



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 8 September 2021 commencing at 1.00pm (being the rescheduled date for the meeting that was postponed on 25 August 2021).

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), A K Franklin, S A Hull, C J Isaacson, P A Johns, K A Sutherland, R A Treder and S M Wards.

In Attendance

Mr B Nicholson	- Chief Executive
Mr R Taylor	- Manager - Democracy Services
Mr R Suppiah	- Group Manager - Corporate
Mr C Chapman	- Group Manager - Infrastructure
Ms T Love	- Group Manager - Operations (via Zoom)
Mr M Maxwell	- Group Manager - Economic and Community Development (via Zoom)
Mr C McKay	- Finance Manager (for item 11.9)
Mr M Alben	- Project Manager (via Zoom)

2. Council Prayer and Tribute to the Late Robert (Bob) Trotter

- 2.1 The Mayor opened the meeting with a Karakia/Council Prayer, and observed a minute of silence as a tribute and mark of respect to the late Robert (Bob) Trotter (former Mayor of Dannevirke District Council and Tararua District Council).

3. Apologies

- 3.1 Nil

4. Public Forum

- 4.1 Nil

5. Notification of Items Not on the Agenda

- 5.1 Nil

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

6.1 Nil

7. Personal Matters

7.1 Nil

8. Confirmation of Minutes

8.1 *That the minutes of the Council meeting held on 30 June 2021 (as circulated) be confirmed as a true and accurate record of the meeting.*

Crs Hull/Peeti-Webber

Carried

9. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

9.1 **Solid Waste 2021/2022 Kerbside Recycling** (Item 11.7)

9.1.1 The decision to move to a fortnightly kerbside recycling collection service has been implemented, and further community education on this matter is intended.

10. Community Boards and Community Committees Reports

10.1 **Pahiatua On Track**

10.1.1 *That the reports of the Pahiatua On Track meetings held on 7 July 2021 and 4 August 2021 (as circulated) be received.*

Crs Isaacson/Wards

Carried

10.2 **Woodville Districts' Vision**

10.2.1 *That the reports of the Woodville Districts' Vision meetings held on 6 July 2021 and 3 August 2021 (as circulated) be received.*

Crs Isaacson/Wards

Carried

10.3 **Dannevirke Community Board**

10.3.1 *That the reports of the Dannevirke Community Board meetings held on 5 July 2021 and 2 August 2021 (as circulated) be received.*

Crs Isaacson/Wards

Carried

10.4 Eketāhuna Community Board

- 10.4.1 *That the reports of the Eketāhuna Community Board meetings held on 12 July 2021 and 9 August 2021 (as circulated) be received.***

Crs Isaacson/Wards

Carried

10.4.2 Eketāhuna Camping Ground

- 10.4.2.1** Kerry and Loreen Cunningham have decided to continue undertaking the management of Eketāhuna Camping Ground, and withdrew their intention to terminate their contract with Council.

11. Reports

11.1 Delegations to Staff Performing Regulatory Functions

- 11.1.1 *That the report from the Manager Regulatory Services dated 28 July 2021 concerning delegations to staff performing regulatory functions (as circulated) be received, and***

That Council approve the proposed delegations detailed in this report to enable staff to deliver and fulfil the statutory responsibilities of the legislation relating to the regulatory functions specified.

Crs Hull/Sutherland

Carried

11.2 Annual Dog Control Act Report to the Secretary of Local Government

- 11.2.1 *That the report from the Manager Regulatory Services dated 30 July 2021 concerning the Annual Dog Control Act Report to the Secretary of Local Government (as circulated) be received and adopted.***

Crs Johns/Treder

Carried

- 11.2.2** It is noted the need to consider providing further dog park exercise areas in the district, with such a proposal to be investigated in the next Annual Plan for Rotary Park at Pahiatua funded from private sponsorship.

11.3 Annual Sale and Supply of Alcohol Act Report to the Alcohol Regulatory and Licensing Authority

- 11.3.1 *That the report from the Secretary of the Tararua District Licensing Committee dated 9 August 2021 concerning the Annual Sale and Supply of Alcohol Act Report to the Alcohol Regulatory and Licensing Authority (as circulated) be received and adopted, and***

That the report be posted on the Tararua District Council website, and

That the report be sent to the Secretary for the Alcohol Regulatory and Licensing Authority by 30 September 2021.

