water Conservation Plan. The first draft of the Demand Management and Water Conservation Plan has been completed and it is currently being finalised. The plan is a compliance requirement of the Dannevirke and Eketāhuna water abstraction consents (however, the plan incorporates both Woodville and Pahiatua) and must be completed and submitted to HRC by the 1 October 2024. The final plan will be presented to Council at the October ICCEM. The Demand Management and Water Conservation Plan includes Universal Water Metering, Leak Detection and Pressure Management amongst other initiatives.

5.2 **Operations**

Water

Water Balance. A second 'Water Balance' analysis will occur in September to compare actual demand v expected demand by all users (including metered extraordinary users) to calculate real losses over a 12-month period. It is anticipated that the outcome will confirm the results of the first 'water balance' analysis; that there continues to be significant water loss in each of the four main networks. The next step will be to set loss reduction targets and isolate those sectors of each network experiencing the greatest loss for priority attention. In unison with this work leak detection will occur during spring to improve effective water management over the summer period.

Wastewater

Post the districts August flooding event the wastewater ponds at the Woodville, Pahiatua and Eketāhuna continued to overflow for several weeks due to the sheer volume of water each of the plants had to process. As an example, the Eketāhuna Wastewater Treatment Plant would normally process 250m – 350 m3 in a 24-hour period. During this weather event 93mm of rain fell in Eketāhuna and the plant processed 3700 m3 in a 24 period and this significantly elevated volume continued for several days post the event. HRC have been advised and kept informed of the extent of these overflows.

5.3 **Asset Management**

Strategic Planning and Tararua Three Waters Advisory Group. The August meeting of the Three Waters Advisory Group approved the Investment Logic Map (ILM) that will inform prioritisation and the forums Terms of Reference. The next meeting is scheduled for the 19 September 2024.

Inflow and Infiltration. A contract has been signed with Citycare, a company based in Masterton, to commence a pilot I&I investigation project in Eketāhuna. Flow monitoring and visual inspections will commence very shortly.

5.4 **Staffing**

Recruitment Update:

- 3 Waters Manager placed with Recruitment Agency
- Water and Wastewater Operations Manager placed with Recruitment Agency.
- Utilities Engineer successful applicant starts 23 Sep 24.

Recruitment utilising Better off Funding:

- Trade Waste Officer on hold pending Trade Waste / Backflow Audit Report
- Water Operator Cadet on hold pending employment of third Water Operator

6. Solid Waste

6.1 **Operational Activities**

Budget/Activity			
Refuse Transfer Stations (RTS Sites)	Transfer Stations are operating smoothly with nothing exciting to report.		
	We've had some unwanted activity at Pahiatua Transfer Station again after 9 months with no activity. But installation of flood lights appears to have deterred any further activity.		
	All attention this past month has been focussing on ensuring our new staff and services in-housed from 2 nd August have been successfully delivered on time to an acceptable standard.		
	 AUGUST: Waste diverted from landfill Contaminated recycling to Landfill 2.53 Tonne 		
Recycle Drop-off Centres (DOC Sites)	DOC bin servicing going well with no complaints or issues. We believe the DOC sites have been kept to a higher standard than previous.		
Kerbside Recycling Services	Kerbside collections are going well, and the Team have reported that we are getting a lot of great feedback from the community.		

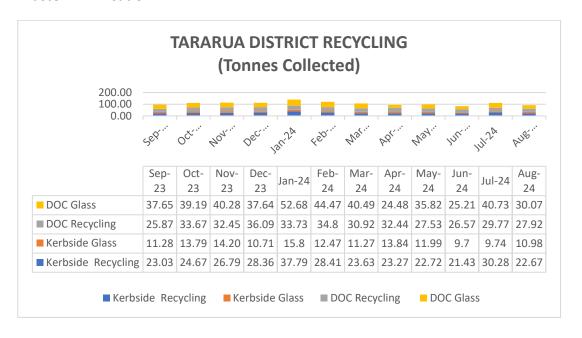
Budget/Activity

➤ We have identified during bin auditing of the recycling bins, there is a lot of education needed, starting with how to place the bins correctly to streamline our collection service and achieve optimal efficiency. We are commencing this with a new flyer to be placed in letterboxes explaining how to place bins. Every time our driver needs to get out of the truck, there is loss in time (downtime), also increasing risk of operator injury, such as knees/ankles.

6.2 **Operational Projects**

Project	Status	Estimated Cost	Expected Completion	Comments
Waste Management &			Oct 24	Draft WMMP Adopted –
Minimisation Plan Review				Hearings complete with Final
				Adoption October.

6.3 Waste Minimisation



Tyrewise Stewardship Scheme Update

Tyrewise officially launched on 1 March 2024 when the 'tyre stewardship fee' came into effect for newly imported tyres – whether they were sold loose or on a vehicle or piece of machinery. "The fee covers the collection and management of the tyres when they reach their end of life so they can be recycled or used in a new product. Tyrewise Scheme is Managed by 3R Group.

The old disposal fees that tyre fitters used to charge are no longer allowed under the regulations that enable the Tyrewise scheme.

Free collections commenced on 1 September 2024 enabling consumers to be rest assured their tyres will be properly managed at their end of life, rather than go to landfill, be stockpiled, or illegally dumped.

Tyrewise will take the burden off local councils and ratepayers, which often foot the bill for dealing with illegally dumped tyres or tyre stockpiles which can also catch fire.

Members of the public can look out for the Tyrewise registered partner logo at their local tyre shop, and find their closest public collection site at www.tyrewise.co.nz

Please Note:

This does not in any way take care of our pre-existing stockpiles of tyres in Tararua. However, we do have initiatives, along with our Waste Levy funding to reuse as many of these tyres as possible.

7. Council Controlled Organisation (CCO) Update – Peter Wimsett

- 7.1 Tararua District Council is working with neighbouring councils south and west of us to establish the merits of joining together to deliver sustainable water services into the future.
- 7.2 The Local Government (Water Services Preliminary Arrangements) Act has recently been passed into law, marking a significant step in the implementation of the "Local Water Done Well" initiative.
- 7.3 This Act sets the framework for councils to lead changes in water service delivery, to provide flexibility and tools needed to achieve financially sustainable water services.

Key Points:

Water Services Delivery Plans:

- Councils have until 3 September 2025 to develop Water Services Delivery Plans.
- These plans will outline how councils intend to deliver high-quality, financially sustainable water services.
- Councils will have autonomy to assess their water infrastructure needs, investment requirements, and financing plans.

