



Eketahuna Community Board

Notice of Meeting

A meeting of the Eketahuna Community Board will be held in the Eketahuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketahuna on **Monday 8 June 2020** commencing at **10.00am**.

Blair King
Chief Executive

Agenda

1. **Present**
2. **Apologies**
3. **Personal Matters**
4. **Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Board and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Board may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

5. **Confirmation of Minutes**

4

Recommendation

That the minutes of the Eketahuna Community Board meeting held on 9 March 2020 (as circulated) be confirmed as a true and accurate record of the meeting.

6. **Matters Arising from the Minutes**
7. **Tararua District Council Report** 9
- Recommendation
- That the reports of the Tararua District Council meetings held on 29 April 2020 (as circulated) and 27 May 2020 (to be circulated) be received.*
8. **Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities**
9. **Correspondence** 17
- Recommendation
- That the correspondence as listed be received.*
- (a) Loreen and Kerry Cunningham*
Re: Eketahuna Camping Ground February, March and April reports
- (b) Tararua District Age on the Go Expo*
Re: Postponement of Tararua Age on the Go Expo and request that Board's funding grant remain committed for rescheduling of event later in the year
- (c) Eketahuna Our Town Incorporated*
Re: 12 March 2020 Annual General Meeting and Committee Meeting minutes
10. **General Assistance Grants Scheme 2019/2020**
- Determine intentions for the Board's General Assistance Grants Scheme to re-advertise with a new closing date as a result of being impacted by the Covid-19 lockdown.
11. **Alf Rowden Humanitarian Award**
- Determine intentions for the 2020 Alf Rowden Humanitarian Award to re-advertise with a new closing date as a result of being impacted by the Covid-19 lockdown.
12. **Love Local Tararua**
- Promotion of the love local Tararua message to support businesses throughout the district is a positive way to advance the recovery following the Covid-19 pandemic.

13. Community Event

Consider ideas for arranging a community event when possible to bring people together after Covid-19 restrictions are reduced/removed enabling such gatherings to be held.

14. Anzac Day/Armistice Day

The Anzac Day civic service was not able to be held this year due to the Covid-19 lockdown. It is proposed the 75th Armistice Day service on 11 November 2020 will provide an opportunity for the community to remember those who gave their lives over many years in different conflicts around the world.

15. Connecting with Rural Communities

Consider intentions for rescheduling the Board's visit to Alfredton School to liaise with residents from that community.

16. Chairperson's Remarks

16.1 Town Centre CCTV Security Cameras Monitoring System

The Chairperson will provide an update on this matter.

17. Venue for Board's July Meeting

The intention is that the Board's meeting on 13 July 2020 at 10.00am be held at Pukaha Mount Bruce National Wildlife Centre.

18. Items Not on the Agenda

19. Closure



Eketahuna Community Board

Minutes of a meeting of the Eketahuna Community Board held in the Eketahuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketahuna on Monday 9 March 2020 commencing at 10.05am.

1. Present

Board Members C C Death (Chairperson), T M Carew, D F Clifton and Cr R A Treder (Council appointed Community Board member).

In Attendance

Mr R Taylor - Governance Manager
Mr G Stantiall - Alliance Maintenance Supervisor (for item 8)

2. Apologies

- 2.1 *That an apology be sustained from Board Member S C McGhie for non-attendance at the meeting.*

Carew/Clifton

Carried

3. Personal Matters

- 3.1 Nil

4. Notification of Items Not on the Agenda

- 4.1 Nil

5. Confirmation of Minutes

- 5.1 *That the minutes of the Eketahuna Community Board meeting held on 9 March 2020 (as circulated) be confirmed as a true and accurate record of the meeting.*

Carew/Treder

Carried

6. Matters Arising from the Minutes

6.1 Local Community Groups Liaison Representatives (Item 6.2)

- 6.1.1 Representatives from Rural Support Trust, Police and the Alliance have been invited to attend the Board's visit to Alfredton School on 30 March 2020 at 3.30pm to liaise with residents from that community.

6.2 Connecting with the Community (Item 6.3)

- 6.2.1 Four board members were present at the community forum held on 1 March 2020 from 12noon to 1.00pm in the Lazy Graze Cafe, and it is disappointing no residents attended that event.

6.3 Eketahuna Swimming Pool (Item 9.2)

- 6.3.1 Eketahuna Swimming Pool facility is being well used as the hot summer weather continues to occur.

7. Tararua District Council Report

- 7.1 *That the report of the Tararua District Council meeting held on 26 February 2020 (as circulated) be received.*

Clifton/Carew

Carried

- 7.2 **Community Remembrance Time for Victims of Christchurch Mosques Terrorist Attack**

- 7.2.1 *That the Board note on 15 March 2020 at 2.00pm in the Council Chamber at Dannevirke the district will join together as one to commemorate the day New Zealand as a nation showed unity, compassion and love in response to terrorism and an act intending to divide us, and*

That given the district-wide arrangements made for this purpose the Board agree not to proceed with an event of remembrance locally.

Death/Clifton

Carried

8. Eketahuna Roding Programme

- 8.1 The Alliance Maintenance Supervisor outlined the approach to undertaking work on the district's roading network depending on the type and cycle of the programme involved, and through the budgets provided for that purpose.
- 8.2 Work was previously undertaken to establish new mobility parking locations in the Eketahuna town centre, and the Board support the intention to remove the corner part of the garden by Four Square to improve access to that disability car park.

