



Dannevirke Community Board

Notice of Meeting

A meeting of the Dannevirke Community Board will be held in the Council Chamber, 26 Gordon Street, Dannevirke on **Monday 16 September 2024** commencing at **9:00am**.

Bryan Nicholson
Chief Executive

Agenda

- 1. Welcome and Meeting Opening**
- 2. Apologies**
- 3. Public Forum**

A period of up to 30 minutes shall be set aside for a public forum. Each speaker during the public forum section of a meeting may speak for up to 5 minutes.

Standing Orders may be suspended on a vote of three-quarters of those present to extend the period of public participation or the period any speaker is allowed to speak.

With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. If permitted by the Chairperson, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

- 4. Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Board and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Board may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

5.	Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business	
6.	Confirmation of Minutes	5
	<i>Recommendation</i>	
	<i>That the minutes of the Dannevirke Community Board meeting held on 19 August 2024 (as circulated) be confirmed as a true and accurate record of the meeting.</i>	
7.	Tararua District Council Report	
7.1	Report from Tararua District Council	11
	<i>Recommended</i>	
	<i>That the report from the Tararua District Council meeting held 28 August 2024 and the extraordinary meeting held 4 September 2024 be received.</i>	
8.	Reports	
8.1	Te Ahu a Turanga - Tolling Consultation	30
	<i>Recommendation</i>	
	<i>That the Dannevirke Community Board makes a submission to NZTA Waka Kotahi on the Te Ahu a Turanga Tolling Consultation.</i>	
8.2	Management Report	37
8.3	Update - Progress with Review of Bylaws	95
8.4	Community Board Budget Report 2024-25	99
8.5	Capital Portfolio Report	105
9.	Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities	
9.1	Report on attendance at Local Government New Zealand Community Boards Conference	
	Board member Wallace will report to the Board on his attendance at the Community Boards conference.	
10.	Correspondence	
10.1	Thank you card re Herbertville Hall Roof Funding	127

Recommendation

That the correspondence as listed be received.

- 11. Discussion items**
Spring Festival and Market Day
- 12. Chairperson's Remarks**
- 13. Items not on the Agenda**
- 14. Closure**



Dannevirke Community Board

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 19 August 2024 commencing at 9:00am.

1. Present

Board Members: P F Walshe (Chairperson), T J Hynes (Deputy Chairperson), R T Wallace; and Crs E L Peeti-Webber and S M Wards

In Attendance

Mrs K Tani	–	Group Manager – Strategy and Community Wellbeing
Mr R Earp	-	3 Waters Manager
Mr J Single	-	Regulatory Services Manager
Ms K Stevens	-	Economic & Community Development Advisor
Mrs A Dunn	–	Manager – Democracy Services
Ms S Ellis	–	Democracy Support Officer

2. Apologies

That the apology from Board Member Christison be accepted and leave of absence be granted from the meeting.

Hynes/Wallace

Carried

3. Public Forum

There were no requests for Public Forum.

4. Notification of Items Not on the Agenda

Nil

5. Confirmation of Minutes

That the minutes of the Dannevirke Community Board meeting held on 15 July

2024 (as circulated) be confirmed as a true and accurate record of the meeting.

Hynes/Wards

Carried

6. Tararua District Council Report

6.1 Report from Tararua District Council

That the report from the Tararua District Council meeting held 31 July 2024 be received.

Wallace/Peeti-Webber

Carried

That the report from the reconvened Tararua District Council meeting held 7 August 2024 be received.

Hynes/Wallace

Carried

7. Reports

7.1 Management Report

The Dannevirke Community Board considered the report from the Democracy Support Officer dated 07 August 2024 that provided an update on key activities and items of interest as reported to the meeting of the Infrastructure, Climate Change and Emergency Management Committee held 19 June 2024, and the Community Development and Wellbeing Committee held 3 July 2024.

That the report from the Democracy Support Officer dated 07 August 2024 concerning the Management Report be received.

Wallace/Hynes

Carried

7.2 Update - Progress with Review of Bylaws

The Dannevirke Community Board considered the report from the Manager - Democracy Services dated 08 August 2024 that provided an update to the Board on progress with review of the Alcohol Bylaw, the Keeping of Animals Bylaw, the Cemeteries Bylaw, and the Public Places Bylaw, and information about the next tranche of bylaws that are due for review.

It was lastly requested that the Board be kept informed about any bylaw consultations so they could communicate these with the community.

That the report from the Manager - Democracy Services dated 08 August 2024 concerning the Update - Progress with Review of Bylaws be received.

Wards/Wallace

Carried

7.3 **Urban Design Strategy and Upcoming Community Workshops**

The Dannevirke Community Board considered the report from the Team Leader Planning Services dated 18 July 2024 that advised of the running of several public drop in sessions regarding the Urban Growth Strategy, and the associated prospective enhancement of urban environments throughout the district. Several key ideas and concepts would be expected to be discussed at these sessions, including vibrancy and character, safety and usability, connectivity, buildings, and community involvement.

That the report from the Team Leader Planning Services dated 18 July 2024 concerning the Urban Design Strategy and Upcoming Community Workshops be received.

Wallace/Peeti-Webber

Carried

7.4 **Schedule of Meetings for 2025**

The Dannevirke Community Board considered the report from the Manager - Democracy Services dated 24 July 2024 that sought discussion and feedback on a draft meeting schedule for the 2025 calendar year, for meetings of the Dannevirke Community Board. The April 2025 scheduled meeting was pointed out to conflict with the Easter Monday holiday; it was decided that the April meeting would take place the day after on April 22.

That the report from the Manager - Democracy Services dated 24 July 2024 concerning the Schedule of Meetings for 2025 be received.

That the dates proposed for meetings of the Dannevirke Community Board for the 2025 calendar year be noted.

Wallace/Hynes

Carried

7.5 **Capital Portfolio Report**

The Dannevirke Community Board considered the report from the Manager - Democracy Services dated 13 August 2024 that provided an update on the capital programme and key project statuses as reported to the Infrastructure, Climate Change and Emergency Management Committee on 14 August 2024.

That the report from the Manager - Democracy Services dated 13 August 2024 concerning the Capital Portfolio Report be received.

Wallace/Walsh

Carried

8. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

8.1 **Chamber Of Commerce:** Board Member Hynes reported on his attendance at a recent Chamber of Commerce meeting. He noted that the Te Ahu A Turanga Manawatu-Tararua highway was a major topic of discussion, with business owners evaluating what an increased traffic flow may mean for Dannevirke, and what measures could be taken to promote travellers to stop and shop.

With regard to the Dannevirke Christmas Parade, the board discussed the history of the parade, that was originally organised by the Community Board, but subsequently passed to the Chamber of Commerce to manage. In past years the Community Board had funded the traffic management costs, however the budget that the Board had previously set aside for funding main street events had not had any funding allocated to it through the Long Term Plan 2024-34.

The Economic and Community Development Advisor informed the Board that, as an incorporated society, the Chamber of Commerce could apply for external funding, and that she could provide assistance to the Chamber of Commerce for applying for external funding sources.

8.2 ***That the Dannevirke Community Board advises that funding for traffic management for the Dannevirke Christmas Parade is no longer available and advise the Chamber of Commerce that as an incorporated society they are eligible to apply for external funding opportunities and encourage the Chamber of Commerce to contact Council officers for assistance with this.***

Wallace/Walshe

Carried

8.3 **Community Vehicle Trust** – Board Member Hynes reported on his attendance at the Community Vehicle Trust AGM last week. He noted that reductions in funding from external organisations had been observed, and that the Trust was ensuring that service would be maintained regardless of the deficit. However, he acknowledged that Horizons Regional Council had increased their funding as per their transport budget, which offset the impact.

8.4 **Tararua Youth Services** – Board Member Hynes noted his attendance at a celebration for the 30-year anniversary of the Tararua Youth Services, which was held at Merrylees Hotel. He stated that it had been a good night, with a great time had by all.

8.5 **Glengarry Settlers Memorial:** Board Member Hynes noted that the Glengarry Settlers Memorial construction was progressing well. He stated that additional funding had been provided, and that the next step would be to tar seal the area; which he noted would take place at a later date as the seasons and weather permitted.

8.6 **Driver Licensing:** Board Member Hynes reported on a meeting to seek more frequent licensing service in Dannevirke, potentially once per week.

8.7 **Herbertville Afternoon Tea:** Chairperson Walshe and Board member Hynes were in attendance at an afternoon tea in Herbertville, which was held as a thank you

for the work of community groups and for the financial support provided to the town, most notably for the Herbertville Hall refurbishment.

- 8.8 **Spring Festival:** Chairperson Walshe noted that the existing budget for the Spring Festival needed to be ascertained, as existing funding commitments needed to be met – an example being the costs for distribution of flyers within urban and rural areas of Dannevirke. He noted that the current budget level was not yet available due to the recent adoption of the 2024-2034 Long Term Plan.
- 8.9 **Wackrow Youth Awards:** It was noted that the Wackrow awards would not be held this year due to low nomination counts in spite of promotional efforts. It was acknowledged that this was a difficult decision to make, and that the lack of nominations did not discount the hard work of youth in the community. He hoped that the award would be resurrected in the future, and floated the potential for collaboration with the volunteer awards. The Mayors Taskforce For Jobs was also raised as a potential collaborative outfit, but it was noted that the two awards were for different purposes.
- 8.10 **Skatepark:** Cr E Peeti-Webber reported that a Memorandum of Understanding had been signed with Council, and designs were underway for the new skatepark.
- 8.11 **Brass Band:** Board Member Wallace noted that the AGM would be held tomorrow, and that preparations were underway for the festive season. He reported that the band was said to be in 'good stead'.
- 8.12 **Dannevirke Information Centre:** Board Member Wallace spoke of a highly constructive meeting between the Dannevirke Information Centre staff, himself, the Chief Executive, and the Mayor. He stated there had been no negatives reported, but that he would be attending the next Information Centre meeting.
- 8.13 **Welcome Signs to Dannevirke:** Chairperson P Walshe noted that Dannevirke welcome signs were to be erected, with Tararua Alliance suggesting potential locations adjacent to Otanga Road and Oringi Business Park. He pointed out that these locations would be very distant from the township, and requested suggestions for closer locations. It was recommended he work with Ray Cannon of Tararua Alliance to discuss the best placement. It was queried whether the route into Dannevirke from Weber should have a town sign.

9. Correspondence

Nil

10. Discussion Items

- 10.1 **High Street Flags:** Board Member Wallace recommended replacing the aging decorative lights on high street with flags instead. It was noted that other areas such as Eketāhuna had adopted the prospect, and that it may constitute a cheaper option, with flags cheaper to install after-hours than lights.
- 10.2 **Umutaoroa Domain:** the Group Manager – Strategy and Community Wellbeing

provided an update on the project to remove the trees and hall, noting that a number of quotes had been received and the procurement process was now underway. She noted that an update on progress would be included in the management report. Board member Hynes noted the obligation to keep the Umutaoroa Domain Board informed on progress regarding the works. It was advised that this would be followed up with the Manager – Programmes and Projects.

11. Chairperson’s Remarks

Chairperson Walshe noted that the Market Day was approaching, and would be looked into after the Spring Festival.

12. Items not on the Agenda

Nil

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 10:04am.

Chairperson



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 28 August 2024 commencing at 9:34am.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), N L Chase, A K Franklin, S M Gilmore (via Teams), P A Johns, M F Long, K A Sutherland, S A Wallace and S M Wards (via Teams)

In Attendance

Mr B Nicholson	- Chief Executive
Mr R Suppiah	- Group Manager – Corporate and Regulatory
Mrs K Tani	- Group Manager – Strategy and Community Wellbeing
Ms S Lowe	- Group Manager – People, Capability and Customer Experience
Mr H Featonby	- Group Manager - Infrastructure
Ms J Smith	- Legal Counsel and Procurement Manager (via Teams)
Ms G Nock	- Strategy and Corporate Planning Manager (via Teams)
Mr D Watson	- Manager – Special Projects
Mr K van der Oord	- Communications Team Manager
Mr J Single	- Regulatory Services Manager
Mrs S Walshe	- Finance Manager
Ms A Rule	- Policy and Planning Advisor
Mr J Vince	- Mayors Taskforce for Jobs Coordinator
Ms F Chase	- Facilities Manager
Ms B Crosswell	- Facilities Administration and Project Support
Mr S Dunn	- Risk and Assurance Advisor
Mrs V Christison	- IT Projects
Mrs A Dunn	- Manager – Democracy Services

2. Council Prayer

The Mayor opened the meeting with karakia.

3. Apologies

That the apologies for lateness from Cr P A Johns be approved.

Crs Collis/Franklin

Carried

4. Acknowledgement

Her Worship the Mayor noted the sad passing recently of Garrick Murfitt, former Horizons Regional Council Chairperson from 2004-2010, and involved with the Regional Council for about 20 years. She spoke about his achievements from his time with the Regional Council, and expressed condolences to his family. The meeting observed a moment's silence in respect of his passing.

5. Public Forum

5.1 Matua Stephen Paewai on behalf of Rangitāne o Tamaki nui-ā-Rua spoke about the good relationship that Māori have had with the Tararua District Council, that was enhanced by the establishment of the Māori Ward. He spoke about the benefits of the Māori Ward, including greater confidence in the Council, and the improved representation through diversity at the Governance table. He noted that participation by Māori in Council processes had been improved through the establishment of the Māori Ward, through having representation that gives Māori confidence to approach those representatives to discuss issues.

5.2 Matua Hayden Hape on behalf of Ngāti Kahungunu ki Tāmaki-nui-a-Rua acknowledged their representative and the challenges she has faced in the role, and thanked the previous Council for making the decision to establish a Māori Ward. He sought reaffirmation to honour that decision and continue moving into the future collectively. He spoke about the strengths that come from working together, with examples such as during COVID, and in responding to Cyclone Gabrielle.

5.3 Mr Angus Maniapoto spoke on behalf his whanau and descendants of the owners of Tahoraiti Block about the grievances they have. The first was in relation to the proposal to put a solar farm on unutilised land that was originally their land. They wanted that stopped. Secondly, they would like to have their land returned. He spoke about the history of that land and how it was originally taken from their whanau under the Public Works Act, despite their protests, for the purpose of creating the sewage ponds. He reminded Council that when land that was taken under the Public Works Act was no longer utilised, it was meant to be returned to the original owners. He spoke about the hurt felt by their whanau from their land being taken, and advised that he would be working on having that land returned through the Public Works Act.

Cr P A Johns joined the meeting at 9:57am.

6. Notification of Items Not on the Agenda

Nil

7. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

Item 10.4 – Alcohol Bylaw – Her Worship the Mayor, Cr A K Franklin, Cr K A Sutherland, Cr S M Gilmore

Item 10.3 – Application for funding – Cr A K Franklin

8. Confirmation of Minutes

That the minutes of the Council meeting held on 31 July 2024 (as circulated) be confirmed as a true and accurate record of the meeting.

Crs Johns/Franklin

Carried

9. Hearing of Submission

9.1 10:30am Hearing of Submission re Animal Bylaw

Hannah-Mae Pilkington, who was scheduled to speak to her submission on the proposed Animal Bylaw, tendered her apologies that she was no longer able to attend.

10. Reports

10.1 Required Decision-making for Māori Ward

The Tararua District Council considered the report of the Manager – Democracy Services dated 6 August 2024 that provided the Council with options for decision-making that is required as a result of enactment of the Local Government (Electoral Legislation and Māori Wards and Māori Constituencies) Amendment Act 2024.

That the report from the Manager - Democracy Services dated 06 August 2024 concerning the Required Decision-making for Māori Ward be received.

That in accordance with the requirements of the Local Government (Electoral Legislation and Māori Wards and Māori Constituencies) Amendment Act 2024 the Tararua District Council affirms its resolution of 18 May 2021 to establish the Tāmaki Nui-a-Rua Māori Ward.

Crs Collis/Chase

Carried

Crs M F Long and S A Wallace recorded their votes against the motion.

The meeting adjourned at 10:41am and resumed at 11:02am.

10.2 **Horizons Region Spaces and Places Plan for Sport and Recreation 2023-2043**

The Tararua District Council considered the report of the Chief Executive dated 9 July 2024 that presented He ra ki tua – Horizons Region Spaces and Places Plan for Sport and Recreation 2023-2043 for endorsement. Mr Carl Johnstone, General Manager of Partnerships – Environments, was in attendance to answer questions regarding the plan.

That the report from the Chief Executive dated 09 July 2024 concerning the Horizons Region Spaces and Places Plan for Sport and Recreation 2023-2043 be received.

That the Tararua District Council endorses He rā ki tua – Horizons Region Spaces and Places Plan for Sport and Recreation 2023-2043 to inform and guide Council decisions on play, active recreation and sports facilities.

That the Chief Executive be delegated authority to enter into a Memorandum of Understanding for Implementing He rā ki tua – Horizons Region Spaces and Places Plan for Sport and Recreation 2023-2043.

Crs Collis/Sutherland

Carried

Crs E L Peeti-Webber and M F Long recorded their votes against the motion.

10.3 **Deliberations on Matters Raised During Tranche 1 Bylaws Consultation**

The Tararua District Council considered the report of the Manager – Democracy Services dated 13 August 2024 that presented the results of the public consultation on the draft Keeping of Animals Bylaw, Alcohol Bylaw, Cemeteries Bylaw and Public Places Bylaw, and sought decisions on each of the matters raised through the consultation to reflect in the final versions of these Bylaws for adoption by Council at its September 2024 meeting.

That the report from the Manager - Democracy Services dated 13 August 2024 concerning the Deliberations on Matters Raised During Tranche 1 Bylaws Consultation be received.

That the Tararua District Council notes the matters raised through submissions on the draft Keeping of Animals Bylaw, Alcohol Bylaw, Cemeteries Bylaw and Public Places Bylaw.

Crs Peeti-Webber/Johns

Carried

10.3.1 **Animal Bylaw**

The Tararua District Council discussed matters raised by submitters. With regard to the definition of the urban or residential area, it was suggested that maps showing the zone definition be included as a schedule to the bylaw.

ISSUE ONE: GENERAL FEEDBACK ON ANIMAL BYLAW

The Council considered the 123 submissions that noted general disagreement with the bylaw overall, and one submitter that supported the bylaw in general, and the comments made by the submitters.

That the Council notes the general feedback received about the proposed amendments to the bylaw.

Crs Sutherland/Franklin

Carried

ISSUE TWO: REQUIRING EVERY CAT AGED OVER 6 MONTHS TO BE MICROCHIPPED AND DESEXED

The Council considered the 18 submissions in favour of microchipping and desexing cats, and nine against, noting that some submitters support one aspect, for example desexing, but not microchipping and vice versa. There were also proposals received for lowering the desexing age from six months to four months, due to the ability of cats of that young age to become pregnant.

The Council noted the aim of introducing this clause was to stop the risk of overpopulation of feral cats and bring the bylaw into line with published guidelines from organisations such as the SPCA.

That the Council amend clause 7.2 to require every cat aged over 4 months to be microchipped and desexed.

Crs Peeti-Webber/Wallace

Carried

Cr M F Long recorded his vote against the motion.

ISSUE THREE: AMENDING THE CURRENT LIMIT OF 3 CATS PER HOUSEHOLD WHERE AN OFFICER ACTING ON A COMPLAINT BELIEVES THE NUMBER OF CATS IS OFFENSIVE TO A REQUIREMENT THAT NO MORE THAN 3 CATS ARE KEPT ON A PREMISES (URBAN OR RURAL) EXCEPT WITH APPROVAL FROM COUNCIL (WITH EXCEPTIONS FOR VETS, CHARITIES SUCH AS THE SPCA AND CATTERIES).

The Council considered the seven submissions in support of the limit of three cats per household and seven submissions that were against.

It was noted that the aim of introducing this clause was to have a mechanism that would enable officers to deal with complaints regarding high numbers of cats causing nuisance.

The current 2018 bylaw limited the number of cats per household to three, where an officer was acting on a complaint regarding nuisance arising from the number of cats being kept. The newly worded clause proposed to set a limit of three cats per household unless approval was provided by the Council.

Officers recommended that the clause be reworded slightly to make it clearer about the ability for approval to be sought for keeping more than three cats. The

current proposed wording had the requirement for approval at the start, and this would be more easily understood if the requirement for approval was at the end of the clause. This would also provide consistency with wording used for other clauses in the bylaw.

That the Council approves the wording of Section 7 Keeping of Cats as follows “7.1 No person may keep more than three cats on Premises, except with the approval of Council.”

Crs Franklin/Chase

Carried

Cr M F Long recorded his vote against the motion.

ISSUE FOUR: ADDING A REQUIREMENT (CLAUSE 5.2) THAT ANIMALS ARE CONFINED WITHIN THE BOUNDARIES OF THE PROPERTY WHERE THEY ARE USUALLY KEPT (EXCLUDING CATS AND BEES).

The Council considered the two submissions received regarding this proposed requirement, with one submitter commenting in favour of adding this requirement, and one submitter against.

It was noted that the aim of the clause was to limit any nuisance caused by wandering, uncontrolled animals.

That the Council confirm the inclusion of clause 5.2(c) within the Animals Bylaw.

Crs Peeti-Webber/Long

Carried

ISSUE FIVE: REQUIRING PEOPLE TO REFRAIN FROM TAKING ANY ACTION TOWARDS FERAL ANIMALS SO AS TO CAUSE THEM TO BE A NUISANCE; AND REQUIRING ABATEMENT FROM THE NUISANCE CAUSED BY FERAL ANIMALS.

The Council considered the three submissions in favour of this proposed requirement, and one submission against.

It was noted that the purpose of this section of the bylaw was to provide the Council with the ability to respond to complaints about nuisance caused by feral animals. An example provided was stray cat colonies, where people were feeding the cats, and the cat colonies subsequently causing a nuisance.

That the Council confirms the inclusion of section 12 Feral Animals within the Animals Bylaw.

Crs Wallace/Sutherland

Carried

ISSUE SIX: ADDING HIVE LIMITS BASED ON PROPERTY AREA FOR URBAN AREAS AND HIVE SET-BACK AND LOCATION REQUIREMENTS.

The Council considered the five submissions received relating to keeping of bees, with one submission in favour and four submitters against.

It was noted that the aim of introducing this clause was to mitigate potential

nuisance and health and safety issues that can arise from keeping hives in urban areas.

That the Council approves the wording of section 6 Keeping of Bees, noting that clause 6.1 is not a new clause and is the same wording as the existing clause 12.4 in the current bylaw, and notes that the requirements in clause 6.3 (e) requiring notification to Council of location of hives is the same wording as the existing clause 12.1 in the current bylaw.

Crs Wallace/Johns

Carried

ISSUE SEVEN: REGULATING (PROHIBITING) THE KEEPING, IN AN URBAN AREA, OF ROOSTERS, GANDERS, PEACOCKS, STALLIONS, BULLS, RAMS AND UN-NEUTERED MALE GOATS, AND RESTRICTION ON GRAZING STOCK EXCEPT SHEEP IN AN URBAN AREA.

The Council considered the 64 submissions received on the proposed wording for section 10 Keeping Animals in Urban Areas, with two submissions in favour of the proposed wording, and 62 submissions against.

It was asked that the two parts of the recommendation be taken separately, and it was noted that a comma needed to be included between the words “bull” and “ram”.

That the Council amends clause 10.1 as follows:

10.1 No person may keep, in an urban area, any rooster, gander, peacock, stallion, bull, ram, or un-neutered male goat, except with the approval of Council.

Crs Johns/Franklin

Carried

Crs M F Long, S M Gilmore and S M Wards recorded their votes against the motion.

~~That the Council deletes clause 10.2 “no person may keep or graze stock (excluding sheep) in an urban area except with the approval of Council”~~

That the Council amends clause 10.3 and renumbers it as 10.2 as follows:

10.2 If, in the opinion of Council, the keeping of ~~sheep~~ stock in an Urban area is, or is likely to become a Nuisance, be offensive or injurious to health, Council may, by written notice, require the owner or occupier to obtain approval of Council, which may be subject to such conditions as may be considered necessary by Council to reduce the Nuisance effects.

That the Council includes the following guidance note below clause 10.2:

GUIDANCE NOTE: Clause 10.2 does not apply to stallions, bulls, rams and un-neutered male goats (where Clause 10.1 applies) or to pigs (where clause 8.3

applies).

Crs Johns/Wallace

Carried

ISSUE EIGHT: ENSURING PERSONS CAN APPLY FOR PERMITS/APPROVALS FROM COUNCIL TO KEEP ANIMALS AND PROVIDING A MECHANISM FOR SUCH PERMITS TO BE REVIEWED.

The Council considered the 41 submissions received relating to applying for permits or approval from Council, with 38 submitters objecting to the requirement to obtain a permit, and three in support. Many submitters were concerned about the impact of any future change in zoning of property, where currently their property was zoned rural but under the Urban Growth Strategy an indication was provided that in the future their property could be zoned Urban.

The Council noted that under section 10 of the Resource Management Act 1991, land can be used in a manner that contravenes a rule in a district plan or proposed district plan if the use was lawfully established before the rule became operative or the plan was notified, and the effects of the use are the same or similar in character, intensity and scale to those that existed before the rule became operative or the proposed plan was notified.

This means that a change in zoning from rural to urban in the future would likely not affect the use of the land, unless the use was to change in character, intensity and scale. However, the occupier would still be required to mitigate any nuisance arising from the activities on their land towards their neighbouring properties.

A permit would allow people in the urban area be able to carry on their business or activities in an approved manner, Council having had the ability to inspect their property's fencing and consider the potential nuisance or health and safety matters. It was noted that the clause could be reworded to be clearer about the permitting system only applying to the keeping of animals that would otherwise be in breach of the bylaw, and officers recommended amending clause 14 accordingly.

That the Council amends Clause 14.1 as follows:

14.1 Every person who wishes (or is required) to obtain approval from Council (a Permit) to keep animals must under this Bylaw must make an application to the Council in writing and must provide any supporting information and application fee as Council may require.

That the Council amends Clause 14.5 to include as follows:

Stock in Urban Areas

a. The number and type of stock to be kept on the premises;

b. The size of the premises and proposed location of stock;

c. Housing details, including space, shade and shelter;

d. Fencing;

e. Effluent disposal.

Crs Sutherland/Chase

Carried

Cr M F Long recorded his vote against the motion.

ISSUE NINE: CONCERNS ABOUT IMPACTS ON EVENTS AND SHOWS SUCH AS THE A&P SHOW.

The Council considered the concern raised by sixty-one submitters that the changes proposed to the bylaw could potentially impact the events and shows held at the A&P Showgrounds.

It was noted that under section 10 of the Resource Management Act 1991, land can be used in a manner that contravenes a rule in a district plan or proposed district plan if the use was lawfully established before the rule became operative or the plan was notified, and the effects of the use are the same or similar in character, intensity and scale to those that existed before the rule became operative or the proposed plan was notified.

Although the Dannevirke A&P Showgrounds was currently zoned urban, it was understood that the showgrounds had been in existence on that site since 1910.

That the Council note the concerns raised in submissions about potential impacts on the ability of events and shows to continue to be held at the Dannevirke A&P Showgrounds.

Crs Wallace/Franklin

Carried

ISSUE TEN: SIMPLIFYING THE REQUIREMENTS FOR KEEPING PIGS IN AN URBAN AREA (WHERE APPROVAL FROM COUNCIL CONTINUES TO BE REQUIRED).

There were no submissions received on this part of the Animals Bylaw, therefore it was recommended that the proposed requirements be adopted as set out in the Section 8 of the bylaw re Keeping of Pigs.

That the Council confirms the wording for section 8 Keeping of Pigs.

Crs Wallace/Chase

Carried

ISSUE ELEVEN: IMPACT OF ZONING CHANGES FOR RURAL PROPERTIES THAT ARE REZONED AS URBAN IN THE FUTURE.

It was noted that many submitters were concerned about the impact of any future change in zoning of property, where currently their property was zoned rural but under the Urban Growth Strategy an indication was provided that in the future their property could be re-zoned to Urban.

It was explained that under section 10 of the Resource Management Act 1991, land can be used in a manner that contravenes a rule in a district plan or proposed district plan if the use was lawfully established before the rule became operative or the plan was notified, and the effects of the use are the same or similar in character, intensity and scale to those that existed before the rule became operative or the proposed plan was notified.

This means that a change in zoning from rural to urban in the future would likely not affect the use of the land, unless the use of the land was to change in character, intensity and scale. However, the occupier would still be required to mitigate any nuisance arising from the activities on their land towards their neighbouring properties.

That the Council notes the concerns raised by submitters about potential impact from future zoning changes, and advises that section 10 of the Resource Management Act 1991 would apply to those circumstances.

Crs Wallace/Franklin

Carried

ISSUE TWELVE: CORRECTION OF DRAFTING ERRORS IN PROPOSED BYLAW

The Council noted that a number of drafting errors had been identified in the proposed Animals Bylaw. These were identified as follows, and were intended to be corrected for the final bylaws:

- Correction of spelling of word in clause 5.2(c) from “present” to “prevent”.
- Adding reference to clause 5.3 in clause 5.5. This was mistakenly left off and Council needs to be able to enforce all general requirements for the keeping of animals.
- The words “urban area” be added into clause 11.1 (as worded in current bylaw).
- Clause 13.1, which explained that breeding of animals is dealt with under the Resource Management Act 1991 and the District Plan, be moved to a guidance note at the end of clause 13.

That the Council notes the drafting areas identified above and approves these for correction in the final bylaw.

Crs Sutherland/Peeti-Webber

Carried

10.3.2 Alcohol Bylaw

The Council considered the two submissions received on the Alcohol Bylaw and noted that it had resolved to develop a Local Alcohol Policy at its meeting held 31 July 2024. This policy would give Council the ability to control the number of alcohol outlets, and where they were located.

That the Council notes the support for development of a Local Alcohol Policy, and that the concerns raised by the second submitter are matters that can be dealt with through the implementation of a Local Alcohol Policy.

Crs Sutherland/Franklin

Carried

10.3.3 **Cemeteries Bylaw**

The Council considered the submission received on the Cemeteries Bylaw, and noted that it related to an operational matter, that could be addressed outside of the bylaw process. In response to a question expressing concern that no submissions had been received from funeral directors in the district, officers confirmed that they had spoken with the funeral directors operating in the district, all of whom were aware of the bylaw consultation.

That the Council notes the submission and refers the matter raised to officers.

Crs Peeti-Webber/Wallace

Carried

10.4.3 **Public Places Bylaw**

The Council considered the five submissions received on the Public Places Bylaw, and the matters raised by each submitter.

There was discussion around the submission seeking exemptions for emergency services and Defence activities on public land, particular proposed clauses 6.1 (b) which prohibits obstruction of other people's access or use of the public place and 6.1 (k) which restricts operating or driving a vehicle on a beach, sand dune or wetland area. In response it was noted that exemptions for Defence activities were covered under the District Plan.

With regard to clause 6.1(k) prohibiting the operation or driving of a vehicle on a beach, sand dune or wetland area, it was noted that vehicles needed to be allowed on to a beach in order to launch a boat. It was further noted that Herbertville Beach did not have a designated access route to the beach.

With regard to the request to provide an exemption for network utility operators to operate a UAV for inspection of network utilities, it was suggested that an exemption be added to clause 7.1(f) Operate a UAV (except for Network Utility Operators in compliance with Civil Aviation Authority rules).

That the Council note the submissions related to movement of stock on a road, and stock crossings and advise that the restrictions on stock control had been placed within a separate schedule. The Council intend developing a new Stock Control Bylaw in 2025 which would supersede restrictions placed within the schedule.

That the Council note the submission relating to freedom camping, and advise that the restrictions on freedom camping had been placed within a separate

schedule. The Council intend developing a new Freedom Camping Bylaw in 2025 that would supersede restrictions placed within the schedule.

That the Council amend the terminology in section 7.1 (d) for putting down a hangi as proposed by the submitter.

That the Council amend clause 7.1(f) as follows: “f) Operate a UAV (except those operated by Network Utility Operators in accordance with Civil Aviation Authority rules)”

Crs Wallace/Long

Carried

10.5 **Request for funding from Pahiatua Museum Society Inc**

The Tararua District Council considered the report of the Manager – Democracy Services dated 14 August 2024 that presented a request for funding assistance from the Pahiatua Heritage Trust Special Reserve Fund, towards the costs of erecting sign-boards adjacent to the Polish Memorial in Pahiatua. An update was provided on the current amount held in the Pahiatua Heritage Trust Special Reserve Fund, which was \$26,731.55. In discussion, the Tararua District Council considered providing all of the funding currently remaining in that fund towards the Polish Memorial upgrade project.

That the report from the Manager - Democracy Services dated 14 August 2024 concerning the Request for funding from Pahiatua Museum Society Inc be received.