Council Control:

• The Act emphasizes council control over the process, contrasting with previous top-down reforms.

• Councils can choose from various service delivery models and financing options provided by the government.

Financing Options:

- New service delivery models and improved access to finance through the New Zealand Local Government Funding Agency (LGFA) have been introduced.
- LGFA can now lend to water services council-controlled organisations (CCOs) with support from their parent councils.
- This allows for long-term debt financing, spreading the cost of water infrastructure investment over generations.

Government Expectations:

- Councils are expected to consider all options for future water service delivery and address financial sustainability and affordability challenges.
- Joint water service delivery arrangements between councils are encouraged where beneficial.

• Economic Regulation:

- While the Plans are not regulatory, they will provide baseline information to support future economic regulation.
- Councils must disclose information about their water services operations, assets, revenue, expenditure, and financing arrangements.

• Streamlined Processes:

- The Act includes provisions for streamlined consultation and decisionmaking processes for establishing water CCOs and other local government arrangements.
- Councils can use these streamlined processes as an alternative to standard requirements, facilitating quicker transitions to new service delivery models.

• Te Mana o te Wai:

- Interim changes to the Water Services Act mean the Te Mana o te Wai hierarchy of obligations will not apply to wastewater standards set by Taumata Arowai.
- This is a temporary measure while the government works to rebalance Te Mana o te Wai to better reflect the interests of all water users.

Support from the Department of Internal Affairs:

- Guidance, templates, and technical support are available to councils for developing their Plans.
- The Department will hold information sessions and is open to meeting with councils for further assistance.

Next Steps:

• Most provisions of the Act will come into force on 3 September 2024.

•	Further policy decisions and regulatory regimes will be outlined in the third Local Water Done Well Bill.	9
Attachments		
Nil.		



Report

Date : 7 October 2024

To : Chairperson and Board Members

Eketahuna Community Board

From : Allie Dunn

Manager - Democracy Services

Subject : Rates Rebate Direct Debit Error

Item No : **8.2**

1. Recommendation

1.1 That the report from the Manager - Democracy Services dated 07 October 2024 concerning the Rates Rebate Direct Debit Error be received.

2. Reason for the Report

2.1 To provide an update to the Board regarding the Rates Rebate Direct Debit error and its impact on Eketāhuna ratepayers.

3. Background

- 3.1 An error was recently discovered in the process for recalculating direct debit payments for ratepayers receiving rates rebates.
- 3.2 This error affects 602 ratepayers in the Tararua District, with 281 impacted households having paid more rates than was required, and 321 impacted households having paid less than was required.
- 3.3 The communications plan followed by Council included:
 - Targeted engagement with the affected ratepayers.
 - Support / drop-in clinics.
 - Engaging with individuals to determine next steps depending on outcome here.

- Clear communication with rest of ratepayers / community
- 3.4 The targeted engagement with affected ratepayers started with a letter drop direct to their letterbox on 20 September 2024. This letter included information about the issue identified, and details of the in-person support sessions set up by Council, and contact details for discussing the matter directly.
- 3.5 A full page in the Bush Telegraph on Monday 23 September 2024 was dedicated to informing the community about the issue.
- 3.6 Council is working with impacted households to agree on tailored solutions for repayment, which may include a combination of the available options.

4. Discussion and options considered

- 4.1 Council's ability to write off rates is constrained by its obligations under the Local Government (Rating) Act 2002 (the LGRA) and Local Government Act 2002 where it must first look to recover the arrears. However Council also wants to ensure that it limits any financial hardship on impacted households directly caused by Council's error.
- 4.2 Council management has obtained legal advice regarding the remedies available, risks and limitations associated with each remedy and the use of the discretionary powers that can be exercised either by the Chief Executive or Council.
- 4.3 An extraordinary meeting of Council meeting was held on 4 September 2024, where management presented to Council, in a public excluded session, the legal advice received and a range of options to address the outstanding amounts, both for those in credit and those in arrears.
- 4.3.1 These options included:
 - a) A full write-off of the arrears;
 - b) A partial write-off of the arrears;
 - c) A payment plan for impacted households to pay off their arrears over time;
 - d) The ability for impacted households to postpone the payment of their arrears to a defined point in the future;
 - e) An update to Council's existing Rates Remission Policy to include a remission related to this matter and an option to postpone the payment of their arrears to a defined point in the future.
- 4.3.2 Management sought legal advice to determine if there were any other options they not yet considered or were not aware of. The advice received was that the options presented were the reasonably practicable options open to Council in this situation.

- 4.4 The analysis of the options also presented a range of factors for Council to consider in relation to each of the options. These were:
 - a) Sections 12, 44, 100, and 101 of the LGA;
 - b) Sections 65, and 90A of the LG(R)A;
 - c) The likelihood of judicial challenge to any Council decision;
 - d) Equity for all ratepayers across the district;
 - e) What effect the treatment option might have on households impacted by Council's error in terms of financial hardship;
 - f) The reputational damage that may occur as a result of the treatment option;
 - g) The impact of the treatment option on Council's levels of service.

5. Proposed Rates Postponement Policy

- 5.1 On 25 September 2024 Council decided to introduce a Rates Postponement Policy with a specific postponement provision on this matter, to assist households impacted by Council's error.
- Public consultation on the draft Rates Postponement Policy opened on 27 September and closes on 20 October 2024. It should be noted that, regardless of Council's final decision regarding the adoption of this policy post consultation, impacted households also have two other options for addressing their arrears:
 - a) paying off the arrears amount in full at this time, or
 - b) setting up a payment plan with Council to pay off their arrears over time.
- 5.3 People can have their say on the proposed Council Rates Postponement Policy either online via the Council's website, or by picking up a submission form from their closest library / service centre. The webpage for online submissions is:
 - https://www.tararuadc.govt.nz/publications/consultation/current-consultation/draft-rates-postponement-policy
- 5.4 Following the close of the consultation period, hearings will be held for those submitters that advised they wanted an opportunity to speak in person to Council in relation to their submission. These hearings have been scheduled for 4 and 5 November, one in Pahiatua and one in Dannevirke. Deliberations on matters raised by submitters will be undertaken by Council on 11 November 2024, and then the final version of the Rates Postponement Policy presented to Council for adoption on 15 November 2024.

6. Impact on Eketāhuna Ratepayers

6.1 Following are statistics related to the impact on ratepayers in Eketāhuna. There are 22 households in Eketāhuna affected by this error. Of these, we have not been able to contact five – we have not heard from them after the hand delivered letter, and we can't get through by phone.

