



Notice of Meeting

A meeting of the Tararua District Council will be held in the Council Chamber, 26 Gordon Street, Dannevirke on **Wednesday 31 March 2021** commencing at **1.00pm**.

Bryan Nicholson
Chief Executive

Agenda

1. **Present**
2. **Council Prayer**
3. **Apologies**
4. **Public Forum**

A period of up to 30 minutes shall be set aside for a public forum. Each speaker during the public forum section of a meeting may speak for up to five minutes.

Standing Orders may be suspended on a vote of three-quarters of those present to extend the period of public participation or the period any speaker is allowed to speak.

With the permission of the Mayor, members may ask questions of speakers during the period reserved for public forum. If permitted by the Mayor, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

5. **Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Council and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Council may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

6.	Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business	
7.	Personal Matters	
8.	Confirmation of Minutes	5
	<i>Recommendation</i>	
	<i>That the minutes of the Council meeting held on 24 February 2021 (as circulated) be confirmed as a true and accurate record of the meeting.</i>	
9.	Any Matters Arising from the Minutes not otherwise dealt with in the Agenda	
10.	Community Boards and Community Committees Reports	
10.1	Dannevirke Community Board	13
	<i>Recommendation</i>	
	<i>That the report of the Dannevirke Community Board meeting held on 1 March 2021 (as circulated) be received.</i>	
10.2	Eketāhuna Community Board	19
	<i>Recommendation</i>	
	<i>That the report of the Eketāhuna Community Board meeting held on 8 March 2021 (as circulated) be received.</i>	
10.3	Pahiatua On Track	23
	<i>Recommendation</i>	
	<i>That the report of the Pahiatua On Track meeting held on 3 March 2021 (as circulated) be received.</i>	
10.4	Woodville Districts' Vision	29
	<i>Recommendation</i>	
	<i>That the report of the Woodville Districts' Vision meeting held on 2 March 2021 (as circulated) be received.</i>	

Note: Any of the Community Boards and Community Committees may send a representative to address the Council on any issues within the agenda or matters of interest to them. **Vicky Tomlinson (Woodville Districts' Vision Chairperson) will speak when their meeting report is received.**

11.	Reports	
11.1	Resource Management Reform	51
11.2	Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974	57
11.3	Staff Report	67
12.	2021 Local Government New Zealand Conference	

This year's Local Government New Zealand annual conference will be held in Blenheim from 15 to 17 July 2021. The theme for the conference is "Reimagining Aotearoa from community up". Details of the conference are available on their website lgnz.co.nz. For the purpose of determining Council's delegates to attend the following recommendation is made.

Recommendation

That the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), R A Treder and S M Wards be registered as the Council's delegates to attend the annual Local Government New Zealand conference held in Blenheim from 15 to 17 July 2021.

13. Local Government New Zealand Annual General Meeting

To determine the Council's delegates to vote on its behalf at the Local Government New Zealand Annual General Meeting held on 17 July 2021 the following recommendation is made.

Recommendation

That the Council, being a member of Local Government New Zealand, appoint the Mayor - Mrs T H Collis as the presiding delegate to vote on its behalf at the Annual General Meeting of Local Government New Zealand held on the seventeenth day of July 2021 and at any adjournment thereof, and

That the Deputy Mayor - Cr E L Peeti-Webber be appointed as the alternative delegate to vote on the Council's behalf in the absence of the Mayor.

14. Portfolio Reports

Councillors assigned the responsibility to undertake the portfolio for a specific activity can report back on any of these matters.

15. Mayoral Matters

16. Items not on the Agenda Accepted in Accordance with the Procedure Outlined as per Agenda Item 5

17. Public Excluded Item of Business

Recommendation

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Write-off of rates and penalties for properties classified as rating sales

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48 (1) for the passing of this resolution</i>
<i>Write-off of rates and penalties for properties classified as rating sales</i>	<i>To protect the privacy of natural persons</i>	<i>Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.

18. Closure



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 24 February 2021 commencing at 1.00pm.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), A K Franklin, S A Hull, C J Isaacson, P A Johns, K A Sutherland, R A Treder and S M Wards.

In Attendance

Mr B Nicholson	- Chief Executive
Mr R Taylor	- Manager - Democracy Services
Mr R Suppiah	- Group Manager- Corporate
Mr C Chapman	- Group Manager - Infrastructure
Mr C McKay	- Finance Manager
Ms T Love	- Group Manager - Operations
Mr D Geary	- Alliance Director
Mr P Wimsett	- Manager Strategy and Climate Change
Mr P Sinclair	- Community Assets and Property Manager
Ms E Roberts	- Revenue Manager
Mr M Maxwell	- Group Manager - Economic and Community Development
Ms S Lowe	- Group Manager - People and Capability
Ms V Tomlinson	- Woodville Districts' Vision Chairperson

2. Council Prayer

2.1 The Mayor opened the meeting with a Karakia/Council Prayer.

3. Apologies

3.1 Nil

4. Public Forum

4.1 Nil

5. Notification of Items Not on the Agenda

5.1 The following matter is notified as an item of general business not on the agenda for discussion at today's meeting:

- Council meetings dress code

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

6.1 Nil

7. Personal Matters

7.1 Nil

8. Confirmation of Minutes

8.1 *That the minutes of the Council meeting held on 27 January 2021 (as circulated) be confirmed as a true and accurate record of the meeting.*

Crs Franklin/Treder

Carried

9. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

9.1 **Sale of Former Infracon Depot in Woodville** (Item 9.2)

9.1.1 Ngāti Kahungunu ki Tamaki nui-a-Rua is getting their funding arrangements organised to purchase from Council the former Infracon depot property in Woodville.

10. Community Boards and Community Committees Reports

10.1 **Dannevirke Community Board**

10.1.1 *That the report of the Dannevirke Community Board meeting held on 1 February 2021 (as circulated) be received.*

Crs Johns/Hull

Carried

10.2 **Eketāhuna Community Board**

10.2.1 *That the report of the Eketāhuna Community Board meeting held on 15 February 2021 (as circulated) be received.*

Crs Johns/Hull

Carried

10.2.2 Water Supply Levels Signs

- 10.2.2.1 The roll-out of signage is under way, and it is anticipated the supplier will complete installing them by the end of this month.

10.2.3 Connectivity

- 10.2.3.1 It is intended the connectivity black spots on Nireaha Road will be addressed as part of reviewing the project once all towers are operating.

10.2.4 New Residents Welcome Afternoon Tea

- 10.2.4.1 It is noted the Board is proposing to arrange an afternoon tea to welcome new residents to Eketāhuna, with the tentative date being 13 June 2021.

10.3 Pahiatua On Track

- 10.3.1 *That the report of the Pahiatua On Track meeting held on 3 February 2021 (as circulated) be received.*

Crs Johns/Hull

Carried

10.3.2 Inglis Road to Nikau Corner Maintenance

- 10.3.2.1 Maintenance work is being undertaken on Inglis Road to Nikau corner.

10.4 Woodville Districts' Vision

- 10.4.1 *That the report of the Woodville Districts' Vision meeting held on 2 February 2021 (as circulated) be received.*

Crs Johns/Hull

Carried

11. Reports

11.1 Roading 2021-2024 Block Funding Adjustment

- 11.1.1 *That the report from the Alliance Asset Manager dated 18 February 2021 concerning 2021-2024 Waka Kotahi New Zealand Transport Agency roading block funding application adjustment (as circulated) be received, and*

That the recommended changes made in response to the Waka Kotahi New Zealand Transport Agency funding request as outlined in this report be accepted and endorsed by Council.

Crs Johns/Sutherland

Carried

11.2 **Six Months Council Performance for the Period Ending 31 December 2020**

- 11.2.1 Finance Manager Cameron McKay elaborated on Council's financial position and performance as at the midway point of this financial year, and variances to the revenue and expenditure budgets.
- 11.2.2 An unfavourable operating variance was achieved, with the main contributor to this outcome being in the water supplies activity where it was budgeted to receive external funding for one of its shovel-ready project applications that was subsequently unsuccessful. Government has since released the three waters reform package, with Council signing a Memorandum of Understanding to receive \$5.02 million.
- 11.2.3 The roading and footpath activities budget is also an unfavourable variance mainly made up of Waka Kotahi New Zealand Transport Agency funding not yet received for footpath work on Pahiatua Main Street upgrade, and road maintenance works being progressed ahead of schedule due to the mild winter.
- 11.2.4 Council continue to focus on managing its interest risk position through maintaining a mixture of floating and fixed interest debt from a mid to long-term perspective, with the level of borrowing forecast to increase.
- 11.2.5 Excluding baseline measures and those measured later in the year, Council is on track to achieve 73% of its performance measures compared to 77% last year.
- 11.2.6 Group Manager - Operations Tina Love outlined progress with the capital works programme that Council has spent \$10.2 million of its \$31.5 million budget for this financial year. Good progress is being achieved with only one project not yet started (Dannevirke town centre pavers renewal), and 28 of the 145 projects have been completed.
- 11.2.7 Revenue Manager Eleanor Roberts spoke on work undertaken to manage rates debtors in arrears. As at 1 July 2020 there were 1,783 rating units in arrears, with 1,507 clearing the amount owed at 31 December 2020 leaving 276 with an arrears balance.
- 11.2.8 The total collected and approved write-off from 1 July to 31 December 2020 was \$448,456.
- 11.2.9 ***That the report from the Senior Financial Accountant dated 17 February 2021 concerning six months Council performance for the period ending 31 December 2020 (as circulated) be received and the contents are noted.***

Crs Peeti-Webber/Franklin

Carried

11.3 **Staff Report**

11.3.1 **Annual Dog Re-registration**

- 11.3.1.1 It is noted that 6,674 dogs have been registered, with 174 dogs remaining unregistered (which is a reduction of 58 unregistered dogs since December).

11.3.1.2 As part of following up those dogs still to be re-registered it is proposed this matter is the subject of an article included in the Council's Bush Telegraph page.

11.3.2 **Resource Consents**

11.3.2.1 It is requested if possible to provide an understanding of growth occurring in the district information be included through the staff report district planning section regarding the number of resource consent subdivision applications received by location for each town in the district.

11.3.3 **DigitalSpaces -Tararua Digital Hub**

11.3.3.1 Statistics for use of the DigitalSpaces - Tararua Digital Hub will be provided through reporting to the Economic Development and Marketing Committee.

11.3.4 **Banks Phasing Out Cheques and Banking Services**

11.3.4.1 The Mayor is collating information to provide an understanding of the impact on the district's communities of bank closures, reduced trading hours and the phasing out of cheques.

11.3.4.2 The intention is to enable concerned residents and businesses to share their challenges in banking to help Council advocate to keep banking services in the district's towns.

11.3.4.3 Mayors from rural and provincial councils have written to the Prime Minister with their concerns about the loss of rural banking services, and urged the Government to consider setting up a formal inquiry into the impact of branch closures.

11.3.4.4 If that inquiry concludes there is a negative impact, Government should require all major commercial banks operating in New Zealand (as part of their licence to operate) to provide a level of service which redresses the issue.

11.3.4.5 In the letter sent to the Prime Minister it is emphasised without Government intervention nothing that is not economically viable will be supplied by industry which places profits before social good.

11.3.5 **Tararua Golf Tournament**

11.3.5.1 The assistance of Cr Peter Johns is acknowledged in ensuring the success of the Tararua golf tournament for New Zealand Motor Caravan Association members held over the weekend from 6 to 8 February 2021.

11.3.6 ***That the report from the Chief Executive dated 17 February 2021 concerning an update on key projects and items of interest to the Council (as circulated) be received.***

Crs Wards/Johns

Carried

12. Portfolio Reports

12.1 Connect Tararua

- 12.1.1 Cr Alison Franklin reported it is anticipated the link up of the towers to provide improved connectivity in the district will be completed by early April this year.

12.2 Mayor and Councillors Report

- 12.2.1 A copy of the Mayor and Councillors February report is tabled, and the information set out in that document is circulated for reference as an attachment to the agenda relating to these minutes.

- 12.2.2 Matters included in the Mayor and Councillors report are as follows:

- Te Ahu a Turanga Manawatu Tararua Highway procurement information evening
- Eketāhuna Golf Club 50th anniversary
- Dannevirke A and P show and Viking festival held at Norsewood
- New Zealand Motor Caravan Association Tararua golf tournament
- Jazz in the park 2021 community event at Dannevirke Lower Domain and silent movie being planned in Woodville Fountaine Square
- Danne-Vegas to Herby 4x4 event
- Huarahi Tūhono Weber to Wimbledon update
- Events attended by the Mayor
- Letters of support, condolences and visits
- Councillors portfolio reports

13. Mayoral Matters

13.1 Woodville Art and History Incorporated

- 13.1.1 The Council agree to provide the following letter of support to Woodville Art and History Incorporated for their funding application to the Lotteries Commission:

Council supports Woodville Art and History Incorporated in its endeavours to establish public galleries in Woodville. In May 2019, Council provided rent free access to the former Council i-SITE and Library for a period of two years to establish the galleries. This is an excellent location on State Highway 3 and near State Highway 2 with over 7,000 vehicles traffic count per day. It will benefit from the now commenced \$620 million Te Ahu a Turanga Manawatu Tararua Highway - the new road that will replace the former State Highway 3 through the Manawatu Gorge.

Covid-19 interrupted the project but stage one is nearing completion to open art galleries to the public, with Council recently approving funding for exterior painting in further financial support of the project.

The Society has now approached the Council to initiate negotiation for a long-term lease of five years plus five years.

This is a project that meets the Council criteria of the “Council helping communities helping themselves”, and it is pleased to support the Society’s application for Lotteries Commission funding for this project.

14. Items Not on the Agenda

14.1 Council Meetings Dress Code

14.1.1 Cr Kerry Sutherland raised the question whether it is still appropriate and/or necessary for men to wear ties as a dress code standard at Council meetings?

14.1.2 It is noted that while a formal and tidy standard of dress is expected at Council meetings it is an individual’s choice whether this includes wearing a tie.

14.1.3 The meeting adjourned at 2.59pm, and resumed at 3.14pm.

15. Public Excluded Item of Business

15.1 *That the public be excluded from the following parts of the proceedings of this meeting, namely:*

Proposed sale of 67 Wakeman Street in Pahiatua

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>Proposed sale of 67 Wakeman Street in Pahiatua</i>	<i>To protect commercial and industrial negotiations</i>	<i>Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

Crs Hull/Isaacson

Carried

15.2 ***That the report from the Group Manager Plant and Property dated 17 February 2021 concerning the proposed sale of 67 Wakeman Street in Pahiatua (as circulated) be received, and***

That delegation be provided to the Chief Executive to negotiate and enter into an agreement to engage a registered real estate agent to market and sell the property by auction or tender to realise the most advantageous price for Council based on the framework set out in this report.

Crs Hull/Isaacson

Carried

15.3 ***That open meeting be resumed.***

Crs Johns/Hull

Carried

15.4 ***That the decision taken with the public excluded be confirmed in open meeting.***

Crs Johns/Hull

Carried

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 3.23pm.

Mayor



Dannevirke Community Board

Minutes of a meeting of the Dannevirke Community Board held in the Council Chamber, 26 Gordon Street, Dannevirke on Monday 1 March 2021 commencing at 1.00pm.

1. Present

Board Members P F Walshe (Chairperson), T J Hynes (Deputy Chairperson), W R Macdonald, K P Spooner-Taylor and Cr E L Peeti-Webber (Council appointed Community Board member).

In Attendance

Mr R Taylor - Manager Democracy Services

2. Apologies

2.1 Nil

3. Public Forum

3.1 Driver Licence Testing in Dannevirke

3.1.1 Rachel Nelson (President Hearing Support Dannevirke) and Louise Forsyth (Office Manager Hearing Association Dannevirke) spoke on discussion at the Board's previous meeting regarding the change of venue for driver licence testing in Dannevirke that occurred December last year.

3.1.2 Discussion on this matter was reported in local newspapers, and both Rachel and Louise expressed concern this had created some misconceptions in the community that need to be corrected.

3.1.3 Rachel Nelson outlined the arrangements with VTNZ to use the Hearing Association rooms and address in McPhee Street as the venue for driver licence testing in Dannevirke, and this service to the community had been made available at no cost to them.

3.1.4 VTNZ had decided it would no longer carry out driver licence testing at the Hearing Association rooms, and moved it to Tararua Community Youth Services premises which are accessed via Ward Street carpark.

3.1.5 In changing venues the Hearing Association received no acknowledgement of making their rooms available free of charge to VTNZ, and the comment made "that people can wait in the warm and dry" since transferring to Tararua Community Youth Services is incorrect.

- 3.1.6 The Hearing Association reception area was open to the public when used as the venue for driver licence testing along with access provided to toilet facilities and their office staff.
- 3.1.7 When VTNZ decided to transfer driver licence testing in Dannevirke to Tararua Community Youth Services the Hearing Association placed a poster on their front window directing people to the new testing venue to clearly provide that information.
- 3.1.8 Rachel Nelson and Louise Forsyth spoke about Hearing Awareness Week that is occurring this week, and the white cat adopted as the symbol for this purpose.
- 3.1.9 An outline was given of the impact hearing loss causes to a person's quality of life and their experiences, and the importance of raising awareness and understanding regarding deafness or chronic ear disorders.
- 3.1.10 World Hearing Day is held on 3 March each year to raise awareness on how to prevent deafness and hearing loss and promote ear and hearing care across the world, and coincides with Hearing Awareness Week.
- 3.1.11 Deputy Chairperson Board Member Terry Hynes clarified the discussion at the Board's previous meeting was not in any way intended to be critical of the Hearing Association when they provided the venue for driver licence testing in Dannevirke.
- 3.1.12 Its focus was about some people still going to the old venue and on occasions being late getting to Tararua Community Youth Services premises, and then subsequently missing out on their test due to not making their appointment at the time specified.
- 3.1.13 In response to the points raised regarding use of the Hearing Association rooms and facilities by VTNZ not being recognised Deputy Chairperson Board Member Terry Hynes agreed to follow up that matter.

4. Personal Matters

- 4.1 Nil

5. Notification of Items Not on the Agenda

- 5.1 The following matter is notified as an item of general business not on the agenda for discussion at today's meeting:

- Carnegie building

6. Confirmation of Minutes

- 6.1 *That the minutes of the Dannevirke Community Board meeting held on 1 February 2021 (as circulated) be confirmed as a true and accurate record of the meeting.*

Hynes/Spooner-Taylor

Carried

7. Matters Arising from the Minutes

7.1 Christmas Trees Competition (Item 7.1)

- 7.1.1 Chairperson Board Member Pat Walshe has booked the Masonic Rawhiti Lodge in High Street as the venue to be used again for this year's Christmas trees competition.

7.2 Wheel Park Project (Item 7.2)

- 7.2.1 Dannevirke Recreation and Play Committee is finalising its relationship to work in conjunction with Dannevirke Multisport Hub Committee regarding the wheel park project being part of the investigation to develop a new recreation and play area at the Upper Domain.
- 7.2.2 At the recent meeting of Dannevirke Recreation and Play Committee options were discussed to look at suppliers that have plans available for providing equipment to develop skatepark facilities.

7.3 Community Board Flag (Item 12)

- 7.3.1 Board Member Kim Spooner-Taylor obtained a quote for proposed designs to provide a community board flag to promote its identity.
- 7.3.2 The amount of the quote is \$530 plus GST, and the Board agreed to proceed with funding the cost to purchase the community board flag.