9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

9.1 Tararua Emergency Management Committee

9.1.1 The Chairperson reported on the Tararua Emergency Management Committee meeting held in Dannevirke on 13 February 2020, including reference to the following matters:

- There is a critical water shortage in the Dannevirke impounded supply level due to very low river flows and little rain occurring.
- Mike Finucane (Fire and Emergency New Zealand Fire Risk Management Officer) is retiring.
- Due to the dry weather Horizons Regional Council placed restrictions on consent holders water take use, and there are some farmers that do not have alternative options in place through the installation of water tanks.
- Fire and Emergency New Zealand imposed a total fire ban in the district due to the very high to extreme conditions resulting from the dry weather.
- Scanpower, Fire and Emergency New Zealand and Council need to work together and agree on a district-wide map regarding where priorities would be in an emergency event.

10. Correspondence

10.1 *That the correspondence as listed be received.*

- | | | |
|------------|---|--------------------------------|
| (a) | <i>Loreen and Kerry Cunningham</i> | |
| | <i>Re: Eketahuna Camping Ground January report</i> | |
| (b) | <i>Tararua District Age on the Go Expo Committee</i> | <i>25 January 2020</i> |
| | <i>Re: Request for financial assistance towards costs of Age on the Go Expo district community event</i> | |
| (c) | <i>Eketahuna Our Town Incorporated</i> | <i>18 February 2020</i> |
| | <i>Re: Request for payment of Eketahuna Information Centre funding</i> | |
| (d) | <i>Eketahuna Our Town Incorporated</i> | |
| | <i>Re: 13 February 2020 Committee meeting minutes and reports</i> | |

Carew/Clifton

Carried

10.2 **Tararua District Age on the Go Expo Committee**

10.2.1 ***That Tararua District Age on the Go Expo Committee be granted the sum of \$250 from the Board's discretionary funds as assistance towards the costs of***

arranging their Age on the Go Expo district community event held in the Woodville Sports Stadium on 23 April 2020.

Carew/Clifton

Carried

10.3 **Eketahuna Our Town Incorporated**

10.3.1 Board Member Carew declared a conflict of interest concerning this item of business, and abstained from discussion and voting on the motion regarding that matter.

10.3.2 ***That the request from Eketahuna Our Town Incorporated to uplift \$6037.29 of the funding grant for the Eketahuna Information Centre be approved.***

Treder/Clifton

Carried

10.3.3 Eketahuna Our Town Incorporated Annual General Meeting is held in the St John Hall on 12 March 2020 at 7.00pm.

11. Anzac Day

11.1 ***That the Board cover from its discretionary funds the cost of the traffic management plan for this year's Anzac Day Eketahuna civic service parade based on the quote received from Traffic Management New Zealand of \$1,089.50 (plus GST).***

Death/Carew

Carried

11.2 The MenzShed completed the memorial crosses made in honour and remembrance of eighty-three people from the Eketahuna community that died in the First World War.

11.3 Eketahuna/Mellemskov Museum has organised an Anzac Mounted Troopers afternoon tea event in the Nireaha Hall and War Memorial Library on 23 April 2020 from 1.00pm to 4.00pm to honour the memory of the local men who served in the Eketahuna Mounted Rifles.

11.4 Terry Kingi who leads the troopers will talk about the work he does with equine therapy and sufferers of post-traumatic stress disorder.

11.5 Widespread invitations have been extended to that event, and any proceeds or donations received will go to the Eketahuna/Mellemskov Museum or Terry Kingi's group to support their work around the country.

12. Downer Tararua Sports Awards

- 12.1 The Chairperson encouraged nominations be submitted to the Downer Tararua Sports Awards various categories to recognise achievements in the 2019 year, with the closing date being 27 March 2020.

13. Chairperson's Remarks

13.1 Eketahuna War Memorial Remembrance Site

- 13.1.1 The Chairperson was contacted by the Waitara Returned and Services Association President seeking details about the Eketahuna War Memorial remembrance site.
- 13.1.2 That information was requested as Waitara is in the early planning stages of redesigning its cenotaph surrounds, and when travelling to Masterton he photographed the set-up at the Eketahuna War Memorial remembrance site and conveyed his congratulations on it being truly magnificent.

13.2 Date of Board's Next Meeting

- 13.2.1 The Board's next meeting date is one week later than usual due to Easter, and will be held on 20 April 2020.

14. Items Not on the Agenda

- 14.1 Nil

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 11.10am.

Chairperson



Minutes of a meeting of the Tararua District Council held remotely via Zoom audio-visual link on Wednesday 29 April 2020 commencing at 1.08pm.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), A K Franklin, S A Hull, C J Isaacson, P A Johns, K A Sutherland, R A Treder and S M Wards.