(D) - Debit (c) - Credit	As at Fri 4 October
Wants call back	2
Wants one on one	2
Wants to pay in full (D)	2
Wants payment plan (D)	1
Wants postponement (D)	1
Wants refund (C)	4
Wants credit to rates (C)	3
Paid in full (D)	2

7. Conclusion

- 7.1 This situation is unusual. Although rates have been correctly set and invoiced, and rate rebates accurately calculated and applied, several ratepayers have, through no fault of their own, underpaid their rates over several years. Additionally, their payments have not been adjusted for rate increases, but they have not incurred any penalties.
- 7.2 Council acknowledges that the affected ratepayers are among the most financially constrained, as they are eligible for rebates and have limited financial capacity to address the outstanding balance and rate adjustments.
- 7.3 Council wants to ensure that it limits any financial hardship to impacted households directly caused by Council's error, and the Rates Postponement Policy is one of the tools available to Council.
- 7.4 Council is doing a full and thorough investigation to find out how this faulty process occurred and was able to continue, and to put a robust process in place to make sure the error can never happen again in the future.

Attachments	
Nil.	



Report

Date : 9 October 2024

To : Chairperson and Board Members

Eketahuna Community Board

From : Allie Dunn

Manager - Democracy Services

Subject : Bylaw Review Programme

Item No : 8.3

1. Recommendation

1.1 That the report from the Manager - Democracy Services dated 07 October 2024 concerning the Bylaw Review Programme be received.

2. Reason for the Report

2.1 To provide an update to the Eketāhuna Community Board on progress with the bylaw review programme.

3. Background

- 3.1 The purpose of a Bylaw is to provide the Council with enforcement powers when responding to complaints about nuisance.
- 3.2 Most of Tararua District Council's bylaws expired at the end of 2023. Consequentially, the bylaws are being reviewed over the year in a series of tranches to ensure we are able to fit the required consultation in with the long term plan and other consultation requirements.
- 3.3 All of the Council's bylaws continue to have legal effect until they are automatically revoked under section 160A of Local Government Act 2002, in November and December 2025 (unless reviewed prior).

4. Discussion and considerations

Tranche 1 Bylaws Review

4.1 At its meeting held 25 September 2024, the Council adopted the bylaws reviewed under tranche 1. These were the Alcohol Bylaw 2024, Cemeteries Bylaw 2024, Keeping of Animals Bylaw 2024 and the Public Places Bylaw 2024. These bylaws came into force from 30 September 2024. These bylaws replace the 2018 versions which were repealed on the commencement of these bylaws.

Tranche 2 Bylaws Review

- 4.2 At its meeting held 25 September 2024, the Council resolved to publicly notify the draft Tararua District Council Trade Waste Bylaw, Waste Management and Minimisation Bylaw, and Traffic and Road Use Bylaw.
- 4.3 These bylaws will replace the current Trade Waste Bylaw 2018, Traffic and Road Use Bylaw 2018, and Solid Waste Bylaw2018 that expired in October-November 2023.
- 4.4 These drafts largely continue the current Bylaws, with some amendments and improvements.
- 4.5 The key changes to the Trade Waste Bylaw are:
 - Editorial changes to wording and definitions, to align with other documents and legislation, and reformat to improve readability;
 - Amending the purpose of the bylaw to better align with wording under section 146(b) of the Local Government Act;
 - Clarifying the definition of trade premises;
 - Adding considerations for Council when determining an application for consent;
 - Adding a new clause that requires anyone wishing to discharge trade waste to contact Council to determine if a trade waste discharge is permitted, conditional or prohibited;
 - Adding a clause to provide for a consent holder receiving a written notice to be given a reasonable time period to comply with any varied consent condition; and
 - Adding a clause for requiring a meter as a condition of a consent for the measurement of the rate or quantity of discharge of trade waste.
- 4.6 The key changes to the Waste Management and Minimisation Bylaw are (only substantive changes are listed):

- The name is changed to 'Waste Management and Minimisation' Bylaw (from 'Solid Waste') to align with the terms used in the Waste Minimisation Act 2008.
- One of the purposes of the Bylaw is changed from being 'Regulate the collection, storage, management and disposal of waste (including recyclable material) from public places or by persons licensed by the Council' to 'Regulate the collection, storage, management and disposal of waste (including recyclable material)'
- The term 'Collection Point' is amended to a more general meaning (originally only applying to rural roadside locations, and now meaning 'a Council advertised location for the collection of waste or recyclable materials').
- A definition of 'nuisance' and 'premises' is added.
- The term 'prohibited waste' is extended to include all batteries, asbestos, gas containers, fluorescent lights and aerosol cans.
- The term 'Resource Recovery Centre' is changed to 'Waste Management Facility'.
- In terms of using Approved Containers, the bylaw clarifies that containers may not be damaged; that Council may charge to replace Approved Containers that are lost/stolen/damaged; and that Council may require Approved Containers to be placed in alternative locations to be picked up.
- In terms of public litter receptables, adding that no person may:
 - Cause, permit or allow the deposit of any material into a Litter Receptacle that is not approved for that type of waste (as evidenced by signage on or near the Litter Receptable).
 - Damage any Litter Receptacle provided by Council.
- Adding clause 20 that Council may suspend or revoke licences held by waste operators in certain circumstances.
- Adding clause 21.2 being the actions Council may take where a person does not comply with the requirements of the Bylaw in relation to the waste and diverted materials collection service that applies to them.
- 4.7 The key changes to the Traffic and Road Use Bylaw are (only substantive changes are listed):
 - Adding definitions from the current Administration Bylaw (e.g. 'animal', 'approval', 'footpath').
 - Updating wording (from 'Operation Mobility Parking' to 'Mobility Parking').

