



Notice of Meeting

A meeting of the Tararua District Council will be held in the Council Chamber, 136 Main Street, Pahiatua on **Wednesday 18 December 2024** commencing at **9:30am**.

Bryan Nicholson
Chief Executive

Agenda

1. **Welcome and Meeting Opening**
2. **Council Prayer**
3. **Apologies**
4. **Public Forum**

A period of up to 30 minutes shall be set aside for a public forum. Each speaker during the public forum section of a meeting may speak for up to five minutes.

Standing Orders may be suspended on a vote of three-quarters of those present to extend the period of public participation or the period any speaker is allowed to speak.

With the permission of the Mayor, members may ask questions of speakers during the period reserved for public forum. If permitted by the Mayor, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

5. **Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Council and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Council may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

6.	Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business	
7.	Confirmation of Minutes	5
	<i>Recommendation</i>	
	<i>That the minutes of the Council meeting held on 27 November 2024 (as circulated) and Extraordinary Council meeting held on 11 December 2024 (as circulated) be confirmed as true and accurate records of the meetings.</i>	
8.	Community Boards and Community Committees Reports	
8.1	Minutes - Explore Pahiatua Community Committee	19
	<i>Recommended</i>	
	<i>That the minutes of the Explore Pahiatua Community Committee meeting held 4 December 2024 be received.</i>	
8.2	Minutes - Eketahuna Community Board	28
	<i>Recommended</i>	
	<i>That the minutes of the Eketāhuna Community Board meeting held 9 December 2024 be received.</i>	
	Note: Any of the Community Boards and Community Committees may send a representative to address the Council on any issues within the agenda or matters of interest to them.	
9.	Reports	
9.1	Recommendation from Audit and Risk Committee re Adoption of Annual Report 2023/24	35
9.2	Progress Update on Direct Debit Issue	37
9.3	Council Submission for the Principles of the Treaty of Waitangi Bill	41
9.4	Rationalisation of Land and Buildings	49
9.5	Mayors Taskforce for Jobs Update - Dec 2024	103
9.6	Hoops in Parks	109

9.7	Adoption of Schedule of Meetings for 2025 and Change to Committee Structure	111
9.8	Requests for Information under the Local Government Official Information and Meetings Act 1987	119
9.9	Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974	127
9.10	Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974	133
10.	Correspondence	
10.1	Correspondence	141
	Letter sent to Prime Minister and also Ministers re Tolling of Te Ahu a Turanga – Manawatū – Tararua Highway	
	Response from NZTA to Mayor Tracey Collis	
11.	Portfolio Reports	
	Councillors assigned the responsibility to undertake the portfolio for a specific activity can report back on any of these matters.	
12.	Mayoral Matters	
13.	Items not on the Agenda Accepted in Accordance with the Procedure Outlined as per Agenda Item 4	
14.	Public Excluded Items of Business	
	Recommendation	
	<i>That the public be excluded from the following parts of the proceedings of this meeting, namely:</i>	
	<i>Confirmation of Public Excluded Minutes</i>	
	<i>The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.</i>	

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48 (1) for the passing of this resolution</i>
<i>Confirmation of Public Excluded Minutes</i>	<i>To protect the privacy of natural persons</i>	<i><Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

- s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.***
- S7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).***

15. Closure



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 136 Main Street, Pahiatua on Wednesday 27 November 2024 commencing at 9:30am.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), N L Chase, A K Franklin, S M Gilmore, P A Johns, M F Long, K A Sutherland, S A Wallace and S M Wards

In Attendance

Mr D Batley	- Evergreen Consulting
Mr B Nicholson	- Chief Executive
Mrs K Tani	- Group Manager – Strategy and Community Wellbeing
Mr H Featonby	- Group Manager - Infrastructure
Ms J Smith	- Legal Counsel and Procurement Manager (via Teams)
Ms G Nock	- Strategy and District Development Manager
Mr P Wimsett	- Chief Advisor (via Teams)
Ms A Charmley	- Planning Services Manager
Ms K Stevens	- Community Partnerships Coordinator
Mrs A Dunn	- Manager – Democracy Services
Ms S Ellis	- Democracy Support Officer

2. Council Prayer

The Mayor opened the meeting with Prayer.

3. Apologies

There were no apologies.

4. Public Forum

Keith Joblin, Vince Neall and Tom Shannon gave a presentation on a proposal for a UNESCO Geopark in the Te Apiti Manawatu Gorge area, and sought feedback from the Council.

Keith Joblin explained what a Geopark was, how it was a map that showed geographical sites of interest in the area, and talked about how UNESCO fits into this. They explained:

A Geopark is a Virtual Park;

Sites remain under the sole jurisdiction of landowners and private, local, tribal, government agencies;

UNESCO does not have any management authority over the Geopark area, and

UNESCO Geopark status does not imply restrictions on economic activity inside a Geopark.

Vince Neall then spoke, and showed some examples of Geoparks around the world, and then spoke about the first Geopark to be established in New Zealand, being the Waitaki Whitestone Geopark.

He spoke about the features of significance in Te Apiti Manawatu Gorge area that meet the criteria for a UNESCO Geopark. The neotectonics are the feature that would be highlighted.

Keith Joblin then outlined their implementation strategy, which included how they proposed to make it happen, and how much it would cost. Over a ten year plan, expect to cost \$541,000. They have been working on funding support, and have secured \$48,000 towards this to date. Their plan for a phased implementation would see them seeking a contribution of \$11,570 per year from each agency involved, including the Tararua District Council.

5. Notification of Items Not on the Agenda

Nil

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

Nil

7. Confirmation of Minutes

That the minutes of the Council meeting held on 30 October 2024 (as circulated), Extraordinary Council meeting held on 5 November 2024 (as circulated), Extraordinary Council meeting held on 11 November 2024 (as circulated) and Extraordinary Council meeting held on 15 November 2024 (as circulated) be confirmed as true and accurate records of the meetings.

Crs Johns/Franklin

Carried

8. Community Boards and Community Committees Reports

8.1 Minutes - Explore Pahiatua Community Committee

That the minutes of the Explore Pahiatua Community Committee meeting held 6 November 2024 be received.

Crs Franklin/Peeti-Webber

Carried

8.2 Minutes - Positively Woodville Community Committee

That the minutes of the Positively Woodville Community Committee meeting held 5 November 2024 be received.

Crs Gilmore/Johns

Carried

8.3 Minutes - Dannevirke Community Board

That the minutes of the Dannevirke Community Board meeting held 18 November 2024 be received.

Crs Collis/Johns

Carried

Councillor N L Chase left the meeting at 10:24am and rejoined at 10:25am.

The meeting adjourned at 10:27am and reconvened at 10:37am.

9. Notification of Items Not on the Agenda

The need to consider an urgent late item of business came to light during the meeting. The item sought for inclusion is for consideration and approval of a request for temporary road closure for the Woodville Christmas Parade.

That the Tararua District Council accept as a matter of late business a request for Temporary Road Closure for the Woodville Christmas Parade.

Crs Gilmore/Wards

Carried

10. Reports

10.1 Draft of the Proposed District Plan for pre-consultation purposes

The Tararua District Council considered the report of the Planning Manager dated 20 November 2024 that presented the draft of the Proposed District Plan for adoption by Council for pre-consultation purposes. Mr Daniel Batley, of Evergreen Consulting and the Planning Manager introduced the draft District Plan

that is proposed for pre-consultation with the community.

That the report from the Planning Manager dated 20 November 2024 concerning the Draft of the Proposed District Plan for pre-consultation purposes be received.

That the Council adopt the draft of the Proposed District Plan for pre-consultation purposes and note that the pre-consultation will extend over three (3) month period between 28th November 2024 to 1st March 2025.

That the Chief Executive be authorised to approve any final edits required to the Draft Proposed District Plan.

Crs Wallace/Johns

Carried

10.2 **Proposed Solar Farm - Dannevirke Wastewater**

The Tararua District Council considered the report of the Chief Advisor dated 21 November 2024 that provided an update on the proposed solar farm planned to be sited on pond 4 of Dannevirke Wastewater at Makirikiri Road. The Chief Advisor noted there was still some work to be done, and they were at the stage of having engineers on site to confirm the design. In discussion a question was asked about any contractual ability to withdraw from the agreement should there be significant adverse impacts for the plant. The Chief Advisor in response noted the main risk being worked through was around impact of wind on the panels. In terms of insurance there would need to be an understanding of the insurance that the owner of the installation would have on the solar panels and what this covered. It was also asked where the costs would lie should the Council need to do some work on its pond that required the removal of the solar farm, for example, removal of sludge. It was asked that more certainty be provided in the next update around costs and benefits.

That the report from the Chief Advisor dated 21 November 2024 concerning the Proposed Solar Farm - Dannevirke Wastewater be received.

Crs Peeti-Webber/Sutherland

Carried

10.3 **Contestable Fund Process**

The Tararua District Council considered the report of the Strategy and District Development Manager dated 13 November 2024 that provided an outline of the revised process for the Contestable Fund. It was noted that two funding rounds would be held during the remaining six months of this financial year. In discussion, the process for considering international representatives for funding was sought, noting that many of these applicants only have a short period of notice that they've been selected for an international event and need to seek funding. It was suggested that the process include opportunity for urgent consideration of applications such as international representatives. An amount could be tagged within the contestable fund to set aside for use for international

representatives if required. Another option that could be considered for discussion in the next Annual Plan, would be to fund the International Representative fund. With regards to the consideration of applications, it was asked that the report cover the reasons for declining any applications and it was noted that this information would be included.

That the report from the Strategy and District Development Manager dated 13 November 2024 concerning the Contestable Fund Process be received.

Crs Johns/Wards

Carried

10.4 **Operational Projects Update**

The Tararua District Council considered the report of the Group Manager – Strategy and Community Wellbeing dated 19 August 2024 that provided an update on the following three projects:

Rationalisation of Land and Buildings;

Section 17A Reviews of Swimming Pools and Camping Grounds; and

Reserve Management Plan.

The final report on the Rationalisation project was due to be brought to the December Council meeting for consideration.

It was noted that the results from the Section 17A reviews would feed into the development of the Annual Plan for 2025-26.

The next steps for the Reserve Management Plan, following iwi input, would be public consultation.

That the report from the Group Manager - Strategy and Community Wellbeing dated 19 August 2024 concerning the update on operational projects be received.

That Council agrees to a workshop with Elected Members to go through the draft Rationalisation report.

That Council agrees to a workshop with Elected Members to go through s17a reviews for swimming pools and camping grounds.

That Council agrees to a workshop with Elected Members prior to consulting with the community for the adoption of the Reserve Management Plan.

Crs Wallace/Long

Carried

10.5 **Report from Local Government New Zealand - July to October 2024**

The Tararua District Council considered the report of the Mayor dated 13 November 2024 that presented the update report from Local Government New Zealand for the period July to October 2024.

That the report from the Mayor dated 13 November 2024 concerning the Report from Local Government New Zealand - July to October 2024 be received.

Crs Johns/Chase

Carried

10.6 **Requests for Information under the Local Government Official Information and Meetings Act 1987**

The Tararua District Council considered the report of the manager – Democracy Services dated 13 November 2024 that provided information on requests for information received under the Local Government Official Information and Meetings Act 1987.

That the report from the Manager - Democracy Services dated 13 November 2024 concerning the Requests for Information under the Local Government Official Information and Meetings Act 1987 be received.

Crs Johns/Sutherland

Carried

11. **Correspondence**

11.1 **Toll Free Tararua Submitters Letter**

A copy of the letter sent by Her Worship the Mayor to submitters regarding the NZTA Tolling Proposal for Te Ahu a Turanga was shared for information. It was advised that this letter had been sent to people that had advised Her Worship the Mayor that they had submitted, and also sent to the MPs for information. She noted that NZTA had held an out of cycle meeting to consider the tolling proposal, and she had been declined an opportunity to speak to NZTA at this meeting. Her Worship the Mayor noted that she had made an Official Information Request to NZTA for the number of submissions they had received on the tolling proposal, however they declined to provide this information. She noted that she had forwarded that response on to the Office of the Ombudsman for review of the decision to decline release of that information.

12. **Portfolio Reports**

12.1 Councillor Peeti-Webber noted she had attended the Lions Christmas Lunch and noted the success of the event, and the benefit to the elderly in the community.

12.2 Proposed closure of Bush Telegraph – concerns were noted about the impact on the community that the loss of this form of communication would have. Concerns included needing to be able to place public notices in a newspaper circulating within the district, as required by legislation, as other newspapers did

not cover the whole district, and also for many in the district it was their only source of news. It was noted that the Dannevirke Community Board had made a submission in support of keeping the Bush Telegraph going. Her Worship the Mayor noted she was looking at what could be done.

- 12.3 Councillor Franklin spoke about the recent Polish Reunion and noted the success of the event and thanked Councillors for their help on the day, and acknowledged everyone involved, especially the local schools, for making the event such a success. She also spoke about the opening ceremony for the Little Poland Park in Christchurch that she attended with Her Worship the Mayor. She also noted the RCG tower for Norsewood should be completed by Christmas.
- 12.4 Councillor Wards spoke about a conversation with a retired nurse she met in Melbourne that grew up in Eketāhuna. They had a long conversation about the cost of wastewater.
- 12.5 Councillor Gilmore reported on attendance at Rural and Provincial Sector meeting, which was mainly focussed on Local Water Done Well. He noted there were attendees from Australia that talked about Rates Capping, which is a potential Government policy, sharing their experiences and some drawbacks. There was a treasury update, and MP Kieran McAnulty spoke about Emergency Management.
- 12.6 Councillor Wallace congratulated the organisers of the Polish reunion, and noted that four Government Ministers attended from Poland, but none from New Zealand. He spoke about the appointment of a new Chief Executive for Transpower, and spoke about the Zone meeting and the announcement of a bipartisan agreement with infrastructure by Minister Chris Bishop, and asked about whether a similar agreement could be made for energy supply.

13. Mayoral Matters

Nil

14. Items not on the Agenda

14.1 Late item – Temporary Road Closure

The Tararua District Council considered the report of the Alliance Administrator dated 27 November 2024 that presented a request for temporary Road Closure under the Tenth Schedule of the Local Government Act 1974, for the purpose of holding the Woodville Christmas Parade.

That the report from the Alliance Manager dated 27 November 2024 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1)(b) and the Tenth Schedule of the Local

Government Act 1974, the Council resolves to close the following roads for the purpose of allowing Positively Woodville to hold the Christmas Parade event:

Road name: Bowen Street, Ormond Street, Pollen Street, Ross Street

Date of closure: Saturday 14 December 2024

Period of closure: 7am – 3pm

Road name: Fergusson Street

Date of closure: Saturday 14 December 2024

Period of closure: 10:30am – 12:30pm

Road name: Vogel Street

Date of closure: Saturday 14 December 2024

Period of closure: 11:30am – 12:30pm

Conditions Applied to the Granting of these Road Closures

- 1. That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.***
- 2. That if the Tararua Alliance identifies any road or roads as being in an unsuitable condition arising from this assessment, then they have the discretion to request the organiser to withdraw such road from the route of this event.***
- 3. That shortly after the event has been held, the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.***

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event, then those expenses shall be recovered from the event organiser.

Crs Gilmore/Johns

Carried

15. Public Excluded Items of Business

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Land Purchase - Dannevirke Impounded Water Supply - Delegation to Negotiate - 27 November 2024

Chief Executive Key Performance Indicators 2024-25

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

General subject matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Chief Executive Key Performance Indicators 2024-25	To protect the privacy of natural persons	<Section (1)(a)(i)
Land Purchase - Dannevirke Impounded Water Supply - Delegation to Negotiate - 27 November 2024	To protect commercial and industrial negotiations	<Section (1)(a)(i)

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.

Crs Wallace/Franklin

Carried

The meeting went into public excluded session at 12:15pm and resumed open session at 12:30pm.

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 12:30pm.

Mayor



Minutes of an Extraordinary Meeting of the Tararua District Council held in the Council Chamber, 136 Main Street, Pahiatua on Wednesday 11 December 2024 commencing at 3:00pm.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), N L Chase, A K Franklin, S M Gilmore, P A Johns, M F Long, K A Sutherland, and S M Wards

In Attendance

- Ms R Wells - Local Waters Project Lead for Wairarapa- Tararua, South Wairarapa District Council (via Teams)
- Mr B Nicholson - Chief Executive
- Mrs K Tani - Group Manager – Strategy and Community Wellbeing (via Teams)
- Ms S Lowe - Group Manager – People, Capability and Customer Experience (via Teams)
- Mr H Featonby - Group Manager - Infrastructure
- Mr P Wimsett - Chief Advisor
- Mr K van der Oord - Communications Team Manager
- Mrs A Howell - External Communications and Intelligence Lead
- Mrs S Walshe - Finance Manager (via Teams)
- Mrs A Dunn - Manager – Democracy Services

2. Welcome and Meeting Opening

Her Worship the Mayor welcomed everyone to the meeting.

3. Apologies

That the apologies from Councillor S A Wallace be approved and leave of absence granted from the meeting.

Crs Collis/Wards

Carried

4. Reports

4.1 Tararua Local Waters Done Well - Water Services Options Report - 11 December 2024

The Tararua District Council considered the report of the Chief Advisor dated 2 December 2024 that provided an update on the Government's Local Water Done Well policy and legislation, refined the options for the delivery of water services, and sought direction on which options should be further explored by officers.

The Chief Advisor spoke to the report, noting that the final piece of legislation relating to the Local Waters Done Well was enacted by the Government overnight. He spoke about the changes that had come from consecutive Government reforms, and the impacts of these changes on the way that Council delivers three waters services. He spoke about the affordability issues that would arise from not moving towards shared services arrangements for delivering three-waters services and noted that the purpose of the report today was to agree on what the Council would consult on, and the entity it would be interested in joining with.

It was noted that discussions had been held with both Iwi in the Tararua district and their preference had been indicated as supporting the Joint Water Services Council-Controlled Organisation for Tararua with the Wairarapa Councils.

1.1 That the report from the Chief Advisor dated 02 December 2024 concerning the Tararua Local Waters Done Well - Water Services Options Report - 11 December 2024 be received.

1.2 That the following resolutions are made:

1.3 That Council resolves to prepare for Consultation in 2025 to ensure that the community is adequately informed, in accordance with the Local Government (Water Services Preliminary Arrangements) Act 2024.

1.4 That Council resolves to instruct the Chief Executive to carry out further work to fully assess the viability and implications of the "Enhanced Status Quo" and the identified preferred option(s) for consultation in 2025, as resolved below.

1.5 That Council resolves that, if the preferred option is unable to proceed for any reason, then these matters will be reconsidered, and if necessary, reconsulted on by Council.

1.6 That Council resolves to consult on an "Enhanced" Status Quo model that will meet new legislative and regulatory requirements, but notes that this is not its preferred option.

1.7 That Council resolves not to consult on forming a:

*Single Council-Controlled Organisation,
Consumer Trust,
Mixed Council/Consumer Trust, or
Shared Service Arrangement*

1.8 *That Council resolves to consult on a Joint Water Services Council-Controlled Organisation for Tararua with other councils, as set out below:*

1.8.1 *Wairarapa + Tararua Joint Water Services*

That Council resolves to continue to participate with the remaining councils in the project of the Wairarapa-Tararua in developing together a Joint Water Services Delivery Plan and planning for the establishment of a Joint Council Controlled Organisation (Option 1 Continue Participating)

The Project members for the Wairarapa – Tararua Joint Water Services Delivery Plan and Joint Council Controlled Organisation comprised the councils of:

*South Wairarapa District
Carterton District
Masterton District
Tararua District*

1.8.2 *Manawatū-Whanganui Regional Joint Water Services*

That Council resolves to discontinue and exit from working with the remaining councils in the project of the Manawatū-Whanganui Region Joint Water Services Project and to not consult on this option.

Specifically, Council resolves not develop a Manawatū-Whanganui Regional Joint Water Services Delivery Plan and resolves not to plan for the establishment of a Manawatū-Whanganui Regional Council Controlled Organisation or any other entity. (Option 2 Discontinue Participating)

The Project members for the Manawatū-Whanganui Regional Joint Water Services Delivery Plan and Joint Council Controlled Organisation comprise the councils of:

*Horowhenua District
Manawatu District
Palmerston North City
Rangitikei District
Ruapehu District
Whanganui District
Tararua District*

Crs Johns/Peeti-Webber

Carried

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 3:40pm.

Mayor



Community Committee
committee@explorepahiataua.co.nz
www.explorepahiataua.co.nz

Minutes of the Explore Pahiataua Incorporated Society meeting held at the Tararua District Council Service Centre 136 Main Street, Pahiataua on 4 December 2024 at 7:00pm

1. Present

- 1.1. Committee Members: Ali Romanos (Chair), Raylene Treder (Deputy Chair) Georgina Morrison (Secretary), Marie Kissick (Treasurer), Ingrid de Graaf, and James Devoe.
- 1.2. Tararua District Council Representatives: Mayor Tracey Collis, Cr Alison Franklin, Cr Scott Gilmore, Aimee Charmley, Dan Batley, Fontayne Chase
- 1.3. Members of the public: Nil.

2. Apologies

- 2.1. Nil.

3. Conflicts of Interest

- 3.1. Raylene Treder – Youth centre discussion.

4. Notification of Items not on the agenda / General Business

- 4.1. Draft District Plan Pre-Consultation
- 4.2. Toy Library funding application
- 4.3. Harvard Park Planning
- 4.4. Explore BBQ
- 4.5. Thank-you to volunteers

5. Confirmation of Minutes

That the minutes of the Explore Pahiataua meeting held Wednesday 6 November 2024 (as circulated) be confirmed as a true and accurate record of the meeting, subject to the below corrections/clarifications.

Carried

- Date of meeting was 6 November.
- Cr Scott Gilmore's noted thanks to Ali Romanos regarding the Community Plan included the whole committee.
- The format of the Portfolio reports being annexed was discussed. The Mayor and Councillors said the Community minutes receive considerable engagement at Council meetings, with questions often arising, so it is great to have details available.

6. Matters Arising

- 6.1. Ali Romanos reported he had obtained the website logins from Louise Powick, and distributed copies of the Community Plan about town.
- 6.2. Marie Kissick reported she had uploaded the new constitution and financial statements to the Companies Office website.

7. Correspondence

Inwards

- Invoice from Beale Trucking for Lime Supply
- Confirmation of ReRegistration as an Incorporated Society from NZ Companies Office
- Robert Smith - Lawnmowing quote
- Bisset Honda - Lawnmowing invoice
- Buy a Block - Pool Fundraiser
- Joni Self - Marshall advice for Xmas parade
- Toy Library - info re grant
- Aimee Charmley – TDC
- Danielle Humphries - acknowledgement for Waireka Dog Park
- Derrick Sims - regarding speed limit change on Tiraumea Road

Outwards

- Ali Romanos to Babu Jacobs re a Community Job Board
 - Ali Romanos to Hilary Webb (Bunnythorpe Community) re Community Plan
 - Ali Romanos submission to NZME re proposed *Bush Telegraph* closure
 - Georgina Morrison to Toy Library re requesting financial information
 - Marie Kissick to Glenn Connelly re NZTA re southern road zebra crossing
- 7.1. The committee discussed the speed limit zone on Tiraumea Road. Determined it would need to go to Council. Cr Franklin suggested getting neighbours to note their support. Council would need to involve NZTA. **Action:** Ali to reply to Derrick Sims with the suggestion of involving neighbours and subsequently communicate with Council.

- 7.2. Marie covered the main points from Glenn Connelly (NZTA) including around a safety review in general. Mayor suggested talking to Constable Maxine Walsh asking for her to do the review. It was noted future use should be kept in mind around walking to the new pool.
- 7.3. With regards to the NZME proposal, Mayor Tracey Collis noted we are awaiting a decision and there are some community options being discussed.
- 7.4. **Action:** Marie to speak to Constable Maxine Walsh regarding a road crossing review.
- 7.5. **Action:** Georgina to request Rocketspark to remove forwarding rule to Raylene's personal account.

That the inwards be received and outwards noted.

Carried

8. Tararua District Council Report (Cr Alison Franklin)

- 8.1. Cr Alison Franklin noted the Council were generally winding down to the end of the year. A recent buildings report regarding rationalisation and analysis of council owned buildings has been discussed. In Pahiataua there may be some opportunities given there are multiple venues such as the Council, Library and Town Hall. Times have changed and there is less hireage of facilities. There are building maintenance, insurance, and staffing costs to be considered.
- 8.2. Cr Scott Gilmore also noted the contestable fund process has been agreed with two rounds of \$50,000 to distribute each financial year, starting in January 2025. The second round for July will open in April.

That Cr Alison Franklin's Council Report be received.

Carried

9. Draft District Plan Pre-Consultation (Aimee Charmley/Dan Batley)

- 9.1. Aimee Charmley, TDC's planning services manager, accompanied by Dan Batley, attended to speak to the District Plan adopted by Council in November.
- 9.2. The Council are looking for engagement with the public and to test the plan's reception. The summary documents are the most helpful to engage with and feedback for all the public is open until March with a drop-in workshop in Pahiataua on 30 January 2025. The Council are interested in Explore Pahiataua's general feedback on the direction of the plan.
- 9.3. Dan noted some key changes for Pahiataua including the rezoning on the eastern hill and extending the residential zone in northern Pahiataua. There is an acknowledgement of flood issues but mitigations will be in place and there is an acknowledgement of the need for flood-protection work such as the Huxley Street drain. The township is proposed to be rezoned from 'Commercial' to 'Mixed Use' to provide more flexibility and minimise barriers for use. Fonterra is being rezoned from 'Rural' to 'Commercial'.
- 9.4. It was noted that windfarms sit under the Energy Section. Windfarms are required to go through the full consent process unless bypassed through the Fast Track under central government. The Council has met with a group who are opposed to the windfarm. Council

cannot advocate for the public and must go through the process.

Aimee Charmley and Dan Batley left the meeting at 7.25pm.

10. Harvard Park update

- 10.1. Fontayne Chase, TDC's facilities manager, spoke to an overview of the plans for the park. Fontayne offered to share an audit report to provide extra information. She noted there is some money in the budget for some items.
- 10.2. Some equipment needs remedial work including the Flying Fox which is classified as a medium risk and the fall pitch is an issue. The main budgeting issue is the cushioning around the structures. The area around most of the equipment is quite wide so the cost to maintain this is quite high. One piece was looked at to be decommissioned – the Green sideways swing. Members noted it was an item of significance to the community and had been upgraded once before. The Committee is interested to understand the risks around that piece and agreed that, if possible, it would be good to retain that item.
- 10.3. The Committee asked if there was an asset management plan. Fontayne clarified that the asset plans don't go to that detail of individual items in the park.
- 10.4. There was a discussion about the concept of a walking path from town to Mangatainoka. It was clarified the project has been raised many times in the past but would need a group to champion this and funding.
- 10.5. **Action:** Raylene to enquire with Jason Griggs about the location of the replica gun that used to be situated beside the Harvard Plane.
- 10.6. **Action:** Fontayne to send the audit report through to James.

Fontayne Chase left the meeting at 7.48pm.

11. Toy Library funding application

- 11.1. Ester Romp has sent through the financials for Pahiatua Toy Library. The request was for \$750 from a project of \$1,650. The Committee noted the organisation's great work especially given the socio-economic situation for many in the town. It was also noted Explore have a role to distribute funds in our service agreement with the Council.

That the request for \$750 from the Pahiatua Toy Library be approved.

Carried

12. Explore BBQ

- 12.1. After discussion, agreed to hold on Sunday 9 February 2025 at 4:30pm.

13. Thank-you to volunteers

- 13.1. As in previous years, Committee agreed that \$100 New World vouchers would be purchased as token of appreciation for volunteers and/or subcommittee members who have carried out significant work.

14. Financial Report (Marie Kissick)

14.1. Current status

- The balance of the main account is \$ \$142,282.45.
- The balance of the Business Group account is \$203.70.

