



Notice of Meeting

A meeting of the Tararua District Council will be held in the Council Chamber, 26 Gordon Street, Dannevirke on **Wednesday 29 November 2023** commencing at **9:00am**.

Bryan Nicholson
Chief Executive

Agenda

- 1. Welcome and Meeting Opening**
- 2. Council Prayer**
- 3. Apologies**
- 4. Public Forum**

A period of up to 30 minutes shall be set aside for a public forum. Each speaker during the public forum section of a meeting may speak for up to five minutes.

Standing Orders may be suspended on a vote of three-quarters of those present to extend the period of public participation or the period any speaker is allowed to speak.

With the permission of the Mayor, members may ask questions of speakers during the period reserved for public forum. If permitted by the Mayor, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

4.1 Public Forum - Adam Duker

Adam Duker will be in attendance to present a Tararua community book to Council.

The book is a compilation of 5 years of environmental work completed by Tararua farmers and the local community through a project administered by DairyNZ called the Tararua Plantain Project.

5. Notification of Items Not on the Agenda

Major items not on the agenda may be dealt with at this meeting if so resolved by the Council and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Council may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

7. Confirmation of Minutes 5

Recommendation

That the minutes of the Council meeting held on 25 October 2023 (as circulated) and Extraordinary Council meeting held on 31 October 2023 (as circulated) be confirmed as true and accurate records of the meetings.

8. Community Boards and Community Committees Reports

8.1 Minutes Explore Pahiatua Inc 20

That the minutes of the Explore Pahiatua Inc meeting and Annual General Meeting held 4 October 2023, and the minutes of the meeting held 01 November 2023, be received.

8.2 Minutes - Eketahuna Community Board 37

That the minutes of the Eketāhuna Community Board meeting held 13 November 2023 be received.

Note: Any of the Community Boards and Community Committees may send a representative to address the Council on any issues within the agenda or matters of interest to them.

9. Reports

9.1 Recommendation from Audit and Risk Committee re Adoption of Annual Report 2022-23 41

9.2 Umutaoroa Domain Board Hall 43

9.3 Birch North Forest Access Considerations 51

9.4	Appointment of External Member to Audit and Risk Committee	59
9.5	Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974	63
9.6	Mayoral Report November 2023	83
9.7	Requests for Information Processed Under Local Government Official Information and Meetings Act 1987	107
9.8	Appointment of Delegates to Local Government New Zealand Special General Meeting	111

10. Portfolio Reports

Councillors assigned the responsibility to undertake the portfolio for a specific activity can report back on any of these matters.

11. Mayoral Matters

12. Items not on the Agenda Accepted in Accordance with the Procedure Outlined as per Agenda Item 4

13. Closure



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 25 October 2023 commencing at 1.00pm.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), N L Chase, A K Franklin, S M Gilmore, P A Johns, M F Long, S A Wallace and S M Wards

In Attendance

Mr B Nicholson	- Chief Executive
Mr R Suppiah	- Group Manager – Corporate and Regulatory
Mrs A Small	- Group Manager – Strategy and Community Wellbeing
Mr H Featonby	- Group Manager - Infrastructure
Mr D Watson	- Manager – Special Projects
Mr K van der Oord	- Communications Officer – External
Mrs J McKenzie	- Manager - Facilities
Ms A Rule	- Policy and Planning Advisor
Ms K Payne	- Facilities Property Officer
Mr H Poonater	- Customer Experience Manager
Mr D Cameron	- Recovery Manager
Mrs A Dunn	- Manager – Democracy Services

2. Council Prayer

The Mayor opened the meeting with the Council Prayer.

3. Apologies

That the apologies from Cr K A Sutherland be accepted and leave of absence granted for the meeting.

Crs Collis/Wards

Carried

4. Public Forum

4.1 Public Forum - Luke Edwards Smith

Luke Edwards-Smith spoke to the Council, and asked whether the Council would be willing to include the community in the decision to fluoridate the Dannevirke drinking water supply. He advised that he felt that the community should have more of a say, as the community had to deal with the impacts of the decisions made. He said that he felt there was a lack of communication and openness with the community, especially on matters that could be a health risk to the community. He asked to be provided with information on what kind of fluoride would be used, where the fluoride would come from, the reason why the Council was going to add fluoride to the drinking water supply, and how much it would cost the ratepayers. He stated that he did not believe that it was healthy to be drinking fluoridated water, and that it should be a community decision.

4.2 Public Forum - Mary Byrne

Mary Byrne, of Fluoride Free NZ, spoke to her presentation outlining their reasons for opposing the addition of fluoride to the Council drinking water supply, and the results from the Childsmile programme followed in Scotland. The presentation included a video about the origin of fluoride used, and impacts on IQ. She asked that the Council give serious consideration to this and push back on the Government requirement to add fluoride to the drinking water. She disputed the legality of the Council being able to discharge toxic waste through the drinking water, and noted that the Council should consult with the community over the requirement to add fluoride to the water supply.

4.3 Public Forum – Angela Hair

Angela Hair, a member of Fluoride Free Hastings and a natural health practitioner, sought Council help to stop the addition of fluoride to the drinking water. She noted that fluoride was invisible and spoke about the effects from having fluoride added to the water and its impact on calcium in the body. She circulated a copy of fluoride -serum blood tests undertaken in 2017, and gave some case examples and outlined her own health issues. She believed that people needed to push back on the requirement by the Government to add fluoride to the drinking water supplies. She asked that the Council not continue to follow the directive of the Government.

5. Notification of Items Not on the Agenda

There were no items notified for inclusion on the agenda.

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

There were no declarations of conflicts of interest.

7. Confirmation of Minutes

That the minutes of the Council meeting held on 27 September 2023 (as circulated) be confirmed as a true and accurate record of the meeting.

Crs Johns/Wallace

Carried

8. Community Boards and Community Committees Reports

8.1 Minutes Explore Pahiatua Inc

That the minutes of the Explore Pahiatua Inc meeting held 6 September 2023 be received.

Crs Peeti-Webber/Franklin

Carried

8.2 Minutes Eketahuna Community Board

That the minutes of the Eketāhuna Community Board meeting held 9 October 2023 be received.

Crs Gilmore/Johns

Carried

8.3 Minutes - Dannevirke Community Board

That the minutes of the Dannevirke Community Board meeting held 16 October 2023 be received.

Crs Peeti-Webber/Wards

Carried

9. Reports

9.1 Dannevirke Multisport Complex Incorporated (DMCI) Proposed Dannevirke Skate Park Project

The Council considered the report of the Manager Facilities dated 11 October 2023 that sought approval for the use of land at the Upper Domain in Dannevirke for a skate park facility, and support for Dannevirke Multisport Complex Incorporated undertaking further investigation to progress the development the

proposed skatepark in Dannevirke.

Councillor E L Peeti-Webber declared an interest as a member of the Dannevirke Multisport Complex Incorporated, and did not vote on the proposal. As a member of the Trust she participated in the discussion, answering questions as a member of the Trust.

The Manager – Facilities noted that the business case for the proposed Skate Park had been completed, and the Reserve Management Plan for the Dannevirke Domain allowed for the use of that land for a skate park.

That the report from the Manager Facilities dated 11 October 2023 concerning the Dannevirke Multisport Complex Incorporated (DMCI) Proposed Dannevirke Skate Park Project be received, and

That Council approve the use of 1266 metres squared more or less of Suburban Section 12 Dannevirke and Section 94-95 Block III Tahoraiti Survey District for a skate park facility in Dannevirke, and

That Council support DMCI undertaking further investigation to progress the development of a skate park facility in Dannevirke, and

That Council give consideration to the Dannevirke Skate Park for financial support from the Three Waters Better Off Grant Fund project of actioning Council's Play, Active Recreation and Sports Strategy as part of the investment planning cycle starting with the 2024-2034 Long Term Plan.

Crs Johns/Wallace

Carried

11.2

Request for funding - International Representatives Fund

The Council considered the report of the Manager - Democracy Services dated 9 October 2023 presenting an application for funding from the International Representatives Fund.

That the report from the Manager - Democracy Services dated 09 October 2023 concerning the Request for funding - International Representatives Fund be received.

That the Council makes a grant of \$500.00 from the Tararua International Representatives Fund to Caley McNair towards the costs of competing in the 50m prone womens / juniors event at the Oceania Shooting Championships to be held in Brisbane in November 2023.

Crs Peeti-Webber/Wards

Carried

11.3 **Tararua Cyclone Gabrielle Recovery Plan**

The Council considered the report of the Recovery Manager dated 19 October 2023 presenting an updating the Council on the Tararua Cyclone Gabrielle Recovery Plan.

That the report from the Recovery Manager dated 19 October 2023 concerning the Tararua Cyclone Gabrielle Recovery Plan be received.

Crs Long/Gilmore

Carried

11.4 **Road Closure for Pahiatua Christmas Parade Event**

The Council considered the report of the Chief Executive dated 3 October 2023 that sought a minor correction to an earlier resolution of the Council related to the proposed road closure for the Pahiatua Christmas Parade event on 2 December 2023. The original resolution had the incorrect period of closure for Churchill Street, Pahiatua, which required correction to state the period of closure as being 3:15pm to 4:00pm.

That the report from the Chief Executive dated 03 October 2023 concerning the Road Closure for Pahiatua Christmas Parade Event be received.

That the following resolution of Council dated 27 September 2023 be rescinded:

That pursuant to Section 342 (1)(b) and the Tenth Schedule of the Local Government Act 1974, the Council resolves to close the following roads for the purpose of allowing the Explore Pahiatua Incorporated to hold the Xmas Parade event:

Road name: Main Street Pahiatua

Date of closure: Saturday 2 December 2023

Period of closure: 3.45pm to 4.45pm

Road name: Churchill Street Pahiatua

Date of closure: Saturday 2 December 2023

Period of closure: 3.45pm to 4.45pm

Conditions Applied to the Granting of these Road Closures

That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.

That if the Tararua Alliance identifies any road or roads as being in an unsuitable condition arising from this assessment, then they have the discretion to request the organiser to withdraw such road from the route of this event.

That shortly after the event has been held, the Tararua Alliance shall carry out a

drive over of the roads that were closed for this event to assess their condition.

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event, then those expenses shall be recovered from the event organiser.

And a new resolution made in its place as follows:

That pursuant to Section 342 (1)(b) and the Tenth Schedule of the Local Government Act 1974, the Council resolves to close the following roads for the purpose of allowing the Explore Pahiatua Incorporated to hold the Xmas Parade event:

Road name: Main Street Pahiatua

Date of closure: Saturday 2 December 2023

Period of closure: 3.45pm to 4.45pm

Road name: Churchill Street Pahiatua

Date of closure: Saturday 2 December 2023

Period of closure: 3.15pm to 4.00pm

Conditions Applied to the Granting of these Road Closures

That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.

That if the Tararua Alliance identifies any road or roads as being in an unsuitable condition arising from this assessment, then they have the discretion to request the organiser to withdraw such road from the route of this event.

That shortly after the event has been held, the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event, then those expenses shall be recovered from the event organiser.

Crs Gilmore/Franklin

Carried

11.5

Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974

The Council considered the report of the Alliance Manager dated 9 October 2023 presenting an application for road closure for the Christmas Parade event being held by Positively Woodville Inc on Saturday 9 December 2023.

Councillor P A Johns declared an interest as a member of Positively Woodville Inc, took no part in the discussion and did not vote.

That the report from the Alliance Manager dated 09 October 2023 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1)(b) and the Tenth Schedule of the Local Government Act 1974, the Council resolves to close the following roads for the purpose of allowing the Positively Woodville Inc to hold the Xmas Parade event:

Road name: Vogel Street

Date of closure: Saturday 9 December 2023

Period of closure: 11.30am to 12.30pm

Road name: Bowen Street

Date of closure: Saturday 9 December 2023

Period of closure: 7.00am to 3.00pm

Road name: Ormond Street

Date of closure: Saturday 9 December 2023

Period of closure: 7.00am to 3.00pm

Road name: Pollen Street

Date of closure: Saturday 9 December 2023

Period of closure: 7.00am to 3.00pm

Road name: Ross Street

Date of closure: Saturday 9 December 2023

Period of closure: 7.00am to 3.00pm

Road name: Fergusson Street

Date of closure: Saturday 9 December 2023

Period of closure: 10.00am to 12.30pm

Conditions Applied to the Granting of these Road Closures

That the Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.

That if the Tararua Alliance identifies any road or roads as being in an unsuitable condition arising from this assessment, then they have the discretion to request the organiser to withdraw such road from the route of this event.

That shortly after the event has been held, the Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event, then those expenses shall be recovered from the

event organiser.

Crs Franklin/Chase

Carried

13. Portfolio Reports

Councillor E L Peeti-Webber reported on an event she attended to recognise long-serving members of Ormondville and Norsewood Fire Brigades.

Her Worship the Mayor noted the upcoming Armistice Day events and sought Council representation for each event. The following attendances were proposed:

Woodville – Cr P A Johns

Pahiatua – Cr S M Gilmore

Eketāhuna – Cr M F Long

Dannevirke – Cr E L Peeti-Webber

Norsewood – Mayor Collis to check availability with Cr Sutherland.

14. Mayoral Matters

Her Worship the Mayor spoke about her recent visit to Le Quesnoy, France, to attend the official opening of the New Zealand Liberation Museum – Te Arawhata, on 11 October 2023.

She noted the Museum had been built to tell the story of the liberation of the town by Kiwi soldiers after four years of German occupation, and honour all New Zealanders who fought in Europe in World War I. She noted her visits to other sites to honour those who served, including Flanders Field and the New Zealand Memorials, to Tyne Cot Cemetery in Belgium, and attended the Last Post at Menin Gate War Memorial in Ypres, Belgium. She also visited a trench site that had recently been discovered.

15. Items not on the Agenda

Nil

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 2:11pm.

Mayor



Minutes of an Extraordinary Meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Tuesday 31 October 2023 commencing at 9:00am.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), N L Chase, A K Franklin, S M Gilmore, P A Johns, M F Long, K A Sutherland, S A Wallace and S M Wards

In Attendance

Mr P Walshe	- Dannevirke Community Board - Chairperson
Mr R Wallace	- Dannevirke Community Board
Mr E Christison	- Dannevirke Community Board
Mr B Nicholson	- Chief Executive
Mr R Suppiah	- Group Manager – Corporate and Regulatory
Mrs A Small	- Group Manager – Strategy and Community Wellbeing
Mr H Featonby	- Group Manager - Infrastructure
Ms J Smith	- Legal Counsel and Procurement Manager
Mr D Watson	- Manager – Special Projects
Mr P Wimsett	- 3-Waters Transition Manager
Mr N Brewin	- Internal Communications and Compliance Lead
Mr K van der Oord	- Communications Team Manager
Mr M Dunn	- Manager – Programmes and Projects
Mrs S Walshe	- Finance Manager
Ms A Rule	- Policy and Planning Advisor
Mr H Poonater	- Customer Experience Manager
Ms G Nook	- Strategy and Corporate Planning Manager
Ms M Watson	- Tararua Alliance - Stakeholder and Communications Manager
Ms A Duque	- Impounded Supply Program Manager
Mrs V Christison	- IT Projects
Mrs M Brensell	- Executive Assistant to Group Manager – Infrastructure

2. Acknowledgement

The meeting observed a minutes silence in memory of Mr Ralph Mountfort, former Mayor of Woodville Borough Council, who passed away on 23 October 2023 at the age of 91. Her Worship the Mayor acknowledged Mr Mountfort's service to the district; serving terms on the Woodville Community Board, two terms as a Councillor of the Woodville Borough Council, and was the last Mayor of Woodville Borough Council from 1986 to 1989 prior to the amalgamation of the former borough councils in 1989. He then served as a Councillor for the Tararua District Council from 1989 to 1995.

3. Apologies

There were no apologies.

4. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

There were no declarations of conflicts of interest.

5. Reports

5.1 Dannevirke Impounded Supply - Request for Funding

The Council considered the report of the Three-Waters Manager dated 26 October 2023, that provided an update on progress since the 25% design peer review workshop and sought approval for the next steps of the programme, including proceeding with solutions that would provide an increased level of resilience while permanent solutions were determined and implemented.

The Chief Executive highlighted the following matters contained in the report before the meeting:

- The background on progress to date;
- The recommendation to delay repair works;
- Adoption of project objectives for the repairs;
- Pre-treatment capacity and raw water storage;
- Purchase of additional treated water storage; and
- Update on alternative water supply sources.

He spoke about the advantages for the recommendation to purchase a pre-treatment plant, an additional raw water storage Kliptank, and a 6 mega litre treated water storage tank. He outlined the disadvantages of the proposed recommendations, and the risks associated with the preferred approach. He also outlined the timelines applicable.

Officers outlined matters related to alternative water sources, including for Alliance Meatworks to reduce demand on Impounded Supply, and process required for resource consents, financial considerations associated with the proposed recommendations, engagement and decision-making requirements, including confirmation that formal consultation was not required as no change was being proposed to service delivery, and the risk analysis and mitigations undertaken.

The Group Manager – Infrastructure provided an overview of future direction and decisions required, and provided responses to questions that had been submitted by elected members prior to the meeting.

Following discussion, Her Worship the Mayor advised that she would take each recommendation separately, and decision would be by division.

That the Council delay the decision to commence the remediation works to the Dannevirke Impounded Supply until the design work is complete including geotechnical investigation and liner system confirmation. It is likely this will mean a delay to any permanent repairs until the 2024/25 construction season.

Crs Johns/Gilmore

Carried

It was requested that a vote on the motion be taken by way of a division, with the outcome being as follows:

For

Against

Cr Chase
Her Worship the Mayor - Mrs Collis
Cr Franklin
Cr Gilmore
Cr Johns
Cr Long
Cr Peeti-Webber
Cr Sutherland
Cr Wallace
Cr Wards

The Mayor declared that the motion was carried.

That the Council approve the Project Objectives for the detailed design of the repairs to the Impounded Supply.

Crs Wards/Long

Carried

It was requested that a vote on the motion be taken by way of a division, with the outcome being as follows:

For

Against

Cr Chase
Her Worship the Mayor - Mrs Collis
Cr Franklin
Cr Gilmore

Cr Johns
Cr Long
Cr Peeti-Webber
Cr Sutherland
Cr Wallace
Cr Wards

The Mayor declared that the motion was carried.

That the Council approve up to \$3,200,000 to purchase a pre-treatment plant, and \$400,000 to purchase the raw water storage Kliptank.

Crs Chase/Peeti-Webber

Carried

It was requested that a vote on the motion be taken by way of a division, with the outcome being as follows:

For	Against
Cr Chase	Cr Johns
Her Worship the Mayor - Mrs Collis	Cr Long
Cr Franklin	Cr Wallace
Cr Gilmore	
Cr Peeti-Webber	
Cr Sutherland	
Cr Wards	

The Mayor declared that the motion was carried.

That the Council approve up to \$2,500,000 to purchase a 6 mega litre treated water storage tank.

Crs Franklin/Wards

Carried

It was requested that a vote on the motion be taken by way of a division, with the outcome being as follows:

For	Against
Cr Chase	Cr Long
Her Worship the Mayor - Mrs Collis	
Cr Franklin	
Cr Gilmore	
Cr Johns	
Cr Peeti-Webber	
Cr Sutherland	
Cr Wallace	
Cr Wards	

The Mayor declared that the motion was carried.

That the Council notes the other works being investigated to improve resilience to the Dannevirke water supply of which any implementation decision will be

brought back to Council.

Crs Wallace/Sutherland

Carried

It was requested that a vote on the motion be taken by way of a division, with the outcome being as follows:

For

Against

Cr Chase

Her Worship the Mayor - Mrs Collis

Cr Franklin

Cr Gilmore

Cr Johns

Cr Long

Cr Peeti-Webber

Cr Sutherland

Cr Wallace

Cr Wards

The Mayor declared that the motion was carried.

There being no further business the Mayor thanked those present for their attendance and contributions, noted that a public meeting would be held to share the decisions made, and declared the meeting closed at 11:28am.

Mayor



Minutes of the AGM of Explore Pahiatua Incorporated held at the Tararua District Council Service Centre, 136 Main Street, Pahiatua on Wednesday 4th October 2023 commencing at 7.00pm.

1.0 Present

- 1.1 Committee Members: Louise Powick (Chairperson), Raylene Treder (Treasurer), Rhys Punler, Ali Romanos, Karolyn Donald and Ingrid de Graaf.

Tararua District Council Representatives: Cr Alison Franklin, Cr Scott Gilmore and Kimberly Stevens.

Members of the public: Emma Elliott and Richard Hansen.

