



Minutes of an Extraordinary Meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 2 October 2024 commencing at 11:00am.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), N L Chase, A K Franklin, S M Gilmore, P A Johns, M F Long, K A Sutherland, S A Wallace and S M Wards

In Attendance

Mr B Nicholson	- Chief Executive
Mr R Suppiah	- Group Manager – Corporate and Regulatory
Mr P Wimsett	- Chief Advisor
Mrs S Walshe	- Finance Manager
Mrs B Fowler	- Senior Financial Accountant
Mrs A Dunn	- Manager – Democracy Services

2. Apologies

There were no apologies.

3. Declaration of conflicts of interest

Nil

4. Reports

4.1 Draft Annual Report for the year ending 30 June 2024

The Tararua District Council considered the report of the Senior Financial Accountant dated 27 September 2024 that presented the draft Annual Report for the year ending 30 June 2024, and detailed the process required to adopt the Annual Report.

It was noted that the 12 month measures were reported through to Council on 25 September 2024. She spoke about some of the measures that had been updated, and would be reflected in the final Annual Report. She spoke about the

benchmark report that was received, and included in the agenda. She noted that financial prudence benchmarks had not been able to be completed at the time the draft report was prepared, but had now been completed and would be included in the final report. With regard to the direct debit error, it was asked whether those figures had been included in rates receivables. It was noted that the figures within debtors includes all debtors owing to Council. A detailed report was provided to the Auditors on all outstanding debtors. The meeting discussed highlighting the direct debit error issue within the Annual Report, due to it being a key accountability document. It was noted that a discussion needed to be had with the Auditors, about how this could be reported. This will be highlighted when the final Annual Report is adopted. The controls that Council puts in place can be scrutinised by Audit to give assurance that the controls are appropriate. It was asked that the Finance Manager report back to Council with more detailed breakdown on the audit fees that were reported in the draft Annual Report. It was asked that the amounts reported for Community Board members in note 9 be checked, and that further information be provided to clarify the number of staff employed at Council.

That the report from the Senior Financial Accountant dated 27 September 2024 concerning the Draft Annual Report for the year ending 30 June 2024 be received.

That the Tararua District Council receive the draft Annual Report for the year ended 30 June 2024.

That the Mayor and Chief Executive be delegated authority to make any minor changes requested by Audit New Zealand and to sign the Statement of Compliance and Responsibility that is contained within the Annual Report for the year ending 30 June 2024.

Crs Long/Peeti-Webber

Carried

5. Closure

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 12:05pm.

Mayor