That the Tararua District Council approves the request from the Pahiatua Museum Society Inc for funding of \$26,731.55 towards the costs associated with erecting sign boards adjacent to the Polish Memorial and with filming of the 80th Reunion of the Polish children’s arrival at the Camp.

Crs Gilmore/Collis

Carried

The meeting adjourned at 12:51pm and resumed at 2:09pm.

Councillor Chase left the meeting at 2:09pm and returned at 2:10pm.

10.6 **Mayors Taskforce for Jobs Overview 2023-2024**

The Tararua District Council considered the report of the Mayors Taskforce for Jobs Coordinator dated 22 August 2024 that presented the outcomes for the past financial year, and discussed the programme for 2024-25.

That the report from the Mayors Taskforce for Jobs Coordinator dated 22 August 2024 concerning the Mayors Taskforce for Jobs Overview 2023-2024 be received.

Crs Wallace/Peeti-Webber

Carried

10.7 **Road Closure Requested under the Tenth Schedule of the Local Government Act 1974**

The Tararua District Council considered the report from the Alliance Manager dated 12 August 2024 that presented an application for temporary road closure for approval, noting that consultation with the Police had been undertaken who indicated they had no concerns, and no public objections were received in response to advertising placed in Bush Telegraph on 22 July 2024.

That the report from the Alliance Manager dated 12 August 2024 concerning a road closure application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolves to close the following road for the purpose of allowing the Explore Pahiatua to hold Explore Christmas event:

Road name: Main Street, Churchill Street, Dawson Street, Edward Street, George Street, and Arthur Street

Date of closure: Saturday 7 December 2024

Period of closure: 15:45 – 16:45

Conditions Applied to the Granting of this Road Closure

That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the road involved to determine its suitability for this purpose.

That if the Tararua Alliance identifies the road as being in an unsuitable condition arising from this assessment, then they have the discretion to request the organiser to withdraw the road from the route of this event.

That shortly after the event has been held, the Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event, then those expenses shall be recovered from the event organiser.

Crs Johns/Long

Carried

10.8 **Requests for Information under the Local Government Official Information and Meetings Act 1987**

The Tararua District Council considered the report of the Manager – Democracy Services dated 22 August 2024 that provided data on the requests for information received under the Local Government Official Information and Meetings Act 1987 for the period 1 July 2024 to 22 August 2024.

That the report from the Manager - Democracy Services dated 22 August 2024 concerning the Requests for Information under the Local Government Official Information and Meetings Act 1987 be received.

Crs Johns/Chase

Carried

10.9 **Proposed Change to Start Time of Tararua District Council Meetings**

The Tararua District Council considered the report of the Manager – Democracy Services dated 15 August 2024 that presented a proposal to change the start time for the monthly meetings of Council for consideration.

That the report from the Manager - Democracy Services dated 15 August 2024 concerning the Proposed Change to Start Time of Tararua District Council Meetings be received.

That the start time for meetings of the Tararua District Council for the remainder of the 2024 calendar year be amended from 1:00pm to 9:30am.

Crs Wallace/Chase

Carried

11. **Community Boards and Community Committees Reports**

11.1 **Minutes - Eketahuna Community Board**

That the minutes of the Eketāhuna Community Board meeting held 12 August 2024 be received.

Crs Sutherland/Peeti-Webber

Carried

11.2 **Minutes - Explore Pahiatua Community Committee**

That the minutes of the Explore Pahiatua Community Committee meeting held 7 August 2024 be received.

Crs Sutherland/Peeti-Webber

Carried

11.3 **Minutes - Dannevirke Community Board**

That the minutes of the Dannevirke Community Board meeting held 19 August 2024 be received.

Crs Sutherland/Peeti-Webber

Carried

11.4 **Minutes - Positively Woodville Community Committee**

That the minutes of the Positively Woodville Community Committee meeting held 6 August 2024 be received.

Crs Sutherland/Peeti-Webber

Carried

12. Portfolio Reports

12.1 Councillor Franklin noted that Connect Tararua would be presenting at the next meeting of the Community Development and Wellbeing Committee.

12.2 Councillor Johns spoke about the Eastern Te Apiti Group that had recently been formed with a view to be active in the plan for a proposed discovery centre at Ferry Reserve.

13. Mayoral Matters

13.1 Her Worship the Mayor noted that a report would be provided on attendance at the Local Government New Zealand Conference.

14. Items not on the Agenda

Nil

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 2:35pm.

Mayor



Minutes of an Extraordinary Meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 4 September 2024 commencing at 09:30am.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), N L Chase, A K Franklin, S M Gilmore, P A Johns, M F Long, K A Sutherland, S A Wallace and S M Wards

In Attendance

Ms R Bell - RFB Consulting
Mr B Nicholson - Chief Executive
Ms S Lowe - Group Manager – People, Capability and Customer Experience
Mr H Featonby - Group Manager – Infrastructure
Ms J Neilson - Solid Waste Manager
Ms J Smith - Legal Counsel and Procurement Manager
Mrs A Dunn - Manager – Democracy Services

2. Acknowledgement

The Council acknowledged the sad passing of Kiingi Tūheitia Pōtatau Te Wherowhero VII with a minutes silence.

3. Apologies

There were no apologies.

4. Declarations of Interest

There were no declarations of conflicts of interest.

5. Public Excluded Items of Business

That the public be excluded from the following parts of the proceedings of this

TARARUA DISTRICT COUNCIL

meeting, namely:

Rates Rebate Direct Debit Error

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
Rates Rebate Direct Debit Error	To maintain legal professional privilege	<Section (1)(a)(i)

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(g) To maintain legal professional privilege

Also, that Rebecca Bell be permitted to remain at this meeting, after the public has been excluded, because of their assistance in relation to the matter to be discussed.

Crs Johns/Wards

Carried

The meeting went into public excluded session at 9:35am and resumed open meeting at 11:05am.

6. Reports

6.1 Hearing of Submissions - draft Waste Management and Minimisation Plan

Submission 001 – Ernie Christison – Mr Christison spoke about his passion for waste management and the potential to add value to the district. He explained to Council the equipment he had that is used for crushing waste concrete and glass to turn it into useful products such as fill for building sites and roading aggregate. He talked about the potential for recycling these products within the district, which would save the costs of transporting the waste out of the district for disposal. He showed a sample of his crushed concrete to the meeting and invited members to visit his yard to see the equipment demonstrated and also offered to do a free demonstration at the transfer station. In response to a question about the noise level of the equipment, he advised that people can stand within a close distance to the equipment and still talk to each other.

- 6.2 **Submission 004 - Christopher Cape** – Mr Cape spoke to his submission, noting his longstanding interest in recycling since the 1970s. He noted the Council’s plans to manage waste, but felt there was a lot more that could be done to reduce waste. He spoke about a booklet published many years ago in Wellington which was a register of waste products being produced by industries in the area, which encouraged people to contact those industries if they had a use for the waste product, and then access those products free of charge. He suggested that the Council consider creating such a listing, either online or in a booklet form, a register available to the public as a channel for getting rid of waste. He noted the recent media coverage about the organisation taking tyres to chip and reconstitute and was pleased to see a cost effective method for people to dispose of used tyres. With regard to used batteries, he felt it would be helpful if there was a depository system such as at the library and Council offices to drop batteries off to, instead of people needing to take them to the transfer station office. With regard to recycling soft plastics, he asked that Council encourage soft plastic recycling collection stations at the local supermarkets. With regard to whiteware and electronic waste he asked whether there was any ability for Council to encourage community groups to collect and recycle componentry, or for Council to subsidise disposal costs.

That the report from the Manager - Democracy Services dated 26 August 2024 concerning the Hearing of Submissions - draft Waste Management and Minimisation Plan be received.

Crs Long/Franklin

Carried

7. Public Excluded Items of Business

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Rates Rebate Direct Debit Error

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
<i>Rates Rebate Direct Debit Error</i>	<i>To maintain legal professional privilege</i>	<i><Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which

would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(g) To maintain legal professional privilege

Also, that Rebecca Bell be permitted to remain at this meeting, after the public has been excluded, because of their assistance in relation to the matter to be discussed.

Crs Wards/Gilmore

Carried

The meeting returned to public excluded session at 11:33am and resumed at 4:10pm.

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 4:10pm.

Mayor

3

Have your say

Toll proposal for Te Ahu a Turanga: Manawatū Tararua Highway

Consultation closes 5pm Monday 7 October 2024



NZ Transport Agency Waka Kotahi (NZTA) is seeking feedback on a proposal to toll the new 11.5km Manawatū Tararua Highway to support the costs of constructing and maintaining the road.

Improving resilience and supporting growth

NZTA is creating a transport system that is effective, efficient, safe, secure, accessible and resilient to enable the movement of people and freight now and in the future. Our future network will support the Manawatū-Whanganui region as a key freight and transport hub supporting a strong primary production sector.

Te Ahu a Turanga: Manawatū Tararua Highway will replace the Manawatū Gorge route along State Highway 3 (SH3), closed permanently by slips in 2017. It will form a vital strategic North Island transport link that will provide a safer and more reliable route between the lower North Island and the East Coast. People and freight will benefit from more route options and improved travel times.

Light vehicles travelling on the new highway would save an average of 12 minutes per trip and heavy vehicles an average of 14 minutes per trip compared to using the Saddle Road.

We expect heavy vehicles will use the new highway due to significant productivity benefits including an easier, less winding route.

Assessing the highway as a tolled road

Tolling provides an opportunity for an additional source of revenue, protecting the existing funding in the National Land Transport Fund, and will support faster delivery of infrastructure, providing safer and more efficient routes. NZTA will consider tolling of all new roads as outlined in the Government Policy Statement for land transport 2024 (GPS 2024).

NZTA has assessed Te Ahu a Turanga: Manawatū Tararua Highway's suitability as a tolled road. This followed the release of the Government Policy Statement on land transport in 2024, which introduced a new expectation for NZTA to consider tolling to support the construction and maintenance of all new roads.

Tolling assessments are designed to analyse tolling feasibility, including how a potential toll road might interact with the wider transport network.

 NZ TRANSPORT
AGENCY

 Te Kāwanatanga o Aotearoa
New Zealand Government

Tolling to support construction, maintenance and operations costs

Findings from the tolling assessment show that tolling revenue for Te Ahu a Turanga: Manawatū Tararua Highway could make a positive contribution to recouping the project’s costs. Vehicles travelling on the road would be ultimately contributing to its construction, ongoing maintenance and operations.

Recouping project costs would ease pressure on the National Land Transport Fund, which is spent on our land transport system – including in our region. The fund is made up of revenue collected from fuel excise duty, road user charges, vehicle and driver registration and licensing, state highway property disposal and leasing, and road tolling, and it is currently constrained.

Availability of alternative routes

All toll roads in New Zealand are required to have a feasible, untolled, alternative route available to road users. In the case of Te Ahu a Turanga: Manawatū Tararua Highway, the untolled alternative routes include the Saddle Road through Ashhurst and the Pahiatua Track.

Modelling shows that around 11,000 vehicles could travel between Manawatū and Tararua each day next year with the new highway in place. It is estimated that with the proposed tolling scheme in place on the new highway, about 37% of all traffic might take an alternative route. However, vehicle numbers on Saddle Road through Ashhurst would still be around half of what they are now. Long term, other tolling sites around the country have seen more traffic move from council-operated routes to tolled routes over time as the benefits of the new road become clear.



Fixed 24-hour tolling

The tolling proposal includes fixed 24-hour toll rates, with one charge for light vehicles and another charge for heavy vehicles.

Toll prices

The toll would be charged each time the road is used.

Section	Light vehicles	Heavy vehicles (Over 3500kg gross vehicle mass)
Between Ashhurst and Woodville	\$4.30	\$8.60

The tolling assessment looked at different toll options and the proposed toll scheme was found to be the best as it makes sure the new road is used a lot while also contributing to the construction, maintenance and operating costs of the road.

Get involved in our online consultation

Let us know what you think of the tolling proposal. You can provide feedback between 9 September and 7 October 2024 by visiting nzta.govt.nz/teahuaturanga-tolling and completing the online submission form.

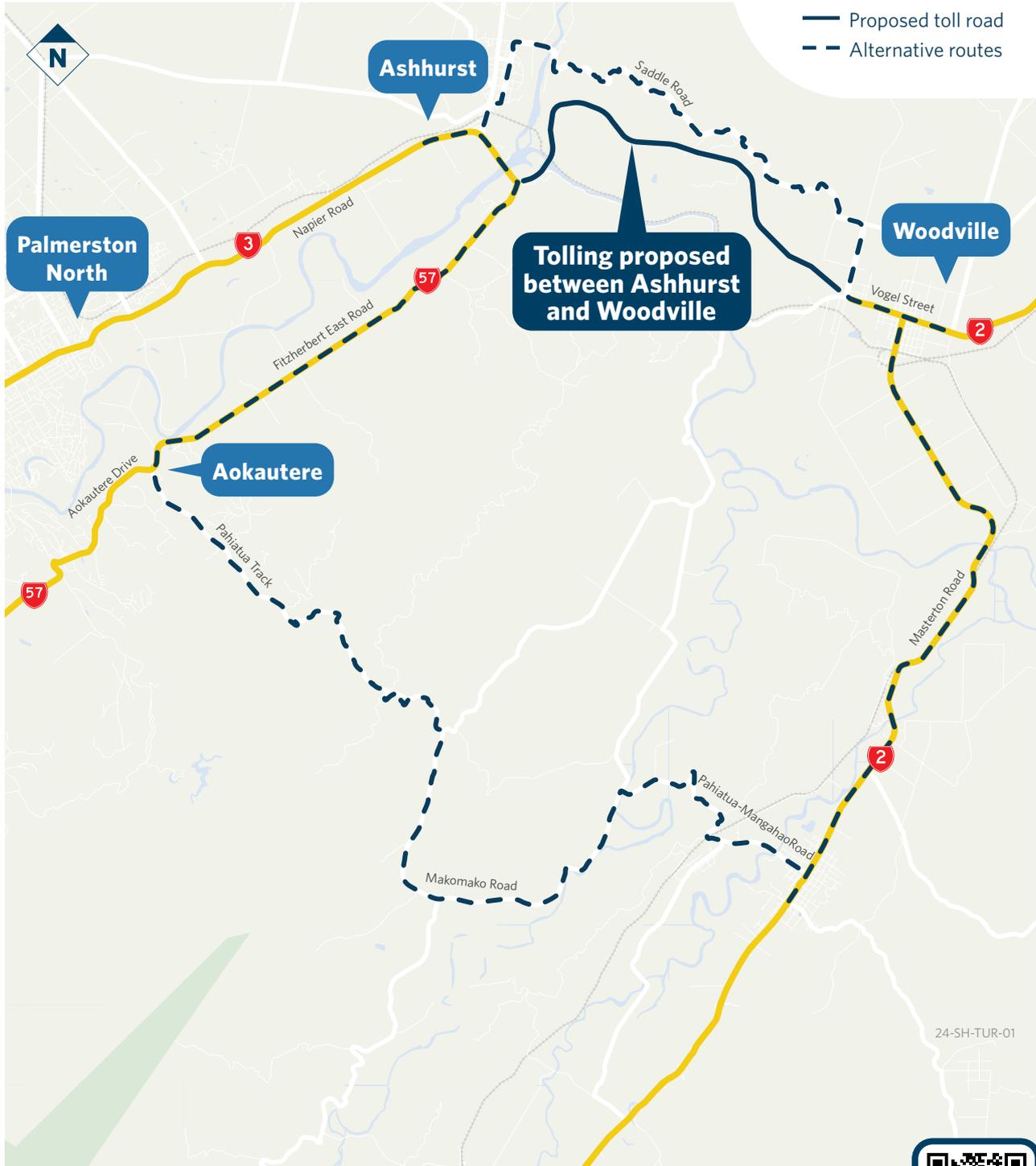


Next steps

Following the consultation period, we will analyse feedback received and provide an engagement report on our website.

All submissions and feedback collected via the public consultation will be summarised to the Minister for Transport. This will provide insights into the level of community support for the proposed tolling scheme in the region.

The NZTA Board will consider the results of the consultation, and the Board may then recommend tolling to the Minister of Transport. The final decision on whether or not to toll each road rests with Cabinet on the recommendation of the Minister of Transport.



Benefits of a tolled Te Ahu a Turanga: Manawatū Tararua Highway

- Help to recoup project's construction, maintenance and operations costs.
- Ease pressure on the National Land Transport Fund.

Find out more



You can find out more at nzta.govt.nz/teahuaturanga-tolling



Or scan the QR code above – open the camera on your mobile device and hover over the QR code to be directed to the website.



Submission form

Te Ahu a Turanga: Manawatū Tararua Highway toll consultation

Your details

Full name:

Email:

Address:

Are you submitting: Individually On behalf of a business or organisation

Name of the business or organisation (if applicable):

Which area do you live in?

- | | |
|---|---|
| <input type="checkbox"/> Ashhurst | <input type="checkbox"/> Elsewhere in Manawatū/Whanganui region |
| <input type="checkbox"/> Woodville | <input type="checkbox"/> Hawke's Bay region |
| <input type="checkbox"/> Palmerston North | <input type="checkbox"/> Other |
| <input type="checkbox"/> Pahiatua | <input type="text"/> |
| <input type="checkbox"/> Dannevirke | |

What is your interest in the Te Ahu a Turanga: Manawatū Tararua Highway project?

- | | |
|---|--|
| <input type="checkbox"/> I live along/near Te Ahu a Turanga | <input type="checkbox"/> I visit friends in the area |
| <input type="checkbox"/> I own property or a business along/near Te Ahu a Turanga | <input type="checkbox"/> I visit the area for recreation |
| <input type="checkbox"/> I work in the area | <input type="checkbox"/> I study in the area |
| <input type="checkbox"/> I commute/travel through the area regularly | <input type="checkbox"/> I have no link to the area |

How will you use Te Ahu a Turanga: Manawatū Tararua Highway?

- | | |
|---|--|
| <input type="checkbox"/> To get to and from work | <input type="checkbox"/> I will not use this road at all |
| <input type="checkbox"/> To take children to school/after school activities | <input type="checkbox"/> Other |
| <input type="checkbox"/> For recreation or to visit whānau | |
| <input type="checkbox"/> Walking or cycling along this route | |
| <input type="checkbox"/> Public transport along this route | |
| <input type="checkbox"/> I will not use if it is tolled | |

Your response and privacy

The information you send to us in a written submission or on an online form will be used by NZ Transport Agency Waka Kotahi to help inform our consultation for the Te Ahu a Turanga: Manawatū Tararua Highway. NZ Transport Agency Waka Kotahi may publish in part or in full the information you submit, for example in a consultation report, but we will not include any information that could be used to identify an individual person. If you have indicated you are an authorised representative of an organisation, we may publish your organisation's name. Please clearly indicate if your comments contain commercially sensitive information or, if for some other reason, they should not be disclosed. If you would like to request official information from us, please don't include that in your submission. Instead, please direct it to the project team at teahuaturanga@nzta.govt.nz so we can respond to it in a timely manner. You can find more about how we hold and protect your information, and our obligations under the Official Information Act on our website.

Please do not disclose details of my submission, for commercial or other reasons.

How to submit your feedback:

- Use our online form at nzta.govt.nz/teahuaturanga-tollin
- Complete the hardcopy form and post it back to us for free.



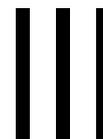
Consultation closes
5pm Monday 7 October 2024



Consultation closes
5pm Monday 7 October 2024

FOLD HERE

FreePost Authority 493



NZ Transport Agency Waka Kotahi
Private Bag 6995
Marion Square
Wellington 6141

ATTENTION: Toll proposal for Te Ahu a Turanga: Manawatū Tararua Highway



Report

Date : 11 September 2024
To : Chairperson and Board Members
Dannevirke Community Board
From : Sarah Ellis
Democracy Support Officer
Subject : **Management Report**
Item No : **8.2**

1. Recommendation

1.1 *That the report from the Democracy Support Officer dated 11 September 2024 concerning the Management Report be received.*

2. Reason for the Report

2.1 This report provides an update to the Board on key activities and items of interest as reported to the meeting of the Infrastructure, Climate Change and Emergency Management Committee held 14 August 2024, and the Community Development and Wellbeing Committee held 4 September 2024.

3. Background

3.1 As part of the scope of functions and authority delegated by the Council to the Dannevirke Community Board, the Board has the responsibility for maintaining an oversight of the level of service concerning the facilities and activities provided within the Board's geographical area and make submissions to the Council on those levels of service, through the Annual Plan/Long-term Plan consultation process.

3.2 This report is provided to keep the Board informed on key activities and items of interest.

3.3 The scope of the update provided is districtwide, therefore contains information related to services and facilities outside of the wider Dannevirke Community

Board area. Where it has been possible, information relating solely to the southern ward area has been removed from the following report.

4. Infrastructure Management Update

4.1 It has been a busy time for all of the Infrastructure teams. Our Solid Waste team have done really well to set up a temporary recycling service after they received 5 weeks' notice of their contractor moving on which has enabled them to continue the service to the community without interruption and we have received great feedback so far. The transition between financial years, the uncertainty around budgets from both the LTP delay and the NZTA Waka Kotahi funding process timings has made the initial planning phases for this financial year a little more tricky across the board however we are starting to see the light at the end of the tunnel.

5. Transport

5.1 Management Overview

With the end of the 2023/24 financial year, the Tararua Alliance's focus is now on the planning and preparation to deliver the 2024/25 Renewal, Cyclone Recovery and Maintenance programmes. Although we cannot confirm our programme until the budgets are confirmed, we have sent our draft Renewal programme to the NZTA Investment Advisor for review and approval so that we have no delays once budgets are confirmed. The team are developing designs for our Cyclone Recovery Projects so that they can go out to the Supply Panel for tender. The Alliance are also reviewing the Road Hierarchy while moving from the One Network Road Classification (ONRC) to the One Network Framework (ONF) to ensure that we have the correct prioritisation measures and levels of service in place for the district so that the right investment decisions are made.

5.2 Strategic Planning

5.2.1 Short-term planning - The start of the 3 year NLTP funding block brings about a period of uncertainty with regards to funding for the Transport Activity with the final approvals of the specific NZTA Work Category (WC) allocations not typically available until late August/September. During this period, planning for physical works is based on assumed allocations, but as a large number of activities are interconnected with the view to improve operational efficiencies, committing to work programmes with confirmed budgets can lead to changes if certain budgets change. Once the final figures are available we can commit with confidence to the physical works programme.

5.2.2 Update on indicative funding for 2024-27 NLTP - Footpaths

On the 2nd of August, Tararua DC received notification of indicative funding for the Walking and Cycling Activity (Footpaths). Due to a shift in central government

strategic direction indicative funding for Footpath Maintenance and Renewals has been significantly reduced.

- The total indicative Walking and Cycling Budget is \$648,000. This compares to a request of \$4,016,274. This is an 84% reduction.
- The approved amount falls below the AMP workshopped minimum identified requirement to maintain the footpath asset to its existing condition. Further analysis is required to determine what impact this will have on the network however with funding falling below the minimum required to hold it at the current condition the indicative outcome will be a drop in level of service and condition for our footpath asset class.
- The below table outlines the updated funding adjustments resulting from the revised GPS and budget announcement.

	Description	Indicative Funding from NZTA (05/08/24)	LTP Adjusted Figures	Variance	
Operations	Structures maintenance	\$1,601,459.71	\$1,971,800.58	-\$370,340.87	
	Environmental maintenance	\$3,281,056.02	\$4,039,807.00	-\$758,750.98	
	Network service maintenance	\$1,152,082.53	\$1,418,504.00	-\$266,421.47	
	Network operations	\$0.00	\$0.00	\$0.00	
	Rail level crossing warning devices maintenance	\$87,493.05	\$107,726.00	-\$20,232.95	
	Minor events	\$1,074,446.61	\$1,322,914.60	-\$248,468.00	
	Network and asset management	\$3,117,380.36	\$3,838,281.00	-\$720,900.64	
	Structures component replacements	\$2,358,213.30	\$2,903,555.00	-\$545,341.70	
	Environmental renewals	\$0.00	\$0.00	\$0.00	
	Traffic services renewals	\$852,868.42	\$1,050,096.00	-\$197,227.58	
	Total Local road operations	\$13,525,000.00	\$16,652,684.18	-\$3,127,684.18	-19%
Pothole Prevention	Sealed pavement maintenance	\$9,157,908.43	\$9,208,563.00	-\$50,654.57	
	Unsealed pavement maintenance	\$2,294,230.07	\$2,306,920.00	-\$12,689.93	
	Routine drainage maintenance	\$5,600,248.94	\$5,631,225.25	-\$30,976.31	
	Unsealed road metalling	\$3,034,018.86	\$3,050,800.74	-\$16,781.88	
	Sealed road resurfacing	\$13,230,285.13	\$13,303,464.98	-\$73,179.85	
	Drainage renewals	\$3,582,668.57	\$3,602,485.16	-\$19,816.59	
	Sealed road pavement rehabilitation	\$7,562,640.01	\$7,604,470.77	-\$41,830.76	
	Total Local road pothole prevention	\$44,462,000.00	\$44,707,929.90	-\$245,929.90	-1%
	Walking and Cycling				
	Footpath maintenance	\$648,000	\$1,156,119	-\$508,119	
	Footpath renewal	\$0	\$2,860,155	-\$2,860,155	
	Total Walking and Cycling	\$648,000	\$4,016,274	-\$3,368,274	-84%
	Unconfirmed Budgets				
	Low Cost / Low Risk Programme	TBC	\$5,365,000	TBC	

5.3 Differential Level of Service

The Tararua Alliance Asset team have started work on compiling data to inform discussions about creating more defined variable Level-of-Services based on road

use and land use. This discussion has come about following the significant investment in Emergency Works repairs, as well as the changing NZTA policy environment.

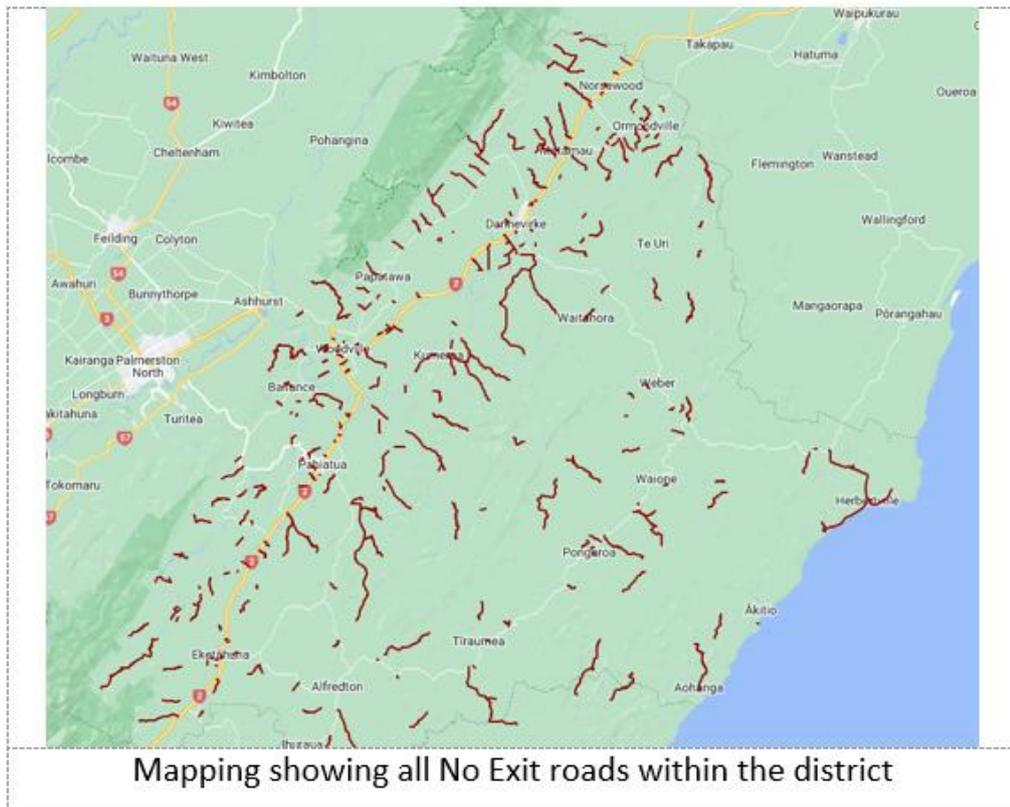
5.3.1 Tararua Road Hierarchy Databases

The Tararua District asset database has three Road Hierarchy datasets. The original Hierarchy dataset that the District Plan refers to was superseded in the Asset Management field by the One-Network-Road-Classification (ORNC) for which has been used over 2021-24 NLTP for work planning. Over this period, NZTA have recognised that the ORNC method of basing investment decisions purely on traffic count was not adequate and have subsequently developed the One-Network-Framework (ONF) tool which builds on ORNC to include Place as a consideration as well as Use, for which as of the start of the 2024-27 NTLTP is being used to inform investment decisions.

5.3.2 The Tararua Alliance are working to identify the variances across the databases, with the view to be able to start utilising the ONF across all future Council documentation.

5.3.3 No Exit Roads

Development of the ONF includes loading the 357 No Exit Roads in the database. This data will allow us to hold discussions about how and when interventions are required, given these roads are often of lower use. The data also allows us to better respond to Emergency Events. The next step for developing this data is to add information with regards to the usage of the road (including land use type).



5.3.4 No Exit Roads with Bridges

In response to the significant investment following recent storm events, NZTA have been challenging Local Authorities over Uneconomic Infrastructure, with the majority of these discussions being held around Bridge reinstatements. Further work is required to understand what how many and how these bridges serve the economy, or if these bridges provide access to residential properties.

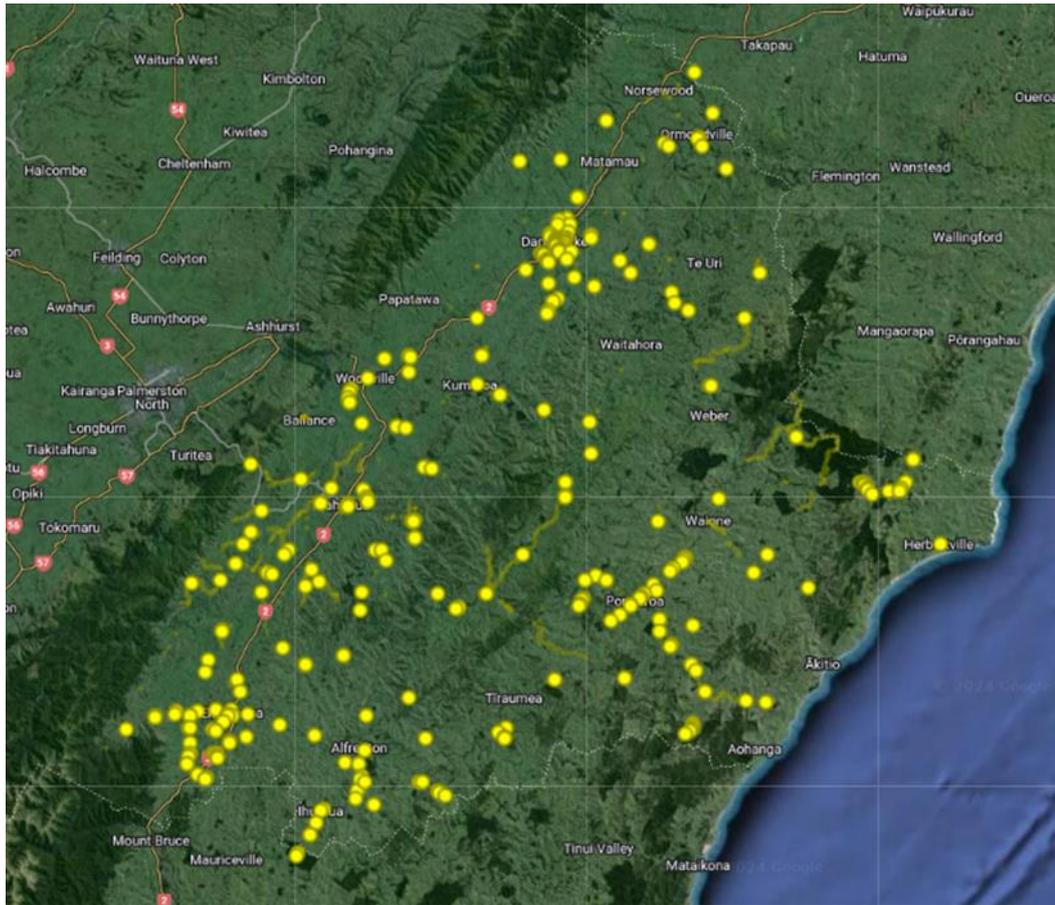
Once the dataset has been developed, we intend to workshop the data with Council to determine whether any further actions are required in determining if there is further appetite for developing Differential Levels of Service for the roading network.