In Attendance

Mr B King	- Chief Executive (except for item 15.2)
Mr R Taylor	- Governance Manager
Mr R Suppiah	- Chief Financial Officer (until item 14)
Ms E Roberts	- Revenue Manager (until item 14)
Mr C Whiley	- IT Alliance Manager (until item 14)
Ms M Brensell	- Committee Secretary (until item 14)
Mr P Wimsett	- Manager Strategy and District Development (until item 14)
Mr C McKay	- Finance Manager (until item 14)
Mr H Featonby	- Alliance Planning Manager (until item 14)
Ms P Peters	- Equip Associate (for item 15.3)
Mr S Necklen	- LGNZ Equip (for item 15.3)

2. Council Prayer

2.1 The Mayor opened the meeting with the Council Prayer.

3. Apologies

3.1 Nil

4. Public Forum

4.1 Nil

5. Notification of Items Not on the Agenda

5.1 Nil

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

6.1 Nil

7. Personal Matters

7.1 Nil

8. Confirmation of Minutes

8.1 *That the minutes of the Council meeting held on 26 February 2020 (as circulated) be confirmed as a true and accurate record of the meeting.*

Crs Johns/Peeti-Webber

Carried

9. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

9.1 Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974 (Item 11.2)

9.1.1 Club Targa Incorporated have postponed their motorsport event intended to be held on 17 May 2020 due to COVID-19 restrictions.

9.1.2 That event is now proposed to be held on 5 July 2020 if possible, and Club Targa has submitted to the Alliance a revised road closures application to advertise the variation to the date concerning the road closures requested for that purpose.

9.1.3 Following completion of the notification process the outcome will be reported to Council regarding the alternative arrangements proposed by the applicant, and noting a waiver will be recommended to the usual twenty-six weeks advance notice requirement for submitting a road closures application.

9.2 Community Remembrance Time for Victims of Christchurch Mosques Terrorist Attack (Item 13.2)

9.2.1 On 15 March 2020 the district came together in the Council Chamber to join with the Muslim community to enjoy the bond of friendship, and commemorate the day New Zealand as a nation showed unity, compassion and love in response to terrorism and an act intending to divide us.

10. Community Boards and Community Committees Reports

10.1 Dannevirke Community Board

- 10.1.1 *That the report of the Dannevirke Community Board meeting held on 2 March 2020 (as circulated) be received.*

Crs Franklin/Wards

Carried

10.2 Eketahuna Community Board

- 10.2.1 *That the report of the Eketahuna Community Board meeting held on 9 March 2020 (as circulated) be received.*

Crs Franklin/Wards

Carried

10.2.2 Downer Tararua Sports Awards

- 10.2.2.1 Due to COVID-19 restrictions the Downer Tararua Sports Awards have been postponed until next year, with a new date for arranging that event to be determined.

- 10.2.2.2 All nominations received at this time will be carried forward for consideration, and the period shall be extended to cover two years through recognising achievements in both 2019 and 2020.

10.3 Pahiatua On Track

- 10.3.1 *That the report of the Pahiatua On Track meeting held on 4 March 2020 (as circulated) be received.*

Crs Franklin/Wards

Carried

10.4 Woodville Districts' Vision

- 10.4.1 *That the report of the Woodville Districts' Vision meeting held on 3 March 2020 (as circulated) be received.*

Crs Franklin/Wards

Carried

11. Reports

11.1 Appointment of the Council's Electoral Officer

- 11.1.1 *That the report from the Risk Manager dated 22 April 2020 concerning the appointment of the Council's Electoral Officer (as circulated) be received, and*
That Maria Brensell be appointed as the Council's Electoral Officer for the Tararua District to conduct its elections and polls in accordance with the provisions of the Local Electoral Act 2001 and regulations made under this Act.

Crs Johns/Hull

Carried

11.2 **Audit and Risk Committee**

- 11.2.1 *That the report of the Audit and Risk Committee meeting held on 17 March 2020 (as circulated) be received.*

Crs Isaacson/Franklin

Carried

11.3 **Changes to the Local Government Funding Agency Documentation**

- 11.3.1 *That the report from the Chief Financial Officer dated 23 April 2020 concerning changes to the Local Government Funding Agency documentation (as circulated) be received, and*

That Council delegate to Mayor Tracey Collis, Councillor Sharon Wards and the Chief Executive authority to sign the necessary Deed of Amendment and documents forwarded by the Local Government Funding Agency to enable its borrowing programme to be extended to include borrowing facilities for Council Controlled Organisations.

Crs Johns/Isaacson

Carried

11.4 **Amendment to the Rates Resolution for the 2019/2020 Financial Year**

- 11.4.1 It is requested the paragraph of the rates invoice insert regarding payment of rates be reviewed to make the wording clearer to understand.

- 11.4.2 The suggested alteration for that purpose is along the following lines:

“Anyone who would like to spread their payments over the rating year, and those ratepayers who pay by eftpos and cash, please look at completing the direct debit authority form included with your rates notice”.

- 11.4.3 *That the report from the Revenue Manager dated 23 April 2020 concerning an amendment to the Rates Resolution for the 2019/2020 financial year (as circulated) be received, and*

That Council approve the following specific amendments to the Rates Resolution for the 2019/2020 financial year:

Penalties for all rates other than water metered rates

That Council resolves pursuant to Section 57 and Section 58 to authorise the following penalties to be added on unpaid rates:

	<i>Instalment Due Date</i>	<i>Rates Penalty Date</i>
<i>26 June 2019 Resolution</i>	<i>31 May 2020</i>	<i>1 June 2020</i>
<i>Changes approved</i>	<i>31 May 2020 (no change)</i>	<i>No penalty applied</i>

For water metered rates

That Council resolves pursuant to Section 58(1)(a) to authorise the following penalties to be added on unpaid rates:

	<i>Instalment Due Date</i>	<i>Rates Penalty Date</i>
<i>26 June 2019 Resolution</i>	<i>20 April 2020</i>	<i>21 April 2020</i>
<i>Changes approved</i>	<i>20 April 2020 (no change)</i>	<i>No penalty applied</i>
<i>26 June 2019 Resolution</i>	<i>20 July 2020</i>	<i>21 July 2020</i>
<i>Changes approved</i>	<i>20 July 2020 (no change)</i>	<i>No penalty applied</i>

Crs Sutherland/Johns

Carried

12. Portfolio Reports

12.1 Mayor's Report

12.1.1 A copy of the Mayor's report dated 29 April 2020 is tabled, and the information set out in that document is circulated for reference as an attachment to the agenda of the meeting relating to these minutes.