- For general Council discretions (clause 5), it is clarified that Council may exercise the discretions by resolution, which may be permanent or temporary. Engine braking in areas of 70kmph or less is added; as is the use of vehicles on unformed legal roads; and restrictions on heavy traffic.
- New restrictions on parking are added (clause 6.3): vehicles must not be parked on footpaths, grass verges where it will damage the grass verge; gardens; or other parts of roads not designed to accommodate vehicles.
- At clause 8, a new prohibition on parking heavy motor vehicles in residential areas (except for loading and unloading) without a resolution from Council to the contrary.
- Removing all reference to metered areas and parking meters (i.e. paid parking areas), and focusing at clause 9 only on the potential for Council to introduce, by resolution, time-restricted parking zones.
- Requirements relating to stock on roads have been moved to Schedule I, understanding that a new Stock Control Bylaw may be proposed to be introduced.
- Modifying vehicle crossings (clause 19.1) is clarified as including as a result of a change of use of the property.
- Setting out the action Council may take if there is non-compliance (at clause 20).
- Clarifying that offences occur where there is a breach of a provision of the bylaw; an obstruction of an Authorised Officer from carrying out their duties under the bylaw; or a failure to comply with a notice (clause 21.1).
- 4.8 Section 155(1) of the Local Government Act 2002 (LGA 2002) requires that before making a bylaw, Council must determine whether a bylaw is the most appropriate way of addressing perceived problems. The section 155(1) assessments for the draft Tararua District Council Trade Waste Bylaw, Waste Management and Minimisation Bylaw, and Traffic and Road Use Bylaw are included within the Statements of Proposal adopted by Council for consultation.

5. Consultation

- 5.1 There will be two different consultation pathways for the draft bylaws being reviewed. The Trade Waste Bylaw has additional consultation requirements set out in section 148 of the Local Government Act 2002, which involves consultation with the Minister of Health, and registered trade waste premises, and a two-month public notification period.
- 5.2 The Traffic and Road Use Bylaw, and the Waste Management and Minimisation Bylaw consultation will follow the requirements described in section 83 of the

Local Government Act 2002, known as the special consultative procedure, however will also have a two-month consultation period.

- The submission period opened on 14 October 2024, and closes on 16 December 2024. Hearings will be arranged for February 2025, with deliberations on matters raised through submissions, and decision-making on those matters, to take place February / March 2025.
- Public notice relating to consultation on the draft bylaws, including information on where to access the statements of proposals and how to provide feedback, was published in the Bush Telegraph on 14 October 2024, and Council's consultation and engagement page on its website also went live on that date.
- 5.5 Printed copies of the draft bylaws, the statements of proposals and submission forms have been made available at Council's Service Centres and Libraries, and are available on Council's website for the duration of the consultation period;
- 5.6 In addition, the requirements of section 148 of the Local Government Act 2002 will be fulfilled, through the following:
 - Sending a letter to the Minister of Health providing a copy of the draft Trade
 Waste Bylaw 2024, and the Statement of Proposal for that bylaw review.
 The letter will seek comment from the Minister as well as advice on any
 other parties to consult with. The letter will inform the Minister that all
 registered trade waste premises will be notified about the consultation.
 - Sending a letter to all registered trade waste premises within the Tararua District including a copy of the public notice.
 - Providing a minimum of a two-month period for submissions on the draft Trade Waste Bylaw (as required by section 148(2)(c) of the Local Government Act 2002).

6. Delegated Authority

- 6.1 The Eketāhuna Community Board's role includes representing and acting as an advocate for the interests of its community, and communicating with community organisations and special interest groups within its community.
- 6.2 Included in the powers delegated to the Eketāhuna Community Board by Council, are the following:

Facilitate consultation with local residents and community groups on local issues and local aspects of district issues, including input into the District Plan, Long Term Plan and Annual Plan.

Participate in any relevant consultative processes within the Board's geographical area, making submissions on relevant policies that impact on the Board's geographical area.

6.3 The Board is asked to use its community connections to assist with informing the community of the bylaw review and consultation programme, including where people can find information and have a say on the review.

7. Conclusion

- 7.1 This report relates to the review and replacement of Council's Trade Waste Bylaw, Traffic and Road Use Bylaw, and Solid Waste Bylaw. These bylaws were due to be reviewed in November 2023. Council must replace these bylaws with new bylaws by November 2025 in order to continue regulating activities pertaining to each bylaw's respective issues.
- 7.2 The draft bylaws are largely a continuation of the current bylaws, with some amendments and improvements.
- 7.3 Should the Community Board wish to make a submission on proposals within the draft bylaws, members are asked to note the closing date for submissions to be received.

Attachments

Nil.



Report

Date: 9 October 2024

To : Chairperson and Board Members

Eketahuna Community Board

From : Allie Dunn

Manager - Democracy Services

Subject : Rationalisation of Land and Buildings Project

Item No : 8.4

1. Recommendation

1.1 That the report from the Manager - Democracy Services dated 07 October 2024 concerning the Rationalisation of Land and Buildings Project be received.

2. Reason for the Report

2.1 To inform the Community Board about a project approved by Council to rationalise land and buildings owned and managed by the Council.

3. Background

3.1 The purpose of this project is to better understand the land and buildings the Council owns and manages and identify sites that can be re-purposed, rationalised or, in the case of buildings, an understanding on the use, administration, condition and improvements required.

4. Discussion

4.1 The Long Term Plan 204-34 consultation document provided information to the community on the project. Following is an extract from the consultation document:

"Did you know Council owns 40 community buildings including halls? Council also owns land parcels across the district (not including our parks and reserves). One of our desired outcomes in our strategic framework is to have quality community

facilities and infrastructure to meet the needs to future generations and support our long-term prosperity.

We're the caretakers of these spaces that bring our communities together for social, cultural, recreational, and educational activities. From management and maintenance, to power bills, we handle it all, and we know these spaces are often the heart of our thriving communities, especially in our rural areas.

Over the next year, we're taking a close look at these spaces to understand how our communities use them. Do we need all these buildings and land parcels, would we be wiser to consolidate and look towards creating Community Hubs?

Integration of council services

While we consider our spaces and look at hubs, we also need to think about how our services are delivered, do we need to change the hours we operate and use cool new tech to get things done? The key thing is, it's got to be fair for everyone across the district, and it has to be something we can all afford."

- 4.2 Rationalisation of Community Buildings and Council Land is a significant project in the Long Term Plan 2024-34. During deliberations on the Long Term Plan 2024-34, the Council also directed the Chief Executive to further reduce operational expenditure through rationalisation to decrease the overall rating requirement from year 1 of the Long Term Plan, with further savings in Year 2.
- 4.3 At its meeting on 25 September 2024, Xyst Ltd, who will be working with Council to complete the rationalisation project, gave an overview of the planning for the project. A copy of the report considered by Council at that meeting is attached for your information.
- 4.4 As part of the consideration of this matter, an undertaking was made for regular reporting on milestones of this project, and it was asked by Council that this project be shared with the community boards and community committees.

