



## Dannevirke Community Board

### Notice of Meeting

A meeting of the Dannevirke Community Board will be held in the Council Chamber, 26 Gordon Street, Dannevirke on **Monday 3 February 2020** commencing at **1.00pm**.

Blair King  
Chief Executive

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### Agenda

**1. Present**

**2. Apologies**

**3. Public Forum**

A period of up to 30 minutes shall be set aside for a public forum. Each speaker during the public forum section of a meeting may speak for up to 5 minutes.

Standing Orders may be suspended on a vote of three-quarters of those present to extend the period of public participation or the period any speaker is allowed to speak.

With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. If permitted by the Chairperson, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**Nicole McPeak (Senior Planning Officer) will provide an update on progress with implementing the District Plan provisions relating to derelict houses and vehicles.**

**4. Personal Matters**

**5. Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Board and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Board may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

**6. Confirmation of Minutes 5**

***Recommendation***

***That the minutes of the Dannevirke Community Board meeting held on 2 December 2019 (as circulated) be confirmed as a true and accurate record of the meeting.***

**7. Matters Arising from the Minutes**

**8. Tararua District Council Report 11**

**Recommendation**

***That the reports of the Tararua District Council meetings held on 11 December 2019 (as circulated) and 29 January 2020 (as tabled) be received.***

**9. Reports**

**9.1 Dannevirke Community Board General Assistance Grants Scheme 19**

**10. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities**

**11. Correspondence**

**12. Anzac Day Community Concert**

Agree the Board's intentions for arranging this year's Anzac Day community concert held in Dannevirke Town Hall, and funding the associated costs involved.

**13. New Ideas from Board Members**

The Chairperson invites board members to discuss any new ideas they would like the Board to consider this year.

**14. Chairperson's Remarks**

**15. Items Not on the Agenda**

## **16. Closure**





## **Dannevirke Community Board**

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 2 December 2019 commencing at 1.00pm.

### **1. Present**

Board Members P F Walshe (Chairperson), T J Hynes (Deputy Chairperson), W R Macdonald, K P Spooner-Taylor and Cr E L Peeti-Webber (Council appointed Community Board member).

#### **In Attendance**

Mr R Taylor - Governance Manager  
Speaker in the public forum

### **2. Apologies**

2.1 Nil

### **3. Declaration Required of Council Appointed Community Board Member**

3.1 Council appointed Community Board member Cr E L Peeti-Webber made and attested her board member's declaration pursuant to Schedule 7 Clause 14 of the Local Government Act 2002. The Chairperson witnessed the making and attesting of the declaration.

### **4. Public Forum**

#### **4.1 Dannevirke Market Day**

4.1.1 Suresh Patel speaking as a business owner and Dannevirke Chamber of Commerce committee member congratulated all board members from the previous term on being re-elected, and commended the Board on a job well done in arranging Dannevirke market day.

4.1.2 Mr Patel acknowledged this was a well-run event held at the right time of the year to coincide with Labour Day weekend and Hawke's Bay anniversary, thereby encouraging travellers to stop in town.

- 4.1.3 For future market days Mr Patel indicated Dannevirke Chamber of Commerce could help with promoting and marketing the event, and getting businesses to participate in greater numbers.
- 4.1.4 The possibility of the Board considering a theme for Dannevirke market day is suggested, and ensuring planning for the event provides plenty of lead-in time through advance notice to attract more stallholders.
- 4.1.5 The Board agree it will continue with arranging Dannevirke market day, and the experience from this year was a good learning curve to build on for future events.

## **5. Personal Matters**

- 5.1 The Board's thanks are conveyed to John Phillips and the owner of the 123 plus shop for providing use of their vacant buildings in High Street on Dannevirke market day.

## **6. Notification of Items Not on the Agenda**

- 6.1 Nil

## **7. Confirmation of Minutes**

- 7.1 *That the minutes of the Dannevirke Community Board meeting held on 11 November 2019 (as circulated) be confirmed as a true and accurate record of the meeting.*

*Hynes/Macdonald*

*Carried*

## **8. Matters Arising from the Minutes**

- 8.1 Nil

## **9. Tararua District Council Report**

- 9.1 *That the report of the Tararua District Council meeting held on 27 November 2019 (as tabled) be received.*

*Spooner-Taylor/Macdonald*

*Carried*

## **10. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities**

### **10.1 Dannevirke Information Centre**

- 10.1.1 Board Member Macdonald reported Dannevirke Information Centre is facing increasing costs and needs more funding to assist offset expenditure to operate the running of this facility.

