



Dannevirke Community Board

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 19 February 2024 commencing at 9:00am.

1. Present

Board Members: P F Walshe (Chairperson), T J Hynes (Deputy Chairperson), E J Christison, R T Wallace; and Crs E L Peeti-Webber and S M Wards

In Attendance

Her Worship the Mayor T H Collis
Councillor N L Chase

Mrs A Small - Group Manager – Strategy and Community Wellbeing
Mrs A Dunn – Manager – Democracy Services

2. Apologies

There were no apologies.

3. Public Forum

3.1 Public Forum - Adrian Corlett re Use of Park for Radio Controlled Vehicles

Mr Adrian Corlett, of the Radio Truckers of NZ group, had arranged time to speak to the Board about the group's proposal to establish a radio-controlled vehicle track at the former BMX track in Dannevirke. Unfortunately Mr Corlett was unable to attend. The Board noted that the Council would be reviewing its reserves use, through development of Reserve Management Plans. These would be subject to public consultation, and would be appropriate for the Radio Truckers of NZ group to be involved in the public engagement and consultation.

4. Notification of Items Not on the Agenda

Board member Wallace – Cyclone Gabrielle

Board member Christison - Walkways

5. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

Board member Christison – Umutaoroa Domain update

6. Confirmation of Minutes

That the minutes of the Dannevirke Community Board meeting held on 18 December 2023 (as circulated) be confirmed as a true and accurate record of the meeting.

Hynes/Wallace

Carried

7. Tararua District Council Report

7.1 Tararua District Council Report

That the report from the Tararua District Council meeting held 20 December 2023 be received.

Christison/Peeti-Webber

Carried

That the report from the Tararua District Council meeting held 31 January 2024 be received.

Wallace/Wards

Carried

8. Reports

8.1 Consultation on Draft Urban Growth Strategy

The Dannevirke Community Board considered the report of the Manager – Democracy Services dated 7 February 2024 that provided information about the public consultation underway on the draft Urban Growth Strategy and sought Board members' assistance in obtaining feedback from the community.

Members discussed the information evening held on 15 February 2024 at the Dannevirke Library, and noted there had been a good level of public attendance and engagement. It was noted that three more community information events were scheduled throughout the District, and these were scheduled for the following dates:

- Tuesday 20 February 2024: Eketāhuna Library 5:00pm to 7:00pm
- Wednesday 21 February 2024: Pahiatua Service Centre 5:00pm to 7:00pm
- iSite Visitor Information centre, Woodville: Thursday 22 February 2024 5:00pm to 7:00pm

That the report from the Manager - Democracy Services dated 07 February 2024 concerning the Consultation on Draft Urban Growth Strategy be received.

Wallace/Peeti-Webber

Carried

8.2 Dannevirke Community Board - General Assistance Grants Scheme 2024

The Dannevirke Community Board considered the report of the Manager – Democracy Services dated 10 January 2024 that sought a decision from the Board to advertise the availability of its General Assistance Grants Scheme and invite applications for funding from the community.

That the report from the Manager - Democracy Services dated 10 January 2024 concerning the Dannevirke Community Board - General Assistance Grants Scheme 2024 be received.

That the Dannevirke Community Board advertises the availability of the General Assistance Grants Scheme for 2024 and invites applications for funding.

That the closing date for applications for funding be 25 March 2024.

Hynes/Wallace

Carried

8.3 Application for Funding

The Dannevirke Community Board considered the report of the Manager – Democracy Services dated 18 January 2024 that presented an application for funding from the Makotuku Progressive Association for consideration. The Board discussed whether to consider the application at this meeting, or to hold over for consideration with other grant applications received through the advertised funding round. The Board agreed to consider the application at this meeting.

That the report from the Manager - Democracy Services dated 18 January 2024 concerning the Application for Funding be received.

That the Dannevirke Community Board grant \$1,000.00 to the Makotuku Progressive Association towards the costs of upgrading the ladies' bathroom in the Makotuku Hall.