12.1.2 Matters included in the Mayor's report are as follows:

- COVID-19
- Drought
- Anzac Day
- Forestry
- Regional Chiefs
- Letters of support and congratulations
- Events attended by the Mayor
- Councillor's portfolio reports

13. Mayoral Matters

13.1 Donations to District's Returned and Services Association

13.1.1 ***That for this year Council donate to the Anzac Day poppy funds of the district's Returned and Services Association to acknowledge and look after the welfare of their servicemen and families, and***

That the following donations be provided for this purpose, recognising this year's Anzac Day poppy fundraising collections could not proceed due to the COVID-19 lockdown:

- ***Dannevirke*** ***\$1,000***
- ***Norsewood*** ***\$ 500***

- *Woodville* \$ 500
- *Pahiatua* \$ 500
- *Eketahuna* \$ 500

And that these funds be provided from savings in the budgets for costs that will not be incurred for Anzac Day services and community support assistance through the International Representatives Scheme.

Crs Johns/Peeti-Webber

Carried

14. Items Not on the Agenda

14.1 Nil

14.2 The meeting adjourned at 1.35pm, and resumed at 1.55pm.

15. Public Excluded Items of Business

15.1 *That the public be excluded from the following parts of the proceedings of this meeting, namely:*

Chief Executive's Performance Review

Chief Executive's End of Term Review

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48 (1) for the passing of this resolution</i>
<i>Chief Executive's Performance Review</i>	<i>To protect the privacy of natural persons</i>	<i>Section (1)(a)(i)</i>
<i>Chief Executive's End of Term Review</i>	<i>To protect the privacy of natural persons</i>	<i>Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(a) *The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.*

And that Pamela Peters Equip Associate and Scott Necklen of LGNZ Equip are permitted to remain at this meeting after the public has been excluded because of their knowledge to facilitate item of business 15.3 regarding the Chief Executive's End of Term Review process.

Crs Hull/Johns

Carried

15.4 *That open meeting be resumed.*

Crs Johns/Hull

Carried

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 5.15pm.

Mayor



EKETAHUNA CAMPING GROUND

FEBRUARY 2020 REPORT

February's weather was very good for camping . The weather this summer has been outstanding . We need some rain now .

VISITORS

(EACH UNIT / FIGURE EQUALS 1 PERSON FOR 1 NIGHT)

POWER SITE	193	(kiwi 123 o/s 70)
CABINS	53	(kiwi 36 o/s 17)
UNPOWERED	510	(kiwi 243 o/s 267)

LARGE GROUPS

Two large groups visited the camping ground during February . A caravan group and a social group from Palmerston North spent some days in the camp . They said that they enjoyed their holiday in Eketahuna .

MAKAKAHI RIVER BUSH RESERVE

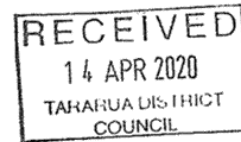
This is the bush reserve is next to the camping ground . We had a wedding in the bush reserve .It was attended by 150 people who had a great time . This is a great area and could be used a lot more by the people of Eketahuna .

CORONAVIRUS

The coronavirus will have a big effect on visitor numbers coming to the camping ground . A lot of our visitors come from overseas and the numbers will

**drop . Some of the young overseas visitors are trying
to get flights back to their home countries now .**

LOREEN AND KERRY CUNNINGHAM



EKETAHUNA CAMPING GROUND
MARCH 2020 REPORT

March was a very good month for visitor numbers . It seems strange to write that sentence considering where we are now .

VISITORS

(EACH UNIT / FIGURE EQUALS 1 PERSON FOR 1 NIGHT)

POWER SITE 147 (kiwi 79 o/s 68)

CABINS 61 (kiwi 50 o/s 11)

UNPOWERED 332 (kiwi 220 o/s 112)

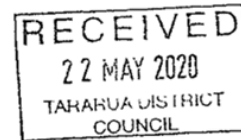
WAINUIOMATA CARAVAN CLUB

The Wainuiomata folk visited the camp for a weekend . They were a great group to meet . They relaxed in the camp and visited the sights around Eketahuna . It was a bit cold at times so we let them use the cabins as a day room for their "happy hours " . They said that they would be back .

CORONAVIRUS

The camp is fairing ok during the lock down . The campers are self contained in their bubbles . The camping ground will take a hit in numbers for some time as about 40% of our visitors are from overseas . We hope that Eketahuna will not be hit too hard by this virus .

KERRY & LOREEN CUNNINGHAM



EKETAHUNA CAMPING GROUND
APRIL 2020 REPORT

New Zealand has changed a lot in April . Kiwi's are doing OK .

