



Minutes of a meeting of the Tararua District Council held in the Council Chamber, 26 Gordon Street, Dannevirke on Wednesday 26 February 2020 commencing at 1.00pm.

1. Present

Her Worship the Mayor - Mrs T H Collis, Crs E L Peeti-Webber (Deputy Mayor), A K Franklin, S A Hull, C J Isaacson, P A Johns, K A Sutherland, R A Treder and S M Wards.

In Attendance

Mr B King	- Chief Executive
Mr R Taylor	- Governance Manager
Mr R Suppiah	- Chief Financial Officer
Mr C McKay	- Finance Manager
Ms G Tracy	- Financial Accountant
Mr H Featonby	- Alliance Planning Manager
Ms E Roberts	- Revenue Manager
Mr C Lunn	- Manager Regulatory Services
Ms A Rule	- Economic Development Advisor
Mr P Sinclair	- Community Assets and Property Manager
Ms B Fowler	- Financial Accountant

2. Council Prayer

2.1 The Mayor opened the meeting with the Council Prayer.

3. Apologies

3.1 Nil

4. Public Forum

4.1 Nil

5. Notification of Items Not on the Agenda

5.1 Nil

6. Declarations of Conflicts of Interest in Relation to this Meeting's Items of Business

- 6.1 Cr Hull declared a conflict of interest regarding item of business 11.5 concerning Section 17A of the Local Government Act 2002 service reviews for the parks and reserves activity.

7. Personal Matters

- 7.1 Congratulations have been conveyed by the Mayor to acknowledge the following achievements:

- Francis Walshe, Rose Stewart, Theresa Mills, Kevin Barrow and Jo Donnelly - fifteen years of service each to St Vincent de Paul
- Ella, Brooklyn and Haiden Rankin - New Zealand Horse and Pony Nationals

8. Confirmation of Minutes

- 8.1 *That the minutes of the Council meeting held on 29 January 2020 (as circulated) be confirmed as a true and accurate record of the meeting.*

Crs Hull/Isaacson

Carried

9. Any Matters Arising from the Minutes not otherwise dealt with in the Agenda

- 9.1 Nil

10. Community Boards and Community Committees Reports

10.1 Dannevirke Community Board

- 10.1.1 *That the report of the Dannevirke Community Board meeting held on 3 February 2020 (as circulated) be received.*

Crs Sutherland/Peeti-Webber

Carried

10.2 Eketahuna Community Board

- 10.2.1 *That the report of the Eketahuna Community Board meeting held on 10 February 2020 (as circulated) be received.*

Crs Treder/Hull

Carried

10.2.2 Eketahuna Walk Pamphlets

- 10.2.2.1 A copy of the Eketahuna walk pamphlets produced by Eketahuna Camping Ground managers Loreen and Kerry Cunningham has been provided to Council's economic development and communications department for their reference.

10.2.3 Anzac Mounted Troopers Anzac Day Event

- 10.2.3.1 The visit of the Anzac Mounted Troopers to join with Eketahuna community on Anzac Day is a significant event that shall form part of these commemorations this year.

10.2.4 **Eketahuna Recycling Facility**

10.2.4.1 The concern raised by a resident regarding the appearance of Eketahuna recycling facility is noted, as generally it is tidy and well maintained.

10.3 **Pahiatua On Track**

10.3.1 *That the report of the Pahiatua On Track meeting held on 5 February 2020 (as circulated) be received.*

Crs Hull/Treder

Carried

10.4 **Woodville Districts' Vision**

10.4.1 *That the report of the Woodville Districts' Vision meeting held on 4 February 2020 (as circulated) be received.*

Crs Johns/Sutherland

Carried

10.4.2 **Alliance Community Works Programme**

10.4.2.1 The district's Community Boards and Community Committees can contact either the Alliance Planning Manager or Alliance Delivery Manager regarding requests to their community works programme.

10.4.2.2 An example of support provided is two park benches that Tararua Alliance donated to Woodville Districts' Vision for Fountaine Square.

10.4.3 **Digital Sign**

10.4.3.1 The intention for Woodville Districts' Vision to sell advertising on its digital sign is noted, and they should ensure any New Zealand Transport Agency requirements in respect of that matter are fulfilled as the sign is situated on a state highway.

