



Eketahuna Community Board

Notice of Meeting

A meeting of the Eketahuna Community Board will be held in the Eketahuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketahuna on **Monday 10 February 2020** commencing at **10.00am**.

Blair King
Chief Executive

Agenda

1. **Present**
2. **Apologies**
3. **Personal Matters**
4. **Notification of Items Not on the Agenda**

Major items not on the agenda may be dealt with at this meeting if so resolved by the Board and the chairperson explains at the meeting at a time when it is open to the public the reason why the item was not listed on the agenda and the reason why discussion of the item cannot be delayed until a subsequent meeting.

Minor matters not on the agenda relating to the general business of the Board may be discussed if the chairperson explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at that meeting, but no resolution, decision or recommendation may be made in respect of that item except to refer it to a subsequent meeting.

5. **Confirmation of Minutes**

5

Recommendation

That the minutes of the Eketahuna Community Board meeting held on 9 December 2019 (as circulated) be confirmed as a true and accurate record of the meeting.

6. Matters Arising from the Minutes

6.1 Local Community Groups Liaison Representatives (Item 7.2)

Board members will visit Alfredton School on Monday 30 March 2020 at 3.30pm to liaise with residents from that community.

Arrangements are still to be determined for board members to visit Tiraumea to liaise with residents from that area.

6.2 Connecting with the Community (Item 10)

The proposed arrangements where residents can talk to board members on issues and matters of concern are as follows:

- Lazy Graze Café - 1 March 2020 from 12noon to 1.00pm
- Addiction Café - 12 March 2020 from 5.30 to 6.30pm

7. Tararua District Council Report

9

Recommendation

That the reports of the Tararua District Council meetings held on 11 December 2019 and 29 January 2020 (as circulated) be received.

8. Reports

8.1 Eketahuna Community Board General Assistance Grants Scheme

17

9. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

9.1 Tararua District Road Safety Group

The Deputy Chairperson will report on the Tararua District Road Safety Group meeting held in Dannevirke on 5 February 2020.

9.2 Any Other Reports

10. Correspondence

21

Recommendation

That the correspondence as listed be received.

a) Loreen and Kerry Cunningham

Re: Eketahuna Camping Ground November and December reports

b) Eketahuna Our Town Incorporated

Re: 11 December 2019 Committee meeting minutes and reports

11. Electric Vehicle Charging Station in Eketahuna

The Manager Strategy and District Development Peter Wimsett will attend the meeting at 10.30am to provide an update on progressing installing an electric vehicle charging station in Eketahuna.

12. Alf Rowden Humanitarian Award

Discuss the arrangements for the Alf Rowden Humanitarian Award.

13. Anzac Day

Discuss the arrangements for the Anzac Day civic ceremony held in Eketahuna.

14. Chairperson's Remarks

15. Items Not on the Agenda

16. Closure



Eketahuna Community Board

Minutes of a meeting of the Eketahuna Community Board held in the Eketahuna War Memorial Hall, corner of Jones Street and State Highway 2, Eketahuna on Monday 9 December 2019 commencing at 10.00am.

1. Present

Board Members C C Death (Chairperson), S C McGhie (Deputy Chairperson), T M Carew, D F Clifton and Cr R A Treder (Council appointed Community Board member).

In Attendance

Mr R Taylor - Governance Manager

2. Apologies

2.1 Nil

3. Personal Matters

3.1 The passing of Fiona Elton is noted (a resident who helped establish Eketahuna youth group and community garden).

4. Notification of Items Not on the Agenda

4.1 Nil

5. Confirmation of Minutes

5.1 *That the minutes of the Eketahuna Community Board meeting held on 15 November 2019 (as circulated) be confirmed as a true and accurate record of the meeting.*

Treder/McGhie

Carried

6. Matters Arising from the Minutes

6.1 Nil

7. Tararua District Council Report

- 7.1 *That the report of the Tararua District Council meeting held on 27 November 2019 (as circulated) be received.*

Clifton/Treder

Carried

7.2 Local Community Groups Liaison Representatives

- 7.2.1 The Board will consider dates early next year to visit Alfredton and Tiraumea rural communities to liaise with residents in these areas.
- 7.2.2 The Chairperson will follow up this matter for discussion at the Board's next meeting, and the Eketahuna School principal is to be contacted.

7.3 Eketahuna Multisport Turf Upgrade

- 7.3.1 A good day was held at the courts on Alfredton Road to celebrate the upgrade of Eketahuna multisport turf.

8. Reports from Board Representatives Appointed to Organisations and Assigned Responsibilities

8.1 Tararua Emergency Management Committee

- 8.1.1 The Chairperson reported on the Tararua Emergency Management Committee meeting held on 14 November 2019, including reference to the following matters:
- Nigel Hall from Fire and Emergency New Zealand spoke about setting up local advisory committees.
 - Victim Support need more people volunteering from the community to assist them with undertaking their role.
 - October weather events were discussed.
 - Eketahuna Civil Defence Response Group Welfare Plan is to be updated.
 - The District Resilience Manager, Chairperson and Board Member Clifton will be meeting the Eketahuna School principal to discuss their Emergency Management Plan, with a drill proposed to be arranged in term two next year.