2.0 Apologies

- 2.1 Gilda McKnight (Pahiatua Museum Committee) and Adele Small – Tararua District Council.

Louise Powick and Cr Alison Franklin

Carried

3.0 Confirmation of the last AGM Minutes

- 3.1 **That the minutes of the Explore Pahiatua AGM meeting held on 5th of October 2022 be confirmed as a true and accurate record of the meeting.**

Karolyn Donald/Ali Romanos

Carried

4.0 Matters Arising

- 4.1 Pahiatua Swimming Baths grant increased by \$10,000 from TDC, with the additional money a bigger group of lifeguards were trained this season.

5.0 Chairperson's Report

- 5.1 **That the chairperson's report as read by Louise Powick be accepted – Attached.**

Louise Powick/Rhys Punler

Carried

6.0 Reports from Umbrella Organisations

- 6.1 Carnival Park – **Attached.**
- 6.2 Pahiatua Swimming Baths – **Attached.**
- 6.3 Pahiatua Information Centre – **Attached.**



That the reports from the umbrella groups are received and read be accepted.

Ali Romanos/Rhys Punler

That the financial statements and annual accounts from the Umbrella Organisations be accepted.

Ali Romanos/Rhys Punler

Carried

7.0 Financial Report

7.1 Marie Kissick presented the audited performance report for the year ended 30 June 2023.

7.2 **That the financial statements and auditors' reports be accepted.**

Marie Kissick/Ingrid de Graaf

Carried

7.3 **That Audit Plus be appointed as the auditor for the 2023/24**

Marie Kissick/Ingrid de Graaf

Carried

8.0 Election of Executive Committee

Nominations received:

- Louise Powick
- Raylene Treder
- Rhys Punler
- Ingrid de Graaf
- Karolyn Donald
- Marie Kissick
- Ali Romanos

That the above persons be elected for executive committee

Louise Powick/Raylene Treder

Carried

9.0 Election of Officers

9.1 **That Ali Romanos be nominated for the position of Chairperson.**

Karolyn Donald/Marie Kissick

Carried

That Louise Powick be nominated for position of Deputy Chairperson

Raylene Treder/Karolyn Donald

Carried



The above persons are duly elected as officers of Explore Pahiatua, with Raylene Treder and Marie Kissick retaining the Secretary and Treasurer positions, respectively.

10.0 Meeting Fees

10.1 That the committee agree to meeting fees for Explore Pahiatua members as follows:

- Chairperson @ \$300 per meeting
- Secretary and treasurer @ \$150 per meeting
- Executive committee members @ \$150 per meeting

Louise Powick/Raylene Treder

Carried

11.0 Society Membership

11.1 That Society membership remains at \$1.

Louise Powick/Karolyn Donald

Carried

12.0 Members of the Society

- Graeme Franklin
- Richard Hansen
- Alison Franklin
- Emma Elliott

13.0 Office Role Descriptions

13.1 Louise Powick prepared new role descriptions for Chairperson, Secretary and Treasurer.

14.0 Committee Policy

14.1 Adopted Committee Policy and terms of reference for the Treasure Carnival Park and Community Garden.

Louise Powick/Ali Romanos

Carried

15.0 Community Plan

15.1 Kimberley Stevens (Tararua District Council) congratulated the committee on the speed of the responses she has received and how well it has come together. Kimberley suggested that the draft goes out to the community for consultation. Explore Pahiatua representatives to attend the next Pahiatua Saturday market and ask for feedback on the draft community plan.



Community Committee
committee@explorepahiatua.co.nz
www.explorepahiatua.co.nz

- 15.2 Louise Powick thanked Kimberley Stevens for all her hard work bringing the draft document together.

16.0 Thank you to Louise Powick

- 16.1 Ali Romanos thanked Louise Powick for her indefatigable leadership as the chairperson for the past 10 years. Of behalf of the committee, Ali presented Louise Powick with a bouquet of flowers and a commissioned caricature detailing all the projects she had been involved in during her tenure as the chairperson.
- 16.2 Ingrid de Graaf to complete an application nominating Louise Powick for a Tararua District civic award for her contribution to the Pahiatua community.
- 16.3 Louise Powick thanked the committee for her presents and expressed her thanks to the Committee, Council, Councillors and Council staff that she has been involved with in her tenure.

Meeting closed at 8.10pm

Chairperson
Ali Romanos





Minutes of the Explore Pahiataua Incorporated Society meeting held at the Tararua District Council Service Centre 136 Main Street, Pahiataua on Wednesday 4th October 2023 8.15pm.

1. Present

- 1.1 Committee Members: Ali Romanos (Chairperson), Louise Powick (Deputy Chairperson) Raylene Treder (Secretary), Marie Kissick (Treasurer), Karolyn Donald, Ingrid De Graaf and Rhys Punler.

Tararua District Council Representatives: Cr Alison Franklin and Cr Scott Gilmour.

Members of the public: Richard Hansen

2. Apologies

- 2.1 Gilda McKnight (Pahiataua Museum) and Adele Small (Tararua District Council)

Karolyn Donald/Marie Kissick

Carried

3. Conflicts of Interest

- 3.1 Ingrid de Graaf re Polish Memorial maintenance.

4. Notification of Items not on the agenda

- 4.1 Storyboards

- 4.2 Hireage of the Chambers

5. Confirmation of Minutes

- 5.1 **That the minutes of the Explore Pahiataua meeting held 6 September 2023 (as circulated) be confirmed as a true and accurate record of the meeting.**

Marie Kissick/Louise Powick

Carried

6. Matters Arising

- 6.1 Poplar Reserve is cared for by the Horizons Regional Council. Explore Pahiataua asks how this fits in the Council levels of service because work has previously been completed by the Tararua Alliance and Council has removed rubbish from the site previously. Cr Franklin to follow up.
- 6.2 Request made to Council that the Pahiataua Library toilets be opened as Public Toilets during the library opening hours, giving access to toilets at both ends of town. Cr Franklin to follow up.
- 6.3 Request that Allie Dunn send out a reminder a couple of days before the Explore Pahiataua minutes are due for Council. Cr Franklin to follow up.

- 6.4 Louise Powick and Raylene Treder attended the Meet the Candidates meeting in Woodville organised by the Community Committee. Louise was the time-keeper for the night which was reported to have been a well-organised event.

- 6.5 Bevan Bisset will submit a quote for the next monthly meeting to keep the area at the Polish Memorial in a tidy state by mowing, removing rubbish when needed and cleaning the Polish memorial for a fee of \$1,500 annually. The committee want to have this area kept in a respectful state as presently it hasn't been maintained at an acceptable standard.

7. Tararua District Council Report (Cr Franklin)

7.1 Long-Term Plan (LTP) CONSULTATION ROADSHOW

Following extensive consultation at public gatherings right across the District, unfortunately the two final consultations (Pahiatua and Eketahuna) had to be cancelled on the weekend, owing to inclement weather conditions. However, the team are happy with the turnout to all the meetings that were held, and this was considered sufficient to fulfil Council's legal obligations.

7.2 PARS STRATEGY

Council adopted the final draft of the PARS Strategy at the Council meeting of 27 September 2023.

Explore Pahiatua Committee asked how many changes to the document were made and if the Community Boards' and Committees' feedback was included. Cr Scott Gilmour informed the committee that some feedback was included and changed in the strategy.

7.3 TARARUA DISTRICT LICENSING COMMITTEE

Mayor Tracey and Councillor Franklin have been appointed to the District Licensing Committee with Cr Franklin holding the role of Deputy Chair.

7.4 EXPLORE PAHIATUA CHRISTMAS PARADE

The Road Closure for the Main Street for the duration of the physical street parade, was approved at the Council Meeting of 27 September 2023 from the Council resolution Churchill Street.

Explore Pahiatua Committee informed Cr Franklin that the actual resolution passed by Council unfortunately had the incorrect Street. Cr Franklin to follow up.

7.5 PAHIATUA WATER TREATMENT PLANT AND WATER RESTRICTIONS

Last week the total outdoor ban on the use of water in Pahiatua was lifted as the risk to storage supplies reduced. Whilst this was disruptive, the impact was not as bad as it could have been given the weather throughout the restrictions – had this been a ban in the summer months it could have been a completely different story. The community has been very co-operative and Council are grateful for this. The amount of public discussion on

social media was minimal and believed to be due to the regular press releases by Council's communications team.

By last Friday at 5pm, storage levels were back up to 66.7% indicating that we should be back to 80% early this week. Further cleaning of the membranes in the Treatment Plant will be ongoing and telemetry adjustments have been made to improve measuring data on water flows. Currently at 87%.

There is to be a complete review of contingency plans for the Pahiataua Water Plant. Provision of additional resilience is being planned and this includes holding spare membranes and filters that could just be swapped out in the event of the Plant failing to produce adequate treated water to parallel demand.

A complete review of the maintenance regime is planned.

Despite removing the water restrictions, people need to still be mindful that, as we head into summer, water conservation by all communities across the District will be key as it is predicted that we will experience the effects of potentially strong El Niño weather patterns.

7.6 LOCALITY PLAN BOUNDARIES TePae Oranga Iwi Māori Partnership Boards

The geographical boundaries for all localities has been determined through a national process that included consultation with communities. A "locality" is a geographical area that is home to a community with their own specific health and social needs and aspirations that the system will plan and arrange services.

Our District was well on the way to preparing its own plan when the Government decided to set up Iwi Māori Partnership Boards across the country that give Iwi, mana whenua, hāpori Māori and communities a strong voice in deciding what's needed in their local area. Council agreed that the logical boundaries at this point, would be our Tararua District Boundaries.

As Chair of the Community & Wellbeing Governance Group, Cr Franklin invited TePae Oranga IMPB to present a report to the Group's forthcoming meeting on the progress to date for the Tararua Locality Plan, together with a summary of the progress made to date across all other localities in the Manawatu/Whanganui Region.

The CWBD Committee will be keeping a close watch throughout the process as this sits well under the umbrella of Community Wellbeing. Up until now the Group has felt a little disconnected from the process. However, that is changing as Council point out the statutory obligation of the Board to consult with and inform Council.

7.7 PAHIATUA SWIMMING BATHS

Louise Powick, on behalf of Explore Pahiataua and Bush Aquatic Trust, together with Karolyn Donald and Stan Wolland on behalf of the Pahiataua Swimming Baths Committee, are presenting to the Learn to Swim lessons over the summertime.

The Pool is currently empty as a result of a serious leak and it is estimated that it will cost in excess of \$80,000 to bring the pool up to a standard sufficient for children to use for both recreational purposes, and swimming lessons. The recent issues with the town water and the anticipated El Niño summer weather, have highlighted the risk to the community in terms of water usage/possible loss throughout those summer months.

The team are bringing some options for alternative temporary solutions, to the Committee table, for discussion. It will then be up to Facilities Manager Jessie McKenzie to write a report to Council with options for discussion and a decision for the best way forward.

7.8 COMMUNITY FLUORIDE MEETING

Councillors received an invitation to a Community Fluoride Meeting planned for 2pm Sunday 8 October 2023 at The Hub in Gordon Street Dannevirke. The Director-General of Health has directed Tararua District Council to commence fluoridation of the Dannevirke Water Supply by 30 June 2024. This will be funded by Central Government and the process of preparation has already begun. 27 Councils across New Zealand received this first directive and it is anticipated that all other towns, Districts and cities will receive the same directive as they roll this out right across the country.

8.0 Correspondence

8.1 Inward Correspondence

- From Jeanne O'Brien (Tararua Community Youth Services) (**TCYS**) to Ali Romanos regarding TCYS's AGM on 12 October 2023, inviting an EPI representative. Ali to attend the AGM on Explore Pahiataua's behalf.
- From New Zealand Companies Office regarding re-registration for Incorporated Societies, which starts in October 2023.

8.2. Outward Correspondence

Nil.

That the inwards correspondence be received.

Raylene Treder/Ingrid de Graaf

Carried

9. Financial Report

9.1 Invoices to pay (by 20 October 2023):

	Payee	Description	Amount
1.	NZME	Bush Telegraph feature	\$513.19
2.	Mitre 10	Community garden various	\$74.46
3.	Freedom Signs	Community garden signs	\$1,062.60
4.	Freedom Signs	Explore Christmas Ad design	\$113.85
5.	McPhee Accounting	Annual Accounting Fee	\$1,725.00
6.	Audit Plus	Annual audit fee	\$2,242.50

	Payee	Description	Amount
7.	Pahiataua Museum	Documentary	\$1,650.00
		TOTAL	\$7,381.60

Retrospective approval for invoice for September 2023.

	Payee	Description	Amount
1.	Horizons Regional Council	Rates	\$232.60
		TOTAL	\$232.60

9.2 Tagged Funds (for anticipated future expenditure)

	Project	Amount
1.	Swimming Pool	\$30,000.00
2.	Explore Pahiataua signage	\$20,000.00
3.	Dog Park	\$22,000.00
4.	Harvard Plane	\$20,000.00
5.	Carnival Park	\$985.00
6.	Explore Christmas	\$10,000.00
	TOTAL	\$102,985.00

9.3 That the financial report is received, and accounts approved for payment.

Marie Kissick/Ali Romanos

Carried

10.0 Portfolio Reports

10.1 Pahiataua Districts Business Group (PDBG) (Ingrid de Graaf)

Ingrid reported on the PDBG's upcoming events:

- Business FUNdamentals Workshop – 11 October 2023
- PDBG Social Quiz Night – 2 November 2023
- Bush Telegraph Event – 7 November 2023
- CEDA Pop In – 21 November 2023

Response to events has been slow, which Ingrid will address by: increasing Facebook activity, including sharing on Explore Pahiataua; boosting on Facebook; creating events on Facebook; further email reminders; handing flyers out personally; and sharing to other community Facebook pages

Initial Facebook and Bush Telegraph advertising for Christmas window competition has gone out, with Ingrid to continue promoting this on Facebook and delivering flyers. The competition now includes “displays” for those businesses who don’t have a window.

10.2 Explore Pahiatua Marketing (Ingrid de Graaf)

- Christmas parade and float competition initial advertising has been done in Bush Telegraph and on Facebook. Ingrid to continue to promote on Facebook and in person by flyer.
- September Bush Telegraph – Christmas parade and float competition and Christmas window competition
- October Bush Telegraph – focus on outgoing and incoming Chairperson
- Explore Christmas marketing soon to ramp up
- Look at what the Information Centre is sharing on Facebook and share posts.

10.3 Youth Centre (Ali Romanos)

- Currently awaiting quotes from local contractors for internal renovation work.
- Quotes to be presented to committee at next meeting, with funding applications sought thereafter.

10.4 Carnival Park (Karolyn Donald)

- Karolyn is working on a succession plan for Treasure Carnival Park. She asked Richard Hansen, who is the Custodian at Carnival Park Campground, to attend the Explore Pahiatua AGM and Explore Pahiatua monthly meeting. Richard is very involved with the pest control in the Reserve and the campground and single-handedly eliminating the possums from both areas (105 eliminated since traps were installed in February 2022). He also is very interested in the weed control in the Reserve and in the campground and works very closely with Peter Russell when he is on site.
- Karolyn would continue to be involved on the Treasure Carnival Park committee – liaising with Carnival Park BOM, DOC, schools, and Iwi in particular – with a focus on getting a more formal structure in place for the committee with regular meetings, and roles and responsibilities in place along with a clear and collaborative project plan for the next 3-5 years.
- Karolyn received a message from Wendy from DOC that again there is no time allocated to her for the proposed Annual Review in October as previously planned. Wendy is trying again for November. Karolyn had a very brief phone conversation on the 19 September but quickly caught up with the main activities taking place at Carnival Park. Wendy advised there is a small amount of money in the budget that has been allocated to Carnival Park Reserve.

10.5 Community Garden (Emma Elliott)

- Spring growth has provided a box of green vegetables to Pahiatua Food Bank and Tararua Community Services for the last two weeks.

- This will continue whilst the gate remains shut. Visibility of action via social media. There has been great use of and response to signage at the working bee on 16 September 2023. Planting up of the raised beds means red and green sticks are visible from the street. Slightly more volunteers attended. Next working bees on 7 and 21 October 2023.
- Bed preparation for planting continues and shares on Facebook with a view to educate. In light of Wairarapa REAP not funding courses in Term 4, Emma has taken the request for Tararua Kai Collective to pay for labour at for two two-hour workshops for beginner gardeners (28 October and 11 November 2023), which has been approved.
- Planting plan and committee communication is going well. New area within the stock pound is now fenced, with open access from the main garden. The Garden has been unaffected by Council's request to save water due to its own water supply.

10.6 Swimming Pool (Louise Powick)

- Louise to meet with Iain Anderson (Tararua College) and David Jackson (Pahiatua School) about options for summer swimming.
- Bush Aquatic Trust has presented to the Community Development and Wellbeing Committee.
- Louise asked Cr Franklin when the Bush Aquatic Trust would be informed of who the Project Manager would be appointed to the project.
- A date is required from Council of the confirmation that the Long-Term Plan for the Pahiatua Swimming Pool is included in Year One. Funders have been requesting this information and Louise has identified a risk the Trust could lose funds.

10.7 Rotary Dog Park (Raylene Treder)

- It transpires there is no need for an access gate.
- Ben Luders is to draw new plans for Dave Swansson (Bang It Fencing).

10.8 Road Safety Committee (Rhys Punler)

- Rhys to lodge a CRM with Waka Kotahi about the state of the Mangahao Bridge requesting it be cleaned and requested that the Main Street and Mangahao Road in Pahiatua be resealed.
- The bridge has been cleaned.

10.9 Harvard Plane Photo Attraction (Rhys Punler)

- Rhys to follow up with the designer regarding the changes the committee would like to be made.

10.10 Explore Christmas (Louise Powick)

- Next meeting to be held on 8 October 2023

10.10 Main Street photos and Harvard History (Ali Romanos)

- No update.

11.00 General Business

11.1 Storyboards in the Main Street

- Concerns have been raised about the state of the storyboard in the town centre. They are in desperate need of a clean, and the screws used to erect the story boards have started rusting. Cr Franklin to inform Council.

11.2 Service Centre

- The Committee was pleased to back in the Service Centre. New arrangements have been put in place, a new hire agreement was filled out and signed by Raylene Treder for the hireage of the Service Centre, under which there will now be a fee of \$41. The key may not be issued to a representative of Explore Pahiataua, and instead needs to be picked up on the day of the meeting and returned after every meeting. Cr Franklin to follow up and seek clarification on the new rules.

Meeting closed at 9.33pm

Chairperson Ali Romanos



Minutes of the Explore Pahiatua Incorporated Society meeting held at the Tararua District Council Service Centre 136 Main Street, Pahiatua on Wednesday 1st November 2023, 7:20pm.

1. Present

- 1.1 Committee Members: Ali Romanos (Chair), Karolyn Donald (by telephone), Ingrid de Graaf and Rhys Punler.

Tararua District Council Representative: Cr Alison Franklin.

2. Apologies

- 2.1 Raylene Treder (Secretary), Louise Powick (Deputy Chairperson), Marie Kissick (Treasurer)

Ali Romanos / Rhys Punler

Carried

3. Conflicts of Interest

- 3.1 Mowing Polish Memorial – Ingrid de Graaf

4. Notification of Items not on the agenda

- 4.1 Discretionary Grant Application – from Tararua College students embarking on Japan Exchange

5. Confirmation of Minutes

Correction to 10.6: at the time of the previous meeting, Louise Powick had already met with Iain Anderson (Tararua College) and David Jackson (Pahiatua School) about options for summer swimming.

Clarification to 10.6: In respect of information regarding the Long Term Plan (LTP) and how it may bear on the new swimming pool, the Bush Aquatic Trust (BAT) is seeking a timeframe for the LTP process, in particular whether the swimming pool will be included in Year One of the LTP. With this information, funders can be informed of the project start date, and funds raised to date will be secured.

That, subject to the above correction and clarification, the minutes of the Explore Pahiatua meeting held 6th September 2023 (as circulated) be confirmed as a true and accurate record of the meeting.

Rhys Punler / Karolyn Donald

Carried

6. Matters Arising

Nil.

7. Tararua District Council Report

That the Council report from Cr Alison Franklin for the preceding month be received.

Ali Romanos / Karolyn Donald

Carried

7.1 Matters arising from Council report / Council business

- Cr Franklin has obtained a key for Explore Pahiatua's use for the Service Centre.
- Rhys Punler asked about the Growth Strategy and there was discussion around the new land classification requirements.
- Ali Romanos suggested that Explore Pahiatua publish on Facebook Cr Franklin's monthly reports. It was agreed that this will occur from February 2024, with a provisional title of "Pahiatua Council Monthly".