5.4 Operations

5.4.1 Completed Dispatches across the District

A total of 610 dispatches have been Closed/Completed in July.

The below image and table provides detail of the activities.

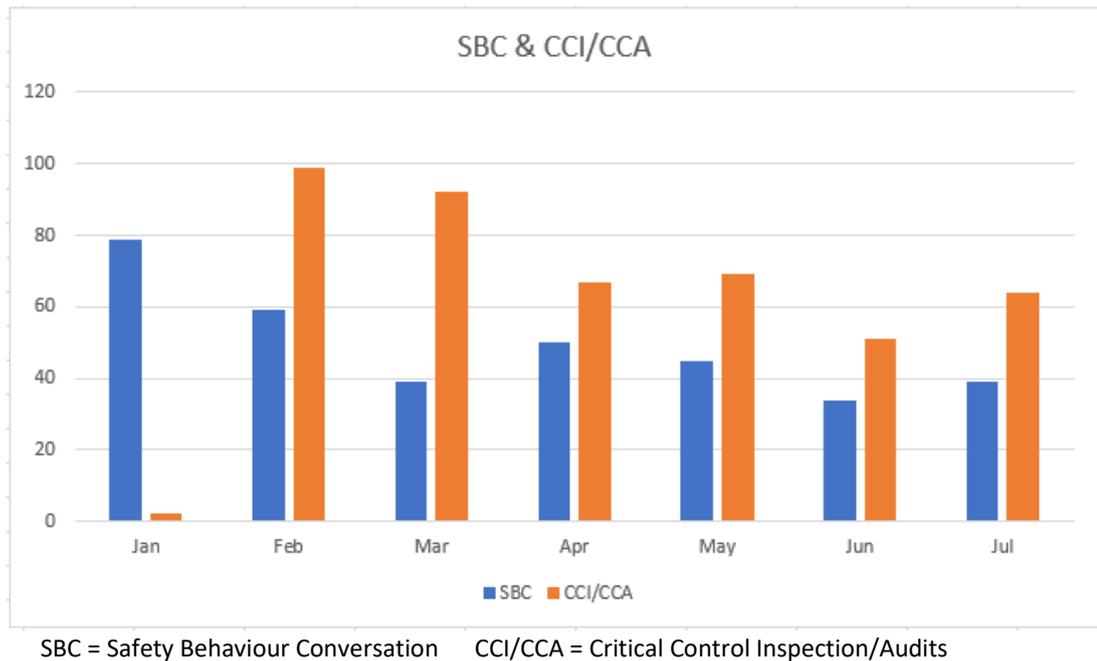


Asset Type		# completed
Bridges	Maintenance / Waterway clearing / Structural repairs	28
Drainage (Culverts)	Blocked culvert clearing / Replacement / Repairs	22
Emergency	Storm Damage repairs	19
Environmental	General Detritus	23
Footpaths	Levelling / Repairs / Service Cover Adjustments	15
Misc. Structures	Bollards	1
Pavement Sealed	Stabilisation / Digouts / Potholes	184
Pavement Unsealed	Grading / Metalling / Potholes	90
Railings	Sight rail painting	8
Retaining Walls	Repairs	1
Services	Manhole repairs & Adjustments	6
Shoulder Repairs	Low Shoulder / Edge Breaks	95
Signs	EMPs / Sign Maintenance & Cleaning / Sign Replacement	83
Surface Water Channels	Kerb & Channel Replacement	25
Vegetation	Overhead tree clearing / Spraying	10
Grand Total		610

5.5 Alliance Zero Harm Audits

The Alliance key focus areas are driving, traffic management and environmental compliance.

The number of audits has increased in July, following a declining trend since February.



6. Cyclone Gabrielle Roding Recovery Update

6.1 Funding

6.1.1 The approved initial response funding received for Cyclone Gabrielle is \$44.97M at 100% NZTA Funding Assistance Rate (FAR).

6.1.2 The remaining Initial Response funding available is \$4,052,759 and must be claimed by the end of December 2024.

6.1.3 NZTA has approved \$20,420,064 of Recovery funding (an increase of \$1,712,204 from previous report).

6.1.4 Note: At the start of each financial year, for Emergency Works, 10% of the value of the year's Road Maintenance value (\$2M) is funded at 73% FAR before the +20% FAR commences.

6.1.5 The remainder of the Initial Response funding, and the approved recovery amount, allows us to continue our 2024/25 planned work programme.

6.1.6 The remaining portion (\$20M) of the full Cyclone Gabrielle application (\$90,242,649) which covers cost escalation, fault deterioration and resilience works, is lodged with NZTA, and pending approval.

6.1.7 NZTA has advised that they will approve the remaining Recovery portions in yearly allocations.

6.1.8 TDC has written to Transport Minister, Simeon Brown, seeking an extended FAR for the Recovery phase of Cyclone Gabrielle. We have received no response to date.

6.1.9 NZTA Emergency Works Policy Review

6.1.10 No decision has been made by NZTA with regards to the reduction of FAR from +20% to +10% for Emergency Works, or a change in eligibility trigger from a 1/10 year event to a 1/20 year event. NZTA advised a decision on this is likely to come after September 2024.

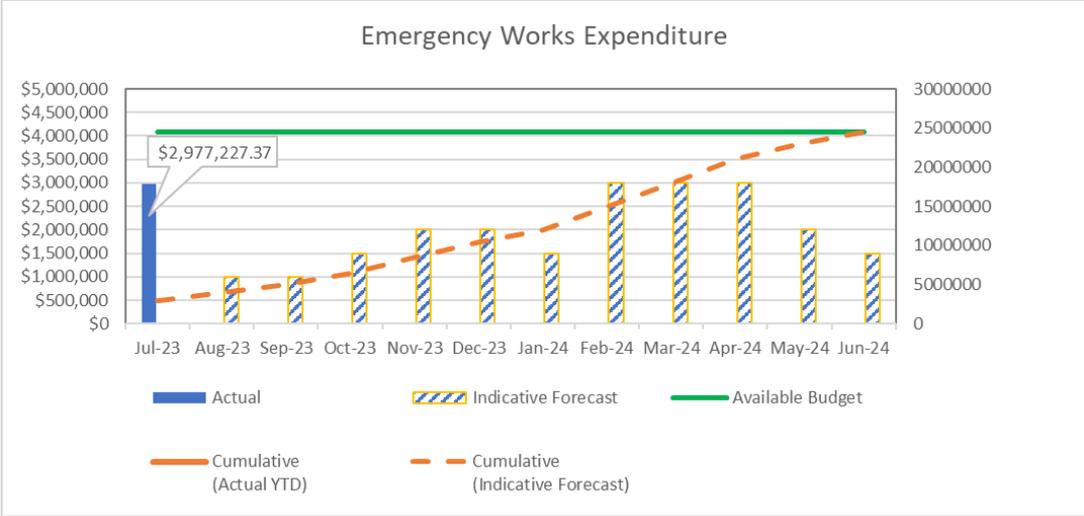
6.2 Forecast Expenditure for 2024/25 FY

6.2.1 Our forecasted expenditure for the 2024/25 FY for WC141 (Emergency Works) is \$24,472,823 based on available approved funds in TIO and the ability to complete design and engage suitable contractors over the financial year.

6.2.2 Comparatively, our total Emergency Works Expenditure for the 2023/24 FY was \$32,114,925

6.2.3 July saw expenditure fall away as work scaled back over winter.

6.2.4 The work programme for 2024/25 is currently being defined. Once this is complete, we will start forecasting expenditure for the new FY with larger scale works commencing in September 2024.



Total Approved Emergency Works Funding (2024/25+) (NZTA Work Category 141)	\$24,472,823
2024/25 Spend to Date (end of July)	\$2,977,227
Expenditure in Month	\$2,977,227 note: Expenditure in July includes 2 weeks of June due EOFY timing

	requirements
Forecasted Monthly Expenditure	
Forecasted Total 2023/24 Expenditure (based on average per month spend 2023/24 – less Dec/Jan)	\$24,472,823
EOY Initial Response Carry-forward	\$4,052,759

6.3 Local Share

6.3.1 Initial Response

We have written confirmation that initial response works in progress will remain funded at 100% FAR until the end of December 2024.

6.3.2 Recovery Phase

Based on the standard Emergency Works FAR rate of 93%, the total local share required for the Cyclone Gabrielle Recovery portion of \$25.28M is \$1.8M over the 2024-2027 NLTP.

6.3.3 Resilience Improvements

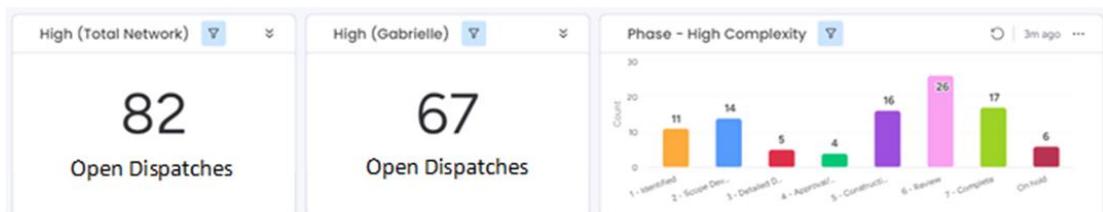
The Tararua Alliance is in the early stages of developing a potential programme of Resilience Improvements, to identify low-cost opportunities to reduce the impacts of storm events. These opportunities may include:

- The Land Stability Project (water diversions and planting of trees on vulnerable upslopes and downslopes to reduce the likelihood of dropouts and slips).
- Culvert upgrades (upsizing of culvert assets to manage increased volumes of water. Culvert outlet protection to reduce scouring).
- Road edge protection (bundling to prevent water discharge over vulnerable downslopes).

Resilience projects are subject to funding support from TDC and other funders such as NZTA and Horizons.

6.4 Delivery

High Complexity Works



6.4.1 Works have slowed as winter progresses, with large earthwork and pavement construction works on hold. Five project sites are on hold due to the limited ability to progress construction over winter. These are largely Pavement construction works, that will be resumed once the weather warms.

6.4.2 The majority of High Complexity works that are progressing are retaining wall or brush wall construction projects.

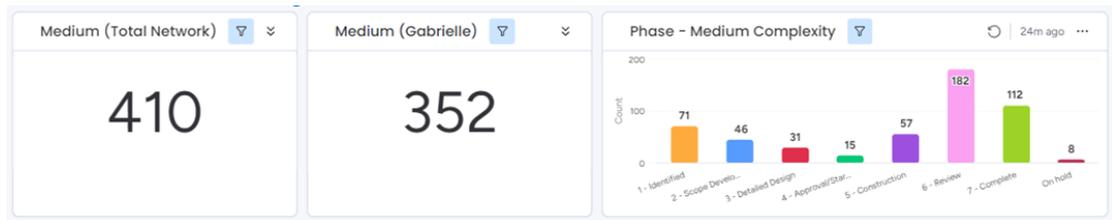


July 2024 – Upslope retaining wall nearing completion on Matamau-Ormondville Road. Works are being completed by Sparrow Contracting, a developing small contracting business who has secured works as a member of the Taranaki Alliance Supply Partner Panel.



July 2024 – EcoReef retaining modules being delivered to the River Road RP20km road washout site in preparation for construction post winter.

Medium Complexity



6.4.3 Over July, we progressed another 24 projects into the Review phase, which means they are mainly complete and awaiting sign-off and asset update.

6.4.4 48 projects have progressed out of the Identified phase and into either Development/Design/Approval or Construction.

6.4.5 As these projects are small scale, many can continue to progress over winter.

6.5 Other Emergency Works

6.5.1 At time of writing, the Tararua District continues to be impacted by high intensity rainfall events.

Angora Road

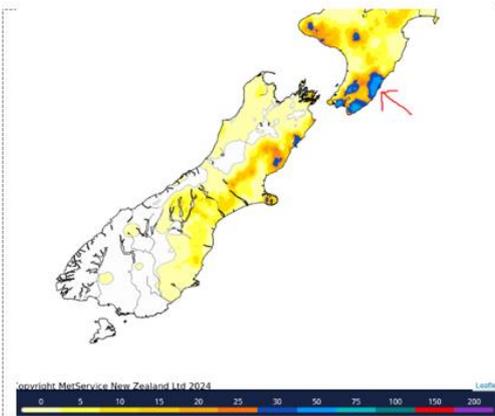
Throughout June/July, the roading team has been monitoring a large land movement affecting Angora Road. An estimated 30,000m³ slip has fallen into the stream running adjacent to the road and blocked the stream. The stream is now running down the road. Given the scale of the slip and the wet conditions, combined with the low traffic use of the road, only basic access has been restored to allow access to the farm operation and a hard rock quarry being used for the Route 52 Emergency Works projects. This road is expected to be closed to truck and trailer access for the foreseeable future. Photos of Angora Road are provided below.

1 August 2024 – Potential Emergency Works Event

We are in the early stages of assessing another emergency works event. Wet weather has seen an isolated portion of the district hit by a ‘weather bomb’, with the Akitio River level monitor recording a depth of 7.2m. This depth exceeds that of all the storms experienced in 2022 and is equivalent to that recorded during Cyclone Hale in January 2023.

We have a report of one dropout, which has closed Ngapaeruru Road to heavy traffic, as well as creating slips across the Akitio river catchment.

We have notified NZTA of a potential claim to allow for a claim for support if the amount of damage exceeds the trigger value of \$100,000.



1 August Rainfall



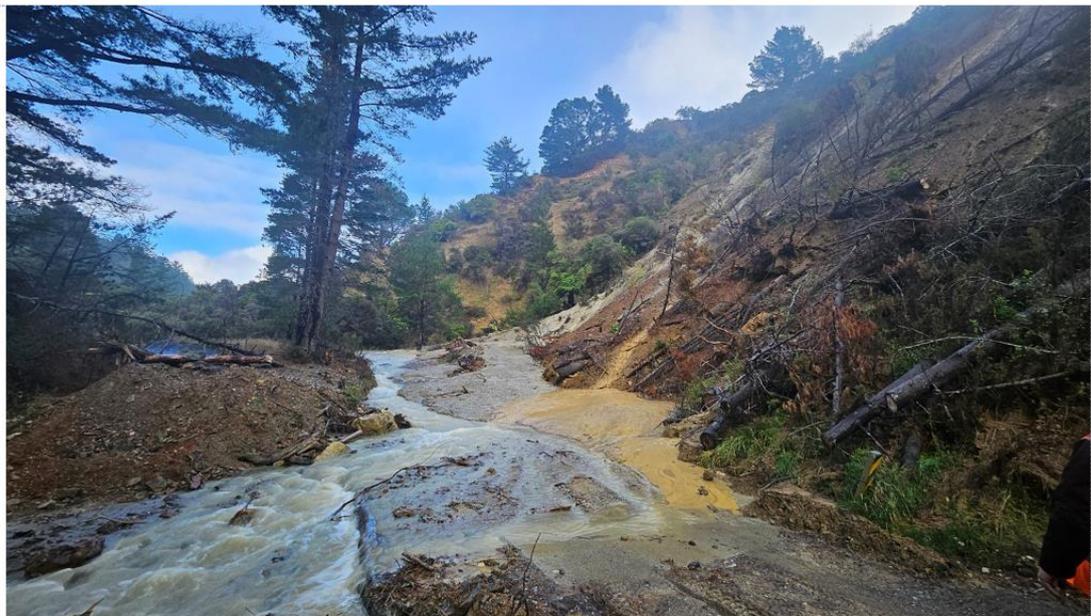
1 August – New dropout on Ngapaeruru Road



Angora Road – 2021 – Note the stream position.



Angora Road – December 2023 – Note the fallen trees and location of toe of slip at the ford crossing.



Angora Road – 25 June 2024 – Further damage is evident.

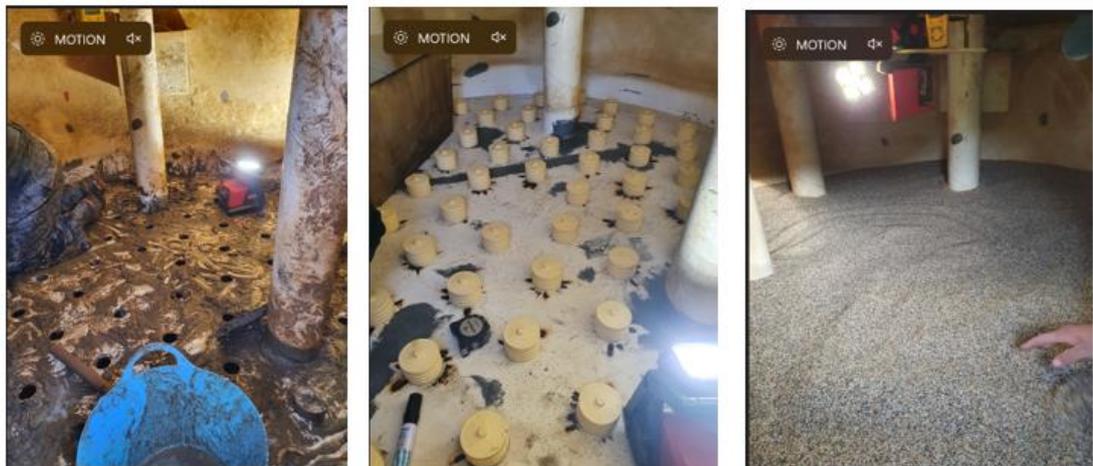
7. 3-Waters

7.1 Consents and Compliance

TDC received a response from HRC for the biannual and annual reports for two of the districts Wastewater Treatment Plants – Ormondville (22-24) and Eketahuna (22-23). In summary Ormondville was largely compliant and Eketahuna had one Moderate Non-Compliance. This was primarily due to failure to provide various plans and reports within the consented timeframes for the wetlands and new treatment plant.

7.2 Operations

Pongaroa Rural Water Supply. Maintenance of the Automatic Valveless Gravity Filter (AVG) at the head of the Pongaroa rural water scheme was successfully completed last month. A new set of nozzles were installed and all the media material (including silica, coarse sand, pea metal) was replaced. The repairs to the AVG filter have significantly improved the quality of the raw water flowing into the treatment plant. As a consequence, the current set of filters have lasted 3 weeks where previously they were having to be changed as often as every second day during periods of high rainfall.



7.3 Asset Management

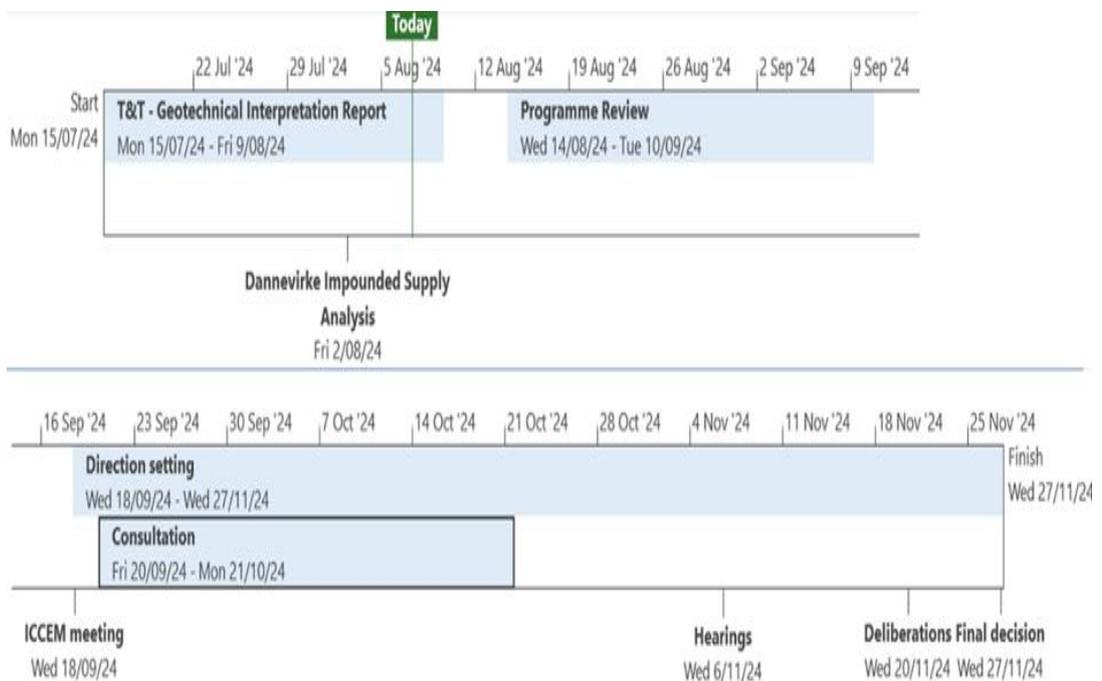
7.3.1 **Strategic Planning and Tararua Three Waters Advisory Group.** The Investment Logic Mapping (ILM) informing the priorities of the Advisory Group has been socialised with all stakeholders and will be presented to the next Advisory Group meeting for endorsement on the 12 August 2024.

7.3.2 **Universal Water Metering Implementation Plan.** A draft Universal Water Metering Implementation Plan has been completed. It outlines a recommended approach to implementing metering and volumetric charging in the district. The plan includes the rationale for the project and a proposed organisational structure to enable implementation, delivery and risk management strategies, approaches

to stakeholder engagement and health and safety management and a work program. This report will be socialised once in final form.

7.3.3 Dannevirke Impounded water Supply Update. The Dannevirke Raw Water Reservoir Stage 2 Geotechnical Interpretation Report completed by Tonkin and Taylor has been received. The Peer Reviewer, Damwatch, has provided initial comment and requested clarification on several matters. Of most concern is the uncertainty about the condition of the soil in the trench through the eastern embankment where the outlet pipes were laid. In addition, Rationale has submitted a draft assessment of the possible to address the situation at the Dannevirke Impounded Water Supply.

The proposed timeline for clarifying the options, public engagement and making a final decision is as follows:



7.4 Staffing

Recruitment Update:

- Water and Wastewater Operations Manager – an offer has been made to the preferred candidate.
- Utilities Engineer – an offer has been made to the preferred candidate.

Recruitment has commenced for the following roles utilising the Better off Funding:

- Trade Waste Officer
- Drinking Water Compliance Technician

8. Solid Waste

8.1 Operational Activities

Budget/Activity					
<p>1. Refuse Stations</p> <p>2. (RTS Sites)</p>	<p>3. The Solid waste Team have spent the past five weeks pulling together all the moving parts required, in order to continue providing our community with all of the kerbside collection and town drop off exchange services. These were formerly undertaken by contractor, Smart Environmental, who made the decision to no longer provide Tararua residents these services.</p> <p>4.</p> <p>5. In the interim we have implemented a short-term solution, while we conduct a full review of all Solid Waste activities, to determine which direction to move forward with. Waste Minimisation being a key focus, along with Government directives.</p> <p>6.</p> <p>7. Once we have completed this review and established what suitable options are available, we will go out for public consultation, to ensure we deliver the best solution for all our Solid Waste activities and services to our community, and in the most cost efficient way.</p> <p>➤ <u>JULY:</u></p> <table> <tr> <td>Waste diverted from landfill</td> <td>2.95 Tonne</td> </tr> <tr> <td>Contaminated recycling to Landfill</td> <td>2.65 Tonne</td> </tr> </table>	Waste diverted from landfill	2.95 Tonne	Contaminated recycling to Landfill	2.65 Tonne
Waste diverted from landfill	2.95 Tonne				
Contaminated recycling to Landfill	2.65 Tonne				
<p>Recycle Drop-off Centres (DOC Sites)</p>	<p>➤ We have engaged an owner/driver from out of town to service our DOC Bins until our hired Hook Truck is ready – up to 3 months.</p> <p>➤ Employed an experience Class 5 Driver ready for our Hook Truck, performing the kerbside bin auditing & assisting with kerbside services until the Hook Truck arrives.</p> <p>➤ Our Team have thoroughly cleaned-up Pahiatua & Woodville Recycle Centres – We intend to maintain a higher level of site tidiness.</p>				
<p>8. Kerbside Recycling</p> <p>9. Services</p>	<p>➤ We have purchased and modified a tipper trailer to accommodate our collection volumes of Kerbside Glass.</p> <p>➤ Hired a Side Loader Truck to cater for our Kerbside Recycle Bins.</p> <p>➤ Employed an experienced Kerbside Operator – Previously serviced our kerbside. <i>(received excellent public feedback on his service)</i></p>				

Modified tipper trailer for kerbside glass collections



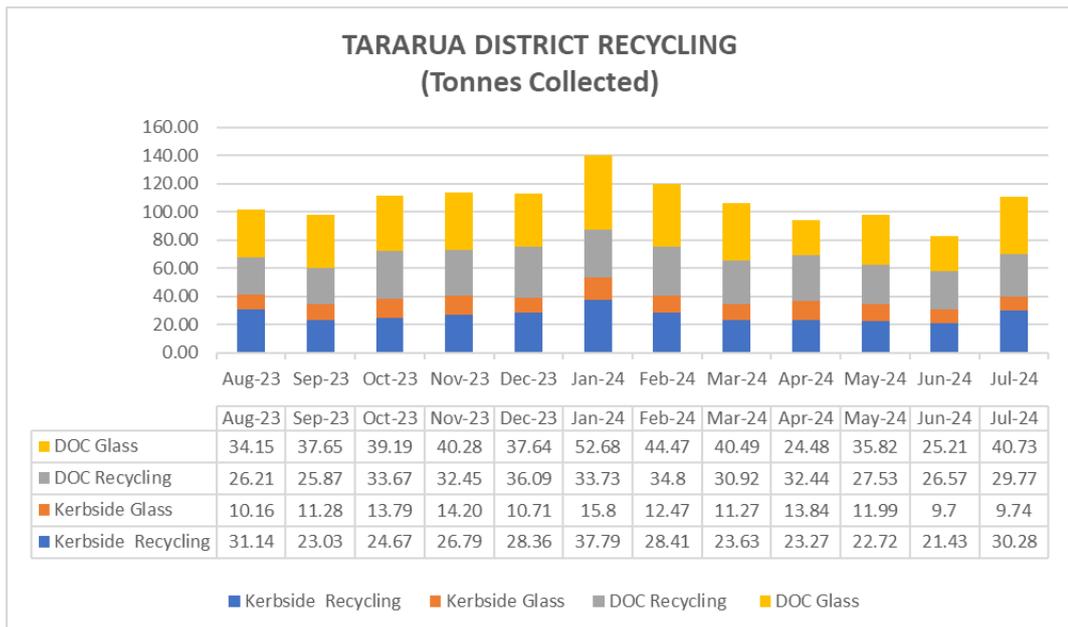
Pahiatua Recycle Centre



8.2 Operational Projects

Project	Status	Estimated Cost	Expected Completion	Comments
Waste Management & Minimisation Plan Review			Sept 24	Draft WMMP Adopted – Public consultation is currently underway. Final Adoption September.

8.3 Waste Minimisation



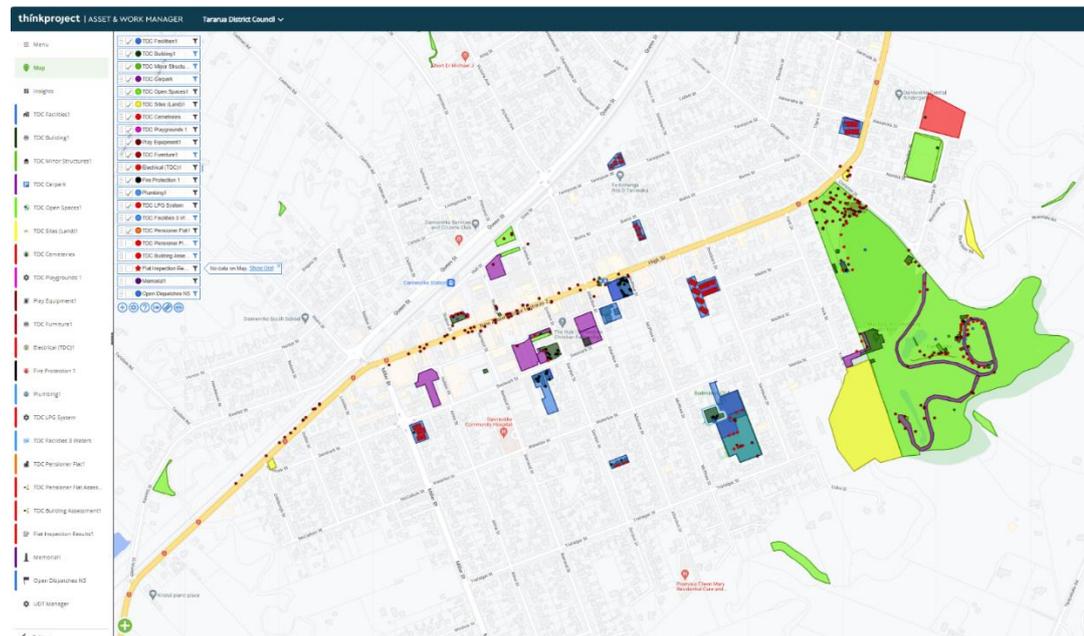
9. Facilities

Community Buildings

9.1 RAMM Asset Database

Work has progressed significantly on capturing all TDC Facilities Assets into the RAMM Asset & Work Manager database. Fine tuning will be ongoing to improve data about the individual assets but this system gives visibility either by map as shown below or customisable lists with any details we capture for our assets. We can add maintenance jobs into the future to any asset allowing future planning of

work or replacements cost estimates and capture assessments for condition ratings. These things will allow better budget planning in future and better Asset Management.