Wallace/Christison

Carried

8.4 **Roading decision making process**

The Dannevirke Community Board considered the report of the Manager – Democracy Services dated 31 January 2024 that provided information on the process for setting Council’s roading programme and funding, in order to assist Board Members with responding to enquiries from the community. Board member Wallace sought clarification on the outcome of requests for traffic calming to be installed in Easton Street, Dannevirke. In response it was advised that as it was an operational matter, that the best course of action would be to make an appointment with the Group Manager – Infrastructure to discuss.

That the report from the Manager - Democracy Services dated 31 January 2024 concerning the Roothing decision making process be received.

Walshe/Hynes

Carried

8.5 **Updated Code of Conduct for Elected Members**

The Dannevirke Community Board considered the report of the Democracy Support Officer dated 1 February 2024 that presented an updated Code of Conduct to the Board for consideration.

During discussion the Board felt it would be helpful to include a flow chart to illustrate the process for making a complaint under the Code of Conduct. Officers undertook to develop a flow chart for this purpose.

Members also felt it would be useful to have a workshop discussion about acceptable behaviour of elected members, perhaps as part of the Board’s regular meeting with Her Worship the Mayor.

That the report from the Democracy Support Officer dated 01 February 2024 concerning the Updated Code of Conduct for Elected Members be received.

That the Dannevirke Community Board adopt the updated Code of Conduct for Elected Members, as amended by the Tararua District Council at its meeting held 31 January 2024.

Wallace/Peeti-Webber

Carried

9. **Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities**

- 9.1 **Chamber of Commerce** – Board member Hynes reported that the next After Fives event would be held at REAP on Tuesday 27 February at 5:15pm. There would be a presentation on the REAP activities. The April After Fives event would be held at Stitch me, at the May meeting would be a combined meeting held at Tui Brewery. The June meeting would be held at Tararua Vets.

- 9.2 **Community Vehicle Trust** – Board member Hynes advised that the service had returned for the year in mid-January and had been exceptionally well patronised with an increase in passengers. This may need to the need to recruit additional drivers for the service.
- 9.3 **Dannevirke Brass Band** – Board member Wallace noted the Band’s meeting was scheduled for Tuesday 20 February. He spoke about the level of interest from young people in joining the band and learning brass instruments. He noted the band were preparing for Anzac Day.
- 9.4 **Dannevirke Information Centre** – Board member Wallace noted the centre had made a change to their meeting time so that he could attend their meetings. The centre had asked him to report that they had not received an acknowledgement from the Community Vehicle Trust for their past service. He noted the membership numbers for the centre had been dwindling, and that they were looking for a new secretary and additional volunteers. He noted the Information Centre were concerned about the costs for running the centre, but had recently introduced a new service for the community where people could visit the centre to make arrangements for residential solid waste collection services.
- 9.5 **Akitio Annual General Meeting of Ratepayers Association** – Councillor S M Wards noted that both herself and Chairperson Walshe attended the Annual General Meeting. The meeting included discussion of the water supply issues that were experienced in the Christmas / New Year period. She noted that work that had been undertaken behind the scenes, and that an in-depth report was included in the agenda for the 21 February meeting of the Infrastructure, Climate Change and Emergency Management Committee. She noted that the Ratepayers Association Committee had been re-elected and that the Ratepayers Association had sent out communications about the water supply issues experienced.
- 9.6 **A&P Association** – Board member Christison noted he had not attended their meeting. However he did attend the show and felt there was a good turnout of business sites. He noted the new power supply to the grandstand that had been undergrounded to make it safer. Board member Hynes noted that there had been approximately 1000 paying people through the gates and commended the new A&P Show Committee for their work.
- 9.7 **Proposed Dannevirke Skatepark** – Councillor E L Peeti-Webber speaking as a member of Dannevirke Multisport Complex Inc, noted the feedback received to keep the fountain, therefore the proposal was now to build the skatepark in the area and maintain the fountain. She spoke about the blessing that the Returned Services Association had given to the proposed site for the skatepark, noting the site was some distance from the cenotaph and would not impede services held there. The committee were now fundraising for the skatepark, and a Ball was being organised for the last Saturday in May as part of the fundraising. Applications were also being made to external funding providers.

10. Correspondence

10.1 Correspondence

That the correspondence listed be received.