11. Reports

11.1 Six Months Performance for the Period Ending 31 December 2019

11.1.1 The Finance Manager elaborated on Council's financial position and performance as at the midway point of this financial year, and variances to the revenue and expenditure budgets.

11.1.2 A favourable operating variance was achieved, and Council are on track to achieve 77% of its performance measures compared to 78% last year.

11.1.3 Council continue to undertake a community survey, with a planned total of 452 residents surveyed in the months of October, February and May.

11.1.4 Core debt as at 31 December 2019 is \$25 million and \$4 million short-term borrowing all with Local Government Funding Agency, and against a budgeted external debt position of \$27 million.

- 11.1.5 External debt is predicted to be \$33 million by year end, and while this is significantly higher than planned it is still lower than Council's self-imposed limits on borrowing and much less than Local Government Funding Agency borrowing covenants.
- 11.1.6 The Chief Financial Officer outlined progress with the capital works programme that Council has used \$12 million of its \$29.3 million budget for this financial year.
- 11.1.7 The Revenue Manager spoke on work undertaken to manage rates debtors in arrears. As at 1 July 2019 there were 1,688 rating units in arrears, with 1,467 clearing the amount owed at 31 December 2019 leaving 221 with an arrears balance.
- 11.1.8 As at 14 February 2020 there are 177 with a remaining arrears balance. The total collected and approved write-off from 1 July to 31 December 2019 was \$446,745 with a further \$101,934 collected at 14 February 2020.
- 11.1.9 ***That the report from the Senior Financial Accountant dated 19 February 2020 concerning six months performance for the period ending 31 December 2019 (as circulated) be received and the contents are noted.***

Crs Sutherland/Franklin

Carried

11.2 **Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974**

- 11.2.1 ***That the report from the Alliance Planning Manager dated 18 February 2020 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and***

That Council note one objection was forwarded to the consultation advertising regarding the Station Road near Tower Street intersection stage of the proposed road closures for the Club Targa motorsport event, and the applicant's intentions to address the concerns raised, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, Council closes the following roads for the purpose of allowing Club Targa Incorporated to hold their motorsport event.

Road name: Wimbledon Road - from the district boundary to Birch Road intersection

Date of closure: Sunday 17 May 2020

Period of closure: 9.45am to 2.15pm

Road name: Route 52 - from Birch Road intersection with Wimbledon Road to finish at its intersection with Herbertville Road

Date of closure: Sunday 17 May 2020

Period of closure: 9.45am to 2.15pm

Road name: Matamau Ormondville Road - at its intersection with Centre Road to finish at its intersection with Station Road

Date of closure: Sunday 17 May 2020

Period of closure: 12.30pm to 5.00pm

Road name: Station Road - from its intersection with Matamau Ormondville Road to finish at its intersection with Matamau Ormondville Road

Date of closure: Sunday 17 May 2020

Period of closure: 12.30pm to 5.00pm

Road name: Matamau Ormondville Road - from its intersection with Station Road to finish at its intersection with Ormondville Te Uri Road

Date of closure: Sunday 17 May 2020

Period of closure: 12.30pm to 5.00pm

Road name: Ormondville Te Uri Road - from its intersection with Matamau Ormondville Road to finish at its intersection with Tourere Road

Date of closure: Sunday 17 May 2020

Period of closure: 12.30pm to 5.00pm

Road name: Tourere Road - from its intersection with Ormondville Te Uri Road to finish at its intersection with Ngahape Road

Date of closure: Sunday 17 May 2020

Period of closure: 12.30pm to 5.00pm

Road name: Ngahape Road - from its intersection with Tourere Road to finish two kilometres from its intersection with Hatuma Road

Date of closure: Sunday 17 May 2020

Period of closure: 12.30pm to 5.00pm

Conditions Applied to the Granting of these Road Closures

- 1. That Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.**
- 2. That if Tararua Alliance identify any road or roads as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw such road from the route of this event.**
- 3. That shortly after the event has been held Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.**

Advisory Note

That should Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Crs Johns/Sutherland

Carried

11.3 Road Closures Requested Under the Tenth Schedule of the Local Government Act 1974

11.3.1 That the report from the Alliance Planning Manager dated 18 February 2020 concerning a road closures application under the Tenth Schedule of the Local Government Act 1974 (as circulated) be received, and

That pursuant to Section 342 (1) (b) and the Tenth Schedule of the Local Government Act 1974, Council closes the following roads for the purpose of allowing Club Targa Incorporated to hold the Silver Fern New Zealand Rally motorsport event.