Asset ID	Asset No	Asset Name	Building Name	Category	Notes	Construction Date	Primary User Group	Primary User Contact	Heritage Listed	Heritage Place No
237	2314	1155-4300	Cemetery Ref. - Sec 35 Mangarua Village Settlement B/L 11 Tairāwhiti SD - Imp...	Cemetery			Primary User Group	Primary User Contact		
342	2347	112007400	10-18 Alexander St. Setaius Cemetery Improvements	Cemetery						
369	21812	1155-43700	Cemetery Ref. Darerua - Cemetery - Section 31ed C6	Cemetery						
276	26812	17730-12200	Mangarua Rd. RSA Cemetery	Cemetery						
318	28939	17730-29200	S Healy 2 - Heaman Cemetery - Improvements	Cemetery						
494			Waiwhetu Cemetery - Section 31ed	Cemetery					No	
301	21813	1155-43700	Cemetery Ref. Darerua - Cemetery - Improvements	Cemetery						
383	20551	17370-17300	Mangarua Cemetery	Cemetery						
390	20592	11440-11200	Waiwhetu Rd. Cemetery Improvements	Cemetery						
450	24388		Rural Bus Depot	Commercial			Rural Bus		No	
288	24654	17730-04401	Eketahuna Medical Centre	Commercial		05/05/1999		Eketahuna Health Centre Trust		
210	28756	17300-21301	Paterson Rd. Patetua - Bowling Club Rooms	Commercial						
223	20736	11140-00200	S Healy 02. Waiwhetu - Baths - Changing Rooms	Community Building						
197	21914	11450-03300	Ruamahi School Hall	Community Building						
289	20580	11450-02000	Waiwhetu Community centre	Community Building	Roof replaced Nov 2022 Floor Repl...	05/05/1933				
205	21460	11550-10200	Norwood - Community Centre and War Memorial and Pioneer building	Community Building				Norwood Health Centre	Yes	
137	24418	11210-27600	Danerua Carnegie Building	Community Building		05/05/1927			Yes	Ref 4547, Category 2
308	24400	11210-28200	Danerua Town Hall	Community Building	builf DC103.1998.0000050.001	08/05/1911			Yes	Ref 4593, Category 2
281	25889	11200-20000	Danerua Sports Centre	Community Building	BVOCF DC103.1998.0000050.001	05/05/1999			Yes	Ref 3871, Category 2
300	26838	17730-19000	Atherton Rd - Eketahuna Domain - Grandstand Changing Rooms	Community Building					Yes	Ref 2851, Category 2
359	20020	17560-80000	Patetua Cultural Centre (Old Court House)	Community Building	Heritage Building 1900's	05/05/1934			Yes	Ref 1018, Category 2
381	26483	17730-09000	Eketahuna Community Centre	Community Building	DC103.1998.0000050.001	05/05/1959				
8	21480	11550-10300	Norwood Pioneer Museum	Community Building					Yes	
72	30570	17560-04000	Huatai St. Patetua - Grandstand	Community Building						
91	20883	11450-18700	Wigot St. Tennis Pavilion	Community Building						
124	20509	17560-05400	Patetua Library and Community Hall	Community Building	builf DC103.1998.0000050.001	05/05/1952				
89	91089	11200-13000	Danerua Upper Domain - Grandstand	Community Building		05/05/1939				
173	20297	11210-21400	10777 route 02. Pungarehu War Memorial Hall - Community Hall	Community Building	No installed systems so no need fo...		Pungarehu Domain Board	Mr Paul Firth		
189	24418	11210-27600	Danerua Brass Band Building	Community Building		05/05/2026		Danerua Brass Band Katherine Ilvey		
178	26872	17730-17300	Eketahuna War Memorial Hall	Community Building		05/05/1948				
158	20288	11210-05800	Waiwhetu Domain Hall	Community Building			Waiwhetu Domain Board	DECEASED - Gregory Satherley		
143	21257	8894-11000	Waiwhetu Station Street, 4rd Dig Round	Community Building						
143	21400	11210-00400	Danerua Library	Community Building		05/05/1934				
149	20549	11450-07100	82 Ormrod St - Museum - Museum	Community Building				Waiwhetu Pioneer Museum Soc Inc		
382	26912	11450-23000	Rinkawa Art + History Gallery (Waiwhetu Art Studio - Lindauer)	Community Building		05/05/1988				
379	25888	11200-20000	Danerua Sports Centre - Pavilion / Clubroom / Refresh	Community Building		05/05/1953				
371	30570	17560-84000	Patetua - Bush Multiplex Stadium	Domain Boards	Stadium, kitchen and mezzanine in...	05/05/1981	Bush Multiplex	Ben Brown, Angela Oester		
448			Eketahuna Tennis Club Pavilion	Domain Boards					No	
443			Waiwhetu AFC	Domain Boards					No	
441	31119	11730-00000	Unionsdale Hall	Domain Boards			Unionsdale Community Board	Ms Elaine Frustrate	No	
437			Rua Rua Community Hall	Domain Boards					No	
429	30574	11330-22300	Patetua Hall	Domain Boards			Victoria Domain Board	Ms Betsy Soery	No	
428	30882	17560-82800	Bush Multiplex Court building	Domain Boards	Bush Multiplex Fuel				No	
422	27574	17330-07900	Makuri Hall	Domain Boards	Makuri Reserve Board				No	
413			Makuri Domain Building	Domain Boards				Makuri Domain Board	Richard Parry	No

9.2 RAMM Asset Quantities:

Buildings	445 + 85	85 pensioner flats included
Minor Structures	52	BBQ Shelters etc
TDC Open Spaces	93	
Land Plots	250	
Cemeteries	25	
Playgrounds	15	
Play Equipment	82	
Street/Park Items	614	Tables, seats, bins, special signs etc
Powered Equipment	417	Heat Pumps, Air Hand Driers, lights
Fire Protection Items	118	
Plumbing Related Items	256	
LPG Use Items	9	Infinity water heaters, BBQ's
Memorials	36	
Total	2488	

9.3 Parks and Reserves

9.3.1 Lower Domain

The Lower Domain has been facing challenges due to the activities of 4x4 vehicles that have been ripping up the berm, leading to the creation of unsafe areas for the public. This situation poses risks not only to public but also to the environment, as the damage to the terrain can result in erosion and habitat loss.

To address this issue, the effective solution was the installation of bollards along the berm.

By implementing bollards, we can create a more secure and pleasant experience for all visitors to the Lower Domain, ensuring that the area remains a vibrant and accessible space for recreational activities while safeguarding it from further damage caused by unauthorized vehicle access.



9.3.2 ANZAC Park

Recreation Services have been doing an amazing job of beautifying the grounds at Anzac Park. Their efforts have transformed the area into a vibrant and inviting space for the community. Through landscaping, and well-maintained pathways, they have enhanced the park's aesthetic appeal and functionality. These improvements create a more enjoyable environment for visitors and also promote outdoor activities and community gatherings. The commitment of Recreation Services and their hard work is truly making a positive impact on the park and the community it serves.



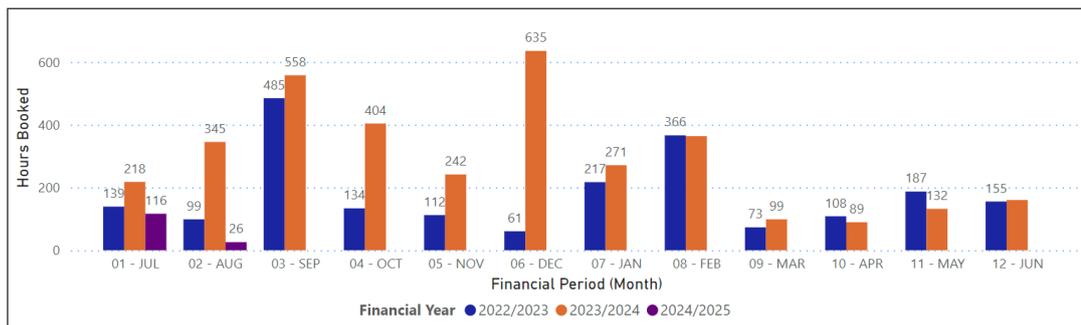
9.3.3 Dannevirke Campground

The river has significantly undermined the rear section of the Dannevirke campground, leading to serious erosion of the existing fence. This has created a hazardous situation for tenants, prompting immediate action to ensure safety. In response to the erosion, we have installed temporary fencing around the affected area. Ensuring the safety of everyone at Dannevirke campground remains our top priority, and we are actively assessing the situation to find long-term solutions.



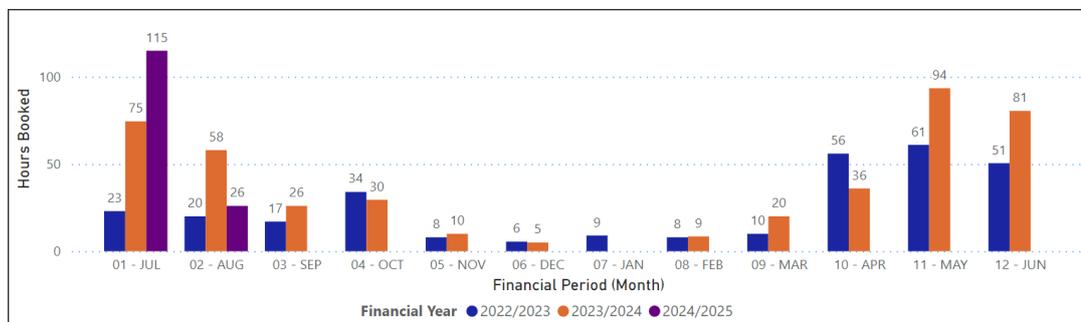
9.4 Sports Centre Bookings:

9.4.1 Dannevirke Sport Centre bookings for July 2024 made up from Badminton Club, Pickleball, Basketball, Ruahine Ramblers, Netball predominantly. Notable absences vs July 2023 are School Holiday programs, St Josephs school PE lessons and no Sundays for DVK Tigers or Volleyball.



9.5 Dannevirke Coronation Park

9.5.1 JAB Rugby and DVK Tigers make up the majority of bookings for June, July.

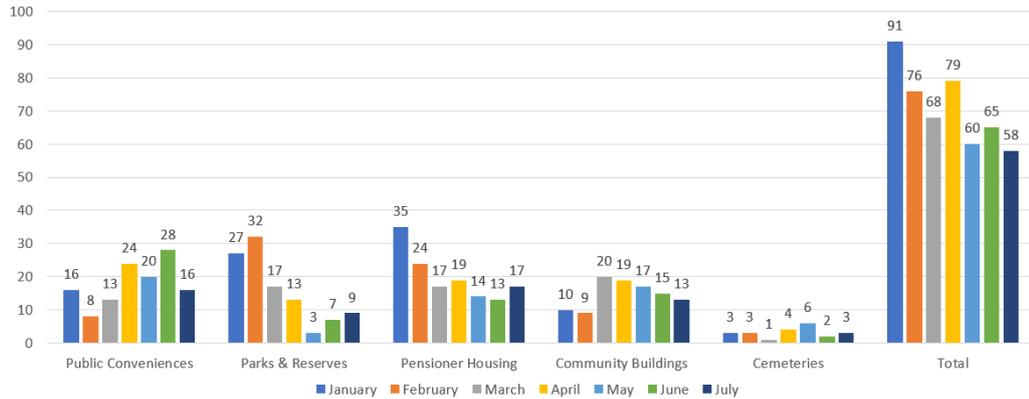


9.6 Maintenance CRMs

9.6.1 Below are the number of Maintenance CRMs received for Council facilities:

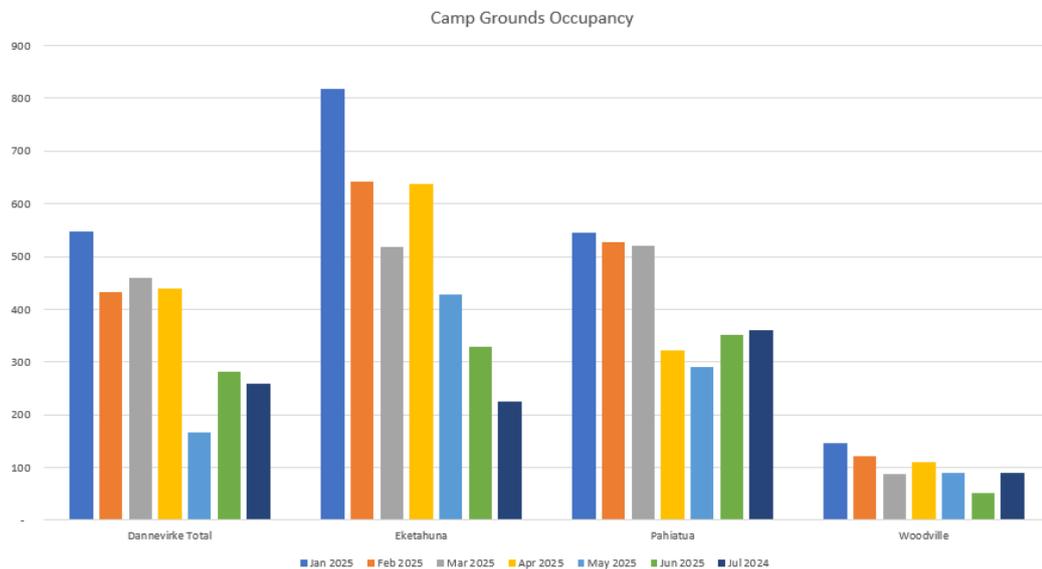
	Public Conveniences	Parks & Reserves	Pensioner Housing	Community Buildings	Cemeteries	Total
January	16	27	35	10	3	91
February	8	32	24	9	3	76
March	13	17	17	20	1	68
April	24	13	19	19	4	79
May	20	3	14	17	6	60
June	28	7	13	15	2	65
July	16	9	17	13	3	58

Maintenance CRM's Recieved



9.7 Campgrounds

9.7.1 Campground occupancy rates across the district are reported to the Facilities Team by each Campground Manager. Data captured reflects the number of visitors per night.



9.8 Playgrounds

9.8.1 Across the district condition assessments of our playgrounds have recorded minor – more than minor maintenance needs and unplanned renewals due to structural deterioration and safety hazards.

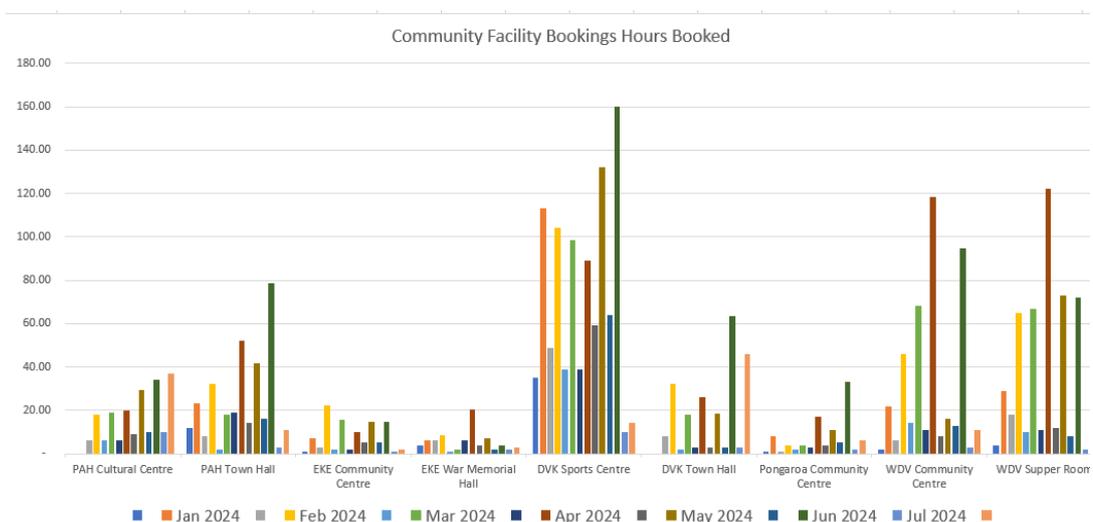
9.8.2 The significant risk in playgrounds is that 80% of injuries have the leading cause as falls. Fall impact areas are required to meet the standard (NZS 5828:2015) for Head Collision Impact (HCI) and G Force (GMax). Testing on artificial surfaces is recommended 2 yearly with special equipment as the UV light degrades the performance of the material which has a life of 10 years approx. and Wood Chip areas need to be maintained at 300mm depth in good condition, not degraded/compacted underneath.

9.9 Community Buildings

9.9.1 Dannevirke Sports Centre Boxing Room floor was water damaged after a flooding event. Installation on the new floor was completed end of July.



9.9.2 Below are the total number of hours per month each Community Building Facility has been utilised:



	Jan 2024		Feb 2024		Mar 2024		Apr 2024		May 2024		Jun 2024		Jul 2024	
BOOKINGS	Bookings	Hours	Bookings	Hours	Bookings	Hours	Bookings	Hours	Bookings	Hours	Bookings	Hours	Bookings	Hours
PAHIATUA														
PAH Cultural Centre	Closed until 1st Feb		6	18	6	19	6	20	9	30	10	34	10	37
PAH Town Hall	12	23	8	32	2	18	19	52	14	42	16	79	3	11
EKETAHUNA														
EKE Community Centre	1	7	3	22.5	2	15.5	2	10	5	15	5	15	1	2
EKE War Memorial Hall	4	6	6	8.5	1	2	6	21	4	7	2	4	2	3
DANNEVIRKE														
DVK Sports Centre	35	113	49	104	39	98.5	39	89	59	132	64	160	10	14
DVK Town Hall	-	-	8	32	2	18	3	26	3	19	3	64	3	46
Pongaroa Community Centre	1	8	1	4	2	4	3	17	4	11	5	33	2	6
WOODVILLE														
WDV Community Centre	2	22	6	46	14	68	11	119	8	16	13	95	3	11
WDV Supper Room	4	29	18	65	10	67	11	122	12	73	8	72	2	8
	59	208	105	332	78	310	100	475	118	343	126	554	36	137

9.10 Public Conveniences

9.10.1 Barraud Street public toilets had improved access for the Accessible Toilets, replacing the swing door with cavity sliding doors providing better access for individuals with disabled and parents with pushchairs to use. Also new privacy decals were added to the windows, sourced locally with local place names creating a fantastic effect.

- 9.12.4 After consultation with the Mangatainoka RSA, the existing signage at Mangatainoka services section has also received a refresh and relocation.



A contract is being drawn up for the cemetery mapping to start as soon as possible, with Mangatera cemetery being the first to be mapped. Pending the success of Mangatera and the funding required, the remaining cemeteries will be mapped and uploaded to the TDC website.

9.13 Land

- 9.13.1 Lot 5 – Dannevirke Aerodrome lease tender has closed with a successful tender. The deed is to be finalized and signed.
- 9.13.2 Tender applications have opened for the cropping lease on the Dannevirke Aerodrome. The lease includes mowing and maintenance of the runway and aircraft maneuvering areas, subject to regular inspections. We have asked that tenders be accompanied by a Management and Air traffic avoidance plan to align with Civil Aviation Authority guidelines.

9.13.3 Ormondville Domain deed of lease is currently being drawn up and will be put out for tender in the coming months in conjunction with the Ormondville Domain Board.

9.13.4 The Air BP lease for the fuel pumps at Dannevirke Aerodrome is currently going through the right of renewal process. This is a 5-year renewal.

9.14 Pensioner Housing

9.14.1 Pensioner Housing is at full occupancy. We have a flat in Dannevirke that is currently having renovations and maintenance worked on it due to a hot water cylinder burst, and the flat was flooded – we have re-housed this tenant while work is being done on his flat.

9.14.2 Below is the current waiting list for Pensioner Housing:

Town	Total Number of People	Meets Criteria	Out of District	Two Bedroom	Has Pets	Under 65
Dannevirke	11	11	2		1	

10. Community Development

10.1 Community-led Development Plans (Community Plans)

10.1.1 Norsewood Community Plan:

Initiate	Develop base	Gather ideas	Set priorities	Prepare draft document	Consult on Draft	Adopt and Present	Share Widely	Deliver Projects	Review and Refresh
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Norsewood Community Plan was shared with community at the Norsewood Water Public Meeting on Thursday 27 June 2024 and was well received with a few additional ideas suggested and some members of community requesting a copy of the final Plan.

The Community Plan was scheduled to be tabled at the Norsewood Promotions Committee AGM on Monday 12 August. However, due to low numbers of attendance, the AGM has been rescheduled for Monday 9 September.

10.2 Community-led Development Newsletter

The last issue of the Community Development Newsletter was released in April. We are currently preparing the next issue ensures it will be available well before the Funders Forum in October.

10.3 Fundraising Support

10.3.1 Community Fundraising Support – Statistics

Stats to date (1 July 2024 – 16 August 2024)		
Number of funding appointments to support groups with their fundraising planning / grant applications	9 appointments Location of primary benefit: <ul style="list-style-type: none"> • Alfredton: 1 • Woodville: 2 • Eketahuna: 2 • District-wide: 2 • Pahiatua: 3 	
Number of upcoming appointments scheduled for fundraising support	6 appointments scheduled	
Number of community applications submitted <u>with</u> council support	2 submitted 1 EOI submitted	2 pending 1 draft in progress
Total amount applied for (does not include drafted applications)	\$41,000	
Total amount granted for applications approved or partially funded	-	
Number of community applications submitted <u>without</u> council support (following a fundraising training appointment)	1 submitted with decision pending at time of survey	

10.4 Tararua Grant Finder Training Sessions

Community Development Staff are building on the launch of the new Tararua Grant Finder, powered by GrantGuru, by hosting a series of “lunch and learn” sessions across the Tararua District. The first set of sessions were held in Pahiatua, Eketahuna, Woodville, and Dannevirke.

Snippet of poster used for advertising sessions:

Search 600+ grants, over \$2B at your fingertips

Tararua District Council is excited to provide the 'Tararua Grant Finder' to all local businesses, community groups, not-for-profits and individuals.

This site provides a comprehensive list of grant and funding opportunities available to you. Our free service means you will never miss a grant opportunity again. Register to receive emailed alerts for new grants, save your favourites and access tips to help you apply for grants.

GET STARTED TODAY

 <https://grantguru.com/nz/tararua>

Need help? Come along to a local lunch and learn:

Pahiatua

Thursday 1 August, 12pm-1pm
Tararua District Council Chambers,
136 Main Street, Pahiatua

Woodville

Tuesday 6 August, 12pm-1pm
Tararua isite Visitor Information Centre,
45 Vogel Street, Woodville

Eketāhuna

Wednesday 7 August, 12pm-1pm
Eketāhuna War Memorial Hall,
Main Street, Eketāhuna

Dannevirke

Thursday 8 August, 12pm-1pm
Tararua Business Network,
40 Denmark Street, Dannevirke

Although attendance was generally low, feedback from participants was very positive. A highlight was the attendance of a representative from Tararua REAP, who was so impressed with the session that they offered to “partner” with the council to run additional sessions. Should a collaborative reach out to community with Tararua REAP be delivered, we will look to leverage REAP’s well-established promotion network, significantly enhancing our outreach and impact. We plan to revisit initial discussions with REAP after the Council’s Funders Forum.

Moving forward, Community Development Staff will continue to promote the Tararua Grant Finder tool through their community work and will develop an annual promotion schedule to be executed by the Council’s Communications Team.

10.5 2024 Tararua District Funders Forum

10.5.1 Planning is now underway for the 2024 Tararua District Funders Forum. An action plan has been developed, and internal engagement with staff and elected members has commenced, including consultations with involved staff, the Mayor, and the Chair/Deputy Chair of the Wellbeing Committee.

10.5.2 Invitations have been sent to funders. Last year, 17 funders attended the event, and this year, over 40 funders have been invited to increase the opportunities available to our community.

10.5.3 Event Details:

Date: Wednesday, 9 October 2024

Location: Pahiatua Town Hall

Doors Open: 5:30pm

10.5.4 Proposed Programme:

5:00pm - 5:30pm: Tararua Grant Finder Live Demo Sessions

5:00pm – Session 1 (limited spaces)

5:15pm – Session 2 (limited spaces)

5:30pm - 7:30pm: 2024 Tararua District Funders Forum

5:45pm – Guest Speaker & Panel Session

7:30pm: Event Close

10.5.5 Tararua Grant Finder Live Demo Sessions:

Before the forum, live demonstrations of the Tararua Grant Finder will take place in Tararua DigitalSpaces (Mobile Trailer), parked outside the Pahiatua Town Hall. Two sessions will be available for pre booking, featuring the product provider GrantGuru presenting the digital platform product and its features virtually from Australia via TEAMS.

11. Economic Development

11.1 Support for existing business

Tararua District Quarterly Stats One-pager – the latest data release is available here at the link or by scanning the QR code:

<https://www.tararuadc.govt.nz/services/business-support/research-tools>



11.2 Funding for future initiatives

11.2.1 Regional Infrastructure Fund

In early July criteria details for the Regional Infrastructure Fund (RIF) were launched. Council staff have held meetings with Kanoa around opportunities for the district. The details of the fund have been shared with businesses and Iwi to encourage consideration of applying to the fund. Interest in an application for a Discovery Centre near Ferry Reserve are being considered. The anticipated Growth Summit with Minister Shane Jones has been rescheduled to late September.

11.2.2 Draft Regional Deals Strategic Framework

The Government has recently launched a framework to establish Regional Deals between central and local government. Early stage operational internal discussions have commenced around this framework to understand implications and opportunities this framework may or may not present in the future. Feedback from discussions at the LGNZ conference will be built into these discussions.

<https://www.beehive.govt.nz/sites/default/files/2024-08/Regional%20Deals%20Strategic%20Framework.pdf>

11.3 Business Relationships

11.3.1 Tourism relationships

In July a virtual tourism meeting was held with Destination Wairarapa, Hawkes Bay Tourism and Central Hawke's Bay. Discussions were held around future opportunities for collaboration and next steps for all post Long Term Plan adoption. With the Tararua District LTP only recently adopted tourism areas discussed have yet to be fully explored.

11.4 Urban design strategy

The Economic and Community Development Team supported the council planning team with the socialising of the second stage of the Growth strategy on urban design through presenting to community committees and boards. A planning meeting to digest this feedback is planned for late August to support the Wayfinder team move this strategy forward.

11.5 DigitalSpaces trailer

11.5.1 The plan for the launch of Tararua DigitalSpaces trailer has been socialised, with all launch materials prepared. The trailer has had a construction delay but is on track for a hoped for in district Ministerial launch in September.

Latest external image of the trailer:



11.6 Recovery – Economic Data Project

The Economic Development Team are assisting the Recovery Team with the Economic Data Project. The first phase is being delivered with the assistance of Infometrics and we have been briefing the Infometrics team as they build up to meetings with businesses and the farming communities. Interviews have been arranged with recovery leads, the farming community, and businesses. Report findings will be reported by Infometrics to Council later this year.

11.6.1 Tararua District Quarterly Economic Report

Council has a long-standing relationship with Infometrics through the delivery of the Quarterly Economic Report that is published on the Council's website. To help Council assess the new level of service for the Economic Development Services this monthly agreement has been paused. The Tararua District Fast Facts Infographic will be the last edition of these indicators until a final decision is made of recommencing the Infometrics Quarterly Economic Report service.

11.7 Events

11.7.1 Regional Business Partners (RBP) Clinic

The latest RBP clinic took place on 25 June in Dannevirke with a handful of businesses taking the opportunity up to connect with the service.

11.7.2 Dannevirke Chamber of Commerce

The Economic Development team have been supporting the Dannevirke Chamber of Commerce in finding and opening discussions with possible speakers for their Chamber Breakfast briefing at the end of August. This event will be taking an alternative approach of business opportunity after Te Ahu a Turanga: Manawatū Tararua Highway has opened in comparison to the recently run business resilience event in Pahiatua.

12. DigitalSpaces

12.1 Activity Funding Statement

All development initiatives detailed in this report for DigitalSpaces are funded through the Ministry for Business, Innovation and Employment's Provincial Growth Fund - with the exception of the DigitalSpaces trailer, which is financed through a partnership between Ministry for Business, Innovation and Employment (Provincial Growth Fund) and Department of Internal Affairs.

12.2 Business Events

12.2.1 A successful "Canva for Beginners" training event was held in Pahiatua on 24 July. There were 20 registrants, and the course was attended by 14 participants. This event was run in conjunction with Pahiatua Business District.



12.2.2 Based on the success of the Pahiatua event and enquiries generated afterwards, another "Canva for Beginners" course was held on 21 August. There were 30 applicants and 17 attendees of this course. This event was held in conjunction with Tararua REAP.



12.2.3 On Friday 9th August, DigitalSpaces provided meeting room space for a Te Āpiti Woodville Discovery Centre discussion and the opportunities of having it positioned at the entrance to Ferry Reserve. This event was attended by 12 people.

12.3 Data Capture and Service Marketing

12.3.1 The Mailchimp sign-up form is in place and is being used to encourage businesses to engage with DigitalSpaces whether that be for events, equipment, or workspaces.

12.3.2 Currently, 187 businesses are receiving information via Mailchimp.

12.3.3 Posts continue to be published on the DigitalSpaces Facebook page and shared on The Tararua District Council and community Facebook pages.

12.4 Within the Hub Work Room

12.4.1 In the last quarter DigitalSpaces was booked 20 times by individuals using the new online registration form and several times for community events. These clients included students, new businesses, established professionals, and community groups.

12.4.2 1 x new Air BnB business has been established with support of DigitalSpaces.

12.4.3 New clients primarily came through word-of-mouth recommendations and promotional material.

12.5 Next Quarter

12.5.1 The DigitalSpaces Activator will continue to promote the service with a focus on researching and launching new events for the remainder of the calendar year.

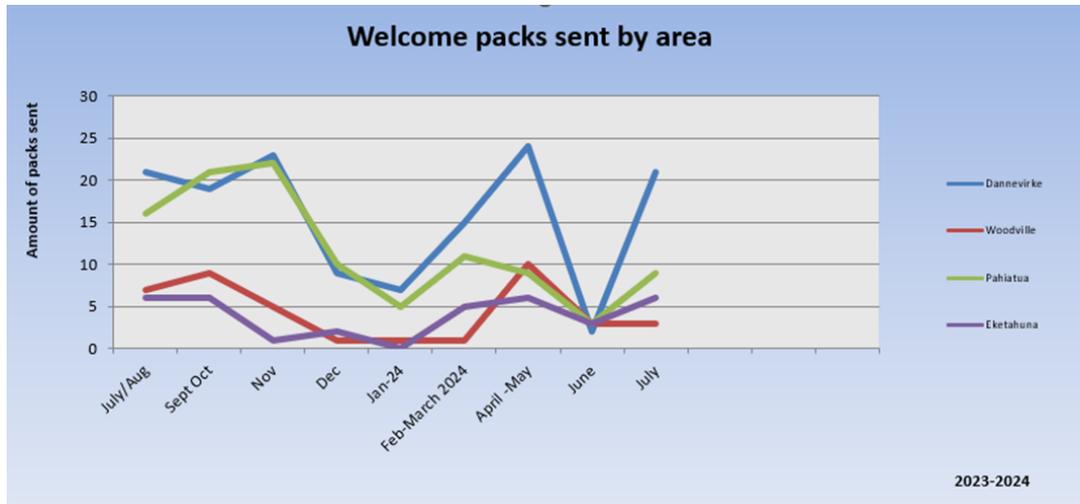
12.5.2 Due to high demand a third “Canva for Beginners” course has been proposed for late October.

12.5.3 The DigitalSpaces trailer communications launch collateral has been developed and is ready to go.

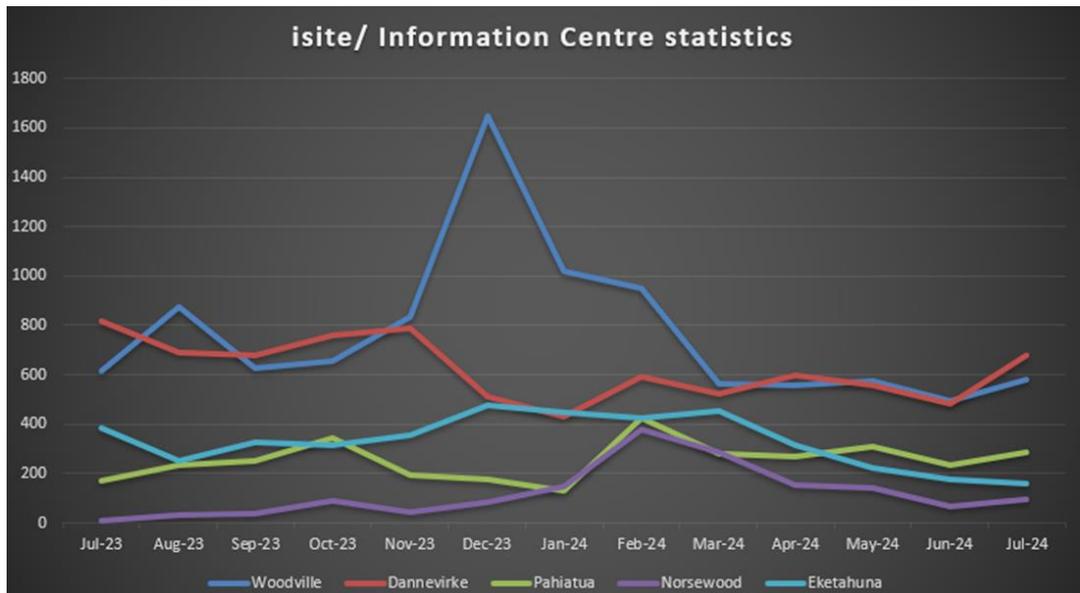
13. Tararua isite Visitor Information Centre

13.1 Welcome Packs

There were 50 Welcome Packs sent out during June and July 2024, with 11 being purchasers from outside the district.



13.2 Tararua isite and Information Centre enquiries



13.3 Creative Communities Local funding round

The next funding round will open in September and close at the end of September.

14. Communications

14.1 General

14.1.1 The communications team has had a busy period, primarily focused on the Long Term Plan (LTP) adoption, Fees & Charges, Dog Registration, Antenna, Waste Minimisation Management Plan consultation and Bylaws consultation.

14.2 LTP adoption and consultation

14.2.1 Key Activities:

- Website updates:
 - Updated all Fees & Charges pages on the website.
 - Amended and uploaded 15 forms and several brochures to reflect the new Fees & Charges.
 - Ensured all updates were also reflected on LOKI.
 - Developed media releases on the LTP adoption.
 - Design of an LTP adoption double-page spread in the Bush Telegraph (image 1).

Image 1: LTP adoption double-page Bush Telegraph article 9 August 2024

The Tararua District Long Term Plan (2024-2034) **ADOPTED**

Tēnā koutou katoa
Greetings everyone,
During the consultation period for this Long Term Plan (LTP), Council received 503 submissions from our community. This input, feedback, and real-life commentary at the Long Term Plan hearings guided our Councillors in their decision-making, and they were swayed by the persuasive and articulate arguments, which provided a balanced perspective on the issues.
This Long Term Plan reflects how we plan to navigate all the changes in our Land of Ranges. This plan is our 10-year roadmap to a thriving future for us all.

We appreciate the considerable time and effort invested by everyone in this Long Term Plan.
Our commitment is to actively engage and communicate with our community, ensuring everyone is informed and involved. Together let's ensure Tararua remains a wonderful place to call home.
Ngā mihi nui
Warmest regards,
Tracey Collis - Mayor
Bryan Nicholson - Chief Executive

Elected members adopted the Long Term Plan 2024-34 on 7 August 2024 and it has been effective from 8 August 2024. Councils are mandated by the Local Government Act to develop an LTP, which is a public document about transparency showing how councils intend to deliver services against standards and performance measures, and manage their finances.
The Local Government Act 2002 also requires the Auditor-General to audit the consultation document and the LTP.