7.4 Wackrow Memorial Youth Award (Item 13)

- 7.4.1 Board Member Kim Spooner-Taylor has received thirteen responses through Facebook from previous winners of the Wackrow Memorial Youth Award to ask them about the experience they gained from participating and winning this event.
- 7.4.2 At this time of the thirteen responses received six have completed and returned the survey sent to them with questions inviting their feedback on that matter.

7.5 Anzac Day Community Concert (Item 14)

- 7.5.1 Board Member Ross Macdonald is progressing developing a proposed programme to arrange this year's Anzac Day community concert held in the Dannevirke Town Hall.

7.6 New Zealand Community Boards Conference (Item 15)

- 7.6.1 The Board agreed it will not be sending a representative to attend the New Zealand Community Boards conference held in Gore from 22 to 24 April 2021.

8. Tararua District Council Report

- 8.1 *That the report of the Tararua District Council meeting held on 24 February 2021 (as tabled) be received.*

Macdonald/Peeti-Webber

Carried

9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

9.1 Tararua Emergency Management Committee

- 9.1.1 Board Member Kim Spooner-Taylor reported on the Tararua Emergency Management Committee meeting held on 11 February 2021, including reference to the following matters:

- Representatives from Fire and Emergency New Zealand gave a presentation on the response to the Napier flood event.
- It was anticipated the tower installed to improve connectivity for the Pongaroa community would be more effective than the results currently being achieved.
- The Rural Support Trust is working to support rural people through tough times with networks and training to help with all kinds of situations and challenges.
- There is increased family violence being experienced in the community that police and government agencies are responding to regarding reported incidents of this occurring.

9.2 Dannevirke Chamber of Commerce

- 9.2.1 Deputy Chairperson Board Member Terry Hynes reported Dannevirke Chamber of Commerce is working on the development of its website.

- 9.2.2 An after five's/breakfast meeting is being planned on the Mayors Taskforce for Jobs programme and activities relating to supporting employment outcomes for NEETs (not in employment, education or training).

- 9.2.3 The impact of bank closures, reduced trading hours and phasing out of cheques is a concern being pursued, and the emphasis given by rural and provincial councils to lobbying the Prime Minister and Government about the loss of rural banking services is supported.

9.3 Tararua Community Youth Services

- 9.3.1 Deputy Chairperson Board Member Terry Hynes reported Tararua Community Services is considering options to place a direction sign on either Hall or Gordon Street to their venue for driver licence testing.

9.4 Dannevirke Community Vehicle Trust

- 9.4.1 Deputy Chairperson Board Member Terry Hynes reported the Dannevirke community vehicle service has ceased operating while Covid-19 alert level two

restrictions apply, and further announcements are awaited as the service will resume when the Government decides to return to alert level one.

9.5 Dannevirke and District A and P Association

9.5.1 Board Member Ross Macdonald reported the Dannevirke and District A and P Association annual show was held from 5 to 7 February 2021.

9.6 Dannevirke Information Centre

9.6.1 Board Member Ross Macdonald reported the position of part-time assistant to provide back up for the Dannevirke Information Centre Manager will become vacant, and a replacement appointment is to be considered.

9.7 Road Safety

9.7.1 Chairperson Board Member Pat Walshe reported the variable speed board has been installed in the vicinity of the rural and urban boundary on Umutaoroa Road, with consideration being given to placing it on Miller Street/Weber Road.

10. Correspondence

10.1 *That the correspondence as listed be received.*

(a) Salvation Army Dannevirke 10 February 2021
Re: Thanks for donation to support foodbank

(b) Brian Hales 14 February 2021
Re: Thanks for donation towards the cost of a new
bronze plaque at the Wimbledon community World
War II memorial cenotaph

Spooner-Taylor/Peeti-Webber

Carried

10.2 New Bronze Plaque at the Wimbledon Community World War II Memorial Cenotaph

10.2.1 Representatives of the Board shall attend the Anzac Day service at Wimbledon which will include acknowledgement of donations to provide the new bronze plaque at the Wimbledon community World War II memorial cenotaph.

10.2.2 Board members will lay a wreath at this event in conjunction with the Council representative attending that Anzac Day service.

11. Chairperson's Remarks

11.1 Norsewood Promotions Committee

11.1.1 The Board's Chairperson and Deputy Chairperson will be attending tomorrow night's meeting of the Norsewood Promotions Committee.

11.2 District Tour

11.2.1 The Board's Chairperson attended the Council's district tour held on 25 February 2021, and appreciated the opportunity to participate in that event.

11.2.2 It is intended that board members will plan a tour to visit the areas of Wimbledon/Herbertville/Akitio and Pongaroa, with the Chairperson to make arrangements regarding confirming a date and itinerary for that purpose.

11.3 Tararua Sports Awards

11.3.1 Tararua Sports Awards will be held on 21 May 2021 in the Dannevirke Town Hall, and the Board may be requested to provide a grant as financial assistance sponsorship to offset the venue hire cost.

12. Items Not on the Agenda

12.1 Carnegie Building

12.1.1 Deputy Chairperson Board Member Terry Hynes expressed concern regarding vandalism to the Carnegie building as it is vacant, and requested consideration be given to the windows being boarded up by Council to lessen the potential for further damage occurring.

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 2.00pm.

Chairperson



Eketāhuna Community Board

Minutes of a meeting of the Eketāhuna Community Board held in the Eketāhuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketāhuna on Monday 8 March 2021 commencing at 10.05am.

1. Present

Board Members C C Death (Chairperson), S C McGhie (Deputy Chairperson), T M Carew, D F Clifton and Cr R A Treder (Council appointed Community Board member).

In Attendance

Mr R Taylor	- Manager - Democracy Services
Ms K Christensen	- Plant and Property Contracts Supervisor (for item 9)

2. Apologies

2.1 Nil

3. Personal Matters

3.1 Nil

4. Notification of Items Not on the Agenda

4.1 Nil

5. Confirmation of Minutes

5.1 *That the minutes of the Eketāhuna Community Board meeting held on 15 February 2021 (as circulated) be confirmed as a true and accurate record of the meeting.*

Carew/Clifton

Carried

6. Matters Arising from the Minutes

6.1 **Water Supply Levels Sign** (Item 6.1)

6.1.1 The water supply levels sign regarding restrictions has been erected in Eketāhuna.

6.2 **Anzac Day** (Item 11)

6.2.1 The memorial crosses have been completed by the Menz Shed and are ready for painting.

6.2.2 The road closures application has been submitted for the Anzac Day parade and ceremony in Eketāhuna.

6.2.3 A conceptual design is tabled of the proposed hitching posts to be made from railway sleepers with a commemorative plaque to honour the memory of local men who served in the Eketāhuna Mounted Rifles.

6.3 **New Residents Welcome Afternoon Tea** (Item 14.4)

6.3.1 Deputy Chairperson Board Member Steen McGhie and Board Member Denise Clifton are coordinating arrangements for the afternoon tea to welcome new residents to Eketāhuna.

6.3.2 Eketāhuna Club has been booked for this event that will be held on 13 June 2021, with invitations being arranged along with attendance by representatives from local community groups and clubs.

7. Tararua District Council Report

7.1 ***That the report of the Tararua District Council meeting held on 24 February 2021 (as circulated) be received.***

McGhie/Treder

Carried

7.2 **Water Supplies**

7.2.1 Congratulations are conveyed to Council on the approach taken to promoting water conservation by the community and management of the water supplies for the summer period when rivers are in low flow.

7.3 **District Tour**

7.3.1 The Board's Chairperson attended the Council's district tour on 25 February 2021, and appreciated the opportunity to participate in this event.

7.4 **Eketāhuna Golf Club**

7.4.1 An evening of celebration was held to acknowledge the occasion of the Eketāhuna Golf Club's 50th anniversary.

8. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

8.1 Nil

9. Eketāhuna Community Facilities

9.1 Kelly Christensen (Plant and Property Contracts Supervisor) spoke on the background and role of her position, and outlined the audits she undertakes of Council community facilities and those relating to Eketāhuna to ensure their maintenance is managed and regularly undertaken with follow up work programmed as required.

10. Correspondence

10.1 *That the correspondence as listed be received.*

(a) Loreen and Kerry Cunningham

Re: Eketāhuna Camping Ground January report

(b) Eketāhuna Our Town Incorporated

Re: 11 February 2021 committee meeting minutes and reports

Carew/Treder

Carried

10.2 Eketāhuna Our Town Incorporated

10.2.1 Eketāhuna Our Town Incorporated were successful with their application to the Lotteries Commission for funding, and a grant of \$26,500 has been provided to develop the fitness track, coordinator's costs, extend the Flag Trax project and traffic management plans for community events.

10.2.2 Eketāhuna Our Town Incorporated Annual General Meeting will be held on 11 March 2021 commencing at 7.00pm.

10.2.3 Local painter Mark Watson has been contacted to paint the white kiwi, and he is interested in undertaking that work.

11. Chairperson's Remarks

11.1 Eketāhuna School

11.1.1 A meet and greet event was held at Eketāhuna School on 25 February 2021.

11.2 Eketāhuna 150th Anniversary Celebrations

11.2.1 A further meeting has been held to progress discussion to plan the arrangements for the Eketāhuna 150th anniversary celebrations events in March 2023.

11.3 Cliff Walk

11.3.1 Cliff Walk is 110 years old on 20 March 2021, with its centennial anniversary previously acknowledged in 2011.

11.4 Chorus Copper Network

11.4.1 An email from Jo Seddon, Chorus Community Relations Manager is tabled regarding the intention to start retiring the copper network for broadband and phone services, and progressively move to fibre installations.

12. Items Not on the Agenda

12.1 Nil

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 11.08am.

Chairperson

PAHIATUA ON TRACK INCORPORATED

Minutes of the Pahiatua On Track Incorporated meeting held in the Pahiatua Service Centre Chamber, 136 Main Street, Pahiatua on Wednesday 3rd March 2021 commencing at 7.00pm.

1. Present

- 1.1 Committee Members:** Louise Powick (Chair), Fiona Stokes (Secretary), Gerry Parker (Treasurer), Leeroy Harris, Rhys Punler, John Arends

Members of the Public: Mark Maxwell, Angela Rule, Cr Alison Franklin, Cr Raylene Treder, Karolyn Donald, Stan Wolland, Ingrid Bisset

2. Apologies

- 2.1** Jared Brock

3. Mark Maxwell and Angela Rule – TDC and Explore Pahiatua Signage

- 3.1** Angela Rule and Mark Maxwell presented to the committee regarding branding of the Tararua District and town signage - colours, designs, and layout of signs.

This will mean there is a consistent type of signage to mark the Tararua District.

- 3.2** Angela has invited the committee to take part in choosing the colour and images for the Pahiatua signs. A decision will be made at the next meeting and fed back to Angela.

- 3.3** Mark explained the district logo: "Land of Ranges" as a theme that pulls all the towns together and this will become more prominent in advertising in the district.

- 3.4** Angela will be assisting Louise to develop the Explore Pahiatua signage and the service signage for the Main Street upgrade.

4. Notification of Items Not on the Agenda

- 4.1** Main street building maintenance.

5. Discretionary Grants

5.1 Friends of the Mangatainoka Cemetery

Grant request for moss cleaner for headstones at the cemetery.

Noted that trees at the cemetery need trimming.

That Pahiatua On Track approves \$297 to fund cleaner and a \$200 petrol voucher to say thank you to Anne Nelson for her hard work.

John Arends / Gerry Parker

Carried

5.2 Sport Manawatu

Grant request to support a Strength and Balance programme for the elderly in Pahiatua.

That Pahiatua On Track approves \$200 for the Strength and Balance class for the elderly, payment will not be made until an instructor is found.

Louise Powick

Carried

6. Confirmation of Minutes

6.1 Amend to show Rhys Punler's attendance

6.2 Amend "Tararua Law Trust" to "Bush Aquatic Trust"

6.3 That the minutes of the Pahiatua OnTrack meeting held on 3rd February 2021 (as circulated) be confirmed as a true and accurate record of the meeting.

Leeroy Harris / Gerry Parker

Carried

7. Matters Arising

7.1 Pahiatua Shears – Discretionary grant requested \$575; amount paid was \$805 - the total cost of the invoice.

That Pahiatua Shears be requested to return the difference and keep the initial grant for the sound equipment next year.

Gerry Parker / Rhys Punler

Carried

8. Tararua District Council Report 24th February 2021

- 8.1** A written report on the Council meeting from Cr Alison Franklin is received and circulated. Highlighting developments at Pukaha Mount Bruce.
- 8.2** Louise Powick asked for clarification on the road works, Alison confirmed this is currently under NZTA management. Request for Council to put some pressure on NZTA. Alison has suggested making a CRM about the road conditions.
- 8.3** Louise Powick also raised concern around the Mangahao Road entrance to town. The railings need painting and weed management need to be undertaken. Alison will follow this matter up.

That the report of the Tararua District Council meeting held on 24th February 2021 (as circulated) be received.

Leeroy Harris / Fiona Stokes

Carried

9. Correspondence Inwards

- 9.1** Email from Byron Bentley – Henry Sedcole's decedent regarding the Sedcole Flagpole. Byron is requesting a piece of the flagpole is placed into a glass display in the Main Street including a plaque to highlight the significant history of the flagpole.

Louise Powick will make contact with Byron and explain that a replica is being built using the original plaques.

Louise Powick will also follow up with Cr Shirley Hull to add the Sedcole Flagpole to the town story boards.

That the inwards correspondence be received.

Louise Powick

Carried

10. Financial Report

- 10.1 That the financial report be received and accounts approved for payment.**

Gerry Parker / Fiona Stokes

Carried

10.2 Invoices to be paid:

Funding for Smith's Track - \$820

Discretionary Grant: Friends of the Managtainoka Cemetery plus petrol voucher - \$497

Discretionary Grant: Sport Manawatu - \$200

11. Swimming Pool

11.1 Bush Aquatic Trust (Te Reo)

Te Kauhanga O Rongomai – the swimming place of Rongomai.

11.2 The site has been deemed suitable for the pool build. There will be a meeting on site to decide the location of the pool next Friday.

11.3 The tender process for the pool has started.

11.4 Inaugural Bush Aquatic Trust meeting is to be held on Friday 12th March.

12. Harvard Slide

12.1 No report

13. Pahiatua Community Award

13.1 Louise Powick has received a phone call from Martin Beach around nominating someone for the Pahiatua Community Award.

The committee agreed that this fits under the umbrella of a Civic Award.

14. Youth Centre

14.1 Repairs and maintenance of the building was discussed.

Louise Powick will look to find someone to undertake flooring and roofing repairs and fix two doors.

14.2 The Youth Centre needs new sofas; staff have been encouraged to complete a discretionary grant application.

15. Public Excluded Item of Business

15.1 *That the public be excluded from the following part of the proceedings of this meeting, namely:*

Alternative Education Proposal

Louise Powick **Carried**

15.2 *That open meeting be resumed.*

Louise Powick **Carried**

16. Portfolio Reports

16.1 Cycleway Walkway Project

Rhys Punler gave an update on developments on the Smith's Track. This is now a shovel ready project. Estimates are at \$820 for materials.

Rhys is to follow up with Aimee Charmley regarding paper road policies.

There is potential for a lime track on Ridge Road as a next step for development.

That the committee approve \$820 for the funding of developments for the Smith's Track walk and cycleway.

Rhys Punler / Leeroy Harris **Carried**

16.2 Main Street Upgrade Unveiling

The upgrade unveiling is still not yet planned. Kimberley Stevens will be working on this.

Louise Powick has asked committee members to send her any ideas for this.

16.3 Carnival Park

Gerry Parker reports he has contacted Heritage New Zealand and they are keen to get on board with the pond restoration. More information is required.

Discussions are ongoing around funding for boundary fences to be replaced, there is funding available and it is hopeful Carnival Park will be successful in securing some of this.

Gerry is undertaking a project using sound recording equipment to look for the New Zealand long-tailed bat in the bush area at Carnival Park as this could enable funding.

16.4 Business Groups

The Chamber has been disbanded. Mark Maxwell is now setting up "Business Groups" under the district's community boards. Ingrid Bisset is keen to undertake this work and form a subcommittee for Pahiatua retail.

That Ingrid Bisset be co-opted on to the Pahiatua On Track Committee.

Louise Powick

Carried

17. Notification of Items Not on the Agenda

17.1 John Arends raised a point around Main Street buildings needing maintenance.

Cr Alison Franklin suggests waiting for earthquake strengthening of buildings as some verandahs may need to come down and maintenance be undertaken.

The meeting closed at 9.13pm.

Chairperson - Louise Powick

MINUTES OF THE WOODVILLE DISTRICTS' VISION MEETING

Held on Tuesday 2 March 2021 at 7.00pm, Anglican Church Hall, Fox Street, Woodville

PRESENT:

Vicky Tomlinson (Chair), Jane Hill (Secretary), Geoff Haglund (Treasurer), Rosie McMillan (Coordinator), Chris Archer, Turia Brackenbury, Wayne Campbell, Ian Daily, Jo Field, Oliver Gray-Stuart, Merril Hoare, Bruce Hutton, Rosie Karena, Sally, Gaye Parkes, Leigh-Ann Powell, Melissa Reiri, Julie Smith, Malcolm Stuart, Paul Tayler, Janice Wiri

IN ATTENDANCE:

Councillor Peter Johns, Councillor Raylene Treder, Jenny McNeur, Sally Lett, Trudie Flynn

GUESTS:

Oriana Paewai (for Shani Marsh), Rangitane o Tamaki Nui a Rua; Stephen Dunn, Emergency Management Advisor TDC

APOLOGIES:

Carole Wilton, Peter and Stephanie Bonser, Marc Kortenhorst, Stephen Wilkes, Denise Quinney, B Parkes

J Hill moved the Apologies be accepted

J Smith/Carried

CONFLICTS OF INTEREST:

No new conflicts of interest noted.

PRESENTATION:

Oriana Paewai, (filling in for Shani Marsh who was sick), explained what Rangitane o Tamaki Nui a Rua are aiming to carry out in the retail premises that they have taken over in Vogel Street. The plan is to make free retail space available for local crafters to display/sell their goods, as well as provide social services in Woodville similar to 'Heartland' in Pahiatua, so that MSD clients don't have to travel. Oriana wanted to emphasise that these services are open to everyone. She also mentioned that they are looking for volunteers to help 'man' the premises, which will be open five days a week and open, hopefully, before winter.

MINUTES:

The February meeting minutes were tabled. **V Tomlinson moved** the minutes be taken as read and received

G Parkes/Carried

MATTERS ARISING Not on the Action List:

- T Brackenbury: re Lindauer assets. Chair replied the research is ongoing and a report has been just been received from the Treasurer regarding another financial matter. She noted that the Executive will be discussing these matters in the near future and the recent report will be brought to the attention of the Council, as per the Service Agreement requirements. The Executive may, or may not, request a financial audit. The April meeting's agenda will focus on this issue so that matters can be resolved and put to rest.

ACTION LIST: (attached)

No. 18 Street Speakers: As local retailers prefer to play their own music in-store, most were not keen to have the street speakers re-installed. However, they are open to them being operational during special events. Therefore, **V Tomlinson moved** that this item be taken up by the Events Team

C Archer/Carried

T Brackenbury volunteered to follow up.