Attachments

1. Tararua District Council Report Rationalisation of Land and Buildings Project 25 September 2024



Report

Date : 25 September 2024

To : Mayor and Councillors

Tararua District Council

From : Kawtar Tani

Group Manager - Strategy and Community Wellbeing

Subject : Rationalisation of Land and Buildings Project

Item No : 11.8

1. Recommendation

- 1.1 That the report from the Group Manager Strategy and Community Wellbeing dated 13 September 2024 concerning the Rationalisation of Land and Buildings Project be received.
- 1.2 That Council is satisfied with the proposed approach, scope, and deliverables of the rationalisation project.

2. Reason for the Report

- 2.1 To communicate the scope, approach, and deliverable of the rationalisation project.
- 2.2 The purpose of this project is to better understand the land and buildings the council owns and manages and identify sites that can be re-purposed, rationalised or, in the case of buildings, an understanding on use, administration, condition and improvements required.

3. Background

- 3.1 Rationalisation of Community Buildings and Council Land is a significant project in the LTP.
- 3.2 LTP deliberations also directed the Chief Executive to further reduce operational expenditure through rationalisation to decrease the overall rating requirement from Year 1 of the Long-Term Plan, with further savings in Year 2.
- 3.3 Xyst Ltd will work with TDC to complete the rationalisation project.

TARARUA DISTRICT COUNCIL

4. Description

- 4.1 For the **land** component of the project, Xyst will assist in investigating councilowned and managed land to:
 - understand which land is council-owned or derived from the crown,
 - understand which land has the potential to be considered for re-purposing or rationalisation,
 - identify any alternatives to rationalisation of land, particularly where there is an ability to generate income from the land,
 - understand legal requirements, obligations, processes or restrictions on disposing of the land/buildings.
- 4.2 The land rationalisation assessment considers the high-level service need and impact of disposing of the land, including the impact on existing use, environmental and community and environmental values, potential future uses and the value and benefit to the community of retaining the land.
- 4.3 For the **Community Buildings** component of the project, Xyst will:
 - develop an accurate list of community buildings. This should include some research into buildings that the council has responsibility for but that are currently not on the asset registers/ databases,
 - outline the legal status, usage and condition of buildings,
 - collect other relevant information that will enable the council to assess the ongoing management and ownership of the buildings.
- 4.4 Xyst will take us through an overview of the planning for the project.

Atta	ch	ma	ntc
Atta	cn	me	:nts

Nil.



Report

Date: 9 October 2024

To : Chairperson and Board Members

Eketahuna Community Board

From : Allie Dunn

Manager - Democracy Services

Subject : Reserve Management Plan Consultation

Item No : **8.5**

1. Recommendation

1.1 That the report from the Manager - Democracy Services dated 09 October 2024 concerning the Reserve Management Plan Consultation be received.

2. Reason for the Report

2.1 To inform the Community Board about upcoming consultation on the Tararua District's Reserve Management Plan.

3. Background

- 3.1 Tararua District Council began a process of preparing a Reserve Management Plan for all the reserves, domains and park areas the Council has decision-making responsibility for, in mid 2023.
- 3.2 The Reserves Management Plan will include reserve land held subject to the Reserves Act 1977 and Local Government Act 2002.
- In accordance with section 41 of the Reserves Act 1977, the Council gave notice of its intention to undertake a comprehensive review of the existing Dannevirke Domain Management Plan and Ākitio Reserve Management Plan to create one integrated Reserves Management Plan for the Tararua District.

3.4 Engagement with Iwi partners, Domain Boards and key stakeholders started in July 2023, with public notification and submission period being held September – October 2023.

4. Discussion and considerations

- 4.1 Since that time, the Council has been preparing a Draft Reserves Management Plan, taking into account feedback from the first round notification.
- 4.2 The next step of round two notification is due to start in November.
- 4.3 The draft Reserves Management Plan will be presented to Tararua District Council for adoption to start the consultation phase, and feedback will then be sought from the public on the draft Reserves Management Plan.
- 4.4 Key stakeholders will be written to, ensuring they are aware of the consultation and how to participate in providing feedback.
- 4.5 Information related to the consultation, and how to participate in providing feedback, will be available on the Tararua District Council's website, and available at all Service Centres / Libraries within the Tararua District.

5. Next steps after consultation period

- 5.1 Following the conclusion of the consultation period, hearings will be held to provide an opportunity of submitters to present their feedback in person to the Council.
- 5.2 A final version of the Reserves Management Plan will then be prepared, to take into account feedback received through the second round of notification.

6. Conclusion

The Board is asked to note the upcoming consultation on the draft Reserves Management Plan, and use their networks to ensure people in the community are aware of the consultation and the opportunity to provide feedback.

Attachments

Nil.

Eketāhuna Community Plan

Eketāhuna Community Board and Eketāhuna Our Town have teamed up to develop a "Community-led Development Plan" or "Community Plan" that will detail what the community is working on or working towards over the coming years. Please note, this is not the same as the Council's Long Term Plan. This is a separate activity that is led by the Eketāhuna community.

Requ	uired
Αŀ	pout You
1.	Your name *
2.	Your best contact (phone or email) *
3.	Do you live in or around Eketāhuna? *
	Yes
	○ No

Active Projects

The Eketāhuna community is making great strides on several exciting projects, and we want your input! Below, you'll find a list of initiatives we're currently working on or aiming to launch soon. We're eager to know which projects matter most to you. Please rank them in the order you believe will have the greatest impact on our community.

CLICK + HOLD TO DRAG AND REARRANGE

4. Please rank these in the order you believe will have the greatest impact on our community:

Town Centre to Mount Bruce Cycleway
Community Skate Rink
New Dog Park Development
Enhancing Town Pride Through a Vibrant Main Street
Community Hub
Opportunities for Youth

Future Projects

These are all the projects that have been identified by our community (and neighboring communities).

Some of these projects are quick wins, some will take a bit of time and effort, and others are long-term projects and ambitions.

Using this form, please rank the projects in the order you would like to see them happen.