14.2. Invoices to be approved for payment on 20 December:

	Payee	Description	Amount
1.	NZME	Bush Telegraph feature (usual feature plus ad for Polish reunion)	\$538.84
2.	Mitre 10	Community Garden (Seedlings, compost)	\$291.56
3.	Mitre 10	Dog Park	\$45.34
4.	Bush Multisport	Venue hire for Quiz	\$ 50.00
5.	Bisset Honda	Annual lawn mowing cost for Polish memorial	\$1,500.00
6.	Beale Trucking	Lime for Dog Park	\$2,018.01
		TOTAL	\$4,443.75

14.3. Invoices since last meeting for retrospective approval:

Bisset Honda	Reimbursement for PDBG Quiz Night: <ul style="list-style-type: none"> ● Food, prizes, thank you voucher and thank you cards \$513.81 ● Paper plates, bowls, knives \$17.17 ● Flowers for Raylene Treder as thank you \$ 26.09 	\$640.43
Arena Party Hire	Generator for Explore Christmas	\$300.00
Airagami	Facepainting for Explore Christmas	\$342.00
Small Town Comfort	Soft play etc for Explore Christmas	\$255.00
Alaina Sims	Reimbursement for Explore Christmas: <ul style="list-style-type: none"> ● Mitre 10 - 280.60 (Paint for community decorating event) ● Bunnings - 92.81 (lights and spray paint for market) ● Uncle Bills - 5.94 (tinsel) 	\$379.35
Jess Graham	Reimbursement for Explore Christmas: <ul style="list-style-type: none"> ● Temu – decorations - \$41.39 ● Temu – decorations - \$69.18 	\$110.57

14.4. As a reminder, the following amounts are tagged funds:

	Project	Amount
1.	Swimming Pool	\$30,000.00
2.	Signage for Polish Memorial	\$1,000.00
3.	Harvard Playground	\$20,000.00
4.	Carnival Park (originally \$9,289.33 but reduced by \$1,736.25 for Jan invoice, \$985 for seedlings, \$1,471.25 ABC invoice June, \$1,000 tree removal June.)	\$4,096.83

	Project	Amount
5.	Dog Park – Waireka Grant - \$10K less \$260 digger works, \$3,256.11 seats, \$1,301.96 at Mitre 10, \$366.85 Beale Trucking and \$45.34 Mitre 10 (Dec)).	\$4,769.74
6.	NZME Partner Programme less payments since 1 August	\$3,141.96
7.	Community Garden remaining infrastructure works	\$181.70
8.	Community garden operating costs for year ended June 2025	\$1,688.39
9.	Community Garden Mural (reflecting grant received)	\$2,300.00
10.	Explore Christmas	\$10,000.00
11.	Meeting fees (Until Dec 2024)	\$7,350.00
12.	Emma fees (Until Dec 2024)	\$ 900.00
13.	Lawnmowing for Polish memorial (until Nov 2025)	\$1,600.00
	TOTAL	\$87,028.62

That the financial report from Marie Kissick (Treasurer) for the preceding month be received and identified invoices approved for payment.

Carried

15. Portfolio Reports

15.1. Pahiatua Districts Business Group (PDBG) (Ingrid de Graaf)

- As per report (**annexed**).

15.2. Explore Pahiatua Marketing (Ingrid de Graaf)

- As per report (**annexed**).

15.3. Explore Christmas

- As per report (**annexed**).

15.4. Carnival Park (Karolyn Donald)

- No update.

15.5. Community Garden (Emma Elliott)

- No update.

15.6. Swimming Baths (Karolyn Donald)

- No update.

15.7. Swimming Pool (Raylene Treder)

- As per report (**annexed**).

15.8. Rotary Dog Park (Raylene Treder)

- As per report (**annexed**).

15.9. **Road Safety Committee** (Marie Kissick)

- See 7.2 and 7.3 above.

15.10. **Civil Defence**

- No update.

15.11. **Harvard Plane Upgrade** (James Devoe)

- See 10 above.

15.12. **Youth Centre** (Ali Romanos)

- Raylene Treder left the meeting for this discussion.
- The Committee agree it was pertinent to seek information on property management fees, potential lease income, and income from sale of the building, to help the committee be fully informed.
- The importance of transparency with any issues with the building was discussed as well as potential reputational risk if we make a decision without consultation. Ali has a report that can be circulated from Joss Tua-Davidson.
- It was agreed it would be helpful to have a clear position statement with a view to hosting a meeting inviting the public to discuss any options.
- **Action:** Ali to obtain from Colliers a valuation, including potential income and property maintenance from Colliers. Include an assessment of issues that need to be addressed with the building.

Next meeting date: 5 February 2025 at The Youth Centre building, 183 Main Street, Pahiatua.

Meeting Closed at 9:27pm.

Ali Romanos (Chair): _____

Annexures

PDBG (Ingrid de Graaf)

The PDBG Social Quiz Night was held on the 20th November and it was resounding success – 11 teams turned up on the night and it definitely meet all our intentions of it being fun and social, and being a team building and networking opportunity. A huge thanks to Raylene Treder for her help with organising and running the event. Also huge thanks to our emcee, Matt Anderson. It was a nice, simple event and easy to organise. Pahiataua School team “It’s Dan’s Birthday” took out the top spot and David Jackson has engraved the plaque for this year and last year (thanks David).

Marketing (Ingrid de Graaf)

- November Bush Telegraph was for Explore Christmas (main poster).
 - December Bush Telegraph will be an Explore Christmas debrief advert – winners, thanks, acknowledgements etc. Publishes 16 December.
 - Facebook – has been very busy with all sorts of things but mostly focussing on Explore Christmas.
 - I have some old Christmas lights at work (that used to be attached to the town lamp posts)
 - Marie – I notice that whenever Explore Pahiataua Inc pays someone (ie. Bisset Honda) it still says POT
 - I am still working on the sign for the Polish Memorial - will get it sorted (at least ordered) before the end of this month
-

Explore Christmas (Ingrid de Graaf)

We have our final meeting on Wednesday, 4th December at 11am. Most things are in place – just small things to sort out. The weather forecast is improving which is a relief.

- Need a hand between 2.30 and 3.30 with market stalls to help Alaina and Derrick and someone personing the Explore Tent
- Health & Safety plan to be circulated to the committee and Scott. There are conditions for Floats around throwing lollies as they must be handed out.
- Recycling bins will be supported by Georgina if she can connect with Emma.

From Cr Alison Franklin: The Alliance have dropped off the webbing, Louise and David supplying Waratah standards, the key for the bollards will be picked up on Friday and Grae will set up the webbing on Saturday and he will bring a ratchet over to remove the bollards. We have 12 road cones available if they're needed, the Alliance dropped them to us for use at the Theatre during the painting of the building and will be collected by the Alliance next week with the webbing.

Swimming Pool (Raylene Treder)

SwimFantastic news this morning – Lotteries Grant approved for \$500,000 - Wahoo!!

It was noted the Trust will apply for funding each year to apply for operational cost. Maintenance will come under Council costs.

Rotary Dog Park (Raylene Treder)

The majority of lime has been laid and should be finished next week.

Ben Luders will approach the Lions Club to see if they will lay the concrete for the seating to be installed.



Eketāhuna Community Board

Minutes of a meeting of the Eketāhuna Community Board held in the Eketāhuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketāhuna on Monday 9 December 2024 commencing at 10:00am.

1. Present

Board Members: S C McGhie (Chairperson), L J Barclay, T M Carew (via Teams), and Cr M F Long

In Attendance

Her Worship the Mayor (via Teams)
Cr S Gilmore

Mrs K Tani	–	Group Manager – Strategy and Community Wellbeing
Mrs A Dunn	–	Manager – Democracy Services
Mr E Priest	-	Senior Project Manager
Ms K Stevens	-	Community Partnerships Coordinator
Mrs B Graves	-	District Librarian (via Teams)
Ms S Ellis	–	Democracy Support Officer

2. Apologies

That the apology from Board Member E E Chase be accepted, and leave of absence granted from the meeting.

Barclay/Long

Carried

3. Public Forum

There were no requests for Public Forum.

4. Notification of Items Not on the Agenda

There were no notifications of any additional items of business.

5. Confirmation of Minutes

That the minutes of the Eketāhuna Community Board meeting held on 14 October 2024 (as circulated) be confirmed as a true and accurate record of the meeting.

Carew/Barclay

Carried

6. Tararua District Council Report

6.1 Report from Tararua District Council

That the report from the Tararua District Council meeting held 30 October 2024, the extraordinary meetings held 5 November 2024, 11 November 2024 and 15 November 2024, and the meeting held 27 November 2024 be received.

Barclay/Long

Carried

7. Reports

7.1 Draft District Plan Pre-Consultation

The Eketāhuna Community Board considered the report of the Planning Manager dated 27 November 2024 that provided information regarding the pre-consultation plan for the draft district plan. The pre-consultation phase extends from 28 November to 1 March 2025, enabling the community, iwi partners and key stakeholders to contribute to the plan before the proposed plan is released to the public in May 2025 for formal consultation.

The need for promotion of public consultation for the District Plan within Eketāhuna was emphasised.

That the report from the Planning Manager dated 27 November 2024 concerning the Draft District Plan Pre-Consultation be received.

Barclay/Carew

Carried

7.2 Management Report

The Eketāhuna Community Board considered the report of the Democracy Support Officer dated 02 December 2024 which provided an update on key activities and items of interest as reported to the meeting of the Infrastructure, Climate Change and Emergency Management Committee held 16 October 2024, and the Community Development and Wellbeing Committee held 6 November 2024.

The Senior Project Manager was in attendance to speak to the I&I inspection work currently underway as part of the wastewater plant upgrade, noting that works would likely continue through January with no drop in service.

It was noted that the results of the NZTA tolling consultation for Te Ahu a Turanga were due for release within the next few weeks, but emphasis was given that this could be as late as next year.

Board Member Barclay noted that she attended the Funders Forum in Pahiatua. She spoke highly of the presentations given and the content available.

It was asked whether any feedback from the community had been received regarding prospective developments on the Alfredton Rd cemetery space. It was outlined that plans for the land had been considered, such as a dog reserve or an Eketāhuna museum-led remembrance park, with a combination of the two also included as an option. It was also stated that the land was awaiting policy regarding what could be permitted with the area, and that any projects were on hold for now. In response it was noted that the in-development reserves management plan would cover this area, which was noted to be out for consultation next year. It was requested that this be placed on the Eketāhuna Community Board meeting agenda for February.

The feasibility of lowering the hall hireage costs for the market was queried. It was responded that the hireage fees did not cover the complete running and maintenance costs for the hall, and that a contribution from council rates made up the difference.

That the report from the Democracy Support Officer dated 02 December 2024 concerning the Management Report be received.

Barclay/Long

Carried

7.3 **Capital Portfolio Report**

The Eketāhuna Community Board considered the report of the Democracy Support Officer dated 02 December 2024 that provided an update on the capital programme and key project statuses as reported to the Infrastructure, Climate Change and Emergency Management Committee on 16 October 2024, and the Community Development and Wellbeing Committee on 6 November 2024.

The Senior Project Manager was in attendance to provide further information regarding the works and tests undertaken as part of the wastewater treatment plant upgrade.

That the report from the Democracy Support Officer dated 02 December 2024 concerning the Capital Portfolio Report be received.

Barclay/Carew

Carried

7.4 **Eketahuna StoryWalk**

The Eketāhuna Community Board considered the report of the Manager - Democracy Services dated 29 October 2024 that presented correspondence

received from Libraries Tararua regarding the proposed Eketāhuna StoryWalk[®].

The District Librarian was in attendance via Teams to discuss the project. She noted that works were currently stalled whilst tree works were undertaken in the area. She mentioned that the concrete and posts were sorted, and that a Pūkaha employee with fencing experience would be installing them. She spoke to the enthusiasm of Pūkaha Mt Bruce for the project, noting that plans were in the works for an opening ceremony for the walk. The existence of a mystery woodcarver along the proposed site was mentioned, though noted to be unaffiliated.

That the report from the Manager - Democracy Services dated 29 October 2024 concerning the Eketahuna StoryWalk be received.

Barclay/Carew

Carried

7.5 **Contestable Fund Process 2024-25**

The Eketāhuna Community Board considered the report of the Manager - Democracy Services dated 26 November 2024 presented for information and discussion purposes, the Council's Contestable Fund Process for the 2024-25 financial year.

The Community Partnerships Coordinator was in attendance to discuss the Contestable Fund process, and how it compares to the general assistance grants fund process.

It was asked whether Eketāhuna Our Town was notified of the change, and advised they should be made aware if they had not already. It was noted that the fund would be supported by a communications plan during launch, and that this would be either this month or next year.

It was asked whether unused funds from previous financial years carried over into subsequent years. It was noted that this was not the case for operational funds. Regarding Main St grant funding that had been available in previous years, it was noted that this had been paid out on a cycle.

It was underlined that impacted groups were contacted during the Long Term Plan development process regarding the process change, and that this included Eketāhuna Our Town. It was noted that any Main Street funds provided to the organisation were not required to be returned if unused by the end of the financial year.

It was asked whether a committee would be established for the contestable fund process and how Eketāhuna would be represented if so; it was responded that no such committee would be established. The decisions on allocation of grant funding would be made by Council at a Council meeting.

That the report from the Manager - Democracy Services dated 26 November

2024 concerning the Contestable Fund Process 2024-25 be received.

Barclay/Long

Carried

7.6 **Strategy Overview and Future Planning**

The Eketāhuna Community Board considered the report of the Manager - Democracy Services dated 03 December 2024 that provided for information purposes a copy of the reported dated 30 October 2024 concerning Strategy Overview and Future Planning that was considered by the Strategy, Growth and Planning Committee at its meeting held 4 December 2024.

It was noted that due to a printing error, the attachments to the report were not available to view within the agenda package, however these could be viewed on Council's website.

That the report from the Manager - Democracy Services dated 03 December 2024 concerning the Strategy Overview and Future Planning be received.

Barclay/Carew

Carried

7.7 **Community Board Satisfaction Survey Results**

The Eketāhuna Community Board considered the report of the Democracy Support Officer dated 03 December 2024 which presented the results of a satisfaction survey undertaken by Local Government New Zealand (LGNZ) and the Community Board Executive Committee (CBEC) regarding Community Board effectivity, and the opportunities and actions that could be taken to provide further support to Community Boards.

It was noted that the Community Board did not tend to receive much feedback from the community regarding their effectiveness, and it was hoped that the Community Plan development process may help bridge that gap. It was noted that five survey responses had been received to date, and the need for the Community Board to take an active role in pushing the community to get involved was underlined.

It was encouraged that the Board meet informally to discuss any changes they could make or what could be done differently.

That the report from the Democracy Support Officer dated 03 December 2024 concerning the Community Board Satisfaction Survey Results be received.

Barclay/Carew

Carried

8. **Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities**

Zone 3 Meeting: Cr M Long reported his attendance at a recent Zone 3 meeting held in Napier, and noted that councils nationwide were struggling with lacking funding to maintain or upgrade aging infrastructure. He spoke positively of the speakers and presentations given.

9. Correspondence

Nil

10. Minutes - Eketahuna Our Town Inc meeting 10 October 2024

That the minutes of the Eketāhuna Our Town Inc meeting held 10 October 2024 be received.

Carew/Barclay

Carried

11. Chairperson's Remarks

Chairperson McGhie thanked everyone for their attendance, and wished a Merry Christmas to all.

Her Worship the Mayor provided a message, wishing everyone a good meeting and a Merry Christmas.

Cr S Gilmore was in attendance and thanked the Board for the warm welcome as part of his instatement to the Community Board, and noted that he would still provide support where needs be.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 11:22am.

Chairperson



Report

Date : 13 December 2024

To : Mayor and Councillors
Tararua District Council

From : Beth Fowler
Senior Financial Accountant

Subject : **Recommendation from Audit and Risk Committee re Adoption of Annual Report 2023/24**

Item No : **9.1**

1. Recommendation

- 1.1 *That the Mayor and Chief Executive be delegated the authority to make any minor changes requested by Audit New Zealand and to sign the Statement of Compliance and Responsibility that is contained within the Annual Report for the year ending 30 June 2024; and*
- 1.2 *That the Tararua District Council adopt the Annual Report 2023/24 in accordance with Section 98 of the Local Government Act 2002.*

2. Reason for the Report

- 2.1 To present a recommendation from the extraordinary Audit and Risk Committee meeting held 11 December 2024 seeking adoption of the draft Annual Report for the year ending 30 June 2024.

3. Background

- 3.1 The Audit and Risk Committee held a meeting on Wednesday 11 December to receive and adopt the audited Annual Report 2023/24 in accordance with section 98 of the Local Government Act 2002.
- 3.2 The report considered by the Committee highlighted changes made to the draft Annual Report since it was presented to Council on 2 October 2024.

- 3.3 The draft Annual Report considered by the Audit and Risk Committee on 11 December 2024 was recommended for adoption subject to the correction of any typographical errors or changes that may be required.
- 3.4 The draft Annual Report 2023/24 is appended separately.

Attachments

Nil.



Report

Date : 13 December 2024
To : Mayor and Councillors
Tararua District Council
From : Rebecca Bell
Contractor
Subject : **Progress Update on Direct Debit Issue**
Item No : **9.2**

1. Recommendation

1.1 *That the report from the Contractor dated 05 December 2024 concerning the Progress Update on Direct Debit Issue be received.*

2. Reason for the Report

2.1 The purpose of this report is to provide a progress update on the resolution for households impacted by the direct debit issue.

3. Background

3.1 Several reports have been brought to Council since September 2024 describing the direct debit recalculation issue, including the background and Council's response.

3.2 To summarise, the direct debit recalculation error was initially thought to have impacted 602 ratepayers who receive pay by direct debit and receive a rates rebate. Of these, 281 households paid more rates than required, while 321 paid less than required.

3.3 After further analysis of the 602, it was found that more than a third of the impacted ratepayers (115 of those in credit and 109 of those in arrears) were not actually affected or had a very minor issue. Any necessary adjustments for these ratepayers were handled within our business-as-usual processes.

4. Staff have been working with the impacted ratepayers to find a resolution to the credit and arrears balances. The options available are:

4.1.1 For those in credit:

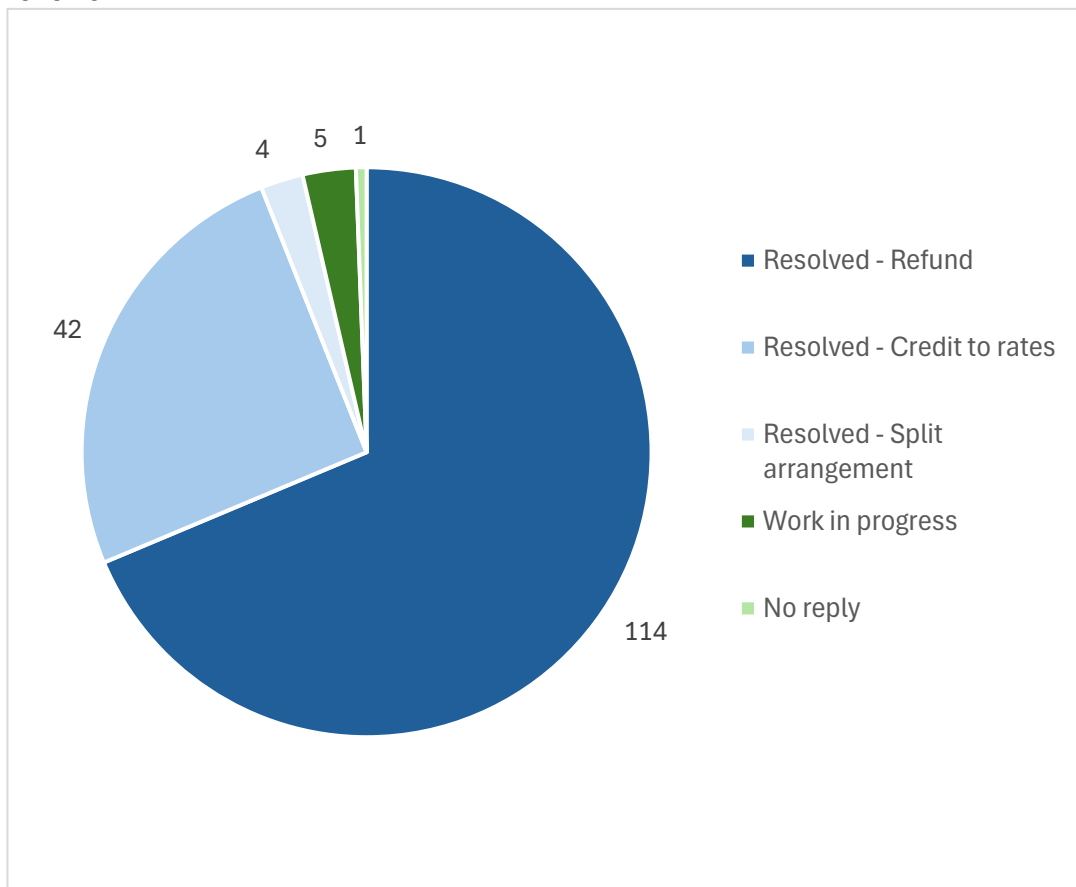
- 4.1.1.. A direct refund
- 4.1.1.. A credit to their current rates account
- 4.1.1.. A combination of refund and credit.

4.1.2 For those in arrears

- 4.1.2.. Payment in full
- 4.1.2.. A payment plan to pay off the arrears over time
- 4.1.2.. Postponement of payment until a later time. Council adopted a Rates Postponement Policy on 15 November 2024 to allow for this option.

5. Progress update on impacted households

5.1 As of 13 December 2024, the status summary of those with a credit balance is as follows:

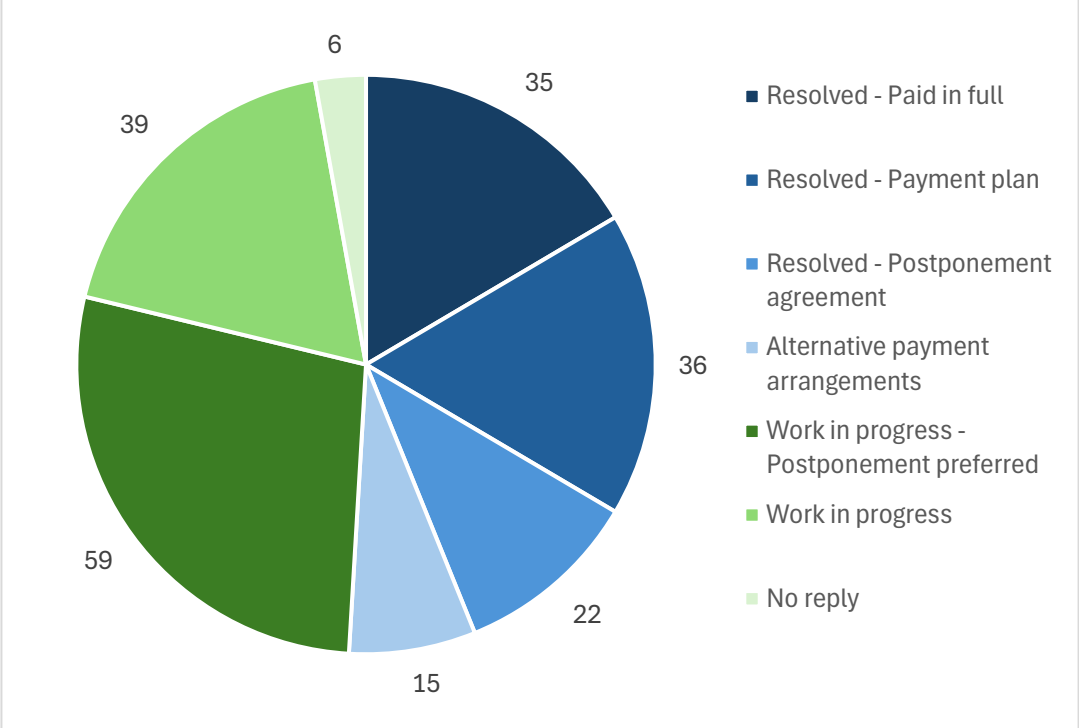


5.2 Of the 166 people in credit, 160 have now been resolved. These ratepayers have received a refund, a credit on their rates, or a combination of the two (split arrangement).

5.2.1 Five in credit have made specific requests on how they would like their credit allocated so are more complex. These are still being addressed (work in progress).

5.2.2 As yet, we have been unable to make contact with one ratepayer who has a credit.

5.3 As of 13 December 2024, the status summary of those with an arrears balance is as follows:



5.4 Of the 212 ratepayers with an arrears balance, 93 have now been resolved. 35 have paid their arrears in full, 36 have set up a payment plan via direct debit to pay it off over time, and 22 have entered into a postponement agreement with Council.

5.4.1 15 ratepayers have committed to alternative payment arrangements (for example, they will pay in full after Christmas, or will pay in several lump sums before the end of this rating year).

5.4.2 59 ratepayers have indicated that postponement is their preferred option. They have been sent a draft agreement to consider (Work in progress – Postponement preferred). As noted in 5.4, 22 ratepayers have returned their signed agreements. It is anticipated that the rest of the agreements will be received by Council over the next 2-3 months.

5.4.3 39 of those in arrears are still considered a work in progress. Some have complex wishes that need to be worked through carefully, a small number of properties are

in the process of being sold or in probate. Some ratepayers have not yet decided how they wish to handle the arrears.

5.4.4 As yet, we have unable to make contact with six of the ratepayers in arrears.

6. Additional households impacted by the error

6.1 A subsequent internal examination of a further sample of ratepayer accounts who pay via direct debit has been completed. As a result of this review, an additional eight households, not in receipt of rates rebates but whose accounts required a similar manual process, were identified as impacted by the recalculation error. Of these eight properties, three were in credit and five in arrears. The ratepayers in arrears meet the requirements for the postponement policy and have been incorporated into that process. They are currently being contacted. These numbers have not been included in the graphs above. All are still considered a work in progress.

7. Investigation

7.1 Council has commissioned a full, independent investigation into how the error occurred and what needs to be done to ensure something like this does not happen again.

7.2 A full report on this investigation was brought to the Audit and Risk Committee on 11 December 2024.

7.3 In short, the investigation found that there was a mixture of system flaws, process errors, and staffing issues that contributed to the financial discrepancies. A range of measures (short, medium, and long-term) are planned to rectify the issues. Regular reports on the progress of these measures will be made to the Audit and Risk Committee.

Attachments

Nil.



Report

Date : 13 December 2024

To : Mayor and Councillors
Tararua District Council

From : Peter Wimsett
Chief Advisor

Subject : **Council Submission for the Principles of the Treaty of Waitangi Bill**

Item No : **9.3**

1. Recommendation

- 1.1 ***That the report from the Chief Advisor dated 12 December 2024 concerning the Council Submission for the Principles of the Treaty of Waitangi Bill be received.***
- 1.2 ***That determine whether to make a submission to the Justice Committee on the Principles of the Treaty/te Tiriti of Waitangi Bill***

Executive Summary

The Principles of the Treaty of Waitangi Bill is before Parliament.

The Bill is attempting to redefine a contract of international standing between two parties that has already been defined independently to Parliament by the Judiciary.

Its review of the Treaty/te Tiriti principles is importantly independent to the signatories to the contract/Treaty, the Crown and Iwi Representatives.

This is a matter that directly affects how Council operates and performs its duties and affects Council's close partners, who we both morally support and have obligations to.

Council may wish to make a submission on the Bill, though this would seem unnecessary due to its inherent flaws. The matters attempting to be addressed appear to be better referenced to the Bill of Rights, or the establishment of a constitution.