Executive Report:

The Chair tabled the minutes of Executive Committee meeting held since the February general meeting (attached) noting that the actions will be brought up in Finance. **V Tomlinson moved** her report be accepted

C Archer/Carried

CORRESPONDENCE:

Inward:

- 11/2/21 & 16/2/21: Emails Tonya Bristow, Playcentre Association
- 11/2/21: Email from Shani Marsh, Rangitane o Tamaki Nui a Rua

Outward:

- 4/2/21: Thank you letters to C Archer, L Gray-Stuart, R Walker and G Takarangi
- 15/2/21: Chair's reply email to T Bristow

J Hill moved the correspondence be accepted.

M Stuart/Carried

REPORTS:

Treasurer:

G Haglund moved approval to pay \$3,163.80 to TDC for transporting sculpture tree to the old Infracon yard: M Stuart noted the society's reluctance on the basis that there was an understanding from a previous WDV meeting that TDC would cover this cost **R Karena/Carried**

The Chair added that, once a second quote has been received, WDV will be going to Meridian for confirmation of their original agreement to carry out the galvanizing. Their response will be brought back to the society for discussion on how to move forward.

G Haglund moved approval to pay \$9.20 to TDC for printing

T Brackenbury/Carried

The Treasurer reminded everyone that WDV is looking for a new accountant; still waiting for a quote to come back.

The Treasurer presented the financial report for February and **moved** that it be accepted

C Archer/Carried

APPLICATION FOR FUNDING:

The Chair explained the request from Tonya Bristow on behalf of Woodville Playcentre for a part-time facilitator for two school terms, to assist with promotion in order to grow the role. After much discussion about declining roles at pre-schools generally around the country and the Woodville situation in particular (having three pre-school options plus private homes providers), the **Chair moved** WDV grant \$2000 out of general funds to pay for a part-time facilitator for two terms

T Brackenbury/Carried

Chair's Monthly Report

The Chair presented her report to date (attached). **V Tomlinson moved** her report be accepted

C Archer/Carried

Council – Councillor Peter Johns (verbal only)

- Water: still on alternate days watering; not currently drawing from Mangapapa River.
- TDC is in discussions regarding whether or not TDC will accept a government policy changing the ownership and supply of drinking water.

M Hoare commented on the fact that she (and others in her area of Woodville) has been paying for stormwater connection for many years but does not have it.

Councillor Johns replied that, as her house is located in a stormwater zone she has to pay for it whether she is connected or not.

M Hoare responded that, if she is paying for stormwater connection she expects to receive it. She therefore expects Council to be more forthcoming about its investigations/plans, etc. and at least hold public meetings for ratepayers to respond.

Recreation and Play Park Sub-Committee (WRAP): (attached)

T Brackenbury moved her report be accepted

M Hoare/Carried

The Chair announced that an opportunity has arisen for WDV to seek funding from the Lion Foundation for the Recreation and Play Park. Therefore, **the Chair moved** that WDV support a funding application to the Lion Foundation for this project.

G Parkes/Carried

2

Railway Garden Report: (attached)

T Brackenbury moved her report be accepted

R McMillan/Carried

Swimming Pool: (attached)

Adjunct to this report: L Powell and W Campbell, Café 88, donated the balance sought (\$540) for the hireage of the Sports Stadium after Peter Sinclair's (TDC) discount of \$200.

T Brackenbury moved her report be accepted

J Smith/Carried

Main Street Garden Report: (attached)

M Hoare moved her report be accepted

R Karena/Carried

M Hoare moved that WDV approve the insertion of ground level planting bays in the pavement outside the Salvation Army shop

R McMillan/Carried

Events Team Report: (attached)

V Tomlinson moved her report be accepted

J Hill/Carried

150 Year Celebrations Sub-Committee: (attached)

V Tomlinson moved her report be accepted

J Wiri/Carried

PRESENTATION:

Steve Dunn, TDC Emergency Management Advisor – working to encourage and support communities to do their own disaster preparedness.

Steve encouraged residents to install water tanks for garden watering. He noted that Woodville has a community emergency response group, which is holding a meeting on Thursday 11 March at 7.00pm, Stadium Supper Room. He then took questions from the society and emphasised the need, when organising events in the community, to think about risk management. He offered his support to prepare emergency plans but stated that each community is responsible for stockpiling PPE, generators, etc.

Request of WDV:

C Archer presented a picture of a speed limit sign near Saddle Road that was knocked down several months ago and which has not been restored. He asked WDV to contact NZTA to find out why it hasn't been restored. J Smith volunteered to follow-up the CRM that was lodged and to contact NZTA if necessary.

Art Exhibition:

B Hutton announced that, due to Covid Alert Level 2, the opening ceremony scheduled for Friday 5 March, will now not take place, as it is not possible to limit the number to 100.

The meeting closed at 8:50pm.

Next meeting: Tuesday 6 April 2021 at 7pm

Signed:
Chair

Signed:
Secretary

Woodville Districts" Vision – ACTION LIST **As at: 2 March**

#	Date of Meeting	Action	Owner	Due Date	Status/Update
1	7/7/2020 3/11/20	Clarification is sought from Richard Taylor, Governance Manager regarding honorarium payments .	V Tomlinson	TBA	Chair and Treasurer agreed to defer until constitution has been finalised.
3	7/7/2020 6/10/20 3/11/20	A working party be established so the Society can move forward and lay the groundwork for a new constitution and community committee that is dynamic and engages with the community.	M Hoare/V Tomlinson	Ongoing	4/8: Discussion/decision on the constitution be held over to AGM. AGM: Chair of AGM advised that the 2018 constitution will be adhered to, after she took advice from CE of TDC and Governance Manager. 1/9: Working group to be reformed. The working group will follow the correct process going forward. V Tomlinson update: two meetings have been held; progressing well. New members invited. The new constitution will be circulated for discussion before holding a Special General Meeting to registering.
4	7/7/2020 6/10/20 3/11/20 2/2/24	Concept Tree Sculptures: A discussion was had with Woodville School regarding the housing of the concept trees.	V Tomlinson	4/8/2020 4/9/2020 Feb 21	One sculpture staying at I-Site. Second 'bubble' tree was sent to artist to get a quote for repair (S Ashton). Once quote received; Society to consider viability of public display. S Ashton to follow up on quote and report back at next meeting. S Ashton not at meeting. No Report. S Ashton reported that it has been repaired and is with the artist until a permanent location is decided. The Chair to contact the artist. As at 2 Feb still no contact information received from S Ashton so Chair has been

#	Date of Meeting	Action	Owner	Due Date	Status/Update
	2/3/21			March 21	unable to contact the artist. The Chair noted it was a \$2k asset that needed to be returned. The Chair gave notice to the Society that due to no information being received or the tree being returned, she was going to discuss clause 6.2 (6.2: Any member whose actions or behaviour is deemed detrimental to the Society may be suspended by the Executive Committee for such time as the Executive Committee shall decide.) of the constitution with the Executive at their next meeting.
9	7/7/2020 6/10/20 3/11/20 1/12/20	Induction Pack for new members to cover historic items and ongoing projects.	V Tomlinson	Ongoing	Chair and Secretary to produce. A draft has been produced. To be edited before circulating to members for review. On hold till some historic issues are resolved.
16	4/8/2020 6/10/20 3/11/20 1/12/20	Mayor to investigate whether Chorus boxes can be painted.	Mayor V Tomlinson	2021	Noted in TDC meeting. It is not a Chorus box; it belongs to Scanpower. L Gray-Stuart to make enquiries. Permission has been granted to paint boxes, in consultation with Scanpower. Chair to contact Scanpower to get details. Chair has spoken with Scanpower and they are happy for the box to be painted, in consultation with them. Chair suggested a competition with local school children. Matter to be further discussed in 2021.
18	4/9/2020 6/10/20	Street Speakers – discussions with Eric Bodel (Radio Woodville) and business owners required.	V Tomlinson	29/9/2020 Ongoing	Chair attended Radio Woodville meeting and discussed with members. Chair contacting business owners. Deferred to next meeting.

#	Date of Meeting	Action	Owner	Due Date	Status/Update
	3/11/20				Chair recommended deferring until next year as some business owners are not in favour and new business owners are coming in. V Tomlinson moved deferring to early 2021 Second: J Preston Carried Item discussed at meeting. (Noted in minutes) V Tomlinson moved that this is now taken up by Events Team. Committee agreed. T Brackenbury volunteered to follow up.
21	4/9/2020 6/10/20 3/11/20	Gym Equipment in Square requires maintenance. A Chapman to be approached for assistance.	V Tomlinson	6/10/2020 March 2021	No action yet. Ongoing discussions. V Tomlinson moved that the gym equipment be delegated to the Recreation and Play Park Sub-Committee Second: M Stuart Carried
24	6/10/20 3/11/20 4/12/20 2/2/21 2/3/21	Invitation to Colin Yonge and team to WDV meeting	V Tomlinson	4/12/20 Feb-21 March 21 May 21	Replied: suggested December's meeting. Waiting for response. Chair to meet with C Yonge. Report to come next meeting. Chair confirmed C Yonge will attend 2021 meeting as the feasibility study has just got underway (funded by Council). Chair advised C Yonge will attend the March meeting as the feasibility into the walkway was not yet finished. Chair advised that C Yonge is now leaving the Council, but also the study was not completed. M Maxwell from Council will present once report is completed, most likely May.
25	2/2/21	Recycling Centre Woodville: Continued	V Tomlinson	March 21	

#	Date of Meeting	Action	Owner	Due Date	Status/Update
	2/3/21	investigations into possible options of either moving it, or reducing the disturbance to visitors using the camping grounds.			The Chair noted that options were still being considered and a possible interim solution, which she will be discussing with Council staff, is signage and or a gate to restrict the hours people can use the glass recycling section.
26	2/3/21	80km Sign: J Smith volunteered to follow-up the CRM that was lodged and to contact NZTA if necessary regarding the 80km Sign that is currently lying down outside Woodville.	J Smith	April 21	

CLOSED ACTIONS

#	Date of Meeting	Action	Owner	Due Date	Status/Update
2	7/7/2020 6/10/20	Seek clarification on tax law in relation to Incorporated Societies from IIR.	Chair	4/8/2020	Treasurer advised exemption from interest received but not from GST. Closed
5	7/7/2020 6/10/20	Mad Hatters Day : 15 th November 2020 Report back at next meeting.	R McMillan	4/8/2020 Ongoing	4/8: V Tomlinson provided a verbal update. Progressing Sub-committee going through emails and texts; advertising posters/boards soon to be erected around town. Progressing well. Stall requests still coming in. Chair has had discussion with business owners re shop window competition. Final report on agenda. Closed
6	7/7/2020 6/10/20 3/11/20 2/2/21	150 Year Celebrations in 2025: Project Lead to be appointed at the AGM	V Tomlinson	4/9/2020	Did not take place. Invitation to members to form sub-committee. Names to be sent to Chair. Discuss further at next meeting. Chair requested interest again from Society, with the aim of having an initial meeting prior to Christmas Chair called for further interest. Meeting to take place next week (too busy prior to Christmas). Will now form a standing report to general meetings. Closed .

#	Date of Meeting	Action	Owner	Due Date	Status/Update
7	7/7/2020	Christmas Parade: N Burt noted her husband can help with traffic management, as he is qualified. Report back at next meeting.	N Burt	4/8/2020 4/9/2020	R Winter – Road closure plan going to Horizons and Council for approval and lodgement. N Burt – NZTA has given approval. Quote for hire of equipment to come. More manpower required. Waiting for TDC's October meeting for approval. Chair to meet with Railway Society and Lions to coordinate. TDC has approved the traffic management plan. V Tomlinson has meeting request with Lions; has met with Railway Society. Chair noted report (Chairs report) of parade. Will arrange meeting with Lions for 2021. Closed.
8	7/7/2020 6/4/20 3/11/20	Welcome to Woodville – combine with Picnic in the Park 2021.	V Tomlinson	Ongoing	Deferred to next meeting. Discussed and agreed to separate event out from Picnic in park, as per minutes. Closed
10	7/7/2020 6/10/20	That an action list is established to track actions – to be attached to the mtg mins.	Secretary	4/9/2020	Done. Closed
11	7/7/2020	Thank You Afternoon Tea for Essential Workers	V Tomlinson	ASAP 4/8 4/9/2020	Event booked for 30 th August at Sports Stadium. Event moved due to being in COVID Alert Level 2. New date 20 th September. Postponed again. Working with volunteers to decide new date. Discussed and agreed to hold event on 12 th December, BBQ, as per minutes. Closed
12	7/7/2020 6/10/20	Skate Park: Presentation by WIFI to Society in October.	Chair/WIFI	6/10/2020	Presentation made. Now called "Recreation and Play Park". Standing item on Agenda. Closed

#	Date of Meeting	Action	Owner	Due Date	Status/Update
13	4/8/2020	Correspondence: That RSA seek funding from the Domain Board, then re-apply to WDV for the shortfall.	Secretary	ASAP	No funding request has been received. Closed
14	4/8/2020 6/10/20	Suggestions to the contractor regarding planting in the main street.	Mayor	4/9/2020	Suggestions from public to contractors welcome. Closed
15	4/8/2020 6/10/20	Land by Railway Station: Councillor Johns to make some enquiries to see what can be done.	Councillor Johns	4/9/2020	Councillor Johns – KiwiRail are very particular re people on land due to H&S. T Brackenbury noted volunteer group conducting report for KiwiRail. Report back due at next meeting. T Brackenbury tabled her report. Support provided by WDV. Closed
17	4/8/2020	Society to write to Council's Economic Development and Communications Manager Mark Maxwell to propose a picture of railcar be included in future 'Love Local' Signs.	Secretary	4/9/2020	Email sent 12 th August
19	4/9/2020 6/10/20 3/11/20	Councillor Johns to ask Council about water tanks for residents' personal use, which can be purchased in bulk by TDC.	Councillor Johns	6/10/2020	i-Site has received railcar pictures. Closed Councillor Johns absent.
20	4/9/2020 6/10/20	Woodville Camping Grounds – Councillor Johns to talk to the people responsible for arranging the cleaning of facilities.	Councillor Johns	6/10/2020	Deferred to next meeting. Covered in Cnr Johns verbal report, as per minutes. Closed C Archer reported on progress. Closed

#	Date of Meeting	Action	Owner	Due Date	Status/Update
22	4/9/2020 6/4/20 3/11/20	Discretionary funding be reinstated.	V Tomlinson	6/10/2020	Need to wait until an accurate bank balance is determined. Deferred to next meeting. Discretionary Grants advertised Nov/Dec 2020. Closed
23	6/4/20 3/11/20	60 Year Celebrations of Motorcross	V Tomlinson		See minutes. Closed

Woodville Districts' Vision – Conflict of Interest Register

Name of Society Member	Description of interest	Has the Society been notified?	Date of disclosure	Steps taken by the society for dealing with the conflict	Society member action to address the conflict
Jane Hill	Co-founder of Woodville Wire	Yes	Exec Mtg 25/10/20	Disclosed at meeting, noted/recorded.	Jane will abstain from any votes related to Woodville Wire.
Geoff Haglund	Partner of D Quinney, person who gets paid for the delivery of the Woodville Wire	Yes	6/10/20		Geoff will abstain from any votes related to Woodville Wire.
Denise Quinney	Receives money from WDV, via the Woodville Wire Sub-Committee, for delivery of newsletter	Yes	6/10/20		Denise will abstain from any votes related to Woodville Wire.
Natalie Burt	Partner of George who is coordinating the Traffic Management of Christmas Parade	Yes	6/10/20	Disclosed at meeting, noted/recorded.	Natalie will abstain from any votes when her husband is involved in that motion.
Vicky Tomlinson	Chair of Holy Trinity Anglican Church Vestry	Yes	2/2/21	Disclosed at meeting, noted/recorded.	Vicky will abstain from any votes related to Holy Trinity Church.
Janice Wiri (became a member after 2/2/21)	Member of Holy Trinity Anglican Church, Vestry	Yes	2/2/21	Disclosed at meeting, noted/recorded.	Janice will abstain from any votes related to Holy Trinity Church.
Merril Hoare	Member of Holy Trinity Anglican Church Vestry	Yes	2/2/21	Disclosed at meeting, noted/recorded.	Merril will abstain from any votes related to Holy

Name of Society Member	Description of interest	Has the Society been notified?	Date of disclosure	Steps taken by the society for dealing with the conflict	Society member action to address the conflict
Rev Rosie McMillan	Member of Holy Trinity Anglican Church, Vestry	Yes	2/2/21	Disclosed at meeting, noted/recorded.	Trinity Church. Rosie will abstain from any votes related to Holy Trinity Church.
Turia Brackenbury	Chair of WRAP (formally known as WFI)	Yes	2/2/21	Disclosed at meeting, noted/recorded	To be worked through on a case by case basis.
Malcolm Stuart	Member of WRAP	Yes	2/2/21	Disclosed at meeting, noted/recorded	To be worked through on a case by case basis.
Carole Wilton	Member of WRAP	Yes	2/2/21	Disclosed at meeting, noted/recorded	To be worked through on a case by case basis.

MINUTES OF THE WOODVILLE DISTRICTS' VISION EXECUTIVE COMMITTEE
Held on Wednesday 17 February 2021 at 10.00am
Anglican Church Hall, Fox Street, Woodville

PRESENT:

Vicky Tomlinson (Chair), Jane Hill (Secretary), Geoff Haglund (Treasurer), Rosie McMillan (Coordinator)

APOLOGIES:

Nil

Tree Sculpture:

The Chair has received an email from Peter Wimsett stating that there is no funding budgeted for the removal/reinstating of the sculpture, as this is a WDV responsibility. Tom Dodd is seeking a second quote to take to Meridian for further funding.

This leaves an outstanding invoice of \$3,163.80 from TDC for removing the sculpture to the Infracon yard. There is \$11,000 in WDV's accounts that had been set aside for the sculpture restoration. The Chair recommended that some of this be used to pay the TDC invoice, as this money has not yet been approved for any other expense/project. A motion will be taken to the next general meeting.

Next steps will be:

- transporting the sculpture to a designated work site for restoration (galvanising)
- repairing and re-installing the glass pieces (by the original artist or another artist)
- traffic management costs for reinstatement

Historical Documents:

As research is ongoing, a report of findings will be brought to the April meeting.

Application for Funding:

Tonya Bristow, a Playcentre support person based in Christchurch, is requesting funding on behalf of Woodville Playcentre for a part-time facilitator for two school terms to increase enrolments, as the centre may have to close otherwise. The Chair is to speak to Sarah Harrison (Woodville Playcentre). A motion will be taken to the next general meeting.

March Meeting:

The agenda for the March general meeting is now full.

Representatives from Rangitane will present at the March general meeting that they have leased the empty shops in the main street. They will be advising the meeting what services they will be running in Woodville.

Remind lead members of sub-committees regarding monthly reporting to bring their reports in hard copy and give a brief summary at the meeting. It was agreed that, from now on, reporting at meetings be time limited.

Also, the Chair is to request that conversations between members be left until after the meeting, so that the recorder picks up the right voices.

Railway Restoration Trust:

J Hill asked where things stand with discussions about bringing the Railway Restoration Trust under the WDV umbrella. The group is to hold a Trustee meeting, to which V Tomlinson is invited. Date to be advised.

The meeting closed at 11.00am.