- 10.1.2 The position of part-time assistant to provide back up for the Dannevirke Information Centre Manager is still vacant.
- 10.2 **Dannevirke and District A and P Association**
- 10.2.1 Board Member Macdonald reported Dannevirke and District A and P Association is progressing arrangements for its annual show held from 31 January to 2 February 2020.
- 10.3 **Dannevirke Brass Band**
- 10.3.1 Board Member Spooner-Taylor reported Dannevirke Brass Band held its Annual General Meeting, and is getting ready for their busy period playing at various events leading up to Christmas.
- 10.3.2 Dannevirke Brass Band shall be playing at the Dannevirke Christmas parade held on 7 December 2019, and will be supported by some out of town band members travelling to assist them at this event.
- 10.4 **Tararua Community Youth Services**
- 10.4.1 Board Member Hynes reported Tararua Community Youth Services is arranging holiday programmes in December and January that enable youth to participate in various activities.
- 10.4.2 Tararua Community Youth Services were delighted to receive the donation of a people mover vehicle for its use that previously was provided to Dannevirke St John by the Monty Fairbrother Trust.
- 10.5 **Dannevirke Chamber of Commerce**
- 10.5.1 Board Member Hynes reported Dannevirke Chamber of Commerce held after five's meetings at Bernie Walsh Aluminium and Glass Limited and Lammermoor Bed and Breakfast.
- 10.5.2 Float entries are still being received for this year's Mitre 10 Dannevirke Christmas parade held on 7 December 2019 at 12noon in High Street.
- 10.6 **White Ribbon Week Opening**
- 10.6.1 Board Member Hynes attended the event for the opening of White Ribbon Week held in Dannevirke.
- 10.7 **Digital Sign Installed on the Dannevirke Town Hall**
- 10.7.1 Board Member Hynes circulated a draft memorandum of understanding with Dannevirke Information Centre Incorporated for the management of the digital sign installed on the Dannevirke Town Hall.
- 10.7.2 The digital sign project funded by the Board provides a way of communication to promote community events and happenings in the district, e.g. shows in the Dannevirke Town Hall and Fountain Theatre, A and P show, Christmas parade and other activities. The sign is not to be used for commercial purposes, i.e. advertising businesses or their promotions.

- 10.7.3 The Dannevirke Information Centre Manager is responsible for updating and managing the information displayed on the sign, and the Board shall cover the costs of its maintenance and any software upgrades.
- 10.7.4 The sign operates daily between the hours of 6.00am and 11.00pm, or at any such other times agreed by the Board in consultation with Dannevirke Information Centre. This provides flexibility regarding the ability to change the signs operating hours where this is considered it may be required.
- 10.7.5 The Board will pay Dannevirke Information Centre Incorporated the sum of \$500 per annum plus GST to cover the costs of power and administration.
- 10.7.6 Payment will be made annually in advance commencing from 1 December 2019 on receiving an invoice from Dannevirke Information Centre Incorporated.
- 10.7.7 ***That the draft memorandum of understanding between the Board and Dannevirke Information Centre Incorporated for managing the digital sign installed on the Dannevirke Town Hall be ratified, and***  
***That the Board's Chairperson is authorised to sign this document on behalf of the Board in conjunction with a representative of Dannevirke Information Centre Incorporated.***

**Hynes/Macdonald**

**Carried**

**10.8 Tararua Alliance Expo**

- 10.8.1 The Board convey its appreciation for the opportunity to attend the Tararua Alliance expo held as part of the elected members induction, and thank the Alliance Delivery Manager and his team for arranging this very interesting and informative event.

**10.9 Dannevirke Spring Festival**

- 10.9.1 Board Member Macdonald reported this year's Dannevirke Spring Festival went well, and thanks are conveyed to Dannevirke News and Bush Telegraph reporters for assisting to promote and inform the community about the programme of events arranged.