***Letter to NZTA – red surface treatment on Dannevirke pedestrian crossings.
Wallace/Hynes***

Carried

11. Discussion Items

- 11.1 **Anzac Day Concert Planning:** Board member Wallace that he would not be available to organise the Anzac Day concert this year. The Board discussed the need for stage lighting and sound system to be available at the Town Hall, and whether the Council could invest in provision of those facilities. Members would need to consider whether there would be an Anzac Day concert organised for 2024.
- 11.2 **Dannevirke Christmas Lights:** Chairperson Walshe noted that some of the bulbs for the Christmas lights erected in High Street needed to be replaced before the lights were put up for Christmas 2024 season. The Board also discussed whether the Community Board could invest in purchasing Christmas flags that could be used to decorate High Street during Christmas time. Chairperson Walshe undertook to look into both of these matters.
- 11.3 **Water saving incentives e.g. Water tanks and metering:** Board member Wallace enquired as to whether the Council could incentivise residents to install water tanks that collect water from the house spouting, for example making these available for purchase from the Council at cost. He also questioned the water metering processes, where extraordinary users that were metered paid for a minimum of 40 cubic metres regardless of whether they used that amount of water.
- 11.4 **Signage for Heavy Vehicle Bypass in Dannevirke:** Board member Wallace questioned whether there could be signage, however it was noted that Dannevirke did not have a heavy vehicle bypass.
- 11.5 **Norsewood Water:** Board member Christison noted the public meeting being held in Norsewood to discuss the water quality, and advised that he would be attending.
- 11.6 **Fountain Upgrade:** Board member Christison advised that there were some interested parties in forming a group to restore the fountain at the Upper Domain. In discussion it was noted that the fountain would need to be made safe, and a system for recycling the water instead of it going to waste would be needed. The Board also noted the Scott Memorial Fountain could also need a system for recycling the water it used. There was also discussion about the rose gardens and an idea floated about seeking sponsorship to fund re-planting, however others felt that due to the shady site that roses would no longer flourish

so other plantings could be thought about.

- 11.7 **Dannevirke Water Update and Town Leaks:** Board member Christison acknowledged that water leaks he had reported in Dannevirke had been fixed. He expressed concern about water infrastructure failing, causing leaks. In discussion it was noted that one recent leak that had been reported was a spring, and not a result of failing water infrastructure.
- 11.8 **Umutaoroa Domain Update:** having declared a conflict of interest due to submitting a quote for this work, Board member Christison took no part in the discussion of this item. The Group Manager – Strategy and Community Wellbeing provided an update, advising that the Council had agreed for the site to be remediated and made safe. The process was underway of reviewing the quotes received for the work. Once the tender had been let, the trees would be removed and the site made safe. The future of the hall / former school building would be consulted on through the Long-term Plan process. Once the successful tender had been finalised, the Umutaoroa Domain Community Committee would be informed of when they could expect that work to be done. The timeframe is for the trees to be removed first, the removal of the hall is a separate matter that would not be decided until consultation with the community through April/May had been finalised. The decision making on that would be at the end of June 2024.
- 11.9 **Settlers’ Memorial Site – Lamason property Armstrong Road:** Board member Christison asked whether the Dannevirke Community Board would be supporting the project on the Armstrong Road site, for example with the costs of traffic management. It was advised that the process was being worked through regarding the use of road reserve to establish the parking area. A meeting was organised for Thursday 22 February to discuss what is required by Alliance in terms of that site. The memorial site will be built on private land.

12. Chairperson’s Remarks

The Chairperson noted that with regard to the Anzac concert, he would get back to everyone on that matter.

13. Items not on the Agenda

- 13.1 **Walkways** – Board member Christison advised that the works on the Victoria Avenue walkway were now complete. He proposed that more maintenance be undertaken on the walkways in the future.

Cyclone Gabrielle – Board member Wallace noted the anniversary of the Cyclone event. He offered assistance in any future events, and sought to be kept informed during events. In response Her Worship the Mayor noted that all Board members were sent the situation reports as they were released during the response stage, and advised that managing volunteers during a response can be

difficult, however assistance was drawn upon where appropriate. A suggestion was made that there may be farmers still needing a hand on their properties that may be happy to be contacted with offers of assistance.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 10:30am.

Chairperson