8.2 Newman Reserve Board

- 8.2.1 Board Member Carew reported on the Newman Reserve Board Annual General Meeting held on 3 December 2019, including reference to the following matters:
- Eight people attended the meeting.
 - Support was made available to various community organisations.
 - Arrangements for maintaining the closed cemetery are being clarified.
 - Boundaries for the areas leased and planted in pine trees are being confirmed.

8.3 Eketahuna Our Town Committee

- 8.3.1 Board Member Carew reported on the Eketahuna Our Town Committee meeting held on 14 November 2019, including reference to the following matters:

- The lime track project is progressing, and the Lottery Grants Board has been contacted regarding applying to them for funding towards the costs involved.
- The Santa Cruise Christmas parade was very successful and well attended.
- The new flag trax system has been installed, with Christmas flags purchased to decorate the town centre.

8.3.2 The CCTV security cameras monitoring system funded by Eketahuna Our Town Committee could be enhanced through upgrading the equipment, and Board Member Carew is requested to follow up this matter for their consideration at a future meeting.

8.4 **Tararua Alliance Expo**

8.4.1 The Chairperson, Deputy Chairperson and Cr Treder attended the Tararua Alliance expo held at Oringi Business Park, and appreciated the opportunity to be informed about the district's roading, three waters community infrastructure, Pahiatua town centre upgrade, survey design and bridging, and managing the performance of these services they maintain and develop.

9. **Correspondence**

9.1 ***That the correspondence as listed be received.***

(a) Loreen and Kerry Cunningham

Re: Eketahuna Camping Ground October report

Carew/McGhie

Carried

9.2 **Eketahuna Camping Ground**

9.2.1 The Chairperson is considering arranging New Zealand Army Tenth Transport Company to undertake a future project at the Eketahuna Camping Ground, with options for that work to be determined.

10. **Connecting With the Community**

10.1 The Board agree it will arrange a forum where residents can talk to board members on issues and matters of concern.

10.2 It is proposed this forum be held as follows:

- Lazy Graze Café - 1 March 2020 from 12noon to 1.00pm
- Addiction Café - 12 March 2020 from 5.30 to 6.30pm

10.3 Details of the forum arrangements will be included in the February community newsletter.

11. **Abandoned/Derelict Vehicles**

11.1 An item will be included in the community newsletter encouraging residents to take pride in the appearance of their community.

11.2 Abandoned/derelict vehicles detract from the image of the community, and property owners with such environmental eyesores are urged to rectify the situation through arranging for them to be crushed and removed.

11.3 Residents are able to report concerns regarding abandoned/derelict vehicles through making a service request, and this will be followed up by staff through the powers available to Council to deal with that issue.

12. Chairperson's Remarks

12.1 Events

12.1.1 The Chairperson spoke on the following events he had attended or are forthcoming:

- Santa Cruise Christmas parade
- Carols by candlelight
- Christmas tree in Main Street by the Kiwi
- Pukaha Mount Bruce National Wildlife Centre function to thank its supporters

12.2 Invitations to Speak at Future Board Meetings

12.2.1 The following invitations are to be conveyed to speak at future Board meetings:

- Manager Strategy and District Development Peter Wimsett to provide an update on progressing installing an electric vehicle charging station in Eketahuna - 10 February 2020 meeting
- Alliance Maintenance Supervisor Geoff Stantiall to speak on the roading programme for Eketahuna - 9 March 2020 meeting

12.3 Season's Greetings

12.3.1 The Chairperson extended his best wishes for a merry Christmas and enjoyable time with family over the festive season, and a happy and safe New Year.

13. Items Not on the Agenda

13.1 Nil

There being no further business the Chairperson thanked those present for their attendance and contributions, and declared the meeting closed at 11.35am.

Chairperson



Tararua District Council

Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 11 December 2019 commencing at 1.00pm.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), A K Franklin, S A Hull, C J Isaacson, P A Johns, K A Sutherland, R A Treder and S M Wards.

In Attendance

Mr B King	- Chief Executive
Mr R Taylor	- Governance Manager
Mr M Maxwell	- Economic Development and Communications Manager
Ms A Yonge	- Programme and Projects Manager
Mr C Lunn	- Manager Regulatory Services
Mr D Watson	- Group Manager Plant and Property
Mr D LeMar	- Financial Accountant
Mr P Wimsett	- Manager Strategy and District Development
Mr M Thomas	- Strategy and Policy Adviser
Mr R Suppiah	- Chief Financial Officer
Mr C McKay	- Finance Manager
Mr M Alben	- Projects Manager
Mr H Featonby	- Alliance Asset Manager
Mr S Lee	- Filtar Alliance Manager (for item 15.2)

2. Council Prayer

2.1 The Mayor opened the meeting with the Council Prayer.

2.2 Following the Council Prayer a moment of silence was observed for the people that tragically died when Whakaari/White Island volcano erupted.

3. Apologies

3.1 Nil

4. Public Forum

4.1 Season's Greetings

4.1.1 Santa Claus entered the meeting to wish Council a Merry Christmas, and convey thanks and appreciation for its commitment and work in the best interests of the district.