WOODVILLE DISTRICTS VISION				
Treasurer's report 28 February 2021				
Discretionary Fund	Opening Balance			\$ 2,969.42
26/02/2021 BNZ	Interest	Income	1.09	Expenditure
		\$ 1.09	\$ -	
	Closing Balance			\$ 2,970.51
General Working A/c	Opening balance			\$ 25,490.71
1/02/2021 JMJ Hill	Honorarium	Income		Expenditure
3/02/2021 Membership Fees			5.00	150.00
10/02/2021 Membership Fees			5.00	
12/02/2021 D. Quinney	Woodville Wire - Feb**			100.00
19/02/2021 Traffic Mgmt NZ	Xmas Parade			1,088.07
26/02/2021 BNZ	Interest		8.20	
		\$ 18.20	\$ 1,338.07	\$ 24,170.84
	Closing Balance			
Committed funds				
ongoing Secretary	Honorarium			600.00
10/07/2021 GST to WDV				-243.50
ongoing Delivery - Woodville Wire				400.00
	Total Committed:			\$ 756.50
Approved Projects (Balance)	Date Approved:			
Christmas Parade (6,500)	2/06/2020		2277.86	
Community BBQ (1992)	7/07/2020		1275.72	
Mad Hatters (2471.50)	27/10/2020		880.26	
RSA Remembrance artworks (550)	16/12/2020		550	
Recreation and Play Park (1000)	2/02/2021		1000	
Website Development (1,200)	4/06/2019		1200	
	Total Approved:		\$ 7,183.84	
Expected Projects				
Community Picnic	Est. based on 2019		2000	
ANZAC	Est. based on 2019		400	
Tree sculpture repairs	Verbal Discussion		11500	
	Total Expected:		\$ 13,900.00	
Accounts to be approved for payment on 2/3/2021				
Moving of the sculpture tree			3163.08	
Printing correspondence and letters			9.20	
	Total for Payment:		\$ 3,172.28	
TOTAL AMOUNTS Committed / Approved / Expected / Received:				\$ 25,012.62
	Potential Available General Funds 2020/21			-\$ 841.78
Term Deposits				
#005	Funds allocated to	Walkway	\$ 11,565.76	
#007	Funds allocated to	Walkway	\$ 9,624.77	
#008	Grant fr Meridian for	Walkway	\$ 5,740.44	
#011	Woodfest "profit" 2016	for 150 Year celebration	\$ 5,578.30	
#012	Reserved Funds from 2019/20		\$ 15,118.36	
	Total funds in reserve		\$ 47,627.63	

Notes:

* Items already have budget approval, these notices are for transparency

** Note that this is the publish date not the delivery date

*** These projects have closed

**Woodville Districts' Vision
Chairperson's Report
Up to 2 March 2021**

Meetings/information:

- Thu 4th Feb – Meeting with Sandy Keen (ACC), Nathan Cross (DIA) and Mark Maxwell (TDC) re Community Development for Woodville. Mark agreed to support a community barbecue on the 21st to kick off community development discussions.
- Wed 10th Feb – Meeting with Toni Chapman (Digital Hub) re online service for committee.
- Mon 15th Feb – Catch-up with Lynne Agnew and Mike Budden on their way to Bluff – Child Cancer Fundraiser.
- Tue 16th Feb – Meeting with Mayor.
- Tue 16th Feb – Meeting with Steve Dunn re Emergency Preparedness.
- Tues 16th Feb – Events Team meeting.
- Wed 17th Feb – WDV Executive Meeting.
- Wed 17th Feb – 150 years celebrations meeting at Digital Hub.
- Thu 18th Feb – Meeting with Chair of WRAP re Recreation and Play Park.
- Fri 19th Feb – Attended event at Woodville Pools hosted by Tararua Youth Services.
- Sun 21st Feb – Attended Jazz in the Park, sponsored by TDC and held community barbecue also sponsored by TDC to initiate community discussions. I had several productive conversations, especially with youth.
- Tue 23rd Feb – Meeting with Sarah H at Woodville Playcentre regarding funding application and ongoing support due to dropping roll.
- Wed 24th Feb – Co-hosted the Purple Poppy Service at Fountaine Square. Event was very well attended and received positive feedback. A formal thanks to all who supported the event especially Radio Woodville and Mr Southee.

Report To Woodville Districts Vision Meeting of 2nd March 2021. Recreation and Play Group.

Three members of WRAP group met with the 150 Anniversary Sub Group at a meeting held in iSITE offices. Permission was sought and granted by that group for our project to officially become a part of the celebrations of 2025 with the recognition of the gift of a Recreation and Play area being completed as part of the celebrations, and that its dedication be included as one of the events of that wonderful landmark in the Woodville historical calendar.

We are to meet within the next fortnight to prioritise our actions and work out our schedules going forward.

The task ahead is one that will require much support from Council, as well as our Community to make it the success that we believe our Town and our children well deserve.

We are looking forward to the next presentation to Council of the plan, which we hope will be in April.

We are a registered Incorporated Society under the name Woodville Recreation and Play Project. This registration allows us to, seek funding in our own right, as well as our ability to request funding opportunities by our Mother group, Woodville Districts Vision who will also act as our Governance Group. A task that we are grateful for.

Currently our Secretary/treasurer is indisposed. She will be absent for ten days. Notice will be sent to all who have registered interest in the project to gather for a meeting to help with the direction and prioritising of our schedule. It is envisioned that that meeting will take place in about a fortnight.

Feeling good about feeling good.

Thank you. Turia Brackenbury, Member of WRAP.

Railway Gardens

Recently I met with Kelly Christensen from Tararua Districts Council to discuss the redesign of the gardens at the Rail Crossing. Kelly has undertaken to speak with the Alliance group to ask about the shingle being dumped at the Railway. It is hoped to having it relocated away from the garden area by about 3 meters. Over the years the dumping has slowly encroached on the lawns and in some spaces has swamped the roses and the borders.

It is agreed that the roses on the Station Street side will be uplifted, split and some will be made available to all who would like them and the others to be in fills of the roses in the garden over the other side of the crossing. There will no longer be a border of plantings on the Station Street side as it is hoped that we may be able to procure limestone gravel, large Copperstones, and Railway Sleepers which will be made into a bed with mondo, grasses and other low lying plants placed in an attractive arrangement. All of the solid components are symbolic of the history of Woodvilles make up. We have already had plants given to us by Woodville Art and History, who cleared the gardens around their galleries. Merril Hoare will also contribute plants both from her own garden as well as the main street beds which are having a revamp. Our sincere thanks for the support.

Looking forward to the Autumnal movings and shakings of the area. Presently doing due dilligence with the immediate neighbours.

Swimming Pool.

It has been an unprecedented season at our Swimming Pool. We are delighted with the support of the town to using the pool so regularly. The pool has been used by Woodville School preparing for the school sports day, Girl Guides, as well as Girls Rally and Markuri School have booked swim time on Friday for time at our pool and maybe a BBQ. A BBQ was purchased to have permanently at the pool and it is in regular use by families who bring picnics to the pool and enjoy family time together. Quite an asset and an adjunct to the activities already offered.

Taranua Youth Services have also brought groups of youngsters down to the pool and there has been a good deal of participation and Socialising of the young people from Dannevirke and Woodville. New and positive links have been made and we wish to continue to have them grow after the pool season is over.

Three of us Woodville women have made an agreement with Melissa Reiri, to seek funding, training and supervision opportunities to enable her to continue to do the great work that she has begun. We see her taking on a Role of Mentor, trainer and go to person for the youngsters who may otherwise have little support.

We are currently in correspondence with Council, to grant substantial discount to the hireage of the Stadium over the course of the upcoming holidays between the hours of 9am to 5pm. Currently that cost is in excess of \$700 for the fortnight Monday to Friday.

It is envisaged that there will be a host of activities for the children as well as food provision and at the end a wonderful donated cooked by the youngsters, hangi to share and celebrate.. As well Mel would like to invite the community of Woodville to offer any tasks that young ones could assist with that would have an achievable outcome for them. Gardening, Mowing, story reading, companionship etc.. It is hoped to allow the young ones of our Town to become true stakeholders, learn through cooperation and skills sharing and ownership, what it is to be a proud member of our community.

We would therefore ask Woodville Districts Vision to help us to make the holiday programme in the first instance become reality and the role of Community Youth Supporter a permanent position.

Thank you all for any and all consideration.

Malcolm Stuart For the Pool and Turia Brackenbury, Carole Wilton and Vicky Tomlinson for Melissa.

Dear Peter Sinclair and TDC have granted us a discount of nearly \$200. for the fortnight. We are thrilled with such generous support for grass roots projects such as this. We only have to find \$540.00 now. What an auspicious beginning. Thank you.

June

WOODVILLE STREETScape: 2 March 2021

There has been some progress regarding improving Woodville's street-side gardens over the summer period.

- Some of the current planting has been removed to improve traffic safety.
- A landscape designer has the original garden plans and has done a site inspection prior to putting forward a new planting plan once the budget has been approved by Council.
- Consent has been given to inserting ground level planting 'bays' in the sloping pavement outside the Salvation Army shop. This will proceed only with WDV's agreement.
- Plants have been purchased for the pedestrian garden between the Four-Square and the café. These are being grown-on until there is sufficient rainfall to ensure that when planted out they will survive without hand watering. At this point, the garden will be cleared, the soil improved, planting undertaken and mulched. Any of the current plants that can be salvaged will be transplanted in the railway garden. The cabbage tree will be conserved.

M.J. Hoare



**Woodville Districts' Vision
Events Team Meeting (Sub-Committee) Report
Tuesday 16th February 2021**

In Attendance: Vicky T, Rosie M, Jane H, Turia B, Carole W, Jo F, Rose K, Malcolm S, Janice W
Apologies:

Notes/Actions:

- District and Country Wide Events Calendar so Woodville can capitalise on events – i.e. Art Deco Weekend, with so much traffic heading to this event passing through Woodville, what activities/themes/decorations could we do to get people to stop/stay here? Link in with Event Finder, Motorhome Association and Tui. Also include 'Awareness Weeks'.
AP) Collation of an Events Calendar – based on the Tararua District one already produced. CW/VT
- Upcoming Events (ones we know about):
 - Jazz In The Park / Community BBQ (Feb)
 - Purple Poppy Day (Feb)
 - ANZAC DAY (April)
 - Remembrance Day (Nov)
 - MotorCross (Jan)
 - Christmas Season including Christmas Parade (Nov/Dec)
- Possible Events:
 - Kids Day
 - Music in March
 - Woodville Expo – an afternoon event (Sunday) with groups/orgs to highlight what they do to new members of community (instead of an evening event)
 - Winter Light Festival – Different themes for lights. Hold in Sports Stadium. Possibly include mid-winter dinner.
 - International Possum Festival – Long term event (idea by Mark Maxwell of TDC), given our possum tannery and rural setting. Possible Wild Food event included.
 - Street Discussions – initiate community discussions through street discussions.
- Discussion on possible competition to create a 'tag line' for Woodville that the community can get behind and support, going forward. Proposed competition run over four weeks. Panel (non-Woodville people, but linked to Woodville) reduce entries down to top 10 – Community then vote on those top 10. Prize money of \$500. Seek sponsorship. Good exposure and, if possible, items like (i.e.) bumper stickers created to give out at announcement day, which should be a public event. It was noted paperwork is to be run past lawyers to ensure correct wording is used for application forms/use of language etc.
- **AP)** Start proceedings for competition. VT.

**Woodville Districts' Vision
150 Years Celebrations Team (Sub-Committee) Report
Wednesday 17th February 2021**

In Attendance: Vicky T, Turia B, Carole W, Malcolm S, Janice W, Doug C, Toni C
Apologies: Rosie M, Sarah T

Notes/Actions:

- General discussion on possible main theme/aim of event. Feedback noted, but not limited to included: at least a week for main events around 13th March 2025 (when time capsule will be opened; future themed – not only work on projects that celebrate the town's history and present, but also look to the future which can be physical or cultural resources that benefit the generations to come. Could we put something in place that would be looked on fondly at the 200th celebration?
- Consideration for timing with:
 - Opening of new road – how to link in with it.
 - Dedication of new Rec/Play Park.
 - Other celebrations / reunions? i.e. Woodville School, Woodville Races
- What other celebrations are happening in Woodville/District around the same time?
- Oral History Project – Doug C has offered to lead a project where oral history is recorded. Diverse locals will be interviewed and recorded, creating a public archive that can be drawn on for all kinds of other projects. Among which would be a series of podcasts which can be loaded onto the web to reach a wider audience. Committee agreed to this project. Funding sources were discussed.
- Creation of a FB Page to help promote the event/s and possibility seek donations/funding(?).
- Link in / work with Council.
- Possible Music Festival.
- Discussion and agreement that an article should go into the Woodville Wire to promote this event and committee.
AP) Article to be sent to Woodville Wire and a picture organised with time capsule. VT.
- Discussion and agreement that letters be generated to all groups/organisations within Woodville inviting them to join/participate feed through ideas for the 150 years celebrations.
AP) Letters to be generated. VT/JH
- General discussion about the importance of a coordinated approach for this event, WDV and/or the Sub-committee might not actually run a number of events, but they could assist with advertising and ensure there are no clashes so everyone gets to enjoy the most out of our town celebrations!

Next Meeting: TBA

Report

Date : 23 March 2021
To : Mayor and Councillors
Tararua District Council
From : Craig Lunn
Manager Regulatory Services
Subject : **Resource Management Reform**
Item No : **11.1**

1. Recommendation

- 1.1 *That the report from the Manager Regulatory Services dated 23 March 2021 concerning resource management reform (as circulated) be received, and*
- 1.2 *That Council note the intention of Government to undertake the reform of the resource management system through introducing three new laws in the form of the Natural and Built Environments Act, the Strategic Planning Act and the Managed Retreat and Climate Change Adaption Act, and*
- 1.3 *That given the likely significant impacts arising from this legislation the Council consider making a submission on this matter when the proposed bills are passed by Parliament and open for consultation.*

2. Reason for the Report

- 2.1 The purpose of this report is to inform Council of anticipated changes to the resource management system.

3. Background

- 3.1 The government agreed to undertake a full review of the resource management system in July 2019.
- 3.2 The review was commissioned on the basis that the current Resource Management Act 1991 is no longer fit for purpose.
- 3.3 The key concerns prompting the review included:

- New Zealand’s natural environment is under significant pressure.
 - Urban areas are struggling to keep pace with population growth.
 - An urgent need to reduce carbon emissions and adapt to climate change.
 - The need to ensure Māori have an effective role in the system.
 - The need to improve system efficiency and effectiveness.
- 3.4 A panel of experts were appointed to undertake the review, led by retired Court of Appeal Judge Tony Randerson QC.
- 3.5 The aim of the review was to improve environmental outcomes and better enable urban and other development within environmental limits.
- 3.6 The review report, called “New Directions for Resource Management in New Zealand”, was completed in July 2020.
- 3.7 The report made a comprehensive number of key recommendations for change, which are available to view in full here: <https://www.mfe.govt.nz/rmreview>.

4. Proposals Summary

- 4.1 The review report suggests splitting the Resource Management Act into three new laws: Natural and Built Environments Act; Strategic Planning Act; and Managed Retreat and Climate Change Adaption Act.
- 4.2 The diagram in Attachment 1 shows the intended relationship between the Natural and Built Environments Act and the Strategic Planning Act.
- 4.3 The new Acts have not yet been promulgated into proposed laws (bills) that are publicly available. However, the review report indicates what shape these may take.

Natural and Built Environments Act

- 4.4 This Act would be a principal Act to replace the matters currently dealt with under the Resource Management Act. The anticipated differences include:
- A new purpose – enhancing the quality of the environment to support the wellbeing of present and future generations.
 - Replacement of Regional Policy Statements, Regional Plans and District Plans with 14 regional scale Combined Plans.
 - Combined Plans would be prepared and determined by a joint committee comprising representatives of the Minister of Conservation, the regional council, territorial authorities, and mana whenua.

- National environmental limits (bottom lines) for freshwater, coastal water, air, soil and habitats for indigenous species.

4.5 The changes are intended to provide a greater level of protection for the natural environment and restoration of resources, such as waterways, which have become degraded.

Strategic Planning Act

4.6 This Act would effectively be a new additional law, providing direction for urban growth and land use change.

4.7 The purpose of this Act would be to focus on promoting the four well beings (social, economic, environmental and cultural) of present and future generations. And strategic integration of functions under related legislation.

4.8 This would be achieved through Regional Spatial Strategies, setting long-term objectives for urban growth, land use change, responding to climate change, and identifying areas inappropriate for development (natural values or importance to Māori).

4.9 Regional Spatial Strategies would be prepared and determined by a joint committee comprising representatives of central government, the regional council, territorial authorities, mana whenua and an independent chair.

Managed Retreat and Climate Change Adaption Act

4.10 This Act would also be a new additional law, providing for managed retreat, powers to change established land uses and to address liability and options for compensation.

4.11 Managed retreat means relocating communities and infrastructure when land becomes unsafe to live or work on due to natural hazards and climate change (including sea level rise).

5. Timeframes

5.1 The following timeframe has been indicated for progressing the reform legislation:

- May 2021 – A draft of the Natural and Built Environment Bill is released for submissions.
- June – September 2021 – The Strategic Planning Bill and Climate Change Adaption Bill are developed.
- December 2021 – All three bills are introduced to Parliament.
- December 2022 – All three bills are passed into law.

6. Implications

- 6.1 Given the legislation has not yet been passed into law by Parliament, it is difficult to say with any certainty what the impacts may be for Tararua District Council.
- 6.2 However, assuming the draft legislation follows the recommendations of the review report, we can assume the following significant impacts:
- Council will no longer have the authority for making its own plans to control land use in the district. This means reduced decision-making power and responsibilities.
 - Council will need to co-fund a new Combined Plan and Regional Spatial Strategy with other councils. It is not clear whether the contribution will be less than the cost of preparing its own district plan (which has historically been significantly cheaper than other councils in the region).
 - Council will need to consider Māori and their needs in undertaking resource management duties and functions in the public interest. This is expected to include committee preparation on Combined Plans and Regional Spatial Strategies, in addition to advising on resource consent applications.
 - Council may no longer perform compliance monitoring and enforcement, which would be regionalised. This means district residents may experience a different culture to enforcement.
 - Council may be expected to use new powers to prevent rebuilding at settlements that are subject to risks from natural hazards and climate change. This may have consequences for Council coastal assets and infrastructure.

7. Conclusion

- 7.1 The reform of the resource management system is expected to have a significant impact on Council's resource management responsibilities (plan making, consenting, compliance monitoring and enforcement).
- 7.2 Government reform of the resource management system is intended to be completed 6 months prior to reforming three waters service delivery arrangements.
- 7.3 When public consultation begins, Council should consider making a submission on the draft Natural and Built Environment Bill, Strategic Planning Bill, and Climate Change Adaption Bill.

Attachments

1. [Attachment 1 - RMA Reform Proposed Replacement Diagram](#)

RMA reform: proposed replacement

Replacement RMA

Both plans must assist local authorities to achieve the purpose and principles of the Act and give effect to national direction under it

Combined plans
Purpose: Same as current for regional policy statements, regional plans, regional coastal plans and district plans under the RMA

Sets out the provisions needed to assist local authorities to manage the built environment in the region, including protected places

Local structure plans
Purpose: Place making – i.e. maintenance and enhancement of the features that contribute to local character, like tree protection and urban design rules

Sets out the provisions needed to assist local authorities to manage the natural environment in the region, including protected places

Spatial plans
Purpose: To contribute to a region's social, economic, environmental, and cultural well-being through a long term 20–30-year growth strategy

Describes a high-level development and growth strategy, including existing and future locations of:
– residential, business, rural production and industrial activities
– critical infrastructure, services, and investment

Specifies who will be responsible for providing infrastructure and services, and when

Shows 'no-go areas' as determined under the combined plans

Reflects limits set by national direction and combined plans

Spatial plans must show any protected places that are shown in combined plans

Both plans must be also consistent with the below pieces of legislation, but the replacement RMA takes precedence if they cannot be reconciled

Local Government Act 2002, Land Transport Management Act 2003, Climate Change Response Act 2002

Report

Date : 23 March 2021

To : Mayor and Councillors
Tararua District Council

From : David Geary
Director

Subject : **Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974**

Item No : **11.2**

1. Reason for the Report

- 1.1 Eketāhuna Community Board has made application for road closures on Sunday 25 April 2021. These closures have been requested under the Tenth Schedule of the Local Government Act 1974.
- 1.2 In accordance with the Act, consultation with the Police has been undertaken. The Police have indicated they have no concerns. No public objections have been received in response to advertising placed in the Bush Telegraph on Monday 8 March 2021.