2. Reason for the Report

- 2.1 Tararua District Council has responsibilities under its Partnerships with Rangitāne o Tamaki Nui-ā-Rua and Ngāti Kahungunu ki Tāmaki nui-a-Rua, under the Local Government Act 2002 and many other statutes and regulations.
- 2.2 The proposed Bill appears to have little chance of success. However, te Tiriti o Waitangi / The Treaty of Waitangi forms the foundation of local Government's core responsibilities; and the Bill is opposed by our Iwi partners, who are our Treaty/te Tiriti partners.
- 2.3 It is important that we therefore discuss the possibility of making our own submission or considering support for our partners on this matter.
- 2.4 Submissions are due by 7 January 2025.

3. Background

- 3.1 The Principles of the Treaty of Waitangi Bill (the "Bill") was introduced to Parliament on 7th November 2024 as part of the 2023 coalition agreement between the National Party and ACT, with NZ First also supporting its first reading.
- 3.2 The purpose of the Bill is to "set out the principles of the Treaty/te Tiriti of Waitangi in legislation, and require, where relevant, those principles to be used when interpreting legislation."
- 3.3 The Bill redefines the principles of Te Tiriti o Waitangi / the Treaty/te Tiriti of Waitangi in legislation and mandates the use of these newly defined principles when interpreting laws related to Te Tiriti. It proposes three main principles:
 - 3.3.1 **Civil Government:** The Crown has the authority to govern in the interests of everyone, following the rule of law and democratic principles.
 - 3.3.2 **Rights of Hapū and Iwi Māori:** The Crown acknowledges the rights hapū and iwi had when they signed Te Tiriti, but these rights are different from everyone else's only when specified in laws, Treaty/te Tiriti settlements, or other agreements with the Crown.
 - 3.3.3 **Right to Equality:** Everyone is equal under the law and has the same basic human rights without discrimination.
- 3.4 The Bill's commencement would be subject to a binding referendum, meaning it would not come into force without the support of a majority of voters. People will be required to vote 'yes' or 'no', accepting either all the principles in the Bill or none of them.

- 3.5 While the proposed Bill has no general cross-party support, and is very likely to fail its second reading, the matter of the Treaty/te Tiriti is an agreement between the signatories being the Crown and Iwi Representatives.
- 3.6 As such the Bill appears to be fundamentally flawed, because it assumes that the Crown will renege on its part to the Treaty/te Tiriti agreement and that spirit of that agreement that has developed over time with existing jurisprudence on the Treaty/ te Tiriti principles, or the historical circumstances of the text and spirit of the Treaty. This appears presumptuous.
- 3.7 Therefore, a submission from Council may not be essential to affect the outcome. However, we value our relationship with our Iwi partners as a matter of principle.
- 3.8 Notwithstanding the moral obligation of a party to uphold its part of an agreement, the fundamental tenant of agreements comes from contract law, noting that a Treaty/te Tiriti tends to be one agreed between parties at an international level.
- 3.9 The principles of contract law govern the creation and enforcement of agreements between parties with the key principles:
- **Offer and Acceptance:** A contract is formed when one party makes an offer, and the other party accepts it. Both parties must clearly understand and agree to the terms of the contract.
 - **Consideration:** This refers to something of value exchanged between the parties as a result of entering into the contract. It can be money, goods, services, or a promise to do or not do something.
 - **Legal Capacity:** For a contract to be enforceable, all parties involved must have the legal capacity to enter into an agreement. This means they must be of legal age and have the mental ability to understand the terms of the contract.
 - **Legal Purpose:** The contract must be for a legal purpose and not for something illegal or against public policy.
 - **Mutual Consent:** Both parties must willingly and knowingly agree to the terms of the contract without any form of duress, fraud, or undue influence.
- 3.10 These principles ensure that contracts are fair, clear, and enforceable, providing a legal framework for resolving disputes and protecting the rights of all parties involved.
- 3.11 For one party to vary these terms, who has no authority to do so, makes no legal sense. Although the principles were set out in law in 1975, these have been the basis of judicial consideration now embedded in precedent.

3.12 New Zealand does not have a constitution, however, does have a Bill of Rights, that recognises individual's freedoms and rights. The Bill confuses this with contractual obligations, recognising Māori as only an ethnic minority.

4. Description

4.1 Council values its relationships with Māori and our Iwi Partners.

4.2 The Tararua has a growing Māori population, with 29% of Māori descent in the 2023 Census.

4.3 Council has entered Memoranda of Partnerships with our Iwi partners, which recognise our Treaty of Waitangi obligations, and emphasise the importance of mutual trust:

4.3.1 *Rangitāne o Tamaki Nui-ā-Rua*

To recognise the Rangatiratanga right of Rangitane O Tamaki Nui A Rua as guaranteed in Article II of the Treaty of Waitangi, to retain responsibility and control of the management and allocation of their resources.

4.3.2 *Ngāti Kahungunu ki Tāmaki nui-a-Rua*

The Council and the Ngāti Kahungunu ki Tāmaki nui-a-Rua Trust accept the Treaty of Waitangi to be a solemn contract between the Crown and the Maori people of Aotearoa/New Zealand.

The Treaty signifies a partnership and its principles require the Treaty partners to act towards each other reasonably and with the utmost good faith.

4.4 The Bill may undermine these existing relationships and ongoing work with tangata whenua and harm Crown-Māori relations.

4.5 The Bill risks fostering greater social division and disorder, especially in an era of worsening social dislocation and polarisation.

4.6 The Bill was developed without extensive consultation with Māori, breaching the trust required in Treaty/te Tiriti relationships.

4.7 The Bill does not recognize the collective rights of iwi and hapū or the distinct status of Māori.

4.8 The Bill challenges Council's current legal obligations to collaborate with tangata whenua, grouping them with all other "ethnic" groups. It essentially strips away the recognition of Māori rights that are guaranteed under Te Tiriti.

4.9 The proposed principles restate rights already established in law, questioning the Treaty/te Tiriti's purpose and status in constitutional arrangements.

4.10 The Bill could complicate resource management.

4.11 We acknowledge the submission made by Wellington City Council who note in their submission:

4.11.1 *The existing principles are well-established and provide an ‘instrument of mutuality’:*

The existing principles of te Tiriti o Waitangi / the Treaty of Waitangi have provided the Council with an ‘instrument of mutuality’ fostering beneficial and reciprocal relationships. These principles have been adopted and embraced through years of jurisprudence and actions of successive governments. The Bill presents fundamental challenges to the Council in that it would unsettle the established jurisprudence and our ability to fulfil our statutory purpose, decision-making obligations, and operational responsibilities concerning iwi and Māori.

4.11.2 *Te Tiriti / the Treaty principles are a robust foundation for community and relationship building:*

There is deep concern about the potential local impact of this Bill, as it risks undermining efforts to build positive social cohesion and may damage existing relationships.

4.11.3 *Rights for individual Māori are ignored:*

It is unclear whether the Bill applies to all Māori, as it specifically defines the rights of iwi and hapū only, potentially ignoring individual Māori rights.

4.11.4 *Achieving equity requires tailored approaches:*

The Bill asserts that all people are equal without discrimination; however, achieving equity often requires tailored approaches that may appear discriminatory. Moreover, the rights to equality are already clearly established under New Zealand’s existing legislative framework.

4.11.5 *Limitations of the referendum:*

The proposed referendum lacks transparency as it does not provide detail on the reasons for the proposed changes, the options to address these, or provisions for open consultation with the community.

5. Climate Change

5.1 Society needs cohesion to have agreed strategies for sustainability to address climate change and biodiversity loss in a manner affordable for families/whanau.

6. Significance Assessment

6.1 This is a matter being determined by Parliament but is a matter of significance in respect of Council Significance and Engagement Policy.

Engagement with Iwi and Māori

“Māori have a unique relationship with councils through the Treaty of Waitangi (Te Tiriti o Waitangi) and supporting legislation. This relationship is reflected in the principles and requirements of the Local Government Act 2002, which ensures Māori participation in local authority decision-making processes. The Council decides in accordance with policies that are separately consulted on, seeking opinions through targeted engagement, discussion, involvement, partnerships, and giving residents the authority to decide the level of engagement.

The Tararua District Council has duties, obligations, and commitments to Māori and our iwi partners. Our relationships with iwi partners are informed by Treaty settlement legislation and our Memoranda of Partnership. These commitments guide our decision-making, including on matters of significance, and our engagement approach.

- *To meet our duties, obligations, and commitments, the Council will:*
- *Protect Māori rights and interests within the Tararua District.*
- *Give effect to Te Tiriti principles.*
- *Enable Māori and iwi participation in the Council’s significant decision-making processes.*
- *Recognise Māori values and perspectives.*
- *Contribute to building capacity for Māori to participate in decision-making.*
- *Work in partnership with iwi to give effect to Treaty settlement legislation and any resulting provisions.*

In addition to meeting our statutory requirements, we aspire to give effect to the principles of meaningful partnership in working with Māori and iwi, as they are best placed to express and advocate for their aspirations, interests, and values. The Council has developed the Iwi and Māori Participation in Council Decision Making Policy, ensuring uniformity across the Council in actioning specific principles and requirements that facilitate participation by iwi and Māori in Council decision-making.”

7. Options

- 7.1 Council may determine to submit or not. Council may not wish to appear before the Committee to speak to the submission.

8. Assessment of Options

- 8.1 Council’s ability to influence the outcome is limited and the timeframe to submit is limited, with a submission due by 7 January 2025.

- 8.2 A risk assessment is that Council may offend its Treaty/te Tiriti partners and may look to each partner to submit their own position on the Bill and work closely with each on their respective submissions, if any.

9. Consultation

- 9.1 Council can rely on the Parliamentary consultation process afforded to all New Zealanders and is able to rely on its Tararua District Council's understanding of its own contractual and moral obligations as elected representatives.

10. Conclusion

- 10.1 This matter is for the Council to discuss, to determine whether a submission or support for other submissions should be completed or considered.

Attachments

Nil.



Report

Date : 12 December 2024

To : Mayor and Councillors
Tararua District Council

From : Kawtar Tani
Group Manager - Strategy and Community Wellbeing

Subject : **Rationalisation of Land and Buildings**

Item No : **9.4**

1. Recommendation

1.1 That the Council pursue the disposal of the following assets:

- **39 Gregg Street, Dannevirke**
- **39 Ransom Street Reserve, Dannevirke**
- **Woodville Pioneer Museum (partial)**
- **Weber Reserve**
- **DVK Rural Bus Depot, Dannevirke**
- **Land at Newman Road, Eketāhuna**
- **Land at 16 Bengston Street, Eketāhuna**
- **744 Waitahora Road, Waitahora**
- **Land Surrounding the Old Maharahara Public Hall**

1.2 That the Council engage LINZ-accredited agents and legal services to confirm land status and statutory obligations for each property under consideration for disposal.

1.3 That the Council consult with iwi and the public regarding the disposal of identified assets.

1.4 That the Council agree to the development of detailed disposal plans for each asset.

1.5 That the Council agree to working with the community to understand existing and future needs for the Pahiatua Community Hall, Library and Service Centre to inform decisions about future service needs and potential option to sell the Pahiatua Library and Community Hall property and relocate existing community activities to the Pahiatua Service Centre.

1.6 That the Council agrees to reassess the opportunity to dispose of, or repurpose, the Industrial land at Queen Street/Tudor & Tiraumea Roads, Pahiatua following the findings of the s17a review of waste services scheduled to be completed in 2025.

1.7 That the Council agrees to reducing insurance coverage to demolition-only policies and limiting renovation investments to essential operational needs, for older, low-use buildings nearing the end of their lifecycle.

1.8 That the Council where practical, support having occupation agreements in place for all land and community buildings occupied by third parties; and

- *incorporate provisions in occupation agreements that shift responsibility for operational expenses, such as insurance and maintenance, to tenants, or reflecting these costs in annual rental charges on a case-by-case basis, provided tenants have the financial capacity to manage them;*
- *regularly review agreements to ensure rental fees are aligned with current market rates.*

2. Reason for the Report

2.1 To seek council approval to proceed with rationalising land and buildings identified in a recent review of community buildings, reserves, and other land, where disposal has been recommended.

3. Background

3.1 Rationalisation of Community Buildings and Council Land is a significant project in the LTP.

3.2 LTP deliberations also directed the Chief Executive to further reduce operational expenditure through rationalisation to decrease the overall rating requirement from Year 1 of the Long-Term Plan, with further savings in Year 2.

3.3 Xyst Ltd worked with TDC to complete a review of Community buildings reserves and other council land. The primary objectives of the project were to provide a better understanding of the land and buildings the Council owns, identify properties that can be considered for rationalisation and provide a high-level analysis of the function, service needs, and site-specific factors of these properties to inform rationalisation decisions.

4. Description

4.1 Review of Community Buildings, Reserve land and other council owned land

4.1.1 The review focused on Council-owned community buildings, parks, reserves, and other non-operational land across the district.

4.1.2 Only TDC-owned land was included in the review. A recent land status and reserve classification review helped identify potential reserves for rationalisation. A significant number of Crown-derived land parcels that were excluded from the review along with other land excluded based on specific criteria, such as cemetery land, high-use reserves like sports grounds, and areas with high ecological value, reducing the number of properties for consideration to 29.

4.1.3 17 community buildings originally considered, some, like Umutaoroa Domain Hall and Waione Domain Hall, were found to be on Crown-derived land and thus

removed from consideration. Other buildings, such as the Woodlands Road Hall, were complex due to road development and re-routing, and were also excluded from the current review but may be revisited in the future.

4.1.4 Other community buildings excluded from the review include community buildings managed by Domain Boards, public conveniences, sports pavilions and aquatic venues, Dannevirke Civic offices, The Dannevirke Carnegie Building and campgrounds.

4.2 Key Findings

4.2.1 The lack of a district-wide strategic planning for community buildings, parks, and open spaces complicates rationalisation decisions.

4.2.2 Many properties are highly valued by local communities, with strong interest in retaining those with social value, such as the Eketāhuna Medical Centre and reserve land used to generate income for local community groups i.e. Ormondville Domain.

4.2.3 Some properties have low market value, and disposal costs (e.g., surveys, legal processes, public consultation) may outweigh potential financial returns i.e. small rural land parcels.

4.2.4 Legislative requirements for rationalising/selling public land, including the Reserves Act 1977 and Local Government Act 2002, require public consultation processes and potentially complex processes like revoking reserve status. Disposal processes may also involve offering land back to original owners under the Public Works Act.

4.3 Review Recommendations

4.3.1 The review divided all the properties assessed into three main groups:

- **Group 1** – Pursue disposal further (high-level assessment supports pursuing disposal further)
- **Group 2** – Potential opportunity for disposal (potential for current activities to be relocated – requires working with the community to confirm service requirements and identifying an appropriate facility to accommodate/relocate these activities).
- **Group 3** – Retain site (investigation/analysis has revealed significant reasons for retaining the site).

4.3.2 The review identified 11 properties in Group 1 as opportunities for the Council to pursue disposal. This included two Community Buildings and three reserves, and 6 other land recommended the Council to pursue disposal of 8 properties (Tables 1 and 2).

Table 1: List of Reserve Land

RESERVE NAME	RECOMMENDATION	COMMENTS
Gregg Street Reserve	Pursue disposal	<ul style="list-style-type: none"> ▪ Pursue disposal in conjunction with 39 Ransom Street ▪ Consider retaining esplanade area
39 Ransom Street Reserve	Pursue disposal	<ul style="list-style-type: none"> ▪ Pursue disposal in conjunction with 39 Gregg Street ▪ Consider retaining esplanade area
Land at Newman Road Eketāhuna	Pursue disposal	<ul style="list-style-type: none"> ▪ Consider retaining an esplanade strip along the Makakahi Stream boundary
Weber Reserve	Pursue disposal (pending land status confirmation and engagement with Weber Hall Committee)	<ul style="list-style-type: none"> ▪ Need to understand Hall committee's reliance on the income generated from grazing
Land at 16 Bengston Street	Pursue disposal (pending a decision that the site is not required to be retained for future social housing.)	<ul style="list-style-type: none"> ▪ Work with the museum group to explore opportunities to relocate their use of the site including orchard to another council location ▪ Note: Rateable value also includes lot 4 and lot 3 not assessed
Industrial land at Queen Street/Tudor & Tiraumea Roads, Pahiatuna	Pursue disposal (retaining 50% of the lot fronting Queen Street for future transfer station storage)	<ul style="list-style-type: none"> ▪ Potential opportunity for disposal or partial disposal. ▪ Utilise the findings of the 2024/25 s.17a service delivery review of waste services to inform rationalisation decisions.
744 Waitahora Road, Waitahora	Pursue disposal (provided disposal is economically viable)	<ul style="list-style-type: none"> ▪ Low priority for disposal given the additional costs related to surveying/boundary adjustment required ▪ Potentially low return from sale
Land Surrounding the Old Maharahara	Pursue disposal (provided disposal is	<ul style="list-style-type: none"> ▪ Low priority given low value

RESERVE NAME	RECOMMENDATION	COMMENTS
Public Hall	economically viable)	
George Street Reserve	Retain	<ul style="list-style-type: none"> ▪ Retain for recreational use and amenity ▪ Note: The valuations above represent a combined valuation for both land parcels
Herbertville Fire Station	Retain	<ul style="list-style-type: none"> ▪ Community proposal for playground ▪ FENZ building straddles boundary
Hall Street Reserve	Retain	<ul style="list-style-type: none"> ▪ Retain as green space for recreation and amenity.
Ormondville Domain (All Land Parcels)	Retain	<ul style="list-style-type: none"> ▪ Grazing funds community hall ▪ Potentially crown derived land ▪ Note: The valuations above represent a combined valuation for all five land parcels
Pattersons Bush Scenic Reserve	Retain	<ul style="list-style-type: none"> ▪ Significant natural values ▪ Formalise grazing lease ▪ Note: The above rating valuation is for all four land parcels (10.93ha) associated with Pattersons Bush Scenic Reserve. Not all land parcels are included in this project
Rotary Reserve	Retain	<ul style="list-style-type: none"> ▪ Retain for recreation use and amenity ▪ Recently developed dog park
77174 State Highway 2, Dannevirke	Retain	<ul style="list-style-type: none"> ▪ Comprehensive land status investigation required ▪ Likely low return from sale.
Land at Route 52/Waihoki Valley Road	Retain	<ul style="list-style-type: none"> ▪ Formalise commercial lease

Table 2: List of Community Buildings

COMMUNITY BUILDING	RECOMMENDATION	COMMENTS

Woodville Pioneer Museum	Pursue (partial) disposal	<ul style="list-style-type: none"> Consider subdividing and disposing original building Ministers consent required for reserve revocation
DVK Rural Bus Depot	Pursue disposal	<ul style="list-style-type: none"> Proponent, desirable location
Pahiatua Library and Community Hall	Potential opportunity for disposal	<ul style="list-style-type: none"> Work with the community to understand existing and future needs for the Pahiatua Community Hall, Library and Service Centre and consider selling the Pahiatua Library and Community Hall site and relocating existing community activities to the Pahiatua Service Centre
Pahiatua Service Centre	Retain	<ul style="list-style-type: none"> Work with the community to understand existing and future Community Hall, Library and Service Centre needs and consider co-locating all activities at the Pahiatua Service Centre site
Dannevirke library	Retain	<ul style="list-style-type: none"> Reconsider rationalising in the future, in conjunction with other Dannevirke civic buildings, if a demonstrated need/opportunity arises to optimize Dannevirke civic building use/capacity
Eketāhuna Community Centre	Retain	<ul style="list-style-type: none"> Important green space associated with site Potential to revisit in future if new community hub developed elsewhere i.e. at the Domain
TDC IT Bunker/civil defence shed	Retain	<ul style="list-style-type: none"> Important Council administration facility Reconsider if adequate space to accommodate existing users becomes available
Eketāhuna Service Centre and Library	Retain	<ul style="list-style-type: none"> Reconsider in the future if an appropriate alternative location to deliver library and Public Service Centre activities from becomes available
Eketāhuna Medical centre	Retain	<ul style="list-style-type: none"> Important well used community hub. Note: Rateable values above are a combined valuation for both land parcels
Eketāhuna War	Retain	<ul style="list-style-type: none"> Significant memorial site

Memorial		
Dannevirke Town Hall	Retain (and maximise use)	<ul style="list-style-type: none"> ▪ Heritage value ▪ High community value ▪ Potential to optimise use by including other functions, activities, and users
Woodville Rinitawa Art Studio	Retain	<ul style="list-style-type: none"> ▪ High community use/value ▪ Formalising a lease

Attachments

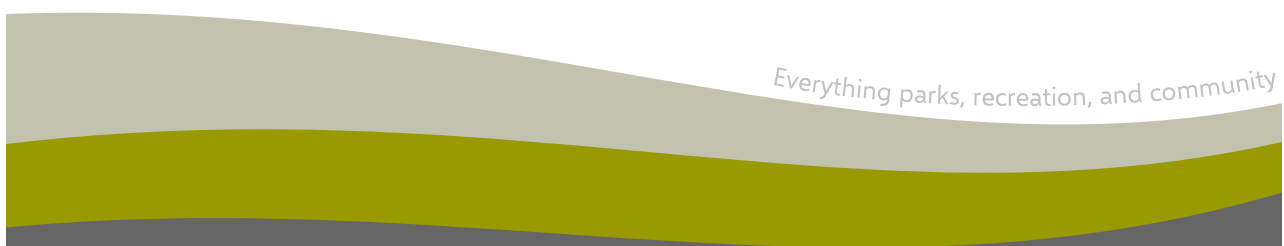
1 [↓](#). Final Report - Rationalisation of Land and Buildings_V4.0



Community Building and Reserve Land Rationalisation Project

Prepared for Tararua District Council

11th December 2024



Tēnā koutou katoa,

This report has been prepared for the Tararua District Council by Dafydd Pettigrew and Elise Young from Xyst (Xyst Limited).

We thank Tararua Staff for their contribution to the report.

[Xyst](#) advises clients primarily in the local government sector in the areas of parks, recreation and tourism and provides benchmarking services through [Yardstick](#). We aim to provide practical advice that can improve the lives of people through the provision of parks, recreation and sustainable tourism.

Revision History

Rev.	Date	Author	Notes
1.0	03/09/2024	Elise Young	Draft report template produced for discussion
2.0	28/11/2024	Paul Wilson	Reviewed for release
3.0	10/12/2024	Dafydd Pettigrew	Finalised for Release
4.0	11/12/2024	Dafydd Pettigrew	Final report published



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EXECUTIVE SUMMARY

The following review considers Tararua District Council's (TDC) land and buildings portfolio to identify opportunities for rationalisation to reduce operational expenditure, as directed by the 2024 Long-Term Plan (LTP). This review, carried out by Xyst in collaboration with TDC Facilities Staff, focuses on Council-owned community buildings, parks, reserves, and other non-operational land. The aim was to provide a high-level analysis of the function, service needs, and site-specific factors of these properties to inform rationalisation decisions.

Purpose and scope:

The primary objective of this review was to:

- a. identify under-utilised or surplus properties that may be suitable for rationalisation
- b. assess property information, constraints, and considerations for potential property disposals
- c. provide recommendations and next steps for rationalisation.

The review encompassed:

- d. Council-owned community buildings, parks, reserves, and other non-operational land.
- e. a desktop analysis of 29 reserves and other non-operational land and 18 community buildings across the district.
- f. an examination of potential constraints that may affect the land disposal and land rationalisation decisions.

Key findings:

Strategic planning gaps: The absence of a district-wide strategic plans for community buildings and, parks and open spaces makes it challenging to assess the long-term service needs and potential impacts of rationalisation decisions and make rationalisation recommendations.

Crown derived land: The underlying ownership of much of the under-utilised reserve land Tararua District Council administers sits with the crown.

Community value and usage: Many properties are currently utilised by local communities, and there is likely a strong community interest in retaining certain reserves and buildings, especially those with high social value or those that generate revenue for community groups. For example, the Eketāhuna Medical Centre serves as a key community hub and leasing income from reserve land such as Ormondville Domain and Weber Reserve that fund local community hall activities.

Operational and financial constraints: Several properties have low market values, and the costs associated with disposal, such as land surveys, legal processes, and public consultation requirements could outweigh the financial returns from sale. However, some properties, such as the Woodville Pioneer Museum, Gregg Street Reserve and land at Newman Road, present viable opportunities for disposal.



Legislative constraints: Various legislative requirements apply to the disposal of public land, particularly land held under the Reserves Act 1977 and the Local Government Act 2002. Any potential disposals will require public consultation and may involve more complex processes, such as revoking reserve status or offering land back to the original owners under the Public Works Act.

Alternatives to rationalisation

Various other opportunities exist for the council to reduce operational expenditure on existing community buildings, including reducing insurance coverage to demolition-only policies for older buildings, ensuring agreements are in place for third-party occupancy, reviewing existing occupation agreements and aligning rental fees with market rates, and shifting operational expenses to tenants where feasible.

Rationalisation opportunities:

The review has identified several properties that could be considered for rationalisation. Properties analysed have been divided into the following three groups:

Group 1 – Pursue disposal further (high-level assessment supports pursuing disposal further)

Group 2 – Potential opportunity for disposal (potential for current activities to be relocated – requires working with the community to confirm service requirements and identifying an appropriate facility to accommodate/relocate these activities).

Group 3 – Retain site (investigation/analysis has revealed significant reasons for retaining the site)

Recommendations:

- a. Consider pursuing the disposal of 10 assets.
- b. Work with the community to understand existing and future needs for the Pahiatua Community Hall, Library and Service Centre to inform decisions about future service needs and potential options to sell the Pahiatua Library and Community Hall property and relocate existing community activities to the Pahiatua Service Centre.
- g. Reassess the opportunity to dispose of, or repurpose, the Industrial land at Queen Street/Tudor & Tiraumea Roads, Pahiatua following the findings of the s17a review of waste services scheduled to be completed in 2025.
- h. Consider reducing insurance coverage to demolition-only policies and limiting renovation investments to essential operational needs for older, low-use buildings nearing the end of their lifecycle.
- c. Ensure, where practical, occupation agreements are in place for all land and community buildings occupied by third parties and;
 - Incorporate provisions in occupation agreements that shift responsibility for operational expenses, such as insurance and maintenance, to tenants or reflect these costs in annual



rental charges on a case-by-case basis, provided tenants have the financial capacity to manage them.

- Regularly review agreements to ensure rental fees are aligned with current market rates.
- d. Consider the development of district-wide community facility and parks and open spaces strategies to guide future rationalisation decisions.
- e. Reconsider rationalisation of community buildings and reserves, based on the outcomes of district wide community facilities and reserves/open space strategies, where disposal is likely to have strategic implications on the wider network.
- f. Consider undertaking specific needs assessments for Dannevirke Library and Pahiatua Service Centre to inform community facilities strategies, potential relocation of these activities and rationalisation of their existing buildings.
- g. Retain certain properties due to their known strategic, community or ecological value.

Next steps:

1. **Legal and statutory review:** Engage LINZ-accredited agents and legal services to confirm land status and statutory obligations for each property under consideration for disposal.
2. **Iwi engagement and community consultation:** Seek Council approval and consult with iwi and the public regarding the disposal of identified properties.
3. **Property disposal plans:** Develop detailed disposal plans for each property, including property valuations, survey/consenting, and engagement with potential real estate agents, buyers, or lessees.

PURPOSE OF THE REPORT

This project is intended to provide a better understanding of the land and buildings the Council owns and identify properties that can be considered for rationalisation.

The review includes:

- Council-owned community buildings, parks, reserves, and non-operational land
- high-level desktop analysis of function, service needs, and site-specific factors of land described above to inform rationalisation decisions
- legislative constraints on disposal of public land
- considers planning constraints, site values and commercial desirability
- rationalisation opportunities
- recommendations



- next steps

BACKGROUND

The Tararua District Council (TDC) 2024 LTP deliberations directed the chief executive to further reduce operational expenditure through rationalisation to decrease the overall rating requirement from Year 1 of the Long-Term Plan, with further savings in Year 2.