5. Notification of Items Not on the Agenda

5.1 Nil

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

6.1 Nil

7. Personal Matters

7.1 Council note and acknowledge the following:

- Rebecca Mahoney on being nominated for New Zealand Rugby Referee of the Year Award
- Clayton Locke (Deputy Rural Fire Chief for Wairarapa and Tararua) on being part of the New Zealand contingent deployed to Australia to fight bushfires
- Moira Paewai on being appointed to Pukaha Mount Bruce Board

8. Confirmation of Minutes

8.1 *That the minutes of the Council meeting held on 27 November 2019 (as circulated) be confirmed as a true and accurate record of the meeting.*

Crs Franklin/Hull

Carried

9. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

9.1 Delegations of Functions to Community Boards (Item 10.1.21)

9.1.1 Clarification is provided regarding the way Council specifies the functions delegated to Community Boards and the roles and responsibilities of Community Committees.

- 9.1.2 Both Dannevirke and Eketahuna Community Boards are subject to the provisions of the Local Government Act and Council specifies the functions delegated to them.
- 9.1.3 Woodville Districts' Vision and Pahiatua On Track Community Committees are incorporated societies that operate under an agreement with Council specifying their roles and responsibilities for the provision and delivery of services in those areas.

10. Reports

10.1 Councillors Remuneration Following the 2019 Election

- 10.1.1 *That the report from the Governance Manager dated 4 December 2019 concerning Councillors remuneration following the 2019 election (as circulated) be received, and*

That Council propose for the Remuneration Authority's approval the below recommendations for the remuneration of Councillors following the 2019 election, thereby acknowledging the new structure adopted for committees involves all Councillors as members, their associated roles and appointments held in representing the district on various external committees, Community Boards and Community Committees and liaising with rural communities:

- *Deputy Mayor \$49,094 per annum*
- *Councillor \$37,750 per annum*

And that a further report be presented to consider amending Council's allowances and expenses policy to include the option of paying a childcare allowance as a contribution towards an elected members expenses incurred for childcare while the member is engaged on local authority business.

Crs Johns/Isaacson

Carried

10.2 Staff Report

10.2.1 Woodville Water Treatment Plant

- 10.2.1.1 The leak detection firm engaged to review Woodville's urban reticulation network has at this time identified two significant leaks on McLean Street and Woodlands Road.
- 10.2.1.2 Thanks are conveyed to the team of staff who worked around the clock to ensure Woodville residents had drinking water during the recent critical water shortage.
- 10.2.1.3 Thanks are also conveyed to Norsewood, Dannevirke and Otane Fire Brigades for use of their water tankers and Fonterra for a truck and trailer to supply sufficient treated water from Dannevirke supply to enable Woodville water treatment plant backwash to be completed.

- 10.2.1.4 The need for all residents to conserve water is emphasised to ensure supplies remain resilient over the forecast hot summer ahead.
- 10.2.1.5 Council expects to implement alternate day hosing restrictions district-wide in the near future.
- 10.2.1.6 The need to complete the further review of the Water Supply Bylaw in 2020 is emphasised, particularly regarding options to deal with extraordinary connections and moving to restricted flows through capping the supply of water available for their use.
- 10.2.2 **Residential Growth Study Initial Results**
- 10.2.2.1 Work has been done to determine where infill residential development can occur within the district, and capacity of wastewater infrastructure and the potable water supply network to cater for future growth requirements.
- 10.2.2.2 Rezoning of areas for residential development requires a District Plan change process to occur, including the completion of providing justification and analysis information to support such changes proposed for consideration.
- 10.2.3 **Liquefaction-prone Ground**
- 10.2.3.1 Council is required to assess building consent plans and specifications to ensure the proposed work will comply with the building code regarding structural performance.
- 10.2.3.2 Ministry of Business, Innovation and Employment has extended nationally the standard to define good ground and how buildings should be stable, not degrade and withstand physical conditions to protect lives and other property.
- 10.2.3.3 As a result of that change Council will need to map liquefaction-prone areas of the district by 28 November 2021.
- 10.2.4 **Proposed National Policy Statement for Indigenous Biodiversity**
- 10.2.4.1 Ministry for the Environment has started consultation on the proposed National Policy Statement for Indigenous Biodiversity, and this matter will be mentioned to the district's iwi at the Mayor and Chief Executive's regular meeting with their representatives.
- 10.2.5 **District-wide RSA Cemetery Inspections**
- 10.2.5.1 A representative from Veterans Affairs visited the district's service cemeteries, and was very impressed with their standard ranking them within the top 10% in the country.

10.2.5.2 This acknowledgement is a tribute to the Community Assets and Property Manager Colin Veale who retires today from that position after giving twenty-four years of service to Council, and as recognition of his work and commitment to the district a tree was planted at Dannevirke Domain.

10.2.6 **Toilets**

10.2.6.1 It is noted that recent upgrades have been undertaken to Norsewood RSA Memorial Hall and Pahiatua Bush Multisport complex toilets.

10.2.6.2 In undertaking such projects the design of these public facilities is a consideration to ensure they are easily accessible and user friendly.

10.2.7 **Old Man's Beard Research**

10.2.7.1 A PHD student from Massey University who is studying the biology and control of old man's beard is going to conduct a research trial at the Hopelands Reserve in Kumeroa.

10.2.8 **Welcome Packs**

10.2.8.1 The welcome packs sent out by Tararua i-SITE Visitor Information Centre to new residents are appreciated, and will be reviewed next year to make them more relevant to each community.