2. Recommendation

That the report from the Alliance Director dated 23 March 2021 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, Council closes the following roads for the purpose of allowing Eketāhuna Community Board to hold an Anzac Day parade event

Road name: Haswell Street

Date of closure: Sunday 25 April 2021

Period of closure: 10.40am to 10.45am

Road name: Main Street (State Highway 2)

Date of closure: Sunday 25 April 2021

Period of closure: 10.45am to 10.50am

Road name: Jones Street

Date of closure: Sunday 25 April 2021

Period of closure: 10.50am to 11.30am

Conditions Applied to the Granting of these Road Closures

- 2.1 That Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.**
- 2.2 That if Tararua Alliance identify any road or roads as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw such road from the route of this event.**
- 2.3 That shortly after the event has been held Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.**

Advisory Note

That should the Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Attachments

- 1. [Application for Temporary Road Closure – Eketahuna Community Board - 25 April 2021](#)**

RECEIVED
22 FEB 2021
Eketahuna Service Centre



RECEIVED
25 FEB 2021
TARARUA DISTRICT
COUNCIL

APPLICATION FOR TEMPORARY ROAD CLOSURE

To Tararua Alliance
P O Box 7
DANNEVIRKE 4942

Phone (06) 374-5431
E-Mail info@tararuaadc.govt.nz
Website www.tararuaadc.govt.nz

Application made under Tenth Schedule of the
Local Government Act 1974

Date Received 22/02/2021
Application Fee: \$150.00
Receipt No: 1425211

THE APPLICANT

All contact details must be in New Zealand

Name of
Applicant:
*e.g. Club or
Organisation*

Contact Person:

Mailing Address:

Contact:

Email Address:

Eketahuna Community Board.

Tem Care

103 Newman Road, Eketahuna, 4900.

Daytime: 06375 8686

Mobile: 0211435947

After Hours:

Fax:

newmancare@outlook.com

Claire Mills
Customer Services Librarian
Tararua District Council

DETAILS OF REQUESTED CLOSURE(S)

Date/s of Closure/s:	25 th April 2021			
Road Name	Start Point:	End Point:	Affected Intersection/s	Time of Closure
Haswell Street	Outside Community hall.	Jones Street	Bergston St	10:40 am.
			Main St SH2	10:45 am.
			Jones St / SH2	10:45 am.
	1	Jones Street -	Jones St / Herbert	10:50 am.
				- 11:30 am.
Haswell Street - Rolling closure as parade marches to SH2.				
(A)	At SH2 junction with Haswell Street only South Bound traffic halted as parade turns South and marches to Jones Street			
(B) & (C)	Junction Jones Street and Herbert Street: closed from 10:45 am to 11:30 am to allow ceremony to occur outside Memorial Hall.			
(C)	Fully closed from 10:45 am.			
	SH2 Northbound remains unaffected			

(Attach a separate sheet if required)
Signed: _____
Date: _____
Name: _____

Michaela Duff

From: Terry Carew <Newmancarew@outlook.com>
Sent: Wednesday, 3 March 2021 1:48 p.m.
To: Michaela Duff
Subject: FW: Eketahuna Community Board - Road Closure Request for ANZAC Day.
Attachments: Scan.pdf; Scan_0003.pdf; Scan_0004.pdf

[External Email] This email was sent from outside the organisation – be cautious, particularly with links and attachments.

Hi Michaela

As requested.

Regards

Terry

From: Terry Carew
Sent: Sunday, 21 February 2021 1:54 PM
To: Mercedes.Waitere-McCallum@Taranuad.govt.nz
Subject: Eketahuna Community Board - Road Closure Request for ANZAC Day.

Morning Mercedes

Kindly find attached copies of an application for a Temporary Road Closure on ANZAC Day – 25th April 2021. Corinna will be delivering the hard copy of the application with the \$150 payment.

Regarding the Documentation:

- Attached is a copy of the map, showing the form up (Location A – Community Hall – Haswell Street), direction of the parade and ceremonial area (Location B & C – Memorial Hall – Jones Street). I have also completed the TDC (Page 2) with further detail showing timings at the Junctions/Road Locations on . SH2 Southbound Traffic, will only be affected for about 5/10 minutes, with a rolling stop able to go ahead once the parade is on SH2. Distance from Haswell to Jones Street along SH2 is about 250metres. Northbound Traffic on SH2 will not be affected.
- The TMP is being completed by Rik Morris (Branch Manager) Traffic Management NZ Ltd – 06 355 3675
- I will be forwarding the insurance Documentation, which is the same as the FMG Documentation provided by Corinna for the SH2 closure 30 Nov 2020 for the Santa Cruise Parade at Eketahuna.
- There will be a notice being placed in the Eketahuna Newsletter and on the Out Town Website. Members of the Community within the immediate area of the closures will receive additional notification with a mail drop.
- The application is to allow the Community of Eketahuna as with other communities, to remember those who have paid the ultimate price this coming ANZAC day.

If you require any further information, kindly contact me at your convenience.

ATTACHMENTS

The following documents are attached to this application: *(tick all enclosed)*

- ☒ Map/s of locations where road closure is requested
- ☒ Traffic Management Plan (including safety plan and emergency access arrangements) *Currently with*
- ☒ Copies of relevant insurance documentation
- ☒ Details of steps you will take to inform local landowners/residents of your event and access provisions
- ☒ Details of how your application will benefit the Tararua District
- ☒ Other documentation in support of your application

(specify)

As per email sent 21 February 2021.

Please provide as much detail as you can about your proposed closure. Failure to supply adequate detail may result in your application being declined.

The information you have provided on this form is required so that your application for road closure can be processed under the Tenth Schedule of the Local Government Act 1974. The information will only be used for this purpose.

Under the Privacy Act 1993, you have the right to see and correct personal information the Council holds about you.

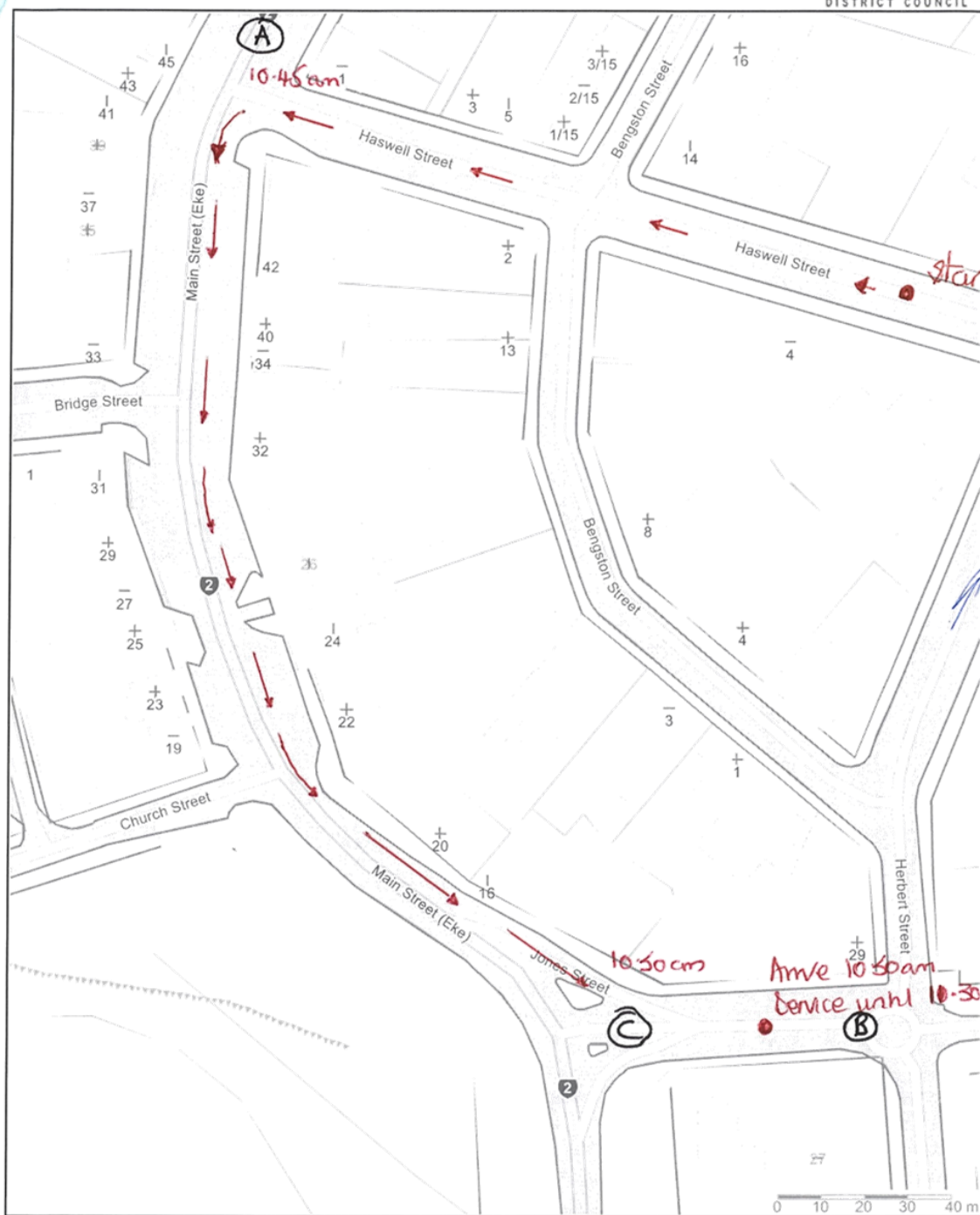
CONDITIONS OF APPLICATION

The following standard conditions are attached to this application for road closure:

- ☐ Applications must be received not less than 16 weeks prior to the date of the proposed closure. An application fee of \$150 applies.
- ☐ The applicant will be liable for the cost of advertising associated with this road closure application. Under the terms of the Local Government Act procedure, the closure must be advertised prior to its consideration by Council, in order to allow an opportunity for public objection. Council will arrange the appropriate advertising in its standard format, and the costs will be passed on to the applicant.
- ☐ Council will consult with the New Zealand Police as required under the terms of the Local Government Act.
- ☐ This application, and any public or Police objections, will be considered at an ordinary meeting of the Tararua District Council. The Tararua District Council reserves the right to decline any application for road closure at its discretion.
- ☐ Should this application for road closure be approved, the following standard conditions will apply:
 - 1) That the Council's Alliance Manager or (nominee) in conjunction with the event organiser will assess within one week prior to this event, the condition of the roads involved and whether the pavement can cope with the event.
 - 2) That if the Alliance Manager (or nominee) identifies any road or roads as being unlikely to cater for the event without significant remedial work, then he has the discretion to request the organiser to withdraw such road/s from the route of this event.
 - 3) That within 48 hours after the event has been held, the Alliance Manager (or nominee) and event organiser shall jointly carry out a drive over of the roads that were closed for this event to assess their condition.
 - 4) That should the Council incur any additional maintenance costs as a consequence of this event being held, then these expenses shall be recovered from the rally organiser.
- ☐ Council further reserves the right to impose any other reasonable conditions in relation to a road closure as it deems appropriate.
- ☐ Successful applications will require a further advertisement to notify the public of the date and time of the road closure/s. This will again be arranged by Council on behalf of the applicant, and the actual cost passed on.

11.2 Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974
Attachment 1 Application for Temporary Road Closure - Eke Our Town Inc. 25 April 2021

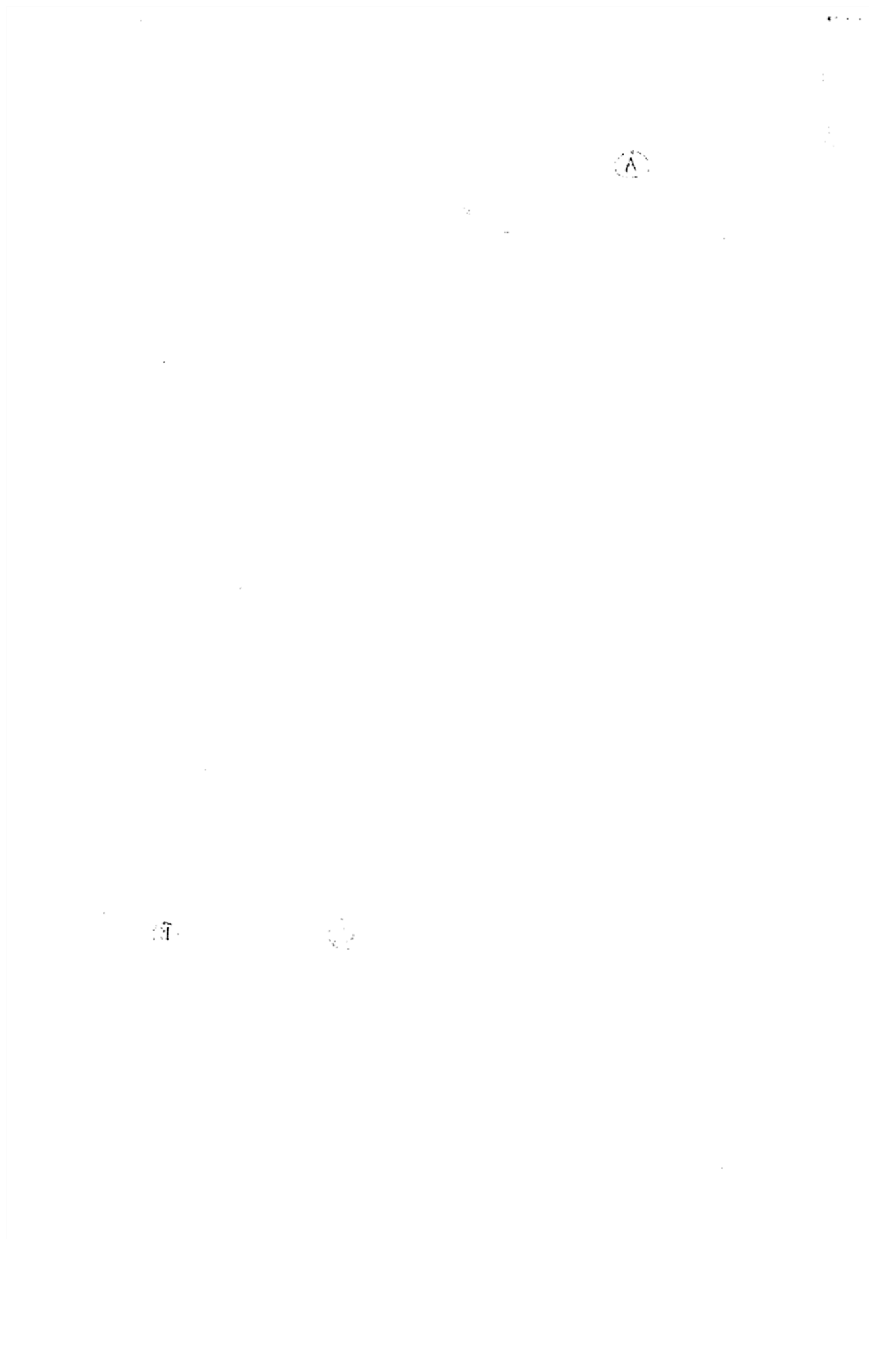
Print Date: 19/02/2021
Print Time: 8:37 AM



Scale: 1:1238
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1828534.91885, 5496941.71631
1828763.31181, 5497225.48719

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
The information displayed in the GIS has been taken from Tararua District Council's databases and maps.
It is made available in good faith but its accuracy or completeness is not guaranteed.
If the information is relied on in support of a resource consent it should be verified independently.





Report

Date : 24 March 2021
To : Mayor and Councillors
Tararua District Council
From : Bryan Nicholson
Chief Executive
Subject : **Staff Report**
Item No : **11.3**

1. Recommendation

- 1.1 *That the report from the Chief Executive dated 24 March 2021 concerning an update on key projects and items of interest to the Council (as circulated) be received.*

Reason for the Report

This report is to update Councillors on key projects and items of interest over the period from 16 February 2021 to 20 March 2021.

Tararua Alliance

Executive Summary

February has seen a sustained period of fine weather enabling crews to progress their works programme significantly. There is improved progress in the emergency works space with additional resources being brought in from the wider Downer NZ Design team to assist tackling the complex sites and to allow the BAU design work to continue. The forward works programme has been established signalling commencement of design and engineering tasks.

Expiry of lease agreements across the fleet has seen the addition of new vehicles to the fleet, this includes heavy trucks and light vehicles. We are fortunate to have one of the most modern fleets in New Zealand meaning that our downtime on fleet/vehicle maintenance is very low. Access to the Downer NZ extensive fleet network provides us with the ability to bring in plant when needed and then move it out when not in use.

Progress is being made on the new RT network which will provide the Alliance with full coverage of the district. This will improve the communications and the safety of our staff as they will have communications at their fingertips. Access to this is open to our TDC colleagues and we are currently working on what this looks like and the requirements for units in vehicles.

Training forms the backbone of developing people and as such we have had some interesting and varied training opportunities over the month. These included Project Management, First Aid, Driving, Planning and Drone use.

We have seen an increase in CRM's coming in especially relating to unsealed roads on our network. Complaints range from dust, speed and logging trucks resulting in near misses. We respond to these in a timely manner and listen to the concerns of the road users.

Huarahi Tūhono – Weber to Wimbledon is progressing well. This project will be monitored closely for the duration and significant project management methodologies applied. We have a new Delivery Management Governance suite available which will be put in to practice. This provides detailed analysis and management of the project to keep it on track.

The field crews are performing well and are in great spirits, engaged with Zero Harm principles and practices and "happy" in their work. We continue to remain close to our staff to ensure their needs are being met as they are the platform that we operate under and without them we would not be able to achieve what we have and continue to do. People are our greatest asset, their wellbeing is crucial to our continued success and we focus with them on, family, work, relationships, health, recreation, self-growth and resilience. The "7 life Aspects".

Looking at the remaining programmed works confidence is high that these will be completed, there is some of the emergency works that will not be completed this financial year due to the complex nature of the design and engineering approach meaning we need to ensure we get it right the first time. We will however, be in a position finalise designs and purchase materials to make as much use of the 90% subsidy available.

Planning

The month of February has seen some normality return to the Planning team. Over the past year of Covid-19 restrictions our community of practice group interactions have been limited to virtual only but this month we had staff represent Tararua at two events. The first was the Downer Asset Management conference where we were able to share some of the innovations coming out of the Tararua Alliance. We were also exposed to some new technologies and techniques to help our team more effectively analyse and communicate achievements more broadly and we hope to implement some of these during the next few months.

Peter van der Wel, our Road Asset Manager presented on video capture. Vehicle based video capture of our roads has become a useful tool in the past few years but recently we added to that process by beginning to capture 360-degree footage as found in Google Street view. As we can do this where ever and as often as we like it means we are able to have very current and complete video footage to help manage our network – especially where street view hasn't gone such as our unsealed road network.



