



Dannevirke Community Board

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 19 August 2024 commencing at 9:00am.

1. Present

Board Members: P F Walshe (Chairperson), T J Hynes (Deputy Chairperson), R T Wallace; and Crs E L Peeti-Webber and S M Wards

In Attendance

Mrs K Tani	–	Group Manager – Strategy and Community Wellbeing
Mr R Earp	-	3 Waters Manager
Mr J Single	-	Regulatory Services Manager
Ms K Stevens	-	Economic & Community Development Advisor
Mrs A Dunn	–	Manager – Democracy Services
Ms S Ellis	–	Democracy Support Officer

2. Apologies

That the apology from Board Member Christison be accepted and leave of absence be granted from the meeting.

Hynes/Wallace

Carried

3. Public Forum

There were no requests for Public Forum.

4. Notification of Items Not on the Agenda

Nil

5. Confirmation of Minutes

That the minutes of the Dannevirke Community Board meeting held on 15 July

2024 (as circulated) be confirmed as a true and accurate record of the meeting.

Hynes/Wards

Carried

6. Tararua District Council Report

6.1 Report from Tararua District Council

That the report from the Tararua District Council meeting held 31 July 2024 be received.

Wallace/Peeti-Webber

Carried

That the report from the reconvened Tararua District Council meeting held 7 August 2024 be received.

Hynes/Wallace

Carried

7. Reports

7.1 Management Report

The Dannevirke Community Board considered the report from the Democracy Support Officer dated 07 August 2024 that provided an update on key activities and items of interest as reported to the meeting of the Infrastructure, Climate Change and Emergency Management Committee held 19 June 2024, and the Community Development and Wellbeing Committee held 3 July 2024.

That the report from the Democracy Support Officer dated 07 August 2024 concerning the Management Report be received.

Wallace/Hynes

Carried

7.2 Update - Progress with Review of Bylaws

The Dannevirke Community Board considered the report from the Manager - Democracy Services dated 08 August 2024 that provided an update to the Board on progress with review of the Alcohol Bylaw, the Keeping of Animals Bylaw, the Cemeteries Bylaw, and the Public Places Bylaw, and information about the next tranche of bylaws that are due for review.

It was lastly requested that the Board be kept informed about any bylaw consultations so they could communicate these with the community.

That the report from the Manager - Democracy Services dated 08 August 2024 concerning the Update - Progress with Review of Bylaws be received.

Wards/Wallace

Carried

7.3 **Urban Design Strategy and Upcoming Community Workshops**

The Dannevirke Community Board considered the report from the Team Leader Planning Services dated 18 July 2024 that advised of the running of several public drop in sessions regarding the Urban Growth Strategy, and the associated prospective enhancement of urban environments throughout the district. Several key ideas and concepts would be expected to be discussed at these sessions, including vibrancy and character, safety and usability, connectivity, buildings, and community involvement.

That the report from the Team Leader Planning Services dated 18 July 2024 concerning the Urban Design Strategy and Upcoming Community Workshops be received.

Wallace/Peeti-Webber

Carried

7.4 **Schedule of Meetings for 2025**

The Dannevirke Community Board considered the report from the Manager - Democracy Services dated 24 July 2024 that sought discussion and feedback on a draft meeting schedule for the 2025 calendar year, for meetings of the Dannevirke Community Board. The April 2025 scheduled meeting was pointed out to conflict with the Easter Monday holiday; it was decided that the April meeting would take place the day after on April 22.

That the report from the Manager - Democracy Services dated 24 July 2024 concerning the Schedule of Meetings for 2025 be received.

That the dates proposed for meetings of the Dannevirke Community Board for the 2025 calendar year be noted.

Wallace/Hynes

Carried

7.5 **Capital Portfolio Report**

The Dannevirke Community Board considered the report from the Manager - Democracy Services dated 13 August 2024 that provided an update on the capital programme and key project statuses as reported to the Infrastructure, Climate Change and Emergency Management Committee on 14 August 2024.

That the report from the Manager - Democracy Services dated 13 August 2024 concerning the Capital Portfolio Report be received.

Wallace/Walshe

Carried

8. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

- 8.1 **Chamber Of Commerce:** Board Member Hynes reported on his attendance at a recent Chamber of Commerce meeting. He noted that the Te Ahu A Turanga Manawatu-Tararua highway was a major topic of discussion, with business owners evaluating what an increased traffic flow may mean for Dannevirke, and what measures could be taken to promote travellers to stop and shop.

With regard to the Dannevirke Christmas Parade, the board discussed the history of the parade, that was originally organised by the Community Board, but subsequently passed to the Chamber of Commerce to manage. In past years the Community Board had funded the traffic management costs, however the budget that the Board had previously set aside for funding main street events had not had any funding allocated to it through the Long Term Plan 2024-34.