To assist Council with this review, Xyst has worked with TDC facilities staff to identify Council owned properties for investigation and undertaken analysis to identify potential rationalisation opportunities. Our review has included community buildings, reserve portfolios as well as other non-operational land.

An observation from a recent reserve land status investigation project highlighted the large number of reserves that the Council administer, have underlying Crown ownership with various forms of management authority vested in Council. This significantly reduces the pool of reserves that can be considered for rationalisation as highlighted in the table below.

No. of Land parcels	Description
329	Parks/reserves
223	Crown derived
20	No title (likely Crown land)
86	TDC owned park/reserve land

Initially, the scope of the review focussed on community buildings and park and reserve land however, during the investigation 79 additional potentially Council owned land parcels were discovered. Further investigation identified the majority of these were either crown derived land, LINZ land, road reserve or required for operational purposes i.e. cemetery land. However, seven additional parcels of land were included into this review.

PROJECT METHODOLOGY

To deliver this project, Xyst adopted the following project methodology based on four main stages. The methodology is outlined below:

Stage 1 – Site selection

Stage 2 – Information gathering

Stage 3 – Analysis



Stage 4 - Reporting and recommendation

Stage 1 – Site selection

In Stage 1, consultants worked with TDC Facilities Staff to identify and agree on up to 20 community buildings and 20 reserves to be further investigated for rationalisation.

Reserves

For reserves, this included utilising information collated during a recently completed land status and reserve classification review as part of the Tararua Omnibus Reserve Management Plan development. An initial filter was applied to the list of TDC reserve land, and land was removed from rationalisation consideration if any of the following criteria applied:

- Crown derived land
- Treaty settlement land
- Endowment (gifted) land
- Esplanade reserves
- Cemetery land
- High-use/developed reserve land (e.g. Bush Sports Park, Coronation Park, Dannevirke Domain, campgrounds)
- Reserves with high ecological values (e.g. areas of Patterson’s Bush Scenic Reserve)
- Land currently used for operational purposes i.e. gravel reserves

Applying these filters coincidentally reduced the number of applicable properties to 21. During the information-gathering stage, the investigation revealed that Mathews Domain is crown-derived, Waione Quarry is required for operational purposes and separate discussions with Iwi regarding the purchase of a pine plantation at Tarohaiti are in progress; these properties have been removed from consideration.

In addition, during the investigation process, a further seven additional properties were identified that met the criteria for consideration and were added to the project.

Community Buildings

TDC Facilities Staff compiled a comprehensive list of all Council owned community buildings across the District for inclusion in this rationalisation review. Refer to Appendix Two and Three. Buildings and Land excluded from consideration include:

- a. Community halls managed by Domain Boards
- b. Public conveniences
- c. Sports pavilions/stadiums/grandstands aquatic venues
- d. Campground buildings
- e. Dannevirke Civic Offices, Former Dannevirke Dog Pound



- f. Land utilised by Fire and Emergency New Zealand (FENZ) and other non TDC owned buildings on TDC owned land.

17 community buildings were identified and originally included for rationalisation assessment. During the information-gathering stage, the investigation revealed that Umutaoroa Domain Hall, Waione Domain Hall and Pahiatua Cultural Centre (Old Court House) buildings were located on land derived from the crown and not able to be considered for rationalisation. The TDC Roding team also advised that due to road development and re-routing the Woodlands Road Hall property is complex and requested it be removed from consideration and revisited in the future.

Refer to Appendix One for a table that shows the reserve/land and community buildings included in the review and identifies additional properties added or removed from consideration during the investigation.

Stage 2 – Information Gathering

An investigation was conducted for each site to gather data for rationalisation analysis and decision-making. This involved compiling high-level site summaries using GIS systems, property databases, district plans, and information from TDC staff.

The information compiled covered several aspects and the gathered data was structured into a series of categories to enable a high-level overview and analysis of each site's attributes, how it functions and other considerations for rationalisation decision making including:

- a. property information (e.g. size, legal description, occupation agreements)
- b. financial information (e.g. ratable value and lease income, anticipated maintenance, and operational costs,
- c. building condition - condition assessments expected lifespan, seismic information,
- d. service need (e.g. existing use, the facility's configuration, and its role within the wider network.
- e. potential development constraints (e.g. cultural or heritage values, easement interests, and district plan overlays, factors that may affect the commercial desirability or future development potential).


Stage 3 - Analysis

In this stage, information from Stage 2 was reviewed and analysed to assess each site's characteristics and potential for rationalisation. A workshop with TDC Facilities Staff clarified findings and provided additional information to inform summary statements and specific recommendations for each facility or reserve. These recommendations also consider the potential advantages and disadvantages, financial and strategic implications of rationalisation, alternatives to disposal and gaps in information that make understanding the role of each site within the broader community building or reserve/land network and subsequent rationalisation decision challenging.

Tables 1 and 2 below provide a high-level summary statement/analysis of the findings of each site and comment(s)/recommendation(s) to help inform rationalisation decisions.





Table 1: Reserve Land

RESERVE NAME	SUMMARY STATEMENT	COMMENT / RECOMMENDATION(S)
<p>GEORGE STREET RESERVE 15 Alexandra Street, Dannevirke</p> 	<p>This park features mature trees and an old overgrown BMX track. In general, Dannevirke lacks smaller neighbourhood scale reserves that serve immediate neighbourhoods. However, currently this park is underutilised possibly due to its close proximity to Dannevirke Domain. Past investigations into the site have identified areas of contaminated land above threshold levels for residential development. This is likely to have an impact on commercial desirability and potential revenue generated from disposal. Further specialist investigation is required to understand the extent of the contamination.</p>	<p>1. Retain for recreational use and amenity</p>
<p>GREGG STREET RESERVE 39 Gregg Street, Dannevirke</p> 	<p>The site is located on the northwestern edge of Dannevirke's developed residential area. It is undeveloped, not used for recreation and is managed under a low value grazing lease. Residential development would require a zone change from Rural to residential, and some low-lying parts of the site may be susceptible to flooding, limiting development in these areas. With the close proximity of Coronation Park, demand and need to use the site for recreational purposes in the foreseeable future is likely limited to potential future recreational connection along Tapuata Stream.</p>	<p>1. Pursue disposal in conjunction with 39 Ransom Street and consider opportunities to retain an esplanade strip/reserve along Tapuata Stream.</p>





<p>HALL STREET RESERVE 2 Gordon Street, Dannevirke</p> 	<p>The site provides a physical buffer between the CBD and the adjacent rail corridor and is an important passive green space within the CBD that is otherwise largely devoid of green space. Existing and future public use is likely to be limited unless public amenities are developed further. Close proximity to the rail corridor may affect development potential and commercial desirability.</p>	<p>1. Retain as green space for recreation and amenity.</p>
<p>HERBERTVILL FIRE STATION 34 Seaview Road, Herbertville</p> 	<p>The site is the only reserve/parkland or public open space other than the beach in Herbertville. A local community group has expressed interest in the site for playground development. If disposal is pursued, a boundary adjustment will be required to ensure the fire station building and associated infrastructure is fully contained in the adjoining land parcel. The site's configuration, topography, and useable and developable space may limit the extent of development and commercial desirability. The adjoining landowner currently informally grazes a small part of this site to maintain grass growth, so the desire to purchase the land may be minimal.</p>	<p>1. Retain as part of the wider fire station site and for future recreational/amenity purposes.</p>



<p>OLD MAHARAHARA PUBLIC HALL</p> 	<p>This site was previously utilised in conjunction with the Old Maharahara Public Hall site. With the hall now removed this site is surplus to requirements and is currently informally grazed by neighbouring farmer.</p>	<p>1. Pursue disposal.</p>
<p>ORMONDVILLE DOMAIN (BUCKLAND ROAD SECTION 1) Buckland Road, Ormondville</p> 	<p>This parcel is one of five rural land parcels that make up Ormondville Domain. A grazing lease that includes all four parcels is out for tender at the time of writing. The Ormondville Domain Board are a proactive and well-functioning group that utilise income generated from the grazing lease to maintain the local community hall. There is potential the sale of this land parcel would impact the income the Domain Board receive to maintain the community hall. Likely resulting in further support required by the Council long term. Further in-depth land status investigation is required to confirm the council's authority to consider disposal.</p>	<p>1. Retain land parcel to further support the proactive Domain Board and their community hall.</p>





<p>ORMONDVILLE DOMAIN (BUCKLAND ROAD SECTION 2) Buckland Road, Ormondville</p> 	<p>This parcel is one of five rural land parcels that make up Ormondville Domain. A grazing lease that includes all four parcels is out for tender at the time of writing. The Ormondville Domain Board are a proactive and well-functioning group that utilise income generated from the grazing lease to maintain the local community hall. There is potential the sale of this land parcel would impact the income the Domain Board receive to maintain the community hall. Likely resulting in further support required by the Council long term. Further in-depth land status investigation is required to confirm the council's authority to consider disposal.</p>	<p>1. Retain land parcel to further support the proactive Domain Board and their community hall.</p>
<p>ORMONDVILLE DOMAIN (BUCKLAND ROAD SECTION 3) Buckland Road, Ormondville</p> 	<p>This parcel is one of five rural land parcels that make up Ormondville Domain. A grazing lease that includes all four parcels is out for tender at the time of writing. The Ormondville Domain Board are a proactive and well-functioning group that utilise income generated from the grazing lease to maintain the local community hall. There is potential the sale of this land parcel would impact the income the Domain Board receive to maintain the community hall. Likely resulting in further support required by the Council long term. Further in-depth land status investigation is required to confirm the council's authority to consider disposal.</p>	<p>1. Retain land parcel to further support the proactive Domain Board and their community hall.</p>





<p>ORMONDVILLE DOMAIN (DOMAIN STREET) Domain Street, Ormondville</p> 	<p>This parcel is one of five rural land parcels that make up Ormondville Domain. A grazing lease that includes all four parcels is out for tender at the time of writing. The Ormondville Domain Board are a proactive and well-functioning group that utilise income generated from the grazing lease to maintain the local community hall. There is potential the sale of this land parcel would impact the income the Domain Board receive to maintain the community hall. Likely resulting in further support required by the Council long term. Further in-depth land status investigation is required to confirm the council's authority to consider disposal.</p>	<p>1. Retain land parcel to further support the proactive Domain Board and their community hall.</p>
<p>ORMONDVILLE DOMAIN (DOMAIN STREET) Domain Street, Ormondville</p> 	<p>This parcel is one of five rural land parcels that make up Ormondville Domain. A grazing lease that includes all four parcels is out for tender at the time of writing. The Ormondville Domain Board are a proactive and well-functioning group that utilise income generated from the grazing lease to maintain the local community hall. There is potential the sale of this land parcel would impact the income the Domain Board receive to maintain the community hall. Likely resulting in further support required by the Council long term. Further in-depth land status investigation is required to confirm the council's authority to consider disposal.</p>	<p>1. Retain land parcel to further support the proactive Domain Board and their community hall.</p>



<p>PATTERSONS BUSH SCENIC RESERVE Hinemoa Valley Road, Pahatua</p> 	<p>Rural land parcel with mixture of flat pasture and undulating regenerative native bush. There is no existing lease agreement in place with farmer grazing area of pasture within the land parcel. The cost and effort required to dispose of the land currently in pasture and retain the area of native bush would potentially exceed the revenue generated from disposal.</p>	<p>1. Retain the land parcel and formalise lease or grazing licence with the neighbouring landowner.</p>
<p>RANSOM STREET RESERVE 39 Ransom Street, Dannevirke</p> 	<p>This land parcel adjoins residential housing and Tapuata Stream. Informal pedestrian access from Ransom Street is available but not promoted and the site is not generally used by the public. It is understood the site is grazed but there is no existing lease agreement. The sites size, shape, topography and may limit its potential for residential development. However, some may be utilised if combined with 39 Gregg Street the site's location and access to Ransom Street make an important link for any future esplanade connection along Tapuata Stream between Ransom Street and Smith Street.</p>	<p>1. Pursue disposal in conjunction with 39 Gregg Street and consider opportunities to retain an esplanade strip/reserves along Tatapuata Stream.</p>





<p>ROTARY RESERVE 6 Lawson Street, Pahiatua</p> 	<p>This flat site is located on the eastern side of Pahiatua township. Half of the site is a dog park, and the other half provide a BMX track. The neighbourhood utilise the reserve. And a future iwi housing development may increase the use/demand for this open space.</p> <p>There is sufficient open space provision on this side of town with Jubilee Park and Huxley Street courts; however, there is limited provision in other areas of the township. Full disposal could increase demand and have an impact on the township, especially if/when Pahiatua experiences growth in the future.</p>	<p>1. Retain for recreation use and amenity.</p>
<p>WEBER RESERVE Park Road, Weber</p> 	<p>Weber Reserve is a rural and isolated reserve. It was once used for community rugby games and has clubrooms on site which are now in poor condition and unused. The Hall which was once located onsite is now located in Weber village. The income generated through grazing supports the Weber Hall Committee, however no formal lease agreement. Demand for the recreational use of the reserve is virtually non-existent.</p>	<p>1. Pursue disposal pending confirmation of land status by a LINZ accredited agent and engagement with the Weber Hall Committee to further understand the reliance on the income generated from grazing.</p>



<p>LAND AT 16 BENGSTON STREET Eketāhuna</p> 	<p>This land parcel is part of an expired agreement with the Eketāhuna Museum Group. The group has planted a young orchard, with the goal of supporting the Eketāhuna Food Bank, but the land remains largely underutilised and requires significant volunteer effort to maintain, which is decreasing. While there are no current maintenance costs for the Council, the Group has requested support to maintain the land. Note museum buildings) on the adjacent council-owned land are owned by the Eketāhuna Museum Group, however, the long-term use of all three land parcels by the group unclear.</p>	<p>f. Pursue disposal and work with the museum group to explore opportunities to relocate their use of the site including orchard to another council location.</p>
<p>744 WAITAHORA ROAD Waitahora</p> 	<p>Information about this site is limited. It appears to be grazed by a neighbouring farmer, although there is no formal lease arrangement in place. The parcel includes Waitahora Road; if disposal was pursued, a land survey and boundary adjustment would be required to exclude the road. Further specific investigation is needed to assess its potential for rural or residential development, and given it is a small land parcel that is not contiguous with neighbouring farmland, interest in purchase for grazing may be limited.</p>	<ol style="list-style-type: none"> 1. Pursue disposal, provided disposal is economically viable. 2. Consider this site a low priority for disposal given the additional administration costs related to surveying/boundary adjustment required and potentially low return from sale.



<p>77174 STATE HIGHWAY 2 Dannevirke</p> 	<p>Information about this site is limited. It appears to be grazed by a neighbouring farmer, although there is no formal lease arrangement in place. The disposal of this site is unlikely to be economically viable given the low value of the site and administration resources/costs related to a comprehensive land status investigation and sale.</p>	<p>1. Retain land given the likely low economic viability of disposal</p>
<p>LAND AT NEWMAN ROAD Eketāhuna</p> 	<p>Information about this site is limited. It appears to be grazed by a neighbouring farmer, although there is no formal lease arrangement in place. The site adjoins the Makakahi Stream. If the disposal is pursued, retaining an esplanade strip or reserves along the stream boundary is recommended.</p>	<p>1. Pursue disposal and consider retaining an esplanade strip along the Makakahi Stream boundary.</p>






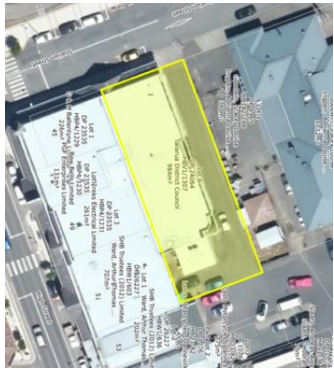


<p>LAND AT ROUTE 52/WAIHOKI VALLEY ROAD</p> 	<p>This site appears to be utilised primarily by the neighbouring farmer. There is currently no occupation agreement in place and records approving construction of sheepyards and shearing sheds have not been located. The Eastern section of land parcel is currently used as a gravel storage site. Given the low value of the site, establishing a commercial lease agreement is likely to be a more financially effective option than disposal.</p>	<p>7. Retain both land parcels and formalise a commercial lease agreement for continued use of the site.</p>
<p>INDUSTRIAL LAND AT QUEEN STREET, TUDOR & TIRAMEA ROADS, PAHIATUA</p> 	<p>Currently, Tirumea and Tudor Road lots are being used as a dumping ground for saw dust from the sawmilling site on the other side of Queen Street. The property fronting Queen Street has a derelict fertiliser storage structure over a 205m² concrete pad.</p> <p>Council investigated put the Tirumea and Tudor Road lots and the western half of the lot fronting Queen Street on the market in 2017 however, the highest offer received at the time was deemed too low and not accepted.</p> <p>A s.17a review of waste services in the district is scheduled to be completed in the 2024/25 financial year will inform any future need for this site for waste management purposes.</p>	<p>1. Potential opportunity for disposal or partial disposal. Utilise the findings of the 2024/25 s.17a service delivery review of waste services to inform rationalisation decisions.</p>



Table 2: Community Buildings

COMMUNITY BUILDING/SITE	SUMMARY STATEMENT	COMMENT/RECOMMENDATION(S)
<p>TDC IT BUNKER/CIVIL DEFENCE SHED 42 Denmark Street, Dannevirke</p> 	<p>These buildings are currently well utilised by Council IT and Civil Defence. Staff assessment confirms that the building(s) are in good condition and have an anticipated lifespan of 30 years. The most significant maintenance and operational cost over the next ten years is for interior and exterior painting. The site and buildings do not have any particular significance for the Council. However, they currently play an important role in the administration-building portfolio, as the Council has no other suitable space available to relocate the existing activities and user groups. While the buildings are currently at capacity, additional space is unlikely to be required in the foreseeable future.</p>	<p>1. Retain the site and reconsider disposal if an adequate space to accommodate existing users becomes available in the future.</p>
<p>DANNEVIRKE LIBRARY 1 Station Street, Dannevirke</p> 	<p>The Dannevirke Library building is currently used entirely to provide Dannevirke's public library service. It is in good condition and is one of the higher-value community buildings in the district. Anticipated maintenance over the next 10 years is minimal, with the most significant costs consisting of re-carpeting and painting, renewing air conditioning, and window frames. Ideally the future of this building needs to be considered in conjunction with the other civic buildings in Dannevirke e.g. Town hall.</p>	<p>1. Retain and reconsider rationalising in the future, in conjunction with other Dannevirke civic buildings, if a demonstrated need/opportunity arises to optimize Dannevirke civic building use/capacity.</p>





<p>DANNEVIRKE TOWN HALL 156 High Street, Dannevirke</p> 	<p>The Town Hall building is listed as an NZ Historic Places Trust Category II building. It is in excellent condition and seismic strengthening completed in 2002. Anticipated maintenance costs in the next 1-3 years are primarily for painting the roof and exterior walls.</p> <p>The building is currently used for theatre productions and provides low-cost hiring opportunities for community events. Dannevirke Information Centre is also currently situated in the Town Hall. Council-elected members are also scheduled to relocate and utilise the old Council Chambers in the upstairs area.</p> <p>Currently, there is no other council-owned community facilities within Dannevirke that have the ability or capacity to cater for this diverse mix of activities in one building.</p>	<p>1. Retain the building and consider optimising use by including other functions, activities, and users.</p>
<p>DVK RURAL BUS DEPOT 53 Denmark Street, Dannevirke</p> 	<p>This site is situated on the edge of the CBD, and the free-standing building, has a simple configuration, is in good condition and occupies approximately 40% of the land parcel. The two adjoining land parcels are council-owned and used for car parking.</p> <p>The site is occupied under a commercial lease and used as a Rural post rural delivery depot. A lease renewal and rent review process was underway at the time of writing and is likely to result in significant rental increase in line with market rates.</p> <p>Anticipated maintenance costs are relatively low with over the next 10 years and relate to Clearlite roof panel replacement and exterior painting.</p>	<p>1. Pursue disposal.</p>




<p>EKETĀHUNA COMMUNITY CENTRE 4 Haswell Street, Eketāhuna</p> 	<p>The building is utilised occasionally for community bookings, booked on demand, and managed by Council. The building is in good condition with a lifespan anticipated to be at least 50 years.</p> <p>The most significant maintenance costs for the next 1-3 years are for exterior re-cladding. The site includes four other land parcels next to the Community Centre managed as public green space. This is the only other neighbourhood scale public green space in Eketāhuna other than the playground on /Bridge Street. Relocating activities to the Eketāhuna Domain/Recreation Reserve to create a community hub would likely mean this site would become surplus to requirement for this community. However, this would require a new facility build which would require capital funding a needs/feasibility assessment to support investment.</p>	<p>1. Retain this property for existing and future community use.</p>
<p>EKETĀHUNA MEDICAL CENTRE 1 Bengston Street, Eketāhuna</p> 	<p>The site operates as cost-effective premises to support health services for the Eketāhuna Community and as a community hub that includes the Medical Centre also has rehab gym, and the menz shed and community garden are also located on site. There is no other Council own infrastructure serving this purpose in the area.</p> <p>The site is comprised of two land parcels with part of the main building built across the common boundary. The building is generally in good condition.</p> <p>Public support for disposal is unlikely, particularly if options are not provided by the Council in advance and considered suitable by the community.</p>	<p>1. Retain this property for existing and future community use.</p>



<p>EKETĀHUNA SERVICE CENTRE AND LIBRARY 31 Main Street, Eketāhuna</p> 	<p>The building is used as Eketāhuna Service Centre and Public Library. The facility is considered to be in good condition. However, having been constructed in 1935, along with some local heritage value, it also has a very high seismic risk rating due to the south brick infill wall and is at considerable risk of damage in the event of an earthquake. Despite its good condition, anticipated maintenance costs in the next 3-10 years, is for earthquake strengthening scheduled for 2031/32. Other maintenance needs include updates to heat pumps, kitchen, flooring, carpet, vinyl, and interior painting.</p>	<p>g. Retain unless the outcomes of a wider community facilities strategy and/or needs assessment identify an appropriate alternative location to deliver library and Public Service Centre activities from.</p>
<p>EKETĀHUNA WAR MEMORIAL HALL 27 Herbert Street Eketāhuna</p> 	<p>The Eketāhuna War Memorial has significant heritage value and importance to the community and district. The Hall is situated across two land parcels. With mature trees adjacent to the Hall, two of which are memorial trees. The Hall is in average condition and is currently utilised by Eketāhuna Radio, which generates a modest annual income. It is also occasionally used for community board meetings and Anzac Day Services also take place annually.</p>	<p>1. Retain this property given the significance of the war memorial, memorial trees, and amenity value as a gateway to Eketāhuna township.</p>



<p>PAHIATUA LIBRARY AND COMMUNITY HALL 167 Main Street, Pahiatua</p> 	<p>This building is utilised as Pahiatua Library and Community Hall. The Hall is available for hire at low cost, supporting activities such as performances and awards ceremonies. However, overall usage as a hireable space is relatively low, and subsequently generates minimal income.</p> <p>Significant maintenance costs are projected over the next 10 years including a major roof renewal and exterior and interior painting in years 1-3 and earthquake strengthening between years 3-10. These costs highlight the need for substantial investment to maintain the facility's functionality and safety over the long term. This is a useful community facility, and the library and community hall services are particularly important to the community. However, alternative options to accommodate these activities may be available and could be confirmed through working with the community to understand existing and future needs.</p>	<ol style="list-style-type: none"> 1. Work with the community to understand existing and future needs for the Pahiatua Community Hall, Library and Service Centre and 2. Consider selling the Pahiatua Library and Community Hall site and relocating existing community activities to the Pahiatua Service Centre.
<p>PAHIATUA SERVICE CENTRE</p> 	<p>Constructed in 1929, it is a NZ Historic Places Trust Category II listed building that was earthquake-strengthened in 2023. The building is in excellent condition and has an expected lifespan of 50 years.</p> <p>Additional maintenance costs are anticipated to be low, for the next 10 years.</p> <p>The TDC Pahiatua Service Centre, includes a well utilised community garden and the pound stock paddock located adjacent to the building.</p> <p>The facility is used for Council meetings (chambers) and daily operations, with 2-3 staff based there on a permanent basis. Decisions to dispose of this property need to consider the relocation of the council's Pahiatua operations and impact on the community garden.</p>	<ol style="list-style-type: none"> 1. Retain this property and work with the community to understand existing and future Community Hall, Library and Service Centre needs and consider co-locating all activities in at the Pahiatua Service Centre site.



<p>WOODVILLE PIONEER MUSEUM 62 Ormond Street, Woodville</p> 	<p>The house at the front of the site is no longer used as a museum but is currently utilised primarily for storage, while a modern shed at the rear is actively used by the Museum Trust.</p> <p>The Pioneer Museum building is in average-good condition, with anticipated maintenance costs for the next 1-3 years, relating to interior and exterior repainting and restricted to minor repairs over the next 3-10 years.</p> <p>Subdivision and disposal of the original house at the front of the property is an option worth considering. As the site is held as a reserve under the Reserves Act 1977 and classified Local Purpose (Museum) Reserve, an approval by the Minister of Conservation would be required to revoke the reserve status before pursuing disposal.</p>	<ol style="list-style-type: none"> 1. Consider subdividing the section and retaining the building at the rear of the property and disposing of the house in the front. 2. If disposal is pursued, consider initiating communication/engagement early with the Minister of Conservation (or their delegate) to discuss any potential issues with revoking the reserve status of the land and the proposal with the Woodville Museum Trust to confirm their needs and aspirations for the site.
<p>WOODVILLE RINITAWA ART STUDIO 42 Vogel Street, Woodville</p> 	<p>Located in a prominent location on SH3 the building serves as an art gallery and hosts Woodville Museum Trust displays, with regular, well-attended events, making it a key community asset. The property is currently in a "no rent period" by council resolution, but lease income is expected to begin in the near future.</p> <p>The Council accepted a proposal in principle in March 2019 for Woodville Art and History to use the building for up to 2 years rent free while they obtain funding for earthquake strengthening.</p> <p>The building is in good condition, with low anticipated maintenance costs for the next 1-3 years, covering minor repairs and repainting. Retaining the land could provide the council with future development options that include adjoining council land currently used for council housing.</p>	<p>h. Retain this property and progress formalising a lease with the Woodville Museum Committee.</p>



SUMMARY OF FINDINGS/CONCLUSIONS

Desktop assessment findings

We have outlined below some of the key observations from our review and analysis and that have helped inform our recommendations.

Absence of strategic plans

The analysis and recommendations in this report are based primarily on staff knowledge and site-specific information. Analysing and developing informed rationalisation recommendations was particularly difficult in the absence of strategic plans that consider the specific needs of the community relating to specific reserves or community buildings or the importance of these asset/facility within the wider network.

Strategic planning documents act as tools to assist decisions on the planning of the provision and distribution of community facilities now and into the future. They help identify issues, gaps, duplication and optimisation opportunities in the community facility or parks and reserves network. The aim is to provide a 'fit-for-purpose' network throughout the district and ensure that community resources align with evolving demographic, social, and economic conditions.

Rationalisation decisions informed by strategic planning work can be made more confidently, will typically have more community support and are less likely to cost Council in the future.

Land status information

The majority of reserves are held subject to the Reserves Act 1977 (Reserves Act) and the majority of community buildings appear to be held subject to the Local Government Act 2002 (LGA).

Confirmation of land status will be required for all land where disposal is pursued. A comprehensive understanding of how the land came to be, will inform the specific disposal process, for example, whether Reserves Act status needs to be revoked or if there are any other implications such as offer back requirements under the Public Works Act.

Earthquake strengthening, renovation and other investment

Significant funding has been allocated to earthquake-strengthening community buildings over the past 10-15 years with more budgeted in the LTP for over the next 10 years. This high level of investment needs to be considered in rationalisation decisions along with other recent or required expenditure and other investment in renovation or development of buildings.