About the LTP:
Between 5 April 2023, and 22 April 2024, elected members, iwi representatives, and the executive leadership team held **44 LTP workshops**, totalling **168 hours**, with an average meeting time of **3-8 hours**.
The final LTP document is currently undergoing minor grammatical, and formatting amendments, which will need to be signed off by the auditors. For now, please go to: <https://tararua.infocouncil.biz> - 31 July 2024 - Attachments

View Here:

503 submissions were received. A hearing was held over **11 and 12 June 2024** for people that asked to speak to their submission. Out of the **35 submitters** that reserved time to speak during the hearing, **29 of these spoke during the hearings.**

The Long Term Plan - what has been decided?

14.2.2 Revisions Due to Late Adoption:

- The LTP was adopted late on 7 August, necessitating multiple re-updates of Fees & Charges throughout July and August.
- Adjusted each Fees & Charges page to automatically update on the website on 8 August.

14.2.3 Final Adjustments and Notifications:

- Successfully updated all Fees & Charges on 8 August.
- Internal communications to notify all staff of the updates.

- Addressed last-minute changes requested by various departments on 8 and 9 August, requiring significant effort from the Communications Team.

14.2.4 Response to Rates Setting and Invoice Delays

Considering the delays in setting the rates and sending out invoices, the Communications Team has developed a comprehensive list of Frequently Asked Questions (FAQs) to address this matter. Additionally, communications have been disseminated through the council’s official channels to keep the public informed.

In response to the new about issues with rates rebates that had been accumulating over several years, the Communications Team quickly developed a comprehensive communications plan, including a list of FAQs.

14.3 Bylaws

14.3.1 The Communications Team has been supporting the consultation process for various bylaws, despite short notice. This report outlines our activities and progress. Activities included:

- **First Tranche of Bylaw Consultations:** Supported consultations for the Keeping of Animals, Public Places, Alcohol and Cemeteries Bylaws.

The Public Places and Keeping of Animals Bylaws gained significant traction on Facebook, requiring the team to spend considerable time answering questions and responding to comments.

- **Preparation for Second Tranche:** Currently working on the second tranche of bylaws.

Developing a comprehensive communications plan, including FAQs and comparison tables to highlight changes between the old and new bylaws. So far, this has been completed for the upcoming Solid Waste and Traffic and Road Use Bylaws

14.4 Antenno Campaign

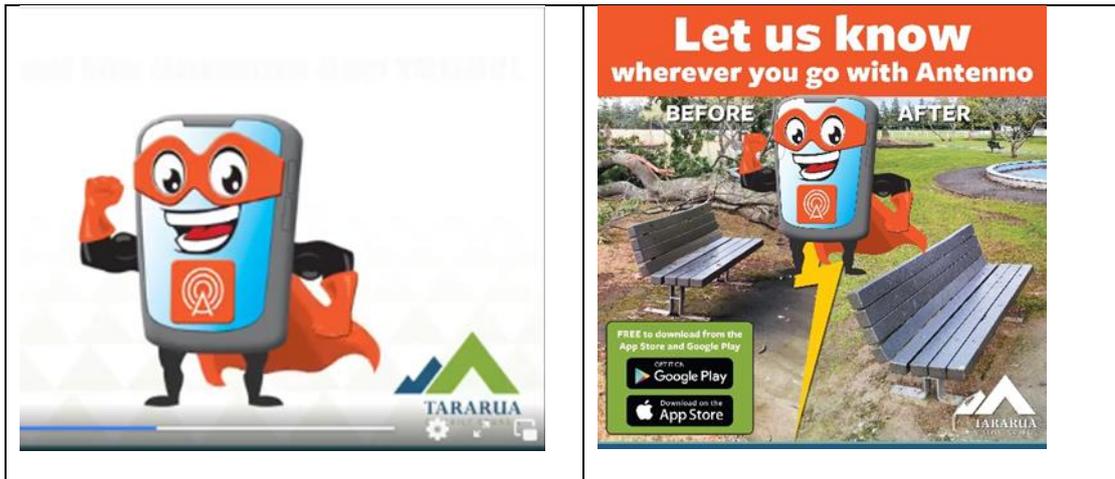
14.4.1 **Overview:** The Communications Team developed and executed a new Antenno campaign featuring the Super Antenno Man (“SAM”) character. This report highlights the campaign’s activities and outcomes.

14.4.2 Key Activities:

14.4.3 Campaign Development and Execution:

- Created content for the Super Antenno Man character including a short video and an animated gif.
- Executed the campaign through a series of Facebook posts and videos (images 2 and 3).

Images 2 and 3: Super Antenno Man (Sam) campaign content



14.4.4 Promotion and Engagement:

- Promoted the campaign on the Stuff website from 8 to 22 July.
- Achieved 78,748 impressions and 90 clicks to our website during this period.

14.4.5 Subscriber Growth:

- Notably, there were 15 new Antenno subscribers during the two-week advertisement period.
- In contrast, the two weeks prior saw only 1 new Antenno subscriber.

14.5 Dog Registration Campaign

14.5.1 **Overview:** The Communications Team conducted an extensive campaign to promote dog registration throughout June and July, leveraging various channels and innovative ideas.

14.5.2 Key Activities:

- Designing custom themed Dog Registration imagery for Facebook, website and newspaper adverts.
- Launching of a comprehensive Facebook and print media campaign on 5 June.
- Geo-targeting and Streaming Adverts
- Based on findings from the communications survey and positive results from the Long-Term Plan consultation, the team employed geo-targeting through TVNZ's streaming service with "Ads on Pause" displaying dog registration

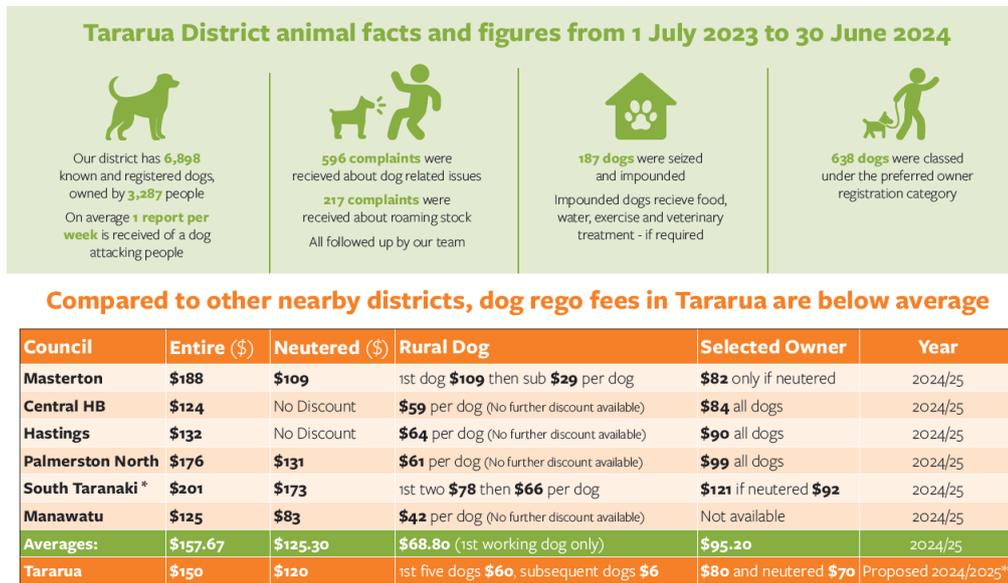
reminders whenever someone in the district paused their TVNZ stream (table 1).

Table 1 – Dog Registration 2024-2025 TVNZ Geotargeting

Date/Duration	Content
Month of June	TVNZ App advert 

14.5.3 A full page Dog Registration themed advert was developed with the idea to dispel the myth that TDC dog registration fees are expensive compared to other districts. This page received substantial positive feedback from residents (image 4).

Image 4: Dog Registration Facts and inter-council fees comparison



A summary of content communicated on Dog Registration can be found in table 2.

Table 2 – Dog Registration 2024-2025 Communication Summary

Channel	Period	Items
Facebook	5 June – 31 July	9 posts
Bush Telegraph	27 May – 27 July	5 Council page articles 1 full-page spread
TDC Website	27 May – 22 July	3 articles
Radio	5 June – 27 July	Daily advertising on NZME radio stations and iHeart Radio podcasts Daily advertising on local Tararua District radio stations
TVNZ Geo-targeting	June	Reach data not available at this time

14.6 Website Maintenance and Statistics

14.6.1 **Overview:** The Communications Team has been actively maintaining the Council’s website, ensuring it remains a vital source of information for both the Council and visitors.

14.6.2 Key Activities:

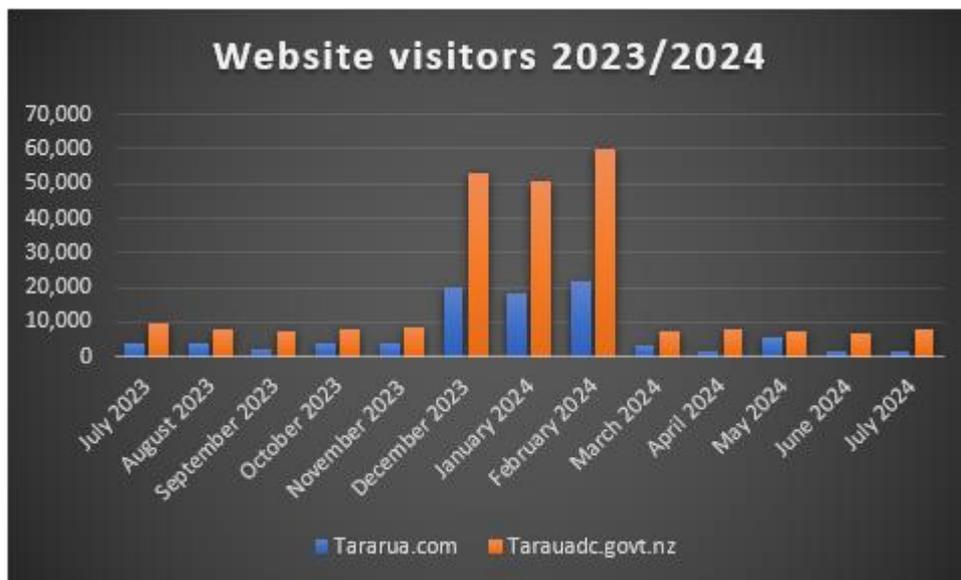
- Website Maintenance:
 - Performed regular maintenance on nearly 500 pages of the Council website.
 - Created a new project page for the Norsewood water treatment plant in July: [Norsewood Water Treatment Plant Upgrade | Tararua District Council \(tararua.govt.nz\)](https://tararua.govt.nz/norsewood-water-treatment-plant-upgrade).
 - Made numerous amendments to other project pages.
- Website Archiving:
 - Continued using the PageFreezer website archive platform to view and use both websites as they appear on any given date since archiving commence in December 2023.
 - This practice is in accordance with our responsibilities under the Public Records Act 2005.
- Feedback and Enquiries:

- Responded to a plethora of feedback and comments and enquires on the website.

14.6.3 Website Statistics (15 June – 15 August 2024):

- TDC website:
 - Total visitors 14,322 (8,069 in July)– see chart 1.
 - Top Pages: Cemeteries records search and property rates searches.
- Tararua.com website:
 - Total visitors 2,548 (1,269 in July)– see chart 1.
 - Top Pages: Events and accommodation.

Chart 1: Total number of visitors (by IP address) to our websites



*Note: In the bar chart, above, the December 23 – February 24 spike was unfiltered PageFreezer IP addresses archiving the website multiple times daily. These IP addresses have now been filtered.

14.7 LOKI

No significant tasks were conducted on LOKI over the reporting period other than the uploading of new or updated forms and brochures.

14.8 Facebook

14.8.1 Overview: Facebook followers continue to rise on our Facebook page, 202 new followers in the reporting period taking us to 6,276 followers (see chart 2). The Communications Team invest much time in creating informative posts, responding to comments and responding to private messages.

14.8.2 Key Activities:

- Civil Defence warnings.

- Roading updates.
- Long-Term Plan.
- Campaigns (e.g., Dog Registration, Antenno and Meet the Mayor and Councillors).
- Mayoral Column videos – see image 5.

Chart 2: Total of TDC Facebook followers throughout reporting periods

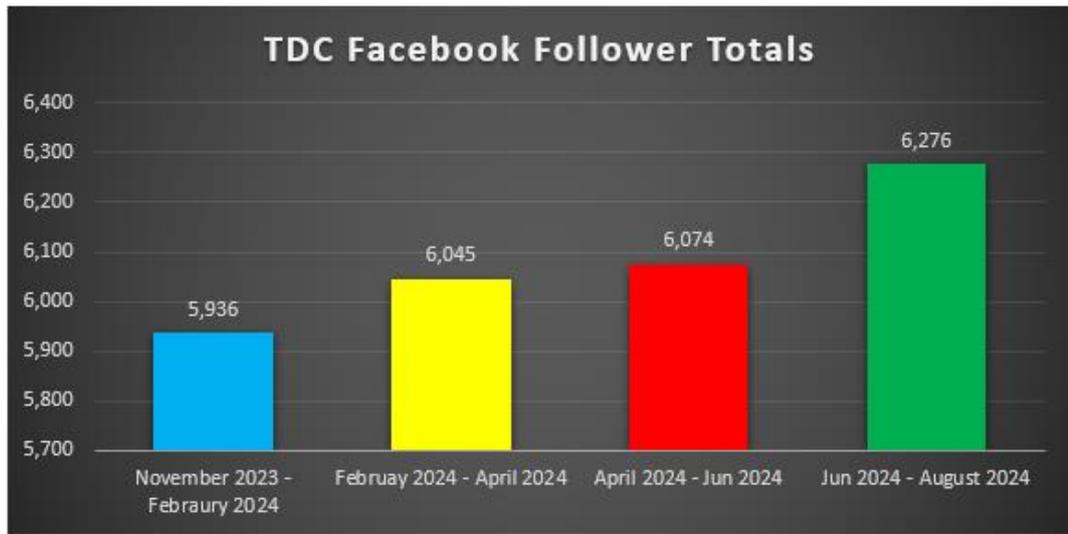


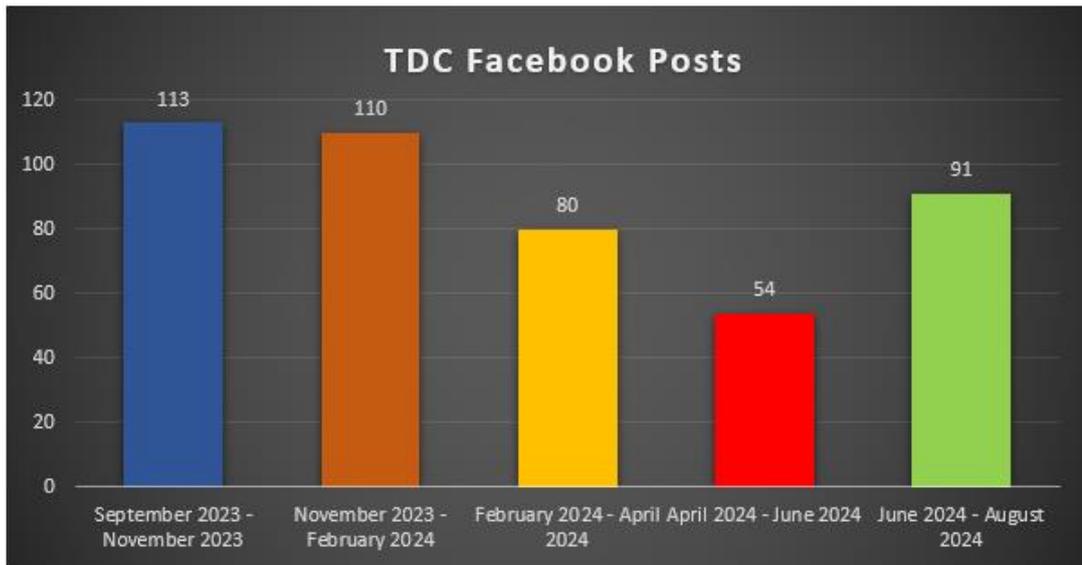
Image 5: The first Mayoral Column video



14.8.3 Facebook Statistics:

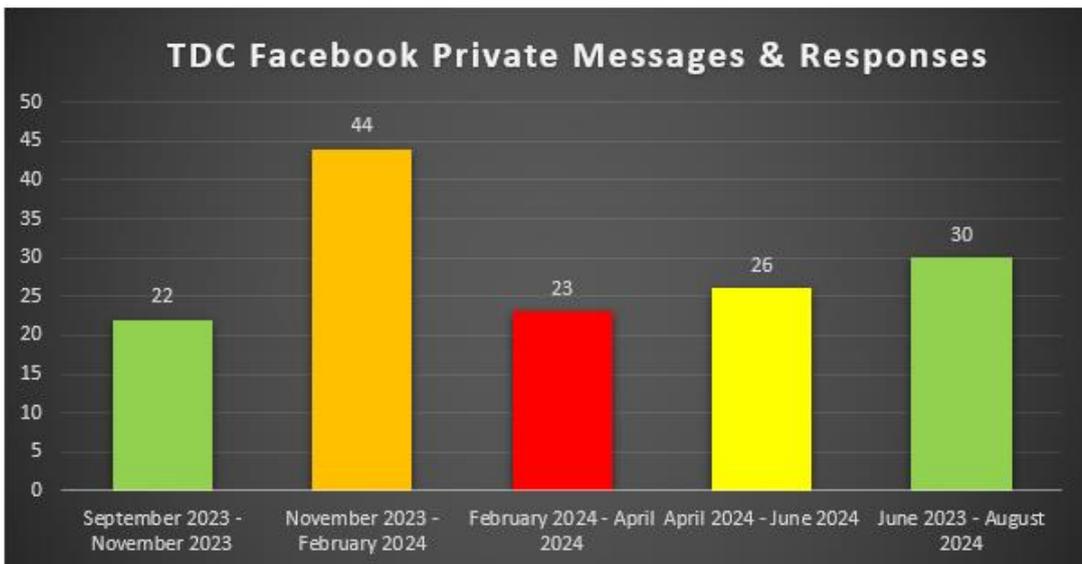
- Facebook posts – 91 new posts (as compared to 54 in the previous report). Many posts resulted in significant engagement. Where possible, the team continues to provide answers to comments and questions on Facebook - see chart 3:

Chart 3: Facebook posts made over the reporting period



- Private Messages and Responses – There were 30 private message conversations (Messenger) which were all responded to, 3 of which resulted in CRM’s – see chart 4:

Chart 4: Total of private messages received via the TDC Facebook page



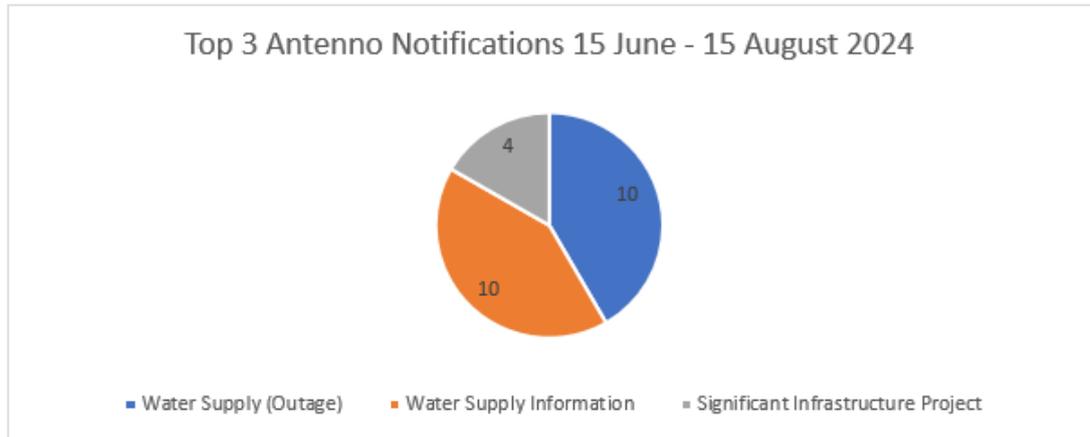
14.9 Antenno

- 14.9.1 **Overview:** Antenno continues to be a useful tool to help enhance overall communications throughout the district. It is often used to draw attention to communications already made on our Facebook and website channels as well as for routine communications (such as recycling reminders). There are currently 936 Antenno users (up 29).

14.9.2 Antenno Statistics:

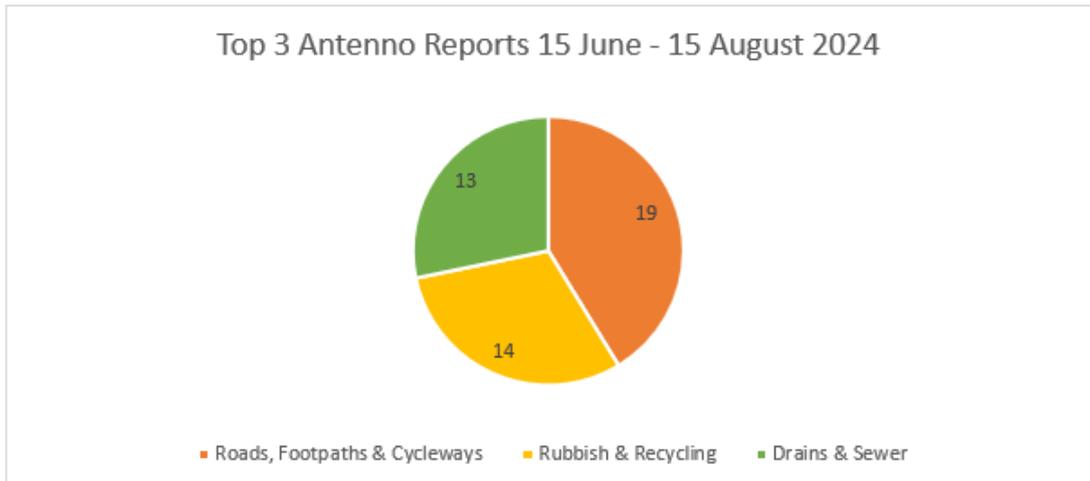
- Antenno Notifications: 73 – Top 3 notifications shown in chart 5:

Chart 5: Top 3 Antenno notifications from council



- Antenno Reports: 127 – Top 3 report topics show in chart 6:

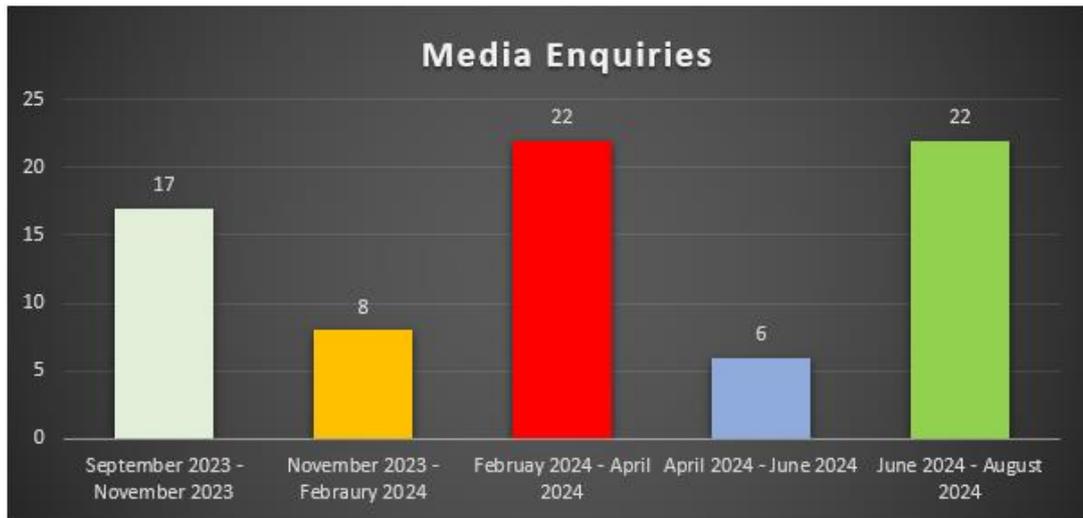
Chart 6: Top 3 Antenno report topics to council



14.10 Media Enquiries, Mentions & Releases

- 14.10.1 22 Media Enquiries were responded to by the team including Stuff.nz, Hawkes Bay Today and the Bush Telegraph. Their top enquiry topic was the Keeping of Animals Bylaw – see chart 7:

Chart 7: Total numbers of media enquiries to TDC



14.10.2 27 Media mentions concerning Council were identified on our media monitoring platforms – the top topic centred on our Keeping of Animals bylaw. All Media mentions links, whether of a positive, neutral or negative tone, were passed to the Mayor, Councillors and ELT for their awareness – see charts 8 and 9:

Chart 8: Number of media mentions for the reporting period

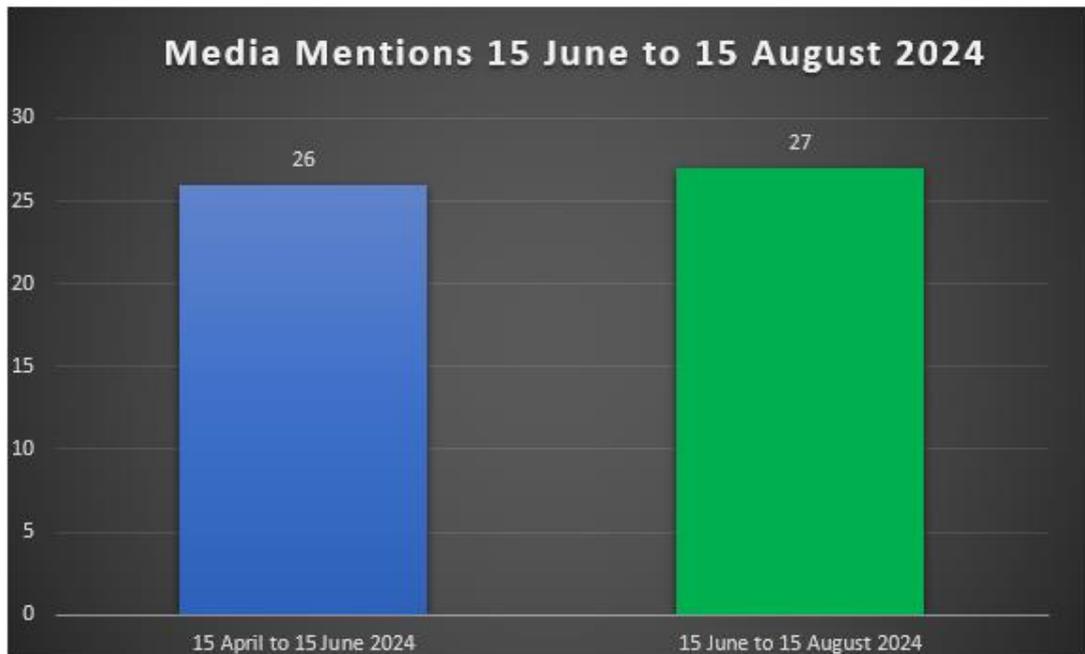
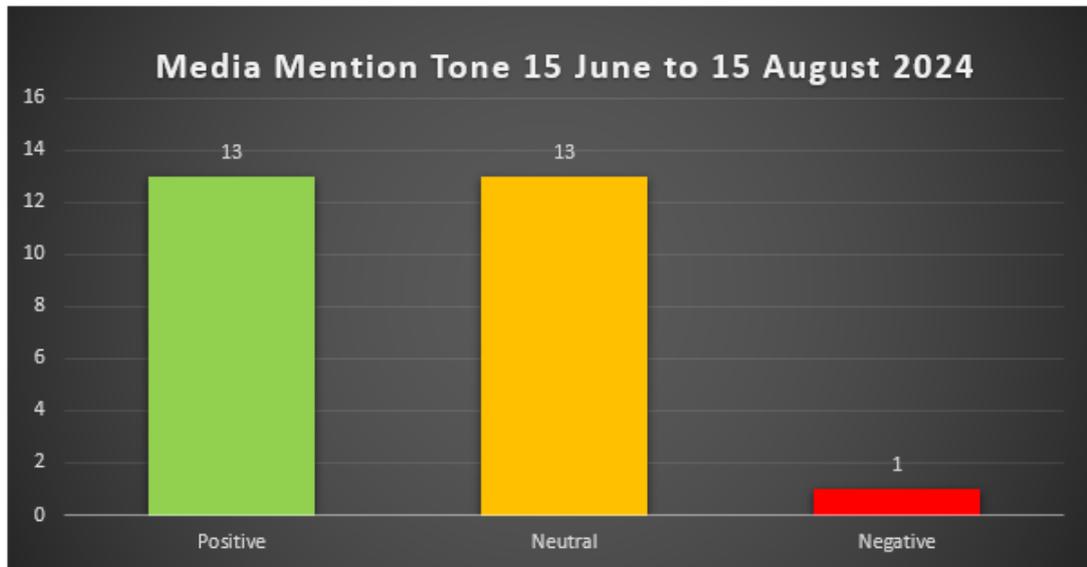
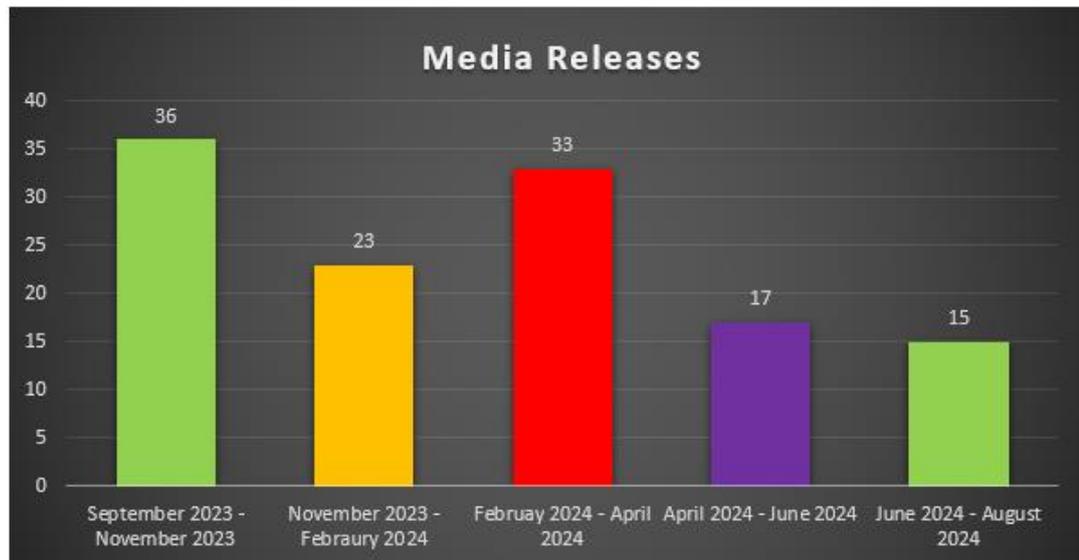


Chart 9: Breakdown of positive, neutral and negative tone of media mentions



14.10.3 15 media releases were sent out to mainstream print, radio and TV media outlets. Examples of media releases have included Bylaws, Citizenship Ceremonies Dannevirke fluoridation and good news stories – see chart 10 for data:

Chart 10: Number of media releases sent over the reporting period



14.11 Bush Telegraph

We have produced 4 Council Bush Telegraph pages, 1 x ½ page article on roadside trees & drainage, 1 x full page article on dog registration and a two page spread on the Long Term Plan.

14.12 Local Radio

14.12.1 The Communications Team has revitalised the collaboration with local radio stations. This renewed partnership involves providing these stations with a variety

of radio content and council notices, ensuring that important information reaches our community effectively. Additionally, the team acknowledges the important role these radio stations play in civil defence situations, and we are committed to supporting them in disseminating timely and accurate information during emergencies.

14.12.2 Radio Adverts

We have been utilising radio advertisement of 3 current topics per month which are advertised 40 times each on The Hits, Newstalk ZB and iHeart Radio (radio app with 5,500 subscribers). Using the app we get coverage on major radio stations such as Newstalk ZB, Breeze, and Hits etc. Over the reporting period we have broadcast adverts on “Meet the Mayor and Councillors”, “General Waste”, “Digital Spaces” and “Antenno”.

14.13 Graphic Design

38 graphics were created including social media banners and posts, a Bush Telegraph page and Bush Telegraph advert page re-design, Pānui Pulse re-design, TVNZ geotargeting adverts, signs, internal MS Word and MS PowerPoint templates and support to a number of themes such as Super Antenno, Aroha4Wairoa, Civil Defence, Dog Registration, Save our Pipes, Urban Design, Waste infographics and Water Conservation – see images 6 – 9.