8.0 Correspondence

Inwards

- From Bevan Bisset: Quotation of services for maintenance of Polish Memorial.
- From Anna Howell (TDC): The Tararua Cyclone Gabrielle Recovery Plan.
- From Her Worship Mayor Tracey Collis: Invitations to Explore Pahiatua representatives to attend Charter Parade on 11 November 2023.
- Lottery Manawatu/Whanganui : Notice of outcomes of grant applications – \$3,200 approved for Community Garden; Dog Park and Carnival Park grants declined.

That the inwards correspondence be received.

Rhys Punler / Ingrid de Graaf

Carried

Outwards

Nil.

9.0. Financial Report

That the financial report from Marie Kissick (Treasurer) for the preceding month be received and identified invoices approved for payment.

Ali Romanos / Rhys Punler

Carried

9.1 Additional invoices received and approved for payment:

- To Ali Romanos: \$400 reimbursement for Louise Powick appreciation gesture.
- To Brush Bandits Ltd: \$201.15 (50% of invoice for face painting – Explore Christmas).
- To unsuccessful Youth Centre renovation candidate: \$115 for provision of quote.

10.0 Portfolio Reports

10.1 Pahiatua Districts Business Group (PDBG) (Ingrid de Graaf)

- Business FUNdamentals Workshop held on 11 October 2023.
- Social Quiz Night planned for 2 November 2023.
- Bush Tele Lunch at Tonic planned for 7 November 2023.
- CEDA Pop In at Thicket planned for 21 November 2023.
- TDC event (business engagement session) planned for late November/early December in conjunction with Colin Yonge.

10.2 Explore Pahiatua Marketing (Ingrid de Graaf)

- Thanks to Nikki O’Leary at the Bush Telegraph for repeating our AGM advert several times for no charge.
- PDBG events shared on Facebook.
- Outgoing/incoming chairperson advert shared in Bush Telegraph and on Facebook.
- Explore Christmas – two Bush Tele adverts booked for 13 and 27 November 2023).
- Explore Christmas event created and will be boosted 7.
- Explore Christmas call for stalls/food trucks; posted on Facebook, boosted and to be repeated.
- Explore Christmas editorial (written by Leanne, editor of Bush Tele, in conjunction with interview with myself) in Bush Tele this week.
- Explore Christmas corflute sign to be erected in town centre late this week/early next week.
- Explore Christmas flyers including main poster, parade, window comp and road closure delivered to nearly all businesses in Pahiatua.
- Ingrid to make Facebook update on the Dog Park.

10.3 Youth Centre (Ali Romanos)

- On 12 October 2023, Ali attended the Tararua Community Youth Services (TCYS) AGM in Dannevirke, as Explore Pahiatua’s representative.
- Ali has obtained two quotes for the internal works at the Youth Centre, which the Committee discussed, including emailed feedback from absent committee members.

That Explore Pahiatua accept the quote from ProScapes NZ Ltd (Fletcher Clark).

Carried

10.4 Carnival Park (Karoln Donald)

- Peter Russell to visit the site and make plans for his return.
- Kevin Nicholson available for the removal of the pine trees in March / April 2024 and for the next three years, as to remove the exotics.
- Geoff Charleson meeting to discuss logistics from Fonterra's perspective. Funding yet to be sought.
- Hiria Tua potting up the first tray of Manuka Seedlings supplied by Peter Russell. The Pahiatua Marae have covered the cost of the black potting bags and potting mix being used for these.
- Karolyn yet to transfer the \$5,000 from the Carnival Park Management Board to Explore Pahiatua as contribution towards the Weed Management for 2024 financial year. Karolyn to set this up at the end of November.
- Karolyn asked for Treasurer's Report to ensure tagged funds for Carnival Park project are recorded.
- Carnival Park project approximately a year ahead of the project plan.
- Karolyn to catch up with Richard about succession on the Explore Pahiatua committee.

10.5 Community Garden (Emma Elliott)

- Funding application approved for \$3,200 – to be paid to Explore Pahiatua.
- Gate is now open with stakeholders notified. Produce being delivered weekly for food parcels and pātaka kai.
- First October working bee well-attended; second October working bee less so. Both occasions, tasks were completed as planned.
- Compost purchased from Palmerston North and was applied to beds ready for planting summer crops during November. The November working bees are on 4 and 18 November. Sunday gardening sessions on 12 and 26 November aim to get attendees started on their gardening journey.
- Notice board, harvesting guide and red/green name sticks all in place.
- Committee working well together.
- Pahiatua School enviro group continue to visit Fridays. Busy Bees visits to be confirmed.

10.6 Swimming Pools (Louise Powick)

- The Pahiatua Swimming Baths Committee are working with Council to determine the outcome of the community pool for summer use.
- No further progress with funding for the new swimming pool. Discussion held around the fact that we are waiting on Council for the LTP (approximately June 2024). Explore Pahiatua and Bush Aquatic Trust are pushing for the pool to be in Year One of the LTP.

10.7 **Rotary Dog Park** (Raylene Treder)

- Due to commence last week, but inclement weather intervened.
- Bang it Fencing to start as soon as weather improves
- As noted, Ingrid to prepare Facebook post update.

10.8 **Road Safety Committee** (Rhys Punler)

- No updates.

10.9 **Harvard Plane Photo Attraction** (Rhys Punler)

- No updates.
- Rhys to follow up with designer.
- Rhys might also obtain another quote.

10.10 **Explore Christmas** (Louise Powick)

- 25 market registrations received, out of a maximum of 34. Plan is for minimal attractions in the Anzac Memorial area, to maximise available seating.
- Children's entertainment will be behind the stage. This will include an obstacle course, bouncy castle, soft play area, face painting, sawdust dig and Santa.
- The Passengers band has been confirmed; Brothers of Pap unavailable.
- Corridor Access Request (**CAR**) application and road closure approved. Bush Netball supplying 10 volunteers for intersections.
- As noted, Explore Christmas sign to be erected on the centre lawn.
- Four food trucks in New World carpark.
- Recycling to be coordinated by Emma Elliot.
- Parade to be managed by the Lions Club.

11.0 **Items not on the agenda**

- 11.1 Discretionary Grant Application – from Tararua College students embarking on Japan Exchange. Application declined owing to lack of community-wide benefit. Ali Romanos to advise applicants of decision.

Meeting Closed at 8:34pm.

Ali Romanos (Chair): _____



Eketāhuna Community Board

Minutes of a meeting of the Eketāhuna Community Board held in the Eketāhuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketāhuna on Monday 13 November 2023 commencing at 10.00am.

1. Present

Board Member: L J Barclay (Chairperson), and Crs S M Gilmore and M F Long

In Attendance

Her Worship the Mayor, T H Collis

Mrs A Small	–	Group Manager – Strategy and Community Wellbeing
Mrs A Dunn	–	Manager – Democracy Services

2. Apologies

That the apologies from Chairperson S C McGhie, and Members T M Carew, and E E Chase, be approved and leave of absence granted for the meeting.

Gilmore/Long

Carried

3. Public Forum

There were no requests for public forum.

4. Proposal to Adjourn and Reconvene at Alternate Venue

Due to the meeting venue being unable to be accessed, the attendees proposed adjourning the meeting from being held outside the advertised venue, and reconvening at a nearby indoor venue, equally accessible to the public.

That the meeting of the Eketāhuna Community Board be adjourned, to reconvene at 10:10am at the Lazy Graze, Main Road, Eketāhuna.

Gilmore/Long

Carried

The meeting adjourned at 10:04am and reconvened at 10:13am at the Lazy Graze, Main Road, Eketāhuna.

5. Notification of Items Not on the Agenda

Councillor M F Long – consideration of cycle of meetings

That the Eketāhuna Community Board consider as an item of late business a discussion of bringing a report to the December 2023 Board Meeting on the cycle of meetings.

Long/Barclay

Carried

6. Declarations of Interest

There were no declarations of interest

7. Confirmation of Minutes

That the minutes of the Eketāhuna Community Board meeting held on 9 October 2023 (as circulated) be confirmed as a true and accurate record of the meeting.

Long/Gilmore

Carried

8. Tararua District Council Report

8.1 Report from Tararua District Council

That the report from the Tararua District Council meeting held 25 October 2023 be received.

Gilmore/Long

Carried

9. Reports

9.1 Management Report

The Eketāhuna Community Board considered the report of the Manager – Democracy Services that provided an update on key activities and items of interest as reported to the 18 October 2023 meeting of the Infrastructure, Climate Change and Emergency Management Committee, and the 7 November 2023 meeting of the Strategy, Growth and Planning Committee.

In discussion, the meeting noted the upcoming programme of consultation for 2024, including draft Long-term Plan, draft Growth Strategy, draft Waste Management and Minimisation Plan, and proposed District Plan. It was noted that the Board would need to start planning how it would support the engagement processes and helping with the communication of these throughout the Eketāhuna area.

That the report from the Manager - Democracy Services dated 24 October 2023 concerning the Management Report be received.

Long/Gilmore

Carried

9.2 **Capital Programme Update**

The Eketāhuna Community Board considered the report of the Manager – Democracy Services that provided an update on the capital programme and key project statuses as reported to the 18 October 2023 meeting of the Infrastructure, Climate Change and Emergency Management Committee.

In discussion, the meeting noted the estimated cost of the works to upgrade the Eketāhuna Wastewater Treatment Plant, and the short term, seven years, of the resource consent that had been granted. It was noted that these concerns had been raised at Council, and also that more design work was needed before a finalised budget could be developed.

That the report from the Manager - Democracy Services dated 24 October 2023 concerning the Capital Programme Update be received.

Gilmore/Long

Carried

10. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

10.1 **Remembrance Day** – Board Member Barclay reported on the attendances at the Armistice Day commemorations held at the Eketāhuna War Memorial Hall, and at Nireaha Hall, on Saturday 11 November 2023. It was also noted that a wreath had been laid by Barry Mason, whose father had served during the war and whose medals had been gifted to the Waiohuru Army Museum.

10.2 **Horizons Regional Council Freshwater Meeting** – Cr M F Long reported on a meeting held by Horizons Regional Council that he attended with Her Worship the Mayor, regarding proposed changes to freshwater targets, noting that the proposed changes would have an impact for ratepayers and for the Eketāhuna Wastewater Treatment Plant. He noted that the economics of what was being proposed would be consulted on by Horizons Regional Council during 2024. It was noted that a copy of the presentation shared at that meeting would be circulated to members.

11. Correspondence

Nil

12. Discussion Items

- 12.1 **Update on Coronation of King Charles III Commemorative Tree Planting and Plaque** – Board Member L J Barclay reported on results of community consultation, that showed the preferred location for installation of the King Charles III Coronation commemorative plaque was at Waka Park, and the preferred tree to plant was a small native tree.

That the Eketāhuna Community Board recommend to Council that the Coronation of King Charles II Commemorative Plaque be installed at Waka Park, along with the planting of a small kowhai tree.

Barclay/Gilmore

Carried

13. Chairperson's Remarks

- 13.1 **Open Day and Super Market** – Board Member L J Barclay reported on the open Day and Super Market, noting both were well attended. b

14. Items not on the Agenda

- 14.1 **Consideration of Eketāhuna Community Board Meeting Cycle**

Cr M F Long proposed a report be provided to the next meeting of the Eketāhuna Community Board, to enable discussion of the current four-weekly cycle of meetings, and whether there could be an appetite to change the cycle to either six-weekly or eight-weekly for Board meetings.

Following discussion, it was agreed that the report include opportunity for a wider discussion for how members could best fulfil their roles in the best way possible for the Eketāhuna Community, noting in particular the heavy programme of consultation and engagement that was required in 2024.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 10:46am.

Chairperson



Report

Date : 24 November 2023

To : Mayor and Councillors
Tararua District Council

From : Allie Dunn
Manager - Democracy Services

Subject : **Recommendation from Audit and Risk Committee re Adoption of Annual Report 2022-23**

Item No : **9.1**

1. Recommendation

- 1.1 *That the Mayor and Chief Executive be delegated the authority to make any minor changes requested by Audit New Zealand and to sign the Statement of Compliance and Responsibility that is contained within the Annual Report for the year ending 30 June 2023; and*
- 1.2 *That the 2022/23 Annual Report be adopted in accordance with Section 98 of the Local Government Act 2002.*

2. Reason for the Report

- 2.1 To present a recommendation from the extraordinary Audit and Risk Committee meeting held 22 November 2023 seeking adoption of the draft Annual Report for the year ending 30 June 2023.

3. Background

- 3.1 The Audit and Risk Committee held an extraordinary meeting on Wednesday 22 November 2023, to receive and adopt the audited 2022-23 Annual Report in accordance with section 98 of the Local Government Act 2002.
- 3.2 The report considered by the committee highlighted changes made to the 12 month financial performance statement since it was presented to the Finance and Performance Committee on 23 August 2023.

- 3.3 The draft Annual Report considered by the Audit and Risk Committee on 22 November 2023 was recommended for adoption subject to the correction of any typographical errors or changes that may be required.
- 3.4 The draft Annual Report 2022-23 is appended separately.

Attachments

Nil.



Report

Date : 24 November 2023
To : Mayor and Councillors
Tararua District Council
From : Adele Small
Group Manager - Strategy & Community Wellbeing
Subject : **Umutaoroa Domain Board Hall**
Item No : **9.2**

1. Recommendation

- 1.1 *That the report from the Group Manager - Strategy & Community Wellbeing dated 22 November 2023 concerning the Umutaoroa Domain Board Hall be received.*
- 1.2 *That Council undertakes the immediate requirements to remediate risks of falling trees and its responsibilities as building owner.*
- 1.3 *That options and funding be considered as part of the draft Long-term Plan 2024-34.*

Executive Summary

2. Reason for the Report

- 2.1 To present a request from the Umutaoroa Domain Board Committee for the removal or demolition of the Hall on Umutaoroa Road.
- 2.2 The building has fallen into disrepair and is damaged. It is Council's responsibility to assess the options to remedy the situation with the Domain Board Committee and community.

3. Background

- 3.1 The Umutaoroa Domain Board Committee arranged a community meeting on 1 October 2023 to discuss the future of the Umutaoroa Domain.

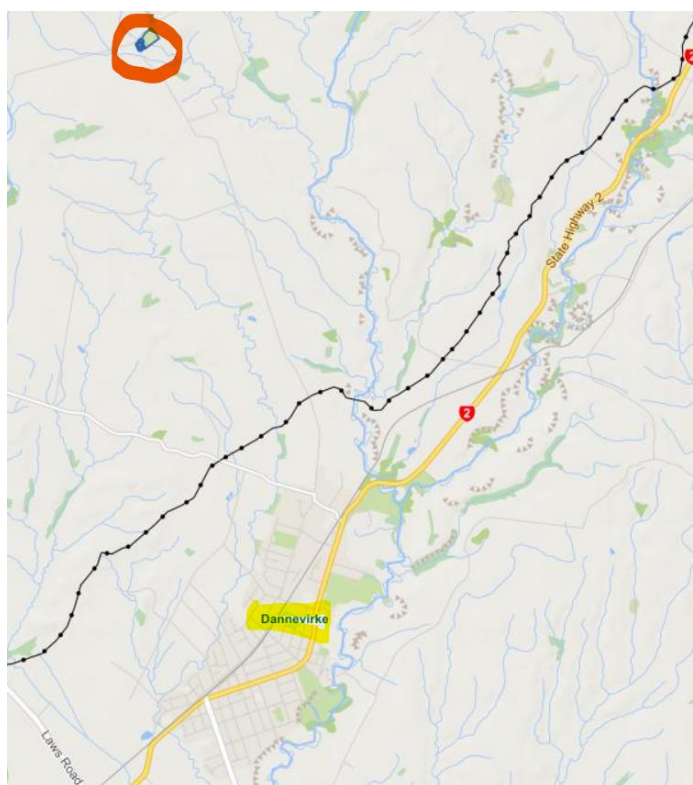
- 3.2 It is understood that the former school building has been used as a Hall since the early 1960's. Its legal closure as a school building was gazetted on 13 April 1977..
- 3.3 It is considered by the Committee as derelict and to be a health and safety hazard. They have advised that it needs to be removed or demolished.
- 3.4 The surrounding trees are a hazard with one recently falling on the school building.
- 3.5 It is recommended to Council by the Domain Board Committee that two proposals be considered:
- **Proposal – short term**
 - For the building to be sold or demolished with the materials salvaged – native timber etc.
 - For the trees to be felled and disposed of by a professional to make the area safe.
 - **Proposal – long term**
 - To develop the area as a recreational facility for the community.
 - Provide a picnic shelter and BBQ facility in the immediate area.
 - Erect a memorial to past district residents and attendees of the school.
 - Develop the hill section and wetland area and plant native trees and develop as a native bush reserve. This would be done in conjunction with Horizons Regional Council.

4. Description

- 4.1 The Umutaoroa Hall is a former school building that likely opened in 1896 on land now vested in Council.
- 4.2 Following 1999, Council determined not to fund the renewal of Domain Board buildings but has been insuring the buildings for their replacement value since the early 2000's.
- 4.3 In respect of transfer of responsibilities to Tararua District Council, the Umutaoroa Domain Board itself was created by Gazette Notice on the 30th of October 1964. The Domain was vested in the Dannevirke County Council in 1984.
- 4.4 1987 the Dannevirke County Council then amalgamated with the Dannevirke Borough Council to form the short lived Dannevirke District Council.

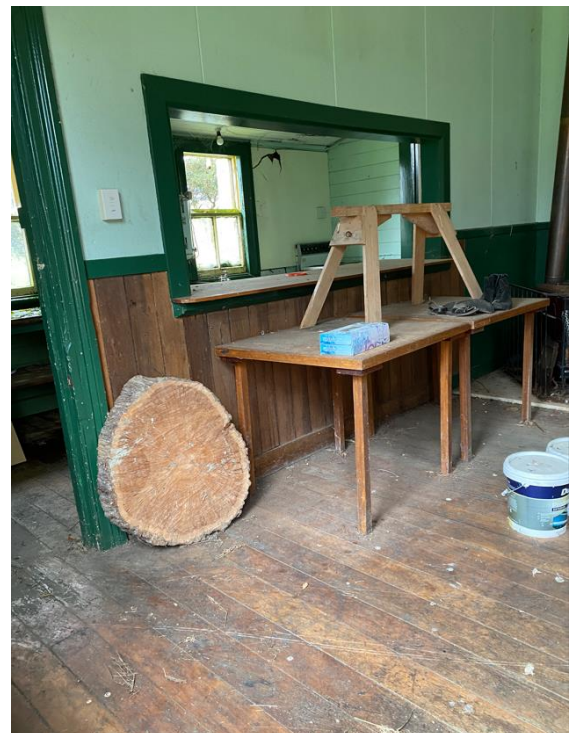
- 4.5 The Dannevirke District Council was then amalgamated into Tararua District Council in the final re-organisation scheme for the Manawatu Wanganui (now Whanganui) Region in June 1989, (Part III Tararua District Clause 37 Interpretation).
- 4.6 The former Board has continued to administer the facilities on behalf of Council.
- 4.7 The building is located at 562 Umutaoroa Road, Dannevirke 11170/06000A, assessment number 22088.
- 4.8 The owners are listed as the Umutaoroa Domain Board and Tararua District Council. However, as noted the Board as a legal entity was disestablished.
- 4.9 It has an area of 0.526 ha, a land value of \$44,000 and an improvement (structure) value of \$57,000. It is listed as having a replacement value for insurance purposes in 2021/22 of \$202,885.
- 4.10 The Domain is a Reserve under the Reserves Act 1977.
- 4.11 Its legal description is Pt Sec 82 Blk XIV Norsewood SD Umutaoroa Domain Rec Res GAZ 84 3971 11170-06000 A & B and it is listed as Crown land Recreation Reserve. Rec reserve 1981 (gaz 398934.1).
- 4.12 The building is not listed as a heritage building at Heritage NZ nor is it in the District Plan or protected in any way.
- 4.13 The reserve did not appear in any settlement for Iwi claims. Richard Gill, the Under Secretary of the Native Land Purchase Office, on 03 January 1883 advised the completion of the purchase of the Hawkes Bay end of the Seventy Mile bush and that the Crown grants will be issued for the reserves in the Umutaoroa. It also stated that Maata te Aopukahui's name will appear in the grant for the Umutaoroa reserve.
- 4.14 A Reserves Management Plan needs to be completed and in accordance with the process approved by Council on 31 August 2023.
- 4.15 However, Council also has a responsibility as a building owner and ultimately for the management of trees as it affects public safety.
- 4.16 Council over the years has encouraged the Domain Boards to operate autonomously through the voluntary input given by members of the local community that are interested in maintaining such facilities on Council's behalf.
- 4.17 Generally, Domain Boards are expected to try to generate revenue towards the up keep of properties. In this instance, there are only limited funds from the accrued income received from grazing for the potential costs involved.
- 4.18 Requests for financial assistance to support Domain Board endeavours have occurred occasionally, and been received by Council either directly or through the local community boards/committees.