CLICK + HOLD TO DRAG AND REARRANGE

Upg	rades to the sports domain - court covers, track lights, raised deck etc.
Insta	all cycle confidence track at Community Hall
GP f	or Health Centre
Virtu	ual reality site at Mount Bruce
Com	nmunity Coach / Bus for events and school trips
Upg	rades to community and memorial hall
Insta	all swing bridge at campgound (\$70k)
Build	d the Eketāhuna Te Awa Community Foundation fund to \$50K
Traff	ic control system coming into town on the State Highway
Wall	king, cycling and horse-riding track from Shannon to Eketahuna
ou l	have an idea for a new project or event? *

may	re always on the lookout for passionate volunteers! Did any of the projects or events in this form spark your interest? Or ybe you've suggested a new idea that you'd love to lead? Let us know how you'd like to get involved and make a differe in our community!
7.	How open are you to getting involved in projects?
	ជ ជ ជ ជ ជ
8. ,	Additional comments about volunteering
	This content is neither created nor endorsed by Microsoft. The data you submit will be sent to the form owner.

Microsoft Forms

Volunteering and Getting Involved

Page 82



YOUR TOWN YOUR PLAN YOUR IDEAS









GIVE YOUR FEEDBACK ONLINE TODAY:

Have your say and help us to develop the Eketāhuna Community Plan

Vote for the projects and events that you want to see Eketāhuna achieve and learn about how you can get involved.

GIVE YOUR FEEDBACK ONLINE:



You can also pick up a feedback form at Eketāhuna Library or Eketāhuna Four Square.

EKETĀHUNA

EKETĀHUNA COMMUNITY PLAN

YOUR TOWN YOUR PLAN YOUR IDEAS



Date Location

Come for coffee, cookies and conversation about the projects and events that will be included in the first-ever **Eketāhuna Community Plan**.

IDEAS GENERATED SO FAR INCLUDE TOWN
BEAUTIFICATION, NEW COMMUNITY FACILITIES,
YOUTH-FOCUSSED PROJECTS AND MORE...

SHARE YOUR PROJECT OR EVENT

If your organisation or club is currently working on a project/event, we invite you to come along and share details of your project with the community. To get involved, please contact Eketāhuna Community Board on PHONE or EMAIL.



Report

Date: 9 October 2024

To : Chairperson and Board Members

Eketahuna Community Board

From : Allie Dunn

Manager - Democracy Services

Subject : Capital Portfolio Report

Item No : **8.7**

1. Recommendation

1.1 That the report from the Manager - Democracy Services dated 07 October 2024 concerning the Capital Portfolio Report be received.

2. Reason for the Report

2.1 This report is to provide an update on the capital programme and key project statuses as reported to the Infrastructure, Climate Change and Emergency Management Committee on 18 September 2024.

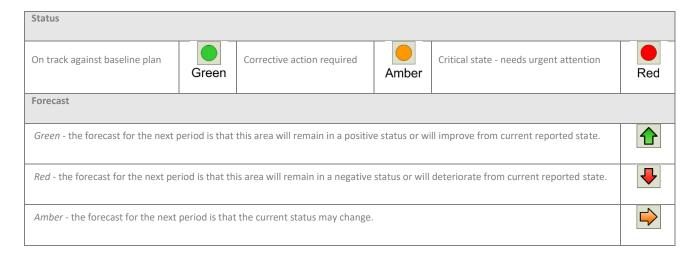
3. Capital Portfolio Report

3.1 This report focuses on the infrastructure portfolio minus the facilities portfolio (reported on separately in the Community Development and Wellbeing Committee).

Portfolio Heal	th Status	Forecast	General Comment						
Gr	een	^	The infrastructure portfolio is working on ensuring that we maintain focus on actioning the Long-Term Plan and Asset Management plans.						
Schedule	Green		Baseline projects and programmes have been rescheduled with the LTP and are currently tracking well. Some operational priorities may have put some delays on work e.g. Pahiatua Huxley street works.						

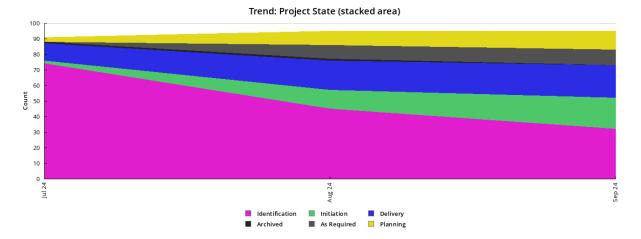
Portfolio Heal	Portfolio Health Status		General Comment					
Budget	udget Green		Budget risks are primarily concerning the Dannevirke Impounded Supply works, Pahiatua Stormwater. Other programmes are currently continuing their projected pathways to better understand the financial requirements and will feature within the Annual Plan e.g. Eketahuna wastewater, Inflow and infiltration, Universal Water Metering.					
Risk	Risk Green		Project risks to note are the review of the Dannevirk Impounded supply programme and the implementatio of the Scada upgrades phase 2 is being incorporate into existing projects and unplanned works.					
Resourcing Amber			Resourcing scenarios have been developed. Hiring staff is ongoing and ensuring continuity of projects and workstreams are maintained.					

Legend



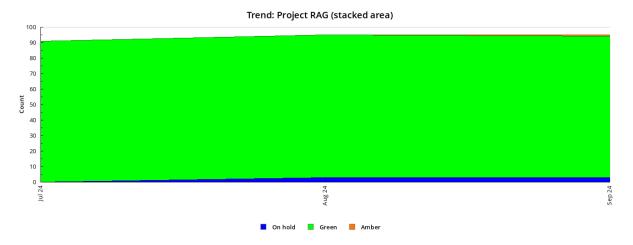
4. Capital Projects by State

4.1 Our project management framework stipulates Gates for approval processes as depicted by G0, G1 etc. Monitoring the overall inflight project states is crucial as this enables greater oversight and ensures transparency and accountability throughout the project's lifecycle.



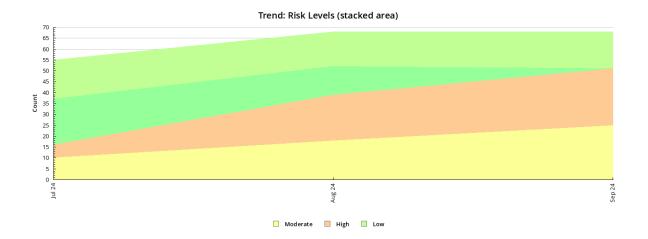
5. Capital Project by Status

5.1 By tracking the above project status indicators over time, stakeholders can identify emerging patterns, assess the portfolio, and proactively address potential issues. A consistent green status indicates progress according to plan, while amber signals caution, suggesting potential risks or delays that require attention. Red status indicates critical issues that demand immediate action to mitigate negative impacts. Regular review of RAG status trends enables leaders to make data-driven decisions, allocate resources strategically and optimise project outcomes.