We also had team members attend the Road Infrastructure Management Forum conference in Napier. While we didn't present at this conference we were given a specific mention for the 3 Waters reticulation RAMM project during a presentation by the Think Project (aka RAMM) team. The transition from the Assetic tool to RAMM which our Roading team uses is a first for New Zealand! A great example of the innovation generated by the Alliance. We have managed to align our setup with the new 3 Waters Meta Data standards being rolled out across industry and have begun using the new tool in earnest during the past month or so. We have also since been used as an example for others in the industry that are considering a change in 3 Waters asset management systems, we have taken the lead in this area and will be the benchmark standard. An example is seen below.

Dannevirke Sewer, Water & Stormwater Assets in RAMM



Finally, our discussions with Waka Kotahi continue about funding for the next National Land Transport Programme block and our business as usual continues with a heightened focus on ensuring our season is completed before the weather turns towards winter again.

Delivery

Road Maintenance

The settled weather has finally allowed work to commence with our much needed lichen control programme on the district's footpaths. We have completed 23,000m² of lichen control throughout the Dannevirke area and have a further 20,000m² programmed within the Pahiatua and Woodville Urban areas in March. We removed the chain links in Woodville following a request from Waka Kotahi as they presented a significant risk to pedestrians when heavy vehicles encroached the curb while navigating the tight intersection which has resulted in several bollards connected by chain to be catapulted on to the footpath at head height. These are scheduled to be replaced with a breakaway mechanism to mitigate the occurrence of this. Cyclic Maintenance is still ongoing. For the month of February, our teams repaired 230 potholes, fixed 20 road signs, removed 20 kilometres of high shoulder for improved drainage and repaired 4,500m² of pavement defects which is a great achievement.

Emergency works

Following an approved funding application from NZTA for emergency works, the team has been working to have works engineered and designed ready for delivery. There have been some delays due to the complexity of some sites, particularly the retaining wall on Arthur Street in Pahiatua. An investigation in to why this wall failed is underway, early indications suggest that the installation of a telephone line pole has expedited the decline and ensuing failure. There is an enormous amount of work within the programme but our objective is to deliver as much of this work as possible to make the most of our enhanced subsidy through NZTA. Works include retaining walls, retreats and material stabilised earth walls, majority of this programme will be packaged up and awarded to supply partners to deliver.

Road Renewals

Road renewals are in full swing this month, with the Reseal programme currently on target to be completed by the end of March. The team have completed over 250,000 m² of their 320,000 m² programme on sites right across the district. The Route 52, 93 section rehabilitation project is still underway. Now that the drainage and earthworks are completed this leaves only the pavement works to do which will be completed in early March.

Our safety improvements programme kicked off in January on Waihi Falls Road. This is a large and reasonably complex site consisting of drainage improvements, medium scale earthworks and pavement improvements to strengthen the road and improve road user safety and an extension of the seal.



Waihi Valley Road safety improvements – seal extension



Scarborough Road – Reseal.

Progress has been good over the month of February with both the Western & Eastern Sides of Main Street currently having the road re-instated, this will create some much needed parking in front of the businesses in these areas. There will be another stage to the road re instatement which will be done when we have completed the Princess Street traffic calming island, this work is scheduled for mid – late March.

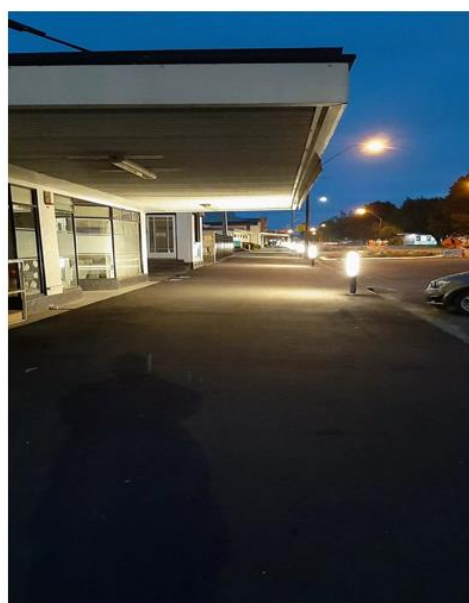
The concrete nibs are proceeding well within the central island, the focus is to have the northern end completed well before ANZAC day and allow commemorations to take place.

The last of the concrete infill paths has been completed, with the balance of footpaths being AC.

The slip lane at the northern end of the central island will also be closed in March to repair the road where it has slumped around an existing manhole, and to complete the remainder of the traffic calming concrete nibs.

Peter Donnelly Contracting are progressing well with the enabling works for the charging stations and fibre optics work.

The project is tracking well in regards to time frames; there is a possibility that there will be the odd task that will continue through into June. Below is an example of the seating to be installed.



Testing of the new lighting.

Huarahi Tūhono – Weber to Wimbledon

Project Development & Design

Having received a “Shovel-Ready” label, this project effectively became a Design/Build project with the expectation from the Provincial Development Unit that physical works started shortly after approval. We were able to do this as there was work within the Road Maintenance programme scheduled for this Financial year.

The additional funding has allowed us to increase the scope of repairs drastically from the original 900m Area Wide Pavement Treatment (AWPT), to the 76 sites identified in the Business Case developed in 2019.

Given the 26km of length of road now within the scope, the upfront planning and consultation is a significant part of the project.

The Project Team have continued to develop and refine the works identified. The first set of Construction Drawings (Franklin Rd AWPT) were handed over to the delivery team, thus allowing commencement of the main works programme. The focus now is to develop designs for Section 1 (Wimbledon to the CHB boundary).

Local Aggregate – 6 alternative aggregate sources close to site have been identified, of which 2 are directly onsite and appear to be of suitable quality to substitute around 30% of imported river-metal. Further analysis of the material is required to confirm this, if this proves to be the case, this has the potential to off-set \$500k of cartage costs, of which can be returned to the project.

Discussions are underway with Horizons Regional Council relating to consents and what requirements are needed to be met.

Project Delivery

The delivery team have now completed the high-priority repairs throughout the length and have commenced on the main work programme starting with Franklin Rd AWPT. Work is progressing well, with Earthworks nearing completion (at time of writing). Work on this AWPT will continue through April with completion expected to be in early May. We are exploring the option to establish further resource onsite in April, but this will be dependent on completion of designs for Section 1 (now 80% complete) and successful negotiation with Land owners affected.



Trimming of one of the high-priority repairs completed in February.

Stakeholder Liaison

February saw the first Project Committee meeting held at Weber Hall, this committee brings together key Stakeholders of the project. These stakeholders have been selected with the view that they will be able to provide support to the project in the form of assisting us with the Social outcomes requirements of the project, as well as providing an avenue for the local community to provide input.

While this initial meeting was effectively a briefing to the members, there was a number of take-away's that will assist us in the planning and development of the project. One message received from the Local Community members was that when asked what their expectations of the project was, their response was "that their children would feel safe while travelling to school on the school-bus". Hearing the real impacts of what this funding will allow us to achieve was a powerful reminder as to why we are doing this project.

3 Waters

Renewals

The renewal of the 63mm ring main in Robertshawe Crescent was completed during February - this included eight laterals, one fire hydrant and an isolation valve. We have also renewed five separate water laterals due to ongoing issues and poor asset condition.

The crew are now moving to Pahiatua, with a wastewater renewal planned in Albert St. This work will be completed via pipe-bursting and includes seven lateral connections and the installation of a new manhole. Currently there is no manhole at the end of the street, which is not best practice. The install of a new manhole will give us quick access if needed in the future.

Our pipe liners have arrived from Hamburg and the 20/21 sewer relining works are programmed to start on the 7th of April.

Davies Waste Solutions will first be relining a 300mm sewer main in Cambridge St Pahiatua between the 7th and 9th of April. This sewer line runs through private property and is not suitable for open cutting. The team will then move to Woodville and reline the sewer trunk main along Station St, from McLean St down to the wastewater treatment ponds. This phase of works is scheduled for completion over two weeks from Monday the 12th until Friday the 23rd of April.

Wastewater maintenance

In February, we completed six spot repairs on sections of damaged wastewater mains. Most repairs have been in the order of around 6 – 12 m long sections.

All wastewater pump stations across the district have been vacuum sucked out and have had the chambers water blasted clean.

Below Photos – Show a Sewer a Repair in Sneddon St



Below Photos showing 2 x Pump stations after Cleaning



Water maintenance

Has been very busy, the ground drying out and contracting has contributed. Also with the dry ground making the identification of any small leaks easier. We have replaced 35 tobies, fixed 18 water lateral / main leaks and responded to other minor CRM requests during February. We have also live tapped five water mains for new house connections.

Stormwater








The urban open drains district wide have been sprayed for weeds, albeit later than last year. During February, we also undertook the removal of some willows from the Pahiatua Main Drain. These were posing a flood risk.



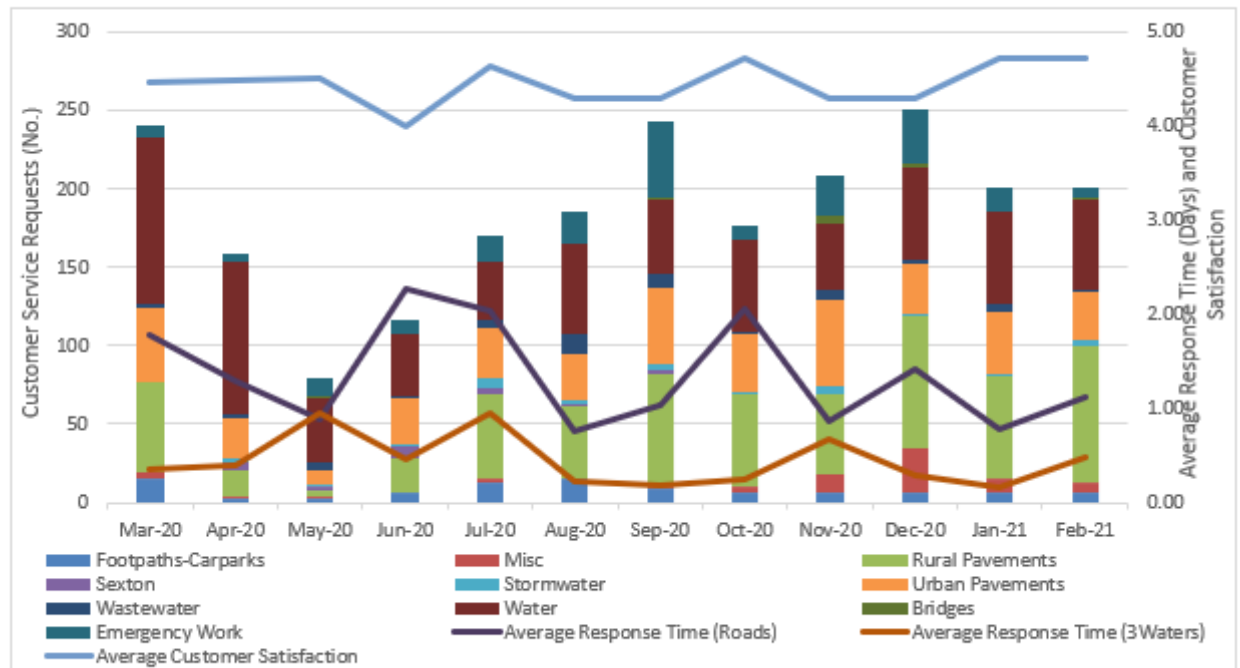
Before and after photos of the Willow removal in Main Drain Pahiatua

Performance

Performance Dashboard

KRA	Name	Frequency	Comments	
PEOPLE RESULTS	Alliance Team Safety	Monthly	Results for February total number of SBOs reported this month was 82	
	Workplace Health	6 Monthly	Loss time injuries (LTI) 0 Medical treated injuries (MTI) 0 Environmental incidents 0 Near Miss Reported 0 No near misses have been reported for this month	
CUSTOMER RESULTS	Timely Communications	Monthly	Monthly Response for Roading being 94% and 3 Waters 100%	
	Effective Communication	Monthly	We are currently discussing using an external staff member to undertake Customer Surveys	
	Minimise Operational Impacts	3 Monthly	A total of Three Compliments have been received for February 2021.	
SOCIETY RESULTS	Compliance with TMP	Monthly	<ul style="list-style-type: none"> 75 Before-U-Digs were received and processed during February. 48 corridor access were received and approved during February. 24 TMP audits were undertaken during February, 12 were external contractors working on the network with 12 alliance sites. Of these sites most of the sites were of a high standard with one external site needing improvements made on the day that scored above 30. 	
	Zero Harm – Environment	Monthly	No environmental issues to report.	

Customer Management



Plant and Property

Utilities

Recently staff attended a three waters reform workshop in Palmerston North, facilitated by the Department of Internal Affairs. The purpose of this workshop was to provide local government and iwi with the most up-to-date thinking on key reform proposals and features, and to seek feedback on these ahead of advice to Ministers in mid-2021.

There was very constructive discussion regarding the structure of the proposed service provider entities, including the number and size, respective boundaries, governance, and community's ability to protect/promote their voice being heard. There was also discussion on the impacts to local government, and what this could mean in the future in terms of our role and the services we provide.

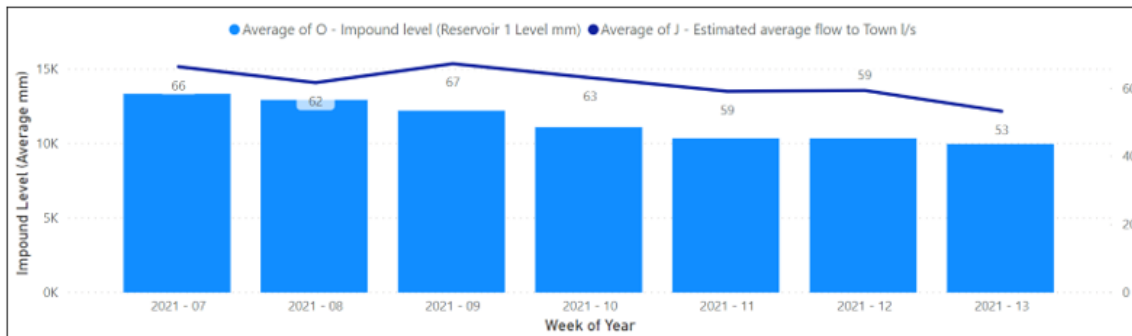
There is a huge amount of work going on in this space, led by the Department of Internal Affairs and supported by key stakeholders including local government. At this stage we expect to receive public information and education campaign material mid this year, to enable effective community consultation. This will inform Council to make a decision on the future of Tararua's water, wastewater and stormwater service delivery towards the end of the year.



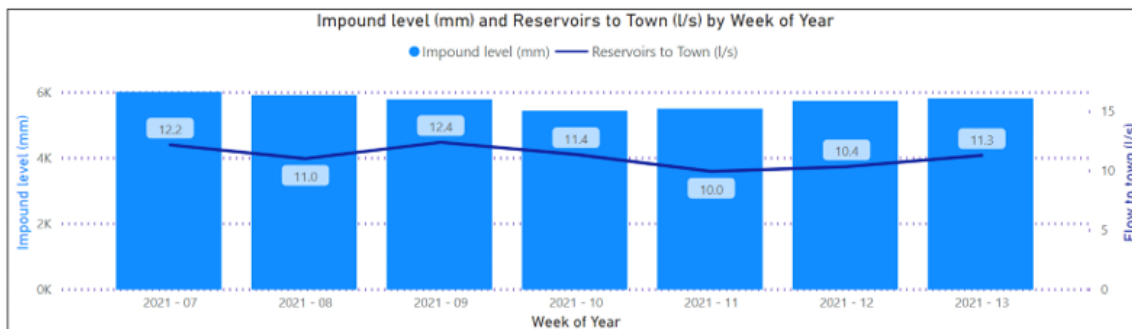
Image; Possible Future 3Waters Service Provider Boundaries

Water

Residential water use throughout the district is reasonably consistent. Much needed rain across the district has supported our supply and storage of water. Our impounded supplies at Dannevirke (67% full) and Woodville (90% full) provide confidence that, if good water conservation behaviours across our communities continue, water restriction levels will not need to be increased. Our restriction levels are currently reviewed every two weeks.



Image; Dannevirke impounded supply level and demand



Image; Woodville impounded supply level and demand

The Woodville water take resource consent application has been indicatively accepted by Horizons Regional Council, however they have asked for an extension to allow for further information request to be determined.

Recently Central Government stepped into the Health (Fluoridation of Drinking Water) Amendment Bill debate, wanting to become the centralised decision-maker on the controversial mineral's addition into New Zealand's council drinking water supplies. The Bill is proposing decision-making on whether fluoride is added to drinking water shifts away from councils to district health boards. It appears central government would like to further centralise that proposed shift, so that the decision is instead made by the Director-General of Health – with a likely intention to add fluoride to all councils' drinking water. Currently fluoride is not added to any of Tararua District Council's water supply.

Wastewater

Additional information has been sought from Horizons regarding our Woodville wastewater discharge consent application. This includes:

- Further site investigation of the local ground water system.
- Revision of the assessment of environmental effects and updated effluent quality data and flow information.
- Confirmation of wetland site and vertical flow wetland design followed by a surface flow wetland.

Further work is being done on size of the wetland needed from the latest flow data. A request for an assessment against the NPSFM 2020 (National Policy Statement for Freshwater Management 2020) has also been prepared.

The consent hearing is scheduled for 12-13 May, with a site visit arranged on 11 May with the Commissioners' from the Hearing panel.

Facilities

Grass and weed growth has slowed over the district following dry conditions and now Autumn temperatures. This has allowed Council contractors to catch up on other tasks within their contract. Staff continue to receive positive verbal feedback on the way facilities are looking.

Strong winds in January and February caused several trees and branches to come down in our parks and cemeteries, and arborist contractors have been busy cleaning tree debris around the district.

Projects completed over the last month include:

- Two new ashes berms at the Mangatera Cemetery,
- Painting of the Woodville Sports Stadium (pictured below),
- Painting of the old sexton office and fences at the Mangatera Cemetery (pictured below),
- Painting of the Akitio public toilets,
- Installation of a heat pump at the Dannevirke Library,
- Replacement of the old fluorescent tubes with LED tubes at the Eketahuna Library.

Work is also continuing with the installation of insulation and ventilation systems into our pensioner units.



Mangatera Sexton Shed – Before (left) and After (right)



Woodville Sports Stadium – Before (left) and After (centre and right)

Woodville, Pahiatua and Eketahuna pools have all reported a successful season, with pool numbers for the season to date shown in the table below.

Pool	Numbers
Pahiatua	16,006
Woodville	2,115
Eketahuna	1,869

Campgrounds

Campgrounds have also had a summer period, in particular Dannevirke which had a record number of campers in January.

Pool	Numbers	
	January	February
Dannevirke	1,088	841
Pahiatua	439	476
Woodville	90	67
Eketahuna	716	779

Solid Waste

With the Pongaroa landfill closing in August 2021, a closure plan is currently being developed and discussions are being had regarding transfer station options at the site. Further information is being gathered to determine the most optimal option for solid waste in Pongaroa.