4.19 The following pictures depict the site and location:





Tree Damage:



4.20 Reserves Management Plan Development

- 4.20.1 As indicated above, the development of a Reserves Management Plan that covers all reserves, domains and park areas that Council has a decision-making responsibility for in the District is currently underway to ensure an integrated approach to open space management.
- 4.20.2 The proposed plan will cover park and reserve land held subject to both the Reserves Act 1977 and Local Government Act 2002, including land covered by existing reserve management plans. A formal review of all existing reserve management plans will be undertaken as part of the plan development process.
- 4.20.3 The statutory process for developing reserve management plans set out in the Reserves Act 1977 is being utilised. Initially, this requires notification of the intention to prepare a management plan and provides an opportunity for mana whenua, stakeholders and the community to make suggestions to inform the development of a draft plan.
- 4.20.4 Staff notified mana whenua and Council Domain Boards, and gave public notice of the intention to prepare a reserves management plan in September 2023. The full plan development process is expected to take 12-15 months to complete.

5. Significance Assessment

- 5.1 The significance to the community will be assessed as part of the process to develop a Reserves Management Plan. This process is currently underway for all Council reserves, following the procedure set out in the Reserve Act 1977, outlined above.
- 5.2 Any immediate safety issues are a matter for Council to address in conjunction with the Domain Board Committee.
- 5.3 The repair, removal, demolition or replacement of the building requires consultation with the community to form part of development of the Long-term Plan.

6. Options

- 6.1 Council needs to assess the safety issues regarding access to the building under the Building Act 2004.
- 6.2 An assessment of the extent of damage from surrounding trees on the structure needs to be assessed for any eligibility for insurance claim. Any claim will have reference to the state of the building immediately prior to the damage and be restricted by both the extent of damage and Council's excess.
- 6.3 There is a responsibility to Council for the risk of falling trees.

6.4 Options include the repair, removal, demolition or replacement of the building. Demolition would not require a consent and there are no Council connected services provided.

6.5 It is typical for buildings such as old schools to have the risk of asbestos being used as a building material, either as part of the original construction or in subsequent upgrades/maintenance, such as lino, ceilings or for heat protection. Council has no record of this building being assessed for having asbestos.

7. Assessment of Options

7.1 The insurance assessment be completed for viability of claim.

7.2 That an assessment be completed for the extent, if any, of asbestos.

7.3 This will then determine how to proceed in respect of costing the options.

7.4 The Community will then be consulted with through the draft Long-term Plan process.

8. Consultation

8.1 The options for the future of the Umutaoroa Domain and Hall, both in the short term and long term, will be consulted on both through the draft Long-term Plan process, and through the development of a Reserves Management Plan.

9. Conclusion

9.1 There are a number of preliminary considerations to be made in respect of the options. These can then be reported back to Council during the planning stages of the developing the draft Long-term Plan.

Attachments

Nil.



Report

Date : 14 November 2023

To : Mayor and Councillors
Tararua District Council

From : Ray Cannon
Tararua Alliance Engineering Services Manager

Subject : **Birch North Forest Access Considerations**

Item No : **9.3**

1. Recommendation

- 1.1 *That the report from the Tararua Alliance Engineering Services Manager dated 14 November 2023 concerning the Birch North Forest Access Considerations be received.*
- 1.2 *That approval be granted to progress establishing a permanent access to Birch North Forest via a right of way easement, and to enter into cost sharing arrangements with the adjoining landowner to complete the required earthworks and legalisation actions.*

2. Reason for the Report

- 2.1 This report has been prepared to provide Council with an update on access to Council owned Birch North Forest ("the forest"), as it has been identified that the entrance to the forest is currently via private property.
- 2.2 Council requires legal access to the forest to carry out its pruning, silviculture and harvesting operations in the forest.
- 2.3 This report provides Council with options for resolving the access issue and an assessment of risk for each option.
- 2.4 This report seeks approval from Council to progress establishing a permanent (legal) access to the forest via a right of way easement, and to enter into cost sharing arrangements with the adjoining landowner to complete the required earthworks and legalisation.

3. Background

- 3.1 On 11 January 2023 Tararua Alliance received an e-mail from the Three Waters Transition Manager advising that the entrance to Birch North Forest was understood to be crossing private land. This had come to officers' attention as a result of processing a resource consent application made on 26 October 2022.
- 3.2 On 22 March 2023 an on-site meeting was arranged between Tararua Alliance and a landowner whose land borders the Birch North Forest ("the forest") to the West. Discussion of the meeting centred around existing access to the landowner's property, as there had been a dispute between neighbours which resulted in a gate being placed across his property entrance.
- 3.3 The landowner advised that he was considering altering the entrance to his property to remedy the access issue, which would effectively cut off Council's access to the forest. Tararua Alliance undertook to discuss with the landowner's neighbour to see if there was any opportunity for resolution.
- 3.4 Following discussion with the neighbour, it was agreed the neighbour would contact the landowner to attempt to resolve matters directly between the parties. It became clear that there would be no resolution by negotiation, and it was determined the landowner would have to establish a new access to his property.
- 3.5 The landowner commissioned a surveyor to prepare a survey plan and approached Tararua Alliance to offer that Council's access be recorded as a right of way easement on the plan, on the basis that Council agreed to share some of the related costs of establishing access.
- 3.6 The following cost sharing was discussed:
 - 3.6.1 Council to pay for (and commission) earthworks ("the works") at the site;
 - 3.6.2 Council to pay for legal costs of legalisation relating to its easement;
 - 3.6.3 Landowner to pay for removal and relocation of existing pair cables to the property allowing the works to be undertaken;
 - 3.6.4 Landowner to pay for survey of the property.
- 3.7 Having met contractors on site to discuss the matter, Tararua Alliance was advised it would likely take three to five days' work to modify the entrance to both properties, and the estimated cost for the works would be \$30,000.00.
- 3.8 Alternatives for access to the Forest were explored. An existing access was identified via the rear of the forest through Otoro station in Te Uri. This access had been used previously to harvest in the forest and an agreement had been set up between FOMS and the landowners at that time.

- 3.9 The Otoro station access is approximately 5-6 kilometres in length through private property and a legal agreement would need to be established between landowners, providing for maintenance sharing and other asset related activities. At this stage no agreement has been pursued and no discussions have been advanced.

4. Description

- 4.1 Periodic access to the forest is required for pruning, silviculture and harvesting operations.
- 4.2 Without regular maintenance the value of the forest asset will depreciate.
- 4.3 Council is presently in a situation where it has no legal access to the forest, and this needs to be rectified.
- 4.4 There is an opportunity to share costs and efficiencies by entering an arrangement with an adjoining landowner to have a right of way easement registered, granting Council legal access.

5. Significance Assessment

- 5.1 This is not considered a significant decision when assessed against Council's Significance and Engagement Policy.

6. Options

- 6.1 Maintain the current arrangement, whereby Council has access by verbal agreement.
- 6.2 Secure an easement from the adjoining landowner to legalise Council's access to the forest, with cost sharing on the following basis:
- 6.2.1 Council to commission and pay for the required earthworks (estimated to cost approximately \$30,000.00);
- 6.2.2 Council to meet the reasonable legal costs of the easement (estimated to cost between \$1,000.00 - \$2,000.00);
- 6.2.3 Landowner to commission and pay for the relocation of power cables;
- 6.2.4 Landowner to meet the cost of the survey.
- 6.3 Investigate further alternative access at the rear of the forest (Otoro Station).
- 6.4 It is considered that the people likely to be affected by or having an interest in this matter include Council, the wider community and the adjoining landowners. The views of these groups of people have been taken into consideration in assessing the options below.

- 6.5 It is considered that ensuring legal access to the forest as quickly as possible would best promote the economic and environmental well-being of the community in enabling Council to continue to maintain and get best value for its forest asset.

7. Assessment of Options

- 7.1 The access dispute that has occurred between Council's immediate neighbours demonstrates that maintaining the current access arrangements (i.e. where there is no legal access agreement in place) is no longer sustainable and poses a risk to Council in that it may in the future not be able to access and maintain its asset.
- 7.2 Investigation into alternative access for Council at the rear of the forest, through Otoro Station, has identified that there may be ongoing maintenance (operational) costs involved with this option that are disproportionate to Council's use of the access track. This track comprises 5-6 kilometres of road, which is also heavily used by farm traffic. Easement and survey documentation would need to be prepared and agreed by all affected landowners, and as Council has not yet approached the landowners from Otoro Station to progress this option further there is a risk that agreement could not be reached or would not be reached in a timely manner. Council would likely also have to pay for the cost of legal advice for affected landowners to secure the right of way easement over the existing access.
- 7.3 The option that provides the most certainty and efficiency and least risk to Council is to enter an agreement with the adjoining landowner to legalise access to the forest. The landowner has offered to include an easement for Council in its survey plan (which has been prepared), as well as sharing costs of establishing the access. This option meets Council's requirements in that it will ensure the issues are quickly resolved and there are efficiencies in sharing the costs of establishing an alternative access with the adjoining landowner. Considering the predicted returns from the forest, and the risk to Council's asset should access be cut off and forest maintenance discontinued, the estimated cost of approximately \$32,000 to arrange a settlement securing Council access is considered a minor cost, and the financial implications of this option have been addressed below. It is recommended that Council proceed with this option.

8. Consultation

- 8.1 Consultation is not required in this instance as the decision is not considered significant in terms of the Council's Significance and Engagement Policy.

9. Financial Considerations

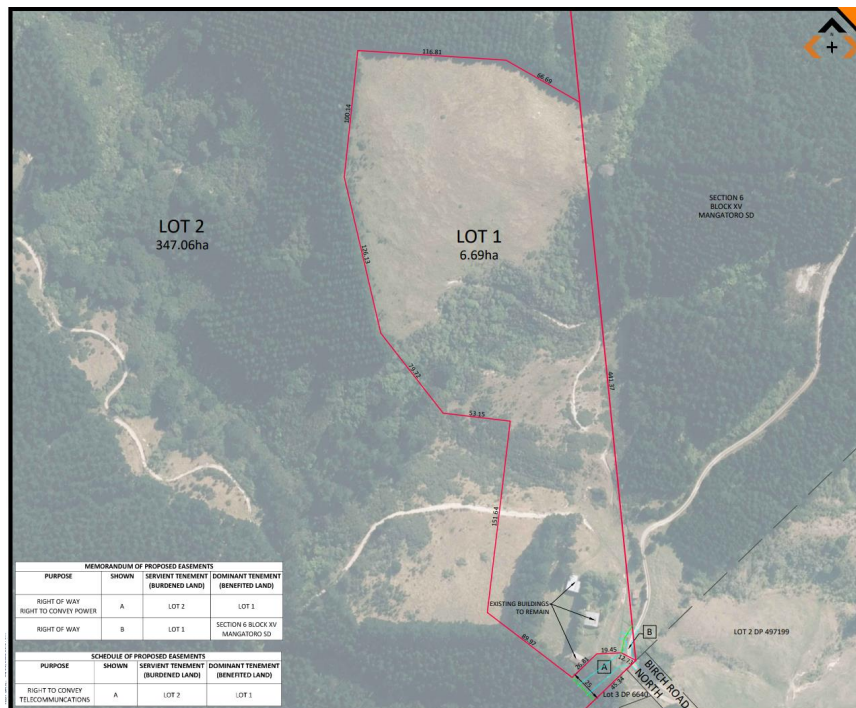
- 9.1 The proposed earthworks are estimated to cost approximately \$30,000.00, with legal costs to be considered on top of this.
- 9.2 The proposal is that this will be funded from the Forestry Reserves as a capital upgrade to the Birch North Forest.
- 9.3 There are sufficient funds in the Forestry Reserve to pay for this.

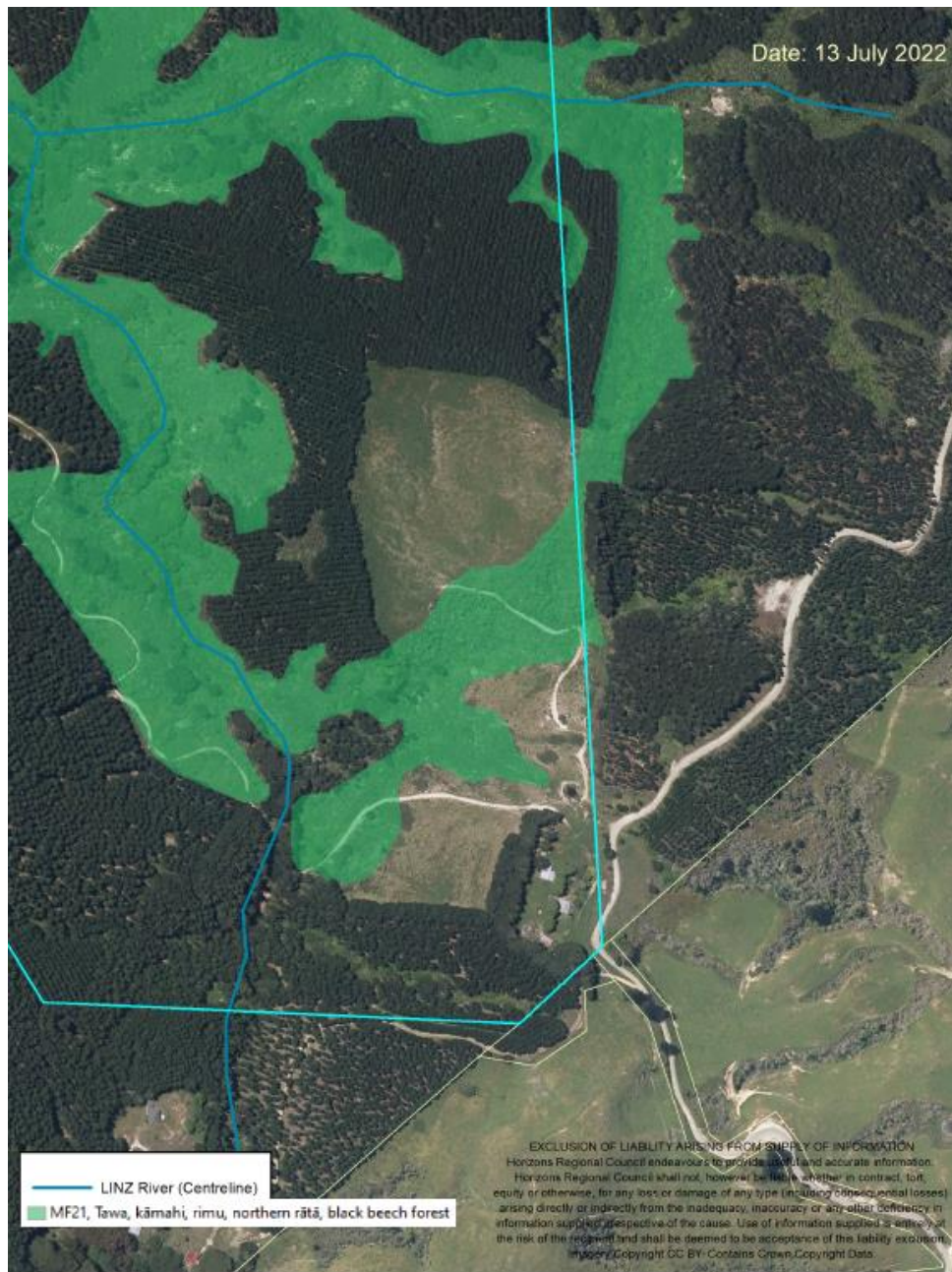
10. Conclusion

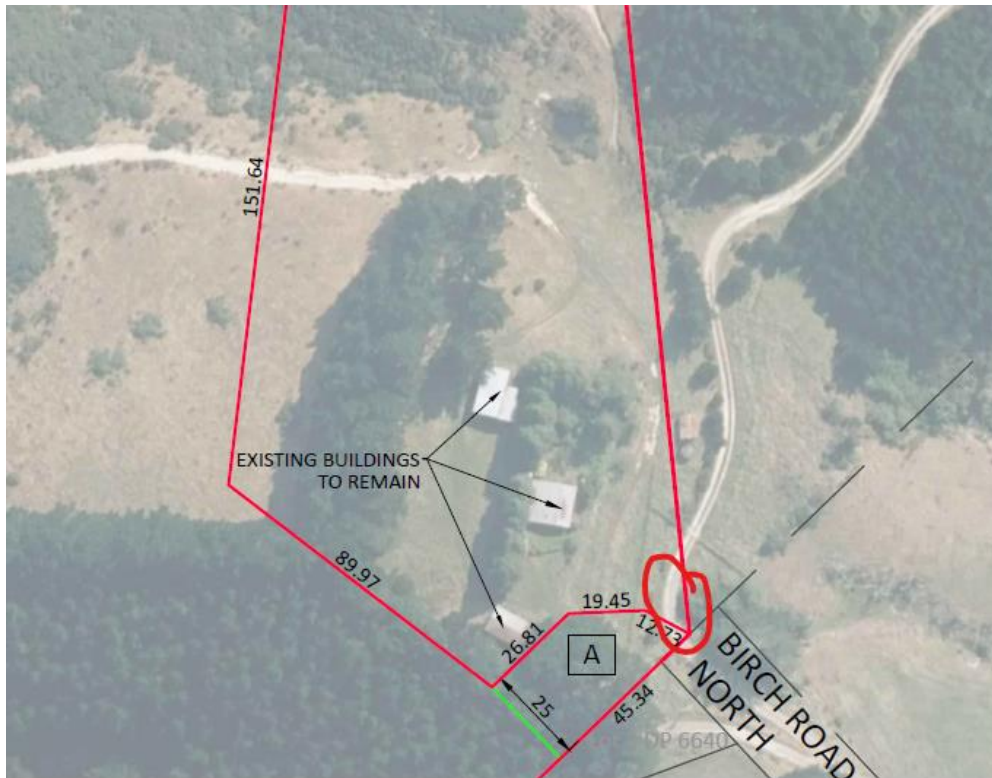
- 10.1 Council requires a solution that will ensure timely restoration of legal access to the forest to enable contractors to carry out pruning, silviculture and harvesting operations on Council's behalf. It is noted that some of the silviculture works are now overdue, and Council is in the process of awarding contracts for these works.
- 10.2 It is recommended that Council approves officers to progress arrangements with the adjoining landowner to secure this access as soon as possible.

Attachments

- 1 [↓](#). Birch North Forest Access Diagrams









Report

Date : 14 November 2023

To : Mayor and Councillors
Tararua District Council

From : Bryan Nicholson
Chief Executive

Subject : **Appointment of External Member to Audit and Risk Committee**

Item No : **9.4**

1. Recommendation

- 1.1 *That the report from the Chief Executive dated 24 October 2023 concerning the Appointment of External Member to Audit and Risk Committee be received.*
- 1.2 *That the Council appoints Mr Philip Jones to the Audit and Risk Committee as the Independent Chairperson of the committee.*
- 1.3 *That the Council notes that the term of the appointment is for one three-year term, in accordance with the good practice guidance provided by the Office of the Auditor General.*

2. Reason for the Report

- 2.1 To formally appoint Mr Philip Jones as a member of the Audit and Risk Committee.

3. Background

- 3.1 To consider the process for appointment of the Independent Chairperson of the Audit and Risk Committee, following the expiration of the term of engagement for the previous Chairperson.

4. Background

- 4.1 In May 2023, the Council considered the process for recruitment of an Independent Chairperson of the Audit and Risk Committee, due to previous Chairperson's term of engagement ending on 1 November 2023.
- 4.2 The Council agreed that it would approach the market to seek expressions of interest from suitably qualified candidates for the role of Independent Chairperson of the Audit and Risk Committee and that a report would be provided to the next meeting of Council regarding the procurement process.
- 4.3 At its meeting held 28 June 2023, the Council agreed the following process for procuring the services of a suitably qualified person for the role of Independent Chairperson of the Audit and Risk Committee.