Images 6 - 9: Various graphic design in support of themes and campaigns





14.14 Conserving Water in Dannevirke

The Communications Team supported the call to Dannevirke to conserve water after an electronic failure at the Dannevirke Water Treatment Plant on 12 July resulted in the reservoir level dropping to just 8 hours supply. In addition to supporting this situation the Communications Team also made contact directly with home Haemodialysis (Renal Care) patients in Dannevirke in order that they could prepare for the worst-case scenario. We had updated our Renal Care patient list and process just a few days before the event making this a very smooth process.

14.15 Others

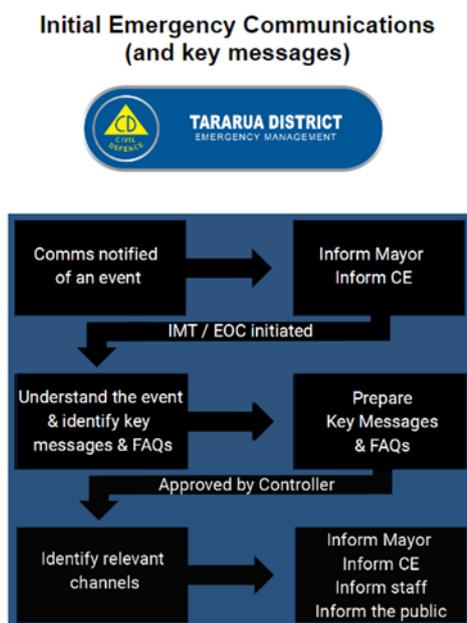
- Published 3 new staff member Introductions.
- Assisted the Mayor at 2 Citizenship Ceremonies. The Communications Team helped update the presentation, setting up of venues, photography aspects and follow up media releases.
- Drafted and published 2 Pānui Pulse newsletter (edition 31 and 32).
- The Communications Team oversaw the book launch of the TDC 2023 Photography Competition. This included the RSVP invites, reframing of winning entries, hanging of winning entries in Council Chambers, catering requirements, setting up and depositing 2 copies of the book with the National Library of New Zealand. The Book launch was well attended. The 2025 TDC Photography Competition “Weathering Wonderfully” was launched at the event (see image 10).

Image 10: TDC 2025 Photography competition Facebook banner



- We continue to update our “Initial Emergency Communications” document in TEAMS to include local radio frequencies and webpages for listening to local radio online during emergencies. These updates align our documents and processes to post Cyclone Gabrielle debrief lessons learnt (see image 11).

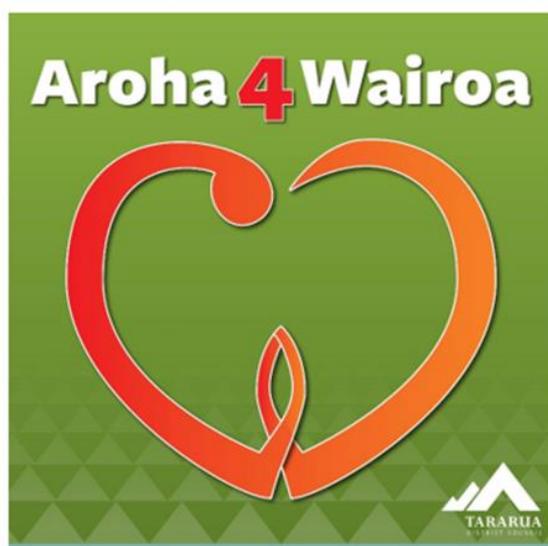
Image 11: The cover of the Communications Team Initial Emergency Communications document



- The Communications Team took photographs for use as Photo ID cards for the IS Team.
- We assisted Economic & Community Development promote the Tararua Grant Finder. This included the Bush Telegraph, Facebook and assisting with the placement of posters around Dannevirke.

- 8 website feedback forms were dealt with by the Communications Team, most of which were actionable within an hour of receipt. Responses were provided to all submitters who left contact information.
- 3 brochures were updated by the Communications Team and uploaded onto our website and LOKI, this included the new Solid Waste Brochure.
- 1 new form (Contract Register) was created by the Communications Team.
- 15 forms were updated by the Communications Team and uploaded onto our website and LOKI.
- Assisted with the “Aroha4Wairoa” fundraising with the design of a logo, Facebook posts and fundraising bucket promotional material - see image 12:

Image 12: Design and information for the “Aroha4Wairoa” collection buckets



Our friends in Wairoa need our help! 🌧️❤️
 Wairoa was hit by another devastating flood on June 26, 2024, leaving hundreds of homes damaged and many families homeless. They were still recovering from Cyclone Gabrielle when this disaster struck again.
 We are deeply concerned for Wairoa, especially considering the challenges our rural communities face. That's why we're launching the "Aroha4Wairoa" fundraiser.
 We remember how much it meant when support poured in for us in our time of need, and now it's our turn to give back and share some kindness. If you want to lend a hand or are part of a group that can help, please reach out to us.
 You can also contribute directly through the Wairoa District Council's Givealittle page: <https://givealittle.co.nz/.../impacted-residents-of...>
 Let's show our love and support for Wairoa! 💙

- Created a new flyer for solid waste town DOC bins.
- Developed a plan to advertise the Urban Design Community Engagement sessions.
- Developed a new concept for organisational templates (MS Word, Powerpoint) which reflect the current organisational plan.
- Developed new page design concepts for the new intranet.

15. Library

15.1 Programmes and Events

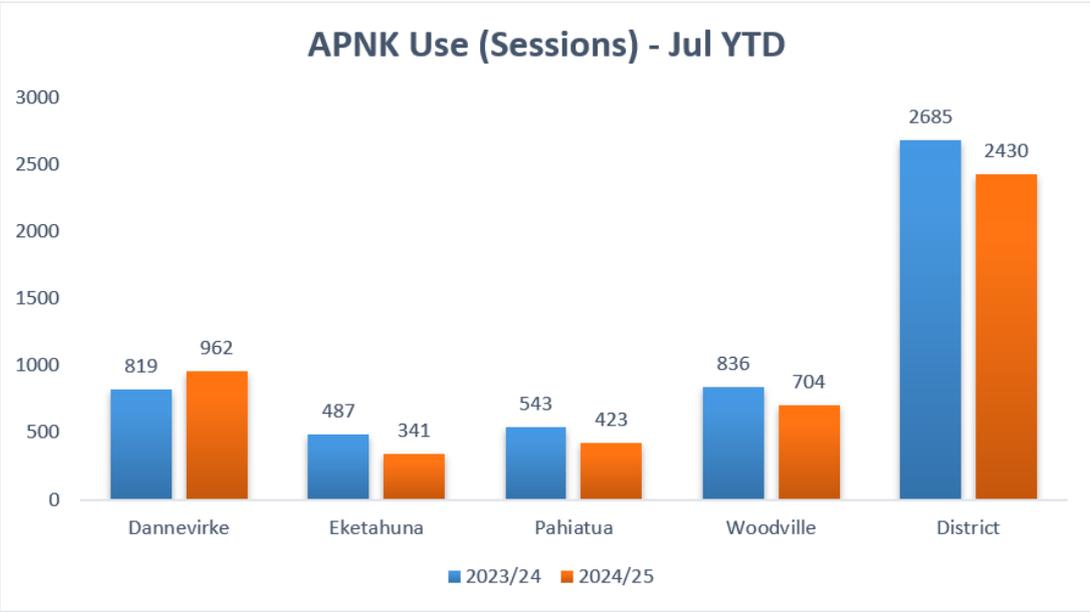
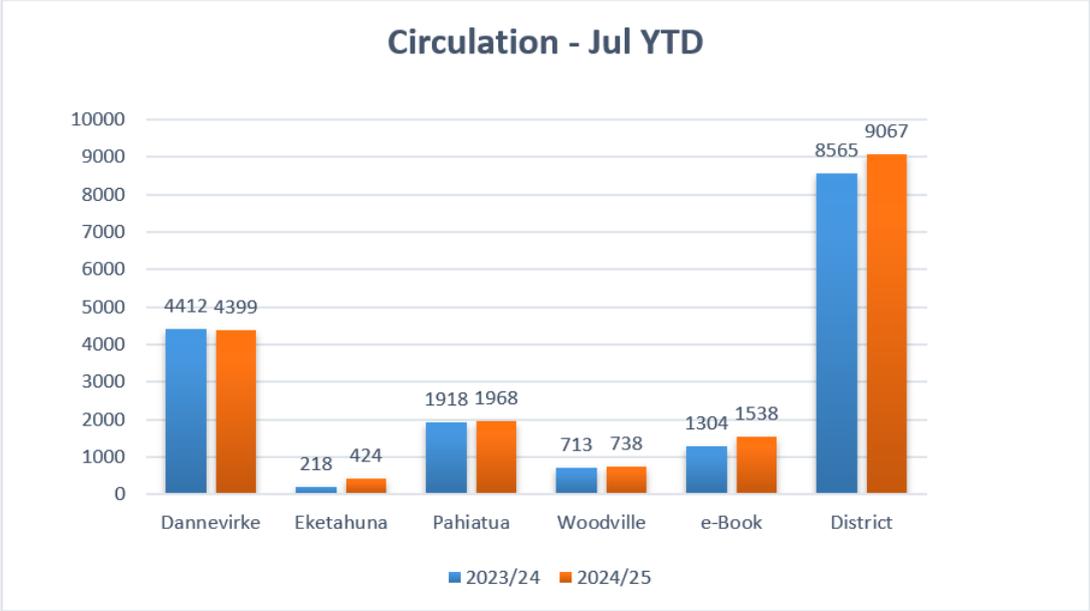
- 15.1.1 The Children’s “Chill Out ‘n’ Read” Winter Reading Programme has started with 6 Dannevirke Schools, 3 Pahiatua Schools, and Eketāhuna School taking part. A total of 537 children are participating through their school.
- 15.1.2 The Adult Winter Reading Challenge has been extended to three months, double the usual duration. Unlike previous years, there will be no weekly prizes; instead, three prize draws will take place at the end of September. So far, 64 members have signed up.
- 15.1.3 The Children’s holiday programme was run with the theme “The Jungle Book”. A Colouring -in competition was held with winners from each branch in each of the five age-groups. A total of 75 children participated.
- 15.1.4 Hell’s Pizza challenge runs in conjunction with our Library Stars programme, which rewards children for reading. Each week, children can either claim a Hell’s Pizza upon completing their reading wheel or choose a prize upon completing a bookmark of stars. Prizes are drawn from the remaining stock of past Reading Programmes.
- 15.1.5 The annual Children’s Book Awards Year 7/8 quiz will take place in late September. Staff have provided questions for the category nominees & the children are busy reading the nominations. Woodville School are the current champions.

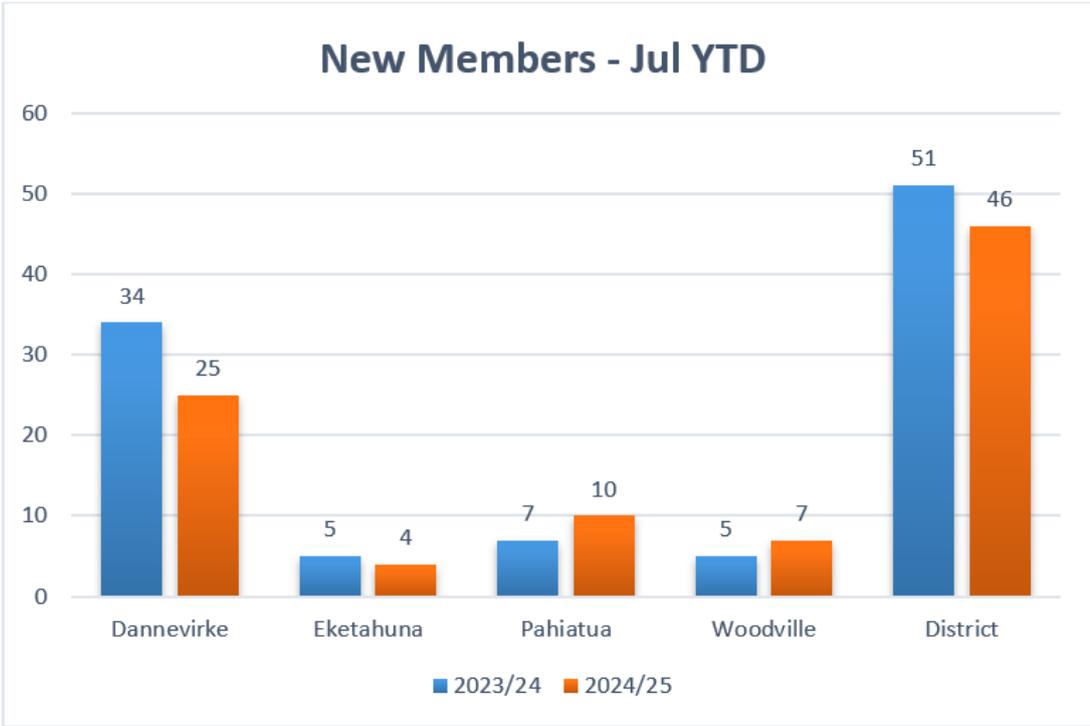
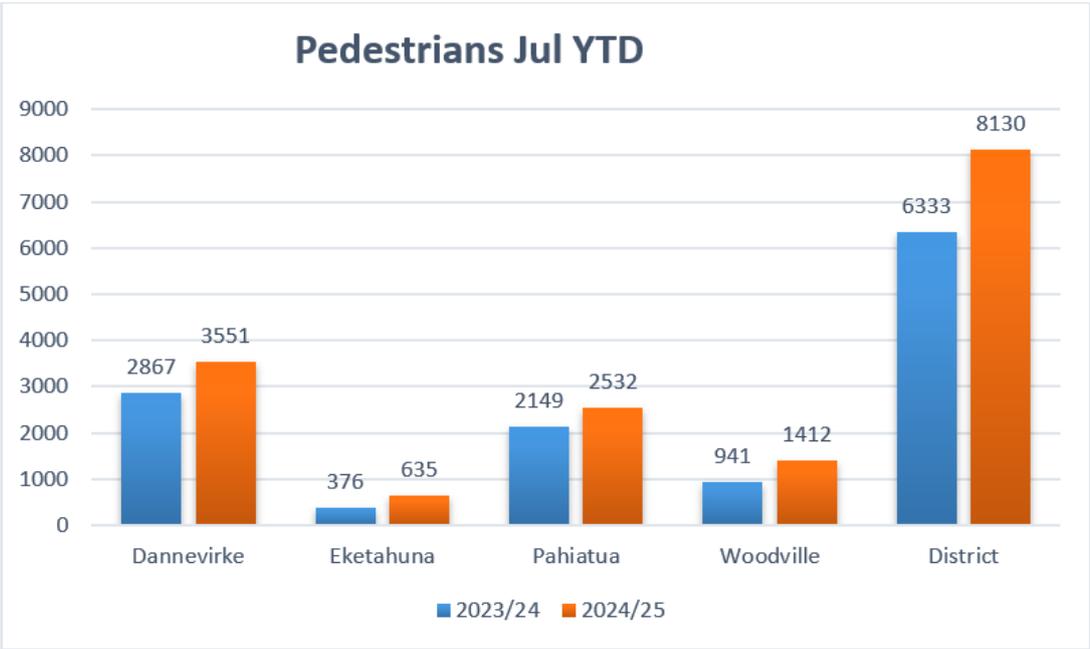
15.2 Branch Operations

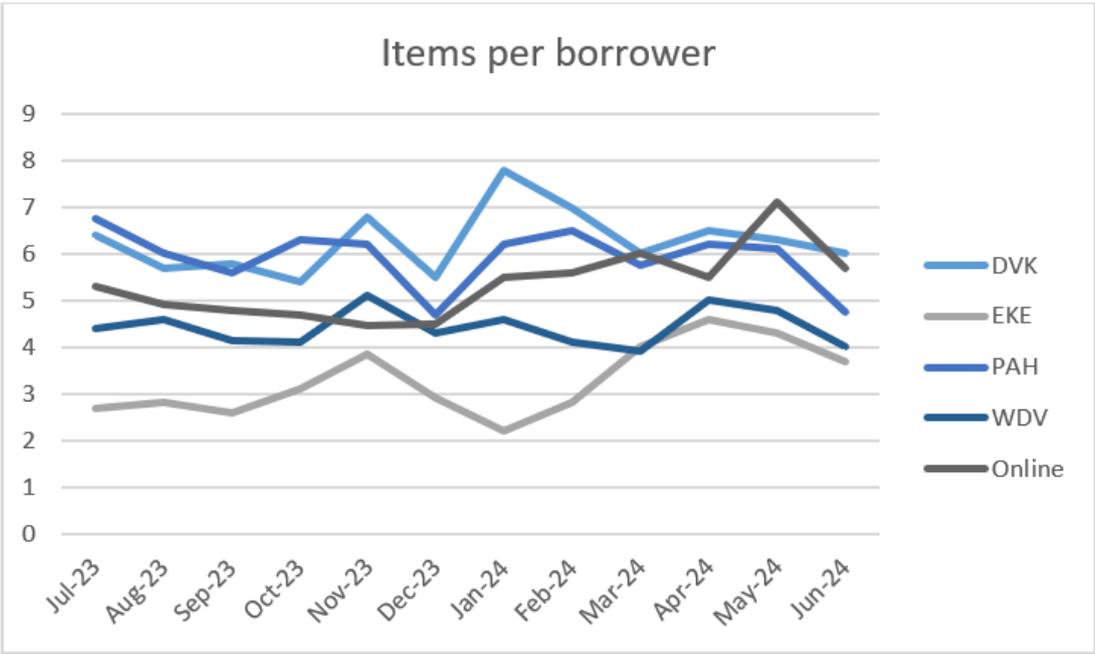
- 15.2.1 New door counters have been installed across all branches, eliminating the need for manual head counts at Eketāhuna. We look forward to analysing a year’s worth of data to assess programming and event impacts, enabling more effective resource management.
- 15.2.2 We experienced minimal disruption to our service over the last two months.
- Dannevirke Library experienced 99% normal opening hours.

15.3 Statistics

As at 31 July 2024



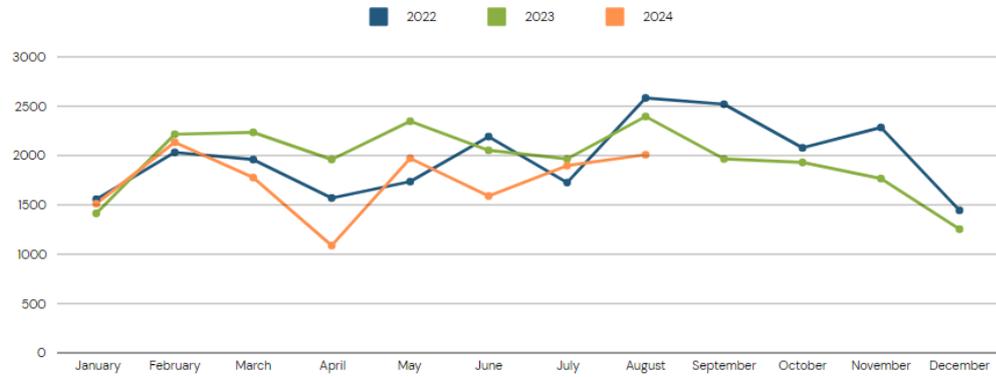




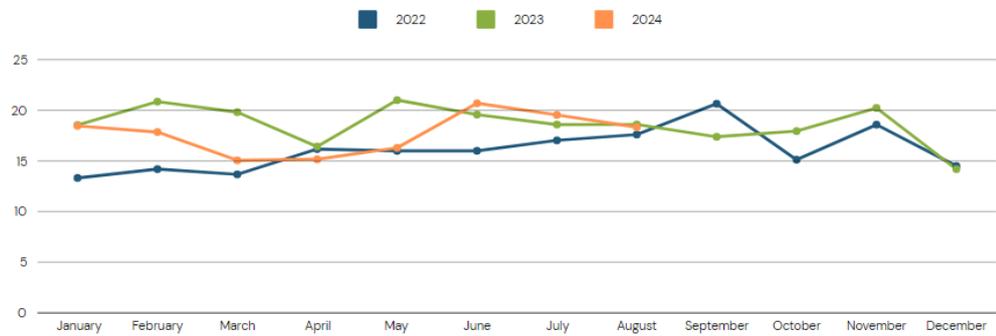
16. Customer Services

Call Statistics

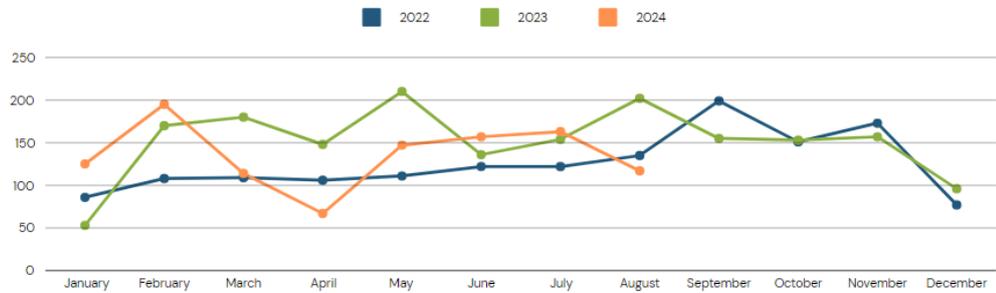
Total Calls



Average Wait Time

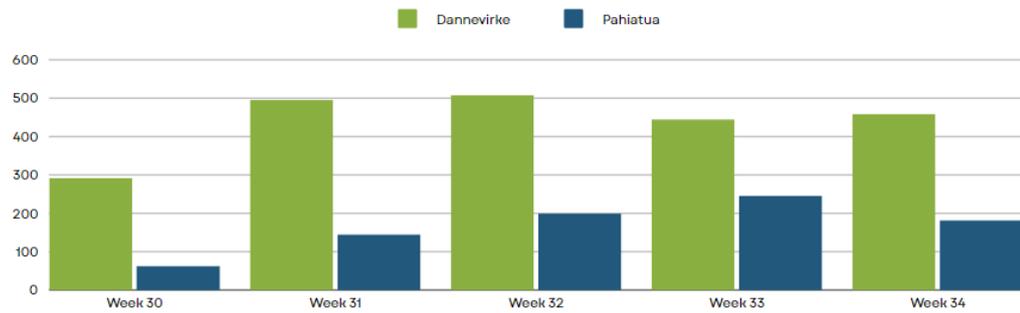


Abandoned Calls

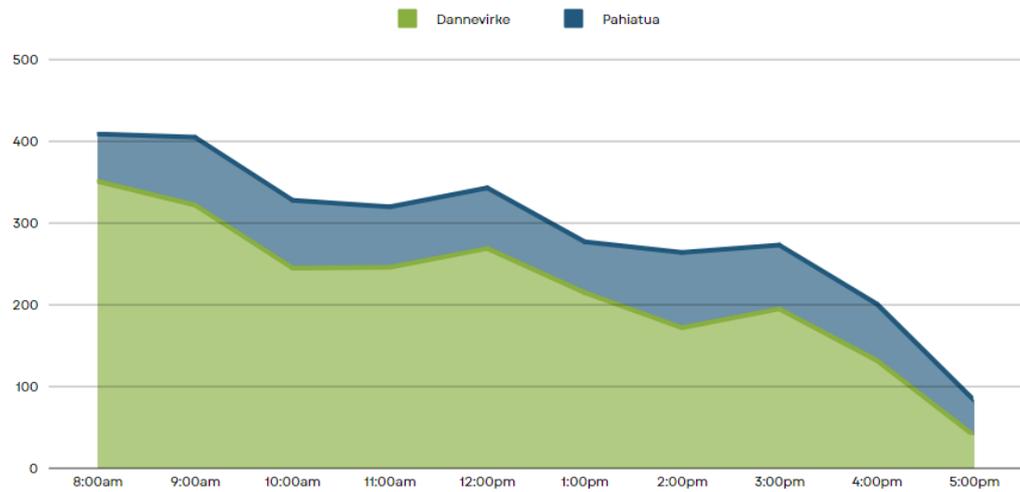


Service Centre Flow Monitoring Report

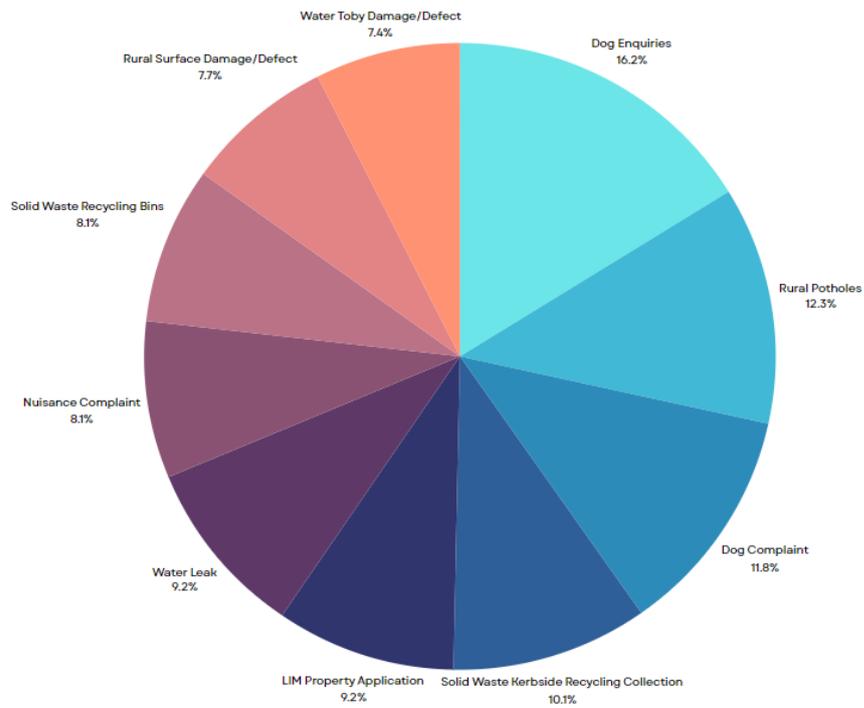
Total number of visitors to our Service Centres for August 2024 (currently includes staff)



Hourly distribution of visitors to our Service Centres for August 2024 (currently includes staff)



CRM Statistics - July - August 2024



Attachments

Nil.



Report

Date : 11 September 2024
To : Chairperson and Board Members
Dannevirke Community Board
From : Allie Dunn
Manager - Democracy Services
Subject : **Update - Progress with Review of Bylaws**
Item No : **8.3**

1. Recommendation

1.1 *That the report from the Manager - Democracy Services dated 27 August 2024 concerning the Update - Progress with Review of Bylaws be received.*

2. Reason for the Report

2.1 To provide an update to the Board on progress with Council's bylaw review programme.

3. Background

3.1 The purpose of a Bylaw is to provide the Council with enforcement powers when responding to complaints about nuisance.

3.2 Most of Tararua District Council's bylaws expired at the end of 2023. Consequentially, the bylaws are being reviewed over the year in a series of tranches to ensure we are able to fit the required consultation in with the long term plan and other consultation requirements. Tranche 1 and Tranche 2 of the Bylaw Review programme involve the existing bylaws that expired at end of 2023.

3.3 All of the Council's bylaws continue to have legal effect until they are automatically revoked under section 160A of LGA 2002, in November and December 2025 (unless reviewed prior).

3.4 Tranche 3 of the Bylaw Review Programme will involve creation of new Bylaws.

4. Discussion and consideration of options

Tranche 1 Bylaws Review

- 4.1 At its meeting held 13 February 2024, the Strategy, Growth and Planning Committee considered the first tranche of bylaws to be reviewed, being the draft Tararua District Council Keeping of Animals Bylaw, Alcohol Bylaw, Public Places Bylaw and Cemeteries Bylaw. These bylaws would replace the current Keeping of Animals, Cats, Poultry and Bees Bylaw 2018, Alcohol Bylaw 2018, Public Places Bylaw 2018 and Cemeteries Bylaw 2018 that expired in November and December of 2023. These drafts largely continued the current Bylaws, with some amendments and improvements.
- 4.2 The committee agreed that pursuant to s155(1) of the Local Government Act 2002, that a bylaw was the most appropriate way of addressing perceived problems identified for the keeping of animals in Tararua district, alcohol compliance, issues in public places and in Tararua District Council cemeteries.
- 4.3 The committee subsequently approved the Statement of Proposal and the Tararua District Council's draft Keeping of Animals Bylaw 2024, draft Alcohol Bylaw 2024, draft Cemeteries Bylaw 2024 and draft Public Places Bylaw 2024, for public consultation in accordance with s83 and s86 of the Local Government Act 2002.
- 4.4 The bylaws were originally set down for consultation from 1 May to 3 June 2024, however due to the change in the Long Term Plan 2024-34 consultation timeline, the bylaws consultation was delayed until July 2024.
- 4.5 The consultation on the draft bylaws was publicly notified through the Bush Telegraph on 24 June 2024 and 8 July 2024, and through Council's "Have Your Say" page on the Tararua District Council website from 1 July. Regular social media articles on the Tararua District Facebook page promoted the consultation and sought engagement of the public. Information about the consultation was sent out as a media release to regional, local and national media outlets, as well as local radio stations.
- 4.6 The draft Bylaws largely continued the current Bylaws, with some amendments and improvements. The key changes proposed were outlined in the published statements of proposal for each draft bylaw.
- 4.7 A total of 239 submissions were received. Of these, 15 submitters requested to speak at the Hearing. The following is a breakdown on the number of submissions received on each draft Bylaw.
- 231 submissions on draft Keeping of Animals bylaw (with one submitter subsequently withdrawing their submission)
 - 2 submissions on draft Alcohol Bylaw
 - 1 submission on draft Cemeteries Bylaw

- 5 submissions on draft Public Places Bylaw
- 4.8 Following the hearing, the Council met to deliberate on the matters raised through the submissions. The final versions of the bylaws, following any changes decided on by Council through the deliberations, will be presented to Council for adoption at its 28 September 2024 meeting.

Tranche 2 Bylaws Update

- 4.9 The next tranche of bylaws to be reviewed are the following:
- Traffic and Road Use Bylaw
 - Trade Waste Bylaw
 - Solid Waste Bylaw
- 4.10 The timeline that is proposed at this stage is under development, but expected to see the draft bylaws adopted for consultation by Council in late September, with the consultation period being through October 2024.
- 4.11 Information will be circulated to the Community Board prior to the consultation starting to ensure members are informed and ready to help communicate with residents about the review, and highlight the opportunity and process for people to provide feedback.
- 4.12 There will be copies of the consultation packs available for people to collect from the Dannevirke Library and the Admin Building reception area during the consultation period. The consultation documents will include:
- Statement of Proposal (which sets out the changes that are proposed to be made)
 - Copy of draft Bylaw (which includes the proposed changes)
 - Copy of report to Council providing information on the proposed Bylaw
 - Submission Form
- 4.13 The consultation documents will also be available through the Council's consultation page on the Council website, with an online submission form available for those that wish to submit via the online form.

5. Conclusion

- 5.1 Council's bylaws are being reviewed over the year in a series of tranches Tranche 1 and Tranche 2 of the Bylaw Review programme involve the existing bylaws that expired at end of 2023, for which the review process must be complete by November 2025.

- 5.2 The next tranche of bylaws to be reviewed is expected to take place in October 2024.
- 5.3 Information will be provided to the Community Board ahead of the consultation starting to ensure members are informed and able to assist with encouraging the community to engage in the bylaw review.

Attachments

Nil.



Report

Date : 11 September 2024
To : Chairperson and Board Members
Dannevirke Community Board
From : Allie Dunn
Manager - Democracy Services
Subject : **Community Board Budget Report 2024-25**
Item No : **8.4**

1. Recommendation

- 1.1 *That the report from the Manager - Democracy Services dated 26 August 2024 concerning the Community Board Budget Report 2024-25 be received.*

2. Reason for the Report

- 2.1 To present for information and discussion purposes, the Community Board's budget for the 2024-25 financial year.

3. Background

- 3.1 The Community Board funding is ratepayer funded, and this is budgeted for through the Long Term Plan.
- 3.2 As a result of the Long Term Plan 2024-34 consultation and decision-making, the funding for the Community Boards and Community Committees was reduced.

4. Discussion and considerations

- 4.1 One of the consultation items within the Long Term Plan 2024-34 consultation document was regarding Economic and Community Development. The context provided in the consultation document was that the Council was looking at implementing operational cost cuts and reducing grant funding for its Economic and Community Development activities.