10.2.9 **Regional Sport Facilities Plan**

10.2.9.1 Council is still to consider committing to the Regional Sport Facilities Plan and contributing funding towards its implementation.

10.2.10 ***That the report from the Chief Executive dated 4 December 2019 concerning an update on key projects and items of interest to the Council (as circulated) be received.***

Crs Sutherland/Franklin

Carried

11. 2020/2021 Draft Annual Plan

11.1 ***That Council confirm the following dates for workshop briefing sessions to be held to discuss the 2020/2021 Draft Annual Plan:***

29 January 2020 at 9.00am (half day)

25 February 2020 at 9.00am (full day)

26 February 2020 at 9.00am (half day)

17 March 2020 prior to Audit and Risk Committee meeting at 1.00pm

25 March 2020 at 9.00am (half day if required)

27 May 2020 at 9.00am (half day if required)
24 June 2020 at 9.00am (half day)

Mayor Collis/Cr Johns

Carried

12. Portfolio Reports

12.1 Events and Meetings

12.1.1 The Mayor and Councillors reported on the following official events and meetings they had attended:

- | | |
|-----------------------------------|---|
| Cr Peeti-Webber
(Deputy Mayor) | <ul style="list-style-type: none">• Regional Transport Committee and Regional Emergency Management Committee meetings (also attended by the Mayor)• Dannevirke High School prize-giving (also attended by the Mayor) |
| Cr Sutherland | <ul style="list-style-type: none">• Forestry portfolio meeting (also attended by the Mayor and Cr Johns) |
| Cr Isaacson | <ul style="list-style-type: none">• Pukaha Mount Bruce National Wildlife Centre function to thank its supporters |
| Cr Hull | <ul style="list-style-type: none">• Pahiatua Main Street upgrade meeting• Bush Multisport Trust function |
| Mayor and Councillors | <ul style="list-style-type: none">• Local Government New Zealand Zone 3 meeting in Palmerston North• Three waters reforms presentation in Fielding |

12.2 Akitio/Pongaroa

12.2.1 Cr Wards is initiating contacts in Akitio/Pongaroa as Council's appointed liaison representative with those rural communities.

13. Mayoral Matters

13.1 Te Apiti-Manawatu Gorge Book Launch

13.1.1 Te Apiti-Manawatu Gorge book launch will be held on 13 December 2019 at the Central Library in Palmerston North and the next day in Woodville's Fountaine Square to coincide with the town's Christmas parade and market.

14. Items Not on the Agenda

14.1 Nil

14.2 The meeting adjourned at 2.30pm, and resumed at 2.35pm.

15. Public Excluded Items of Business

15.1 *That the public be excluded from the following parts of the proceedings of this meeting, namely:*

- *Residential land options and the Council's role for a comprehensive housing development*
- *Pahiatua water treatment plant project update*
- *Metered water charges write-off request*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

<i>General subject matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>Residential land options and the Council's role for a comprehensive housing development</i>	<i>To protect commercial and industrial negotiations</i>	<i>Section (1)(a)(i)</i>
<i>Pahiatua water treatment plant project update</i>	<i>To protect the commercial position of a third party</i>	<i>Section (1)(a)(i)</i>
<i>Metered water charges write-off request</i>	<i>To protect the privacy of natural persons</i>	<i>Section (1)(a)(i)</i>

This resolution is made in reliance on Section 48 (1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

s7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

s7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

s7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.

And that Stephen Lee, Filtar Alliance Manager is permitted to remain at this meeting after the public has been excluded because of his knowledge of the Pahiatua water treatment plant project.

Crs Sutherland/Wards

Carried

15.5 ***That open meeting be resumed.***

Crs Johns/Hull

Carried

15.6 ***That the following decisions taken with the public excluded be confirmed in open meeting:***

Item 15.2 - Pahiatua Water Treatment Plant Project Update

That the revised budget of \$5,530,232 and project timeframe of August 2020 for water delivery be approved.

Item 15.4 - Metered Water Charges Write-off Request

That Council agree to remit calculated charges amounting to \$316.48 relating to invoices for water charges incurred as the result of leaks in the property's water pipelines.

Crs Johns/Wards

Carried

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 3.10pm.

Mayor

Report

Date : 28 January 2020

To : Chairperson and Board Members
Eketahuna Community Board

From : Richard Taylor
Governance Manager

Subject : **Eketahuna Community Board General Assistance Grants Scheme**

Item No : **8.1**

1. Reason for the Report

- 1.1 It has been the previous practice of the Eketahuna Community Board to undertake an annual review of this scheme prior to inviting applications.

2. Background

- 2.1 Attached to this report please find a copy of the existing guidelines.
- 2.2 Also included for the reference of board members is a list of grants approved last year by the Board at its May meeting.
- 2.3 The following represents a reconciliation of the Board's General Assistance Grants Scheme account.

		\$
Opening balance 2018-2019		4,533.25
2019-2020 approved budget		<u>6,000.00</u>
		10,533.25
Less expenditure to date		<u>874.33</u>
		9,658.92
Less funding committed but not yet uplifted:		
Eketahuna Swimming Pool Management Committee	2,000.00	
St John Bush Area Committee	<u>1,000.00</u>	<u>3,000.00</u>
Balance available for allocation		<u>\$6,658.92</u>

- 2.4 It is noted the above available balance includes an amount of \$1,120.78 remaining from town centre upgrade funds.