Maintenance costs (reserves)

Understanding annual maintenance costs for individual reserves has been difficult to determine due to the lumpsum nature of mowing and maintenance contracts. Fortunately, this only applied to Rotary Reserve, George Street Reserve and Hall Street Reserve, annual estimated costs were low, and in all cases, other factors had more bearing on our specific recommendations for these properties.



Commercial desirability

A variety of factors that could potentially affect commercial desirability or buyer interest have been identified. Common issues for many of the properties reviewed include size, topography, location, and general useability and development potential. Other unique factors identified include contaminated land, memorial structures and trees, heritage listings, caveats, building line restrictions and other easements/interests, district plan zoning and other regulatory restrictions. For these properties, a more detailed specialist assessment and investigation are likely required to confirm the practical implications for future use, impact on potential revenue from disposal and financial viability of the Council disposing of the property.

Financial viability of rationalising land or community buildings

The financial viability of disposing of some properties is unclear. Some have extremely low rateable values, suggesting the cost of sale and public process required to dispose of public land will likely outweigh the limited financial return. Others require subdivision or boundary adjustment to exclude formed roads which will require land survey, consenting and other administrative tasks over and above typical public process and property sale costs.

For properties commercial valuation and economic assessment that considers and compares the long-term financial benefits of both sale and commercial lease options to inform rationalisation decisions may be useful.

Existing community use/interest

Community support for the disposal of some properties may be limited in the absence of a well-considered plan or strategy to relocate or provide suitable alternatives for these groups/activities.

Examples of community interest in the reserves and community buildings, that we recommend is considered when making rationalisation decisions, include:

- i. Ormondville and Weber Hall Committees use grazing lease income from Ormondville Domain and Weber Recreation Reserve to support the upkeep of their respective community halls.
- j. The Herbertville community has expressed interest in developing a playground on the unused part of the Herbertville Fire Station site.
- k. Eketāhuna Medical Center operates as a community hub, and other properties have high levels of community value, such as community gardens, a men's shed, museums and a dog park.

Rationalisation opportunities

The sites reviewed have been put three groups based on their typical attributes and opportunities to pursue disposal further.

Group 1 – Pursue disposal (high-level assessment supports pursuing disposal further)



Group 2 – Potential opportunity for disposal (potential for current activities to be relocated – requires working with the community to confirm service requirements and identifying an appropriate facility to accommodate/relocate these activities).

Group 3 – Retain site (investigation/analysis has revealed significant reasons for retaining the site)

The table below describes the typical attributes associated with reserves or community buildings in each of the groups.

Group	Typical attributes
1	<ul style="list-style-type: none"> • Low or no public use/displacement or future service need identified • High operational/capital costs forecast • Low rental/revenue return • Further investigation primarily related to land status confirmation and legislative process for disposal • Can be considered in isolation of other community buildings/reserves • No significant heritage or other planning considerations identified
2	<ul style="list-style-type: none"> • Existing use potentially accommodated elsewhere • Limited understanding of future service need • Medium – high operational/capital costs forecast • Low rental/revenue return • Disposal decisions dependent on rationalisation of other facilities/reserves within wider reserve/community building network • Needs assessment and/ wider community building engagement recommended to inform disposal decisions
3	<ul style="list-style-type: none"> • High community value/use • High impact of displacing existing community or council use if disposed • Likely low commercial desirability (due to size/usability/location etc.) • Sensitive public memorial value • Limited suitable alternatives for existing users

Tables 3 and 4 below provide a high-level recommendation and supporting comments for each site assessed in the review (excluding those properties removed due to being found to be Crown derived land).

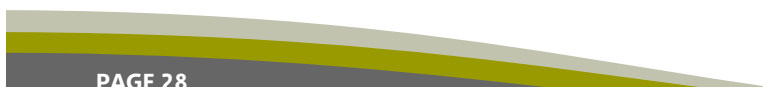




Table 3: High-level recommendations for reserve land

RESERVE NAME	RECOMMENDATION	COMMENTS
Gregg Street Reserve	Pursue disposal	l. Pursue disposal in conjunction with 39 Ransom Street m. Consider retaining esplanade area
39 Ransom Street Reserve	Pursue disposal	n. Pursue disposal in conjunction with 39 Gregg Street o. Consider retaining esplanade area
Weber Reserve	Pursue disposal (pending land status confirmation and engagement with Weber Hall Committee)	p. Need to understand Hall committee's reliance on the income generated from grazing.
Land at Newman Road Eketāhuna	Pursue disposal	q. Consider retaining an esplanade strip along the Makakahi Stream boundary.
Land at 16 Bengston Street	Pursue disposal (pending a decision that the site is not required to be retained for future social housing.)	r. Work with the museum group to explore opportunities to relocate their use of the site including orchard to another council location. s.
744 Waitahora Road, Waitahora	Pursue disposal (provided disposal is economically viable)	t. Low priority for disposal given the additional costs related to surveying/boundary adjustment required u. Potentially low return from sale.
Land Surrounding the Old Maharahara Public Hall	Pursue disposal (provided disposal is economically viable)	v. Low priority given low value
Industrial land at Queen Street/Tudor & Tiraumea Roads, Pahiatua	Pursue disposal (retaining 50% of the lot fronting Queen Street for future transfer station storage)	w. Need for this site will be considered in a s.17a Review of waste services scheduled to be completed in 2024/25 x. Market tested in 2017 – low offer received, not accepted.
George Street Reserve	Retain	y. Retain for recreational use and amenity



Herbertville Fire Station	Retain	z. Community proposal for playground aa. FENZ building straddles boundary
Hall Street Reserve	Retain	bb. Retain as green space for recreation and amenity.
Ormondville Domain (All Land Parcels)	Retain	cc. Grazing funds community hall dd. Potentially crown derived land
Pattersons Bush Scenic Reserve	Retain	ee. Significant natural values ff. Formalise grazing lease
Rotary Reserve	Retain	gg. Retain for recreation use and amenity. hh. Recently developed dog park
77174 State Highway 2, Dannevirke	Retain	ii. Comprehensive land status investigation required jj. Likely low return from sale.
Land at Route 52/Waihoki Valley Road	Retain	1. Formalise commercial lease

Table 4: High-level recommendations for community buildings

COMMUNITY BUILDINGS		
Woodville Pioneer Museum	Pursue (partial) disposal	<ul style="list-style-type: none"> Consider subdividing and disposing original building. Ministers consent required for reserve revocation.
DVK Rural Bus Depot	Pursue disposal	<ul style="list-style-type: none"> Proponent, desirable location.
Pahiatua Library and Community Hall	Potential opportunity for disposal	kk. Work with the community to understand existing and future needs for the Pahiatua Community Hall, Library and Service Centre and consider selling the Pahiatua Library and Community Hall site and relocating existing community activities to the Pahiatua Service Centre.



Pahiatua Service Centre	Retain	<ul style="list-style-type: none"> Work with the community to understand existing and future Community Hall, Library and Service Centre needs and consider co-locating all activities at the Pahiatua Service Centre site.
Dannevirke library	Retain	<ul style="list-style-type: none"> II. Reconsider rationalising in the future, in conjunction with other Dannevirke civic buildings, if a demonstrated need/opportunity arises to optimize Dannevirke civic building use/capacity.
Eketāhuna Community Centre	Retain	<ul style="list-style-type: none"> Important green space associated with site Potential to revisit in future if new community hub developed elsewhere i.e. at the Domain
TDC IT Bunker/civil defence shed	Retain	<ul style="list-style-type: none"> Important Council administration facility. Reconsider if adequate space to accommodate existing users becomes available.
Eketāhuna Service Centre and Library	Retain	<ul style="list-style-type: none"> Reconsider in the future if an appropriate alternative location to deliver library and Public Service Centre activities from becomes available.
Eketāhuna Medical centre	Retain	<ul style="list-style-type: none"> Important well used community hub. <i>Note: Rateable values above are a combined valuation for both land parcels.</i>
Eketāhuna War Memorial	Retain	<ul style="list-style-type: none"> Significant memorial site.
Dannevirke Town Hall	Retain (and maximise use)	<ul style="list-style-type: none"> Heritage value. High community value. Potential to optimise use by including other functions, activities, and users
Woodville Rinitawa Art Studio	Retain	<ul style="list-style-type: none"> High community use/value Formalising a lease



Legislative constraints on the disposal of public land

When the Council wants to dispose of property that it owns, it must follow the requirements of the relevant legislation that applies to that land. This can include the Reserves Act (1977), Local Government Act (2002) or the Public Works Act (1981).

The land included in this rationalisation review was typically held under the Reserves Act 1977 or Local Government Act 2002. However, may have been acquired using the provisions of the Public Works Act. The Reserves Act and LGA have specific restrictions and processes for the disposal of public land and include public consultation processes for any proposals to sell the land and if required under the PWA may need to be offered back to the person the Council originally purchased it from, or their successors.

Once the Council confirms land, they wish to rationalise, further investigation is required to determine why and how the land was acquired by the Council. This will inform the specific process under the LGA or Public Works Act that the Council must follow if it wishes to dispose of the land.

Land held under the Local Government Act 2002 (LGA)

Section 138 restriction on disposal of parks (by sale or otherwise) defines a park as land acquired or used principally for community, recreational, environmental, cultural, or spiritual purposes; and requires the Council to consult on the proposal before selling it. This applies to some land community buildings are located on e.g. Eketāhuna Community Centre.

Land held under the Reserves Act 1977

Revocation of reserve status under Section 24 of the Reserves Act 1977 requires public consultation as per section 24(2) and approval from the Minister of Conservation, as this authority has not been delegated to the Council. The Minister's decision will be based on the original values for which the land was reserved, the current presence of those values, and feedback from the public consultation process.

Other considerations to reduce costs associated with land and community buildings.

To reduce expenditure on community buildings, reserves and other land, the Council could consider the following:

- Reducing insurance coverage to demolition-only policies and limiting renovation investments to essential operational needs, especially for older, low-use buildings nearing the end of their lifecycle.
- Regularly reviewing occupation agreements to ensure rental fees are aligned with current market rates.
- Ensuring, where practical, occupation agreements are in place for all land and community buildings occupied by third parties and;



mm. Incorporating provisions in lease agreements that shift responsibility for operational expenses, such as insurance and maintenance, to tenants, or reflecting these costs in annual rental charges on a case-by-case basis, provided tenants have the financial capacity to manage them.

Alternatives to rationalisation

Commercial lease

Commercial leasing is the obvious alternative to selling council-owned property. Many of the reserves have low-value grazing leases or no lease agreements in place. For some formalising grazing leases on small insignificant land parcels may not be viable for larger areas regularly reviewed commercial lease can be a long-term ongoing source of income for council.

Options to lease Council property for commercial purposes may also be worth exploring, for example, or repurposing community buildings for private commercial use or leasing rural land to energy companies, i.e. use for solar energy production.

Transfer with DoC

Most of the park and reserve land managed by TDC is Crown-derived, meaning it cannot be sold or disposed of by the Council. However, the Council also owns significant areas of land with natural or conservation value. While land administered by the Department of Conservation (DOC) can be sold, the process is complex and only allowed if the land has low conservation value. On 15 November 2024, the Government released a discussion document proposing changes to the conservation system, potentially enabling more flexible land exchanges and disposals.¹ This could allow the Council to exchange high-conservation-value land it owns for Crown-derived land with less conservation value it already manages, which could then be used, developed, or sold.

Private public partnerships

Other alternatives include private-public partnerships or collaborating with private developers to develop or manage the land or building, which can be an effective way to utilise public assets without selling. This is particularly useful for large-scale developments such as mixed-use projects, affordable housing, or community centres. However, this may not so effectively achieve the ultimate goal of generating revenue to service debt and decrease overall rating increase.

RECOMMENDATIONS

No.	RATIONALISATION OPTION	LAND / COMMUNITY BUILDING
1	PURSUE DISPOSAL	39 Gregg Street, Dannevirke

¹ <https://www.doc.govt.nz/get-involved/have-your-say/all-consultations/2024-consultations/proposals-to-modernise-the-conservation-system/>



		39 Ransom Street Reserve, Dannevirke
		Woodville Pioneer Museum (partial)
		Weber Reserve
		DVK Rural Bus Depot, Dannevirke
		Land at Newman Road, Eketāhuna
		Land at 16 Bengston Street, Eketāhuna
	PURSUE DISPOSAL IF DETERMINED ECONOMICALLY VIABLE	744 Waitahora Road, Waitahora
		Land Surrounding the Old Maharahara Public Hall
3	POTENTIAL OPOURTUNITY FOR DISPOSAL	Pahīatua Library and Community Hall
		Industrial Land at Queen Street/Tudor & Tiraumea Roads, Pahīatua
4	RETAIN	Pahiatua Service Centre
		Dannevirke Library
		TDC IT Bunker/Civil Defence Shed
		Eketāhuna Service Centre and Library
		George Street Reserve
		Herbertville Fire Station (vacant land)
		Hall Street Reserve
		Eketāhuna Medical Centre
		Eketāhuna War memorial
		Dannevirke Town Hall
		Woodville Rinitawa Art Studio
		Land at Route 52/Waihoki Valley Road
		Hall Street Reserve
		Ormondville Domain (all land parcels)
		Pattersons Bush Scenic Reserve
		77174 State Highway 2, Dannevirke
6	Work with the community to understand existing and future needs for the Pahīatua Community Hall, Library and Service Centre to inform decisions about future service needs and potential option to sell the Pahīatua Library and Community Hall property and relocate existing community activities to the Pahīatua Service Centre.	



7	Reassess the opportunity to dispose of, or repurpose, the Industrial land at Queen Street/Tudor & Tiraumea Roads, Pahiatua following the findings of the s17a review of waste services scheduled to be completed in 2025.
8	Reducing insurance coverage to demolition-only policies and limiting renovation investments to essential operational needs, especially for older, low-use buildings nearing the end of their lifecycle.
9	Ensuring, where practical, occupation agreements are in place for all land and community buildings occupied by third parties and; <ul style="list-style-type: none"> ▪ Incorporate provisions in occupation agreements that shift responsibility for operational expenses, such as insurance and maintenance, to tenants, or reflecting these costs in annual rental charges on a case-by-case basis, provided tenants have the financial capacity to manage them ▪ Regularly review agreements to ensure rental fees are aligned with current market rates.

NEXT STEPS

For land that is agreed to be rationalised, consider the following:

- a. Engage LINZ accredited agents and legal services to confirm land status information and site-specific statutory obligations related to disposing of public land.
- b. Seek legal services advice to review land status information and confirm and assist with statutory processes for disposing of land
- c. Seek Council approval to dispose of specific properties, engage iwi and publicly consult on proposals to sell public land
- d. Develop specific disposal plans for each property including:
 - i. Seek independent property valuation to confirm financial/economic viability of land disposal
 - ii. Engage surveyor to complete boundary adjustments/subdivision ahead of sale if required
 - iii. Identify potential interest or engage a relator to advertise the property(s)





APPENDIX ONE – RESERVES AND OTHER LAND INCLUDED IN THIS REVIEW, INCLUDING ADDITIONAL PROPERTIES ADDED OR REMOVED FROM CONSIDERATION DURING THE INVESTIGATION

RESERVE/LAND	LOCATION	COMMUNITY BUILDINGS	LOCATION
Gregg Street Reserve	Dannevirke	TDC IT Bunker/Civil Defence	Dannevirke
Weber Reserve	Weber	Dannevirke Carnegie Building	Dannevirke
George Street Reserve	Dannevirke	Dannevirke Library	Dannevirke
Rotary Reserve	Pahiatua	Dannevirke Town Hall	Dannevirke
Herbertville Fire Station	Herbertville	DVK Rurak Bus Depot	Dannevirke
Ormondville Domain	Ormondville	Eketāhuna Community Centre	Eketāhuna
Patterson’s Bush Scenic Reserve	Pahiatua	Eketāhuna Medical Centre	Eketāhuna
Ransom Street Reserve	Dannevirke	Eketāhuna Service Centre and Library	Eketāhuna
Hall Street Reserve	Dannevirke	Eketāhuna War Memorial	Eketāhuna
ADDED TO ORIGINAL LIST		Pahiatua Library and Community Centre	Pahiatua
16 Bengston Street	Eketāhuna	Pahiatua Service Centre	Pahiatua
744 Waitahora Road,	Waitahora	Woodville Pioneer Museum	Woodville
77174 State Highway 2,	Dannevirke	Woodville Art Studio	Woodville
Former Dannevirke Pound/SPCA	Dannevirke	REMOVED FROM ORIGINAL LIST	
Land at Newman Road	Eketāhuna	Umutaoroa Domain	Dannevirke
Land at Route 52/Waihoki Valley Road	Waihoki	Woodlands Road Hall	Woodville
Land Surrounding Old Maharahara Public Hall	Dannevirke	Waione Domain	Pongaroa
REMOVED FROM ORIGINAL LIST		Pahiatua Cultural Centre (Old Court House)	Pahiatua
Mathews Domain	Norsewood		
Parkland at Tarohaiti SH2	Dannevirke		
Quarry at Waione-Horoeka Road	Pongaroa		



APPENDIX TWO – LIST OF COMMUNITY BUILDINGS

Please note the follow were excluded; public conveniences, domain halls, pensioner housing, solid waste assets – transfers stations, 3 water assets – pump sheds, storage sheds.

VALUATION REFERENCE	COMMUNITY BUIDLINGS	COMMENTS
In scope		
11210/05400	Dannevirke Library	
11210/26200	Dannevirke Town Hall	
11210/147.01	TDC IT Bunker / Civil Defence Shed	
17770/08900	Eketāhuna Community Centre	
17770/06100	Eketāhuna Service Centre and Library	
17770/17300	Eketāhuna War Memorial Hall	
17560/58000	Pahiātua Cultural Centre (Old Court House)	
17560/56400	Pahiātua Library and Community Hall	
17570/38400	Pahiātua Service Centre	
	Woodville Pioneer Museum	
11450/23900	Woodville Rinitawa Art Studio - Lindauer	
11450/20300	Woodville Service Centre and Library	
17770/05401	Eketāhuna Medical Centre lease	
11210/25100	DVK Rural Bus Depot	
11140/19500	Weber Recreation Reserve	
11130/05602	Waione Domain Hall	
Out of Scope (TDC owned)		
11210/27900	Dannevirke Carnegie Building	Prior Council resolution, 2019
11130/21400	Coast Rd, Pongaroa: Akitio War Memorial Hall - Community Hall	Community need, no alternative
11210/11001	Dannevirke Civic Centre / Service Centre	Main service delivery asset
11200/20000	Dannevirke Sports Centre	High usage, no alternative facilities available
11200/20000	Dannevirke Sports Pavillion	High usage
11200/13500	Dannevirke Upper Domain Grandstand	Allow to reach end of life
11140/00700	Dannevirke Dog Pound	Main service delivery asset
17770/17300 + 11160/15200	Norsewood - War Memorial Hall + Toilets	Community hub
17560/94000	Pahiātua - Bush Multisport Stadium	Level of community ownership
17560/94000	Pahiātua, Huxley St - Grandstand	All to reach end of life
11450/29002	Woodville Community centre/Sports Stadium	Strong community engagement, no alternative facility
11450/19700	Woodville Vogel St: Tennis Pavilion	Part of recreation facility
17770/14000	Eketāhuna Swimming Baths	Aquatic facility
17570/40800	Pahiātua Pools	Aquatic facility
11450/28900	Woodville Pool	Aquatic facility
17770/31300	Eketāhuna Camp Ground	Campground
17470/13300	Carnival Park Camp ground Kitchen	Campground
11200/13500A	Dannevirke Camp Ground Office, Kitchen, Laundry	Campground
11450/24000	Woodville NZ Post lease	S17a review
Out of scope (buildings not owned by TDC)		
17560/629.00	Bush Multisport Courts Building	Private ownership, TDC Land
17560/94000	Tararua Squash Building	Private ownership, TDC Land
11200/13500	Waisplash - Dannevirke Upper Domain	Private ownership, TDC Land
11140/21100	New Garage - Weber Firestation	FENZ site, private ownership, TDC Land
11140/42800	Herbertville Fire Station - CD Room	FENZ ownership, TDC Land



11130/38701	Akitio Fire Station	FENZ ownership, TDC Land
11140/21000	Weber Fire Station	FENZ ownership, TDC Land
11140/42700	Herbertville Fire Station	FENZ ownership, TDC Land
11140/21000	Gordon Rd, Weber Fire Shed	FENZ ownership, TDC Land
	Norsewood Pioneer Museum	Private ownership, TDC Land
11160/09800	Norsewood Rifle Clubrooms	Private ownership, TDC Land
11130/24700	Makomako St, Pongaroa Domain - Guides Hall	Private ownership, TDC Land
17770/08700	Eketāhuna Museum	Historic, Community managed facility
17470/13300	Carnival Park House	Campground
17510/01200	Kaitawa Hall	Domain Board, Private ownership, TDC land.
17470/13300	Glasgow St - Carnival Park Domain - Dwelling	Campground
11160/53300	Raumati School Hall	DOC Land, leased for grazing
11160/09800	Norsewood Cricket Pavilion	Domain Board, Private ownership, TDC land
11330/10600	Woodlands Rd: Public Hall	Domain Board, Private ownership, TDC land
17700/24800	Nireaha Domain Hall	Domain Board, Private ownership, TDC land
11150/39700	Te Uri Hall	Domain Board, Private ownership, TDC land
11160/15200	Norsewood - Summer House	Domain Board, Private ownership, TDC land
11200/13500	Dannevirke Upper Domain - Scout Hall	Private on TDC Land - Transferred to Multisport Committee from Scouts
11130/24700	Makomako St, Pongaroa Domain - Hockey Rooms	Private ownership, TDC land
17530/07600	Makuri Hall	Domain Board, private ownership, TDC land
11330/223.00	Papatawa Hall	Domain Board, private ownership, TDC land
11170/06000	Umutaoroa Hall	Crown derived land
	Woodville AFC (located on Hockey Park)	Private ownership, TDC land
	Eketāhuna Tennis Club Pavilion (located on Eketāhuna Domain beside multi-turf)	Private ownership, TDC land
	Dannevirke Brass Band Building	Private ownership, TDC land



APPENDIX THREE – LIST OF LAND

LINZ ID	Reserve/land	Owner
4063248	Land at Newman Road, Eketāhuna	TDC
3918967	Land at 16 Bengston Street, Eketāhuna	TDC
3838729	Industrial Land at Queen Street/Tudor & Tiraumea Roads, Pahiatuna	TDC
3847189	Industrial Land at Queen Street/Tudor & Tiraumea Roads, Pahiatuna	TDC
3854696	Industrial Land at Queen Street/Tudor & Tiraumea Roads, Pahiatuna	TDC
4185288	744 Waitahora Road, Waitahora	TDC
4217291	744 Waitahora Road, Waitahora	TDC
4186538	744 Waitahora Road, Waitahora	TDC
4164514	77174 State Highway 2, Dannevirke	TDC
4160470	Land Surrounding the Old Maharahara Public Hall	TDC
7685130	Land at Route 52/Waihoki Valley Road	TDC
4234282	Parkland at 39 Gregg Street	TDC
4213598	Coronation Park	TDC
4228239	60 Ross Street Woodville	TDC
4238219	60 Ross Street Woodville	TDC
4185198	Coronation Park	TDC
4158159	SH2 Metal Pit - Matamau	TDC
4241722	Tahoraiti Forest	TDC
4185288	Waitahora Plantation Reserve	TDC
3957140	Waione Quarry	TDC
3979951	Waione Horoeka Road	TDC
4158889	Hockey Park	TDC
4163139	Esplanade Reserve at 15 Empire Street	TDC
4168391	Hockey Park	TDC
4180531	Hockey Park	TDC
4182927	Hockey Park	TDC
4187766	Hockey Park	TDC
4188323	Esplanade Reserve at McPhee Street	TDC
4206724	Hockey Park	TDC
4209231	Esplanade Reserve at Maharahara Road	TDC
4212979	Parkland at Gordon Street Dannevirke	TDC
4216267	Hockey Park	TDC
4221182	Woodville Tennis and Basketball Courts	TDC
4225488	Norsewood War Memorial Community Centre	TDC
4225626	Hockey Park	TDC
4227457	Esplanade Reserve at 37 Victoria Avenue	TDC
6542606	Esplanade Reserve at Tipapakuku Road	TDC
7006614	Road berm at Hall Street_ Dannevirke	TDC
4042339	Pahiatua Waterworks land	TDC
3775531	Esplanade Reserve at Castle Hill Road	TDC
3775557	Esplanade Reserve at Castle Hill Road	TDC
3779704	Victoria Park (Pahiatua Recreation Reserve)	TDC
3899913	Esplanade Reserve at Parkville Road Ekatahuna	TDC
3938056	Victoria Park (Pahiatua Recreation Reserve)	TDC
3784647	Ekatahuna Transfer Station	TDC
3746153	Rotary Reserve (Pahiatua Recreation Reserve)	TDC
3994540	Closed Alfredton Road Cemetery	TDC
4208265	Fontaine Square	TDC
4170883	George Street Reserve	TDC
3957140	Quarry at Waione-Horoeka Road	TDC
3933259	Eketahuna Cemetery	TDC
4218235	Makotuku Domain	TDC
3770290	Ekatahuna Transfer Station	TDC
4178959	Ormondville Domain_Domain St (Ormondville Recreation Reserve)	TDC
4229157	Woodville Recreation Ground	TDC
4228935	Fontaine Square	TDC
4209683	Herbertville Fire Station	TDC
4219705	Pattisons Bush Scenic Reserve	TDC
3899759	Esplanade Reserve at Parkville Road Ekatahuna	TDC



4209719	George Street Reserve	TDC
4164367	Esplanade reserve at Tipapakuku Road	TDC
3778986	Mangatera Cemetery	TDC
4178639	Rawhiti Street Reserve	TDC
3822332	Akitio Foreshore	TDC
3863067	Akitio Foreshore	TDC
6520486	Akitio Foreshore	TDC
4220228	Weber Rugby Fields	TDC
4161965	Esplanade Reserve at Gaisford Road	TDC
4228795	Hall Street Reserve	TDC
4225805	Esplanade Reserve at 45 Riverdale Road	TDC
4055137	Mangatera Cemetery	TDC
4241587	Pattisons Bush Scenic Reserve	TDC
4219720	Pattisons Bush Scenic Reserve	TDC
3903374	Mangaoranga Cemetery	TDC
4241722	Parkland at Tarohaiti SH2	TDC
4212210	Parkland at 39 Gregg Street	TDC
4036446	Esplanade Reserve at Coast Road Akitio	TDC
3844350	Akitio Foreshore	TDC
3985082	Akitio Foreshore	TDC
4216347	Pattisons Bush Scenic Reserve	TDC
6843889	Bush Sports Park	TDC
4013999	Pahiatua Waterworks	TDC
3790604	Pahiatua Waterworks	TDC
4158855	Esplanade Reserve at 226 Kumeti Road	TDC
4210760	Esplanade Reserve at 854 Otope Road	TDC
6935094	Esplanade Reserve at Smith Street Dannevirke	TDC
4191314	Wahipai Domain	TDC
4190359	Ormondville Domain (Ormondville Recreation Reserve)	TDC
4199811	Woodville Museum	TDC
4217645	Ormondville Domain 2 (Ormondville Recreation Reserve)	TDC
4158177	Ormondville Domain (Ormondville Recreation Reserve)	TDC
4232353	Ormondville Domain 3 (Ormondville Recreation Reserve)	TDC
4190954	Ormondville Domain 4 (Ormondville Recreation Reserve)	TDC
7441048	Woodlands Road Hall	TDC
7571254	Dannevirke Domain	TDC
4217633	Esplanade in Kumeroa	TDC
4170663	Parkland at Wahipai	TDC
3919300	Esplanade reserve at Mangamaire	TDC
4190135	Fairbrother road - Bridge Parcel	TDC
4222892	Weber Bridge Reserve - Horizons Block	TDC
4195077	Weber Fire Station	TDC
3762039	Pongaroa Rec Reserve	TDC
4204508	Route 52 - Wimbledon Road	TDC
4217633	Kumeroa Esplanade	TDC
7561951	Saddle Road - Old Landfill	TDC
4160470	Maharahara Old Hall Site	TDC
7547196	Conduit road - SH2 Gravel Reserves	TDC
4209231	Maharahara Road Esplanade	TDC
4157330	Lovell Road Esplanade Reserve	TDC
3870218	PAH Old Landfill	TDC
4022370	Mangaone Valley Rd - 5 roads	TDC
3748491	Mangatainoka Cemetery Reserve	TDC
3782042	Tiraumea - Route 52	TDC
4159240	Woodville SH 3	TDC
3759036	Akitio - Small hill parcels	TDC
3747490	PAH - Waste Water	TDC
3970218	Mangaone Valley Road Forest	TDC
3872902	PAH Recyc centre	TDC
4002507	PAH Recyc centre	TDC
3838729	PAH Recyc centre	TDC
3918967	Eke Museum Back Lot	TDC
7208708	Eke Main Street Community Area	TDC
3909846	Pahiatua Extension for Bowls	TDC
3792932	Pongaroa Landfill	TDC
4229558	Lower Domain - Horizons Block	TDC
4176745	Kumeroa Domain	Crown derived
4184681	Kumeroa Domain	Crown derived
4212494	Norsewood Waterwheel Park	Crown derived
4212782	Matthews Domain	Crown Derived
4213043	Norsewood Waterwheel Park	Crown derived