6. Infrastructure portfolio – Projects Risk levels

The below graph displays our efforts to start compiling project risks into our project management software to better mitigate, manage and report on our risk registers at a portfolio level. Further development within this space is required and is being linked into our Risk & Assurance Advisor workstreams and reports.



7. Project Updates

Complete	On Hold	On Track	Revised but on	Off Track
			track	

Project	Managed by	Comments	Status
Eketāhuna Wetlands	Dave Watson	Completed.	
District Town Signs	Ray Cannon	Ray still working with NZTA to get final positions approved. Ray has talked with Community Boards and is now waiting for NZTA response.	
Universal Water Metering	Marcus Clifford	Plan and scoped cost to be finalised.	

Attachments

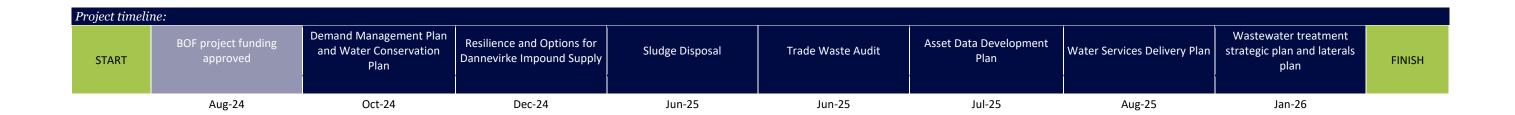
- 1. 3 Waters Infrastructure Enhancement Project Committee Report August 2024
- 2<u>U</u>. Wastewater Infiltration and Inflow Strategy Implementation Committee Report August 2024
- 3. Eketahuna Wastewater Treatment Plant Upgrade Committee Report August 2024

Project name

3 Waters Infrastructure Enhancement Project



Report date:	Start date:	Approved end date:	Projected end date:	Status update:	Status update:				
Aug-24	Jul-24	Jun-27	Jan-26		PREVIOUS CURRENT STATUS STATUS				
Purpose:	To invest in improving water infrastructure and support the establishment of new water services delivery plan and or structures. This will ensure the council meets its legislative responsibilities, complies with consent conditions for providing safe drinking water, disposes of wastewater appropriately, and administers Trade Warequirements effectively.			Overall:	G	G	The DIA has approved the reallocation of \$1.95 million to the 3 Waters Infrastructure Enhancement Project. Two of the four additional resources, a 3 Waters Asset Technician and 3 Waters Cadet Wastewater Operator have been employed. The Demand Management Plan and Water Conservation Plan is on schedule to be completed by the end of September. The schedule for delivering plans/strategies and securing contracted resources is still being finalised.		
Project team: Key stakeholders:	Sponsor: Mike Dunn Project Manager: Sue Lawrence Horizons Regional Council				G	G	The scope of work includes: • The development of a Water Services Delivery Plan • Demand Management Strategy • Quality data collected • Monitoring equipment installed • Information verified across network • Ensure TDC meets drinking water allocation consent conditions • Support consent applications • Coordinate response to any consent breaches • Completion and implementation of a Trade Waste strategy • Waste Water Strategy • Engage additional resources to enhance water management, regulatory adherence, and operational resilience within the district.		
	TDC Staff Contractors Crown Infrastructure Partners		Time:	G	G	Project end date is January 2026.			
				Budget:	G	G	Forecasted across the various milestones.		
Project budget:				Quality:	G	G	Quality is to be closely monitored during the delivery of milestones by both Project Manager and the Activity Manager.		
Plan				Risks:	G	G	Risks include difficulty in sourcing qualified consultants, budget constraints, hiring challenges and insufficient capacity from the 3 Waters Team.		
			Whole of Life Approved budget:	Opportunities:	G	G			
Budget				Health & Safety:	G	G	N/A		
-			Actuals: \$33,353	Resources:	G	G	Specialist consultants will be engaged to meet deliverables.		
EAC			, , , , , , , , , , , , , , , , , , , 	Comms:	G	G	Comms plan is to be developed .		
<u>. </u>				Next steps:					
0 ,	0					Reporting Structure established. The schedule for delivery of plans is finalised.			
	\$ (000								



Actual Forecast to Complete

Project name

District Wastewater Infiltration and Inflow Strategy Implementation



Report date:	Start date:	Approved o	end date: Proj	jected end date:	Status update:			
Aug-24	Jul-24	Jun-25	Jun-2.	5			CURRENT STATUS	
Purpose: Project team: Key stakeholders:	programme of investigations, council and public consultations, and targeted remediation t team: Sponsor: Marcus Clifford Project Manager: Eugene Priest TDC - 3 Waters				Overall:	G	G	TDC have entered into an agreement with the chosen supplier for the investigation phase of this project. TDC have also procured the services of an I&I expert with a Short Form Agreement (SFA) so that we can extract the best value for money services from the delivering vendor through reviewing methodologies, reports and recommendations. Communication with the Eketahuna community and their associated community groups will be paramount during both the investigation and the rehabilitation phases. TDC will start reaching out to these groups to ensure that they are across what is happening in their community.
	Horizons Regional Cou Ngāti Kahungunu ki Tā Rangitāne o Tamaki nu	āmaki nui-a-Rua			Scope:	G	G	A targeted investigation into the towns wastewater network utilising technology such as UAV, cameras and Smoke testing coupled with any previous I & I investigation data that TDC can make available. Utilising the data gathered in 1. to design and cost remediation works, and supply a programme of works to target the main areas of concern to be able to realise a greater than 50% reduction in I & I.Delivering the works programme as prioritised by TDC to best suit, or assist, in delivering infrastructure upgrades for growth or consenting purposes.
Project budget:					Time:	G	G	Currently on schedule. The milestones that this project is going by will be confined by the required wastewater treatment plant upgrade.
Plan - Budget			Whole of Life Approved budget: \$257,000	Budget:	G	G	Costs for remediation will be known after investigation report has been delivered later in the year. Cost for investigation is confirmed at \$197k. Some extra services if required might need to be employed and have been outlined in the Modular Agreement with the vendor	
-				Actuals: \$10,070	Quality:	G	G	This will be covered off in procurement process and any agreements between TDC and selectedd vendor. All NZ standards to be adhered to.
EAC O S	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0				Risks:	А	А	Community engagement is critical to the success of this project therefore we need to ensure good communications with the Eketahuna community to ensure they are aware of the investigations. This project carries risks through vendor selection, carrying out investigation and remediation, and the public facing private network issues that will arise due to investigation findings.
■ Ba	sseline Actual	\$ (000's) Forecast to Complete			Opportunities:	G	G	1. Reducing treatment plant upgrade capacities to fit reduced I & I flows. 2. Creating extra capacity in current network to allow for planned district growth. 3. Reducing the need to have to construct larger infrastructure to meet growth expectations.
					Health & Safety:	G	G	All TDC requirements to be adhered to by any Vendor/Contractor and their associated sub- contractors
					Resources:	G	G	Current resource requirements are low but will need to be increased in due course
					Comms: Next steps:	А	А	Comms plan drafted and to be reviewed
						starts m investi munity gr s	-	ethodology
Project timeline:								
START	Procurement (RFP)	Agreement Negotiated & Signed	Contract Delivery Starts	Contract Delivery Ends	Investigation Findi Released	ngs		diation Options Selected Option to be Implementation Complete FINISH