**10.10 Community Walkway**

- 10.10.1 Board Member Hynes reported Ernie Christison Contracting is undertaking the project to extend the community walkway down Cole Street, and it is anticipated work will commence next week.

**11. Correspondence**

- 11.1 ***That the correspondence as listed be received.***

***a) Dannevirke Community Patrol  
Re: Thanks for annual funding grant***

***12 September 2019***



- |  |                          |
|--|--------------------------|
| <b>b) Dannevirke Lions Club Project Committee</b><br><b>Re: Tipapakuku Road lookout site</b>                                     | <b>24 September 2019</b> |
| <b>c) Dannevirke Athletic Club</b><br><b>Re: Request for financial assistance to offset Dannevirke Domain hire charges</b>       | <b>11 November 2019</b>  |
| <b>d) Dannevirke St John</b><br><b>Re: Request for financial assistance towards costs of cadets educational development trip</b> | <b>12 November 2019</b>  |
| <b>e) Dannevirke Brass Band</b><br><b>Re: Request for financial assistance to offset band members travel costs</b>               | <b>19 November 2019</b>  |
| <b>f) Dannevirke and District A and P Association</b><br><b>Re: Request for financial assistance towards A and P show costs</b>  | <b>22 November 2019</b>  |

**Hynes/Spooner-Taylor**

**Carried**

**11.2 Dannevirke Lions Club Project Committee**

- 11.2.1 Board Member Hynes outlined the proposed Dannevirke Lions Club project to tidy up and enhance the lookout site on Tipapakuku Road to make this area a local destination for walkers, cyclists and motorists to enjoy the view looking across the town's geographical features with the Ruahine Range in the background.

**11.3 Dannevirke Athletic Club**

- 11.3.1 ***That the Board grant from its discretionary funds the sum of \$171 to cover the cost of Dannevirke Athletic Club's Dannevirke Domain hire charges for the 2019/20 season.***

**Macdonald/Hynes**

**Carried**

**11.4 Dannevirke St John**

- 11.4.1 ***That the Board grant from its discretionary funds the sum of \$1000 to Dannevirke St John as assistance towards the costs of their cadets educational development trip to Wellington Zoo and Owlcatraz held in mid-March 2020 to learn important life skills and assist with passing badge work.***

**Walshe/Spooner-Taylor**

**Carried**

**11.5 Dannevirke Brass Band**

- 11.5.1 ***That the Board grant from its discretionary funds the sum of \$500 to Dannevirke Brass Band for providing petrol vouchers to help offset the costs of out of town band members travelling to play at the Dannevirke Christmas parade.***

**Hynes/Macdonald**

**Carried**

11.6        **Dannevirke and District A and P Association**

- 11.6.1        *That the Board grant from its discretionary funds the sum of \$1,800 to Dannevirke and District A and P Association as assistance towards the cost of first aid expenses relating to arranging the annual show held from 31 January to 2 February 2020 at the showgrounds.*

*Macdonald/Spooner-Taylor*

*Carried*

**12.        Chairperson's Remarks**

12.1        **Assigned Responsibilities**

- 12.1.1        The following assigned responsibilities are agreed to fulfil the roles specified for the Board's term of office:

- Anzac Day community concert - Board Member Macdonald
- Anzac Day/Armistice Day wreath - Chairperson/Deputy Chairperson or their nominee
- Dannevirke market day - Chairperson and Board Member Spooner-Taylor
- Wackrow Memorial Youth Award - All board members
- Dannevirke Spring Festival - Board Member Macdonald

12.2        **Liaison with Rural Communities**

- 12.2.1        The Board note the appointment of Council's representatives to liaise with rural communities, and welcomes the opportunity to join them when they attend meetings with those residents and their groups in the Board's area.

**13.        Items Not on the Agenda**

- 13.1        Nil

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 2.15pm.

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Chairperson



## **Tararua District Council**

Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 11 December 2019 commencing at 1.00pm.

### **1. Present**

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), A K Franklin, S A Hull, C J Isaacson, P A Johns, K A Sutherland, R A Treder and S M Wards.