- 4.2 Typically around \$400,000 was allocated for community grants, including that managed by groups such as the Community Boards and Community Committees as discretionary funding for local projects. The Council proposed reducing this amount to \$242,000 going forward, and this would mean discretionary funding for community boards and committees would be halved.
- 4.3 With regard to the Main Street funding for minor improvements in the town centres, and historic funding agreements with community groups, a smaller pool of funding would be set aside to which groups could apply through a competitive process. This process was proposed to be in the form of a \$100,000 contestable fund, with decisions to be made based on the merits of each application, ensuring fairness and transparency in the allocation of funds.
- 4.4 Following is an extract of information that was included in the report that was before the Finance and Performance Committee at its meeting held 19 June 2024, where the committee considered the matters raised by submitters in relation to the Long Term Plan consultation.

Consultation Issue Four – Economic and Community Development

There were 69 submitters that expressed an opinion on the two options put forward relating to Economic and Community Development.

The breakdown of submitter responses is as follows:

Option	Number
Option 1 – Reduce the funding for the Economic and Community Development activity, including a reduction in community grant funding, and creating a contestable fund of \$100,000 per year.	47
Option 2 – Do nothing – status quo	22

Following is a summary of comments made by submitters in relation to the consultation questions:

- Comments from submitters in support of option 1 to reduce the funding for the Economic and Community Development activity, including a reduction in community grant funding, included requesting Council to focus on core business only, a perception that funding was not being directed where it was most needed, affordability and the need to reduce costs, perception that a contestable fund would be fairer for all.
- Comments in support of maintaining the status quo included the value from supporting small community organisations for their projects, support for Council being more progressive and creative in its approach to economic and community development, the value of collective investment in local

outcomes, the need for community support during hard economic times, the need to build capacity in this area rather than making a reduction, the impact on the smaller settlements from removing the Main Street funding which has been used for events in those communities.

The report noted that year one potential savings, from the proposed reduction in service level for Economic and Community Development, would be approximately \$241,566.

A table comparing the current funding arrangements with the proposed funding arrangements was provided, which also noted which budgets would make up the proposed contestable fund totalling \$100,000. Following is a copy of that table:

Grant Description	Status Quo	Proposed in LTP	Comments
Discretionary Funds - Dannevirke Community Board	34,667	17,334	
Discretionary Funds – Eketāhuna Community Board	7,076	3,538	
Discretionary Funds - Explore Pahiataua	15,023	7,511	
Discretionary Funds - Positively Woodville	6,608	3,304	
Discretionary Funds - Mayor	6,797	5,000	
Discretionary Funds - Council	28,325	45,055	(contestable fund)
Pukaha	38,798	-	
Pipe Band	1,614	-	
Brass Band	1,614	-	
Elite Sportspeople*	5,102	-	
Heritage Policy	3,851	-	
Te Apiti Governance	6,230	5,500	
Main Street Funds - Dannevirke	7,222	-	
Main Street Funds – Eketāhuna	7,222	-	
Main Street Funds - Pahiataua	7,222	-	
Main Street Funds - Pongaroa	7,222	-	
Main Street Funds - Norsewood	7,222	-	

Grant Description	Status Quo	Proposed in LTP	Comments
Main Street Funds - Woodville	7,222	-	
Information Centres - Dannevirke	55,462	55,462	
Information Centres – Eketāhuna	12,132	12,132	
Information Centres - Pahiatua	33,046	33,046	
District Promotions & Development - Sponsorship	68,809	34,405	(contestable fund)
Economic Development - Sponsorship	41,080	20,540	(contestable fund)
	409,566	242,827	

*external funding received will continue to support in this space

4.5 The external funding noted for supporting in the sports participation space is the Rural Travel Fund, which is paid from funding provided by Sport New Zealand for the purpose of assisting with the costs for children’s sports teams in rural areas to travel to games.

4.6 During debate, the amounts listed in the table for funding of Te Apiti Governance (\$6,230), and Mayoral discretionary funds (\$6,797), were reduced to \$5,500 and \$5,000 respectively.

4.7 The Terms of Reference and operational processes for the new Contestable Fund are currently under development, and information will be provided to the Board once that has been finalised.

5. Significance Assessment

5.1 The Council’s Significance and Engagement Policy is not triggered by matters raised in this report.

6. Assessment of Options

6.1 Funding for the General Assistance Grants Scheme is budgeted for through the Long-Term Plan process, and is rate funded. As well as being used as a fund from which the Board makes community grants, this budget is also used for general costs in administering the Board’s business. For example, costs such as purchase of a wreath for Anzac Day, administering the Wackrow Memorial Youth Awards, and running the Spring Festival and Market Day.

6.2 As of 1 July each year, any funds remaining in an operational fund from the previous financial year are zeroed off. There can only be carry forward of unspent funds from one financial year to another for approved capital projects.

- 6.3 Previously the Board had followed a process with its discretionary grants which saw commitments made to fund projects which crossed into the future financial year. What this has meant in practice is that when grants are paid in the following financial year period, e.g. after 30 June, the payment must come from the new financial year’s allocation.
- 6.4 Following is the reconciliation of the Board’s budget (note amounts are GST exclusive):

	\$	\$
Approved budget 2024-25		\$19,598.00
Less funding committed during 2023-24 financial year, paid in 2024-25 financial year:		
Makotuku Progressive Association	\$869.56	
Community Boards Conference	\$895.00	
Subtotal	\$1,764.56	
Payments 2024-25 financial year:		
Printing of Spring Festival Flyers	\$770.00	
Balance remaining		\$17,063.50

- 6.5 At its meeting on 19 August 2024, the Board discussed funding for the printing / delivery of the Spring Festival flyers, and noted that it would pay this cost from its discretionary budget. This cost came to \$885.50 including GST.
- 6.6 Should the Board wish to run the Wackrow Memorial Youth Award in 2025, previously this has required \$2,700 of funding. With cost increases, it is proposed that a sum of at least \$3,000 will need to be budgeted for this event.
- 6.7 The Board’s budget will also need to consider attendance at the annual Community Boards conference, a valuable learning and networking event.
- 6.8 Should the Board wish to run a discretionary grants fund, it is recommended that a full review of the criteria and process is undertaken. The process will need to ensure that any grants allocated are uplifted and paid prior to 30 June. An example of a process could be to hold one funding round each financial year, with grant applications called for at the beginning of the financial year, and any grants approved required to be uplifted prior to the end of the financial year. A set amount will need to be agreed to that will be budgeted for grants, and no additional applications considered outside of the funding round.

7. Consultation

- 7.1 There are no community consultation requirements associated with the matters covered within this report. The availability of the contestable fund

8. Conclusion

- 8.1 The Board is asked to note the balance available in the discretionary funding budget, and the need to have discussions about priorities for how it wishes to allocate its budget.

Attachments

Nil.

Report

Date : 11 September 2024
 To : Chairperson and Board Members
 Dannevirke Community Board
 From : Allie Dunn
 Manager - Democracy Services
 Subject : **Capital Portfolio Report**
 Item No : **8.5**

1. Recommendation

- 1.1 *That the report from the Manager - Democracy Services dated 05 September 2024 concerning the Capital Portfolio Report be received.*

2. Reason for the Report

- 2.1 This report is to provide an update on the capital programme and key project statuses as reported to the Community Development and Wellbeing Committee on 4 September 2024 and the Infrastructure, Climate Change and Emergency Management Committee on 14 August 2024.

3. Capital Portfolio Report – Infrastructure

Portfolio Health Status	Forecast	General Comment	
 Green		The portfolio health is currently overall green moving into the new financial year. LTP adoption and the new financial year means we are working through the system updates that are required for our reporting. Future reports will start to include multiyear programme views and a new project works maps to be viewed in coordination with the report.	
Schedule	 Green		The baseline overall has been rescheduled considering

Portfolio Health Status	Forecast	General Comment	
		the work with the LTP. Uncertainty remains around Dannevirke water supply.	
Budget	 Green		Committed budgets have been identified and will feature in the end of financial year report. Option scenarios have been workshopped to ensure operational readiness.
Risk	 Green		Projects are being managed within our Project Management software and in accordance with our Risk management framework.
Resourcing	 Amber		Resourcing scenarios are being developed and actions to address shortfalls are being managed.

Legend

Status					
On track against baseline plan	 Green	Corrective action required	 Amber	Critical state - needs urgent attention	 Red
Forecast					
<i>Green</i> - the forecast for the next period is that this area will remain in a positive status or will improve from current reported state.					
<i>Red</i> - the forecast for the next period is that this area will remain in a negative status or will deteriorate from current reported state.					
<i>Amber</i> - the forecast for the next period is that the current status may change.					

4. Capital Portfolio Report – Facilities, Regulatory, District Support, Promotion, Economic Development

Portfolio Health Status	Forecast	General Comment	
 Green		The portfolio of works does contain operational projects as well as capital with the inclusion of some corporate projects. We are working through a programme overview to enable greater oversight of the portfolios.	
Schedule	 Green		The baseline overall has been rescheduled considering the work with the LTP. Inclusive to this is the direction for the new Pahiataua Pool.

Budget	 Amber		Following significant reductions with the Better Off Funding – budgets are being reviewed to enable PARS and upgrades to council owned reserves. Our Asset Management data is being better captured and is enabling work programmes, the opportunity in the Annual Plan to review budgets will be coordinated with this data.
Risk	 Green		Project risks have been reviewed and are currently tracking well.
Resourcing	 Amber		Resource constraints for some of our high complexity projects are being reviewed and will need to be addressed in order to achieve sound delivery e.g. the New Pahiatua Pool.

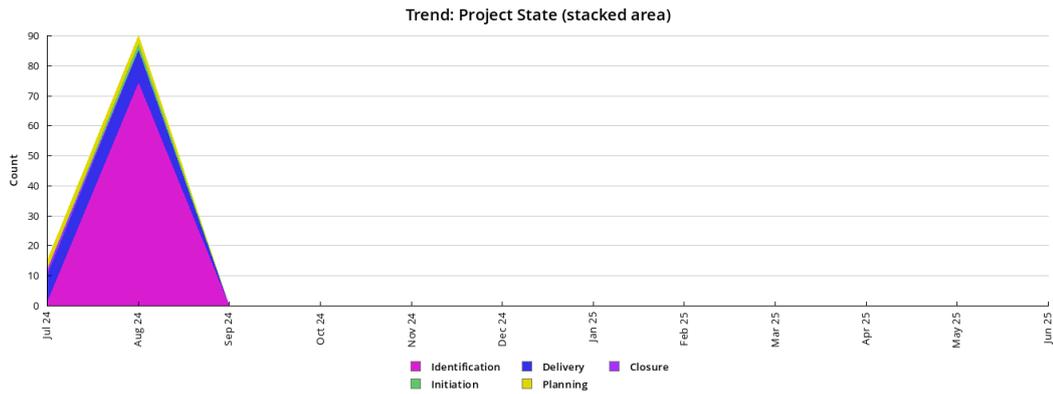
Legend

Status					
On track against baseline plan	 Green	Corrective action required	 Amber	Critical state - needs urgent attention	 Red
Forecast					
<i>Green</i> - the forecast for the next period is that this area will remain in a positive status or will improve from current reported state.					
<i>Red</i> - the forecast for the next period is that this area will remain in a negative status or will deteriorate from current reported state.					
<i>Amber</i> - the forecast for the next period is that the current status may change.					

5. Capital Projects by State

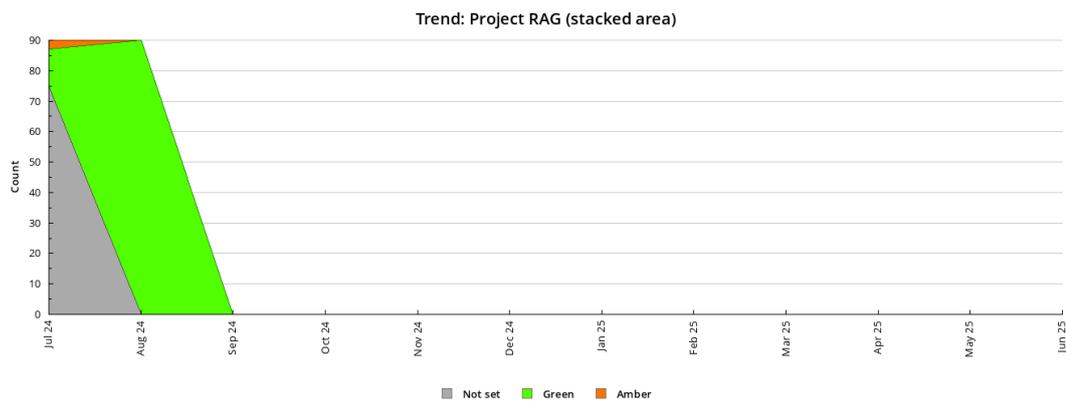
Infrastructure

- 5.1 Our project management framework stipulates Gates for approval processes as depicted by G0, G1 etc. Monitoring the overall inflight project states is crucial as this enables greater oversight and ensures transparency and accountability throughout the project’s lifecycle.



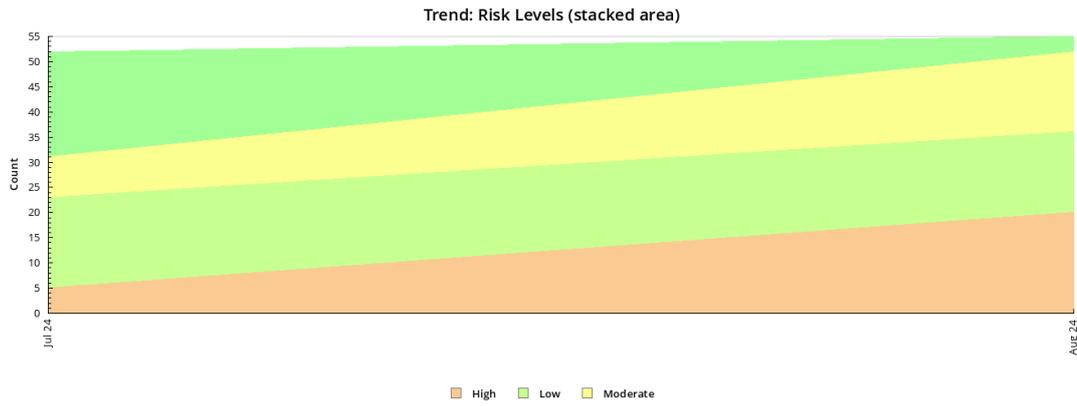
6. Infrastructure Portfolio - Capital Project by Status

6.1 By tracking the above project status indicators over time, stakeholders can identify emerging patterns, assess the portfolio, and proactively address potential issues. A consistent green status indicates progress according to plan, while amber signals caution, suggesting potential risks or delays that require attention. Red status indicates critical issues that demand immediate action to mitigate negative impacts. Regular review of RAG status trends enables leaders to make data-driven decisions, allocate resources strategically and optimise project outcomes.



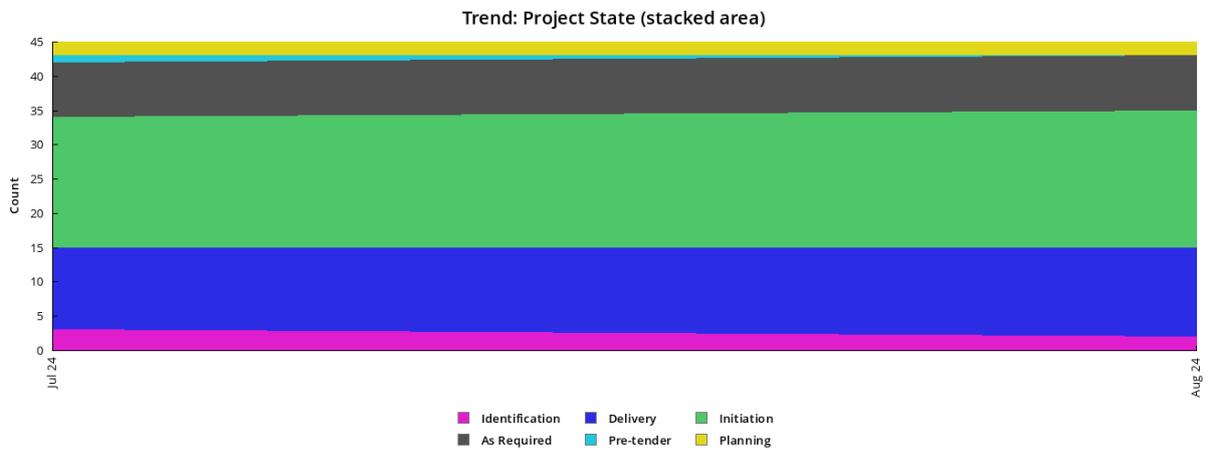
7. Infrastructure portfolio – Projects Risk levels

7.1 The below graph displays our efforts to start compiling project risks into our project management software to better mitigate, manage and report on our risk registers at a portfolio level. Further development within this space is required and is being linked into our Risk & Assurance Advisor workstreams and reports.



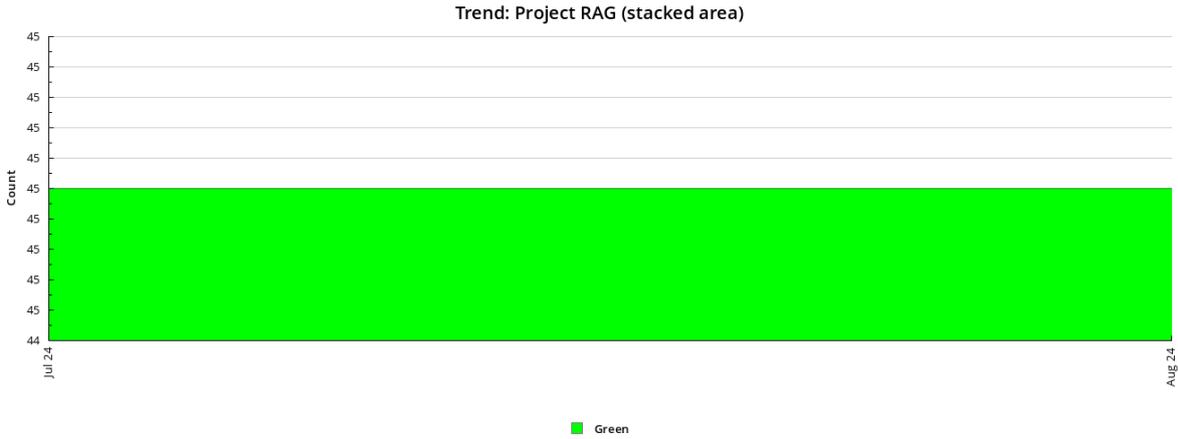
8. Capital Projects by State

Community Facilities



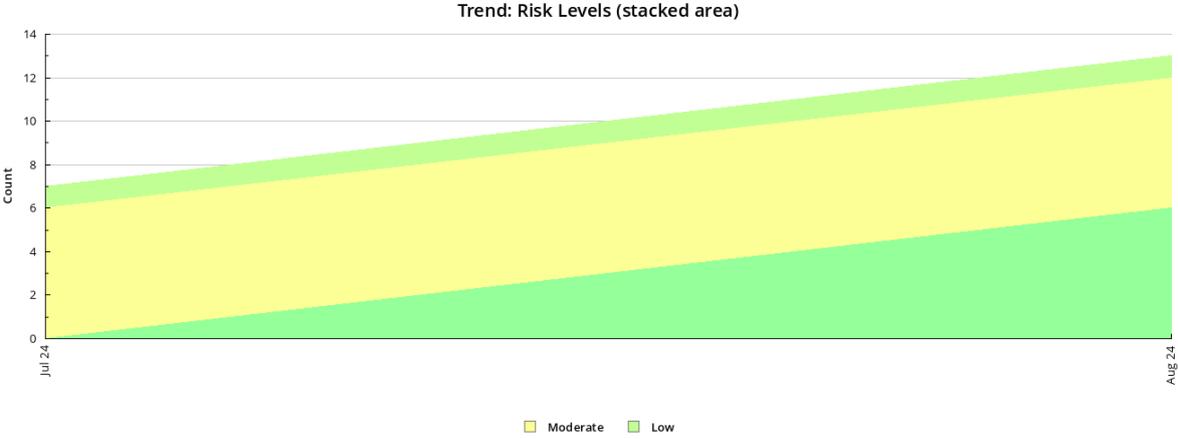
8.1 Our project management framework stipulates Gates for approval processes as depicted by G0, G1 etc. Monitoring the overall inflight project states is crucial as this enables greater oversight and ensures transparency and accountability throughout the project’s lifecycle.

9. Community Facilities - Capital Project by Status



9.1 By tracking the above project status indicators over time, stakeholders can identify emerging patterns, assess the portfolio, and proactively address potential issues. A consistent green status indicates progress according to plan, while amber signals caution, suggesting potential risks or delays that require attention. Red status indicates critical issues that demand immediate action to mitigate negative impacts. Regular review of RAG status trends enables leaders to make data-driven decisions, allocate resources strategically and optimise project outcomes.

10. Community Facilities - Project Risk trends



10.1 The above graph is just focused on the Community facilities portfolio at this stage. As we bring in the programmes for the other groups of activity this graph will become broader. Wider project risk documentation is continuously being worked on as we establish improved processes.

11. Project Updates

Complete	On Hold	On Track	Revised but on track	Off Track
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10.

Project	Managed by	Comments	Status
Dannevirke alternate water source investigations	Dave Watson	On hold pending the reports due on Dannevirke Water regarding the impounded supply.	
Dannevirke DAF	Sue Lawrence	Lessons learned have been conducted and we are working through final financial close outs and hand overs.	
Dannevirke Impounded supply Programme	Roger Earp	Handover of this programme has been paused. Awaiting reports to confirm work breakdown.	
District Town Signs	Ray Cannon	Making progress on the mounting for the signs and working on a solution. Ideally installed and compliant within the next two months pending discussion with NZTA.	
Carnegie	Mike Dunn	The heritage assessment is being finalised and peer reviewed.	
Waihi Falls Toilet	Eugene Priest	Toilets completed.	
Dannevirke Barraud Street	Robert Hood	2x cavity slider doors were installed to enable wheelchairs and prams better access. Glass privacy film applied and 'Mens' main door to be completed in coordination with the baby changing table installation.	
Dannevirke Town Hall – Canopy	Robert Hood	The small canopy at the south end, has been programmed for removal by November. Resource consent has been approved; Heritage NZ supported. This work is required in order to address the safety issue of future collapse as it is compromising the integrity of the main front wall.	
Cemeteries extensions	Eugene Priest	Soil profile holes have been dug and being assessed. Handing over project to Rob Hood.	

Project	Managed by	Comments	Status
MPI Emergency Hub Fund	Mitchell Guile	Community Hub Project has been completed. Final report submitted on 29 June.	
Dannevirke Skate Park – BOF commitment	Sue Lawrence	MOA has been signed by both parties, starting on the design.	
IOT Door Counters	Chantelle Smit	All sensors are now installed and configured. Data from the libraries and service centres are now being collected in real time.	
Mobile Regulatory Solution	Chantelle Smit	Trial to be conducted to ensure business solution is viable. Waiting on documentation from our supplier for the trial implementation.	

Attachments

1. [Future Community Urban Design Committee Report](#)
2. [Building Iwi Capacity Committee Report](#)
3. [Digitisation of Council Records Committee Report](#)
4. [Wastewater I_I Strategy Committee Report July 24](#)
5. [Huarahi Tuhono Weber to Wimbledon - Committee Report - July 2024](#)
6. [Scada_Telemetry Upgrade Phase 1 Committee Report July 24](#)
7. [SCADA and Telemetry Phase 2 Committee Report July 24](#)
8. [Dvk Fluoridation Plant Committee Report July 24](#)
9. [Norsewood Water Treatment Plant - Committee Report July 24](#)
10. [EW Rakaiatai Bridge - ICCEM Project Report - Jul 24](#)
11. [3 Waters Infrastructure Enhancement Project Committee Report July 2024](#)

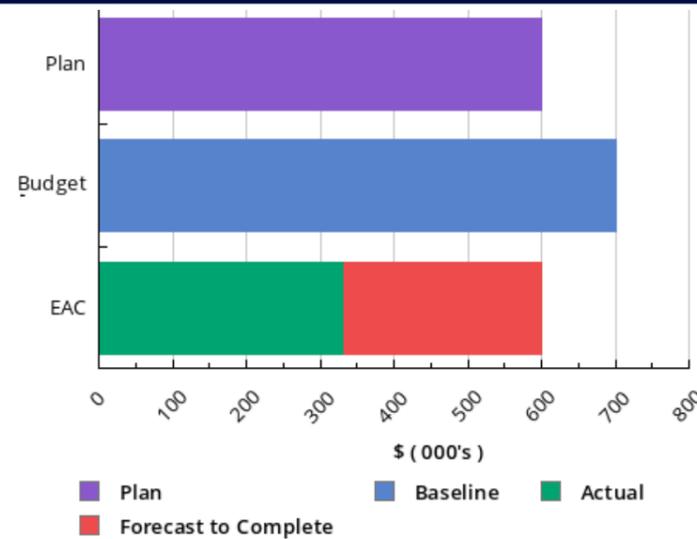


Project name

Future Community Urban Design

Report date:	Start date:	Approved end date:	Projected end date:
Aug-24	Jul-23	Oct-24	Oct-24
Purpose:	The purpose of the Future Community Urban Design project is to "Developing a Framework for Managing the Built Environment in Urban Areas for Future communities"		
Project team:	Sponsor: Sue Lawrence Project Manager: Aimee Charmley		
Key stakeholders:	Community Boards Iwi Community members Horizons Regional Council Waka Kotahi Council members Developers Utility Providers Kainga Ora TDC Staff		

Project budget:



Whole of Life
Approved budget:
\$700,000
Actuals:
\$331,808
Estimate at completion:
\$600,000

14% Under budget

Status update:

	PREVIOUS STATUS	CURRENT STATUS	
Overall:	G	G	The Development Policy is planned to be finalise by 31 August, this will inform the District Plan Review. Consultations on the Urban Design Strategy are taking place in August with Woodville, Pahiatua, Dannevirke, Norsewood and Eketahuna Community Boards. A workshop will be held with the Council to gain support and seek guidance on the Urban Design Strategy and its outcomes.
Scope:	G	G	With the Urban Growth Strategy adopted, outstanding for Part A is the Development Policy for the District Plan Review. For Part B the deliverable is the Urban Design Strategy (previously referred to as the Town and Village Centre Upgrade and Urban Connectivity Strategies).
Time:	G	G	Based on the current information, there is no reason to change the timeline.
Budget:	G	G	Current expenditure is \$331,808 or 47% of total budget of \$700,000. The project spend is forecasted to be \$600,000 or 13% under budget.
Quality:	G	G	Deliverables and timeframes are being monitored.
Risks:	G	G	There is no change to the Risks.
Opportunities:	G	G	N/A
Health & Safety:	G	G	N/A
Resources:	G	G	Expert resources have been engaged to undertake this project.
Comms:	G	G	Ongoing liaison with Comms team as required.

Next steps:

- Development Policy for the District Plan Review finalised.
- Consultation with Community Boards completed.
- Urban Design Strategy completed.

Project timeline:

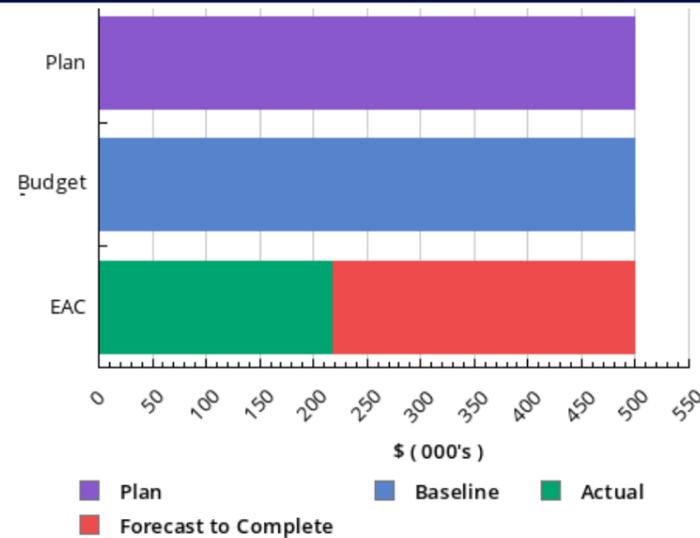
START	Background and Development Phase	Draft Growth Strategy adopted	Approval of Growth Strategy	Development Policy completed for District Plan Review	Consultation with Community Boards	Urban Design Strategy adopted	FINISH
	Jun-23	Dec-23	May-24	Jul-24	Aug-24	Oct-24	



Project name Building Iwi Capacity

Report date:	Start date:	Approved end date:	Projected end date:
Aug-24	Jul-23	Sep-25	Sep-25
Purpose:	The purpose is to build iwi capacity to foster meaningful collaboration, ensuring that Māori perspectives are integrated into council activities and community projects, leading to improved outcomes.		
Project team:	Sponsor: Mike Dunn Project Manager: Sue Lawrence		
Key stakeholders:	Ngāti Kahungunu o Tamaki-nui-ā-Rua Rangitāne o Tamaki-nui-ā-Rua Horizons Regional Council TDC Staff		

Project budget:



Whole of Life
Approved budget:
\$500,000
Actuals:
\$218,736
Estimate at completion:
\$500,000

**0%
Under budget**

Status update:			
	PREVIOUS STATUS	CURRENT STATUS	
Overall:	G	G	Monthly meetings and reporting is in place. TDC Planning are in the process of providing online access to TDC maps, this will assist Iwi in the consent process. Iwi have expressed their appreciation for consolidating stakeholder engagement into a single hui, rather than holding separate ones for roading, water, and project discussions. The Iwi project portal is now updated with 2024/25 projects.
Scope:	G	G	The following breakdown is the functions that the funding will support: <ul style="list-style-type: none"> Facilitating and support the ongoing relationship with Tararua District Council to introduce new and improved systems Assess and triage all Council Resource Management Act Consents To build and maintain a strong relationship with Council consenting teams To support the implementation of an improved consenting and charging framework Coordinate site visits especially those of cultural significance during consenting processes Co-ordinate cultural activities associated with consenting Engage with Council in environmental matters that require Iwi input
Time:	G	G	Agreements are in place and the reporting requirements outlined are being met.
Budget:	G	G	The budget is fully allocated with 50% of the funding for each iwi.
Quality:	G	G	N/A
Risks:	G	G	N/A
Opportunities:	G	G	N/A
Health & Safety:	G	G	No issues.
Resources:	G	G	Both Iwi have engaged FTE as per the contract.
Comms:	G	G	To work with the Communications team as required

Next steps:

- Assess the effectiveness of the new Iwi Project Portal.
- Continue to work together to further strengthen Iwi capacity and collaboration.

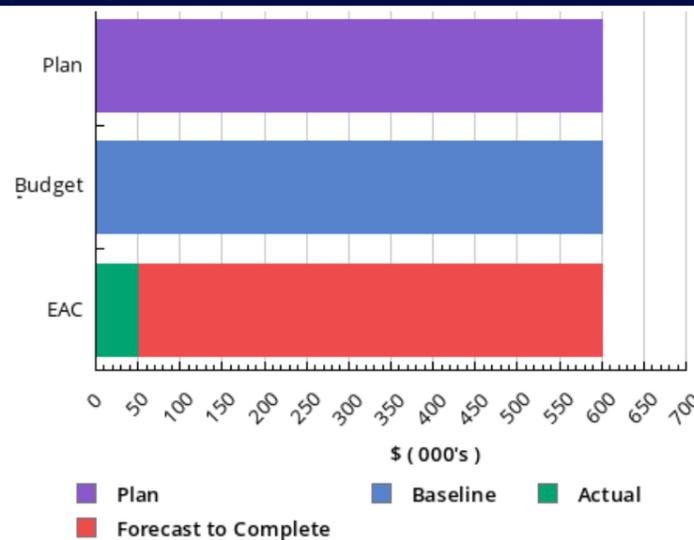
Project timeline:				
START	Agreement signed	Monthly meetings and reporting in place	Iwi capacity established to partner with council on various projects	FINISH
	Sep-23	Sep-25	Sep-25	



Project name

Digitisation of Council Records and the introduction of E-Services

Report date:	Start date:	Approved end date:	Projected end date:
Aug-24	Jul-23	Jun-27	Jun-27
Purpose:	The Digitisation of Council Property Records and the introduction of E-Services.		
Project team:	Sponsor: Mike Dunn Project Manager: Sue Lawrence		
Key stakeholders:	IS Consultants/Vendors/Developers Procurement Specialists TDC Staff		
Project budget:			



Status update:			
	PREVIOUS STATUS	CURRENT STATUS	
Overall:	G	G	The procurement process to secure a supplier for digitising the remaining TDC property files is progressing well. The RFP was published on GETS, and on 31 July prospective suppliers attended a site visit to assess the files and clarify TDC's requirements. The RFP submission deadline was 8 August and the evaluation panel is now reviewing the five proposals received. The plan is to select the preferred supplier and finalise the contract by the end of August. The timeframe for completing the initiation phase of the publicly accessible digital property files project will be rescheduled, as most of the team involved in outsourcing the digitisation of the property files will also participate in this project.
Scope:	G	G	The project's priorities are : Priority 1 • Digitisation • Publicly accessible digital property records. Priority 2 • Cemetery management(GIS mapping, then inhouse) • Community Heritage. Database • Dog Registration • Bookings of facilities • Consents Online• Online payments. The criteria for reprioritising the e-services are; demand for service, current or similar service available online, regulatory expectations, customer-facing and approximate costs of delivery.
Time:	G	G	The project end date is 30 June 2027.
Budget:	G	G	The budget can be allocated once the cost for the digitisation of the property files is known.
Quality:	G	G	An internal audit of the scanned documents takes place.
Risks:	G	G	New risks and treatments associated with outsourcing the digitisation of the property files are identified.
Opportunities:	G	G	The introduction of Priority 2 e-services is dependent on budget being available.
Health & Safety:	G	G	N/A
Resources:	G	G	An internal resource has been organised to manage and conduct quality control checks.
Comms:	G	G	A comms plan will be completed as required.