Timeframe	Process
31 July 2023	Advertise for expressions of interest
18 August 2023	Closure of expressions of interest
21 -25 August 2023	Panel to select appropriate candidates for interview based on Skills Matrix/person specification
28 -31 August 2023	Interview process
4 – 8 September 2023	Preferred applicant selected
11 – 27 September 2023	Contract negotiation and agreement completed
From 1 November 2023	Handover and onboarding process through Democracy Services

- 4.4 Now that the recruitment process has been completed, a resolution of Council is required to formally appoint the successful candidate as the Independent Chairperson of the Audit and Risk Committee.

5. Discussion and Options

- 5.1 The purpose of the Council's Audit and Risk Committee is to check and ensure continuity of business, enhance governance framework, risk management practices and the controls used to monitor Council's achievements.
- 5.2 The committee's key responsibilities are to receive the external audit reports and monitor the implementation of recommended actions to be taken by management on significant issues and audit recommendations raised in relation to:

- (a) Council's Internal Control Framework, including the maintenance of an effective internal control framework that is sound and effective, the embedding of a culture that is committed to probity, and the appropriateness of systems, processes and controls in place to present, detect and effectively investigate the risk of fraud;
 - (b) Internal Reporting, including the processes for ensuring the completeness and quality of financial and operational information being provided to the Council;
 - (c) External Reporting and Accountability, including the appropriateness of the Council's existing accounting policies and principles, monitoring external factors that contribute to Council's risk profile, and receiving regular environmental scans to help the committee understand external influences and pressures.
- 5.3 The Audit and Risk Committee also provides oversight of Council's approach to risk and compliance, through reviewing the risk management policy, framework and associated procedures for effective identification and management of the Council's significant risks and matters of compliance.
- 5.4 An external member is appointed to the Audit and Risk Committee in the role of Chairperson, in line with guidance provided by the Office of the Auditor General. The guidance suggests that "an independent chairperson is often the best option to promote free and frank debate during committee meetings. It also gives governors confidence knowing that they are receiving independent advice and assurance. "
- 5.5 The Office of the Auditor General advises that good practice is to appoint independent members for an initial period not exceeding three years (consistent with a Council term). After that, they could have their tenure extended, or be re-appointed – up to a maximum of two terms.
- 5.6 It had been intended to bring an information report on the process for handover and onboarding, prior to the start date of the Independent Member's contract. However, the recruitment process had experienced delays, which meant this was not able to be worked through prior to the start of the contract.

6. Financial Implications

- 6.1 The role of Independent Chairperson of the Audit and Risk Committee attracts an hourly rate, and reimbursement of travel costs from place of residence to designated Council requested location. Sufficient budget to meet these costs is set aside through the Long-term Plan and Annual Plan processes.

7. Statutory Requirements

- 7.1 The appointment of members to a committee is undertaken by resolution of Council, in accordance with Schedule 7, Clause 31(3) of the Local Government Act 2002.

- 7.2 This clause sets out that the Council may appoint a person who is not a member of the local authority to a committee if, in the opinion of the local authority, that person has the skills, attributes or knowledge that will assist the work of the committee.

8. Conclusion

- 8.1 Due to the expiry of the contracted services for the Independent Chairperson of the Audit and Risk Committee from September 2020 to November 2023, a recruitment process was undertaken to appoint a new independent member as Chairperson, to take effect from the expiry of the previous contract.
- 8.2 Now that the recruitment process is complete, a resolution of Council is required to formally appoint the successful candidate as the Independent Chairperson of the Audit and Risk Committee.
- 8.3 A recommendation to that effect is provided for consideration and adoption by the Council.

Attachments

Nil.



Report

Date : 23 November 2023

To : Mayor and Councillors
Tararua District Council

From : Julie Smith
Alliance Administrator

Subject : **Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **9.5**

1. Reason for the Report

- 1.1 Pahiatua Lions has made application for a road closure for Kohinui Road on Saturday 9 March 2024. This closure has been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have indicated they have no concerns. No public objections have been received in response to advertising placed in the Bush Telegraph on Monday 30 October 2023.

2. Recommendation

That the report from the Alliance Manager dated 14 November 2023 concerning a road closure application under the Tenth Schedule of the Local Government 1974 (as circulated) be received, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, the Council resolves to close the following road for the purpose of allowing the Pahiatua Lions to hold a Bush Cycle Tour event:

Road name: Kohinui Road

Date of closure: Saturday 9 March 2024

Period of closure: 9:00am to 2:00pm

Conditions Applied to the Granting of this Road Closure

- 2.1 That the Tararua Alliance in conjunction with the organiser will assess**

shortly prior to this event the condition of the road involved to determine its suitability for this purpose.

- 2.2** *That if the Tararua Alliance identifies the road as being in an unsuitable condition arising from this assessment, then they have the discretion to request the organiser to withdraw the road from the route of this event.*
- 2.3** *That shortly after the event has been held, the Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.*

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event, then those expenses shall be recovered from the event organiser.

Attachments

- 1 [!\[\]\(4f0773d8117d9ade82d695aebd6b2b2a_img.jpg\) Temporary Road Closure - Kohinui Road](#)

Made under the Tenth Schedule of the Local Government Act 1974

Date/s of closure/s:				
Road name	Start point	End point	Affected intersection/s	Time of closure
Kohinui Rd	SH2 Kohinui Rd intersection	Kohinui Rd middle intersection	SH2/Kohinui Rd intersection middle Rds	9am-2pm 09/03/2024
The Bush Cycle rides attract 300-500 people a year into the Tasarua for the event Accomadition - food etc. All profits from the event are donated out to the community by the Lions.				

PAGE 2 OF 4 | TEMPORARY ROAD CLOSURE APPLICATION

Conditions of application

The following standard conditions are attached to this application for road closure:

- Applications must be received **not less than 16 weeks prior** to the date of the proposed closure. An application fee of \$150 applies.
- The applicant will be liable for the cost of advertising associated with this road closure application. Under the terms of the Local Government Act procedure, the closure must be advertised prior to its consideration by Council, in order to allow an opportunity for public objection. Council will arrange the appropriate advertising in its standard format, and the costs will be passed on to the applicant.
- Council will consult with the New Zealand Police as required under the terms of the Local Government Act.
- This application, and any public or Police objections, will be considered at an ordinary meeting of the Tararua District Council. The Tararua District Council reserves the right to decline any application for road closure at its discretion.
- Should this application for road closure be approved, the following standard conditions will apply:
 1. That the Council's Alliance Manager or (nominee) in conjunction with the event organiser will assess within one week prior to this event, the condition of the roads involved and whether the pavement can cope with the event.
 2. That if the Alliance Manager (or nominee) identifies any road or roads as being unlikely to cater for the event without significant remedial work, then he has the discretion to request the organiser to withdraw such road/s from the route of this event.
 3. That within 48 hours after the event has been held, the Alliance Manager (or nominee) and event organiser shall jointly carry out a drive over of the roads that were closed for this event to assess their condition.
 4. That should the Council incur any additional maintenance costs as a consequence of this event being held, then these expenses shall be recovered from the rally organiser.
- Council further reserves the right to impose any other reasonable conditions in relation to a road closure as it deems appropriate.
- Successful applications will require a further advertisement to notify the public of the date and time of the road closure/s. This will again be arranged by Council on behalf of the applicant, and the actual cost passed on.

Special conditions of application - motor sport events

The following *additional special conditions* attached to this application for road closure *apply to motor sport events within the Tararua District*:

- Applications must be received **not less than 26 weeks prior** to the date of the proposed closure for motor sport events. The application fee of \$150 still applies.
- This Council has excluded or restricted the frequency of use for future motor sport events on certain roads in our District.

The following roads are excluded from use for motorsport events:

- Puketoi Road
- Bartons Line
- Whenuahou Road
- Saunders Road
- Pori Road
- Haunui Road
- Bowen Road
- Central Mangaone Road
- Mangaone Valley Road
- Central East Road
- Tawataia Road
- Pukehoi Road
- Kopikopiko Road

The following roads are restricted to use for motor sport events every three years at the discretion of this Council:

- Mangahei Road
- Blairgowrie Road

- The Council will charge a bond of up to \$2,000.00 per event to the organisers that is refundable provided no damage is caused to the roads used. The Alliance Manager (or his nominee) has been authorised to use their discretion to determine the amount of the payment required for this purpose, taking into account the size of the event and the extent of the routes included in the application seeking the proposed road closures.
- **No motor sport road closures will be considered** over the months of July, August, September and October inclusive.
- Organisers of events are advised that a charge for the inspections by Tararua Alliance may be made to cover the hours and kilometres involved with processing applications, and overseeing the event.
- Event Organisers **must** outline the potential tangible benefits to the District as part of their application.
- All residents/property owners on roads being the subject of applications for closure must be contacted by the applicant to inform them of the proposed event, and to obtain their agreement if they are satisfied that the intended closure is approved. A survey schedule containing these details will form part of any road closure application presented to the Council for its consideration. Where any person contacted by the applicant indicates their opposition to the closure sought, the applicant shall inform them of their right to forward a written objection to the Council that it will consider prior to deciding whether to grant the application.

Requested road closure details

Date/s of closure/s:				
Road name	Start point	End point	Affected intersection/s	Time of closure
Kohinui Rd	SH2 Kohinui	Kohinui Rd	SH2/Kohinui	9am-2pm
	Rd intersection	Middle Rd	Kohinui/	09/03/2024
		intersection	Middle Rds	
The Bush Cycle rides attract 300-500 people a year into the Tararua for the event. Accommodation - food etc. All profits from the event are donated out to the community by the Lions. Event is held at the Mangataunga Brewery. The Kohinui road closure allows day time patrons of the Brewery to enter and park. Letter drops to all residence on all courses are completed the week prior to the event.				

(Attach a seperate sheet if required)

ATTACHMENTS

The following documents are attached to this application: (tick all enclosed)

- ☒ Map/s of locations where road closure is requested
- ☒ Traffic Management Plan (including safety plan and emergency access arrangements)
- ☒ Copies of relevant insurance documentation
- ☒ Details of steps you will take to inform local landowners/residents of your event and access provisions
- ☒ Details of how your application will benefit the Tararua District
- ☒ Other documentation in support of your application

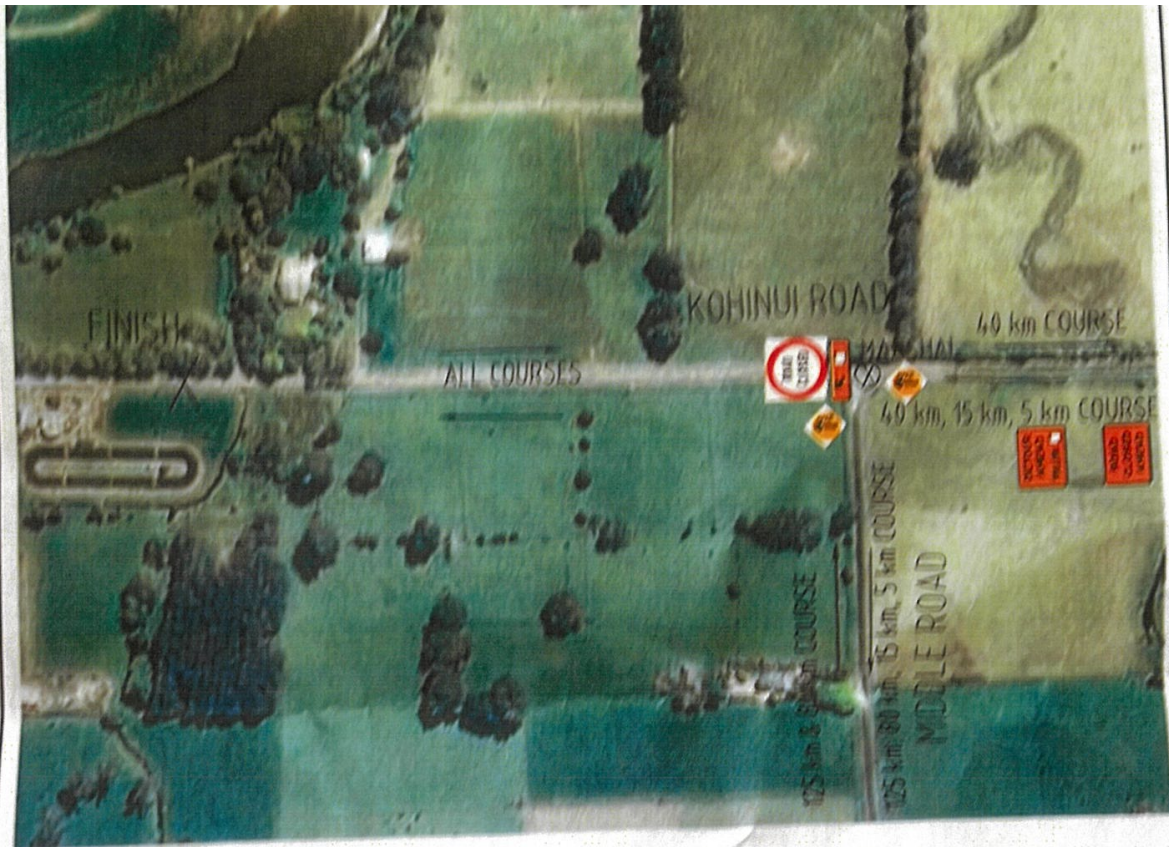
(specify) Pirie consultants has completed previous traffic management plans for the Bush Cycle tour, he will be completing the plan for 2024. Ride courses remain the same.
Letter drop for the full course and Road closure residence.

Please provide as much detail as you can about your proposed closure. Failure to supply adequate detail may result in your application being declined.

The information you have provided on this form is required so that your application for road closure can be processed under the Tenth Schedule of the Local Government Act 1974. The information will only be used for this purpose.

Under the Privacy Act 1993, you have the right to see and correct personal information the Council holds about you.

Pahiatua Lions have managed the Bush Cycle tour many years. The funds received are distributed back into the community. A 5km kids and parents ride is included on the day to encourage participation.



Equipment

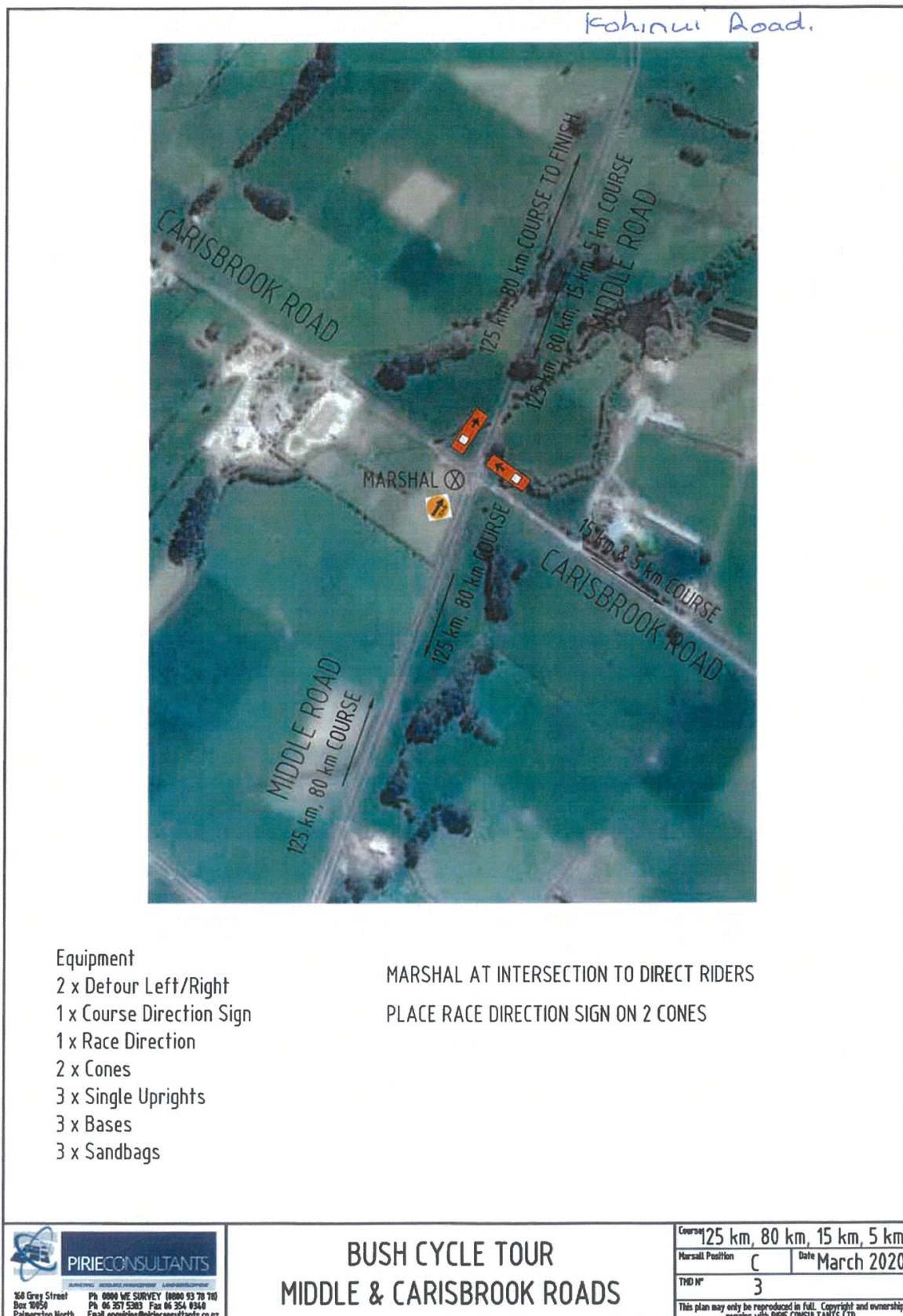
- 1 x Road Closed Ahead
- 1 x RD3 Road Closed
- 1 x Detour Ahead
- 1 x Detour Left
- 1 x Course Direction Sign
- 7 x Cones
- 2 x Race Direction
- 4 x Single Uprights
- 4 x Bases
- 4 x Sandbags

MARSHAL AT EACH INTERSECTION TO DIRECT RIDERS
PLACE RACE DIRECTION SIGNS ON TWO CONES



BUSH CYCLE TOUR MIDDLE & KOHINUI ROADS

Course	All Courses	
Marshall Position	B	Date March 2020
TRD No	2	
This plan may only be reproduced in full. Copyright and ownership remains with PIRIE CONSULTANTS LTD.		





PUBLIC LEGAL LIABILITY - NEW ZEALAND

(Lions Clubs New Zealand MD 202 cover) (Chubb Insurance New Zealand Ltd)

In addition to the global Public Liability arrangements effected by Lions International out of the USA, the local Lions MD 202 also arranges a Public Liability for Lions Clubs in New Zealand, Fiji, Samoa, Tonga and American Samoa. The purpose of this policy is primarily to provide a higher limit of indemnity to the global policy. It also has some sections of coverage that address specific New Zealand legislative risk exposures.

Limits and Deductibles

General Indemnity

Limit any one Occurrence – NZ\$10,000,000

Deductible – US\$1,000,000

Products Liability

Aggregate Limit for the Period of Insurance – NZ\$10,000,000

Deductible – US\$1,000,000

Exemplary Damages (New Zealand only)

Aggregate Limit for the Period of Insurance – NZ\$1,000,000

Deductible – NZ\$1,000

Forest & Rural Fires Act

Limit any one Occurrence – NZ\$500,000

Deductible – NZ\$500

Support of Land or Buildings

Limit any one Occurrence – NZ\$500,000

Deductible – NZ\$5,000

This policy is not a provision for the Insurer to pay where there are differences in conditions with the global Liability policy arranged with Chubb Insurance Ltd.

Cover for “Exemplary Damages”, “Fire Authorities

Memorandum” and “Support of Land or Buildings” is a ground up cover with the Insurer and is not excess of any global liability arrangements.

A certificate of insurance for this Public Liability policy can be obtained from Marsh Ltd, at the contact details on the main Insurance page,

STATUTORY LIABILITY INSURANCE (Chubb Insurance New Zealand Ltd)

Who is Insured

Lions Multiple District 202 NZ including any Lions, Lioness and Leo or associated clubs and Charitable Trusts.

Covering

Defence costs and liability for financial penalties arising out of alleged unintentional breaches of New Zealand statutes.

Territorial and Jurisdiction Limit

New Zealand only

Insured Legislative Acts covers

All New Zealand legislative Acts except those excluded by the policy – the Insured Acts are typically Acts such as the Building Act, Fair Trading Act, Resource Management Act, Privacy Act, Consumer Guarantees Act, Health & Safety in Employment Act.

With effect from 5 May 2003 the Government passed legislation that prohibited insuring fines and penalties for breaching the Health & Safety in Employment Act. The insurance policy still covers legal defence costs and reparation payments as a result of this Act.