Crs Peeti-Webber/Sutherland

Carried

11.4 Appointment of an Independent Commissioner for the Puketoi Windfarm Application to Extend the Resource Consent Lapse Date

11.4.1 *That the report from the Manager Regulatory Services dated 13 August 2021 concerning the appointment of an Independent Commissioner for the Puketoi Windfarm application to extend the resource consent lapse date (as circulated) be received, and*

That pursuant to Sections 34A and 125 of the Resource Management Act 1991, Council delegate to Certified Independent Commissioner Paul Rogers the necessary functions, powers and duties to consider and determine the application from Mercury Energy to extend the lapse period for the resource consent for the Puketoi Windfarm.

Crs Johns/Hull

Carried

11.5 Section 17A Review of Solid Waste Services

11.5.1 *That the report from the Project Manager dated 13 August 2021 concerning the Section 17A review of solid waste services (as circulated) be received, and*

That Council adopt the following recommendations arising from the review of its solid waste services activity undertaken in accordance with Section 17A of the Local Government Act 2002:

- Governance for solid waste services continue to be undertaken by the Council.***
- Funding for solid waste services continue to be determined by the Council.***
- Delivery of all Council solid waste services (new and existing) be done via a Council contract with another person or agency.***

Crs Johns/Isaacson

Carried

11.6 Road Closure Requested Under the Tenth Schedule of the Local Government Act 1974

11.6.1 *That the report from the Alliance Director dated 16 August 2021 concerning a road closure application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and*

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, Council closes the following road for the purpose of allowing Eketāhuna Our Town Incorporated to hold a Christmas parade community event.

Road name: Main Street (State Highway 2) from Macara Street to Church Street

Date of closure: Saturday 27 November 2021

Period of closure: 10.00am to 12.30pm

Conditions Applied to the Granting of this Road Closure

- 1. That Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the road involved to determine its suitability for this purpose.**
- 2. That if Tararua Alliance identify the road as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw the road from the route of this event.**
- 3. That shortly after the event has been held Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.**

Advisory Note

That should Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Crs Hull/Johns

Carried

11.7 Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974

11.7.1 That the report from the Alliance Director dated 16 August 2021 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, Council closes the following roads for the purpose of allowing Dannevirke Chamber of Commerce to hold a Christmas parade community event.

Road name: Stanley Street from London Street to Miller Street

Date of closure: Saturday 4 December 2021

Period of closure: 12noon to 1.00pm

Road name: High Street (State Highway 2) from Miller Street to Swinburn Street

Date of closure: Saturday 4 December 2021

Period of closure: 12noon to 1.00pm

Conditions Applied to the Granting of these Road Closures

- 1. That Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.**
- 2. That if Tararua Alliance identify the road as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw the road from the route of this event.**
- 3. That shortly after the event has been held Tararua Alliance shall carry out a drive over of the road that was closed for this event to assess its condition.**

Advisory Note

That should Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Crs Peeti-Webber/Franklin

Carried

11.8 Loan Agreement Between Council and Pūkaha National Wildlife Centre for the Te Waananga Taiao (Education and Accommodation Centre) Project

11.8.1 *That the report from the Group Manager - Corporate dated 18 August 2021 concerning a loan agreement between Council and Pūkaha National Wildlife Centre for the Te Waananga Taiao (Education and Accommodation Centre) Project (as circulated) be received, and*

That the loan agreement be approved, and delegation is given to the Chief Executive to finalise the agreement, and

That the Mayor and Chief Executive are authorised to sign the agreement on behalf of Council.

Crs Hull/Wards

Carried

11.9 Council Performance for the Twelve Months Financial Year Ending on 30 June 2021

11.9.1 *That the report from the Senior Financial Accountant dated 18 August 2021 concerning Council performance for the twelve months of the financial year ending on 30 June 2021 (as circulated) be received and the contents are noted.*

Crs Peeti-Webber/Johns

Carried

11.10 Staff Report

11.10.1 Growth Management Strategy

11.10.1.1 The need to progress the Growth Management Strategy is emphasised, and development of the District Strategy will provide direction as part of the process to shape the vision for that purpose.

11.10.1.2 While the district is experiencing growth and development the lifestyle is also attracting people to live and work here.

11.10.1.3 Council is having some success in filling job vacancies advertised despite the challenging and competitive market, but the lack of skilled staff in areas such as planning and building has resulted in current resources being put under more pressure.

11.10.1.4 Finding housing is also difficult, and Council is working on determining opportunities to address that issue through preparing a District Housing Strategy.