Road name: Maunga Road
Date of closure: Thursday 26 November 2020
Period of closure: 9.25am to 5.20pm

Road name: Te Uri Road
Date of closure: Thursday 26 November 2020
Period of closure: : 9.25am to 5.20pm

Road name: Manuhara Road
Date of closure: Thursday 26 November 2020
Period of closure: 9.25am to 5.20pm

Road name: Waihi Valley Road
Date of closure: Thursday 26 November 2020
Period of closure: 9.25am to 5.20pm

Road name: Towai Road
Date of closure: Thursday 26 November 2020
Period of closure: 9.25am to 5.20pm

Road name: Coonoor Road
Date of closure: Thursday 26 November 2020
Period of closure: 9.25am to 5.20pm

Road name: Birch Road
Date of closure: Thursday 26 November 2020
Period of closure: 9.25am to 5.20pm

Road name: Birch Road East
Date of closure: Thursday 26 November 2020
Period of closure: 9.25am to 5.20pm

Road name: Birch Road West
Date of closure: Thursday 26 November 2020
Period of closure: 9.25am to 5.20pm

Road name: Tahuokaretu Road
Date of closure: Thursday 26 November 2020
Period of closure: 9.25am to 5.20pm

Conditions Applied to the Granting of these Road Closures

- 1. That Tararua Alliance in conjunction with the organiser will assess shortly prior to this event the condition of the roads involved to determine their suitability for this purpose.**
- 2. That if Tararua Alliance identify any road or roads as being in an unsuitable condition arising from this assessment then they have the discretion to request the organiser to withdraw such road from the route of this event.**
- 3. That shortly after the event has been held Tararua Alliance shall carry out a drive over of the roads that were closed for this event to assess their condition.**

Advisory Note

That should Council incur any additional maintenance costs as a consequence of the event then those expenses shall be recovered from the event organiser.

Crs Sutherland/Treder

Carried

11.4 Delegations to Staff Performing Regulatory Functions

11.4.1 *That the report from the Manager Regulatory Services dated 18 February 2020 concerning delegations to staff performing regulatory functions (as circulated) be received, and*

That Council approve the delegations set out in the schedule attached to this report to enable staff to deliver and fulfil the statutory responsibilities of the legislation relating to the regulatory functions specified.

Crs Hull/Johns

Carried

11.5 Works Liaison Committee

11.5.1 Cr Hull previously declared a conflict of interest concerning this item of business, and abstained from discussion and voting on the motion regarding that matter.

11.5.2 *That following the completion of Section 17A of the Local Government Act 2002 service reviews for the parks and reserves activity Council adopt the recommendation staff proceed with the procurement process for the contracts relating to service delivery for this activity.*

Crs Johns/Wards

Carried

11.6 Staff Report

11.6.1 Dannevirke Critical Water Shortage and District-wide Drought Conditions

11.6.1.1 Dannevirke water supply is currently operating on an emergency take of 65 litres per second, and this can be reduced by Horizons Regional Council when it is no longer sustainable to draw that level of water from the Tamaki River.

11.6.1.2 The current contingency plan if the Tamaki River drops and is unable to continue at 54 litres per second would include usage of KiwiRail's rail tanker system similar to what they did in previous South Island earthquake events.

11.6.1.3 Water would be sourced from Palmerston North and pumped into the mains in a double shift arrangement, and that would provide nearly 20% of the total daily usage.

11.6.1.4 Water leaks are being followed up promptly to ensure they are rectified, and conservation by all users is essential until significant rainfall occurs to restore river levels which are being monitored.

11.6.1.5 The District Resilience Manager is applying emergency management principles and processes where the state of water supplies is critical while rivers remain in very low flows, thereby acknowledging the water shortage is part of a wider significant event affecting the region.

11.6.1.6 Norsewood and Pahiatua water supplies are next most at risk, with other water supplies in the district coping at this time despite low river flows.

11.6.1.7 Thanks are conveyed to Council staff for their work and commitment to dealing with this challenging situation and the issues involved.

11.6.2 **Waihi Falls Track Upgrade**

11.6.2.1 It is pleasing to note the work undertaken to upgrade Waihi Falls track, and enhance this area as an attraction for visitors.

