



Audit and Risk Committee

Minutes of a meeting of the Audit and Risk Committee held in the Council Chamber, 26 Gordon Street, Dannevirke on Tuesday 22 June 2021 commencing at 3.45pm.

1. Present

Mr K Ross (Chairperson), Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor) (until item 6.3), A K Franklin, S A Hull, C J Isaacson, P A Johns, K A Sutherland, R A Treder and S M Wards.

In Attendance

Mr B Nicholson	- Chief Executive
Mr R Taylor	- Manager - Democracy Services
Mr R Suppiah	- Group Manager - Corporate
Ms S Lowe	- Group Manager - People and Capability
Mr C Chapman	- Group Manager - Infrastructure
Ms T Love	- Group Manager - Operations
Mr P Wimsett	- Manager Strategy and Climate Change
Mr C McKay	- Finance Manager
Ms S Smith	- Health and Safety Coordinator

2. Apologies

2.1 Nil

3. Notification of Items Not on the Agenda

3.1 Nil

4. Confirmation of Minutes

4.1 *That the minutes of the Audit and Risk Committee meeting held on 29 March 2021 (as circulated) be confirmed as a true and accurate record of the meeting.*

Ross/Johns

Carried

5. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

5.1 Nil

6. Reports

6.1 Risk Management

6.1.1 *That the report from the Group Manager - People and Capability dated 14 June 2021 concerning risk management (as circulated) be received, and*

That the updates to the management of strategic risks relating to the Resource Management Act (1991) reform, three waters reform programme, future of local government review, establishing iwi and Māori partnerships, and significant IT failure/disruption are noted by the Audit and Risk Committee.

Hull/Sutherland

Carried

6.2 Health and Safety

6.2.1 *That the report from the Health and Safety Coordinator dated 14 June 2021 concerning health and safety (as circulated) be received, and*

That the Audit and Risk Committee note the following regarding the focus on health and safety matters and this update:

- The outcome of the AskYourTeam Local Government health and safety survey results.*
- The GetHomeSafe app is to be rolled out to all staff by the end of August.*
- Digital radios are to be rolled out to all Council vehicles by the end of 2021.*
- A third-party review is to be conducted in the water and wastewater area on 12 and 13 July 2021.*
- Risk register incident information for the period of April to June 2021.*

Sutherland/Collis

Carried

6.2.2 Deputy Mayor Cr Erana Peeti-Webber departed from the meeting at 3.55pm.

6.3 Audit New Zealand Management Report for the Long Term Plan 2021/2031 Consultation Document

6.3.1 *That the report from the Group Manager - Corporate dated 15 June 2021 concerning the Audit New Zealand Management Report for the Long Term Plan 2021/2031 Consultation Document (as circulated) be received, and*

That the Audit and Risk Committee note Audit New Zealand expressed an unmodified audit opinion on the Long Term Plan 2021/2031 Consultation Document with an emphasis of matter paragraph to draw readers attention to the uncertainty from the three waters reform, and the document provided an effective basis for public participation in decisions on the content of the Long Term Plan.

Johns/Franklin

Carried

6.4 Adoption of the Long Term Plan 2021/2031 and Schedule of Fees and Charges for the 2021/2022 Financial Year

6.4.1 *That the report from the Group Manager - Corporate dated 15 June 2021 concerning the adoption of the Long Term Plan 2021/2031 and schedule of fees and charges for the 2021/2022 financial year (as circulated) be received, and*

That the Audit and Risk Committee recommend to Council as follows:

That in accordance with Section 100 of the Local Government Act 2002, Council confirm the Long Term Plan budgets have been prepared based on reasonable judgement and assumptions and it considers the projected financial results, including the projected operating deficit over the ten year period to be financially prudent given its financial position, the cumulative surplus projected over the ten year period and its financial management policies, and

That having undertaken the Special Consultative Procedure in accordance with Sections 82, 82A and 102 of the Local Government Act 2002, Council adopt the following policies (as included in the Long Term Plan 2021/2031):

- a. Revenue and Financing Policy***
- b. Rating Remission Policies***
- c. Financial Contributions Policy***

And that in accordance with the requirements of Sections 101A and 101B of the Local Government Act 2002, Council adopt the Financial Strategy and Infrastructure Strategy as contained in the final Long Term Plan 2021/2031, and

That pursuant to Section 93 of the Local Government Act 2002, Council adopt the final Long Term Plan 2021/2031 subject to receiving clearance from Audit New Zealand, and

That the Chief Executive be authorised to approve any minor accuracy, grammatical or formatting amendments prior to the Long Term Plan 2021/2031 going to print.

Ross/Johns

Carried

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 4.22pm.

Chairperson