### **In Attendance**

Mr B King	- Chief Executive
Mr R Taylor	- Governance Manager
Mr M Maxwell	- Economic Development and Communications Manager
Ms A Yonge	- Programme and Projects Manager
Mr C Lunn	- Manager Regulatory Services
Mr D Watson	- Group Manager Plant and Property
Mr D LeMar	- Financial Accountant
Mr P Wimsett	- Manager Strategy and District Development
Mr M Thomas	- Strategy and Policy Adviser
Mr R Suppiah	- Chief Financial Officer
Mr C McKay	- Finance Manager
Mr M Alben	- Projects Manager
Mr H Featonby	- Alliance Asset Manager
Mr S Lee	- Filtar Alliance Manager (for item 15.2)

### **2. Council Prayer**

2.1 The Mayor opened the meeting with the Council Prayer.

2.2 Following the Council Prayer a moment of silence was observed for the people that tragically died when Whakaari/White Island volcano erupted.

### **3. Apologies**

3.1 Nil

### **4. Public Forum**

#### **4.1 Season's Greetings**

4.1.1 Santa Claus entered the meeting to wish Council a Merry Christmas, and convey thanks and appreciation for its commitment and work in the best interests of the district.

### **5. Notification of Items Not on the Agenda**

5.1 Nil

### **6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business**

6.1 Nil

### **7. Personal Matters**

7.1 Council note and acknowledge the following:

- Rebecca Mahoney on being nominated for New Zealand Rugby Referee of the Year Award
- Clayton Locke (Deputy Rural Fire Chief for Wairarapa and Tararua) on being part of the New Zealand contingent deployed to Australia to fight bushfires
- Moira Paewai on being appointed to Pukaha Mount Bruce Board

### **8. Confirmation of Minutes**

8.1 *That the minutes of the Council meeting held on 27 November 2019 (as circulated) be confirmed as a true and accurate record of the meeting.*

*Crs Franklin/Hull*

*Carried*

### **9. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda**

#### **9.1 Delegations of Functions to Community Boards (Item 10.1.21)**

9.1.1 Clarification is provided regarding the way Council specifies the functions delegated to Community Boards and the roles and responsibilities of Community Committees.

- 9.1.2 Both Dannevirke and Eketahuna Community Boards are subject to the provisions of the Local Government Act and Council specifies the functions delegated to them.
- 9.1.3 Woodville Districts' Vision and Pahiatua On Track Community Committees are incorporated societies that operate under an agreement with Council specifying their roles and responsibilities for the provision and delivery of services in those areas.

## **10. Reports**

### **10.1 Councillors Remuneration Following the 2019 Election**

- 10.1.1 *That the report from the Governance Manager dated 4 December 2019 concerning Councillors remuneration following the 2019 election (as circulated) be received, and*

*That Council propose for the Remuneration Authority's approval the below recommendations for the remuneration of Councillors following the 2019 election, thereby acknowledging the new structure adopted for committees involves all Councillors as members, their associated roles and appointments held in representing the district on various external committees, Community Boards and Community Committees and liaising with rural communities:*

- *Deputy Mayor           \$49,094 per annum*
- *Councillor               \$37,750 per annum*

*And that a further report be presented to consider amending Council's allowances and expenses policy to include the option of paying a childcare allowance as a contribution towards an elected members expenses incurred for childcare while the member is engaged on local authority business.*

*Crs Johns/Isaacson*

*Carried*

### **10.2 Staff Report**

#### **10.2.1 Woodville Water Treatment Plant**

- 10.2.1.1 The leak detection firm engaged to review Woodville's urban reticulation network has at this time identified two significant leaks on McLean Street and Woodlands Road.
- 10.2.1.2 Thanks are conveyed to the team of staff who worked around the clock to ensure Woodville residents had drinking water during the recent critical water shortage.
- 10.2.1.3 Thanks are also conveyed to Norsewood, Dannevirke and Otane Fire Brigades for use of their water tankers and Fonterra for a truck and trailer to supply sufficient treated water from Dannevirke supply to enable Woodville water treatment plant backwash to be completed.