Limit of Indemnity

\$500,000 any one claim and in the annual aggregate

Deductible

\$500 each and every claim

and a PDF version will be emailed to you. Alternatively [click here](#) to download the PDF.

Exclusions

The policy does have exclusions that are normally associated with a Public Liability policy.

Certificate of Currency

To Whom It May Concern

This certificate hereby certifies that cover has been granted subject to the exceptions, terms and conditions and definitions of the Policy (as amended from time to time, including after the date of this Certificate of Currency).



Details of Insurance

Issuing Office:	New Zealand
Insured:	Lions Multiple District 202 NZ
Class:	Public & Products Liability
Policy Period:	From: 30 June 2023 at 4.00pm To: 30 June 2024 at 4.00pm
Policy Territory:	New Zealand
Policy Number:	NZCASA00837
Limit of Liability:	NZD 10,000,000 any one Occurrence and in the aggregate in respect of the Products Hazard.

Please refer to your agent, broker or the relevant Chubb office for further information or a copy of the Policy.

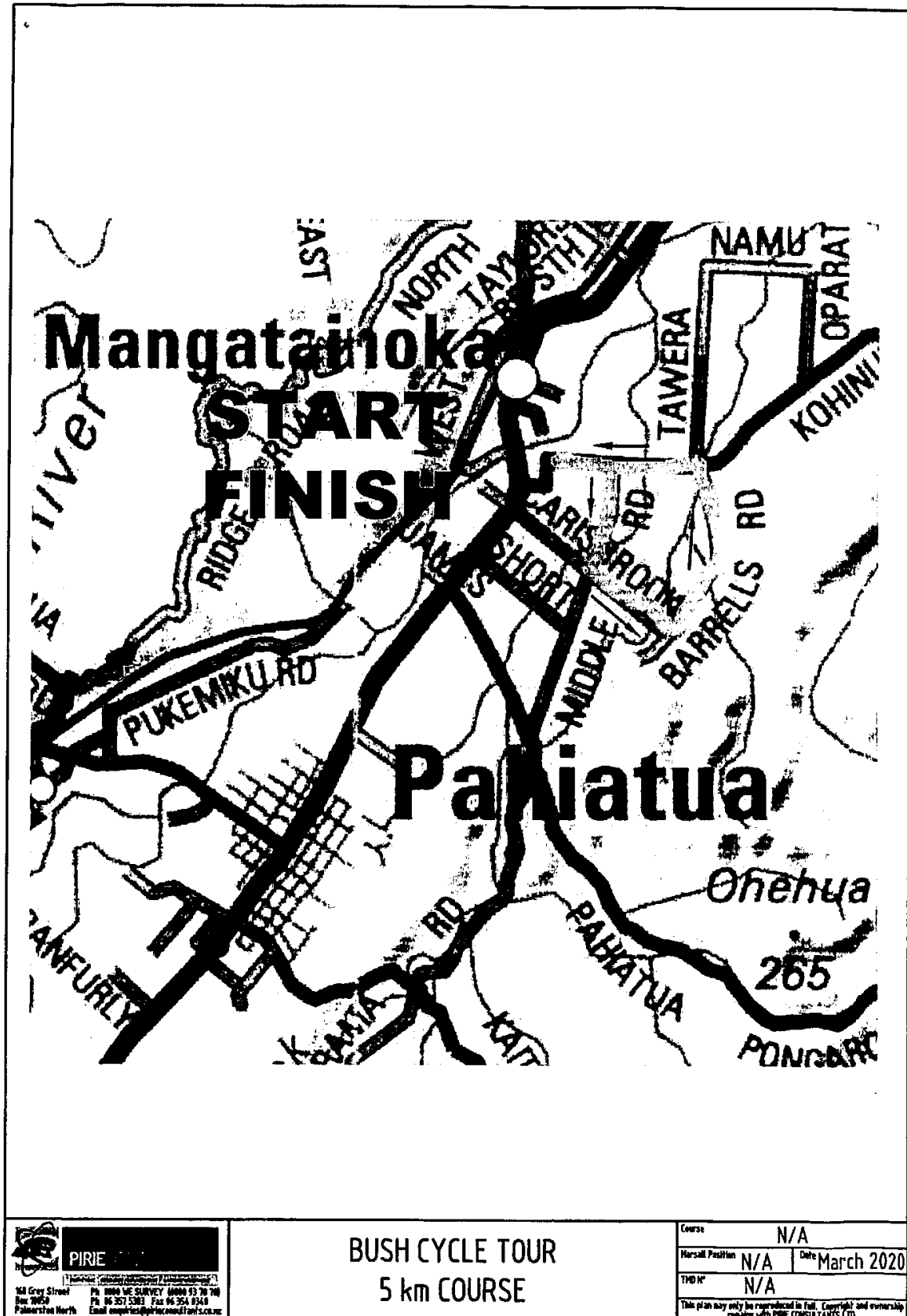
Chubb Insurance New Zealand Limited has an "AA-" insurer financial strength rating given by S&P Global Ratings.

Signed at Auckland on behalf of Chubb Insurance New Zealand Limited:

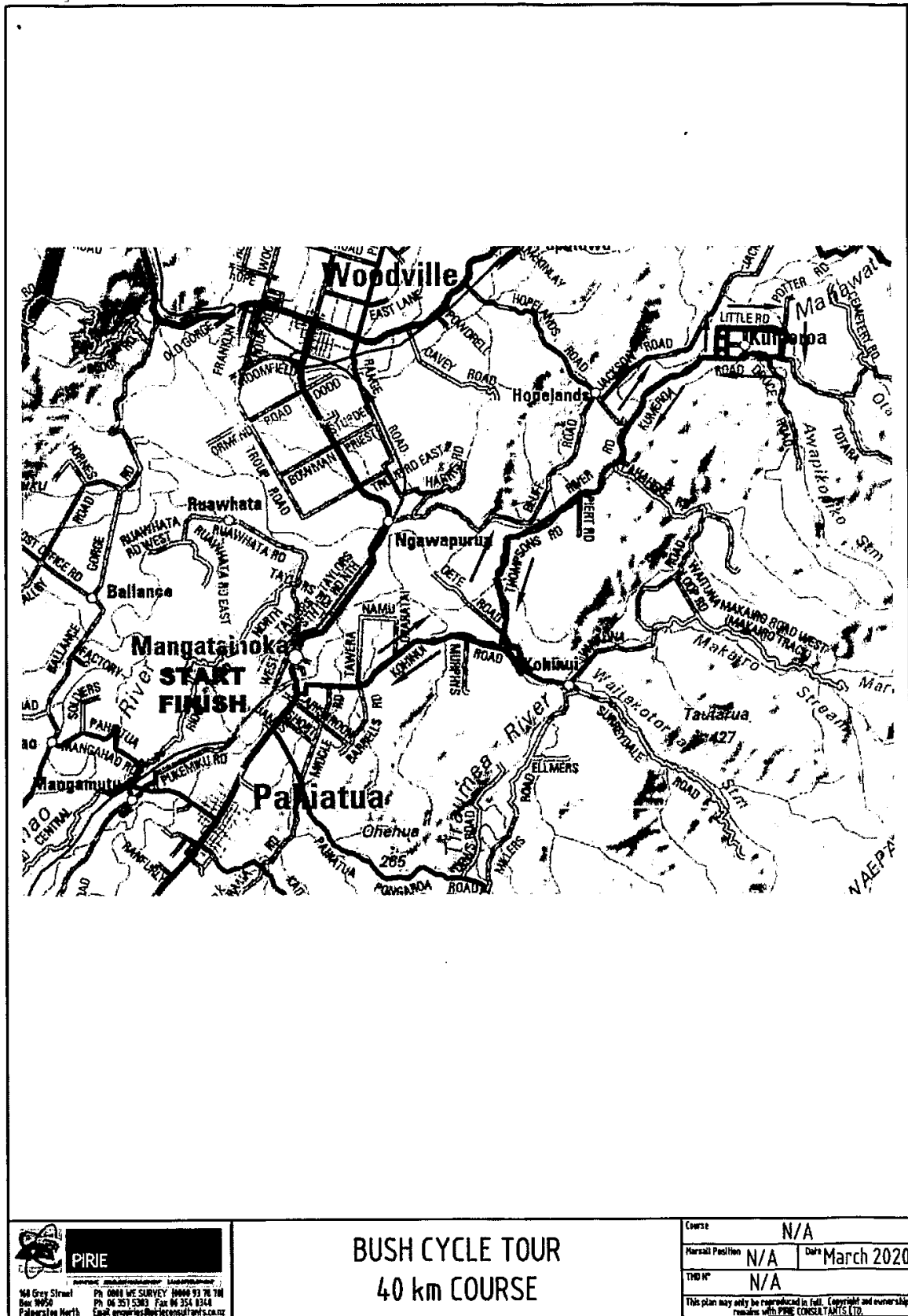


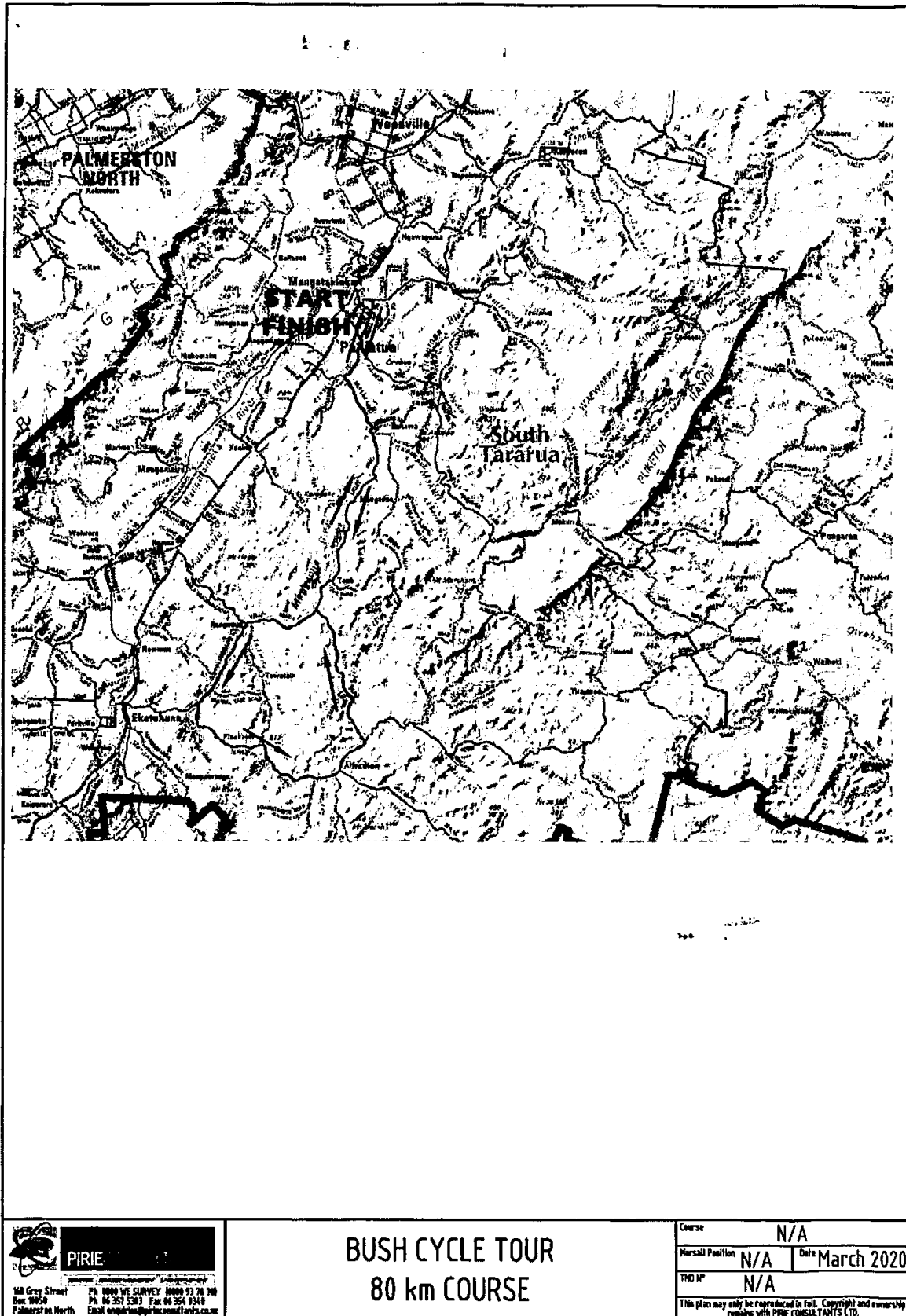
Authorised Representative
Chubb Insurance New Zealand Limited

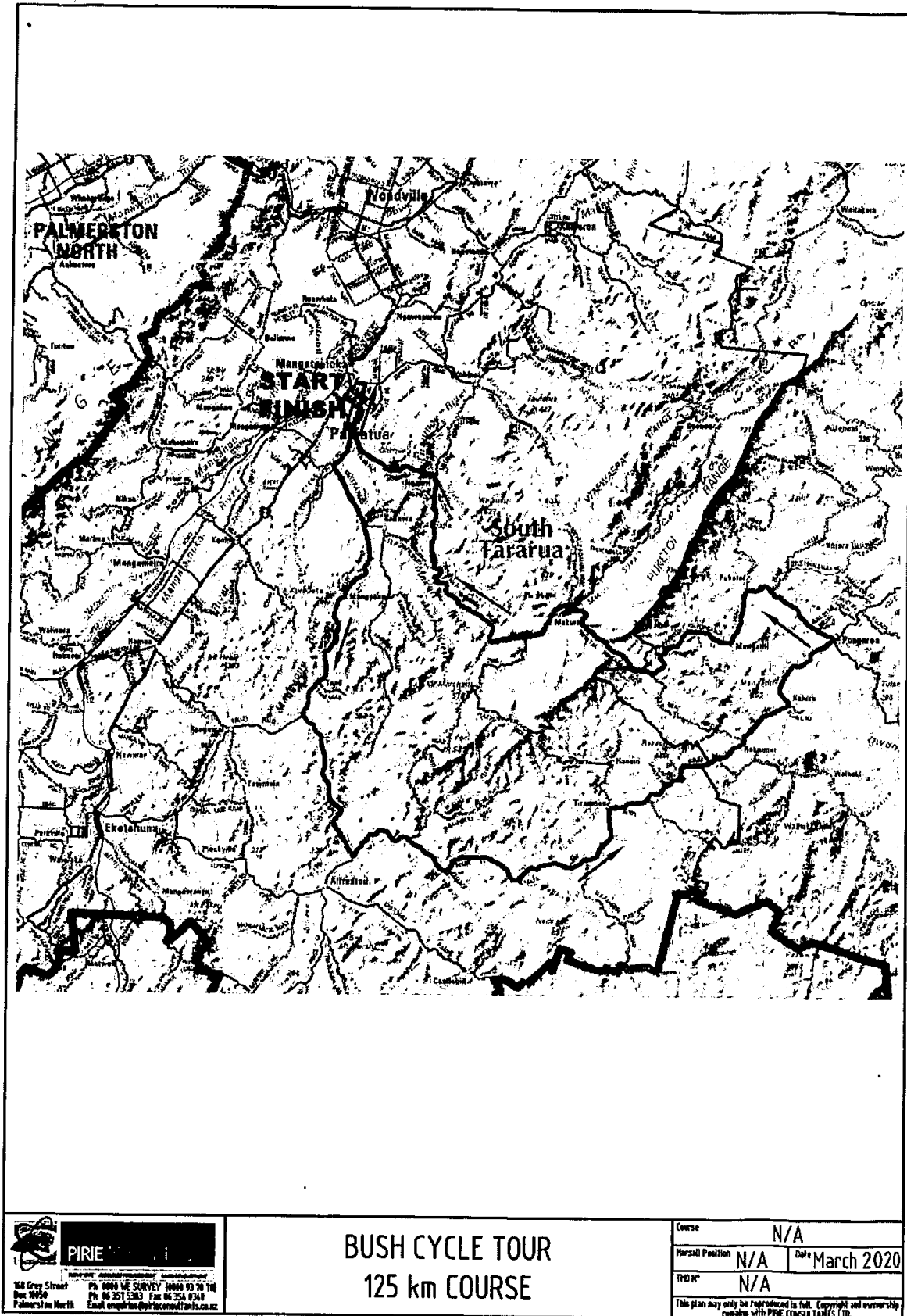
30 June 2023
Date of Issue











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**MAYOR and
COUNCILLORS
REPORT**

23 November 2023

Love Local
TARARUA



MAYOR TRACEY COLLIS



"Let the winds of the Ruahine and Tararua give you strength. Let the waters of the Manawatū nourish you, for we are the pounamu of Te Tapere nui o Whatonga!"

Mayor's Report

Mayor Tracey Collis

Sept-Nov 2023

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1. Wackrow Awards



The Dannevirke Community Board held the Graeme Wackrow Memorial Awards for 2023 recognising outstanding youth in the Northern part of the district. League Legends Rangi Chase and Weller Hauraki shared their stories and advice to the nominees which was awesome to hear too. These amazing young people were all recognised for their outstanding service and contribution in our communities in so many ways. Congratulations to all the nominees and winners of this significant award. Our future is in good hands.

Congratulations to all the nominees for the Graeme Wackrow Memorial Award for 2023:

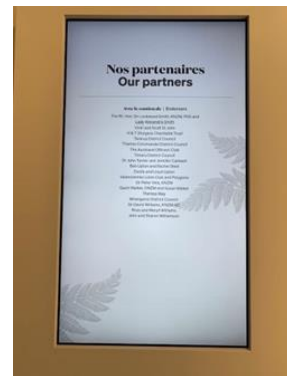
Sarah Milham 1st
Charlotte Radcliffe 2nd
Dreiz Huata 3rd equal
Jazzmyn Brandon 3rd equal
Connor Anderson
Ella Hogan
Keisha Meek
Tama Ngatai-Ruaporo

2. The Blessing of Te Arawhata, NZ Liberation Museum, Le Quesnoy, France.



Mayor Sophie-Marie Lesne was presented a pounamu that features in the museum by Sir Don McKinnon and Sir Don also received a special award from the town of Le Quesnoy. The sculpture is new in town and very beautiful.

3. The Official Opening of Te Arawhata Museum, France



It was a privilege to attend the opening of Te Arawhata, the New Zealand Liberation Museum in Le Quesnoy, France.

Prior to the opening, Mike and I travelled to Flanders Fields, our NZ Memorials, Tyne Cot Cemetery, which is the largest in the world, and attended the last post at the Menin Gate, carried out daily since it opened in 1928. This was attended by around 300 people on the day I was there.

The meaning of being at rest in friendly soil became apparent as the gratitude and love that remains for all those who paid the ultimate sacrifice was very visible and just what that meant to their families to provide freedoms and privileges to those who lived on and followed, became very apparent. The war is visible in everyday life and everywhere from the masses of graves, each and every one immaculately cared for and beautiful. New Zealand soldiers lie in each and there is a dedicated ANZAC Memorial Cemetery which has that feel as you walk the path. We are included in the Flanders Museum and always the words "From the Uttermost Ends of the Earth" in reverence of the distance we travelled to their aid.

Above are some pictures from inside Te Arawhata including a magnificent sculpture by Weta Workshop that evokes so much emotion. The names of all those that served in Europe feature in the museum. I recall during the speeches that 40,000 volunteer hours have been recorded for this outstanding project.

While we are included, there is no specific place to tell our story but now Te Arawhata New Zealand Liberation Museum has provided that place for New Zealanders to visit and hear our stories. History shows the capture of Le Quesnoy was one of the most dramatic moments in the Division's history. Every day you can feel the gratitude and honour they have for the people of New Zealand who gave them back their freedom.

In 2018, then Commanding Officer Aidan Shattock, initiated the project to establish a memorial wall at Linton Military Camp to honour the 97 fallen soldiers of the 1st Battalion, NZ Regiment and the 1st Battalion, Royal NZ Infantry Regiment. As part of our special relationship, I attended this opening on Saturday, October 24 and enjoyed the company of some of our past local members of the Battalion.

Kei ware ware tatou - Lest we forget

4. 1st Battalion Memorial Wall Opening.



In 2018, Lieutenant Colonel Aidan Shattock, then commanding the CO RNZIR, initiated a project dedicated to establishing a memorial wall. This noble endeavor aimed to establish a memorial wall for the courageous soldiers who had made the ultimate sacrifice while serving in the 1st Battalion, NZ Regiment, and the 1st Battalion, Royal NZ Infantry Regiment.

Over the course of the past 67 years, a total of 97 valiant soldiers had passed away in the line of duty within the unit.