The solid waste trial in Dannevirke has started well. As part of this, ten households have been provided with a recycling bin, refuse bin, glass crate, and a food waste bucket. The trial will go for a month, allowing us to collect data around waste habits and improve future decision making to meet waste minimisation targets. but it has potentially proved more costly to the community than thought at the time. Over the first two weeks of the trial it was determined the bins diverted more than 150 kilograms from going to landfill (more than 60% of the total waste collected). Assuming this could be replicated across the district, more than 70 tonnes of 'waste' could be diverted from going to landfill every two weeks.

The trial, which also includes waste education, ends in Dannevirke at the end of March, followed by trials in Woodville, Pahiatua, Eketahuna.

Next month a kerbside glass collection trial of 1,000 households will commence. This will run for 2 months, with data collected being used to inform Council's future decision on kerbside glass recycling across the four main towns.

We are looking forward to the results of both these trials.

Regulatory

Building Services

Quality Management System

The building team held their monthly Building Consent Authority (BCA) Operational Meeting with Quality Manager, Steve Mazey. No significant changes were made to the Quality Management System. Council's next accreditation audit by IANZ will be in November.

Building Consents

The value of consented building work was \$3.5m for February. Applications to consent new residential housing are continuing to increase.

The table below provides a comparison (1 July to date) of consenting and inspection activity.

Category	2018/19	2019/20	2020/21
No. of Applications Received	219	260	274
No. of Applications Processed	229	242	254
% Processed within Time	78.2%	93.4%	78.7%
Total Value	\$11,412,669.00	\$16,806,251.00	\$18,986,390.00
No. of Inspections Requested	629	765	995
No. of Inspections Performed	891	1,186	1,315

Council has begun forwarding applications to its contractor to process remotely. However, ongoing significant demand means improvement in processing timeframes is likely to be gradual.

Earthquake Prone Buildings

Council's legal advisors have reviewed the template letters that can be sent to building owners. The letters are now being updated following that advice.

Animal Control

Public Education and Information

The Animal Control team hosted a stall at the Dannevirke A & P Show, including a colouring competition and giveaways. Community feedback has been positive.

One article was published in February. This provided information about the benefits of and legal requirements for microchipping dogs.

Staff will work with the communications team this month to arrange another reminder notice to be placed in the Bush Telegraph reinforcing owner obligations to register their dogs.

Annual Dog Re-registration

To date, 6,672 dogs have registered in the district with 90 dogs remaining unregistered. This is a reduction of 84 unregistered dogs since last month.

Dog Attacks

The table below provides a comparison (1 July to date) of reported dog attacks on people and animals.

Location	2018/19	2019/20	2020/21
Ind/Com Nth Ward	0	1	2
Ind/Com Sth Ward	0	0	0
Non Rateable	0	0	0
Rural North Ward	4	4	5
Rural South Ward	3	9	4
Road or No Property Address	9	7	10
Urban North Ward	14	8	8
Urban South Ward	8	13	13
Total Reports	38	42	42

Animal control will increase their patrols and presence in Woodville and Pahiatua, to provide a visual deterrent and reminder to owners to control their dogs.

Environmental Health and Licensing

Alcohol Licenses

An appeal hearing was scheduled to be heard by the Alcohol and Regulatory Licensing Authority (ARLA) at the Dannevirke District Court, against the New Off Licence issued to Cloverbloom Company Ltd for their premises at 14 Miller Street, Dannevirke.

However, prior to the appeal hearing, the licence holder decided to surrender their licences to the Secretary of the District Licensing Committee. This action ended the appeals, so the hearing did not proceed. The premises are no longer licenced to sell alcohol.

Environmental Health

Environmental Health staff have audited 8 food safety plans for compliance. And inspected two premises for compliance with Health regulations.

Illicit Dumping

The table below provides a comparison (1 July to date) of reported illicit dumping.

Illicit Dumping	2018/19	2019/20	2020/21
Ind/Com Nth Ward	4	15	9
Ind/Com Sth Ward	2	5	2
Non Rateable	2	6	14
Rural North Ward	2	5	3
Rural South Ward	4	2	1
Road or No Property Address	64	71	55
Urban North Ward	3	4	5
Urban South Ward	6	3	3
Total Reports	87	111	92

District Planning

Resource Consents

Demand for resource consents has remained strong. In response to one of our planners taking unexpected leave, we have obtained limited temporary cover from our planning consultants. We have also arranged for the animal control administrator to provide temporary planning administration support, to help streamline our coordination of application processing.

Staff will work with the Tararua IT Alliance to provide a breakdown of resource consents by town. A timeframe for providing this information will be advised in due course.

The table below provides a comparison (1 July to date) of consenting activity.

Category	2018/19	2019/20	2020/21
No. of Applications Received	46	58	80
<i>Subdivision</i>	32	49	72
<i>Land Use</i>	14	9	8
No. of Applications Processed	48	57	42
<i>Subdivision</i>	34	47	35
<i>Land Use</i>	14	10	7
% Processed within Time	97.9%	94.7%	88.1%

Economic Development, Communications and District Marketing

Economic Development

District Signage

Angela is working with Waka Kotahi NZTA and the landowners at Norsewood and Eketahuna about the siting of our district signs. The signs themselves are constructed and ready to go in.

Business Support

A variety of phone enquiries received. Angela was able to direct them to appropriate websites for reliable information and is working with one through business planning and cashbook keeping.

Community

Food Secure Community Plan

The Working Group engaged Emma Elliot to carry out the research and write the plan. She has begun talking to stakeholder organisations. This project began in the community and Stephen Dunn applied on their behalf to MSD for the funding.

Digital Spaces

Total number of people that have worked on the project this month	9 (Mix: Full Time: 1, Part time: 8 - Contractors: 2, Consultants: 6, Direct employees: 1)
Recent progress (opening hours, number of people attending training, number of training sessions, hosted):	IT: Extra Desk top monitor set up in place and ready for use for any external person to connect to. Printer/Scanner installed. Interactive screen installed. Software packages will be fine-tuned as user requirements are shared/understood. Opening Hours: 8am to 5pm Activator: A very active month. Have had the DigitalSpaces brochure printed. Spent a few hours approaching businesses in the Pahiatua township to tell them what is on offer. First In-house training session was held. Was approached by a local arts community to see if they can have someone work at DigitalSpaces to scan old photographs. Have been actively sourcing training providers. Some businesses have come in to discuss how to get help with their websites.

Training:

Held the “Introduction to Digital Marketing” training session by Leah De Guzman from Digital Marketing NZ on Feb 25th – we had 15 people RSVP to this event and 12 people attended on the day. Will send out feedback forms to the people who attended.

Next training to be held on the 18th of March with MCI & Associates, Accountants and Business Advisors on Xero and MYOB.

Narita from Mahi Space and Activator arranged a Zoom session with Spark to work out some technical difficulties with the screens. This was beneficial to work out how to collaboratively work together for future training sessions.

Equipment:

Some of the equipment has been loaned out to Ray Borrie of Tararua District Council to record some local events. First was the Viking Festival, Different equipment was trialled, the Gimble and camera was used to take smooth action shots. A promotional video was made using our software at the Viking Festival.

Most recent was one of the Jazz in the Park concerts. The portable microphone with a camera was used to record the concert.

Promotional Material:

The Digital Spaces Brochure has been printed and started to be distributed.

The Digital Spaces Facebook page has been updated regularly with details of services, trainings and provide any helpful information (such as webinars, or relevant articles).

Up-coming flyers for trainings are being created in Canva.

Hosted/Users:

General Users – 51

February has taken off with general users of DigitalSpaces. We have had local accommodation providers referring their customers to us for the hot desk facility.

We hosted the Tararua Health and Wellbeing Committee meeting here with a Zoom session as we were in Level 2 COVID restrictions, which meant they could not all meet in person.

Risks/notable issues:	<p>Potential for equipment to go missing:</p> <p>Have installed a lockable cabinet within the DigitalSpaces room for some equipment to be stored as the local storage room wasn't suitable with electronics being stored with paper.</p>
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Photo of Leah De Guzman at the "Introduction to Digital Marketing" workshop.



Publications

Key publications underway

- Long Term Plan 2021-2031
- Consultation Document for the LTP

Upcoming

- Form updates regarding banks phasing out of cheques

Communications

Key Projects

Draft Long Term Plan (LTP) 2021-2031 – Public Consultation

Public consultation for the draft LTP will open on 12 April and close on 12 May 2021.

- A summary of the Communications Plan was presented to council at the LTP Workshop on Wednesday 17 February 2021.
- Work continues on planning public events and developing promotional material.

Pahiatua Town Centre Upgrade

A project update was published in March and planning for the final reveal will soon commence. In addition to the update, an “open” letter was produced to enable Project Team member, Shirley Hull, to have conversations with locals interested in contributing to the project (financially).

Huarahi Tūhono – Weber to Wimbledon

The project, made possible with funding administered by the Provincial Development Unit (PDU), will invest \$14.6m in badly needed safety and resilience upgrades on this vital 26km stretch of Route 52.

Updates:

- 17 February: The first Project Committee meeting held in Weber with representatives from local iwi and the local area.
- 15-19 March: Letters to affected residents delivered (in brochure format)

Upcoming:

- 24 March: Internal workshop to discuss the Social Outcomes Strategy
- 24 March: Community Information Evening in Weber

Summer Water Restrictions

On Thursday 4 January 2021, Alternate Evening (7pm-9pm) water restrictions were put in place for all towns in the Tararua District. This excludes Akitio where a Total Outdoor Ban is in place until 7 April 2021 (as is normal practice at this time of year for this supply).

There have been delays in the installation of the second roll-out of the signage. This is being addressed with urgency. Signs have been received from the signwriter and will soon be installed.

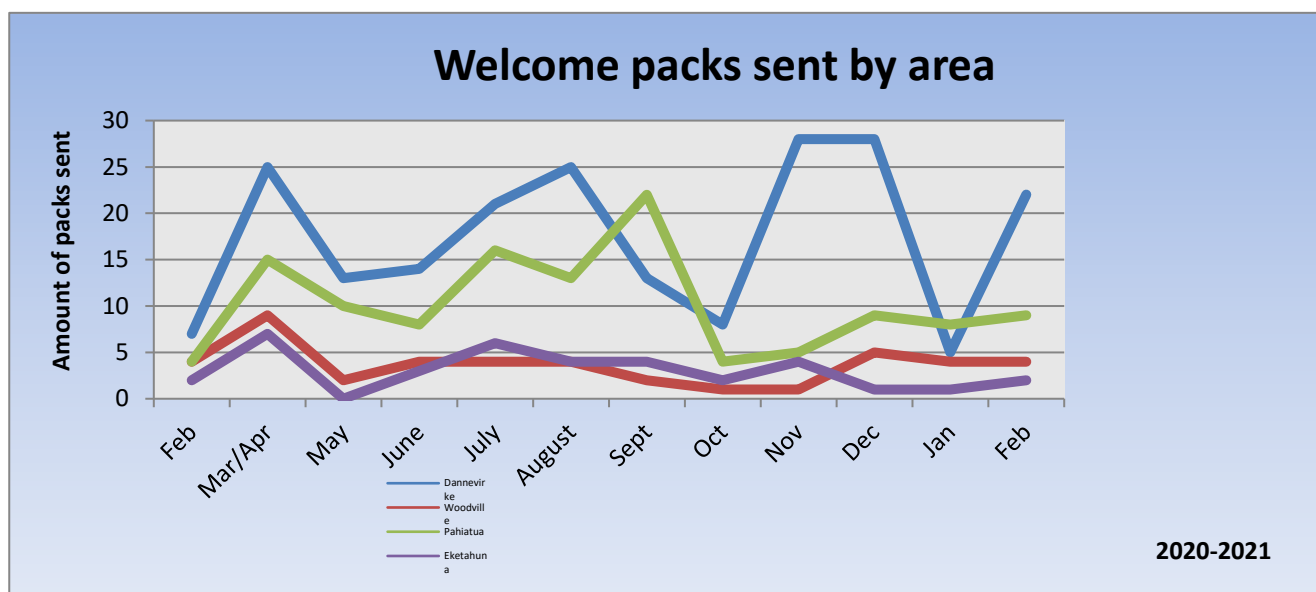
Events

1. Events from February/March will be reported on in the next reporting period.

TARARUA I-SITE REPORT – February 2021

Welcome Packs

There were 37 packs sent out during January 2021, 10 of these were sent to purchasers outside the Tararua District.

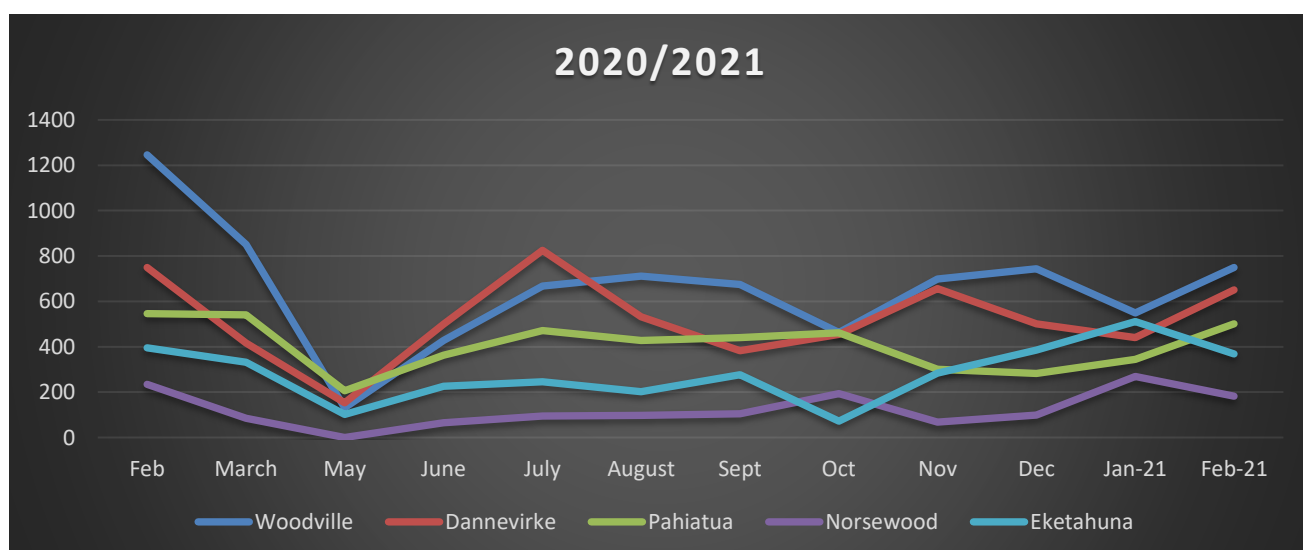


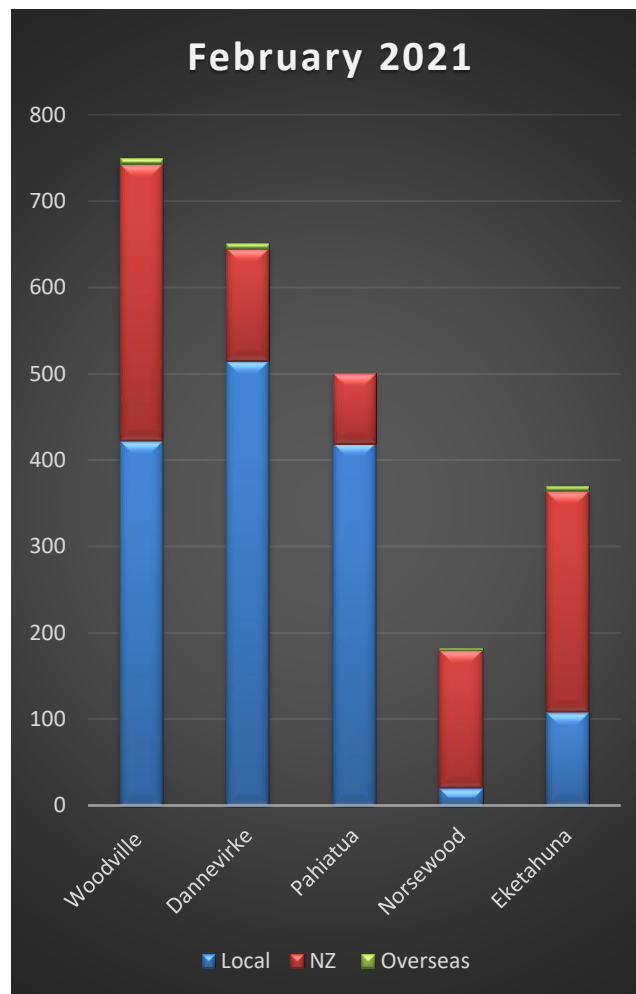
Creative Communities

The next funding round is open from 1 – 30 March 2021 for arts based projects within the Tararua District.

Tararua i-SITE and Information Centre statistics February 2021

February saw a few more visitors in the Tararua District, there was a lot of motorhomes/caravans visitors and also events that brought visitors to the district.





Programmes and Projects Office

Project Updates

Project Management Plans for the Year 1-3 Long-Term Plan capital programme, including communications and stakeholder engagement, has commenced development. These plans have been prioritised based on the estimated start date of the project or programme and will continue to be developed and updated through the lifecycle of the first three years, along with other key documents that form part of the PMO framework.

Monitoring of current annual plan projects is ongoing, but the PMO is confident that these projects will be completed on time, with minimal carry forwards occurring into the next financial year.

Updates of key projects are noted below:

Recreation Strategy

- As part of DVK Multisport Complex work, Jessi has been building a facility stocktake for the District with big picture goal of story mapping (GIS) by township to support better district facility (spaces and places) planning.
- Needs assessment and secondary data is being collated in tandem with the Multisport project.
- It has been identified that Council has no policy or guidelines in place regarding development of community facilities. This is progressing as a priority and is being developed in tandem with the Multisport project.
- Flow on from above, will be developing criteria for determining land purchase or disposal of facility (space or place).
- Opportunities have been identified for efficiency and resourcing with Sport Manawatu, driving these conversations with long term strategy implementation in mind.

Dannevirke and Pahiatua Service Centres Earthquake Strengthening

- The RFP process is nearing completion for the project monitoring and control component of the project.
- Once a Project Engineer is awarded the tender, we will look at scoping the requirements to bring a contractor on board and start the process of going to market for construction.
- The tender evaluation for the project engineer is expected to start on 1 April 2021 and conclude by 8 April 2021.
- The expectation is that both service centres will be completed by the same contractor and the tender document will be worded accordingly.
- Process of upgrading the office space at the Pahiatua Town Hall Library to allow for temporary placement of the Pahiatua Service centre staff during the Earthquake strengthening works has commenced.
- A plan to temporary move the Dannevirke Service centre staff during earthquake strengthening is also being developed.

Solid Waste 17a Review

- The full kerbside trial is midway through the first phase and has started yielding positive results. We are currently in the process of identifying and contacting trial participants for Woodville.
- The data we are collecting during this process is proving extremely valuable as we have not had data around household waste habits collected in the past.
- The trial will run for a further 3 months with the possibility of extending as a continuous education tool.
- The 1000 bin glass crate trial is tracking as expected with a start date identified for 7 April 2021 to allow for the public holidays over the Easter period.
- The bins have been sourced and is currently stored on council owned land.
- We are waiting to take delivery of the stickers and will look to bring on board students to assist with getting these stickers onto the bins (2000 stickers).
- Training of the customer services tool 3 Logix is planned for Friday the 19th March to ensure that the CS team is ready to respond to all trial related queries. This is a specific tool that is used to capture solid waste information, including camera functionality.
- The IT team have been introduced to the system and are happy that it meets the council's security and hosting policies.
- The contractor has been engaged and the route and participants of the trial have been signed off.
- All data collected during the next few months will inform the Section 17A review and provide options for the right debate discussions to follow.
- Trial findings to date (based on 10 households over a 2-week period):



Pahiatua Townhall Library

- A site survey was conducted by Strata engineering and a report has been issued for review.
- Further testing will be done on the masonry strength/structural integrity of the building by cutting out pieces of brick wall and internal strengthening beams for testing.
- It is expected that the DSA will be completed and a report due to council by the end of April 2021.
- We have requested that Strata engineering provide 3 quotes from local contractors to perform the testing work as to ensure quality work when repatching the cut-out works.