- 10.2.1.4 The need for all residents to conserve water is emphasised to ensure supplies remain resilient over the forecast hot summer ahead.
- 10.2.1.5 Council expects to implement alternate day hosing restrictions district-wide in the near future.
- 10.2.1.6 The need to complete the further review of the Water Supply Bylaw in 2020 is emphasised, particularly regarding options to deal with extraordinary connections and moving to restricted flows through capping the supply of water available for their use.
- 10.2.2 **Residential Growth Study Initial Results**
- 10.2.2.1 Work has been done to determine where infill residential development can occur within the district, and capacity of wastewater infrastructure and the potable water supply network to cater for future growth requirements.
- 10.2.2.2 Rezoning of areas for residential development requires a District Plan change process to occur, including the completion of providing justification and analysis information to support such changes proposed for consideration.
- 10.2.3 **Liquefaction-prone Ground**
- 10.2.3.1 Council is required to assess building consent plans and specifications to ensure the proposed work will comply with the building code regarding structural performance.
- 10.2.3.2 Ministry of Business, Innovation and Employment has extended nationally the standard to define good ground and how buildings should be stable, not degrade and withstand physical conditions to protect lives and other property.
- 10.2.3.3 As a result of that change Council will need to map liquefaction-prone areas of the district by 28 November 2021.
- 10.2.4 **Proposed National Policy Statement for Indigenous Biodiversity**
- 10.2.4.1 Ministry for the Environment has started consultation on the proposed National Policy Statement for Indigenous Biodiversity, and this matter will be mentioned to the district's iwi at the Mayor and Chief Executive's regular meeting with their representatives.
- 10.2.5 **District-wide RSA Cemetery Inspections**
- 10.2.5.1 A representative from Veterans Affairs visited the district's service cemeteries, and was very impressed with their standard ranking them within the top 10% in the country.
- 10.2.5.2 This acknowledgement is a tribute to the Community Assets and Property Manager Colin Veale who retires today from that position after giving twenty-four years of service to Council, and as recognition of his work and commitment to the district a tree was planted at Dannevirke Domain.

**10.2.6 Toilets**

10.2.6.1 It is noted that recent upgrades have been undertaken to Norsewood RSA Memorial Hall and Pahiatua Bush Multisport complex toilets.

10.2.6.2 In undertaking such projects the design of these public facilities is a consideration to ensure they are easily accessible and user friendly.

**10.2.7 Old Man's Beard Research**

10.2.7.1 A PHD student from Massey University who is studying the biology and control of old man's beard is going to conduct a research trial at the Hopelands Reserve in Kumeroa.

**10.2.8 Welcome Packs**

10.2.8.1 The welcome packs sent out by Tararua i-SITE Visitor Information Centre to new residents are appreciated, and will be reviewed next year to make them more relevant to each community.

**10.2.9 Regional Sport Facilities Plan**

10.2.9.1 Council is still to consider committing to the Regional Sport Facilities Plan and contributing funding towards its implementation.

10.2.10 *That the report from the Chief Executive dated 4 December 2019 concerning an update on key projects and items of interest to the Council (as circulated) be received.*

*Crs Sutherland/Franklin*

*Carried*

**11. 2020/2021 Draft Annual Plan**

11.1 *That Council confirm the following dates for workshop briefing sessions to be held to discuss the 2020/2021 Draft Annual Plan:*