3. Significance Assessment

- 3.1 The proposed actions recommended to the Board are not considered to be significant in terms of the Council's policy on significance and engagement.

4. Conclusion

- 4.1 To enable this year's annual funding round to proceed the following recommendation is made for the Board's consideration.

Recommendation

That the report from the Governance Manager dated 28 January 2020 concerning Eketahuna Community Board General Assistance Grants Scheme (as circulated) be received, and

That applications be invited for funding from Eketahuna Community Board's 2019-2020 General Assistance Grants Scheme, and

That the closing date for applications be Thursday 9 April 2020 at 4.30pm.

Attachments

- 1  General Assistance Grants Scheme Eketahuna

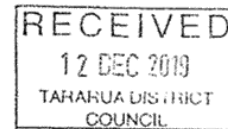
EKETAHUNA COMMUNITY BOARD
GENERAL ASSISTANCE GRANTS SCHEME
GUIDELINES FOR APPLICANTS

1. Assistance will only be available for locally recognised organisations whose principal functions and/or activities are of a community or charitable nature.
2. Financial assistance will only be available for a specific project or projects, or for the maintenance of a facility.
3. Only one grant per organisation will be available in any financial year.
4. Funding will **not** be available for the following:
 - subsidise subscriptions or rents
 - wages and salaries
 - reduce debt load i.e. debts already incurred
 - schools
5. No assistance is to exceed half of project or maintenance costs.
6. Applications will not be considered unless accompanied by a balance sheet or statement of income and expenditure for the current financial year that has been reviewed independently.
7. Applications must be made on the form available.
8. Applications will be considered on merit.
9. The Community Board reserves the right to adjust the guidelines for any specific application.
10. Late applications will not be considered or carried forward.
11. Written quotes **must** be provided from suppliers to support any application seeking financial assistance for a project that involves either labour and/or material costs.
12. All funds granted from this Scheme must be uplifted within twelve months of the date of the approval being advised. After this time the offer of funding shall lapse unless the Board gives its consent to a request from the applicant to carry forward for a specified period the amount allocated.

10. General Assistance Grants Scheme 2018/19

10.5 *That the following grants be approved for disbursement from the Eketahuna Community Board's General Assistance Grants Scheme for the 2018/19 annual funding allocation.*

<i>Name</i>	<i>Project</i>	<i>Amount Granted</i>
<i>Eketahuna Bowling Club</i>	<i>Rates remission</i>	<i>\$700</i>
<i>Eketahuna Club</i>	<i>Vacuum cleaner</i>	<i>\$250</i>
<i>Eketahuna Golf Club</i>	<i>Water rates relief</i>	<i>\$700</i>
<i>Eketahuna Our Town</i>	<i>Community newsletter</i>	<i>\$410</i>
<i>Eketahuna Swimming Pool Management Committee</i>	<i>Thermal blanket cover</i>	<i>\$2,000</i>
<i>Friends of Anzac Bridge</i>	<i>Maintain walkway and bridge surrounding area</i>	<i>\$300</i>
<i>St John Bush Area Committee</i>	<i>Paint existing Eketahuna St John building</i>	<i>\$1,000</i>
<i>Total amount granted</i>		<i>\$5,360</i>



EKETAHUNA CAMPING GROUND
NOVEMBER 2019 REPORT

November was a big month for visitors . The weather was quite good which increased the number of kiwis visiting . Our overseas visitors came in good numbers. The overseas visitors are coming early this year .

VISITORS

(EACH UNIT / FIGURE EQUALS 1 PERSON FOR 1 NIGHT)

POWER SITE	212	(kiwi 111 o/s 101)
CABINS	70	(kiwi 55 o/s 15)
UNPOWERED	223	(kiwi 64 o/s 159)

PUKAHA MOUNT BRUCE

Again this year Pukaha are having their Christmas party at the camping ground . We have worked closely with Pukaha again this year . It is good for us to have a major attraction like Pukaha close at hand . We promote it to all our visitors .

We note that Pukaha will have overnite parking from sometime next year . It is good for Tararua that Pukaha is going from strength to strength . We are sure we can compete .

MEDIEVAL GROUP

We have the Medieval group booked in for a weekend next month . This is good free publicity for the camping ground . We hope that they have good weather.

LOREEN AND KERRY CUNNINGHAM

EKETAHUNA CAMPING GROUND
DECEMBER 2019 REPORT

December is near the peak of the visitor season and so was a good month visitor wise . We had a very good Christmas / new year period . Visitors were very quiet and well behaved .

VISITORS

(EACH UNIT / FIGURE EQUALS 1 PERSON FOR 1 NIGHT)

POWER SITE	311	(kiwi 208 o/s 103)
CABINS	9	(kiwi 7 o/s 2)
UNPOWERED	313	(kiwi 137 o/s 176)

EKETAHUNA WALKS

We have had “ EKETAHUNA WALK PAMPHLETS “ produced. The walks featured are

- 1 CLIFF AND CAMP WALKS
- 2 PUTARA ROAD
- 3 ANZAC BRIDGE
- 4 MT BRUCE
- 5 RUAMAHUNGA VALLEY
- 6 KIRIWHAKAPAPA

Each walk shows a map - outline of walk and how to get there .We have copies of these walks available in the camping ground . Other Eketahuna groups are free to print these for their own use . We had these produced because a lot of our visitors ask about bush

walks in the area . It works for us because if visitors decide to visit an activity or feature in the Eketahuna area they tend to stay longer in the camping ground .