VISITORS

(EACH UNIT / FIGURE EQUALS 1 PERSON FOR 1 NIGHT)

POWER SITE	349	(kiwi 349 o/s 00)
CABINS	46	(kiwi 46 o/s 00)
UNPOWERED	000	(kiwi 000 o/s 00)

APRIL VISITORS

This is the first month we have only had kiwi visitors with no overseas visitors . We may not have overseas visitors for some time . Things have changed - young overseas visitors were our target market .

CORONAVIRUS LOCK DOWN

New Zealand has done a great job during the lockdown , we have been very lucky . Our visitors were self contained during the lockdown . They were all very good and just got on with it .

KERRY & LOREEN CUNNINGHAM

From: Alison Franklin
Sent: Wednesday, 18 March 2020 4:22 PM
To: Richard Taylor
Subject: HPE CM: Tararua Age on the Go Expo - Eketahuna Community Board & Dannevirke Community Board

Record Number: E20/446

Hi Richard,

A difficult decision has been made by the organising committee to postpone the upcoming Age on the Go Expo.

This decision, which was not taken lightly, was influenced by the current information and directions from government and health agencies attempting to limit and contain any potential community outbreak of COVID-19.

The key community group that this Expo was being organised for are seen as being the most susceptible to this virus and the most vulnerable demographic.

The Tararua Health and Wellbeing governance group did not wish to compromise the wellbeing of the community through attendance at this Expo which is all about the health, the Safety and the wellbeing of our older population.

The Committee is keen to reschedule this inaugural Expo at some stage in the future, we will be guided by Government directives and advice.

Your interest and support has been very much appreciated and we hope that both Eketahuna and Dannevirke Community Boards will consider "parking" the generous donation to this event, until later in the year. We think we would be wise to wait until after June 30th to set a new date - this seems to be the date the Government is using as a possible end to this crisis.

We apologise for any inconvenience caused and trust that you will understand the rationale behind this decision.

Nga Mihi

Alison Franklin
Chair
Tararua "Age on the Go" Expo

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Eketāhuna Our Town Inc.

32 Main Street
Eketāhuna 4900
New Zealand

eketahunakiwicountry@xtra.co.nz

**ANNUAL GENERAL MEETING MINUTES OF THE EKETĀHUNA OUR TOWN INCORPORATED SOCIETY
HELD IN THE ST JOHN HALL, CHURCH STREET
ON THURSDAY, 12 MAR 2020**

Present: Rena Tyler (Chair), Corinna Carew (Deputy Chair), Terry Carew (Treasurer), Murray Rawstorn (Acting Secretary), Margaret Drysdale, Colin Fraser-Davies, Everlyne Chase, Jenny Davidson, Jules Burt (EIC Coordinator), Mercy Heming (EIC Coordinator), Margaret Parsons (EIC Coordinator), Raylene Treder (TDC Councillor).

1. The Chair declared the meeting open at 7.02 p.m.

ITEM 1 – CONFLICT OF INTEREST DECLARATION

2. Nil.

ITEM 2 – APOLOGIES

3. Glynne MacLean (Secretary), David Kinzett, Joe Sweeny, Clive Bickerstaff.

ITEM 3 – MINUTES OF THE PREVIOUS MEETING

4. The minutes of the previous Annual General Meeting, held on 14 March 2019, were taken as read. They had been previously circulated via email and copies made available at the present Annual General Meeting.

Motion: That the minutes of the Eketāhuna Our Town Annual General Meeting, held on 14 March 2019, be accepted as a true and accurate record of that meeting.

Moved: R. Tyler

Decision: Carried

Seconded: C. Carew

Action: Nil.

ITEM 4 – BUSINESS ARISING FROM THE PREVIOUS MEETING

5. Nil.

ITEM 5 – CORRESPONDENCE

Inwards

6. Nil.

Outwards

7. Nil.

ITEM 6 – FINANCE

8. Terry presented the financial report (enclosure 1 of these Minutes) for the period January to December 2019. The report included a financial statement and confirmation from the Honorary Auditor, Mr J.C.K. Sweeney, that the income and expenses as submitted are a true and correct record of the Society's financial transactions for the financial year ending December 2019.

9. Terry thanked the Tararua District Council and all the volunteers, including those assembled and others not present, for all the work they contribute and without which the Society could not do the things it does to support the community. He noted that overall profits were down on the previous year, however \$3,000 greater sales profit was achieved from the Information Centre. Terry drew the meeting's attention to the funds being applied for projects during 2020, which includes:

- a. Lime track Phase 2;
- b. Increased Flagtrax installations;
- c. Paint for painting of the Information Centre wall; and
- d. Traffic Management for the 2020 Santa Cruise.

Motion: That the financial report as presented be accepted as a true and accurate record of the financial position of the Eketāhuna Our Town Incorporated society.

Moved: T. Carew

Decision: Carried

Seconded: M. Heming

Action: Murray to file the financial report with the Charities Services by 30 June 2020.