*29 January 2020 at 9.00am (half day)*

*25 February 2020 at 9.00am (full day)*

*26 February 2020 at 9.00am (half day)*

*17 March 2020 prior to Audit and Risk Committee meeting at 1.00pm*

*25 March 2020 at 9.00am (half day if required)*

*27 May 2020 at 9.00am (half day if required)*

*24 June 2020 at 9.00am (half day)*

*Mayor Collis/Cr Johns*

*Carried*

## **12. Portfolio Reports**

### **12.1 Events and Meetings**

12.1.1 The Mayor and Councillors reported on the following official events and meetings they had attended:

- |                                   |   |
|-----------------------------------|---|
| Cr Peeti-Webber<br>(Deputy Mayor) | <ul style="list-style-type: none"><li>• Regional Transport Committee and Regional Emergency Management Committee meetings (also attended by the Mayor)</li><li>• Dannevirke High School prize-giving (also attended by the Mayor)</li></ul> |
| Cr Sutherland                     | <ul style="list-style-type: none"><li>• Forestry portfolio meeting (also attended by the Mayor and Cr Johns)</li></ul>  |
| Cr Isaacson                       | <ul style="list-style-type: none"><li>• Pukaha Mount Bruce National Wildlife Centre function to thank its supporters</li></ul>  |
| Cr Hull                           | <ul style="list-style-type: none"><li>• Pahiatua Main Street upgrade meeting</li><li>• Bush Multisport Trust function</li></ul>   |
| Mayor and Councillors             | <ul style="list-style-type: none"><li>• Local Government New Zealand Zone 3 meeting in Palmerston North</li><li>• Three waters reforms presentation in Fielding</li></ul>   |

### **12.2 Akitio/Pongaroa**

12.2.1 Cr Wards is initiating contacts in Akitio/Pongaroa as Council's appointed liaison representative with those rural communities.

## **13. Mayoral Matters**

### **13.1 Te Apiti-Manawatu Gorge Book Launch**

13.1.1 Te Apiti-Manawatu Gorge book launch will be held on 13 December 2019 at the Central Library in Palmerston North and the next day in Woodville's Fountaine Square to coincide with the town's Christmas parade and market.

## **14. Items Not on the Agenda**

14.1 Nil

14.2 The meeting adjourned at 2.30pm, and resumed at 2.35pm.



## 15. Public Excluded Items of Business

15.1 *That the public be excluded from the following parts of the proceedings of this meeting, namely:*

- *Residential land options and the Council's role for a comprehensive housing development*
- *Pahiatua water treatment plant project update*
- *Metered water charges write-off request*

*The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.*

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>Residential land options and the Council's role for a comprehensive housing development</i>	<i>To protect commercial and industrial negotiations</i>	<i>Section (1)(a)(i)</i>
<i>Pahiatua water treatment plant project update</i>	<i>To protect the commercial position of a third party</i>	<i>Section (1)(a)(i)</i>
<i>Metered water charges write-off request</i>	<i>To protect the privacy of natural persons</i>	<i>Section (1)(a)(i)</i>

*This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:*

*s7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).*

*s7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.*

***s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.***

***And that Stephen Lee, Filtar Alliance Manager is permitted to remain at this meeting after the public has been excluded because of his knowledge of the Pahiatua water treatment plant project.***

***Crs Sutherland/Wards***

***Carried***

15.5 ***That open meeting be resumed.***

***Crs Johns/Hull***

***Carried***

15.6 ***That the following decisions taken with the public excluded be confirmed in open meeting:***

***Item 15.2 - Pahiatua Water Treatment Plant Project Update***

***That the revised budget of \$5,530,232 and project timeframe of August 2020 for water delivery be approved.***

***Item 15.4 - Metered Water Charges Write-off Request***

***That Council agree to remit calculated charges amounting to \$316.48 relating to invoices for water charges incurred as the result of leaks in the property's water pipelines.***

***Crs Johns/Wards***

***Carried***

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 3.10pm.

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Mayor

## Report

Date : 27 January 2020

To : Chairperson and Board Members  
Dannevirke Community Board

From : Richard Taylor  
Governance Manager

Subject : **Dannevirke Community Board General Assistance Grants Scheme**

Item No : **9.1**

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### 1. Reason for the Report

- 1.1 It has been the previous practice of the Dannevirke Community Board to undertake an annual review of this scheme prior to inviting applications.

### 2. Background

- 2.1 Attached to this report please find a copy of the existing guidelines.
- 2.2 Also included for the reference of board members is a list of grants approved last year by the Board at its April meeting.
- 2.3 The following represents a reconciliation of the Board's General Assistance Grants Scheme account.

	\$
Opening balance 2018-2019	14,595.89
2019-2020 approved budget	<u>33,500.00</u>
	48,095.89
<b>Less expenditure to date</b>	<u>28,034.17</u>
	20,061.72
<b>Less funding committed but not yet uplifted:</b>	
Makotuku Progressive Association	600.00
Ngati Kahungunu	265.00
Dannevirke Rotary Club	5,000.00
Christmas lights installation	<u>3,000.00</u>
	8,865.00
<b>Balance available for allocation</b>	<u><u>\$11,196.72</u></u>

- 2.4 It is noted the replacement of Christmas lights will be required in the next financial year.