- Next steps:**
- Contractor engaged for digitisation of property files
 - Digitisation of property files commences.
 - Initiation phase for publicly accessible digital property records finalised.

Project timeline:

START	Digitisation of Property records underway	E Services Preliminary overview completed.	Rescoping of Project	Procurement process commences	Contractor for Digitisation Services engaged	Digitisation of Property files commences	Scoping of e-service	Digitisation of Property Records complete	E service deployed online	FINISH
	Jun-23	May-24	May-24	Jul-24	Aug-24	Sep-24	Sep-24	Apr-25	May-25	

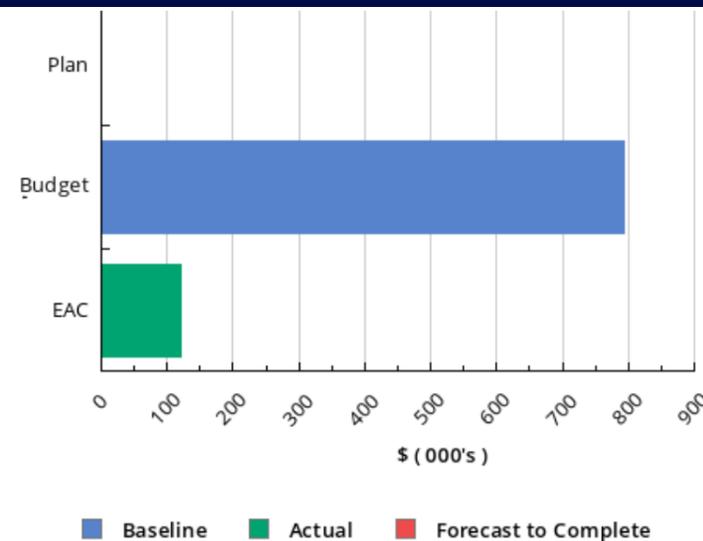


Project name

District Wastewater Infiltration and Inflow Strategy Implementation

Report date:	Start date:	Approved end date:	Projected end date:	Status update:																																												
Aug-24	Jul-22	Jun-25	Jun-25																																													
Purpose:	To explore, quantify and remediate the districts known Inflow and Infiltration (I & I) issues through a phased programme of investigations, council and public consultations, and targeted remediation works.			<table border="1"> <thead> <tr> <th></th> <th>PREVIOUS STATUS</th> <th>CURRENT STATUS</th> <th></th> </tr> </thead> <tbody> <tr> <td>Overall:</td> <td>G</td> <td>G</td> <td>This project has been handed over to the PMO from the 3-Waters team with Marcus Clifford as Project Sponsor. Eketahuna has been targeted as the first township in the district to be attended to regarding I & I as its Wastewater Treatment Plant (wwTP) discharge consents are currently not being met, and is due for re-consent in 2028. It is the intention of this first phase to target this I & I issue in Eketahuna, in collaboration with the Eketahuna & Pahiatua Wastewater Working Group, so that TDC can reduce its costs in relation to building WwTP capacity. TDC have carried out the tender evaluation and have chosen a vendor from some very good proposals. We will now enter into negotiating an agreement with the vendor so that they can start the investigation</td> </tr> <tr> <td>Scope:</td> <td>G</td> <td>G</td> <td>A targeted investigation into the towns wastewater network utilising technology such as UAV, cameras and Smoke testing coupled with any previous I & I investigation data that TDC can make available. Utilising the data gathered in 1. to design and cost remediation works, and supply a programme of works to target the main areas of concern to be able to realise a greater than 50% reduction in I & I. Delivering the works programme as prioritised by TDC to best suit, or assist, in delivering infrastructure upgrades for growth or consenting purposes.</td> </tr> <tr> <td>Time:</td> <td>G</td> <td>G</td> <td>Currently on schedule. The milestones that this project is going by will be confined by the required wastewater treatment plant upgrade.</td> </tr> <tr> <td>Budget:</td> <td>G</td> <td>G</td> <td>Costs for remediation will be known after investigation report has been delivered later in the year. Cost for investigation is still to be confirmed but is likely to be between \$175k - \$200k</td> </tr> <tr> <td>Quality:</td> <td>G</td> <td>G</td> <td>This will be covered off in procurement process and any agreements between TDC and selected vendor. All NZ standards to be adhered to.</td> </tr> <tr> <td>Risks:</td> <td>A</td> <td>A</td> <td>Community engagement is critical to the success of this project therefore we need to ensure good communications with the Eketahuna community to ensure they are aware of the investigations. This project poses many risks, through vendor selection, carrying out investigation and remediation, and the public facing private network issues that will arise due to investigation findings. This will require a substantive risk workshop to involve many facets of TDC and community to be able to solve what could potentially be a large net saving to TDC and community.</td> </tr> <tr> <td>Opportunities:</td> <td>G</td> <td>G</td> <td>1. Reducing treatment plant upgrade capacities to fit reduced I & I flows. 2. Creating extra capacity in current network to allow for planned district growth. 3. Reducing the need to have to construct larger infrastructure to meet growth expectations.</td> </tr> <tr> <td>Health & Safety:</td> <td>G</td> <td>G</td> <td>All TDC requirements to be adhered to by any Vendor/Contractor and their associated sub-contractors</td> </tr> <tr> <td>Resources:</td> <td>G</td> <td>G</td> <td>Current resource requirements are low but will need to be increased in due course</td> </tr> <tr> <td>Comms:</td> <td>A</td> <td>A</td> <td>Comms plan drafted and to be reviewed</td> </tr> </tbody> </table>		PREVIOUS STATUS	CURRENT STATUS		Overall:	G	G	This project has been handed over to the PMO from the 3-Waters team with Marcus Clifford as Project Sponsor. Eketahuna has been targeted as the first township in the district to be attended to regarding I & I as its Wastewater Treatment Plant (wwTP) discharge consents are currently not being met, and is due for re-consent in 2028. 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Comms:	A	A	Comms plan drafted and to be reviewed																																													
Project team:	Sponsor: Marcus Clifford Project Manager: Eugene Priest																																															
Key stakeholders:	TDC - 3 Waters Tararua Alliance Horizons Regional Council Ngāti Kahungunu ki Tāmaki nui-a-Rua Rangitāne o Tamaki nui-a-Rua																																															

Project budget:



Whole of Life
Approved budget:
\$794,416
Actuals:
\$120,774

Project timeline:

START	Procurement (RFP)	Agreement Negotiated & Signed	Contract Delivery Starts	Contract Delivery Ends	Investigation Findings Released	Remediation Options Considered	Selected Option to be Implemented	Implementation Complete	FINISH

Next steps:

- Negotiate agreement
- Contract delivery starts
- Receive I&I condition report

Project name Huarahi Tūhono – Weber to Wimbledon (Route 52 Upgrade)



Report date:	Start date:	Approved end date:	Projected end date:
Jul 2024	Dec 2020	Nov 2024	Nov 2024
Purpose:	The PGF funded upgrade of 26km of Route 52 between Weber and the Central Hawkes Bay boundary. <ul style="list-style-type: none"> To engage talented workers in to support the economies recovery from Covid-19 		
Project team:	Senior Responsible Officer: Daniel Erard Project Lead: Andrew Desmond Project Manager: Jamie Hughes		
Key stakeholders:	Kanoa, Local Community, Iwi, TDC, Tararua Alliance		

Status update:			
	PREVIOUS STATUS	CURRENT STATUS	
Overall:			The current focus is on progressing the Emergency Works repairs onsite as the remaining pavement works are on hold until the weather allows final sealing activities and surfacing to occur. The two High complexity emergency works sites are now well into construction and will continue to progress alongside the remaining project works.
Scope:			Resilience and widening works are now complete, with final pavement construction scheduled for Sept-Nov 24. Guardrail and signage installation will progress alongside the remaining works.
Time:			The project end date been extended to November 2024 (previously June '24) to allow for reseal activities following the 2024 winter period. It is to be expected, that some Emergency Works repairs will extend beyond the end of the Project completion date due to resource limitations considering the wider Emergency Works Programme.
Budget:			Progress Payment #4 (\$2m) has been received from IRG (central govt.) to Tararua DC. There are two remaining payments valued at \$700k to be requested once key milestones are met. \$680,000 payment to be applied for via variation due to delay in sealing now held off until sept/oct
Quality:			Over winter, key project pavement construction works are currently on hold to reduce the risk of ongoing pavement condition issues being created.
Risks:			As with the majority of the eastern part of the district, winter presents a risk of storm damage. If we experience poor weather through September-November, there is risk the project may extend beyond the forecasted end date.
Health & Safety:			Slippery ground conditions resulted in a near miss this month, where a sub-contractors excavator slipped down a low battered slope. No injury recorded and the incident still being investigated. Good attitude and behaviors towards Health and safety being observed. Heavy focus on Health and safety, record keeping and plant management
Resources:			Contractors onsite—Alabaster Contracting (Emergency Repairs and Minor Works), HES (Emergency Works), Traffic Safe Nz undertaking traffic management. (resources minimized over winter to be resumed in September

Project budget	4	5	6	7	8	9	10	11	12	13	14	15	16.6
Millions													
Actual spend to date:													
Planned spend to date:													
Projected project budget:													16.6
Approved project budget:													16.6





Project name

SCADA and Telemetry Phase 1

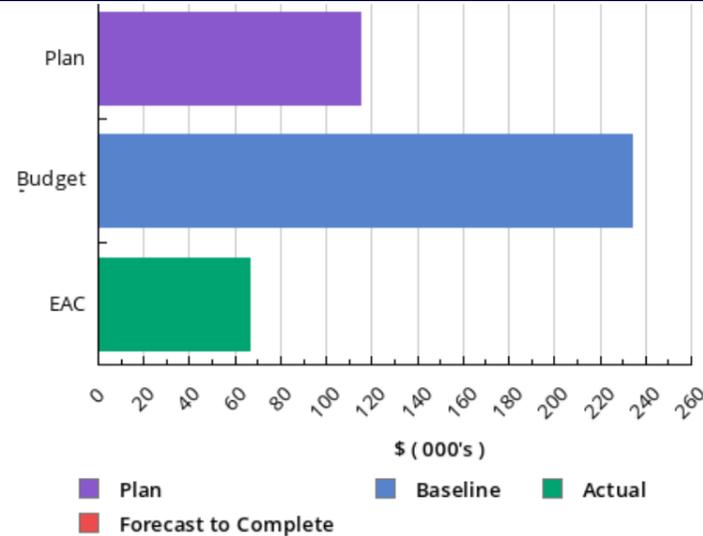
Report date:	Start date:	Approved end date:	Projected end date:
Jul-24	Jul-22	Jun-25	May-24

Purpose: This project has been initiated to align and comply with new requirements for resource consent monitoring for compliance with NZ water standards. This project will pull the different upgrade funding together to develop and rationalise SCADA and Telemetry framework, architecture, software and dashboarding that provides operational visibility across the entire TDC treatment and network systems. Stage 1 is to determine asset and system Stocktake, Framework, Architecture and system implementation to achieve operational visibility across the network.

Project team:
Sponsor: Mike Dunn
Project Manager: Eugene Priest

Key stakeholders:
 Horizons
 TDC 3-Waters Team
 Tararua Alliance
 TDC IS Team

Project budget:



Whole of Life
 Approved budget:
\$234,224
 Actuals:
\$66,657

	Status update:		
	PREVIOUS STATUS	CURRENT STATUS	
Overall:	G	G	Vendor has presented the draft Phase I investigation report, the final report is to be delivered in the week of 12-16th August. It will have a few additions with some minor cost changes. Risk and prioritisation workshops have been carried out with stakeholders to go over the reports recommendations for proceeding to delivery (Phase II) of this project. This phase of the Scada/Telemetry district upgrade is essentially complete with final payment of completed investigation and report to be made on receipt of final report.
Scope:	G	G	Pre-determined scope to be followed in Tender process with detailed solution provided by successful respondent.
Time:	G	G	No extra extensions to time since previous month.
Budget:	G	G	Projects District Telemetry Wastewater, District Water Telemetry and District Water Telemetry Development have been consolidated into one funding line for this project. (\$429,000)
Quality:	G	G	Quality laid out in NZ Standards & specifications.
Risks:	A	A	Risk and prioritisation workshop to be held 11/7 for Phase II (implementation) of project Extra cost for physical separation of main servers This workshop has been held with a final comprehensive risk register to be completed
Opportunities:	G	G	Increased cyber security and redundancy due to possible physical server separation
Health & Safety:	G	G	No health and safety items to be reported.
Resources:	G	G	Appropriate resources are available and workloads are currently sufficient.
Comms:	G	G	Due to interest in project we will be doing external and internal communications.
Next steps:			
<ul style="list-style-type: none"> - Final draft report to be presented to TDC (PMO/IS/3Waters) - Lessons Learned to be carried out - Phase II scope to be defined and agreement with vendor to be negotiated - Phase II starts 			

Project timeline:

START	Project Mandate Issued	Investigation & Business Case	Planning & Procurement With Stocktake Supplier	Receive Lutra stocktake for addition to RFP	RFP for SCADA network Architecture/Framework solutions	Selected Supplier to carry out design of network solutions	Architecture & Framework presented to TDC	Prioritisation of Phase I solutions for implementation of Phase II	FINISH
	Mar-23	Mar-23	Jun-23	Jul-23	Nov-23	Apr-24	May-24	Jun-24	



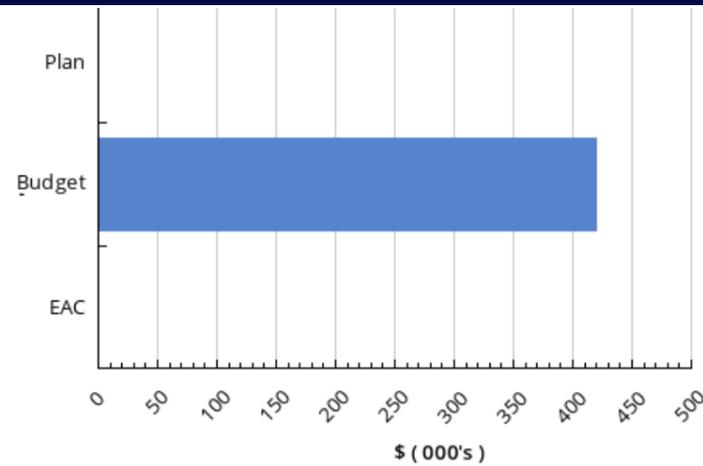
Project name

Telemetry and SCADA Upgrade Phase 2

Report date:	Start date:	Approved end date:	Projected end date:	Status update:
Aug-24	Jul-24	Jun-26	Jun-26	

Purpose:	This project has been initiated to align and comply with new requirements for resource consent monitoring for compliance with NZ water standards. This project will pull the different upgrade funding together to develop and rationalise SCADA and Telemetry framework, architecture, software and dashboarding that provides operational visibility across the entire TDC treatment and network systems. Phase 1 is to determine asset and system Stocktake, Framework, Architecture and system implementation to achieve operational visibility across the network. Phase II is the implementation and delivery of agreed recommendations provided by the investigation and report of the Phase I vendor.
Project team:	Sponsor: Mike Dunn Project Manager: Eugene Priest
Key stakeholders:	Horizons Regional Council TDC 3-Waters Team TDC IS Team Tararua Alliance

Project budget:



Whole of Life
Approved budget:
\$420,000
Actuals:
\$0

	PREVIOUS STATUS	CURRENT STATUS	
Overall:		G	Risk and prioritisation workshops have been carried out with stakeholders to go over the reports recommendations for proceeding to delivery (Phase II) of this project. This phase of the Scada/Telemetry district upgrade is essentially complete with final payment of completed investigation and report to be made on receipt of final report.
Scope:		G	Pre-determined scope to be followed in Tender process with detailed solution provided by successful respondent.
Time:		G	Long Term Plan budget has allowed for up to 3 years to deliver this project. It has many complexities that are outlined in the Risk Register
Budget:		G	Up to \$1.2m has been allocated in the LTP years 1-3
Quality:		G	To follow best practice and all NZ Standards that are applicable.
Risks:		A	Risk and prioritisation workshop has been held on 11/7 for Phase II of project Extra cost for physical separation of main servers
Opportunities:		G	Increased cyber security and redundancy due to possible physical server separation
Health & Safety:		G	No health and safety items to be reported
Resources:		G	Appropriate resources are available and workloads are currently sufficient.
Comms:		G	Due to interest in project we will be doing external and internal communications.

Next steps:

- Negotiate agreement with vendor
- Ensure long lead items secured for Infrastructure Upgrade
- Set dates for Infrastructure Upgrade
- Go through Infrastructure Upgrade Risks with IS
- Start Upgrade at Dvk server

Project timeline:

START	Vendor Agreement	Start Infrastructure Upgrade	Complete Infrastructure Upgrade	Start Communications Infrastructure Upgrade	Complete Comms Infrastructure Upgrade	Prioritised WTP Site Upgrades	Prioritised WwTP Site Upgrades	Satellite/Telemetry Sites Upgraded	Wastewater Pumpstation/Flowmeters Upgrades	FINISH
	Aug-24	Nov-24	Feb-25	Feb-25	Apr-25	Oct-25	Jan-26	Apr-26	Jun-26	



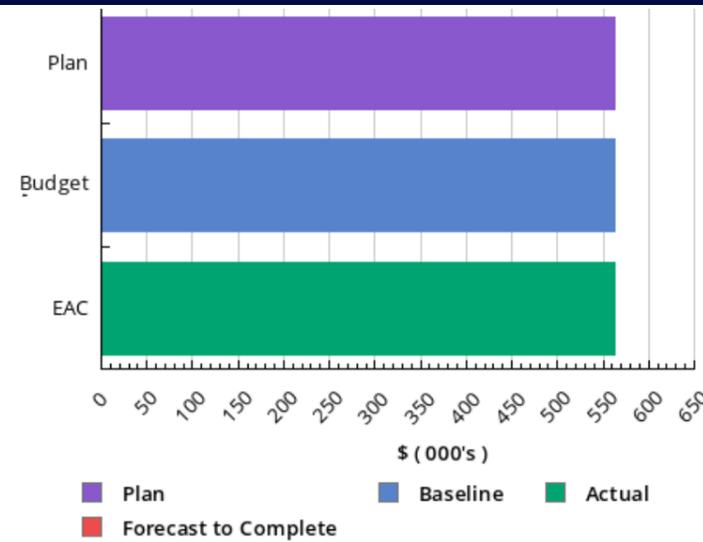
Project name

Dannevirke Water Supply Fluoridation Plant

Report date:	Start date:	Approved end date:	Projected end date:
Jul-24	Jul-23	Sep-24	Sep-24

Purpose:	To procure and install a containerised / packaged fluoridation plant. Fluoridation is required as directed by the Director-General of Health
Project team:	Sponsor: Mike Dunn Project Manager: Eugene Priest
Key stakeholders:	Ministry Of Health Operational Staff Contractors Impound Supply repair Programme

Project budget:



Whole of Life
Approved budget:
\$563,110
Actuals:
\$562,171
Estimate at completion:
\$562,171

0% Under budget

	Status update:		
	PREVIOUS STATUS	CURRENT STATUS	
Overall:	G	G	Fluoridation Plant is having the re-programmed analyser and dosing equipment installed this week. This is the last step required before final inspections by water engineer to sign-off on plant ready for commissioning. Plant commissioning can go ahead using water for up to 80% of plant process. Ixom will be out to do final inspection of delivery pad to sign-off before deliveries can be carried out.
Scope:	G	G	All design and build scope has been accepted by MOH reviewers for construction
Time:	G	G	MOH are happy with the added time due to design delays. Project is currently ahead of schedule with commissioning and completion scheduled for September.
Budget:	G	G	MOH have accepted concept plant design and associated costs for the design. Payment Schedule 1st payment has been received 2nd payment has been received 3rd payment is due 31/08
Quality:	G	G	Quality laid out in specifications for Plant build & commissioning
Risks:	A	A	Land acquisition needs to be in place to allow for truck turning bay to be constructed. First delivery to be made using a smaller truck, this should allow 3+ months to negotiate and construct hardstand for larger delivery trucks. Penalties for holding/delaying this project past the end date by contravening section 116l of the Health Act could result in an initial \$200,000 fine and a further \$10,000 per day if offence continues. Further, once past the projected end date, if the project due date is not met the funding is withdrawn becoming a TDC funded requirement.
Opportunities:	G	G	No new opportunities
Health & Safety:	G	G	No new health & safety opportunities to be reported
Resources:	G	G	Appropriate resources are available with workloads currently sufficient
Comms:	G	G	Comms plan completed and uploaded and attached to PSODA software.

Next steps:

- Install missing delivery pad items
- Completion of physical connections of plant to services
- Commissioning

Project timeline:

START	Commission & Delivery of Plant	Project Mandate issued	Investigation & Business Case	Secure MOH funding in Principle (still to be released)	Sign contract with MOH & funding release	Planning & Procurement	Off-site construction begins	Onsite Civil & Electrical Works Begin	Containerised Plant Delivery	Civil/Electrical Works Completion	On-Site Commission & Completion	FINISH
	-	Jul-22	Nov-22	Jan-23	Oct-23	Nov-23	Jan-24	Apr-24	May-24	Aug-24	Sep-24	

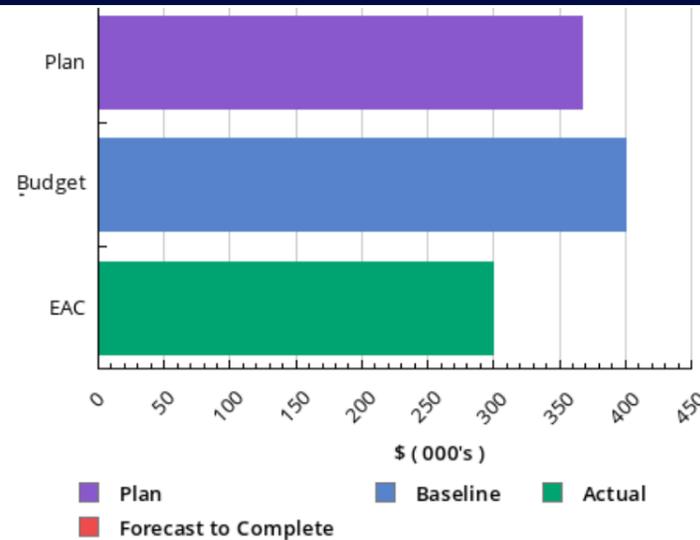


Norsewood Water Treatment Plant Upgrade

Report date:	Start date:	Approved end date:	Projected end date:
Jul-24	Jul-23	Jun-25	Jul-24

Purpose:	To upgrade Norsewood water treatment to meet NZ Drinking Water Quality Assurance Rules (DWQAR) and to reduce the Aesthetic values that are affecting the water colour and smell. Tararua District Council will also be adding redundancy to the system through standby pumps and an extra 30,000l buffer tank.
Project team:	Sponsor: Mike Dunn Project Manager: Eugene Priest
Key stakeholders:	TDC - 3 Waters Taumata Arowai Horizons Regional Council Norsewood Community TDC Elected Members

Project budget:



Whole of Life
Approved budget:
\$400,000
Actuals:
\$299,368
Estimate at completion:
\$299,368

25% Under budget

Status update:

	PREVIOUS STATUS	CURRENT STATUS	
Overall:	G	G	Plant is currently going through commissioning with some teething issues due to electronic micro-switches and the new analyser, these are being worked through (the plant still produces treated water). TDC and the vendor will conduct a water treatment plant familiarisation afternoon on 8 th August for TDC operators to be taken through all the new systems and equipment that has been installed. Vendor will still attend plant mechanical failures where they exist with the newly installed systems. The plant received some vandalism 3 weeks ago during installation period where someone entered the plant and turned off all the valve handles. The handles are now removed and placed inside the filtration building to stop this happening again, as well as having security drive by nightly.
Scope:	G	G	Some scope has been adjusted to provide solutions that remove operator involvement and to bring Scada/Telemetry equipment in line with Scada upgrade project. Change request has been initiated
Time:	G	G	Commission date: 24/07 - 12/08/24
Budget:	G	G	Currently estimated at \$366,880 with latest variations included
Quality:	G	G	Will be part of QA in Supplier response & commissioning documentation provided
Risks:	A	A	All risks at this stage have been carefully attended to within the Tender documentation. This will be carefully monitored as we go through delivery. Extra cost due to Tararua Alliance and Downer Mid-Central indicating they have no capacity to assist in Flushing Programme. Flushing programme might not remove all in-situ biofilm. Water discolouration will be reduced but cannot be guaranteed to be clear
Opportunities:	G	G	Ability to add redundancy to Norsewood WTP and ensure reporting compliance
Health & Safety:	G	G	All health and safety policies for TDC are written into the procurement process as mandatory for potential suppliers
Resources:	G	G	Available resources are on-track to be delivered on time
Comms:	G	G	Missed opportunity to keep Norsewood informed of events affecting supply. Collaborate with TDC comms team to update SOP's and facilitate better short notice push communications. Processes have been established so this doesn't happening again.

Next steps:

- Commissioning of new plant
- Handover of plant to TDC operators
- Reticulation Flushing Vendor to be assigned
- Water reticulation flushing points installed to assess condition of bio-film and pipes

Project timeline:

START	Project Handed to PMO	Negotiate with Current Supplier	RFP for new Supplier	Select New Supplier	Negotiate and Sign Agreement	Supplier delivery of solution	Completion of Works	Commissioning of WTP	Handover of WTP and Commissioning Documents	Practical Completion	FINISH
	Sep-23	Dec-23	Feb-24	Feb-24	Feb-24	Jul-24	Jul-24	Aug-24	Aug-24	Aug-24	

Approved end date:	Projected end date:
TBC	Dec 24
e suitable access to the properties affected by the loss of the ring Cyclone Gabrielle. Visible Officer: Dan Erard Manager: Andrew Desmond NZTA, Affected landowners, Iwi, TDC, Tararua Alliance, Hor-	

recovery of previ- us structure, Tem- porary crossing Design investigation	Replace temporary structure with permanent structure (subject to suitable design and procurement)	250	500	0	500	1000	1200	1400
		\$1.4M (inc. contingency)						

Status update:		
	PREVIOUS STATUS	CURRENT STATUS
Scope:		Design/Build contractor for the construction of a 42m full span bridge elevated ~1.5m above ground level. Design/Build contractor for the construction of a 42m full span bridge elevated ~1.5m bridge that failed during Cyclone Gabrielle.
Key progress for month.		Latteys have provided an updated design parameters in line with the detailed design parameters to ensure the design meets mill bridge such as this.
Time:		Design (May-July '24) - Review of the final design is underway. Procurement—July '24—Oct '24—Latteys have placed the order for the steel beam available on time. Construction—Oct 24-Dec'24 (Subject to suitable design/budget being approved)
Budget:		Following development of the design, the contractor has confirmed there is no change in Contractor-Engagement.
Quality:		The basis for the selection of Lattey Group is based on an innovated piling solution, as well as their capability and track record.
Risks:		Time—we are operating on a tight timeframe. While currently on track, there is risk extend the prefabrication and construction dates.
Opportunities:		The current detailed design includes cost saving opportunities available.
Health & Safety:		Cost reduction if Horizons Regional Council allow the temporary ford to remain in place. Access is severely compromised for the land owners placing them at risk.
Resources:		Tararua Alliance have requested that Lattey Group engage local contractors where possible.
Comms:		
Next steps:		

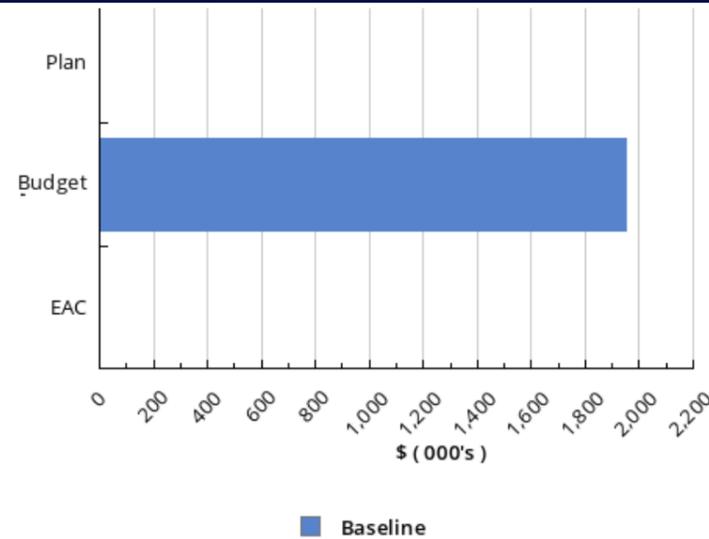


Project name 3 Waters Infrastructure Enhancement Project

Report date:	Start date:	Approved end date:	Projected end date:
Aug-24	Jul-24	Jun-27	Jan-26

Purpose:	To invest in improving water infrastructure and support the establishment of new water services delivery plans and or structures. This will ensure the council meets its legislative responsibilities, complies with consent conditions for providing safe drinking water, disposes of wastewater appropriately, and administers Trade Waste requirements effectively.
Project team:	Sponsor: Mike Dunn Project Manager: Sue Lawrence
Key stakeholders:	Horizons Regional Council Department of Internal Affairs Iwi Public TDC Staff Contractors Crown Infrastructure Partners

Project budget:



Whole of Life
Approved budget:
\$1,950,000
Actuals:
\$0

	Status update:		
	PREVIOUS STATUS	CURRENT STATUS	
Overall:		G	We have gained approval from the DIA to reallocate \$1.95 million to 3 Waters. While waiting for approval and preparing to submit the project, we have taken the opportunity to reassess the project deliverables and adjust the milestones.
Scope:		G	The scope of work includes: • The development of a Water Services Delivery Plan • Demand Management Strategy • Quality data collected • Monitoring equipment installed • Information verified across network • Ensure TDC meets drinking water allocation consent conditions • Support consent applications • Coordinate response to any consent breaches • Completion and implementation of a Trade Waste strategy • Waste Water Strategy • Engage additional resources to enhance water management, regulatory adherence, and operational resilience within the district.
Time:		G	Timeline is to be completed January 2026
Budget:		G	Forecasted across the various milestones.
Quality:		G	Quality is to be closely monitored during the delivery of milestones by both Project manager and the Activity manager.
Risks:		G	Risks include difficulty in sourcing qualified consultants, budget constraints, hiring challenges, unmet salary expectations, and insufficient capacity from the 3 Waters Team.
Opportunities:		G	
Health & Safety:		G	N/A
Resources:		G	Specialist consultants will be engaged to meet deliverables
Comms:		G	Comms plan to be developed .
Next steps:			Project approved by DIA Reporting Structure established

Project timeline:

START	BOF project funding approved	Demand Management Plan and Water Conservation Plan	Resilience and Options for Dannevirke Impound Supply	Sludge Disposal	Trade Waste Bylaw	Water Services Delivery Plan	Asset Data Development Plan	Wastewater treatment strategic plan and laterals plan	FINISH
	Aug-24	Oct-24	Dec-24	Jun-25	Jun-25	Jun-25	Jul-25	Jan-26	

7/1/24
To Dannevirke Community Board

Thank you for the assistance
to Herbertville Community Hall
in getting a new roof and
organised ownership of the
hall.

To see our old hall
with its new roof and spouting
is a wonderful sight and
the project has really brought
us all together.

Many thanks

David Power