ITEM 7 – CHAIRPERSON'S REPORT

10. Rena tabled her report covering the previous 12 months (enclosure 2 of these Minutes). In summary, Rena:

- a. gave her thanks to the executive committee for their continued commitment to Eketāhuna and the Our Town Society;
- b. acknowledged with sadness that Mercy has resigned from the Information Centre, thanked her for her valuable contribution to its success, and wished her well for her future endeavours;
- c. gratefully acknowledged Jules' ongoing commitment to the Information Centre, and offered her the committee's support in taking the Centre forward; and also acknowledged Margaret Parsons' legendary knowledge and commitment;
- d. noted the success of the ATM, the late shopping nights initiative of Sarah Dandy, the relaunch of Peter Best's book [Eketāhuna: Stories from Small Town New Zealand], the new approach signs in to Eketāhuna and the Flagtrax system

which was installed prior to Christmas, the latter credit due to Terry and Corinna Carew, the progress of the lime track, and the well-supported Christmas Parade (thanks in no small part to the efforts of Margaret Drysdale, Corinna Carew, Jenny Davidson and Clive Bickerstaff);

- e. thanked Margaret Drysdale for organising Carols by Candlelight, which was enjoyed by all who attended, albeit in lesser numbers than previously; and
 - f. advised that a quote to repaint the kiwi has been accepted and await the completion of the job.
11. Rena finished by exhorting people to keep on supporting our inspirational, unique little town. She related the words of a recent radio talkback guest who was heard to say that Eketāhuna is a cool little town that is worth a stop.

ITEM 8 – ELECTION OF EXECUTIVE COMMITTEE

CHAIRPERSON

12. Rena vacated the Chair. Corinna, as Deputy Chair, called for nominations for the position of Chairperson for the following year. Only one nomination was received.

Nomination: Rena Tyler **Decision:** Elected unopposed
Nominated By: Margaret Parsons
Seconded: Jenny Davidson

13. In the absence of further nominations or opposition to the appointment, Rena was congratulated on her re-election as Chairperson and Corinna vacated the Chair.

14. Rena returned to the Chair. In accepting the role, Rena noted the need for succession planning for the Society.

DEPUTY CHAIRPERSON

15. Rena called for nominations for the position of Deputy Chairperson for the following year. Only one nomination was received.

Nomination: Corinna Carew **Decision:** Elected unopposed
Nominated By: Everlyne Chase
Seconded: Margaret Parsons

16. In the absence of further nominations or opposition to the appointment, Corinna was congratulated on her re-election as Deputy Chairperson.

TREASURER

17. Rena called for nominations for the position of Treasurer for the following year. Only one nomination was received.

Nomination: Terry Carew **Decision:** Elected unopposed
Nominated By: Rena Tyler
Seconded: Jenny Davidson

18. In the absence of further nominations or opposition to the appointment, Terry was congratulated on his re-election as Treasurer.

SECRETARY

19. Rena called for nominations for the position of Secretary for the following year. Glynne had previously indicated her intention not to stand again for the role. Only one nomination was received.

Nomination: Murray Rawstorn **Decision:** Elected unopposed
Nominated By: Rena Tyler
Seconded: Corinna Carew

20. In the absence of further nominations or opposition to the appointment, Murray was congratulated on his election as Secretary.

COMMITTEE MEMBERS

21. Rena called for nominations for remaining executive committee positions for the following year. Mercy had previously resigned from a coordinator role with the Eketāhuna Information Centre. The following nominations were received:

Nomination: Jules Burt (Information Centre) **Decision:** Elected unopposed
Nominated By: Rena Tyler
Seconded: Margaret Parsons

Nomination: Jenny Davidson **Decision:** Elected unopposed
Nominated By: Corinna Carew
Seconded: Jules Burt

Nomination: Colin Fraser-Davies **Decision:** Elected unopposed
Nominated By: Corinna Carew
Seconded: Jenny Davidson

Nomination: Glynne MacLean (Web Site) **Decision:** Elected unopposed
Nominated By: Rena Tyler
Seconded: Murray Rawstorn

22. In the absence of further nominations or opposition to the appointments, Jules, Jenny, Colin and Glynne were congratulated on their election to the Committee.

ITEM 8 – GENERAL BUSINESS

23. Everlyne updated the meeting regarding the radio station and Civil Defence working together to erect a new hut on the hill. To be discussed between the parties at the next radio committee meeting on Monday, 16 March.

ITEM 9 – NEXT MEETING

24. The next Annual General Meeting is scheduled for 11 March 2021.

ITEM 10 – MEETING CLOSURE

25. The Chair declared the meeting closed at 7.16 p.m.

M. RAWSTORN
Secretary

R. TYLER
Chair

Enclosures:

1. 2019 Treasurer's Report for Eketāhuna Our Town Inc.
2. Eketāhuna Our Town Annual Chairperson Report 2020.

Enclosure 2
AGM Minutes
12 March 2020

Eketahuna Our Town Annual Chairperson Report 2020.

Welcome everyone to the annual meeting of the Eketahuna Our Town. Thank you for making the effort to attend our meeting.

Firstly I would like to thank the executive committee for their continued commitment to everything Eketahuna. Corinna for your ear when I need to vent frustrations, I really appreciate that you are there when needed. Terry for keeping the finances under control, it is a big job and I thank you. Glynne for your expert minute taking and your wisdom around the website functions.

It is with sadness that we farewell Mercy and I wish you well on your future endeavours. Your input into the Information Centre will be sorely missed. Jules we thank you for your ongoing commitment and ask that you let us know if there is anything you need to take the Information Centre forward. The window displays continue to be eagerly anticipated and the variety of goods for sale have seen sales at an all time high. Margaret Parsons, where would we be without you, your knowledge and commitment are legendary and we thank you for that.

