



## **Dannevirke Community Board**

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 21 October 2024 commencing at 9:00am.

### **1. Present**

Board Members: P F Walshe (Chairperson), T J Hynes (Deputy Chairperson), E J Christison, R T Wallace; and Crs E L Peeti-Webber and S M Wards

#### **In Attendance**

Cr S A Wallace

Mrs K Tani – Group Manager – Strategy and Community Wellbeing  
Mr A Desmond – Capital Projects Manager, Tararua Alliance  
Mrs A Dunn – Manager – Democracy Services

### **2. Apologies**

There were no apologies.

### **3. Public Forum**

Nil

### **4. Notification of Items Not on the Agenda**

Nil

### **5. Declarations of Conflicts of Interest**

Nil

### **6. Confirmation of Minutes**

*That the minutes of the Dannevirke Community Board meeting held on 16*

***September 2024 (as circulated) be confirmed as a true and accurate record of the meeting.***

***Wallace/Hynes***

***Carried***

## **7. Tararua District Council Report**

### **7.1 Report from Tararua District Council**

***That the report from the Tararua District Council meeting held 25 September 2024 and the extraordinary meeting held 2 October 2024 be received.***

***Wards/Peeti-Webber***

***Carried***

## **8. Reports**

### **8.1 Footpath Maintenance (Urban cleaning) and the Victoria Ave Bridge**

The Capital Projects Manager, Tararua Alliance, gave a presentation about traffic management at Victoria Avenue bridge, that was in place to deal with safety aspects of pedestrians on the road bridge. He outlined scenarios for providing safe access for pedestrians and showed the safety assessment and options report that identified the risks and presented options. He noted there was no funding for these works through the road maintenance budget. He advised that Council's preferred option was to install markings as a one lane bridge with priority right of way, and sought feedback from the Board on the preferred option presented.

Concerns were expressed about the need for more maintenance on the walkway, and that a walkway had been created that now involves ongoing expenditure by Council for maintenance. It was suggested that the cheapest, safest option be chosen to remedy the safety risks with the walkway at Victoria Avenue.

The Capital Projects Manager then spoke about the roading budget for footpaths. He noted the footpaths budget had received a significant reduction in funding from central government. He noted the focus would be on safety intervention faults only. With regard to main street water-blasting of the Dannevirke footpaths, he sought feedback from the Board on the proposal to cut back on this programme from cleaning the central business district footpaths five times each year, to twice each year. A question was asked by the Board about whether there were any alternatives to water-blasting for cleaning the high street footpaths, and concerns raised that regular water-blasting may cause the footpath surface to deteriorate. Information would be provided back to the Board on this question. It was asked that information be provided on the costs of repairing roads and footpaths, in square metre figures, to help them answer questions from members of the community.

## 8.2 Management Report

The Dannevirke Community Board considered the report of the Democracy Support Officer dated 9 October 2024 that provided an updated on key activities and items of interest as reported to the meeting of the Infrastructure, Climate Change and Emergency Management Committee held 16 October 2024.

***That the report from the Democracy Support Officer dated 09 October 2024 concerning the Management Report be received.***

***Wallace/Walsh***

***Carried***

## 8.3 Dannevirke Impound Supply

The Dannevirke Community Board considered the report of the Manager – Democracy Services dated 10 October 2024 that provided an update on the Council’s decision relating to the Dannevirke Impounded Supply.

***That the report from the Manager - Democracy Services dated 10 October 2024 concerning the Dannevirke Impound Supply be received.***

***Peeti-Webber/Hynes***

***Carried***

## 8.4 Bylaw Review Programme

The Dannevirke Community Board considered the report of the Manager – Democracy Services dated 7 October 2024 that provided an update on progress with the bylaw review programme. It was asked that confirmation be provided on whether Easton Street in Dannevirke went all the way to the Transfer Station, and if so, would the Traffic and Road Use Bylaw help enforce the encroachments on that road from business operations in that area. Confirmation was provided on the extent of the road that was a public road, and that letters had been sent to the business concerned regarding the encroachments on the road. It was noted that the proposed Traffic and Road Use Bylaw would enable enforcement of clean up. The Board were encouraged to make a submission on the bylaw on the points that they raised.

***That the report from the Manager - Democracy Services dated 07 October 2024 concerning the Bylaw Review Programme be received.***

***Hynes/Wallace***

***Carried***

## 8.5 Rationalisation of Land and Buildings Project

The Dannevirke Community Board considered the report of the Manager – Democracy Services dated 7 October 2024 that informed the Board about a project approved by Council to rationalise land and buildings owned and managed by the Council. A report would be provided to the Council’s November

meeting, and a copy of that report would be provided to the Board.

***That the report from the Manager - Democracy Services dated 07 October 2024 concerning the Rationalisation of Land and Buildings Project be received.***

***Walshe/Peeti-Webber***

***Carried***

#### **8.6 Reserve Management Plan Consultation**

The Dannevirke Community Board considered the report of the Manager – Democracy Services dated 9 October 2024 that informed the Board about upcoming consultation on the Tararua District’s Reserve Management Plan. It was asked that information be provided on the costs to Council for Domain Boards.