CHRISTMAS / NEW YEAR PERIOD

We had the Central Districts Caravan Club visit during this time . This made the camping ground very full .

We looked at closing the camping ground for more visitors at one stage .

LOREEN AND KERRY CUNNINGHAM

Eketāhuna Our Town Inc.

32 Main Street
Eketāhuna 4900
New Zealand
eketahunakiwicountry@xtra.co.nz

MEETING MINUTES FROM: WEDNESDAY 11 DECEMBER 2019
7PM HELD AT THE ST. JOHN HALL

Meeting opened at 7.00pm.

Rena thanked everyone for changing the meeting night to Wednesday due to the School Prize giving being held on Thursday 12 December.

1. MEETING PROTOCOL

Present: Rena Tyler (Chair), Terry Carew (Treasurer), Corinna Carew (Deputy Chair), Gary Groombridge, Jenny Davidson, Murray Rawston, Margaret Drysdale, Everlyne Chase, Jules Burt (EIC Coordinator), Margaret Parsons (EIC Coordinator), Glynne MacLean (Secretary).

Apologies: Mercy Hemming (EIC Coordinator), Warren Chase.

Declaration of Conflict of Interest: Nil.

2. MEETING ADMINISTRATION

Correspondence:

Outward:

- Thanks to Dove Cottage Property Services for cleaning the Information Centre windows (sent 14 October).

Inward:

- A letter of thanks from Dove Cottage Property Services in response to our letter of thanks of 14 October 2019.

3. CONFIRMATION OF PREVIOUS MEETINGS MINUTES

The minutes from the previous meeting held 14 November 2019 were taken as read.

It was agreed that the minutes of the Our Town Meeting held on the 14 November 2019 (as circulated via email) are a true and correct record of proceedings.

Moved: T. Carew/E. Chase

Carried

Matters arising from previous minutes:

- Colin Veale declined our invitation to the Eketāhuna Our Town Christmas dinner.
- The ATM has ceased dispensing \$50.00 notes.

4. MONITORING

Financial Report: (copy attached).

T. Carew presented the previous months financial report. Looking good and healthy balance in December. Terry will finish the accounts in the end of December for the end of year. Newman Domain meeting 03 December and they have donated \$500 towards newsletter costs. TDC draw down in January. The Santa Cruise \$288.00 mentioned in the report comprises of \$200 for the floats so returns to the main account, and the remaining \$88.00 is to go into fundraising.

T. Carew asked that the Financial Reports be accepted as a true and accurate record and permission granted for paying the accounts due to be paid and applications to be proceeded with.

Moved: T. Carew/G. MacLean

Carried

Information Centre Report: (copy attached).

Jules presented the report. The Calendars are working really well.

Kiwi Repainting – the 2 quotes received – one of \$800 and the other from Callum of \$2000 for an artistic rendition. In light of the lower price received Callum was approached to see if he wished to adjust his quote – which he is unable to do. He was also unable to confirm if his quote is chosen as to when he could do the repaint. Rena asked if the lower quote was from a local – Margaret Parsons said yes as the person works for TDC in Dannevirke and he had given Colin Veale as a verbal referee. He also said he could do the feathered look if required. Rena said she she'll contact him on Friday as it was a much more viable cost than the \$2000.00 and last time it was \$500.00.

Metal Kiwis – It was agreed it would be good to support a young entrepreneur. Rena suggested getting half a dozen, pay as they sell and see how they go.

Signs – after discussion it was agreed to order "Welcome" and "Kia Ora". It was also noted that anyone in the community is welcome to attend Our Town Meetings and suggest options.

Gift – A blueberry bush from Garden Barn was agreed upon and Glynne would ask her Mum to buy it on her way through from Martinborough on Friday.

Rena asked that the Information Centre Report be accepted as a true and accurate record.

Moved J. Burt/C. Carew

Carried

5. WAKA PROJECT REPORT:

Waiting on the braces to be finished.

6. LIME WALKING TRACK:

Waiting on funding.

7. GENERAL BUSINESS:

- Repainting Kiwi – covered above.
- Santa Cruise - Rena said the organisers had done an awesome job and gave them a huge thanks.
Santa Cruise Report - (copy attached) was presented by Corrina Carew.
The feedback received by all present was very positive. Jules was asked why Santa leads the parade – it was suggested that as it was a cruise – he was the captain and rightfully should lead. Jenny Davidson mentioned the decorated bicycles in the Dannevirke parade and it was agreed to include a "Decorate Your Bike Challenge" in the 2020 parade.
- Carols by Candlelight – a big thank you to Margaret Drysdale – all who attended enjoyed it and it was a good spectacle.
- Christmas Flags – have stood up well to the Eketāhuna weather. Thank you to Terry & Corrina for getting them up on time.
Jenny asked if we might be able to sell the old flags (which are incompatible

with the FlagTrax) on Trade Me, Facebook or reuse them around town such as in the old Wrightson Building.