4216736	Kumeroa Recreation Reserve	Crown derived
4216805	Norsewood Waterwheel Park	Crown derived
4204049	n/a	Crown derived
4201166	n/a	Crown derived
4224305	n/a	Crown derived
3797141	Pongaroa Scenic Reserve	Crown derived
3957136	Pongaroa Scenic Reserve	Crown derived
3772558	Eketahuna Recreation Reserve	Crown derived
3777377	Tiraumea Domain	Crown derived
3797703	Pongaroa Scenic Reserve	Crown derived
4033839	Pongaroa Scenic Reserve	Crown derived
3790114	Makuri Domain	Crown derived
4025762	n/a	Crown derived
4030325	Tiraumea Domain	Crown derived
3876581	Pongaroa Scenic Reserve	Crown derived
3954989	Pongaroa Scenic Reserve	Crown derived
3781209	n/a	Crown derived
3778734	Woodville Domain	Crown derived
4038775	Pongaroa Scenic Reserve	Crown derived
3879884	Pongaroa Scenic Reserve	Crown derived
3954946	Woodville Domain	Crown derived
3807644	Pongaroa Scenic Reserve	Crown derived
3798780	Pongaroa Scenic Reserve	Crown derived
3804902	Pongaroa Scenic Reserve	Crown derived
3961060	Pongaroa Scenic Reserve	Crown derived
3933248	Eketahuna Recreation Reserve	Crown derived
3877159	Pongaroa Scenic Reserve	Crown derived
4051967	Pongaroa Scenic Reserve	Crown derived
3793743	Pongaroa Scenic Reserve	Crown derived
4194610	Dannevirke Domain	Crown derived
3792351	Pongaroa Scenic Reserve	Crown derived
4035409	Pongaroa Domain (Pongaroa Recreation Reserve)	Crown derived
4189376	Dannevirke Domain	Crown derived
3790067	Pongaroa Scenic Reserve	Crown derived
3951757	Pongaroa Scenic Reserve	Crown derived
4035371	Pongaroa Scenic Reserve	Crown derived
3877638	Pongaroa Scenic Reserve	Crown derived
3873272	Pongaroa Scenic Reserve	Crown derived
3994526	Eketahuna Recreation Reserve	Crown derived
3952960	Marima Domain	Crown derived
3798155	Pongaroa Scenic Reserve	Crown derived
3869421	Pongaroa Scenic Reserve	Crown derived
3960464	Waione Domain	Crown derived
3789766	Pongaroa Scenic Reserve	Crown derived
3793190	Pongaroa Scenic Reserve	Crown derived
3797267	Pongaroa Scenic Reserve	Crown derived
4041541	Pongaroa Scenic Reserve	Crown derived
3796883	Nireaha Domain	Crown derived
3797158	Makuri Domain	Crown derived
4187342	Mangatoro Scenic Reserve	Crown derived
3791024	Pongaroa Scenic Reserve	Crown derived
3859866	Woodville Domain	Crown derived
4003778	Pongaroa Cemetery	Crown derived
3872778	Tiraumea Domain	Crown derived
3769799	Eketahuna Recreation Reserve	Crown derived
3960769	Pongaroa Scenic Reserve	Crown derived
3798234	Pongaroa Scenic Reserve	Crown derived
3864753	Eketahuna Recreation Reserve	Crown derived
3958459	Pongaroa Scenic Reserve	Crown derived
3797092	Pongaroa Scenic Reserve	Crown derived
3959563	Pongaroa Scenic Reserve	Crown derived
4059937	Alfredton Domain	Crown derived
3954915	Pongaroa Scenic Reserve	Crown derived
3871396	Pongaroa Scenic Reserve	Crown derived
3801651	Pongaroa Scenic Reserve	Crown derived
4038189	Pongaroa Scenic Reserve	Crown derived
4041283	Pongaroa Scenic Reserve	Crown derived
3798017	Pongaroa Scenic Reserve	Crown derived
3789788	Pongaroa Scenic Reserve	Crown derived
3954875	Pongaroa Scenic Reserve	Crown derived
3877929	Pongaroa Scenic Reserve	Crown derived



3772581	Newman Domain	Crown derived
3877875	Pongaroa Scenic Reserve	Crown derived
4239529	Wahipai Domain	Crown derived
3794162	Woodville Domain	Crown derived
3794689	Pongaroa Scenic Reserve	Crown derived
3870099	Pongaroa Scenic Reserve	Crown derived
3958462	Pongaroa Scenic Reserve	Crown derived
4047449	Newman Domain	Crown derived
3797322	Pongaroa Scenic Reserve	Crown derived
4238494	Baines Domain	Crown derived
3956784	Pongaroa Scenic Reserve	Crown derived
3793199	Pongaroa Scenic Reserve	Crown derived
3841197	Kohinui Domain	Crown derived
4035534	Makuri Domain	Crown derived
3794130	Pongaroa Scenic Reserve	Crown derived
3783726	Marima Domain	Crown derived
3880324	Pongaroa Scenic Reserve	Crown derived
4210433	Umutaoroa Domain	Crown Derived
3993918	Eketahuna Recreation Reserve	Crown derived
4033535	Pongaroa Scenic Reserve	Crown derived
3772556	Eketahuna Recreation Reserve	Crown derived
3797507	Pongaroa Scenic Reserve	Crown derived
3794159	n/a	Crown derived
3797664	Pongaroa Scenic Reserve	Crown derived
3877452	Pongaroa Scenic Reserve	Crown derived
3794120	Pongaroa Scenic Reserve	Crown derived
3878002	Pongaroa Scenic Reserve	Crown derived
3957917	Pongaroa Scenic Reserve	Crown derived
3958920	Pongaroa Scenic Reserve	Crown derived
3956935	Pongaroa Scenic Reserve	Crown derived
4025190	Marima Domain	Crown derived
3800597	Pongaroa Scenic Reserve	Crown derived
4033350	Pongaroa Scenic Reserve	Crown derived
3877939	Pongaroa Scenic Reserve	Crown derived
3950922	Pongaroa Scenic Reserve	Crown derived
3950847	Makuri Domain	Crown derived
4045455	Pongaroa Scenic Reserve	Crown derived
3986393	Woodville Domain	Crown derived
4018041	Parkland at Mangatainoka SH2	Crown derived
3958796	Pongaroa Scenic Reserve	Crown derived
3875733	Pongaroa Scenic Reserve	Crown derived
3772839	Eketahuna Recreation Reserve	Crown derived
3932139	Nireaha Domain	Crown derived
4035997	Pongaroa Scenic Reserve	Crown derived
4038280	Pongaroa Scenic Reserve	Crown derived
3971336	Pongaroa Scenic Reserve	Crown derived
3762039	Pongaroa Domain (Pongaroa Recreation Reserve)	Crown derived
4055534	Mangatanoka Reserve	Crown derived
3797205	Conservation land at Pongaroa Scenic Reserve	Crown derived
3874365	Conservation land at Pongaroa Scenic Reserve	Crown derived
3961055	Conservation land at Pongaroa Scenic Reserve	Crown derived
3972742	Conservation land at Pongaroa Scenic Reserve	Crown derived
3886123	Conservation land at Pongaroa Scenic Reserve	Crown derived
4225733	Woodville Domain	Crown derived
4222588	Makotuku Domain	Crown derived
4053774	Alfredton Domain	Crown derived
3884542	Alfredton Domain	Crown derived
3811960	Alfredton Domain	Crown derived
7756892	Treaty settlement land - do not include in paln	Crown derived
7756894	Treaty settlement land - do not include in paln	Crown derived
3954940	Woodville Domain	Crown derived
3874375	Woodville Domain	Crown derived
3954938	Woodville Domain	Crown derived
4206437	Woodville Domain	Crown derived
4180007	Waihi Falls Scenic Reserve	Crown derived
3855600	Pahiatua Domain (Pahiatua Recreation Reserve)	Crown derived
4208676	tbc	Crown derived
4161354	tbc	Crown derived
4215473	Parkland at 1028 Takapau Ormondville Road	Crown derived
4178295	Matamau Cemetery	Crown derived
4242620	Matamau Cemetery	Crown derived



3957072	Makuri Domain	Crown derived
4181628	Woodville Domain	Crown derived
4195387	RSA Lawn Cemetery	Crown derived
3874104	Pongoroa Scenic Reserve	Crown derived
4238439	Dannevirke Domain	Crown derived
4205214	Anzac Park	Crown derived
4172976	Norsewood Waterwheel Park	Crown derived
3904903	Waione Domain	Crown derived
4179796	Wahipai Domain	Crown derived
3807832	Hukanui Recreation Reserve	Crown derived
3907230	Hukanui Recreation Reserve	Crown derived
3939343	Hukanui Recreation Reserve	Crown derived
3969975	Hukanui Recreation Reserve	Crown derived
3823001	Hukanui Recreation Reserve	Crown derived
4014456	Hukanui Recreation Reserve	Crown derived
3966070	Hukanui Recreation Reserve	Crown derived
3972445	Hukanui Recreation Reserve	Crown derived
3752837	Hukanui Recreation Reserve	Crown derived
3970579	Hukanui Recreation Reserve	Crown derived
4064246	Alfredton Domain	Crown derived
3859327	Alfredton Domain	Crown derived
4064051	Alfredton Domain	Crown derived
6535825	Alfredton Domain	Crown derived
4034850	Hamua Public Hall	Crown derived
3945516	Newman Domain	Crown derived
3979495	Newman Domain	Crown derived
3769581	Newman Domain	Crown derived
3933639	Newman Domain	Crown derived
3986540	Mangamaire Public Hall	Crown derived
3938221	Kaitawa Domain	Crown derived
3756407	Kaitawa Domain	Crown derived
4040115	Makuri Domain	Crown derived
4018041	Mangatainoka Recreation Reserve	Crown derived
3949435	Mangatainoka Recreation Reserve	Crown derived
4239529	Mangatainoka Recreation Reserve	Crown derived
3988880	Mangatainoka Recreation Reserve	Crown derived
3908441	Mangatainoka Recreation Reserve	Crown derived
4024625	Mangamutu Recreation Reserve	Crown derived
4047226	Mangamutu Recreation Reserve	Crown derived
3938061	Mangamutu Recreation Reserve	Crown derived
3972741	Mangamutu Recreation Reserve	Crown derived
3953594	Carnival Park Domain	Crown derived
3844932	Kaipararo River Conservation Reserve	Crown derived
3801308	Kaipararo River Conservation Reserve	Crown derived
3797456	Kaipararo River Conservation Reserve	Crown derived
3879384	Kaipararo River Conservation Reserve	Crown derived
3775916	Pongoroa Plantation Reserve	Crown derived
4037886	Pongoroa Plantation Reserve	Crown derived
4039326	Pongoroa Plantation Reserve	Crown derived
3954950	Pongoroa Plantation Reserve	Crown derived
4184926	Woodville Domain	Crown derived
4193708	Makotuku War Memorial	Crown derived
3772867	Eketahuna Recreation Reserve	Crown derived
4241499	Wahipai Domain	Crown derived
4227964	Woodville Domain	Crown derived
4197153	Victoria Domain	Crown derived
4185048	Woodville Domain	Crown derived
4189803	Woodville Domain	Crown derived
4233863	Ormondville War Memorial	Crown derived
4213300	64 Ross Street	Crown derived
4216733	64 Ross Street	Crown derived
4196082	Wainui valley School Pool	Crown derived
4159424	Plantation Res SH2 No.1	Crown derived
4218810	Plantation Res SH2 No.2	Crown derived
4223849	Plantation Res SH2 No.3	Crown derived
4197913	Plantation Res SH2 No.4	Crown derived
3800238	Pongoroa Scenic Reserve	Crown derived
4205352	Hall School Road	Crown derived
4222990	tbc	Crown derived
3852490	Eketahuna Recreation Reserve	Crown derived
3793589	tbc	Crown derived



4163474	Mangatera Cemetery	Crown derived
3852519	Eketahuna Recreation Reserve	Crown derived
3772851	Eketahuna Recreation Reserve	Crown derived
4215473	Stock Rest - Takapau - Ormonville Road	Crown derived
4206630	Raumati Hall site	Crown derived
4222990	Te Rehunga School Land	Crown derived
4192383	Cemetery reserve - Piripiri	Crown derived
4161354	Waitahora Reserve	Crown derived
4163695	Waitahora Reserve	Crown derived
4206722	Weber Cemetery	Crown derived
3793589	Towai Plantation	Crown derived
4205250	Route 52 - Angora Road	Crown derived
11130/41504	Akitio - Forest	Crown derived
4162261	Kumeroa Cemetery	Crown derived
4195037	Pinfold Road - Gravel Reserve	Crown derived
3870735	Mangahao Cemetery Reserve	Crown derived
3879375	Kaitawa Cemetery	Crown derived
3877225	Waituna Road Gravel Reserve	Crown derived
3835174	Puketoi Road Gravel Reserve	Crown derived
4008654	PAH - Mangahao Road - Gravel Reserve	Crown derived
7532622	Tutaekara Road - Ex Hall Board	Crown derived
3750568	Carisbrook Road - RFTD	Crown derived
3930968	Newman Cemetery	Crown derived
3934824	SH2 Gravel Reserve - EKE	Crown derived
3901096	Mt Bruce Gravel Reserve	Crown derived
3900203	Mt Bruce - Gravel Reserve	Crown derived
3819348	Kaiparoro road - Gravel Reserve	Crown derived
3797456	Kaiparoro Road - Local Purpose	Crown derived
3933813	Mangaoranga Road - Gravel Reserve	Crown derived
3962121	Bowen Road - Gravel Reserve	Crown derived
3850170	Makuri Rec Reserve	Crown derived
3796153	Bridge Reserve- Puketoi	Crown derived
3950495	Pongaroa Old Pound	Crown derived
3853180	Eketahuna Stock Pound	Crown derived
4237296	Norsewood Cemetery	Unknown - no title associated with parcel
4204242	Gravel reserve at Waitahora Road	Unknown - no title associated with parcel
3870735	Ballance Cemetery	Unknown - no title associated with parcel
3999381	Woodville Domain	Unknown - no title associated with parcel
4213560	Mangatera Cemetery	Unknown - no title associated with parcel
4192383	Unknown parcel	Unknown - no title associated with parcel
4162261	Kumeroa Cemetery	Unknown - no title associated with parcel
4180210	Gravel reserve at Waitahora Road	Unknown - no title associated with parcel
4221785	Settlers Cemetery	Unknown - no title associated with parcel
3879375	Kaitawa Cemetery	Unknown - no title associated with parcel
3817797	Pongaroa Cemetery	Unknown - no title associated with parcel
4183746	Ormonville Cemetery	Unknown - no title associated with parcel
4172877	Ormonville Cemetery	Unknown - no title associated with parcel
4176438	Ormonville Cemetery	Unknown - no title associated with parcel
4226579	Ormonville Cemetery	Unknown - no title associated with parcel
4226694	Ormonville Cemetery	Unknown - no title associated with parcel
3989727	Mangatanoka Cemetery	Unknown - no title associated with parcel
4212534	Woodville Lawn Cemetery	Unknown - no title associated with parcel
4184134	Old Gorge Cemetery	Unknown - no title associated with parcel
4182810	Waitahora Cemetery	Unknown - no title associated with parcel
4239392	Potter Road	LINZ
4159424	Norsewood Road Parcel - SH2	Road
No Identifier	Ngamoko Road	Road
4217291	SH2 Metal pit opposite Wahipai	Road
11350/07701	River Road	Road
7441048	Woodlands Road	Road
3935231	Mangaone Closed Road	Road
3986390	Closed Road - Rock Road	Road
4016902	Closed Road - Rock Road	Road
3806214	Makairo Road Metal Pit	Road
3986097	MakomakoRoad Metal Pit	Road
3877328	Kopikopiko Road	Road
17470/19401	PAH Unformed road	Road
3975458	Esplanade -01	TBD
3983024	Esplanade -02	TBD
3995510	Esplanade -03	TBD



4157330	Esplanade -04	TBD
4210770	Esplanade -05	TBD
No Identifier	Metal Pit - Piripiri Road	TBD
No Identifier	Herbertvill Road, Road Reserve - Wimbledon	TBD
3853357	Henderson Road Esplanade	TBD
3925045	Ngaturi - Rec Reserve	TBD
4182742	Kumeroa - Road Reserve	TBD





Report

Date : 11 December 2024
To : Mayor and Councillors
Tararua District Council
From : Jaron Vince
Mayors Taskforce for Jobs Coordinator
Subject : **Mayors Taskforce for Jobs Update - Dec 2024**
Item No : **9.5**

1. Recommendation

- 1.1 *That the report from the Mayors Taskforce for Jobs Coordinator dated 11 December 2024 concerning the Mayors Taskforce for Jobs Update - Dec 2024 be received.*

Executive Summary

The Mayor's Taskforce for Jobs (MTFJ) Community Employment Programme in the Tararua District has successfully completed the first half of the 2024-2025 year. This report outlines the outcomes achieved during the period, newly released modelling regarding Youth Unemployment in the district and key initiatives planned for 2025.

Key Highlights

- **Employment Outcomes (July – December 2024):**
 - 11 employment placements that fit MSD contractual outcome criteria
 - 8 sustained employment outcomes.
 - 36% of targeted annual outcomes achieved.

- **Funding Overview:**
 - First tranche funding received.

- 9 sustained employment outcomes required for second tranche funding.

2. Reason for the Report

2.1 This report provides Council with an update on the progress of the MTFJ Community Employment Programme for July to December 2024 and outlines plans for the remainder of the 2024-2025 financial year.

3. Outcomes 2024 – 25 (Jul-Dec)

3.1 MSD Contractual Outcomes Delivered

- 11 Employment Placements (*according to MSD criteria).
- 8 Sustained Employment Outcomes * (> 90 days).
- 240 Registered Rangatahi.

3.2 3.2 Other Outcomes Delivered

- 13 employment placements / support (*outside MSD criteria)
- these include seasonal, part-time, fixed-term, casual employees.

3.3 3.3 Challenges 2024-25

- Uncertainty causing businesses to either postpone hiring, or to hire casual to permanent.
- Rangatahi planning to move overseas in the new year
- Unknown school leavers

4. Funding 2024-2025

4.1 Our MTFJ programme has received first tranche funding this year.

4.2 To receive second tranche funding the MTFJ programme must deliver 9 Sustainable Employment Outcomes and have committed to spending 80% of its First Tranche Funding. We are about to achieve our employment outcomes but are little behind the pace on utilising our funding. We will rectify this in December / January as we are waiting on some support applications from some of our employers.

5. Training, Programmes & Events

5.1 Driver Licensing

Our collaboration with the amazing driver licensing team at TCYS and other training providers continues - We have supported approximately 15 rangatahi in upgrading their driving licences.

Class 1 car licensing as well as forklift, wheels, tracks, rollers and dangerous goods endorsements.

There are plans for two Defensive Driving Courses to be held in early 2025.

5.2 Outward Bound Scholarships

We had two young men attend Outward Bound in November. One in the 8-Day Discovery Course and another completed the 21-day Classic programme. We will produce some media around these two rangatahi for the new year to encourage other locals to attend our 2025 Outward Bound opportunities.

Classic (21-day programme):

4th–24th Feb 2025	Two scholarships (valued at \$4,546 per person)
12 th Mar–1st Apr 2025	Two scholarships (valued at \$4,546 per person)
5th–25th May 2025	Two scholarships (valued at \$4,546 per person)

5.3 Events Postponed until 2025-2026

[Industry Training Graduations](#) and [Inspiring the Future](#) events have been postponed until 2025-2026 financial year.

Industry Training Graduation - After receiving the graduate list from Te Pukenga for this year the decision was made to wait until the end of 2025 to celebrate our trade graduates and incorporate graduates from 2023-2025.

Inspiring the Future – We will be signing up role-models in the new year and will look to partner with other local community support organisations to have these events inside and outside of our local schools and possibly online.

6. Options

6.1 Dot Loves Data – TA level Youth Employment Information

As of November 2024, we now have '[MTFJ Youth Employment Dashboard](#)' which displays key labour market indicators and statistics down to the council level and includes:

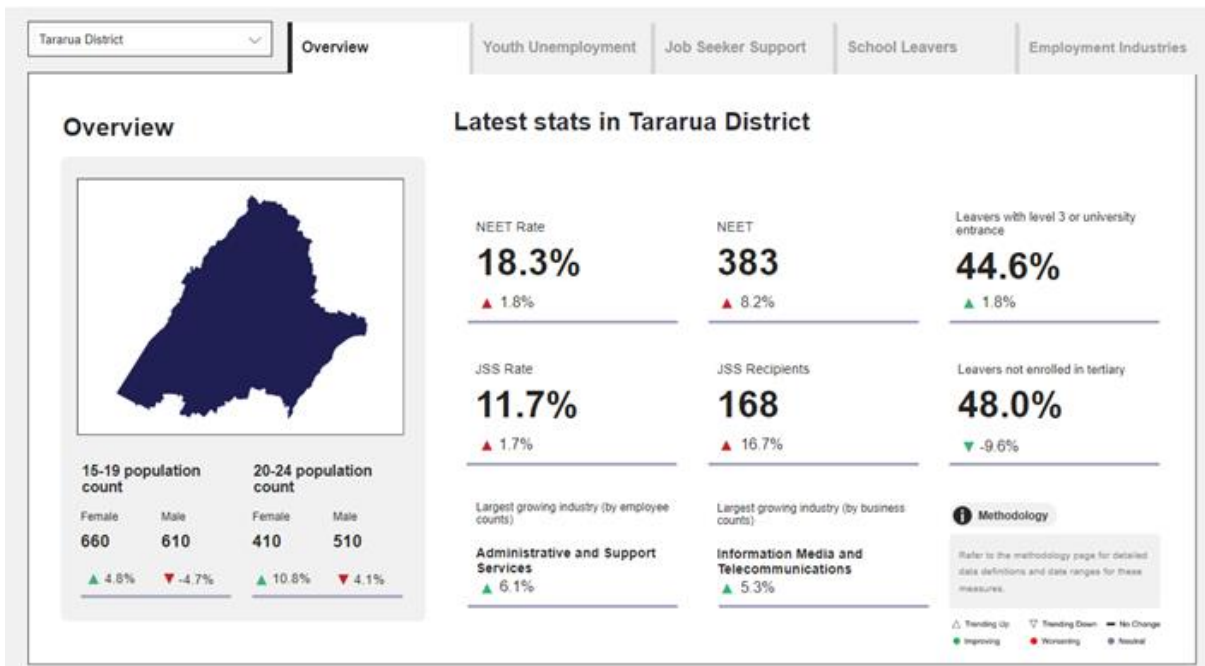
youth unemployment figures, TradeMe job vacancies, school leaver attainment and destinations, the number of youth receiving a job seeker benefit, skill shortages and key employment industries.

This enables us access to timely and accurate data in regards to our local economy – in the past we've only had regional information which would also included Palmerston North, Whanganui and everything in between.

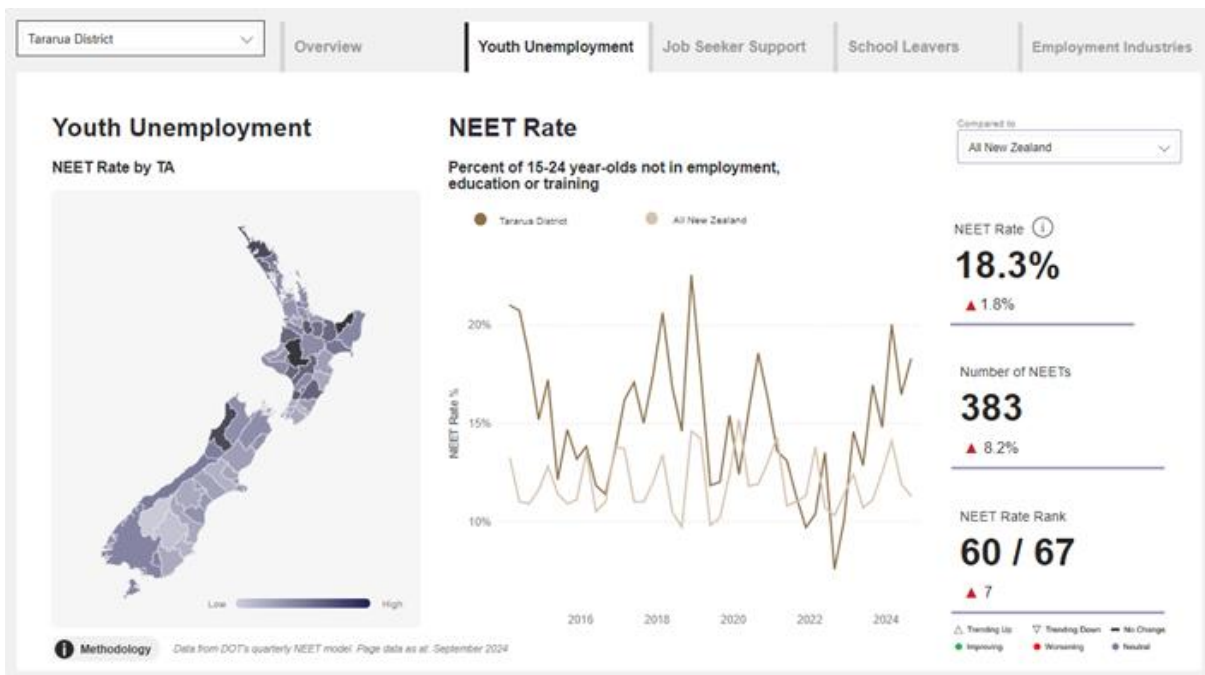
The dashboard now displays the data in an easy and digestible way, alongside making comparisons to the national averages on some data sets, the dashboard can monitor and track the improvements of other territorial authorities over time.