Project name

Eketahuna Wastewater Treatment Plant Upgrade



Report date:	Start date:	Approved end date:	Projected end date:	Status update:							
Aug-24	Jul-23	Jun-26	Sep-27		PREVIOUS STATUS						
Purpose:	current and future resource c 2. To reduce Eketāhuna Inflov prevent unconsented dischar	water indirectly discharged from the pla onsent conditions. v & Infiltration (I & I) to allow for a fit for ges. proach with Iwi and Horizons to produce	discharged from the plant to the Makakahi River complies with is. & I) to allow for a fit for purpose WwTP to reduce cost and ind Horizons to produce outcomes that align with district and		G	G	A third meeting of the Stakeholder group was held on the 12th August with some excellent progress and buy in from Iwi and Horizons. Horizons have indicated that TDC will need to app for a variation to the consent condition to put a hold on building the vertical wetland, iwi have given TDC support with this decision. Pipeline to wetland. This will convey water via a floating pump on Pond 2 to completed wetlat to ensure plant life is maintained. The intention is to change the current discharge point so the it is after the wetland. I & I remediation works. This is a separate standalone project but as it directly impacts the size and scope of Eketāhuna WwTP it will be considered and reported as part of this project to				
Project team: Key stakeholders:	Sponsor: Mike Dunn Project Manager: Eugene Pri Horizons Regional Council Elected Members Ngāti Kahungunu & Rangitāne Rate payers/general public Landowners				ensure continuity of works. An agreement has been entered into with the chosen vendor with the investigation to get underway in September Tonkin & Taylor are underway with the detailed design for the pipeline from Pond 2 to the wetland and will run a risk workshop on 15/7. This risk workshop has been completed and the detailed design is continuing.						
	ELT/PMO Compliance Manager			Scope:	G	G	All scope will detailed in all separate agreements and will be workshopped to account for possible variables				
				Time:	G	G	This programme of works is intended to work towards the 2028 consenting periods and account for current consent conditions				
Project budget:			Whole of Life	Budget:	G	G	Pipeline - From Wetland Budget I & I - From Infiltration Strategy & Implementation Budget Budgets will be closely monitored to ensure overspend does not occur. Change management procedures will be adhered to and stakeholders notified if significant changes are likely				
-	Approved budget:			Quality:	G	G	Will be outlined in any separate agreements and to be covered by any NZ Standards that apply				
Budget			\$250,000 Actuals:	Risks:	G	G	Risk workshops to be held to identify risks and provide mitigation. Risk workshops will support scoping documentation				
FAC		\$111,296 Estimate at completion:	Opportunities:	G	G	By following the approach provided TDC will be able to drastically reduce the cost of the WwTP upgrade.					
EAC			\$111,302	Health & Safety:	G	G	All contractors to adhere to NZ & TDC standards				
0 200					G	G	Currently all resources are available				
Plar	\$ (000	's)	55% Under budget	Comms: Next steps:	G	G	Comms plan to be drafted				
						Carry out co-design agreement negotiations with vendor I&I investigation Starts Evaluate Pipeline design					

Project timeline:											
START	I & I Investigation Procurement	I & I Investigation Starts	Pipeline Detailed Design Received	Pipeline Works Start	I & I Investigation Complete	I & I Investigation Report	I & I Public/Elected Members Consultation		Pipeline Works Complete	Temporary Flow to Wetland Commences	
	Jun-24	Sep-24	Sep-24	Nov-24	Nov-24	Dec-24	Dec-24	Jan-25	Feb-25	Feb-25	

Minutes of the 'Eketahuna Our Town' meeting held at Eketahuna St John's hall, August 8th 2024, at 7.00pm

Present: Colin Fraser-Davies, Margaret Drysdale, Murray Sargison, Kerrie Fitzmaurice, Jake Holland, Chris Corlett, Mel Corlett, David Kinzett.

Apologies: Margaret Parsons, Glynne McLean, Everlyne Chase

Conflict of interest declaration: Nil

Correspondence: Inward: Emails from Terry Projects update

Kimberley Stevens, Tararua Grant finder

Outward: Nil

Minutes of previous meeting: Read and confirmed as a true and correct record Moved: Murray Sargison Seconded: Chris

Corlett

Matters arising: Margaret to send letter to Kirsten re Tennis Club and Pavillion

Main St Flags, Most of the new flags are up, only one more to go. Big thanks to Jake for doing this.

Financial report: Presented by Murray Sargison. There was an issue with some previous authorised online payments not going through, unsure why this has happened, but Kerrie is getting it sorted.

Murray is currently working through the process and getting the authorisation paperwork completed, to set up credit card and PayWave options for the Information Centre EFTPOS terminal.

Moved: Colin Fraser-Davies Seconded: Margaret Drysdale

Eketahuna Information Centre report: presented by Kerrie Fitzmaurice.

This month's window will be spring themed.

Kerrie sent a sympathy card to Jane Goddard's family on behalf of Eketahuna Our Town and the information Centre

Moved: Kerrie Fitzmaurice Seconded: Colin Fraser-Davies

Projects report: Terry emailed through the latest update. Moved: Murray Sargison Seconded: Margaret Drysdale

General Business:

Eketahuna Community Plan: Murray and Colin worked through the Eketahuna Community Plan, Murray adjusted the doc where needed and following discussion he will tweak anything that needs tweaking before returning it to Council.

Christmas Parade: Murray will submit the application for the TMP.

Meeting closed at 7:40 pm						
Next Meeting: Thursday September 12th @ 7pm, at St Johns Hall Eketahuna						
Colin Fraser – Davies	Margaret Drysdale Chairperson					
Secretary						