***That the report from the Manager - Democracy Services dated 09 October 2024 concerning the Reserve Management Plan Consultation be received.***

***Hynes/Wallace***

***Carried***

#### **8.7 Rates Rebate Direct Debit Error**

The Dannevirke Community Board considered the report of the Manager – Democracy Services dated 9 October 2024 that provided an update regarding the Rates rebate Direct Debit error and its impact on ratepayers within the area served by the Dannevirke Community Board. An update was provided on the consultation on the draft Rates Postponement Policy and the process to be followed now that the consultation period had ended. Hearings would be held on 4 and 5 November, and following that Council would meet to deliberate on the matters raised through submissions. Once adopted, the Rates Postponement Policy would be able to be used to assist with the impacts from the rates rebate direct debit error.

***That the report from the Manager - Democracy Services dated 09 October 2024 concerning the Rates Rebate Direct Debit Error be received.***

***Peeti-Webber/Wards***

***Carried***

#### **8.8 Capital Portfolio Report**

The Dannevirke Community Board considered the report of the Manager – Democracy Services dated 16 October 2024 that provided an update on the capital programme and key project statuses as reported to the Infrastructure, Climate Change and Emergency Management Committee on 16 October 2024.

***That the report from the Manager - Democracy Services dated 16 October 2024 concerning the Capital Portfolio Report be received.***

***Walshe/Peeti-Webber***

***Carried***

## **9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities**

- 9.1 Board member Christison – no report to make.
- 9.2 Board member Wallace – attended the AGM for the Dannevirke Information Centre, reported that the Information Centre had elected new officers and published their Christmas hours. The centre will be closed from 23 December to 13 January 2025. The new Chairperson is Wendy Donaldson.
- 9.3 Board member Wallace – attended the AGM for the Dannevirke Brass Band. Their new Chairperson is Ray Phillips. The trend of the band is positive, with lots of learners. He spoke about members attending a band camp in Nelson. He reported that the band was ready for the upcoming Christmas festivities.
- 9.4 Board member Hynes – reported that the Chamber of Commerce was busy organising the Christmas parade for 7 December, with a lot of promotion underway.
- 9.5 Board member Hynes – noted that the Vehicle Trust were faced with funding issues in ensuring they have sufficient funding to continue the business.
- 9.6 Board member Hynes - attended the Tararua Community Youth Services AGM, he noted that the Trust was also facing issues with funding, with cuts to their budget.
- 9.7 Chairperson Walshe – noted that at the next Road Safety meeting, he intended to discuss the visibility for vehicles exiting New World carpark, due to cars parked on the side of the road next to the entranceway.

## **10. Correspondence**

### **10.1 Correspondence October 2024**

*That the correspondence as listed be received:*

*G J Macdonald re Wackrow Memorial Youth Awards 2024*

*Dannevirke Chamber of Commerce re Christmas Parade*

*Response to Feedback on draft Long Term Plan*

*Christison/Peeti-Webber*

*Carried*

- 10.2 **Wackrow Memorial Youth Award:** The Board discussed the correspondence received, requesting that the Board reconsider the decision to not hold the awards this year. The Board noted that a significant amount of work had gone into encouraging nominations to be made, however more than three nominations were required for the awards to go ahead. Board member Hynes noted that he had contacted the nominators regarding their thoughts on reconsidering going

ahead with the awards, and their preference was to not go ahead and they agreed with the decision that the Board had made to not go ahead with the awards this year.

- 10.3 **Discussion on Christmas parade:** the Board noted the commitment made by a previous Dannevirke Community Board in 2015, however noted that this current Board had not yet met to discuss its budget priorities in light of the reduction of funding from the Council. It was also noted that a Community Board did not have the ability to commit the Council to any future funding arrangements.

***That the Dannevirke Community Board meet to prioritise its budget prior to its next scheduled meeting in November 2024.***

***Hynes/Walshe***

***Carried***

## **11. Discussion Items**

- 11.1 **Members Conduct While Hosting Public Meetings:** the Board discussed the need for members to be aware of their conduct when the Board is hosting public meetings, and ensure that their comments do not detract from the Board's credibility. A suggestion was made that potentially a code of conduct for running public meetings could be developed by the Board.

- 11.2 **Market Day:** the Chairperson provided an update, and noted the flags needed to go out on Friday morning. It was agreed that members would meet at 7am at KFC to help with setting out the flags. Noted there were plenty of stalls registered

- 11.3 **Dannevirke Solar Farm Proposal:** Board member Christison noted there had been some public interest in a potential solar farm proposed for Dannevirke. It was advised that a proposal had been discussed at the 31 July 2024 Council meeting, and those interested in the proposal could view the recording of the meeting online. The presentation showed at the 31 July 2024 Council meeting was shown to members for information.

- 11.4 **Flagpole on Dannevirke Town Hall:** it was asked that a long halyard be installed for the flagpole on the Dannevirke Town Hall, which would allow flags to be flown on important occasions, safely using the balcony to access the flagpole.

***That the Council be asked to organise a long halyard for the flagpole on the Dannevirke Town Hall, which would allow safe access to fly flags on important occasions.***

***Hynes/Wallace***

***Carried***

- 11.5 **Amendment to Councillor Appointments to Community Board:** it was advised that the Council would be considering a paper at its next meeting regarding reducing the number of appointed Councillors to each community board from two members to one member for each Board. It was acknowledged that the

Councillors had a very heavy workload. The Board were reminded that Councillor appointees to Community Boards have the same standing as elected Board members, and needed to be made to feel part of the team.

**12. Chairperson's Remarks**

The Chairperson closed with good wishes that the Market Day goes well.

**13. Items not on the Agenda**

Nil

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 10:33am.

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Chairperson