As one warrior falls
Another shall take their place
We stand
On the shoulders
Of those that have paid the ultimate sacrifice
We mourn their loss forever

After the solemn memorial ceremony, the soldiers' families gathered for a heartfelt lunch. This provided a meaningful opportunity to not only remember the fallen but also to gain insights into the various roles and responsibilities carried out by the battalion. Such moments were a privilege to share, as they reinforced the close and enduring relationship between the Tararua District and the Battalion.

In the near future, we eagerly anticipate joining the 1st Battalion for our Charter Parade on Saturday, November 11th, in Pahiatua. On that day, they will proudly march with drums beating, flags flying, bayonets fixed, and swords drawn. This display of unity and honour will precede the solemn Armistice service.

Lest we forget.

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5. 150 Year Celebrations Norsewood School and Country Festival.



Norsewood was abuzz with excitement as it marked a significant milestone – the 150th anniversary of the Norsewood & Districts School, coinciding with the lively Country Festival at Matthews Park.

A century and a half is a remarkable journey, and it was heartwarming to witness the joy of both current and former students coming together to celebrate this momentous occasion. The school holds within its walls countless photographs and cherished memories collected over the decades, which were thoughtfully showcased in the classrooms. The meticulous planning and dedication of everyone involved in organizing the day were truly outstanding, and their efforts were deeply appreciated by all in attendance.

We were honoured to have the distinguished presence of Her Excellency Ambassador Anne Grete Riise from Canberra, as well as our departing Honorary Consul, Graeme Mitchell, who has diligently served in this role for 22 years. Graeme's unwavering support has been a cornerstone of our Norway Day celebrations. Ambassador Anne Grete Riise not only savoured an authentic meal the night before but also immersed herself in the charming ambiance of 'Little Norway.' Her interactions with the children of Norsewood School were particularly delightful.

Congratulations to Norsewood on this remarkable milestone, we eagerly anticipate the possibility of forging a twin town relationship with Norway in the near future.

6. Charter Parade and Armistice Day – Pahiatua



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In Pahiatua today, on Armistice Day, we celebrated the charter between our district and the 1st Battalion and at 11 am we remembered those who made the ultimate sacrifice for our freedom.

The Charter was given to the 1st Battalion in 2016 and every two years the relationship is signified by a parade through one of our towns with drums beating, bayonets fixed, and swords drawn.

We were also joined by the Polish Ambassador who made an Armistice address about the special links of Pahiatua and Poland through the Polish children who came to the town during WW2 and in recognition of those children a group of our local students sang the Polish national anthem.

The Armistice Service at the Pahiatua Cenotaph was very poignant as the last post was played, speeches were given, and wreaths laid.

A particular comment from Cr Alison Franklin's speech strongly resonated with many "We here today have not had to sacrifice anything for our freedom. It was given to us, by those who came before us and who sacrificed so much. So now, it is our responsibility to never forget the service and the sacrifices of those brave, selfless servicemen and women, and the sacrifices their families made in order to give future generations, a future, living in peace.

"They died so we could have the freedom to stand here today".

We will remember them.

7. Visit to Te Ahu a Turanga- Manawatū-Highway – Councillor Scott Gilmore



It was great to have the opportunity, along with council colleagues, to check out progress on the Te Ahu a Turanga – Manawatū Tararua Highway.

We were last up there in April and wow, things have really progressed since then, the engineering is fantastic.

Except for the first river crossing we were able to drive the road all the way where the new Woodville roundabout will be.

We were also fortunate enough to receive a briefing on the project and things are progressing well and are still on track for a mid 2025 opening, even after a difficult winter period. It was good to hear how the project culture operates, with a real focus on delivery and well-being.



The new road is going to be a real asset to our district and we are busy preparing for the growth it will enable.

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8. Report to Council – Horizons Passenger Transport Committee – Councillor Alison Franklin

This week's meeting focus was a general update for the July to September quarter.

My report however, focuses on the engagement and results of the Regional Services Review which was carried out recently. I have focused on this part of the report because it is the one aspect of Horizons Passenger Transport that actually relates to the Tararua District.

The Tararua District is the only District in the Horizons Region that is not serviced by the Passenger Transport Service known as "Connect" (this is now a Horizons Regional Transport Brand).

It is my goal to see the Tararua District included in the Connect routes, with buses running daily between Palmerston North and Dannevirke via Woodville, and Palmerston North and Eketahuna, via Woodville and Pahiatua.

The logical timing for this is, once the Te Ahu a Turanga Manwatū Tararua Highway has opened.

The Regional Services Review has closed and the communication outcomes of the "Connect the Dots" engagement are included in this report.

While the Review Report highlights the communication outcomes, the information received is also being used to inform inputs in to the Horizons LTP and Waka Kotahi NLTP processes. The importance of aligning future implementation with available budgets and resources.

The communication strategy for the Regional Services Review was very different to previous Horizons engagement/consultation. This was the first engagement to be undertaken with the new "Connect". It also occurred at the time new social media channels were launched, furthermore it was the first engagement with a video-first and social-first focus.

Having a digital-focused campaign using Social Pinpoint meant people across and beyond the region were easily able to offer their thoughts. This is demonstrated by the geographical spread of submissions received, with some coming from as far away as Taranaki, Wellington and Auckland.

The survey attracted 8022 views, and 7,348 visits to Social Pinpoint. People with poor or no access to technology were given the option to submit via paper version of the survey.

In excess of 900 submissions were received making this the biggest response yet to a transport review with 66% via social pinpoint, 20% in physical forms, 11% social pin map and 3% via the transport portal.

The most incredible response to this survey came from the Tararua District who, according to the pie graph, made up 19% of the responses.

It concerned me somewhat that the following statement preceded the pie chart –

“It is especially encouraging to see the split across the districts of the region, with no one district seriously outpacing the rest.” Really?

A quick slap on the back followed this statement where it was stated that the campaign succeeded at getting feedback from across the Region.

This is what happens when statistics are skewed to suit the authors. Take a look at the pie graph (**see graph below**) and then consider this.....

Nowhere is the population of each district included to create the true percentage of input. Tararua District only superceded Whanganui District by 1.76%, however, our District has a population of 18,000 people whilst Whanganui has a population of 45,500. Is this a fair analysis of the true percentage of responses? I think not.

Based on the 2018 Census – Percentage of responses

<u>District</u>	<u>Percentage</u>	<u>Population</u>
Tararua	19%	18,000
Whanganui	18.24%	45,500
Horowhenua	16.3%	33,621
Palmerston North	13.84%	88,300
Rangitike	10.48%	15,027
Ruapehu	7.12%	12,309
Outside District	5.05%	

The Tararua District put itself well and truly on the map with this result so all the lobbying and encouraging residents to make a submission certainly paid off. The commentary on Social media pages across the District leading up to, and during the submission process, certainly demonstrated the passion residents had for ensuring our voice would be heard. Our communities have a strong desire for a reliable rural public transport system

So where to from here –

If the District is to be prepared and ready for the opening of the new Highway, we need to look at how we can get the proposed routes to, and through, our District included in Horizons Long Term Plan.....is this a matter of this Council deciding

which Year of the LTP would work best for us? With the opening of the new road planned for early 2025, would Year 2 be appropriate?

It was fairly obvious at the meeting that currently there is no plan for any budget to be included in the LTP for Tararua District, and no plans for any budget to ensure we are included in the Connect Passenger Transport plan. If this is something that we want, then we need to move with haste to ensure that at least we get the opportunity to prepare for this.

Each District currently represented on the Passenger Transport Committee has its own Passenger Transport Governance Group. I threw the cat among the pigeons when I asked if the Tararua District could have its own Governance Group once we are included in the Connect routes across the Region.

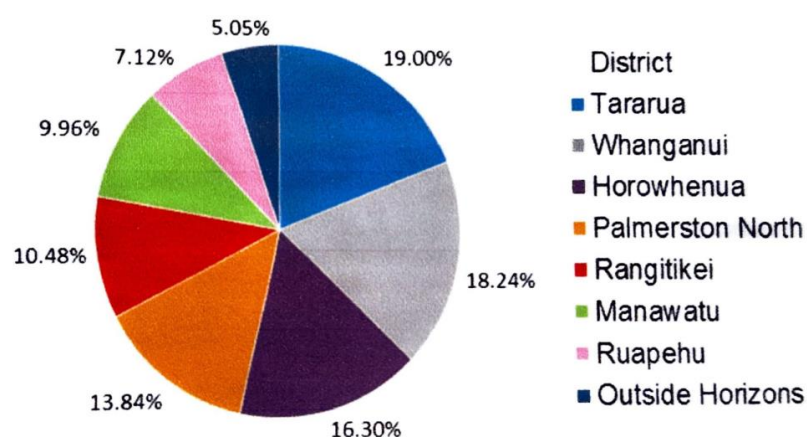
I believe the desire for the Tararua District Connect routes to link further afield, ie Dannevirke to Waipukurau and Ekētahuna to Masterton, will be strongly felt in our communities.

Yes of course, there will be an impact on rates (Horizons Regional Rates) however, one step at a time.

Mayor Tracey is going to ask for a meeting with the Chair of the PTC, Sam Ferguson, Tararua District Horizons Regional Councillor Allan Benbow, Horizon's Chair Rachel Keedwell, Horizon's Manager of Transport Services, Mark Read, and myself as our Council representative on this Committee.

I sensed a level of discomfort in the room during these discussions on Tuesday but note that PNCC Councillor Brent Barrett and Whanganui District Council representative Anthony Tonnon were strongly in support of the Tararua District being included in the Connect PTP.

Response by District



9. Correspondence

Date:	Card/Letter:
20 Nov	Card to Lyle Haste Gold Star Award - 25 years service in the Fire Brigade Card to Shane Veale Gold Star Award - 25 years service in the Fire Brigade Card to John Shannon's whanau Card to Patrick Liverton's whanau Letter of congratulations to Ryko McAvoy-Hope for his IHC Art Award Letter to Cor and Meip Bierenbroodspot – 65 th Wedding Anniversary
22 Nov	Letter of congratulations to Jamie Davidson Letter of congratulations to Jeanne O'Brien - Kiwibank Local Hero Award Letter of congratulations to Rebecca Greaves - Rural Champion award in the NZI Rural Women NZ Business Awards Letter of congratulations to Bernie Hills - Gold Star Award 25 years service in the Fire Brigade Letter of congratulations to John Ellison – Melvin Jones Fellowship award Letter of congratulations to Terry Hynes- Dannevirke Lions Life Membership Letter of congratulations to Vicky Priday- for her co-organising an amazing Gumboot Day event

10. Events Attended by the Mayor

Mayor: Tracey Collis

Committee and Portfolio Representations:

- Chief Executive's Performance Committee: Chair
- Audit and Risk Committee: Deputy Chair
- Regional Transport Committee
- Civil Defence Emergency Management Group
- Climate Action Joint Committee
- Manawatū-Whanganui Regional Disaster Relief Fund Trust
- Manawatū River Leaders Accord
- Manawatū Gorge Te Apiti Governance Group
- Makuri Community Liaison
- Citizenship Ceremonies
- Civic Honours
- Mayor's Taskforce for Jobs

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Date: Sept – Nov 2023	Event/Attendance
21 August	Manawatu Gorge Entrance Sign Blessing
24 August	Eketāhuna & Districts Early Settlers Museum Society AGM
25 August	Back on Track Te Radar event
30 August	Community Mapping NZ Drug Foundation meeting
31 August	Marainanga Gorge opening
1 September	CoDriVR Simulator Launch Cactus Mock Interviews Mayor's Taskforce for Recovery Meeting
2 September	LTP Engagement Event – Pahiatua
3 September	LTP Engagement Event – Woodville
4 September	Climate Action Joint Committee
4 September	Mayoral Forum Wackrow Awards Presentation
5 September	Mike West – radio interview Emergency Management Joint Standing Committee Regional Transport Committee
7 September	David Ireland – Tararua Health Group Meeting Tararua Community Services Hui
8 September	Ross Shield Capping Ceremony
10 September	LTP Engagement Event – Eketāhuna
11 September	Meeting with Carey Williamson – Dannevirke Police
12 September	130 years of Women's Vote Celebration
14 September	Kapa Haka Festival
15 September	Audit and Risk Chair Interviews
17 September	Pūkaha Open Day Cactus Graduation Dinner
18 September	Citizenship Ceremony
19 September - 19 October	Leave of absence. Le Quesnoy, France
20 October	MTFJ Core Meeting Farewell for Mr Graeme Mitchell
24 October	Beca Palmerston North 10 th Anniversary Client Function
26 October	Rangitikei Council Meeting visit
27 October	Ralph Mountfort's Funeral Service
1 November	Extraordinary Council Meeting LTP Workshop
2 November	LGNZ - Future of Local Government
3 November	LGNZ - Rural and Provincial Sector Meeting
4 November	Gumboot Friday event
5 November	Mad Hatters Steampunk Day
6 November	Regional Transport Committee Workshop AGM Manawatu-Whanganui Disaster Relief Fund Trust Meeting
7 November	Government Inquiry into the North Island Severe Weather Events Meeting with Sir Jerry Mateparae Mayor's Taskforce for Recovery Meeting

Date: Sept – Nov 2023	Event/Attendance
9 November	Horizons Freshwater Meeting - Woodville Life Flight Trust Event
10 November	Armistice Day – Norsewood School Local Government Focus Group Mud, Sweat and Cheers - Pongaroa
11 November	Charter Parade and Armistice Day Pahiatua
13 November	Eketāhuna Community Board Meeting
14 November	Visit to Te Ahu a Turanga – Manawatū-Tararua Highway
16 & 17 November	Zone 3 Meeting – Central Hawkes Bay

11. Councillors Portfolio Reports

Deputy Mayor: Erana Peeti-Webber

Attendance at all committee meetings as per Councillor's schedule

Committee and Portfolio Representations:

- Iwi Governance Committee: Chair
- Chief Executive's Performance Committee: Deputy Chair
- Dannevirke Community Board

Date: Sept – Nov 2023	Event/Attendance
18 August	Wackrow Judging
19 August	LTP Engagement - Dannevirke
22 August	Chief Executive Annual Review
25 August	LTP Engagement
4 September	Wackrow Awards
17 September	Future of Local Government
18 September	Future of Local Government Citizenship Ceremony
21 September	Regional Leadership Hui South School Tree Planting
23 September	Gold Star Pongaroa
26 September	Meeting with Don Cameron Cyclone Recovery Manager HJ Phillips Chamber of Commerce Event Mayoral Relief Fund Meeting
29 September	Manawatu River Leaders Accord
26–30 September	Ross Shield Tournament
30 September	Ruahine Ramblers Marching Event Dannevirke Bowling Club Opening

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Date: Sept – Nov 2023 Event/Attendance

1 October	Woodville Radio and Market
3 October	Regional Land Transport Workshop
4 October	Whakamua Tahi
6 October	Mayors Taskforce for Recovery
7 October	Top Team Pongaroa
9 October	Sam Broughton Catch up
10 October	Meeting with Don Cameron Cyclone Recovery Manager
11 October	National Party Mike Butterick visit to Shires
12 October	Tararua Health Group and Ngāti Kahungunu new clinic opening in Woodville
	Memory Walk
	Tararua Youth Services AGM
	Sport Manawatu Meeting with Kelly Shanks
12 October	Opening of Rangitāne wellness space
	Opening of Allan McNeil - Accounting Firm in Dannevirke
13 October	Te Apiti Governance Group
	Audit NZ meeting online
14 October	Gold Stars Ormondville – Shane Veale and Lyle Haste
17 October	Regional Transport Matters Zoom
	Meeting with Don Cameron Cyclone Recovery Manager
	Mayoral Relief Fund Applications Meeting
19 October	Creating Loveable Communities' Session
20 October	Meeting with Linda Stewart Waka Kotahi Quarterly Meeting
24 October	Meeting with Craig Nash - Accelerate 25
27 October	Council Staff Farewell – Joy Kopa
1 November	Tararua College Prizegiving
11 November	Armistice Day - Dannevirke
14 November	Te Ahu a Tauranga Manawatū-Tauranga Highway Visit
16 November	Zone 3 - Central Hawkes Bay
17 November	Zone 3 – Central Hawkes Bay

Councillor Naioma Chase

Attendance at all committee meetings as per Councillor's schedule

Committee and Portfolio Representations:

- Iwi Governance Committee: Deputy Chair
- Marae, Hapu, Kura and Kohanga Liaison

Date: Sept – Nov 2023 Event/Attendance

19 August	LTP Engagement Whanau Day Out Dannevirke Domain
20 August	Engagement with Rangatahi Roopu Taioira Tao 374
22 August	CE Annual Review -Pahiatua

Date: Sept – Nov 2023 Event/Attendance

25 August	LTP Engagement Event Daffodil Day in Rangitāne Square
30 August	Te Maruata Whānui Hui
31 August	Opening of Marainanga Gorge
14 September	LTP Engagement at Kapa Haka Festival
18 September	Citizenship Ceremony
26 September	Māori Ward Councillors Hui
2 October	Māori Ward Councillors Hui
4 November	Gumboot Relay Event Dannevirke
10 November	Armistice Day - Norsewood
12 November	Ngāti Kahungungu ki Tāmaki nui a Rua Hapū Katanga Hui
14 November	Te Ahu a Tauranga Manawatū-Tauranga Highway visit

Councillor Kerry Sutherland

Attendance at all committee meetings as per Councillor's schedule

Committee and Portfolio Representations:

- Infrastructure, Climate Change and Emergency Management Committee: Chair
- Weber / Herbertville Community Liaison

Date: Sept – Nov 2023 Event/Attendance

21 August	Gildea – Ratepayers Meeting
23 August	Infrastructure, Climate Change and Emergency Management Agenda Meeting
1 September	Tararua District Council – Dannevirke Radio Session
15 September	Infrastructure, Climate Change and Emergency Management Agenda Meeting
19 September	Chief Executive Meeting
21 September	Ratepayer Meeting
22 September	Ratepayers Meeting – Dam
13 October	TDC – Radio Session - Dannevirke Radio Session
27 October	TDC – Radio Session - Dannevirke Radio Session
17 November	TDC – Dannevirke Radio Session
21 November	TDC – District Licensing Committee Meeting

Councillor Sharon Wards

Attendance at all committee meetings as per Councillor's schedule

Committee and Portfolio Representations:

- Strategy, Growth and Planning Committee: Chair
- Akitio/Pongaroa Community Liaison
- Manawatū River Leaders Accord
- Dannevirke Community Board

**Date: Sept – Nov
2023**

Attendance at LTP pre consultation meetings. Over that period I supported the team at five events ranging across Dannevirke, Woodville and Pongaroa. These events are an ideal opportunity for councillors to touch base with our ratepayers on a range of issues, not just the ones we had agreed to consult on. I valued the discussions held and the engagement from our ratepayers (and visitors to the district) was very positive, especially when the children could come along and play.

Te Radar evening at Pongaroa - 25 August. As part of the overall recovery program Te Radar was invited to Pongaroa to host a "bingo" evening. With support from Rural Support Trust and the TDC recovery team. It was a fantastic evening where for many locals it was the first time they had been able to catch up with their neighbours from along the road and out to Akitio. A fun night and a real appreciation for the community strength following Cyclone Gabrielle.

Opening of Marainanga Gorge - 31 August. Following the extensive work undertaken by our roading teams the Gorge that had been damaged during the cyclone was repaired and officially opened. This day signalled the meeting of "east and west" and it was appropriate that Mark Wheeler got to open the road by cutting the ribbon.

Dannevirke Market Day - 20 October. In my capacity as Dannevirke Community Board appointed member I helped out with setting up and assisting the team to arrange a very successful market day in Dannevirke. This annual event attracts stall holders from far and wide and is usually seen as a popular stop-off for those travelling through for Hawkes Bay Anniversary.

Oranga Wai Rural roadshow - hosted by Horizons at Woodville - 9 November. As part of their consultation processes a team of scientists from Horizons met district farmers and interested agencies to outline freshwater targets that are being proposed in our community. A robust and sometimes contentious discussion was held over two hours with over 90 people being present. The impact of the proposed targets and the mitigation strategies to address achievement of these will be extremely challenging for our district.