11.6.3 **Inaugural Tararua Golf Open Tournament**

11.6.3.1 The inaugural Tararua golf open tournament was a very successful event held at Dannevirke and Pahiatua golf courses.

11.6.4 **Illicit Dumping**

11.6.4.1 The General Inspector is commended on the work occurring throughout the district to follow up and issue infringement notices where possible in relation to reports of illicit dumping of rubbish.

11.6.5 **Internet of Things Water Meter Pulse Readers**

11.6.5.1 The trial to install internet of things water meter pulse readers in Woodville to measure and report customer water use has been completed, and is now also to be rolled out in Dannevirke.

11.6.6 **Programmes and Projects Office**

11.6.6.1 Thanks are conveyed to Ara Yonge for the contribution she made to Council as its Programmes and Projects Manager, and best wishes extended for her new position and future plans.

11.6.7 ***That the report from the Chief Executive dated 20 February 2020 concerning an update on key projects and items of interest to the Council (as circulated) be received.***

Crs Hull/Isaacson

Carried

12. Portfolio Reports

12.1 Events and Meetings

12.1.1 The Mayor and Councillors reported on the following official events and meetings they had attended:

Cr Franklin

- Tararua District Age on the Go Expo Committee meeting
- Tararua Health and Wellbeing Group meeting (also attended by Cr Wards)
- Tilt Renewables celebration of Tararua wind farm's 20th anniversary (also attended by the Mayor and Cr Wards)

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| Cr Peeti-Webber
Deputy Mayor | <ul style="list-style-type: none"> • Provincial Growth Fund announcements for Central Hawke’s Bay • Dannevirke Community Board meeting • Handover by the Crown of Pukaha Mount Bruce National Wildlife Centre to Rangitane o Tamaki nui a Rua (also attended by the Mayor) • Dannevirke wheel park project meetings (also attended by the Mayor and Cr Treder) • Under 18 men’s softball world cup tournament opening in Palmerston North |
| Cr Sutherland | <ul style="list-style-type: none"> • Dannevirke and District A and P Association annual show (also attended by the Mayor, Crs Isaacson and Wards) • Meeting with Napier City Council’s Chief Executive regarding Hawke’s Bay three waters regional project (also attended by the Mayor) • Dannevirke to Herbertville four-wheel drive event |
| Cr Treder | <ul style="list-style-type: none"> • Horizons Regional Council Passenger Transport Committee meeting • Pahiatua On Track meeting • Kick for Kevin fundraising event (also attended by the Mayor) |
| Cr Johns | <ul style="list-style-type: none"> • Inaugural Tararua golf open tournament |
| Cr Wards | <ul style="list-style-type: none"> • Fish Akitio annual event |
| Cr Isaacson | <ul style="list-style-type: none"> • Meeting with Norsewood resident |
| Cr Hull | <ul style="list-style-type: none"> • Woodville Lions Club function to present Palmerston North rescue helicopter service with a donation of money raised from the annual coast to coast motorcycle ride (also attended by Cr Johns) • Pahiatua Main Street upgrade meetings |
| Mayor and Councillors | <ul style="list-style-type: none"> • Strategy and Policy Committee workshop • Economic Development and Marketing Committee workshop • 2021/31 Long Term Plan workshop • Works Liaison Committee workshop • 2020/21 Annual Plan workshop |

12.2 **Connectivity**

- 12.2.1 Cr Franklin reported Connect Tararua Governance Group received confirmation their district connectivity project is approved and its full works programme will proceed, with sites for installing towers to be established by Christmas this year.

13. Mayoral Matters

13.1 Rangitane o Tamaki nui a Rua Memorandum of Partnership

13.1.1 It is the 20th anniversary of Council signing a Memorandum of Partnership with Rangitane o Tamaki nui a Rua, and consideration will be given to celebrating that milestone.

13.2 Community Remembrance Time for Victims of Christchurch Mosques Terrorist Attack

13.2.1 The Mayor has a remembrance candle each for Dannevirke, Woodville, Pahiatua and Eketahuna communities that are invited to observe a moment of silence on 15 March 2020 for the victims of the Christchurch mosques terrorist attack which happened on that day last year.

14. Items Not on the Agenda

14.1 Nil

There being no further business the Mayor thanked those present for their attendance and contributions, and declared the meeting closed at 3.06pm.

Mayor