The ATM is proving to be a very well used machine and with the number of withdrawals each month it is apparent that there a lot of out of towners using the facility.

The relaunch of Peter Bests book was well attended and it was great to see so many people at the event.

The new signs on the approach into Eketahuna went up. The words at the base can be changed and we are working on a collection that will be used during the year. These include advertising the Christmas Parade, the lawn mower racing, the Cheese Fest and we will have one to advertise the late night shopping in December. If anyone has an idea please bring it a meeting.

The new flagtrax system was installed in time for the Christmas Flags to go up. I would like to thank Terry and Corinna for making this happen. With all the wind we had over December I was constantly worried that when I came into town I would see the flags ripped and looking tatty. This never eventuated and I am pleased to say they survived and will be up again this year. New ANZAC Flags have been purchased and will be able to be put up with no stress around cherry pickers being needed.

The late night shopping was very successful, especially the last one. I congratulate Sarah Dandy on her initiative around this idea and we will support her in any way we can.

The lime track at the rugby grounds is well used. The exercise stations are still in the pipeline, funding has been difficult to source but we have not given up. It continues to be a goal to see the installation happen.

The Christmas Parade is becoming a tradition and one that I hope continues. It is well supported and I would like to thank Margaret Drysdale, Corinna Carew, Jenny Davidson and Clive Vickerstaff because without their hard work the parade would not happen.

Carols by Candlelight was held in December and although the attendance was not huge it was thoroughly enjoyed by those in attendance. Thank you Margaret Drysdale for continuing to make this happen. The addition of the young singers was special.

Terry has obtained paint from Resene to paint the side of the Information Centre. Due to the current water restrictions we have had to postpone the water blasting and painting. It will be done when conditions allow.

We have accepted a quote for the Kiwi to be repainted and are awaiting for this to happen. There have been a lot of cyclists going through town recently and stopping at the Kiwi for their photo shot.

A talk back quest was recently heard to say the Eketahuna was a cool little town that was worth a stop. So we continue to be an inspirational little town and have the ability to stand on our own and make things happen. So let's keep on supporting our unique town and proudly say we are from Eketahuna.

Eketāhuna Our Town Inc.

32 Main Street
Eketāhuna 4900
New Zealand
eketahunakiwicountry@xtra.co.nz

MEETING MINUTES OF THE EKETĀHUNA OUR TOWN INCORPORATED SOCIETY
HELD IN THE ST JOHN HALL, CHURCH STREET
ON THURSDAY, 12 MAR 2020

Present: Rena Tyler (Chair), Corinna Carew (Deputy Chair), Terry Carew (Treasurer), Murray Rawstorn (Secretary), Margaret Drysdale, Colin Fraser-Davies, Everlyne Chase, Jenny Davidson, Jules Burt (EIC Coordinator), Mercy Heming, Margaret Parsons (EIC Coordinator), Raylene Treder (TDC Councillor).

1. The Chair declared the meeting open at 7.17 p.m., immediately following the Annual General Meeting.

ITEM 1 – CONFLICT OF INTEREST DECLARATION

2. Nil.

ITEM 2 – APOLOGIES

3. Glynne MacLean; David Kinzett; Joe Sweeny; Clive Bickerstaff.

ITEM 3 – MINUTES OF THE PREVIOUS MEETING

4. The minutes of the previous Meeting, held on 13 February 2020, were taken as read. They had been previously circulated via email and copies made available at the present meeting.

Motion: That the minutes of the Eketāhuna Our Town Meeting, held on 13 February 2020, be accepted as a true and accurate record of that meeting.

Moved: R Tyler

Decision: Carried

Seconded: M. Heming

Action: Nil

ITEM 4 – BUSINESS ARISING FROM THE PREVIOUS MEETING

5. **ANZAC Flags.** Terry advised that the ANZAC flags will go up the week before ANZAC Day. After some discussion, it was decided the *Lest we Forget* signs will go up sometime in the next two or three weeks.
6. **Community Bus.** Rena has contacted Dennis Dougherty who was to advise a final amount, however this hasn't happened. The rugby club has received proceeds from its sale, however, as Our Town is not GST registered, Our Town might only receive its share less

GST, otherwise the rugby club would be paying our share. Matter remains outstanding; Rena to follow up with rugby club.

7. **Painting of the White Kiwi.** Rena has emailed the successful tenderer and advised it is required to be completed before ANZAC Day. Nothing heard back as of yet. Matter remains outstanding.

8. **Alf Rowden Humanitarian Award.** Rena reminded people that nominations for community service are still open.

9. **Electric Car Charging Station.** Rena advised that the Community Board is working on this matter, which remains ongoing.

ITEM 5 – CORRESPONDENCE

Inwards

10. Nil.

Outwards

11. Nil.

ITEM 6 – FINANCE

12. No Treasurer's financial report was tabled, given the previous Annual General Meeting, although the Eketāhuna Information Centre income and expenditure would be tabled in the Centre's report. Nevertheless, Terry advised that the Lotteries Commission have granted Eketāhuna Our Town Incorporated \$4,000.

ITEM 7 – WAKA PROJECT REPORT

13. Warren and Evelyn are sourcing some more manuka and will then start putting it up. A local businessman has been past and indicated it looks good on his building.