- Best Dressed Window – 10am Friday. School House Leaders & Melinda will be the judges. The prize package consists of 4 Christmas Coasters, a Gingerbread Tree, Chocolates & Calendar.
- FlagTrax Draft Policy – An amended copy reflecting the discussed changes is attached and it was agreed that prior to implementation the final draft will be sent to Victoria Walker for legal advice.
- ANZAC and Armistice day flags need to be ordered. It may be possible to reroute our current ones. Rena is looking into it.
- Glynne mentioned that Trust Power runs a Solar Buddies scheme where by locals with solar panels can get together and instead of selling excess power back to the grid at heavily discounted rates they can sell their excess to other locals at those prices meaning the community benefits rather than the power companies.
- Radio Station AGM – Everlyne reported the Radio Station had a successful AGM. The transmitter has been fixed, the station is in credit and they are going to discuss improving the hut as a joint venture with Civil Defence in the new year.
- It was agreed there would be no meeting in January 2020.

Rena wished everyone a Merry Christmas.

MEETING CLOSURE: Close of meeting: 8.08pm

Next Committee Meeting 7pm, Thursday 13 February 2020 in the St. John Hall

Reminders: Agenda Items for the 13 February 2020 meeting need to be sent to me no later than 05 February 2020 please. Email: glynne@kinzett.org.nz

I Rena Tyler, certify that this is a true and correct record of this meeting.

Signed: G MacLean

Signed: R. Tyler

Income & Expenditure	Info centre	Our Town	Nov-19
Sales banked	\$ 957.50	\$ -	Interest
Grants	\$ -	\$ -	Grants
Fundraising	\$ -		
Interest	\$ -		
Donations/subs	\$ 350.00		
Total Income	\$ 1,307.50	\$ -	
Stock etc	\$ 779.11	\$ 9.00	Our Town Sundries
Running Costs	\$ 538.09	\$ 61.50	Newsletter
Coordinators	\$ 800.00	\$ 652.00	Community Projects
Volunteer Expenses	\$ 30.30	\$ 10.00	Donations to
Total Expenditure	\$ 2,147.50	\$ 732.50	
		Bank Statement open	\$ 22,107.28
		Bank Statement close	\$ 20,534.78

Funds Allocated	Info centre	Our Town
Fitness Track		\$ 56.61
Waka Park		\$ 2,450.96
Volunteer Expenses (COGs)	\$ 1,395.65	
OP Grant	\$ 2,133.64	
Minor Projects	\$ 3,391.00	
ECCT - Coordinators	\$ 3,300.00	
Total	\$ 10,220.29	\$ 2,507.57

Our Town Cash Flow \$ 3,619.42

Note

- 1 Donation from Newmans Domain for \$500 - Recommend to Fitness Track or Minor Projects
- 2 Will draw down TDC operational budget in January 20

Coordinators Report for Dec 2019

Nov Figures are:	Local Visitors	133	
	NZ Visitors	134	
	Overseas	41	
	Counter Sales	\$2090.50	2018 \$2054.50
	ATM Usage	477	

Hello Our Town People

Yay the 2020 Calendars are selling well.

Window – is promoting Xmas.

We have received the quotes for repainting Kiwi (see attached). Callum is not able to adjust quote.

Jock Bourke – metal kiwi's for sale \$10.00. (see sample). Said we would take \$2.00 commission.
What does everyone think?

We have had our 1st late night shopping on Friday and it went.... Ok! Not a great deal of people about, hopefully the word will get around and make it better on the other nights.

Sign overlays, safe travels is going on the back of the black Eke signs either side of town. So what about "Happy Holidays"?

Gift for Sarah Leeks, for making santa hat, either bottle of Pinot or Blue Berry Bush. Mercy has taken for her Mum to add elastic so it stays on in the Eke wind, fingers crossed.

Mercy Heming and Jules Burt

Co-ordinators



2019 Santa Cruise Report

Firstly a big thank you to Clive, Margaret and Jenny for working with me to get the Santa Cruise organised. As always it was a great day and we all worked really hard to achieve that. A big thank you to Donna as well for providing us with the cones and tape to close off the parking spaces in town. Thanks also to Charlie for helping police the TMP and to Don Selby.

We received \$350 in donations from Property Brokers, Ramsey Earthmovers and Rowdens as well as \$100 cash from Tui-Davidson Shearing. The raffle and tombolas were well supported and the money raised was added to the donations.

The info centre gave us a box of prizes and we bought \$150 of prizes from Maison, as well as a \$50 voucher from Eke Autos and 2 cakes from Addictions, costing \$40. There were also various items donated from businesses in Pahiatua.

After paying out for float prizes and town decorations there was \$88 to bank as well as the original \$200 float provided by the info centre. In total we made nearly \$1000, with nearly \$450 left for next year.

Thanks to great weather there appeared to be a good turnout for the parade with lots of foot traffic before and after. We managed to talk to all the stall holders and they seemed happy with the day.

This year we have set up a dedicated email account for santa cruise which will allow stall holders and float entrants to contact us. We have also asked for all the stall holder float entrants to give us their details so we can set up a database. This will help us next year and also make it easier for the next committee to carry on.

The winners of this year's floats were the senior classes in Eketahuna School, Bengston contractors and one other who I don't know! Really should have asked their names.

We're looking forward to next year and constantly building a better information packet to help us move forward.