- The Pahiataua Town hall library previously held a National Building Standard of 22% so it is expected work will need to be conducted on this building within year 2 or 3 of the LTP.

Website and Online Services

- Sign off has been received from ELT to proceed with the supplier “Squiz” as the preferred supplier after the options analysis stage.
- Currently at the contract stage and have identified a few legal discussion points which we are working through with the supplier.
- It is expected that once the contract has been signed a website platform would be ready for testing within 6 weeks.
- The project team has been identified and will now solely be run by the IT department with methodology oversight by the PMO.
- The project has been broken up into two phases.
 - Phase one is to build the new website platform, migrate all data and content and “Go-Live” for the community to access. This will be developed in isolation of our current website, with no impact to the community while in progress.
 - Phase two is to build in the online services functionality to enable users to complete payment of most council services on the council website.

The Future Without Cheques

- Key dates and action points have been identified
- Westpac Bank withdraw cheque facility from 25 June 2021
- Communication Schedule is being confirmed this week
- Notification will be included with Rates maildrop issued on 1 May
- Refund process, petty cash, Business Prepaid Cards & Suppliers – systems and process are being collated
- New process will be presented to Council in late April.
- Next meeting Thursday 25 March.

Business Intelligence

- BI Usage has dropped in the last few months and usage has been narrowed down to “drawing reports”.
- This is mostly due to an increase in Regulatory workload.
- Further investigation is underway to determine the cause of low usage.
- We have also identified opportunities for solid waste and additional water data to be fed into the BI system,
- We will need to reassess the council requirements and form a strategy to enable valuable reporting using the BI data.

3 Waters Reform

- The project substitution request has now been approved by DIA.
- The first quarterly report submitted to 3 waters has also been approved
- Attendance at the 3 waters reform workshop on Thursday 11 March has provided further information on the reform but has also left a lot of questions unanswered.
- Additional attendance at the next workshop in Wellington by other key staff will hopefully provide opportunity for these questions to be answered.

Dannevirke Water Treatment Plant Upgrade

- A site survey was conducted by WSP engineers on Friday 12 March 2021 as well as a geotech.
- The design has been developed in collaboration with TDC and now passed on for peer review and we await the report from the engineers.
- Total project costs are now being reviewed for approval to proceed.

Woodville Water Treatment Plant Upgrade

- A site survey was conducted by WSP engineers on Friday 12 March 2021 as well as a Geotech survey.
- The design has been developed with in collaboration TDC and now passed on for peer review and we await the report from the engineers.
- WSP will be on site on Wednesday 17 March 2021 for geotechnical testing
- Total project costs are now being developed for review.

Eketahuna Water Treatment Plant Upgrade

- Plant has undergone filter maintenance to improve performance
- Awaiting suitable data to analyse performance and recommend upgrade requirements

Pahiatua Swimming Pool

- Swimming Pool Business Case has been reviewed for Pahiatua on Track and continuing to provide assistance to Louise Powick.
- TACT have agreed to release their financial information re: Wai Splash Swimming Pool to Pahiatua on Track to help inform their Business Case
- Dannevirke Multisport Consultant (Global Leisure Group) have been selected to deliver the Dannevirke Multisport Complex Needs Assessment and Feasibility Study.
- Project kick off meeting was held 8 March, GLG came to Dannevirke for area tour of existing facilities (spaces and places) and to discuss project timeline and scope.
- GLG currently working through whole of project timeline including scheduling the three stakeholder workshops required for the project. Timeline to be provided by next week.
- The culminated secondary data has been sent for GLG to work through as part of informing needs assessment – review of this data will take up to 3 weeks.
- The Recreation Committee (a.k.a. DVK wheel park group) and DVK Multisport Complex Incorporated (DMCI) has merged, as their efforts align and will be better positioned for funding.
- Recreation Committee still to progress efforts in obtaining concept designs for wheel park and submitting funding applications as build would not need to be delayed.
- Next project steering group meeting is scheduled for 30 March.
- TDC and Mayor & Councillors will continue to be kept up to date via Works Liaison Committee

Woodville Recreation Grounds Development

- Keeping apprised of WDV/WRAP's development of Woodville Recreation Grounds, important to ensure community developments fit within Council District Plan and overall strategic framework and plans.

- WDV/WRAP are seeking funding for the development; however, they need project guidance. Have connected them with the best Sport Manawatu representative to support them.
- Have highlighted concerns re: need for reserve management plan, lack of needs assessment to justify oversupply of basketball and tennis courts, and community expectation that post build Council will take responsibility of asset(s).
- WDV are planning to present updated plans re: Development to Council in April/May.

Pensioner Housing

- Contract for land purchase and development has now been signed
- Project planning underway for construction and development of 6 new pensioner housing units

Pongoroa Water Treatment Plant

- The treatment operators have requested a review of the current plant operations and equipment to ensure it meets the design and specification of the original drawings.
- Mason Engineering is expected to fit equipment which were delayed during commissioning due to the worldwide Covid pandemic, the equipment has been arriving sporadically but it is expected that we can fit the equipment as it arrives and not have to wait until everything has arrived.
- The first step we are trying to accomplish is to have the plant operating as per the design spec. Second to assess whether the supply meets the demand and lastly disconnect tanks and hook residents up to the council supply.

TRIM (Document Management System) Upgrade/Replacement

- Risks and options have been identified around the continued use of TRIM.
- A project is being initiated and an options analysis has been identified as a next step to compare all the options with TRIM and conduct a fit for purpose exercise

Libraries

Executive Summary

The Tararua Library team are very pleased to welcome Allison McNicol and Leika McIver to the team as of 22 February 2021. Both are on a fixed term contract of 15 months due to funding made available from the New Zealand Libraries Partnership Programme. Allison is our second secondee to the programme after Corinna Carew's promotion to Outreach Librarian. Allison's role is to focus on "Reading for pleasure" at the Tararua Library. Leika's role is part-time stemming from the change in hours for Corinna, Claire Mills, and Julie Smith.

The application for funding from the New Zealand Libraries Participation Programme for Tararua Library to create a brand was successful. We have had our initial meeting with Anthony Chiappin where he met all the team and visited all the sites on an information gathering sortie. We will move on to the workshop in March where the team will have the chance to work together in creating the brand.

The District Librarian accompanied Tina Love, Group Manager-Operations, on a meet and greet tour of the Tararua Library branches. There has been positive feedback from the Team as they enjoyed meeting Tina and chatting about her new role and their role in the Library.

The Tararua Library is collaborating with REAP to deliver a programme to all the playgroups in the Dannevirke-Woodville area. The programme will run over two terms and allows Tararua Library the opportunity to network and get to know the people who provide playgroup services as well as the children involved. There has already been added interest in the Little Ears programme that the Library runs since we have been visiting.

A Marketing/event/promotion team has been established and meets at the end of each month. This group is taking an holistic view to promoting the services of Tararua Library. It is establishing a year-long schedule of focus for each month. Once we have our branding templates available to use, this promotion will be more effective as the look of each campaign will be consistent with the brand and become more visible to our community.

On February 9th the first Zoom meeting for Children and Youth Librarians, hosted by LIANZA, was held. The topic was summer holiday programmes. The common theme was the decline in participant numbers. This was attributed to both the ongoing effect of Covid 19 causing family routines to change and the competition from other holiday activities.

For three days of February the country dipped into Alert Level 2 putting a halt to some of our services. All the signage was brought out once again and the Team were reminded of our responsibilities at this Alert Level to keep everyone entering our buildings safe.

Brenda Graves, District Librarian, and Nikki Price, Senior Librarian, attended a 2-day ITF Intermediate Emergency Management Course. Both passed the assessment exam taken the following week.

Our promotion of the Library App has been successful with almost double the launches over the previous month, and a 290% increase in new devices using the app.

Planning

Eketahuna Library and Eketahuna School are planning regular visits following on from the school's successful visit at the end of last year. We appreciate the logistics involved with any school visit so regular ones will be quite an accomplishment.

The Woodville Community Librarian is contemplating running a Monthly Playing Card club for adults to come along and learn new card games.

Brenda Graves and Nikki Price will be attending a finale luncheon celebrating the end of the Eastern & Central Community Trust funded reading programmes.

A visit is planned to Upper Hutt City Libraries to observe and learn their processes for ordering and adding serials to their LMS. While there, the District Librarian will attend a Wellington Zone PLNZ meeting.

The Outreach Librarian is planning a series of 'Showcases' in April this year. Each Library branch will be 'showcased' for the day with team members on hand to demonstrate the resources available, help patrons load the apps, answer any questions they may have, complete memberships, and provide Virtual Reality experiences.

Children's Day in Pahiatua will be attended by the Outreach Librarian who is planning her attendance. The date for this is Sunday 21 March 2021.

School Holiday Programmes - Funding will be sought from the Eastern & Central Community Trust for the Library's "Chill Out & Read" programme. This is scheduled to be held in Term 3 of this year. The team will be self-training in the use of Lego Robotics in preparation for the Library's Term 2 Digital Literacy holiday programme.

Training planned - Lessons for the Dannevirke Library team in the use of the Council electric pool vehicles are planned for March. Barbara Thacker, IT Business Analyst/Trainer, will be giving the Library team a refresher in the use of Microsoft Outlook calendar during the April Team Meeting.

Delivery

The Outreach Librarian attended February's Strengthening Families meeting. Afterwards, she met with Stephen Dunn and REAP's Alyshea and Trudie to discuss ways that REAP could support the Eketahuna Community. Corinna later introduced Trudie to Eketahuna business owners as Trudie is one of REAP's Employment Co-Ordinators.

Library Events & Programmes

The Outreach librarian and District Librarian attended the Dannevirke A & P Show at the beginning of the month to promote the library and its services. We were kept busy from

about 10am onwards making binary bracelets and helping to answer the question on the Council's competition. We also gave out a number of bookmarks advertising our Library App and the Libby e-Book app.

Stepping Up classes have been running since the beginning of the month. There has been a steady number of patrons learning how to use their technology with two people being referred to REAP for a more in-depth class. REAP have referred a number of people to the Tararua Library who needed to join Skinny Jump. This is in addition to those who learn about it in other ways.

Now that school has begun, all our normal programmes have resumed. These run in term time and include Little Ears, Lego, YOLO, Knitting groups, Poetry group, and Woodville's book club. Little Ears at Pahiatua has been well attended. It has been difficult to choose the best day and time to run Little Ears here, so it seems we have it right now.

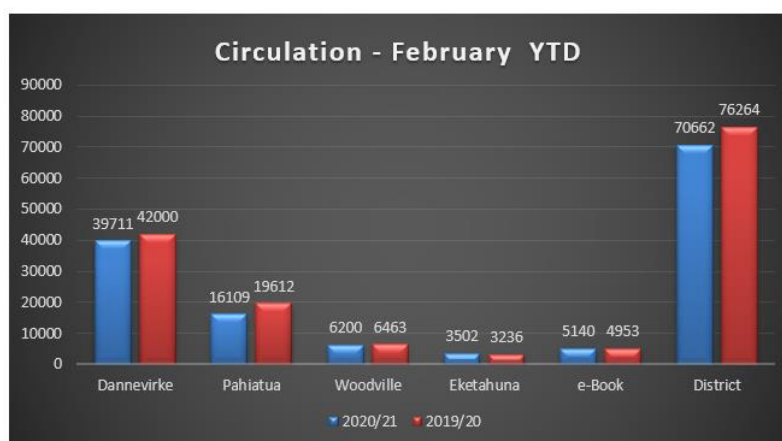
Dannevirke South School classes visited the library. It was lovely to see and hear them making full use of the children's space. They enjoyed a story reading and learned about the Library Stars programme. This resulted in some children signing up before they left and others coming back into the Library after school to join the Library.

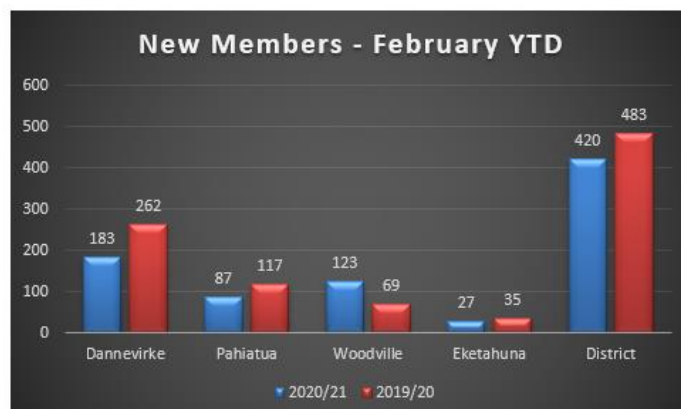
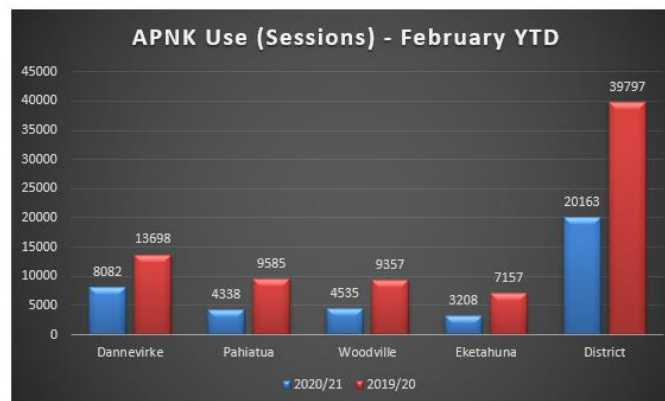
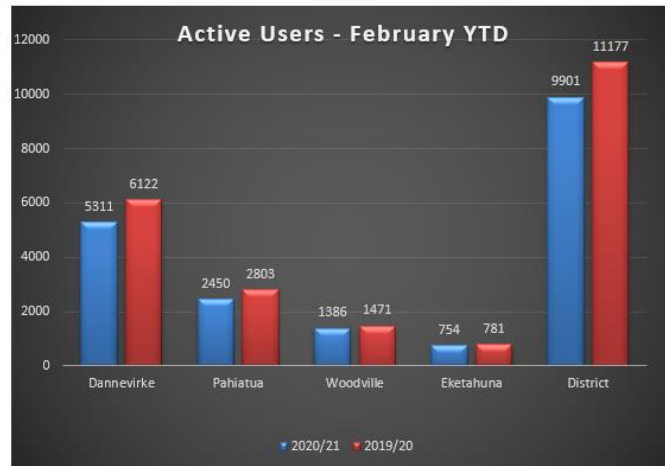
Woodville School visited the Library. Leilani read them a couple of stories, and then answered a lot of questions they had. The school will visit regularly.

Pahiatua Women's Institute put up a display at Pahiatua Library this month.

Statistics as at 28 February 2021

These are the final comparative figures before the Covid-19 Lockdown begins to have an impact.





Emergency Management



Recovery Projects: Encourage and Support Rural Support Activities, and Engage Social Sector for Ongoing Welfare Response

These projects are complete and part of business as usual.

Recovery Project: Build Disaster Resilience Through Training and Partnership

Supporting Ngāti Kahungunu ki Tāmaki nui-a-Rua's first responder team. Emergency management leadership course delivered in March at Awakura. Future training now in the regional training calendar. This project is complete.

Recovery Project: Establish Safer Communities (now Economic and Community Development department)

Recovery Project: Define Trigger Points and Policy for Water Restrictions (now Infrastructure department).

COVID-19 Resurgence Planning

Regional resurgence plan approved by the Joint Committee. Tararua supporting plan complete and shared with agencies. Business continuity plans updated. Met with MidCentral DHB regards logistical support for the vaccine rollout.

Staff Training

Delivered ITF Intermediate course at Oringi (2-day course about emergency management response principles). All ELT now trained to at least this standard.

Digital Radio Project

Downer are rolling out a mission critical type radio network in Tararua. Council will rent space on this network.

Tararua Emergency Management Committee

In February Maureen Reynolds chaired a well-attended meeting at Dannevirke Council Chamber. Hawke's Bay Fire and Emergency NZ (FENZ) spoke on the response to the Napier flood and later met with relevant staff to share their learnings. Mavis Mullins spoke about her role as Tararua representative on the FENZ Local Advisory Committee (LAC). The LAC provides direct community access to the FENZ Board. Agencies and community groups shared their updates.

Tararua Health and Wellbeing Governance Group

Stephen attended the February meeting chaired by Sharon Wards. Discussed lack of access to mental health and social workers, including inability to attract staff and increasing demand. Housing Forum actions ongoing. Locality Plan annual public forum showed key concerns remain; access to services, waiting times, transport, access to drug addiction

services, rural sector stress, housing, poverty, isolation, increasing family harm. Group to review of its terms of reference.

Tararua Strengthening Families Local Management Group (LMG)

Stephen and Angela attended the February meeting chaired by Claire Chapman and provided an update on the food secure communities project. Secured additional funding to support response to family harm. Writing letters seeking to improve access to family lawyers in Tararua (none currently), and access to mental health especially for crisis and young people.

Manawatū Whanganui Rural Coordination Group (RCG)

Stephen attended the March meeting. The meeting focused on climate updates and it was noted again the lack of data for Tararua District. The rural sector can now take advantage of regional emergency management training opportunities.

Manawatū Whanganui Coordinating Executive Group (CEG)

Bryan attended the February meeting. GNS earthquake avoidance research for Tararua due shortly.

Manawatū Whanganui Welfare Coordination Group (WCG)

Stephen and Mercedes attended the March meeting. MSD presented on their ongoing COVID-19 support. FENZ presented on their response to the Napier flood. WCG continues to work on improving regional coordination of welfare delivery.

Response

Supported national and regional response to multiple tsunami warnings on 5 March. Feedback was generally positive.

Community Engagement

Coordinated the *Safety Precinct* at the Dannevirke A&P Show representing NZ Defence, FENZ, Police, Tararua Alliance, and St John.

Norsewood Community Civil Defence Response Group to hold a meeting soon. Details TBA.

Met with the Herbertville Fire Brigade and Herbertville Campground. Supporting their efforts to strengthen the community response to tsunami.

Met with Akitio Fire Brigade and community civil defence group. Supporting their efforts to improve local capacity in emergency response.

Attended Woodville Districts' Vision and Woodville Civil Defence Emergency Management Group meetings. Will work together more closely to build community resilience. Community emergency plan to be updated and training opportunities explored.

Supporting Pahiatua Civil Defence Emergency Management Group to prepare for community and agencies meeting: 7pm 20 April at the town hall.

Resignation/Vacancy – note from Group Manager People and Capability

Stephen Dunn has tendered his resignation effective 2 April 2021. Stephen has done a great job in leading Emergency Management here at Council over the last 2+ years, particularly through his work in iwi and community engagement. Stephen has also made an important contribution to the Union in his role as a PSA delegate.

Stephen has accepted a position at Horizons as the Emergency Management Coordinator – Resilience. The People & Capability office will be running a recruitment process over the coming weeks to fill this vacancy.

Attachments

Nil.