6.2 Tararua District Youth Unemployment

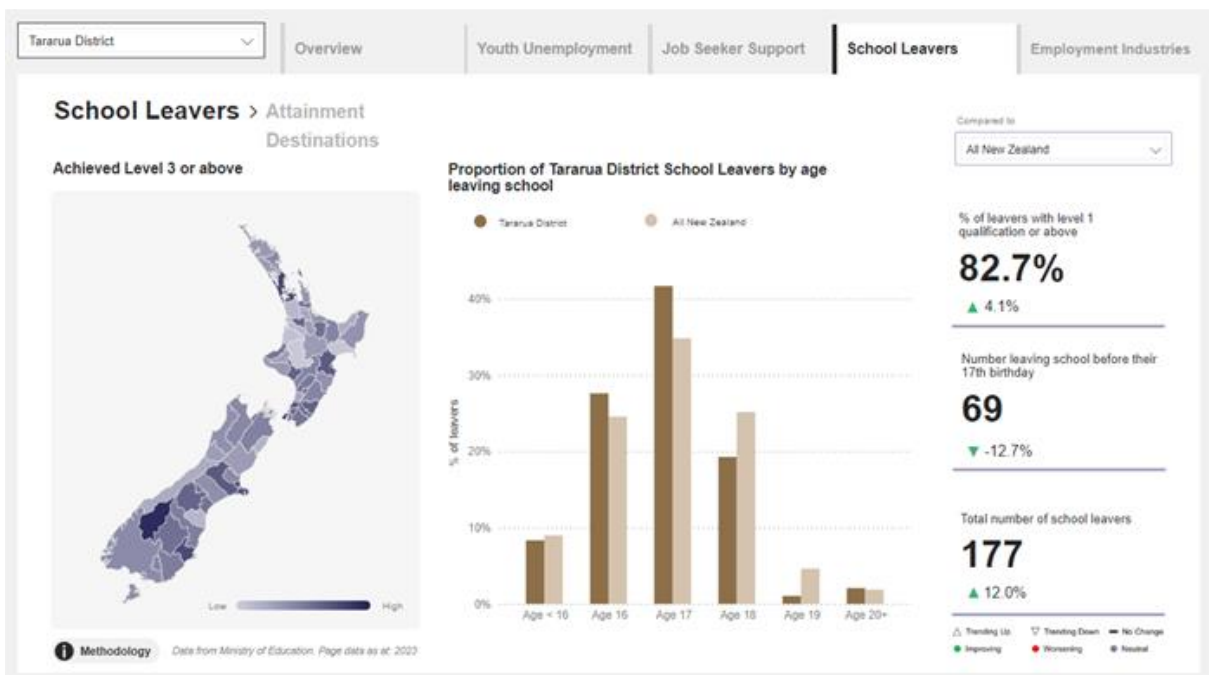
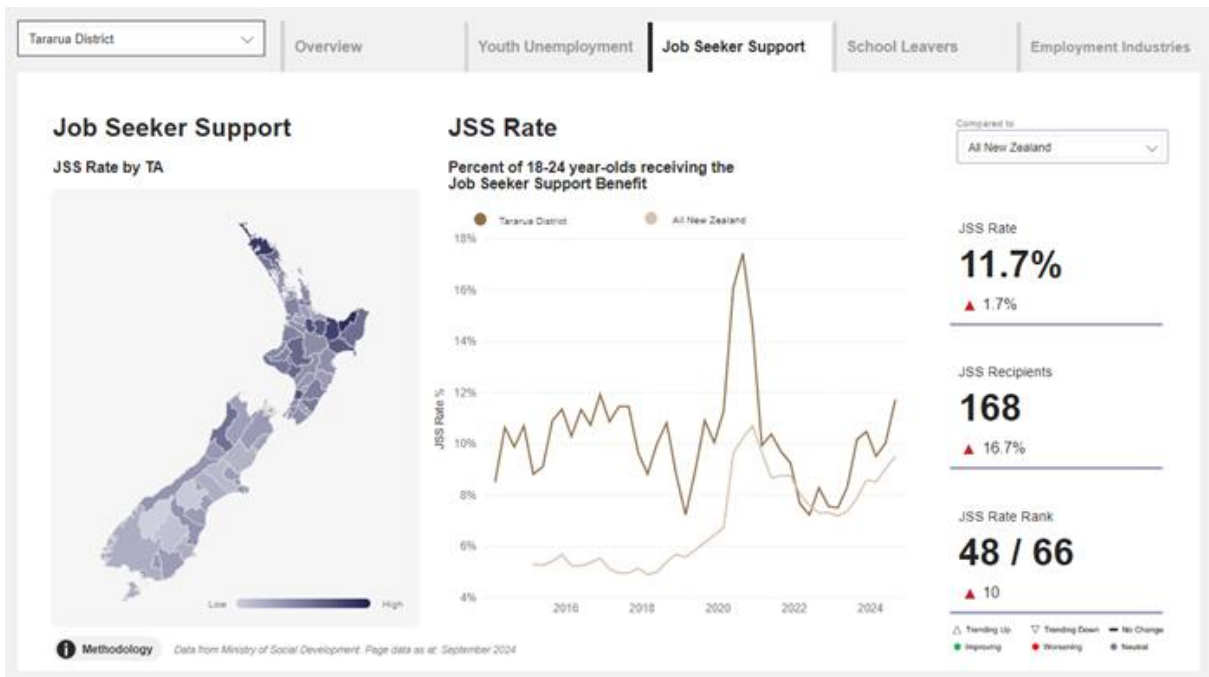
Dot Loves Data uses modelling and regional averages alongside actual MSD job seeker numbers to give us the following statistics. Taranua ranks 60th of 67 territorial authorities in terms of Youth Unemployment.



58th Rangitikei. 59th Whanganui. 61st Horowhenua. 62nd South Waikato.



* NEET Rate in the Manawatu-Whanganui region is 16.4%



7. Conclusion

- 7.1 The MTFJ Community Employment Programme has made strong progress in the first half of the financial year, achieving 36% of its annual employment targets and laying a solid foundation for continued success in the New Year. The next six months will focus on maintaining momentum, delivering sustainable employment outcomes, and expanding training and community engagement initiatives.

Attachments

Nil.



Report

Date : 13 December 2024
To : Mayor and Councillors
Tararua District Council
From : Kawtar Tani
Group Manager - Strategy and Community Wellbeing
Subject : **Hoops in Parks**
Item No : **9.6**

1. Recommendations

- 1.1 *That the report from the Group Manager - Strategy and Community Wellbeing dated 09 December 2024 concerning the Hoops in Parks be received.*
- 1.2 *That Council agrees to, if Dannevirke is selected to receive a new basketball hoop, work with the Dannevirke Multisport Committee to install an outdoor basketball court at the Upper Domain.*

2. Reason for the Report

- 2.1 To obtain permission from Council to work with the Dannevirke Multisport Committee Incorporated (DMCI) to use council land and build an Outdoor Basketball court facility at the upper domain.

3. Background

- 3.1 There are no outdoor basketball facilities available in our parks in Dannevirke and nowhere near enough hoops in our community to cater for the growth in basketball that Sports Manawatu are experiencing.
- 3.2 Schick NeighbourHoops has partnered with Basketball NZ's Hoops in Parks programme, and they have 10 hoops up for grabs: <https://neighbourhoops.basketball/>
- 3.3 They shortlisted a range of courts in 10 regions and Manawatu is one of the regions that has been selected, with Dannevirke being 1 of 4 sites nominated for the Manawatu Region.

3.4 More on Hoops in Parks can be found here: <https://nz.basketball/get-involved/hoopsinparks/>

4. Description

4.1 Schick neighbourHoops online voting closed on Friday 13 December 2024.

4.2 The Region/court with the most votes wins a visit from Schick NeighbourHoops to have hoops and line markings install in their nominated park.

4.3 If successful, DMCI intent to apply for necessary funding with support from Basketball New Zealand to build the foundation for the court.

5. Consultation

5.1 Previous consultations with the community during the development of the PARS Strategy identified investment needs for an outdoor basketball court in Dannevirke.

6. Conclusion

6.1 With no existing outdoor basketball facilities in Dannevirke and a growing interest in the sport, this initiative aligns with the community aspirations identified in the PARS strategy. The partnership with Schick NeighbourHoops and Basketball NZ presents a unique opportunity for the Dannevirke Community to secure necessary resources through public voting and subsequent funding applications by DMCI.

Attachments

Nil.



Report

Date : 12 December 2024

To : Mayor and Councillors
Tararua District Council

From : Allie Dunn
Manager Democracy Services

Subject : **Adoption of Schedule of Meetings for 2025 and Change to Committee Structure**

Item No : **9.7**

1. Recommendation

- 1.1** *That the report from the Manager Democracy Services dated 15 November 2024 concerning the Adoption of Schedule of Meetings for 2025 and Change to Committee Structure be received.*
- 1.2** *That the Council disestablish the Chief Executive's Performance Committee.*
- 1.4** *That the Council adopt the schedule of meetings for 2025 as set out in Appendix 1 to the report "Adoption of Schedule of Meetings for 2025 and Change to Committee Structure."*

2. Reason for the Report

- 2.1** To present for adoption the schedule of meetings for the 2025 calendar year and also formally disestablish the Chief Executive's Performance Committee.

3. Background

- 3.1** The Local Government Act 2002 requires Council to hold the meetings that are necessary for the good government of its district. A proposed timetable based on the terms of reference for Council and its committees, is attached as Appendix 1 to this report.

- 3.2 As set out in the Act, the adoption of a schedule of meetings can cover any future period that the Council considers appropriate. The schedule once adopted, can also be amended if required.
- 3.3 Notification of the schedule or any amendment made to that schedule constitutes a notification of every meeting on that schedule. This saves the Council from having to separately notify members of every meeting that it calls.
- 3.4 Under Section 41A of the Local Government Act 2002, the Mayor has the power to establish the committees of the Council and appoint a Chairperson to each of the committees.
- 3.5 Clause 31 of Schedule 7 to the Local Government Act 2002 sets out the ability of the Council to set the membership of committees, and Clause 32 of Schedule 7 sets out the ability of the Council to delegate authority to committees.
- 3.6 At its meeting held 16 November 2022, the Council considered and approved the Terms of Reference for each of the committees established by Her Worship the Mayor at the start of the 2022-25 triennium.
- 3.7 The Mayor has proposed disestablishing the Chief Executive's Performance Committee that was established in 2022.

4. Discussion and Options Considered

- 4.1 At the start of the 2022-25 triennium, Her Worship the Mayor established a committee structure that delegated decision-making on specific areas of focus for the Council.
- 4.2 It is proposed to disestablish the Chief Executive's Performance Committee that had been established as part of the original committee structure adopted in November 2022. This committee was formed with the primary responsibility for executing the Chief Executive's performance agreement and monitoring the Chief Executive's performance. However, no meetings of this committee have been called, with the responsibilities being undertaken by the Council as a whole instead. It is therefore proposed that this committee be disestablished.
- 4.3 With regard to the schedule of meetings for the 2025 calendar year, the Local Government Act 2002 requires Council to hold the meetings that are necessary for the good government of its district. The proposed schedule for 2025 (attached as Appendix 1 to this report) has been drafted in accordance with the meeting regularity set in the Terms of Reference for each committee, the dates agreed to by the two Community Boards, and to ensure that meeting dates work in with audit timeframes and the independent Chairperson's schedule.
- 4.4 Once adopted, the schedule can be amended in accordance with the process outlined in Council's standing orders, and as set out in clause 19(6) of schedule 7 of the Local Government Act 2002.

- 4.5 Notification of the schedule or any amendment made to that schedule constitutes a notification of every meeting on that schedule. This saves the Council from having to separately notify members of every meeting that it calls.
- 4.6 It is proposed that the start time of all Council and Committee meetings be set at 9:30am. Having the meetings held in the morning, ensures there is sufficient time to complete the business on the agenda, and also will enable any additional meetings, or workshops when required, to be arranged to follow on from the completion of the scheduled business. For the four meetings of the Finance and Performance Committee that are scheduled to review the quarterly report on results, it is proposed that these start at 1:00pm, as they will need to be held on the same day as other committee meetings.
- 4.7 Council meetings have been scheduled for the last Wednesday of every month.
- 4.8 The meetings of the Audit and Risk Committee have been scheduled to fit in with the audit reporting timeframes. The Terms of Reference for this committee specify that the meetings will be held quarterly. The proposed meeting dates have been checked with the Independent Chairperson of this committee to ensure the dates fit with his schedule. Usually a meeting of this committee would also be scheduled to be held in October, in order to receive the Audit opinion relating to the Annual Report prior to recommending the adoption of the Annual Report to Council prior to 31 October 2025. However, as 2025 is an election year, and the current Council will leave office once the final results of the election are published on or about 16 October 2025, it had been usual practice in earlier years for the Audit timeline to be arranged so that the audit would be complete and the audit opinion provided in September, so that an extraordinary meeting of Council could be held in early October to adopt the Annual Report prior the Council's term of office ending. It is not yet known whether this process can be scheduled to allow for this at this stage. At the Audit and Risk Committee meeting held 11 December 2024, the Audit Director advised that they would be working with the Finance team on the timeline for this audit with the intention to have everything ready for adoption of the Annual Report by 31 October 2025.
- 4.9 The Dannevirke Community Board and Eketāhuna Community Board meetings have been scheduled for their previously agreed meeting dates, with the Eketāhuna Community Board meeting on the second Monday of each month, and the Dannevirke Community Board meeting on the third Monday of each month.
- 4.10 The meeting dates for the Annual Plan workshops, hearings and decision-making meetings have not yet been included in the schedule. Once the timetable for this work is finalised, the schedule will be updated accordingly.

5. Financial Considerations

- 5.1 There are no unbudgeted financial considerations associated with this paper.

6. Statutory Requirements

6.1 The powers for the Mayor to establish committees and appoint Chairpersons are set out in Section 41A of the Local Government Act 2002.

6.2 Section 41A states the following:

“(3) For the purposes of subsections (1) and (2), a mayor has the following powers:

(a) to appoint the deputy mayor:

(b) to establish committees of the territorial authority:

(c) to appoint the chairperson of each committee established under paragraph (b), and, for that purpose, a mayor—

(i) may make the appointment before the other members of the committee are determined; and

(ii) may appoint himself or herself.

Section 41A further states the following:

(5) A mayor is a member of each committee of a territorial authority.

(6) To avoid doubt, a mayor must not delegate any of his or her powers under subsection (3).”

6.3 Clause 19 of Schedule 7 of the Local Government Act 2002 sets out the provisions for calling meetings. The meeting schedule for 2024 is proposed for adoption in accordance with Clause 19(6) as follows:

“(6) If a local authority adopts a schedule of meetings, —

(a) the schedule—

(i) may cover any future period that the local authority considers appropriate; and

(ii) may be amended; and

(b) notification of the schedule or of any amendment to that schedule constitutes a notification of every meeting on the schedule or amendment.”

7. Delegations

7.1 The Mayor has the authority to establish the committees, and appoint the Chairpersons of those committees.

7.2 The Council has the authority to decide the membership, set the terms of reference and delegate authority to the committees.

8. Conclusion

- 8.1 The Council's committees were established by Her Worship the Mayor at the start of the 2022-25 triennium included the Chief Executive's Performance Committee, however meetings of this committee have not been necessary. It is therefore recommended that this committee be disestablished.
- 8.2 The Council are also asked to formally adopt the schedule of meetings for the 2025 calendar year, noting that the committee structure and meeting dates following the local elections on 11 October 2025 will be set by the incoming Council.

Attachments

- 1↓. [2025 Tararua District Council Meeting Calendar](#)



Report

Date : 11 December 2024

To : Mayor and Councillors
Tararua District Council

From : Allie Dunn
Manager - Democracy Services

Subject : **Requests for Information under the Local Government Official Information and Meetings Act 1987**

Item No : **9.8**

1. Recommendation

1.1 *That the report from the Manager - Democracy Services dated 02 December 2024 concerning the Requests for Information under the Local Government Official Information and Meetings Act 1987 be received.*

2. Reason for the Report

2.1 To provide information on the requests for information received under the Local Government Official Information and Meetings Act 1987.

3. Background

3.1 The Local Government Official Information and Meetings Act 1987 makes provision for public access to Council information.

3.2 The Act also details requirements for how Council must deal with any requests for access to information that it holds.

3.3 Each month a report is provided to Council on the requests received. This report details a list of requests received over the preceding month to date, timelines associated with the requests, and the subject matter of the requests.

4. Discussion

4.1 Following are tables that detail requests that were received from the start of the preceding month, up to the date of completing the report. Also included are any requests listed in the previous report to Council that have been resolved since reporting to Council. Under the Privacy Act 2020, details and information relating to individuals have been withheld.

Resolved Requests

Received	Responded	# Days	Requester	Subject
5/11/2024	6/11/2024	1	Community Law Centres of Aotearoa	District Licensing Committees
6/11/2024	2/12/2024	18	Act Party	Council's liability for its role as BCA
8/11/2024	05/12/2024	19	350 Aotearoa	Correspondence with MPs, Ministers or Central Government Officials re Fast Track or Fast Track Projects
9/11/2024	11/11/2024	0	Individual	Fluoride recordings for Dannevirke Water Supply
19/11/2024	10/12/2024	15	Individual	Request for information re Denmark Street Leases
19/11/2024	02/12/2024	9	Individual	Funds borrowed for Dannevirke Impound Supply
10/12/2024	11/12/2024	1	Individual	Further request for information regarding Special Purpose Vehicles

Requests pending response

There are currently six open requests pending response.

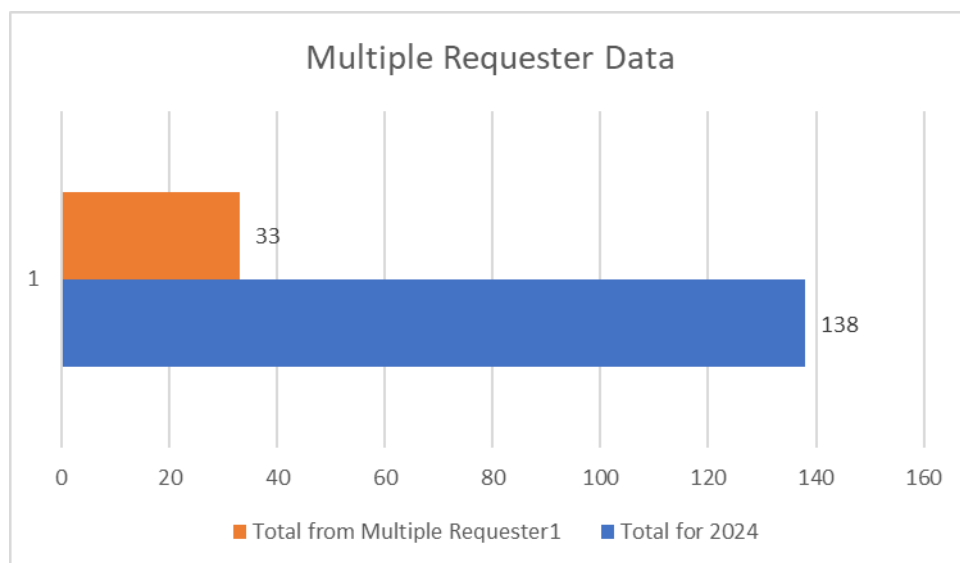
Received	Responded	# Days	Requester	Subject
21/11/2024			Canine	Information relating to Dog

Received	Responded	# Days	Requester	Subject
			Research New Zealand	Control Activity
27/11/2024			Individual	Victoria Avenue Bridge Dannevirke
27/11/2024			Individual	Victoria Ave / Queen Street Roundabout Dannevirke
29/11/2024			Individual	List of chemicals and dosage in Tararua District town water supplies
03/12/2024			Green Party Aotearoa	New Government Speed Setting Rule
10/12/2024			Individual	Minutes of Wastewater Forum held 5 December 2024

Multiple Requests from an Individual

This year we have been receiving multiple requests from one individual, which has seen a rise in the amount of officer time that has needed to be diverted from their day-to-day responsibilities, to providing answers to the questions being asked.

To date, one individual has been responsible for 23.91% of the total number of requests for information processed in 2024 (33 out of 138 requests for 2024).

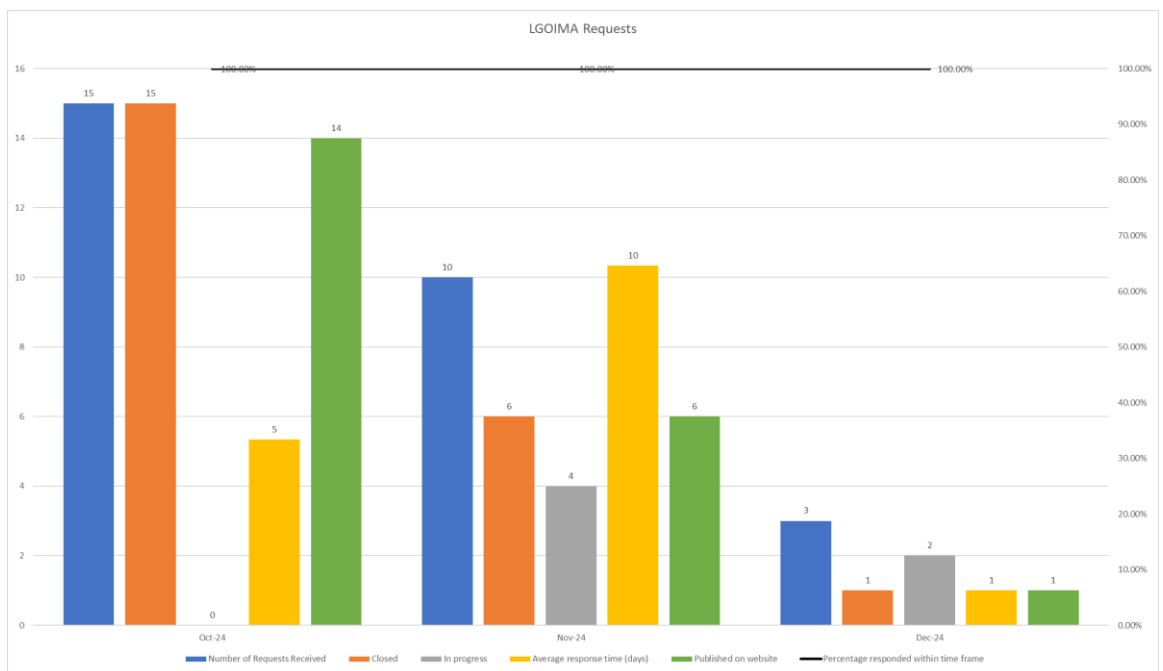


The Office of the Ombudsman provides guidance on dealing with multiple requests for information from a single person, allowing officers to consider aggregating multiple requests, and dealing with these as if they were a single request for information. The guidance also includes processes for charging for the provision of the information being requested, in order to recoup a portion of the costs incurred by the Council in providing the information being sought.

Due to the number of requests being received, this process is being followed and the requester advised accordingly.

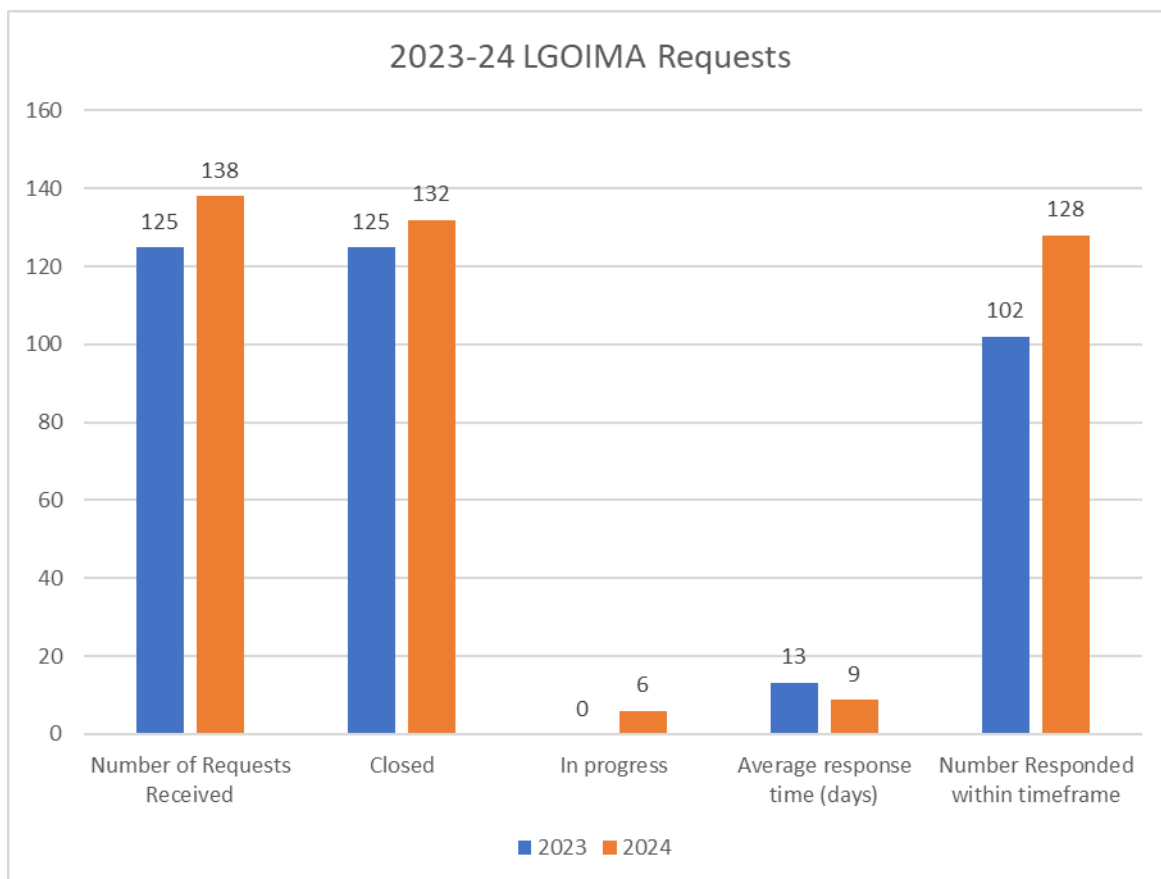
Status of Requests Received and Timelines for Response

The following graph provides a snapshot of the status of requests received and timelines for response, for the period covered by this report.



Statistics for Calendar Year 2023 and Comparative Data for 2024

4.2 The following graph provides statistics relating to the requests for information processed during the year 1 January to date, compared against statistics for the previous calendar year.



Proactive Release and Publishing of Local Government Official Information

- 4.3 Proactive publishing of official information is an opportunity for Council to increase the transparency and accountability of its operations. The Office of the Ombudsman strongly encourages Councils to engage in effective proactive release of official information, and proactive release is in line with the purpose of the Local Government Official Information and Meetings Act 1987, which requires that information shall be made available unless there is good reason to withhold it.
- 4.4 Many of the requests for information responded to by Council could have an element of public interest, which means it would be appropriate to publish the information via Council’s website when the information is released. For example, where there is a level of interest in the information, such as numerous requests for similar or related information. Also, whether public interest considerations such as transparency and accountability would be served by publication of the information.
- 4.5 Processes for proactively releasing information have been developed, including the redaction of any personally identifying information from the request and response removed.
- 4.6 The template used for acknowledging receipt of LGOIMA requests, has been updated to include advice for the requester that their request and the response would be published on Council’s website, and that any personal identifying

information would be redacted from both the request and the response to ensure compliance with the Privacy Act 2020.

4.7 The proactive release of LGOIMA requests started from 1 July 2024. The information released can be viewed on Council's website, from the following page:

<https://www.tararua.govt.nz/publications/information-requests-proactive-release>

5. Statutory Requirements

5.1 The statutory requirements associated with access to local authority information, and the procedures for dealing with requests received for information held by local authorities, is set out in Parts 1, 2, 3, 4, 5 and 6 of the Local Government Official Information and Meetings Act 1987.

5.2 There are also requirements within the Privacy Act 2020 and the Information Privacy Principles within that Act to comply with.

5.3 As part of the requirements for providing access to local authority information, the Act sets out timeframes for:

- Making a decision on whether to grant a request and communicate that decision;
- Making the requested information available, which can be at a later date, after the decision to grant has been made;
- Transferring all or part of a request to another agency;
- Extending timeframes for both transferring a request, and making a decision and communicating it.