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Councillor Alison Franklin

Attendance at all committee meetings as per Councillor's schedule

Committee and Portfolio Representations:

- Community Development and Wellbeing Committee: Chair
- Tararua Health and Wellbeing Governance Group
- Connect Tararua
- Horizons Passenger Transport Committee
- Explore Pahiatua Meetings

Date: Sept – Nov Event/Attendance 2023

22 August	CEO Annual Review Workshop (via mobile) Mayoral Relief Fund Application Reviews
29 August	Mayoral Relief Fund Application Reviews
2 September	Pahiatua LTP Engagement Event
5 September	Mayoral Relief Fund Application Reviews
6 September	Explore Pahiatua Meeting
10 September	Eketāhuna LTP Engagement Event
12 September	Mayoral Relief Fund Application Reviews
15 September	Interviews Audit & Risk Committee Independent Chair Position
26 September	Mayoral Relief Fund Application Reviews
3 October	Mayoral Relief Fund Application Reviews Explore Pahiatua AGM & General Meeting
9 October	Hui tahi – Arohaina Owen Tararua District Locality Plan Lead
10 October	September Strategy Growth and Planning Meeting rescheduled
17 October	Mayoral Relief Fund Application Reviews
26 October	Rangitikei Council Meeting visit
31 October	Mayoral Relief Fund Application Reviews Explore Pahiatua Meeting
11 November	Armistice Day Service and Charter Parade - Pahiatua
14 November	Passenger Transport Committee Meeting - Horizons

Councillor Steve Wallace

Attendance at all committee meetings as per Councillor's schedule

Committee and Portfolio Representations:

- Infrastructure, Climate Change and Emergency Management Committee: Deputy Chair
- Norsewood/Ormondville/Makotuku Community Liaison

Date: Sept – Nov 2023 Event/Attendance

19 August	LTP Engagement - Dannevirke Domain
18 September	Citizenship Ceremony
30 September	Gold Star Presentation Bernadette Hills, Pongaroa
3 October	Infrastructure, Climate Change Agenda Meeting
21 October	Norsewood 150 th Anniversary Celebrations
31 October	Infrastructure, Climate Change Agenda Meeting
14 November	Te Ahu a Tauranga Manawatū-Tauranga Highway visit

Councillor Peter Johns

Attendance at all committee meetings as per Councillor's schedule

Committee and Portfolio Representations:

- Forestry Committee Meetings
- Strategy, Growth and Planning Committee: Deputy Chair
- Positively Woodville
- Tararua River Management Scheme Governance Group
- Manawatū Gorge Te Apiti Governance Group

Date: Sept – Nov 2023 Event/Attendance

21 August	Manawatu Gorge Entrance Sign Blessing
25 August	LTP Engagement - Rangitane Square
31 August	Marainanga Gorge Re-opening
14 September	Scott Harrison – Oringi
15 September	Audit and Risk Interviews
30 September	LTP Engagement – Pahiatua
13 October	Te Apiti Governance Group
1 November	Tararua College Prize Giving
9 November	Horizons, Freshwater Seminar
11 November	Armistice Day – Woodville
14 November	Te Ahu a Tauranga Manawatū-Tauranga Highway visit

Councillor Scott Gilmore

Attendance at all committee meetings as per Councillor's schedule

Committee and Portfolio Representations:

- Community Development and Wellbeing Committee: Deputy Chair
- Eketāhuna Community Board
- Positively Woodville Meetings

Date: Sept – Nov Event/Attendance 2023

24 August	Eketahuna/Mellemskov Museum AGM
28 August	Alfredton / Community Board Catch up
5 September	Transport Choices Catch up
6 September	RMA Commissioner Training
7 September	RMA Commissioner Training
9 September	LTP Engagement, Woodville
10 September	LTP Engagement, Eketāhuna
17 September	LGNZ Future for Local Government Meeting
18 September	LGNZ Future for Local Government Meeting
18 September	Citizenship Ceremony
22 September	NZMCA Motorhome Show
23 September	NZMCA Motorhome Show
24 September	NZMCA Motorhome Show
28 September	LTP Engagement, Pongaroa
1 October	Radio Woodville
3 October	Positively Woodville Meeting
4 October	Explore Pahiatua AGM
2 November	LGNZ Future for Local Government Meeting
3 November	LGNZ Rural and Provincial Meeting
5 November	Radio Woodville
7 November	Positively Woodville Meeting
11 November	Armistice Day and Charter Parade, Pahiatua
14 November	Te Ahu a Tauranga Manawatū-Tauranga Highway Visit

Councillor Mike Long

Attendance at all committee meetings as per Councillor's schedule

Committee and Portfolio Representations:

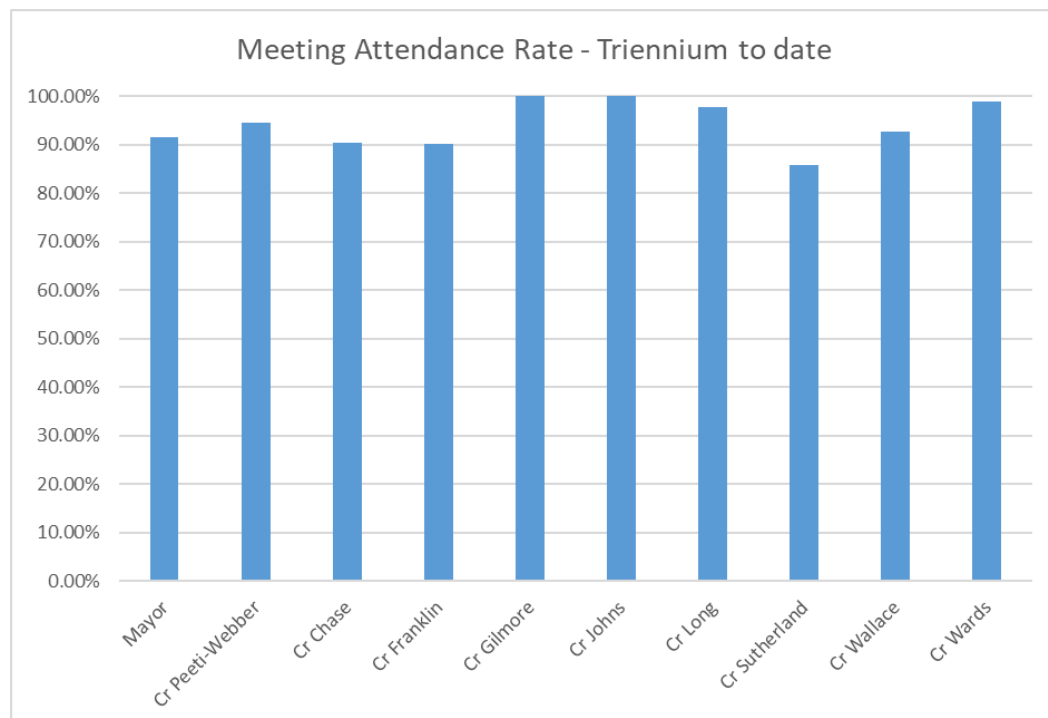
- Eketahuna Community Board
- Sustainable Land Use Initiative

Date: Sept – Nov Event/Attendance 2023

10 September	LTP Engagement - Eketāhuna
28 September	LTP Engagement, Pongaroa
26 October	Rangitikei Council Meeting Visit
8 November	Horizons Freshwater Meeting Woodville
10 November	Mud, Sweat and Cheers - Pongaroa
11 November	Armistice Day Eketāhuna

12. Meeting Attendance Statistics – Council, Committee, Community Board, Workshop Briefings

These statistics track the attendance rate by the Mayor and Councillors at scheduled meetings of the Council, its committees, the Community Boards and workshop briefings.





Report

Date : 23 November 2023

To : Mayor and Councillors
Tararua District Council

From : Allie Dunn
Manager - Democracy Services

Subject : **Requests for Information Processed Under Local Government
Official Information and Meetings Act 1987**

Item No : **9.7**

1. Recommendation

- 1.1 *That the report from the Manager - Democracy Services dated 15 November 2023 concerning the Requests for Information Processed Under Local Government Official Information and Meetings Act 1987 be received.*

2. Reason for the Report

- 2.1 To provide information on the requests for information received under the Local Government Official Information and Meetings Act 1987.

3. Background

- 3.1 The Local Government Official Information and Meetings Act 1987 makes provision for public access to Council information.
- 3.2 The Act also details requirements for how Council must deal with any requests for access to information that it holds.
- 3.3 It has been proposed that each month a report be provided on the requests received. This report details a list of requests received over the preceding month to date, timelines associated with the requests, and a copy of the responses provided.

4. Discussion

- 4.1 Following are tables that detail requests that were received from the start of the preceding month, up to the date of completing the report. Where necessary under the Privacy Act 2020, details and information relating to individuals have been redacted.

Resolved Requests

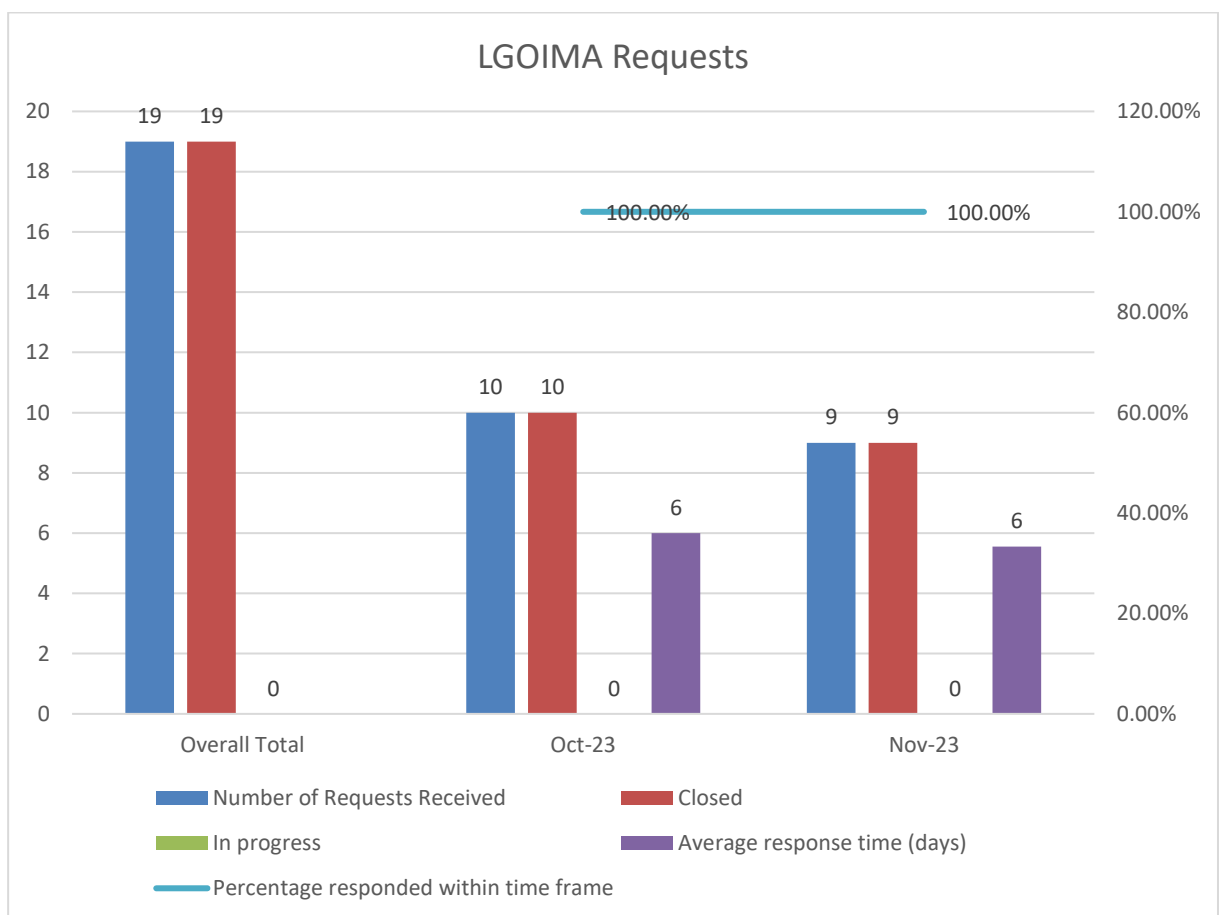
Received	Completed	# Days	Requester	Subject
2/10/2023	25/10/2023	16	Newshub	Information on Council pools
2/10/2023	2/10/2023	0	Recreation Aotearoa	Timeframe for formal consultation on 2024-34 Long Term Plan
5/10/2023	10/10/2023	3	Individual	Information on calls he has made in the past 24 months
11/10/2023	12/10/2023	1	Radio New Zealand	Information on Rapid Relief Team costs Cyclone Gabrielle Response and Recovery
17/10/2023	24/10/2023	4	Individual	Copy of Trust deed between Council and the Woodville Recreation Trust
18/10/2023	7/11/2023	13	Snapshot Research NZ	Data on cycle, pedestrian and service bridges in Tararua District
24/10/2023	26/10/2023	2	Massey University	Historic information on number of houses in Akitio
26/10/2023	6/11/2023	7	Ministry for Primary Industries – Manatū Ahu Matua	Compliance of a named company with the RMA and whether company had any cases of non-compliance during the past 12 months.
30/10/2023	10/11/2023	9	Individual	All digital, electronic, hand written information and data pertaining to the history of dogs residing on the premises of [specified address] Woodville.
30/10/2023	6/11/2023	5	Individual	Information on how to be eligible for a Māori ward in Council
1/11/2023	21/11/2023	14	Individual	Information regarding heritage buildings that require earthquake strengthening in the district, including the number of heritage buildings we have identified as needing earthquake strengthening.
1/11/2023	6/11/2023	3	Individual	Information regarding Pensioner Housing
2/11/2023	6/11/2023	2	MBIE	Information regarding waste data for the year ending March 2020
4/11/2023	22/11/2023	12	Individual	Fluoridation of Dannevirke Water Supply
8/11/2023	14/11/2023	4	Manatu Hauora	Fires and Damages from Vaping Devices
8/11/2023	8/11/2023	0	Green Party	Community Connect Data

Received	Completed	# Days	Requester	Subject
8/11/2023	23/11/2023	11	Aotearoa Green Party	Transport Choices Projects information
9/11/2023	10/11/2023	1	Aotearoa Individual	Fluoridation of Dannevirke Water Supply
20/11/2023	23/11/2023	3	Hawkes Bay Today	Water loss through leaking pipes

Requests still open

There are currently no open requests pending completion.

The following graph provides a snapshot of the status of requests received.



5. Statutory Requirements

- 5.1 The statutory requirements associated with access to local authority information, and the procedures for dealing with requests received for information held by local authorities, is set out in Parts 1, 2, 3, 4, 5 and 6 of the Local Government Official Information and Meetings Act 1987.
- 5.2 As part of the requirements for providing access to local authority information, the Act sets out timeframes for:

- Making a decision on whether to grant a request and communicate that decision;
- Making the requested information available, which can be at a later date, after the decision to grant has been made;
- Transferring all or part of a request to another agency;
- Extending timeframes for both transferring a request, and making a decision and communicating it.

5.3 The Office of the Ombudsman also publishes a Guide to assist local authorities in recognising and responding to requests for information. The processes outlined in this Guide are followed by officers in processing requests.

6. Conclusion

6.1 The requests for information that have been received from 1 October 2023 to 20 November 2023 are reported to Council for information.

Attachments

Nil.



Report

Date : 24 November 2023

To : Mayor and Councillors
Tararua District Council

From : Allie Dunn
Manager - Democracy Services

Subject : **Appointment of Delegates to Local Government New Zealand
Special General Meeting**

Item No : **9.8**

1. Recommendation

- 1.1 *That the report from the Manager - Democracy Services dated 21 November 2023 concerning the Appointment of Delegates to Local Government New Zealand Special General Meeting be received.*
- 1.2 *That the Tararua District Council formally appoints Her Worship the Mayor, T H Collis, Deputy Mayor E L Peeti-Webber and Councillor S M Gilmore as its delegates to attend the Local Government New Zealand Special General Meeting being held on Monday 11 December 2023 at 4:30pm via Zoom.*
- 1.3 That the Tararua District Council provides the following guidance for delegates to assist them in exercising their votes at the Special General Meeting:

(list)

2. Reason for the Report

- 2.1 To discuss appointment of delegates to attend and vote on behalf of the Tararua District Council at the 11 December 2023 Local Government New Zealand Special General Meeting.

3. Background

- 3.1 The Tararua District Council is a member of Local Government New Zealand – an organisation that was formed in 1988 to represent the national interests of Councils, providing a connection between central and local government to deliver the local voice at a national level.
- 3.2 As a member of Local Government New Zealand, Tararua District Council members can attend and vote at the organisation's Annual General Meeting, and at any Special General Meeting called for a specific purpose.
- 3.3 In April 2021, the Government announced an independent review of local government that would seek to identify how our system of local democracy and governance needed to evolve over the next 30 years. The Future for Local Government Panel was formed to lead the review and in June 2023, the Panel released its final report – the culmination of two years' of talking to local government, looking at best practice and considering all the trade-offs.
- 3.4 As well as formalising the appointment of delegates registered to attend the special general meeting, this report seeks to establish the formal position of Council on the matters to be considered at the meeting in order to guide the Council's delegates at the Special General Meeting in exercising their votes.

4. Discussion and options considered

- 4.1 The Tararua District Council has been notified of a special general meeting, to be held by Local Government New Zealand on Monday 11 December 2023.
- 4.2 The meeting will be held via Zoom, and attendees will be asked to vote on the position developed through the future by local government consensus process.
- 4.3 Registration closed on Friday 24 November 2023, and delegates names were required to be submitted by 5:00pm on that day.
- 4.4 It was proposed that delegates be Her Worship the Mayor, the Deputy Mayor, and Cr Scott Gilmore as each had participated in the Future of Local Government process. The Tararua District Council is entitled to send three delegates, and have three votes at this meeting.
- 4.5 Papers to be considered at the Special General Meeting were due to be sent to member Councils by Friday 24 November 2023. These were not received at the time of producing the agenda for Council's 29 November 2023 meeting, so will be circulated as soon as received.

5. Conclusion

- 5.1 Due to the requirement to register delegates by Friday 24 November 2023, Her Worship the Mayor, the Deputy Mayor, and Cr Scott Gilmore have been registered for this event.

- 5.2 The Council is asked to consider the matters raised in the papers for the Special General Meeting, and provide guidance to assist the delegates in exercising their votes at the Special General Meeting.

Attachments

- 1 [↓](#). Votes-and-delegates-for-SGM



VOTES AND DELEGATES

Zone One	Votes	Delegates
Far North District	5	4
Northland Regional	3	3
Whangarei District	5	4

Zone Two	Votes	Delegates
Bay of Plenty Regional	5	4
Hamilton City	6	4
Hauraki District	3	3
Kawerau District	2	2
Matamata-Piako District	3	3
Ōpōtiki District	3	2
Ōtorohanga District	3	3
Rotorua Lakes	5	4
South Waikato District	3	3
Taupō District	5	3
Tauranga City	6	4
Thames-Coromandel District	5	3
Waikato District	5	4
Waikato Regional	5	4
Waipā District	5	4
Waitomo District	3	2
Western Bay of Plenty District	5	4
Whakatāne District	3	3

Zone Three	Votes	Delegates
Central Hawke's Bay District	3	3
Hastings District	5	4
Hawke's Bay Regional	3	3
Horizons Regional	3	3
Horowhenua District	3	3
Manawatū District	3	3
Gisborne District	5	3
Napier City	5	4
New Plymouth District	5	4
Palmerston North City	5	4
Rangitikei District	3	3
Ruapehu District	3	3
South Taranaki District	3	3
Stratford District	3	2
Taranaki Regional	3	3
Tararua District	3	3
Wairoa District	3	2
Whanganui District	5	3

Zone Four	Votes	Delegates
Carterton District	2	2
Greater Wellington Regional	7	4
Hutt City	5	4
Kāpiti Coast District	5	4
Masterton District	3	3



Porirua City	5	4
South Wairarapa District	3	3
Upper Hutt City	3	3
Wellington City	8	4

Environment Southland	3	3
Gore District	3	3
Invercargill City	5	4
Otago Regional	3	3
Queenstown-Lakes District	5	3
Southland District	3	3
Waitaki District	3	3

Zone Five	Votes	Delegates
Ashburton District	3	3
Buller District	3	3
Chatham Islands	1	2
Christchurch City	8	4
Environment Canterbury	6	4
Grey District	3	3
Hurunui District	3	3
Kaikōura District	1	2
Mackenzie District	1	2
Marlborough District	5	4
Nelson City	5	2
Selwyn District	3	4
Tasman District	5	4
Timaru District	5	3
Waimakariri District	3	4
Waimate District	2	2
Westland District	3	3

Zone Six	Votes	Delegates
Central Otago District	3	3
Clutha District	3	3
Dunedin City	6	4