### **3. Significance Assessment**

- 3.1 The proposed actions recommended to the Board are not considered to be significant in terms of the Council's policy on significance and engagement.

### **4. Conclusion**

- 4.1 To enable this year's annual funding round to proceed the following recommendation is made for the Board's consideration.

### **Recommendation**

*That the report from the Governance Manager dated 27 January 2020 concerning Dannevirke Community Board General Assistance Grants Scheme (as circulated) be received, and*

*That applications be invited for funding from Dannevirke Community Board's 2019-2020 General Assistance Grants Scheme, and*

*That the closing date for applications be Friday 6 March 2020 at 5.00pm.*

### **Attachments**

- 1 [!\[\]\(9bfa69b6b0f097b09744337d04f22d78\_img.jpg\) General Assistance Grants Scheme](#)

**DANNEVIRKE COMMUNITY BOARD**  
**GENERAL ASSISTANCE GRANTS SCHEME**  
GUIDELINES FOR APPLICANTS

1. Assistance will only be available for locally recognised organisations whose principal functions and/or activities are of a community or charitable nature.
2. Financial assistance will only be available for a specific project or projects, or for the maintenance of a facility.
3. Only one grant per organisation will be available in any financial year.
4. Funding will **not** be available for the following:
  - \* subsidise subscriptions or rents
  - \* wages and salaries
  - \* reduce debt load i.e. debts already incurred
  - \* schools and early childhood educational facilities
5. No assistance is to exceed half of project or maintenance costs.
6. Applications will not be considered unless accompanied by a balance sheet or statement of income and expenditure for the current financial year that has been reviewed independently.
7. Applications must be made on the form available.
8. Applications will be considered on merit.
9. The Community Board reserves the right to adjust the guidelines for any specific application.
10. Late applications will not be considered or carried forward.
11. Written quotes **must** be provided from suppliers to support any application seeking financial assistance for a project that involves either labour and/or material costs.
12. All funds granted from this Scheme must be uplifted within twelve months of the date of the approval being advised. After this time the offer of funding shall lapse unless the Board gives its consent to a request from the applicant to carry forward for a specified period the amount allocated.

### General Assistance Grants Scheme 2018/19

*That the following grants be approved for disbursement from the Dannevirke Community Board's General Assistance Grants Scheme for the 2018/19 annual funding allocation.*

<i>Name</i>	<i>Project</i>	<i>Amount Granted</i>
<i>Alzheimers Society Manawatu</i>	<i>Community memory walk</i>	<i>\$1,000.00</i>
<i>Dannevirke Volunteer Fire Brigade</i>	<i>Marquee for community events</i>	<i>\$1,105.50</i>
<i>Dannevirke Gallery of History</i>	<i>Operational grant</i>	<i>\$2,000.00</i>
<i>Dannevirke Rotary Club Charitable Trust</i>	<i>Extend community walkway down Cole Street</i>	<i>\$5,000.00</i>
<i>Friends of the Settlers Cemetery</i>	<i>Commemorative plaques</i>	<i>\$250.00</i>
<i>Norsewood War Memorial Community Hall</i>	<i>Heat pump for meeting room</i>	<i>\$1,000.00</i>
<i>Ormondville Hall and Domain Board</i>	<i>Clear, replant and redevelop Ormondville reserve</i>	<i>\$2,000.00</i>
<i>Ormondville Rail Preservation Group</i>	<i>Rates remission</i>	<i>\$463.75</i>
<i>Tararua Aquatic Community Trust</i>	<i>Pool platform and blow up toy trolley</i>	<i>\$736.46</i>
<i>Te Wananga o Tamaki Nui a Rua</i>	<i>Hire Town Hall for Kapa Haka Festival</i>	<i>\$600.00</i>
<i>Te Wananga o Tamaki Nui a Rua</i>	<i>Playground equipment for children at Te Aonui Papakainga and Robertshawe Crescent</i>	<i>\$2,000.00</i>
<i>Total amount granted</i>		<i>\$16,155.71</i>