Eketāhuna Our Town Inc.

32 Main Street
Eketāhuna 4900
New Zealand
eketahunakiwicountry@xtra.co.nz

**Eketāhuna Our Town Committee Inc. Flagtrax &
Entry/Exit Sign Usage Policy Draft**

Preamble

Eketāhuna Our Town would like to make available usage of the Eketāhuna Our Town FlagTrax system and changeable signage on the Exit and Entry Signs to community organisations, businesses and local individuals under the following conditions.

1. Rental Dates

a. Priority

FlagTrax & Sign usage will be prioritised as follows

- (a) Eketāhuna Our Town Inc.
- (b) Local Not for Profit Organisations
- (c) Local Business
- (d) Local Individuals
- (e) Regional Not for Profit Organisations
- (f) Regional Local Businesses

b. Date Availability

Dates will be available on a first come first served basis taking into account the Priority listing 1a.

2. Rental Duration

a. minimum

1 Week – including installation and removal.

b. maximum

4 Weeks – including installation and removal.

A longer duration may be negotiated if no other bookings have been received for the proposed extension of dates.

3. Rental Cost Scales

- i. Flags - \$5 per flag per week – including installation and removal.
- ii. Signs - \$5 per sign per week – including installation and removal.

b. Non-Profit Organisations

Eketāhuna Our Town may at their discretion return fees paid by Non-Profit Organisations.

4. Booking Process

The Eketāhuna Our Town Flag/Sign Booking Form will be available from the Eketāhuna Information Centre, the Eketāhuna Library and online from www.eketahuna.co.nz.

A completed booking form, including either a digital or printed copy of the proposed Flag design/Sign Wording must be submitted to Eketāhuna Our Town Inc.

Forms can be submitted online, by email to flagsigns@eketahuna.co.nz or presented at the Information Centre or Eketāhuna Library. Date of receipt will be considered the date the application has been made. The application will then be considered by the Eketāhuna Our Town Sign/Flag subcommittee for approval. Once approved in writing payment is due.

Flags and signs must be delivered to the Eketāhuna Information Centre a week prior to installation and must be collected no later than a week after the rental period has concluded. Eketāhuna Our Town will not be responsible for returning signs and flags unless a prepaid, self-addressed, courier pack is provided from a courier company who are prepared to collect from the Eketāhuna Information Centre.

Page | 2

Please note email address and booking forms will not be activated and available until policy is finalised.

5. Payment

a. Full Payment

Once the flag design and dates have been approved full payment is due and must be received as cleared funds 5 business days prior to flag raising/sign installation.

b. Accepted Methods of Payment

Deposit into Eketāhuna Our Town Inc.'s bank account by internet banking or manual deposit at a BNZ branch.

6. Flags & Signs

a. Provision

Flags & Signs must be provided by the User.

b. Compatibility

i. Flags: Only FlagTrax flags manufactured by Flagmakers Ltd, 8 Waione Street Petone, Lower Hutt 5012, 0508 352 462
<https://www.flagmakers.co.nz/> may be used.

ii. Signs: Only signs manufactured to fit our Entry & Exit sign slots by The Sign Factory 47 Victoria Street, Masterton 5810, 06 378 7179
<http://signfactory.co.nz> may be used.

c. Design, Imagery & Wording

Prior written approval of design, imagery and wording is required from Eketāhuna Our Town Inc. before any booking is accepted. Written approval will be provided by email.

7. Installation & Removal

Installation and removal may only be done by persons specifically nominated by Eketāhuna Our Town/or a committee member.

8. Definitions:

business day	means any day Monday to Friday excluding public holidays.
cleared funds	means funds that are available to be withdrawn, or used in financial transactions, and cannot be reversed.
Eketāhuna Our Town Inc.	means Eketāhuna Our Town Incorporated.
FlagTrax User	means the person, organisation or entity using the Eketāhuna Our Town Incorporated's FlagTrax system.
local	means Tararua District south of Pahiatua.
our	means that which pertains to Eketāhuna Our Town Incorporated.
regional	means Tararua District & Wairarapa.
Sign User	means the person, organisation or entity using the Eketāhuna Our Town Incorporated's Entry or Exit Signs.
user	means the person, organisation or entity using the Eketāhuna Our Town Incorporated's FlagTrax system or Exit and Entry Signs.
we, us	means Eketāhuna Our Town Incorporated.
week	means any seven consecutive days.
you	means the person, organisation or entity using the Eketāhuna Our Town Incorporated's Flag Trax system or Entry and/or Exit Signs.
your	means that which pertains to persons, organisations or entity using, or interested in using the Eketāhuna Our Town FlagTrax system or Exit and/or Entry Signs.

Page | 4

Please note email address and booking forms will not be activated and available until policy is finalised.

9. General Indemnity

The FlagTrax User and Sign User will indemnify the Eketāhuna Our Town Inc against each Cost incurred by the Flag & Sign Owners as a result of:

- (a) the occurrence of damage to their flags or signs due to weather, earthquake, vandalism, motor vehicle accident, fire or interference by any third party.
- (b) any failure by your Flag/Sign supplier to deliver your flags/signs, either in time for the User's agreed use of the FlagTrax system/signs, or at all.
- (c) any loss or damage to flags or signs between delivery and collection.