5.4 The Office of the Ombudsman also publishes a Guide to assist local authorities in recognising and responding to requests for information. The processes outlined in this Guide are followed by officers in responding to requests.

6. Conclusion

6.1 This report presents requests for information under the Local Government Official Information and Meetings Act 1987 that have been received from 1 November 2024 to 12 December 2024.

Attachments

Nil.



Report

Date : 3 December 2024

To : Mayor and Councillors
Tararua District Council

From : Brooke Behague
Support Coordinator

Subject : **Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **9.9**

1. Reason for the Report

- 1.1 Dannevirke Car Club has made application for a road closure for Millstream Road on Saturday 15 February 2025. This closure has been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have indicated they have no concerns. No public objections have been received in response to advertising placed in the Bush Telegraph on Monday 11 November 2024.

2. Recommendation

That the report from the Alliance Manager dated 03 December 2024 concerning a road closure application under the Tenth Schedule of the Local Government 1974 (as circulated) be received, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolves to close the following road for the purpose of allowing the Dannevirke Car Club to hold a Car Club event:

Road name: Millstream Road

Date of closure: Saturday 15 February 2025

Period of closure: 7:30am – 4:30pm

Conditions Applied to the Granting of this Road Closure

- 2.1 That the Tararua Alliance in conjunction with the organiser will assess**

shortly prior to this event the condition of the road involved to determine its suitability for this purpose.

- 2.2** *That if the Tararua Alliance identifies the road as being in an unsuitable condition arising from this assessment, then they have the discretion to request the organiser to withdraw the road from the route of this event.*
- 2.3** *That shortly after the event has been held, the Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.*

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event, then those expenses shall be recovered from the event organiser.

Attachments

- 1 [↓](#). Temporary Road Closure - Dannevirke Car Club - Millstream Road - 15-02-2025



Application for temporary road closure

Made under the Tenth Schedule of the Local Government Act 1974

Please read this first

This form will be scanned by electronic equipment. It is important that you:

- use a blue or black pen to complete this form; and
- print clearly.

Applicant details (Please print in CAPITALS)

All contact details must be in New Zealand.

D A N N E V I R K E C A R C L U B I N C

Name of applicant (e.g. club or organisation)

M I K E M C L E A N

Contact person

2 1 0 K i m b o l t o n r o a d

Postal address

F e i l d i n g

Town

4 7 0 2

Postcode

o -

Daytime phone number

o 2 7 - 2 4 7 1 3 6 9

Mobile phone number

o -

After hours phone number

m i c h a e l w r x 3 8 3 @ g m a i l . c o m

Email

Attachments

The following documents are attached to this application: *(tick all enclosed)*

- Map/s of locations where road closure is requested
- Traffic Management Plan (including safety plan and emergency access arrangements)
- Copies of relevant insurance documentation
- Details of steps you will take to inform local landowners/residents of your event and access provisions
- Details of how your application will benefit the Tararua District
- Other documentation in support of your application

(please specify)

Please provide as much detail as you can about your proposed closure. Failure to supply adequate detail may result in your application being declined.

The information you have provided on this form is required so that your application for road closure can be processed under the Tenth Schedule of the Local Government Act 1974. The information will only be used for this purpose.

Under the Privacy Act 1993, you have the right to see and correct personal information the Council holds about you.

Please note - an application fee of \$150 applies.

Office use only

NAR •

Receipt

Date / /

Conditions of application

The following standard conditions are attached to this application for road closure:

- Applications must be received **not less than 16 weeks prior** to the date of the proposed closure. An application fee of \$150 applies.
- The applicant will be liable for the cost of advertising associated with this road closure application. Under the terms of the Local Government Act procedure, the closure must be advertised prior to its consideration by Council, in order to allow an opportunity for public objection. Council will arrange the appropriate advertising in its standard format, and the costs will be passed on to the applicant.
- Council will consult with the New Zealand Police as required under the terms of the Local Government Act.
- This application, and any public or Police objections, will be considered at an ordinary meeting of the Tararua District Council. The Tararua District Council reserves the right to decline any application for road closure at its discretion.
- Should this application for road closure be approved, the following standard conditions will apply:
 1. That the Council's Alliance Manager or (nominee) in conjunction with the event organiser will assess within one week prior to this event, the condition of the roads involved and whether the pavement can cope with the event.
 2. That if the Alliance Manager (or nominee) identifies any road or roads as being unlikely to cater for the event without significant remedial work, then he has the discretion to request the organiser to withdraw such road/s from the route of this event.
 3. That within 48 hours after the event has been held, the Alliance Manager (or nominee) and event organiser shall jointly carry out a drive over of the roads that were closed for this event to assess their condition.
 4. That should the Council incur any additional maintenance costs as a consequence of this event being held, then these expenses shall be recovered from the rally organiser.
- Council further reserves the right to impose any other reasonable conditions in relation to a road closure as it deems appropriate.
- Successful applications will require a further advertisement to notify the public of the date and time of the road closure/s. This will again be arranged by Council on behalf of the applicant, and the actual cost passed on.

Special conditions of application - motor sport events

The following *additional special conditions* attached to this application for road closure *apply to motor sport events within the Tararua District*:

- Applications must be received **not less than 26 weeks prior** to the date of the proposed closure for motor sport events. The application fee of \$150 still applies.
- This Council has excluded or restricted the frequency of use for future motor sport events on certain roads in our District.

The following roads are excluded from use for motorsport events:

- Puketoi Road
- Bartons Line
- Whenuahou Road
- Saunders Road
- Pori Road
- Haunui Road
- Bowen Road
- Central Mangaone Road
- Mangaone Valley Road
- Central East Road
- Tawataia Road
- Pukehoi Road
- Kopikopiko Road

The following roads are restricted to use for motor sport events every three years at the discretion of this Council:

- Mangahei Road
- Blairgowrie Road

- The Council will charge a bond of up to **\$2,000.00** per event to the organisers that is refundable provided no damage is caused to the roads used. The Alliance Manager (or his nominee) has been authorised to use their discretion to determine the amount of the payment required for this purpose, taking into account the size of the event and the extent of the routes included in the application seeking the proposed road closures.
- **No motor sport road closures will be considered** over the months of July, August, September and October inclusive.
- Organisers of events are advised that a charge for the inspections by Tararua Alliance may be made to cover the hours and kilometres involved with processing applications, and overseeing the event.
- Event Organisers **must** outline the potential tangible benefits to the District as part of their application.
- All residents/property owners on roads being the subject of applications for closure must be contacted by the applicant to inform them of the proposed event, and to obtain their agreement if they are satisfied that the intended closure is approved. A survey schedule containing these details will form part of any road closure application presented to the Council for its consideration. Where any person contacted by the applicant indicates their opposition to the closure sought, the applicant shall inform them of their right to forward a written objection to the Council that it will consider prior to deciding whether to grant the application.



Report

Date : 3 December 2024

To : Mayor and Councillors
Tararua District Council

From : Brooke Behague
Support Coordinator

Subject : **Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **9.10**

1. Reason for the Report

- 1.1 Pahiatua Lions has made application for a road closure for Kohinui Road on Saturday 8 March 2025. This closure has been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have indicated they have no concerns. No public objections have been received in response to advertising placed in the Bush Telegraph on Monday 11 November 2024.

2. Recommendation

That the report from the Alliance Manager dated 03 December 2024 concerning a road closure application under the Tenth Schedule of the Local Government 1974 (as circulated) be received, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolves to close the following road for the purpose of allowing the Pahiatua Lions to hold a Bush Cycle Tour event:

Road name: Kohinui Road

Date of closure: Saturday 8 March 2025

Period of closure: 9am – 2pm

Conditions Applied to the Granting of this Road Closure

- 2.1 *That the Tararua Alliance in conjunction with the organiser will assess***

shortly prior to this event the condition of the road involved to determine its suitability for this purpose.

2.2 *That if the Tararua Alliance identifies the road as being in an unsuitable condition arising from this assessment, then they have the discretion to request the organiser to withdraw the road from the route of this event.*

2.3 *That shortly after the event has been held, the Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.*

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event, then those expenses shall be recovered from the event organiser.

Attachments

1 [↓](#). Temporary Road Closure - Pahiatua Lions - Kohinui Road - 08-03-2025



Application for temporary road closure

Made under the Tenth Schedule of the Local Government Act 1974

Please read this first

This form will be scanned by electronic equipment. It is important that you:

- use a blue or black pen to complete this form; and
- print clearly.

Applicant details (Please print in CAPITALS)

All contact details must be in New Zealand.

PAHIATUA LIONS		
Name of applicant (e.g. club or organisation)		
SHANE BROWN		
Contact person		
51 ALBERT STREET PAHIATUA		
Postal address		
PAHIATUA		4910
Town		Postcode
o	21	1914578
Daytime phone number	Mobile phone number	After hours phone number
shane.brown@police.govt.nz		
Email		

Attachments

The following documents are attached to this application: *(tick all enclosed)*

- Map/s of locations where road closure is requested
- Traffic Management Plan (including safety plan and emergency access arrangements)
- Copies of relevant insurance documentation
- Details of steps you will take to inform local landowners/residents of your event and access provisions
- Details of how your application will benefit the Tararua District
- Other documentation in support of your application
(please specify)

Please provide as much detail as you can about your proposed closure. Failure to supply adequate detail may result in your application being declined.

The information you have provided on this form is required so that your application for road closure can be processed under the Tenth Schedule of the Local Government Act 1974. The information will only be used for this purpose.

Under the Privacy Act 1993, you have the right to see and correct personal information the Council holds about you.

Please note - an application fee of \$154 applies.

Office use only

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PAHIATUA LIONS

BUSH CYCLE RIDES

Road closure for Kohinui Road Saturday the 8th of March 2025

Maps of road closure and intersections included.

Traffic management is contracted to PIRIE CONSULTANTS. They have been assisting with this event many years.

The event is held at the Tui HQ site in Mangatainoka. Tui HQ staff and management assist with the event planning.

Tui HQ customers will have access to the venue.

Affected residence will have access in and out of their properties.

A letter and email dropped will be completed by the Pahiatua Lions prior to the event.

The Bush Cycle event has attracted cyclist and supporters into the Tararua from all over the country for well over a decade. This has a positive spin off for accommodation and other services in the area. Tui HQ also benefits from an event that has attracted up to 600 people on the day. The event has courses that show case the southern Tararua including, Mangatainoka, Alfredton, Pongaroa and Kumeroa.



Equipment 1 x Event Access Left 10 x Cones 1 x Car Park Left 1 x Detour Left
 1 x Event Access Right 1 x Road Closed 1 x Road Closed To Through Traffic
 4 x Single Uprights 1 x Double Uprights 5 x Bases 5 x Sandbags

 **PIRECONSULTANTS**
ENGINEERING GEOTECHNICAL ENGINEERING LAND AND ENVIRONMENTAL
 168 Grey Street Ph 0800 WE SURVEY (0800 93 78 70)
 Box 10050 Ph 06 357 5383 Fax 06 354 0348
 Palmerston North Email enquiries@pireconsultants.co.nz

BUSH CYCLE TOUR SH 2 MANGATAINOKA

Course: START - ALL COURSES	
Marshal Position: A	Date: March 2020
TRD N°:	1
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Equipment

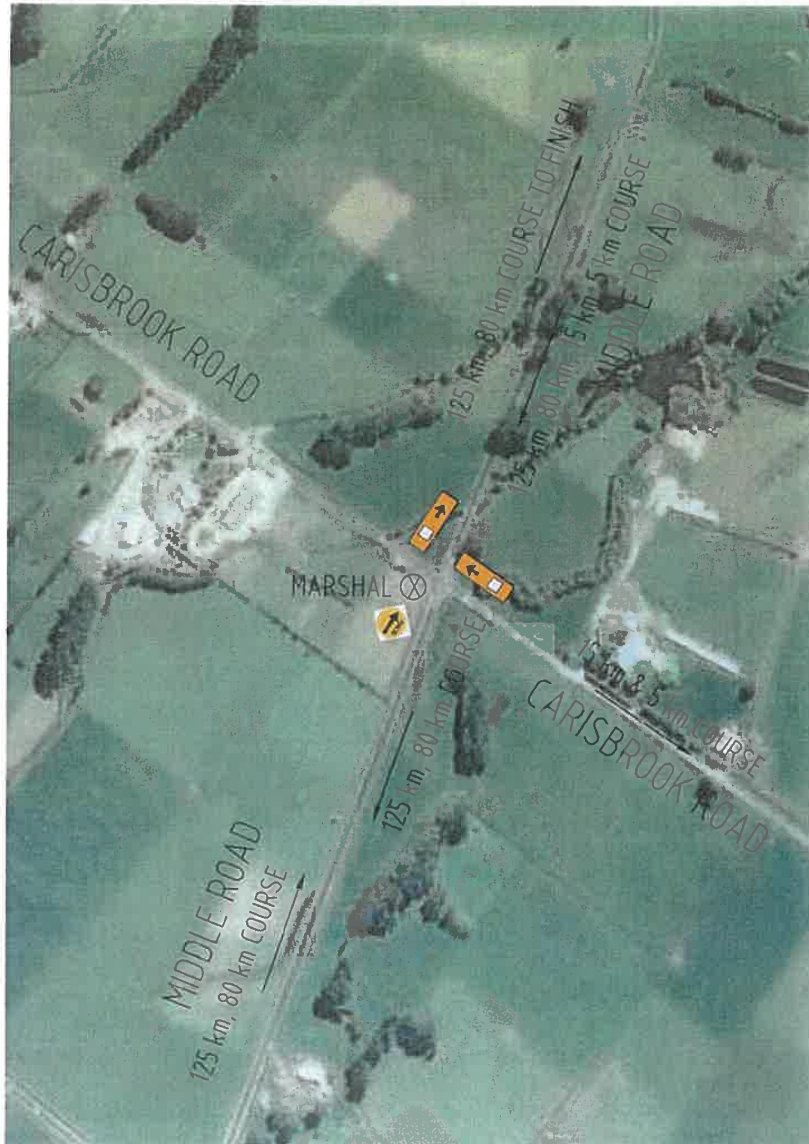
- 1 x Road Closed Ahead
- 1 x RD3 Road Closed
- 1 x Detour Ahead
- 1 x Detour Left
- 1 x Course Direction Sign
- 7 x Cones
- 2 x Race Direction
- 4 x Single Uprights
- 4 x Bases
- 4 x Sandbags

MARSHAL AT EACH INTERSECTION TO DIRECT RIDERS
 PLACE RACE DIRECTION SIGNS ON TWO CONES

PIRIE CONSULTANTS
 168 Grey Street
 Box 10950
 Palmerston North
 Ph: 0600 WE SURVEY (0600 93 78 78)
 Ph: 06 357 5383 Fax: 06 354 0340
 Email: enquiries@pirieconsultants.co.nz

**BUSH CYCLE TOUR
 MIDDLE & KOHINUI ROADS**

Course	All Courses	
Marshalls Position	B	Date March 2020
TWD N°	2	
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- Equipment
- 2 x Detour Left/Right
- 1 x Course Direction Sign
- 1 x Race Direction
- 2 x Cones
- 3 x Single Uprights
- 3 x Bases
- 3 x Sandbags

MARSHAL AT INTERSECTION TO DIRECT RIDERS
 PLACE RACE DIRECTION SIGN ON 2 CONES

PIRIE CONSULTANTS
IDENTIFYING RESOURCE MANAGEMENT LAND DEVELOPMENT
 168 Grey Street
 Box 19050
 Palmerston North
 Ph 0800 WE SURVEY (0800 93 78 78)
 Ph 06 357 5383 Fax 06 354 0344
 Email enquiries@pirieconsultants.co.nz

BUSH CYCLE TOUR MIDDLE & CARISBROOK ROADS

Course	125 km, 80 km, 15 km, 5 km	
Marshal Position	C	Date March 2020
TMD N°	3	
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3 December 2024

Rt Hon Christopher Luxon
Prime Minister
via email: Christopher.Luxon@parliament.govt.nz

Kia ora Prime Minister Luxon

Thank you for your dedication to addressing the challenges we face in productivity and efficiency.

Having farmed through some tough economic downturns, we are all concerned as the pressure mounts within our rural communities and we are starting to see redundancies not seen since the global financial crisis.

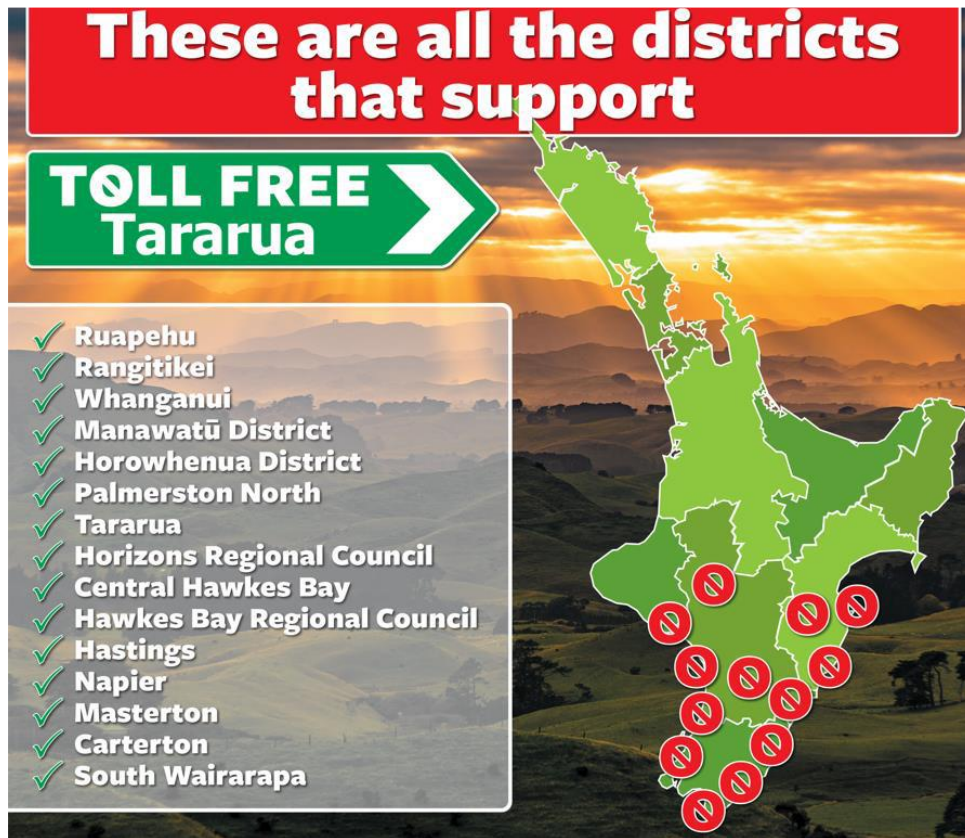
Before Cabinet Ministers make the final decision on the proposed tolling of Te Ahu a Turanga I need to share the facts with you, knowing first-hand the accurate numbers and reality at ground zero.

- The consultation has been inadequate, given the late notice of this proposed toll with an online only option for submissions. Submitters have shared a wide range of impacts to their lives, and we have no confidence that these have been summarised in a meaningful way for NZTA or yourselves. As a key stakeholder we have had little information and been required to use the Official Information Act to try and even understand the number of submissions made. This request has been declined and we are now working with the Ombudsman to understand why.
- This proposal has no community support, no iwi support and no regional support throughout the Manawatū-Whanganui, Hawkes Bay or Wairarapa regions due to the impacts and hardship for our district with a ratepayer base of 10,471 and a median income of \$33,400. We are aware that there have been submissions made against the toll by the healthcare sector, education sector, and business sector, alongside others.

Tararua District Council · Dannevirke · Woodville · Pahiatua · Eketāhuna

26 Gordon Street PO Box 115 Dannevirke 4942 Tararua Tel: 06 374 4080 email: tracey.collis@tararuadc.govt.nz





- There are many alarm bells with the quality of the information in the Tolling Assessments. The traffic counts do not reach the threshold of 10,000 required for tolling in our own counts, and in historic data. The modelling given by NZTA officials is seriously flawed.
- There is no mention in the Tolling Assessment of the regular users of the Pahiatua Track and assumes the majority of the Pahiatua Track traffic would divert to Te Ahu a Turanga: Manawatū-Tararua Highway - as a second and more distant alternate route. The fact is, many people from the Wairarapa and Pahiatua will continue to take the Pahiatua Track whether the highway is tolled or not, as it's the most direct route to Palmerston North from the South, and to go via Woodville and then back to Palmerston North would add 14 minutes to the journey.
- Time savings have been estimated at 12 minutes for light vehicles, however Google maps travel time from exiting Ashhurst to the roundabout is 14 minutes. Travelling the 11.5km of the highway is roughly 10 minutes which is a 4 minute saving, a staggering 3x less than the stated benefit. Our beloved closed Manawatū Gorge was a 7 minute flat drive whereas Te Ahu a Turanga has gradients above Transmission Gully at points.

- There has been no repeat of the Benefit Cost Ratios to factor in the tolling proposal; under OIA I have been told that the Benefit Cost Ratios are being reassessed in 2024 to encompass positive scope changes during the construction phase. I am extremely concerned that decisions are being made without any of the quantifiable negative implications of the toll proposal. These are numerous, and my primary concerns are the negative implications of losing 1/3 of traffic volume because of the toll, the impacts to Road Maintenance, increased vehicle running costs and 33% lower safety benefits on the alternative routes. This doesn't include the significant impact on our district's options for education, healthcare and employment which have a long-term cost implication. In submissions you will hear this is not a new road and whilst I understand the definition that has been applied refers to "a road that has never been driven on", in all the NZTA's own business case and NZTA's own discussions - it has been clear and explicit that this is a replacement for the Gorge Road.

Average Daily Traffic Count Comparisons

	NZTA Toll Assessment Count	NZTA Counter	NZTA Counter	NZTA Counter	TDC Counter	TDC Counter	TDC Counter
	(2016)	(Sept 2022)	(August 2023)	(Sept 2024)	(2017-2018)	(Sept 2024)	(Oct 2024)
Saddle Road	150	6231	5810 (15.6% Heavy Vehicles)	7418 (25.5% Heavy Vehicles)	5655 - Aug 2017 (12% Heavy Vehicles)	6935 (16.6% Heavy Vehicles)	6132 (24.6% Heavy Vehicles)
Pahiatua Track	2220	4483	4447 (12.4% Heavy Vehicles)	4049 (13.7% Heavy Vehicles)	3892 - Nov 2018 (10% Heavy Vehicles)	3001 (14.3% Heavy Vehicles)	3194 (13.4% Heavy Vehicles)
Manawatu Gorge	7620						
Total	9990	10714	10257	11467	9547	9936	9326
Notes	Pre-closure	Counts on Palmerston North side of Saddle and Pahiatua track			Previous Closure	Similar to Pre and Previous Closure	Similar to Pre and Previous Closure

Source: Tararua District Council Road Controlling Authority.

- We live in a region that includes some of the most seismically active parts of New Zealand and that is one of the reasons building Te Ahu a Turanga was so expensive. Our Lifelines documents identify both the Saddle Road and Pahiatua Track, the Saddle Road is not a safe or alternative route.

Our community's fate rests on your shoulders and we are eagerly awaiting the decision.

Tolling will be the future of roading infrastructure in our country, however it is unsuitable for Te Ahu a Turanga: Manawatu-Tararua Highway socially and financially especially given the flaws in data, numbers, and consultation. Our health, education, employment, services and daily life depend on this connection being accessible and free for everyone.

I am aware of discussions regarding legal challenges and have plenty of pressure around my own table if tolling is approved which is messy, costly and further erodes trust for both local and central government. My sincere belief is that if the correct information is available, the logical conclusion is clear.

As Ministers you deserve fair and accurate information, and we put our trust in you that you will hold our Agencies to account.

As always, I am happy to meet with you or provide any information that may be of assistance.

I take the opportunity to thank you for your work this year leading our country and wish you a wonderful break with your families this Christmas.

Ngā mihi nui

A handwritten signature in blue ink, appearing to read 'Tracey Collis', with a stylized flourish at the end.

Tracey Collis
Mayor



6 December 2024

Tracey Collis
Mayor
Taranaki District
tracey.collis@taruad.govt.nz

Ref. NZT-9959

Dear Mayor Collis

Thank you for your letters of 17 October and 8 November 2024 regarding the proposal to toll Te Ahu a Turanga when it opens in 2025, and your concerns about the evidence base for the proposed toll.

On 24 October 2024, NZ Transport Agency Waka Kotahi (NZTA) responded to your request made under the Official Information Act 1982 (OIA-16486 refers) and addressed the topics you have raised in your 17 October letter, in particular in relation to our modelling and the investment into the maintenance of the alternative routes.

For the Saddle Road, it is of a standard that is similar to other state highway roads in the North Island, such as SH43, SH3 at Mount Messenger, and SH4 from Whanganui to Raetihi. Updated signage is now in place and further safety improvements could be considered by NZTA if traffic volumes remain high on the Saddle Road and the other alternative routes.

You have made clear that as it stands, the potential maintenance costs mean that your council would not accept returning the routes to council responsibility. While the costs of maintaining and operating these local roads may be higher compared to what you experienced prior to 2017, NZTA will continue to contribute its share of the costs through its normal Funding Assistance Rates. Provision has been made in the 2024-27 NLTP for this transition of financial responsibility once the new highway is open, regardless of the outcome on tolling.

I can confirm that all of our toll modelling is peer reviewed by an independent third party, in this case by Flow Transportation Specialists Ltd. NZTA also undertakes an internal peer review process. The methodology for developing traffic forecasts utilised traffic count data prior to the Manawātū Gorge closing and growth rates observed at other traffic count sites in the region. The methodology was peer reviewed, and no issues raised.

In relation to the traffic surveys which have been undertaken since the proposal was announced, NZTA does not consider these as fully representative of likely traffic volumes on opening of the SH3 Tu Ahu a Turanga as we would expect that the closure of Manawātū Gorge will have had the effect of suppressing trips. Therefore, there is a component of latent transportation demand which can be expected to be realised above the levels represented by present day traffic counts once SH3 Te Ahu a Turanga is open.

The 10,000-vehicle measure which is used as part of NZTA's Gate 1 tests is used to provide an early indication of whether a potential toll scheme could be effective and efficient. It is not a binary measure and there are other factors which are also considered, such as the complexity and cost of implementation, the toll rates being proposed, and the associated revenues.

You raise the issue of affordability for the community. Te Ahu a Turanga toll modelling includes a 'willingness to pay measure' which was calibrated with income data for the local Manawatū region and compared against our baseline region in order to gauge the appropriateness of an adjustment to our standard parameters when income levels are lower or higher.

We found that there was only a marginal difference between the Manawatū, and our baseline region and the difference was not significant enough to warrant adjusting the values used, particularly as a proportion of the traffic using Te Ahu a Turanga will be inter-regional traffic.

I acknowledge that a toll on Te Ahu a Turanga will moderately reduce the safety benefits of the project, as outlined in the tolling assessment and summary documents. However, the modelling outlines the predicted traffic volumes in a range of tolling scenarios and at the currently proposed toll rate, find that the vast majority of traffic will likely use the new road due to the benefits it will provide.

Throughout and following the public engagement process, NZTA continued to assess the tolling proposals, and this analysis was considered by our Board as part of the tolling process. This is now under consideration by the Minister of Transport, and NZTA will communicate with our stakeholders and the public once a decision has been made. Having considered the matters raised by local interests, including your Council and others, NZTA has relooked at modelling and used updated traffic counts in the consideration of the installation of a toll.

As always, if you would like to discuss this matter further with NZTA, you are welcome to contact Linda Stewart, Director Regional Relationships, by email to linda.stewart@nzta.govt.nz or on 027 801 6434.

Yours sincerely



Robyn Elston
National Manager, System Design