11.10.2 Civil Defence Emergency Management

- 11.10.2.1 Ross Brannigan from Emergency Management Services has been contracted to provide an overview of Emergency Management within Council and identify any gaps. Ross is also providing assistance to Peter Sinclair through a personal development plan for his new role of Emergency Management Advisor.
- 11.10.2.2 A training Emergency Operations Centre foundation course is to be held with the Mayor and Councillors on 20 October 2021 at 1.00pm relating to their governance role.
- 11.10.2.3 Emergency Management Advisor Peter Sinclair and Events Coordinator and Emergency Management Officer Mercedes Waitere-McCullum were deployed for six days as part of the support from other areas to assist during the severe flooding weather event that devastated Westport, and their time and commitment given is acknowledged.
- 11.10.3 ***That the report from the Chief Executive dated 13 August 2021 concerning an update on key projects and items of interest to the Council (as circulated) be received.***

Crs Isaacson/Hull

Carried

12. Portfolio Reports

- 12.1 Nil

13. Mayoral Matters

13.1 Maori Language Week

- 13.1.1 It is noted Maori Language Week is held from 13 to 19 September 2021 to celebrate and promote te reo Māori, and secure its future as a living, dynamic and rich language.

13.2 Covid-19 Lockdown

- 13.2.1 Thanks are conveyed to Councillors for their efforts and work in staying connected throughout the Covid-19 lockdown. The commitment of the Incident Management Team comprising Bryan Nicholson, Peter Wimsett, Peter Sinclair and Mercedes Waitere-McCullum is acknowledged along with staff maintaining essential community services.
- 13.2.2 The loss of many community events has occurred, with there being stress and concern and a financial impact on businesses and some residents throughout the district.
- 13.2.3 The contribution given by volunteers, essential workers and the district's iwi in supporting the community during this difficult period is appreciated through helping to provide resilience and alleviate uncertainty.

- 13.2.4 Thoughts of care and support are extended to victims of the horrific and terrible terror attack and traumatic ordeal they experienced in lockdown at an Auckland supermarket.

13.3 **Mayor and Councillors Report**

- 13.3.1 A copy of the Mayor and Councillors July/August report is tabled, and the information set out in that document is circulated for reference as an attachment to the agenda relating to these minutes.

- 13.3.2 Matters included in the Mayor and Councillors report are as follows:

- Tribute to Robert (Bob) Trotter
- Pahiatua town centre upgrade opening
- Tararua 7 a-side tournament
- Presentation of Fire and Emergency New Zealand Gold Star Awards for 25 years of service to Tony Belcher (Pahiatua Deputy Chief Fire Officer) and John Hills (Pongaroa Fire Chief)
- Woops a Daisy Leisure Marching Team display day at Bush Multisport complex
- Local Government New Zealand Conference and Excellence Awards
- Men's Health Car Show 2019 fundraiser plaque unveiling of a new specialist bed gifted to Dannevirke Hospital
- Unveiling of plaque in Fountaine Square commemorating 125 years since the land was gifted to the people of Woodville by Thomas Fountaine
- Festival of the Future
- Letters of support, condolences and visits
- Events attended by the Mayor
- Councillors portfolio reports
- Wairarapa Times Age column by the Mayor

- 13.3.3 The Mayor is to raise awareness through local media to alert the community of an email scam that occurred to her. This involved an email from someone supposedly inside Council asking her to buy iTunes gift cards. Councillors also received the same email.

13.4 **Annual Residents Surveys Benchmarking Report 2020/2021**

- 13.4.1 The results of the Annual Residents Surveys Benchmarking Report 2020/2021 to measure Council's performance are very pleasing, and the work of staff in achieving that outcome is acknowledged.

14. **Items Not on the Agenda**

- 14.1 Nil

- 14.2 The meeting adjourned at 2.55pm, and resumed at 3.05pm.

15. Public Excluded Item of Business

15.1 *That the public be excluded from the following parts of the proceedings of this meeting, namely:*

Chief Executive's Performance Agreement

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>Chief Executive's Performance Agreement</i>	<i>To protect the privacy of natural persons</i>	<i>Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.

Crs Sutherland/Johns

Carried

15.3 *That open meeting be resumed.*

Crs Hull/Johns

Carried

15.4 *That the following decision taken with the public excluded be confirmed in open meeting: Item 15.2 - Chief Executive's Performance Agreement*

That the Chief Executive's Performance Agreement for 2021/2022 be adopted subject to the correction of any grammatical and typographical errors, and That the Mayor is authorised to sign this document on Council's behalf and forward it to the Chief Executive for his signature and implementation.

Crs Hull/Johns

Carried

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 4.25pm.

Mayor