ITEM 8 – INFORMATION CENTRE REPORT

14. Mercy and Jules tabled their report, which summarised 2019 as well as covering the previous month (enclosure 1 of these Minutes). In addition to the goals for 2020, of note was:

- a. the positive feedback received for the window themes, with the added accolade of the August window featuring in the Cancer Society's national newsletter;
- b. the ongoing popularity of the monthly community newsletters, at least one of which has been read and enjoyed by Dame Sylvia Cartwright, and in which

Pūkaha wants a section reserved each edition, and a regular feature segment, supporting local business;

- c. successful fundraising through periodic raffles and the Eketāhuna 2020 calendar, sponsored by many local contractors and other businesses;
 - d. the sell-out of the Eketāhuna School Eco Bag and Eketāhuna singlets, and sales of the new-design Mainstreet tea towels; and
 - e. the need for new volunteers to staff the Information Centre after saying goodbye to a few during the year, including the recent resignation of one of the coordinators, Mercy, who will be greatly missed from that role.
15. Promotion of Eketāhuna continues via the website, with thanks to Glynne, Facebook and the newsletter that is distributed individually to about 200 people and throughout the town.

ITEM 9 – GENERAL BUSINESS

16. Terry advised the following:
- a. The Christchurch Mosque attack remembrance service that was to be held in Eketāhuna has been moved to Dannevirke.
 - b. Weed spraying of the lime track has been completed by the Department of Corrections.
 - c. A question regarding how the Queen Mother's Park/Waka Park were being brought together was raised at a Community Board *Meet the People* meeting. As an example, a question has been asked about a table that was previously in the park. Rena and Everlyne advised that this is still a work in progress.
17. Jenny asked if there was any information regarding the tiles, previously on the side of the Keinzley Agvet building. Margaret P advised that an alternative site for reinstallation is being sought, possibly on Tony Fogarty's building. Some discussion ensued regarding various options and the weatherproofing they provide. Rena requested Margaret approach Keinzleys in the first instance, and seek confirmation of their position before any decision is made.

ITEM 10 – NEXT MEETING

18. The next Meeting is scheduled for 9 April 2021, but has been cancelled due to the Government's Covid-19 Level 4 lockdown rules. The date for the next meeting will be determined and announced once alert levels permit.

ITEM 11 – MEETING CLOSURE

19. The Chair declared the meeting closed at 7.34 p.m.

M. RAWSTORN
Secretary

R. TYLER
Chair

Enclosures:

1. Information Centre Coordinators Report 2020

Enclosure 1
Committee Meeting Minutes
12 March 2020

Coordinators Report for 2020

February 2020 Stats	
Local Visitors	85
NZ Visitors	155
Overseas	76
ATM Usage	456
Counter Sales	\$1252.70

Hello Ladies and Gents

The past year has been amazing! Sales have gone through the roof, the calendar, once again, sold well and the new stock was very well received, showing in the sales figures.

EIC Window Theme's

We have had some great feedback! Some people can't wait to see what the next Months window will be.

We were asked to provide a photo of our window for August 2019 to the Cancer Society to put in their national newsletter.

Newsletter

The newsletters continue to be a valuable source of local happenings for the community and are well received both printed and electronically.

A very big positive, our Newsletter was read by Dame Sylvia Cartright, who enjoyed reading it.

We have been approached by Pukaha to have a section each Month.

Last year we featured the Monthly "Eketāhuna Local Business Feature", where a story and pictures promoted a local business. In most cases the business being featured offered a discount on their product/supplies. This worked very well.

Fundraising

We successfully designed, the Eketahuna 2020 calendar. Thank you to all the Local contractors who sponsored it. We only ordered 100 calendars this year, so people had to get in quick.

EIC also sold a few raffles over the year, Easter basket, Handmade ANZAC Quilt, Handmade Xmas Table Runner and Xmas Cake.

We also contacted Eketāhuna School and asked the kids to draw their favourite thing to do in Eketāhuna over the school holidays. The kids ranged in age and the result was awesome. The drawings became our January Window. They were so cool, that we ran a competition, and got everyone to vote for their favourite picture, the 3 with the most votes received an Eketāhuna t/shirt. We will look at doing a similar thing this year.

Stock

We have a new look “Eketāhuna” Pen, 2x colour options Black and Silver.

The “Eketāhuna School Eco Bag” has sold out. We are in the process of ordering some more. Along with the Inside Out Bags made by the Wanganui Prisoners.

We released the Eketāhuna Singlet, we are onto our 4th order since November. Wow!

New design Mainstreet tea towels are selling well, both black and linen.

Road Signs

We have some new signs coming into Eketāhuna from North and South. They promote a few of the things Eketāhuna has to offer and a slider at the bottom that is changeable for any local events. It currently has the lawn mower racing; this will change in a couple of weeks to the ANZAC Slider.

Volunteers

We have said goodbye a few volunteers over the year and are grateful for their time at EIC. More volunteers are needed, so we will be advertising again in newsletter.

Promoting Eketahuna

We continue to promote Eketahuna both via our Website (Thank you Glynne) and our Facebook page, also our newsletter that is emailed to approx 200 people and distributed throughout the town.

Thank You

A big thank you to Mercy Heming. Sadly, due to work commitments she is unable to continue her time at EIC. She will be greatly missed.

Goals for 2020

- New T-shirt designs
- Update Timeline (On going)
- Mothers Day/Mid Winter Raffle
- 2021 Calendar
- And more.

Mercy Heming and Jules Burt
Co-ordinators