The Economic and Community Development Advisor informed the Board that, as an incorporated society, the Chamber of Commerce could apply for external funding, and that she could provide assistance to the Chamber of Commerce for applying for external funding sources.

- 8.2 ***That the Dannevirke Community Board advises that funding for traffic management for the Dannevirke Christmas Parade is no longer available and advise the Chamber of Commerce that as an incorporated society they are eligible to apply for external funding opportunities and encourage the Chamber of Commerce to contact Council officers for assistance with this.***

Wallace/Walshe

Carried

- 8.3 **Community Vehicle Trust** – Board Member Hynes reported on his attendance at the Community Vehicle Trust AGM last week. He noted that reductions in funding from external organisations had been observed, and that the Trust was ensuring that service would be maintained regardless of the deficit. However, he acknowledged that Horizons Regional Council had increased their funding as per their transport budget, which offset the impact.

- 8.4 **Tararua Youth Services** – Board Member Hynes noted his attendance at a celebration for the 30-year anniversary of the Tararua Youth Services, which was held at Merrylees Hotel. He stated that it had been a good night, with a great time had by all.

- 8.5 **Glengarry Settlers Memorial:** Board Member Hynes noted that the Glengarry Settlers Memorial construction was progressing well. He stated that additional funding had been provided, and that the next step would be to tar seal the area; which he noted would take place at a later date as the seasons and weather permitted.

- 8.6 **Driver Licensing:** Board Member Hynes reported on a meeting to seek more frequent licensing service in Dannevirke, potentially once per week.

- 8.7 **Herbertville Afternoon Tea:** Chairperson Walshe and Board member Hynes were in attendance at an afternoon tea in Herbertville, which was held as a thank you

for the work of community groups and for the financial support provided to the town, most notably for the Herbertville Hall refurbishment.

- 8.8 **Spring Festival:** Chairperson Walshe noted that the existing budget for the Spring Festival needed to be ascertained, as existing funding commitments needed to be met – an example being the costs for distribution of flyers within urban and rural areas of Dannevirke. He noted that the current budget level was not yet available due to the recent adoption of the 2024-2034 Long Term Plan.
- 8.9 **Wackrow Youth Awards:** It was noted that the Wackrow awards would not be held this year due to low nomination counts in spite of promotional efforts. It was acknowledged that this was a difficult decision to make, and that the lack of nominations did not discount the hard work of youth in the community. He hoped that the award would be resurrected in the future, and floated the potential for collaboration with the volunteer awards. The Mayors Taskforce For Jobs was also raised as a potential collaborative outfit, but it was noted that the two awards were for different purposes.
- 8.10 **Skatepark:** Cr E Peeti-Webber reported that a Memorandum of Understanding had been signed with Council, and designs were underway for the new skatepark.
- 8.11 **Brass Band:** Board Member Wallace noted that the AGM would be held tomorrow, and that preparations were underway for the festive season. He reported that the band was said to be in 'good stead'.
- 8.12 **Dannevirke Information Centre:** Board Member Wallace spoke of a highly constructive meeting between the Dannevirke Information Centre staff, himself, the Chief Executive, and the Mayor. He stated there had been no negatives reported, but that he would be attending the next Information Centre meeting.
- 8.13 **Welcome Signs to Dannevirke:** Chairperson P Walshe noted that Dannevirke welcome signs were to be erected, with Tararua Alliance suggesting potential locations adjacent to Otanga Road and Oringi Business Park. He pointed out that these locations would be very distant from the township, and requested suggestions for closer locations. It was recommended he work with Ray Cannon of Tararua Alliance to discuss the best placement. It was queried whether the route into Dannevirke from Weber should have a town sign.

9. Correspondence

Nil

10. Discussion Items

- 10.1 **High Street Flags:** Board Member Wallace recommended replacing the aging decorative lights on high street with flags instead. It was noted that other areas such as Eketāhuna had adopted the prospect, and that it may constitute a cheaper option, with flags cheaper to install after-hours than lights.
- 10.2 **Umutaoroa Domain:** the Group Manager – Strategy and Community Wellbeing

provided an update on the project to remove the trees and hall, noting that a number of quotes had been received and the procurement process was now underway. She noted that an update on progress would be included in the management report. Board member Hynes noted the obligation to keep the Umutaoroa Domain Board informed on progress regarding the works. It was advised that this would be followed up with the Manager – Programmes and Projects.

11. Chairperson's Remarks

Chairperson Walshe noted that the Market Day was approaching, and would be looked into after the Spring Festival.

12. Items not on the Agenda

Nil

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 10:04am.

Chairperson